



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 27 September 2023
Time: 2:00 PM
Location: Condobolin Council Chambers

BUSINESS PAPER

Ordinary Council Meeting

27 September 2023



ACKNOWLEDGEMENT OF COUNTRY

Lachlan Shire Council acknowledges the Wiradjuri people as the Traditional custodians of this land.

We recognise their strength and resilience and pay respect to Elders past, present, and emerging and to all Aboriginal and Torres Strait Islander people who are part of the Lachlan Shire community.

Lachlan Shire –THE HEART OF NSW



Our Vision:

For the Lachlan Shire to be a resilient community providing economic and social growth, through evolving, agricultural, business and mineral activities

Mission:

To engage the community, providing and delivering progressive services whilst implementing a long term strategic plan leading to the social and economic benefit of the community

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1 WEBCASTING

Please note that today’s meeting, other than the confidential sessions, are being recorded and will be placed on Council’s website. All in attendance should refrain from making defamatory statements. Council takes all care when maintaining privacy, however members of the public gallery and those addressing Council should be aware that you may be recorded.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

Clause 254A of the NSW Local Government Act 1993 state...

254A Circumstances in which annual fees may be withheld-

- (1) *Despite this Division, a council may resolve that an annual fee will not be paid to a councillor or that a councillor will be paid a reduced annual fee determined by the council—*
 - (a) *for any period of not more than 3 months for which the councillor is absent, with or without leave, from an ordinary meeting or ordinary meetings of the council, or*
 - (b) *in any other circumstances prescribed by the regulations.*
- (2) *Despite this Division, if a councillor is absent, with or without leave of the council, from ordinary meetings of the council for any period of more than 3 months, the council must not pay any annual fee, or part of an annual fee, to that councillor that relates to the period of absence that is in excess of 3 months.”*

Councillor	22/02/2023	22/03/2023	26/04/2023	24/05/2023	28/06/2023	26/07/2023	23/08/2023	27/09/2023	25/10/2023	22/11/2023	13/12/2023
John Medcalf OAM	P	P	P	P	P	P	P				
Paul Phillips	P	P	P	P	P	P	P				
Megan Mortimer	P	P	P	P	P	P	P				
Melissa Blewitt	P	P	P	P	P	P	P				
Melissa Rees	P	P	P	P	LoA	P	P				
Peter Harris	P	P	P	P	P	P	P				
Dave Carter	A	P	P	P	LoA	P	P				
Dennis Brady	LoA	P	A	P	P	LoA	P				
Judith Bartholomew	P	P	P	P	P	P	P				
Robyn Turner					P	P	P				
P - Present											
A - Apology											
LoA - Leave of Absence											

4 CONFIRMATION OF MINUTES

Ordinary Meeting - 23 August 2023

**MINUTES OF LACHLAN SHIRE
ORDINARY COUNCIL MEETING
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS
ON WEDNESDAY, 23 AUGUST 2023 AT 2:00 PM**

- PRESENT:** Mayor John Medcalf (OAM), Cr Judith Bartholomew (Zoom), Cr Melissa Blewitt, Cr Dennis Brady, Cr Dave Carter, Cr Peter Harris, Cr Megan Mortimer, Deputy Mayor Paul Phillips, Cr Melissa Rees, Cr. Robyn Turner
- IN ATTENDANCE:** Greg Tory (General Manager), Tanya Maccallum (Manager Finance), Jon Shillito (Director - Environment, Tourism and Economic Development) - Zoom, Adrian Milne (Director - Infrastructure Services), Cherise Small (Executive Assistant).

Meeting opened at 2:07pm.

1 WEBCASTING

The statement regarding webcasting was read out by the Mayor.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

The Acknowledgement of Country and Elders was made by the Mayor.

3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

Nil.

4 CONFIRMATION OF MINUTES

RESOLUTION 2023/179

Moved: Cr Peter Harris

Seconded: Cr Dave Carter

That the minutes of the Ordinary Meeting held on 26 July 2023 be confirmed.

CARRIED

5 MAYORAL MINUTE**5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS AUGUST****RESOLUTION 2023/180**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Mayoral Minute No. R23/225 be received and noted.

CARRIED

5.2 MAYORAL MINUTE - NAB BRANCH CLOSURE LAKE CARGELLIGO

A motion was moved by **Cr Phillips** and seconded by **Cr Brady** that:

1. Council investigate possible alternative banking services for Lachlan Shire Council and report back to Council within three (3) month's time.

The motion was put to a **VOTE** and **CARRIED**.

RESOLUTION 2023/181

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

That:

1. Mayoral Minute R23/251 be received and noted.
2. Council send a letter to the General Manager/CEO of the NAB expressing our disappointment and concern at the closure of the Lake Cargelligo NAB bank branch and other branches in rural and regional communities.

CARRIED

6 PUBLIC FORUM

The Tottenham Skatepark Development group – Sally Fitzallen and Tanya Fulton.

7 DISCLOSURE OF INTEREST

Cr. Melissa Blewitt declared a non-pecuniary less than significant interest in item no. 8.1 – Youth Services Update to Council – January to June 2023 as her Managing Director at the Condobolin Argus Anne Coffey, is Treasurer at LWRS.

Cr. Dennis Brady declared a non-pecuniary less than significant interest in item no. 8.1 – Youth Services Update to Council – January to June 2023 as he is a board member of LWRS.

8 READ AND NOTE**8.1 YOUTH SERVICES UPDATE TO COUNCIL - JANUARY TO JUNE 2023****RESOLUTION 2023/182**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

The recommendations included in the business paper to receive and note, the following items be adopted:

- 8.1. Youth Services Update to Council – January to June 2023;
- 8.2 Investments as at 31 July 2023.
- 8.3 Development Data July 2023;
- 8.4 Delivery Program 6 Monthly Update to 30 June 2023;
- 8.5 Active Resolutions – August 2023;
- 8.6 FY23/24 Utilities Monthly Update July;
- 8.7 Building Projects Monthly Update for July/August'
- 8.8 FY23/24 Urban Works Monthly Update for July;
- 8.9 FY23/24 Roadworks Monthly Update for July.

CARRIED

9 DECISION REPORTS**9.1 GENERAL MANAGER****9.1.1 REVIEW OF WARD BOUNDARIES AND COUNCILLOR REPRESENTATIVES FOR THE SEPTEMBER 2024 ELECTION****RESOLUTION 2023/183**

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Paul Phillips

That:

1. The General Manager's Report No. R23/231 be received and noted.
2. The number of councillors to be elected at the September 2024 Lachlan Shire Local Government election remain at 10 including the Mayor.
3. No adjustment to Ward boundaries be made as the variance in the number of electors between the Wards is less than 10%.

4. Council note a further review of Ward boundaries may be required at the end of the first year of the following Council term to ensure the variance remains less than 10%.

CARRIED

Cr. Bartholomew entered the meeting at 2:30pm.

9.1.2 ATTRACTION AND RETENTION POLICY

RESOLUTION 2023/184

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The General Manager's Report No. R23/247 be received and noted.
2. The Draft Attraction and Retention policy be adopted.

CARRIED

Greg Tory (General Manager) vacated his chair.

9.1.3 GENERAL MANAGER PERFORMANCE REVIEW AND CONTRACT ADJUSTMENT

RESOLUTION 2023/185

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Peter Harris

That:

1. The Mayoral Report No R23/248 be received and noted.
2. Council determine the appropriate adjustment, if any, to the General Manager's employment contract, noting an adjustment of 5% would maintain parity between the General Manager, Directors and other Council staff. Council deemed an adjustment of 5% to be appropriate.
3. Any change in the General Manager's TRP is to take effect from the contract anniversary date of 1 September 2023.

CARRIED

Cr. Blewitt requested that her name be recorded as voting against the motion.

Greg Tory (General Manager) resumed his chair.

9.2 CORPORATE AND COMMUNITY SERVICES**9.2.1 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM - REPORT TO COUNCIL**

The General Manager made an amendment to item no. 3 of the Community Donation and Event Support Program – Report to Council recommendation to read as follows:

3. Council approve the in kind support request, estimated to be worth \$3000.00, for the Yellow Mountain event. This contribution is to be funded from the In Kind Contributions budget.

Cr Brady and **Cr. Mortimer** made no objection to the amendment.

RESOLUTION 2023/186

Moved: Cr Dennis Brady

Seconded: Cr Megan Mortimer

That:

1. The Director of Corporate and Community Services Report No. R23/209 be received and noted.
2. Council approve a concession of \$337.50 on SRA Hall hire for the Central West Farming System's Rural and Regional Women and Youth Conference. This concession is to be funded from the Elected Members budget. The concession is conditional on the event proceeding.
3. Council approve the in kind support request, estimated to be worth \$3000.00, for the Yellow Mountain event. This contribution is to be funded from the In Kind Contributions budget.
4. Council approve the in kind support request, estimated to be worth \$15,250.00, for the Condobolin Show. This contribution is to be funded from the In Kind Contributions budget. This is conditional on the event proceeding.
5. Council approve the in kind support request, estimated to be worth \$5,980.00, for the Lake Cargelligo Show. This contribution is to be funded from the In Kind Contributions budget. This is conditional on the event proceeding.
6. Council approve the in kind support request, estimated to be worth \$2,924.00, for the Poppers in the Pines event. This contribution is to be funded from the In Kind Contributions budget. This contribution is conditional on the event proceeding.

CARRIED

9.2.2 UPDATES TO BUDGET 2023-2024: REVOTES AND ADDITIONAL GRANT FUNDED PROJECTS

RESOLUTION 2023/187

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director Corporate & Community Services Report No. R23/240 be received and noted.
2. The transfers from Reserves as noted in the “Revotes” be adopted, as presented.
3. The 2023-2024 Amended Budget be adopted to include revotes, carry forwards and additional grant funded projects not included in the original Annual 2023-2024 Budget.

CARRIED

9.3 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT

Nil

9.4 INFRASTRUCTURE SERVICES

9.4.1 MANAGEMENT OF CEMETERIES POLICY

RESOLUTION 2023/188

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director Infrastructure Services Report R23/228 be received and noted.
2. The Management of Cemeteries Policy be adopted.

CARRIED

9.4.2 WATER MAIN EXTENSION AND CONNECTION POLICY

RESOLUTION 2023/189

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director Infrastructure Services Report R23/230 be received and noted.
2. The Water Main Extension and Connection Policy be adopted.

CARRIED

9.4.3 ESTATE AND STREET NAMING - EXPRESSION OF INTEREST**RESOLUTION 2023/190**

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That:

1. The Director Infrastructure Services Report R23/243 be received and noted.
2. Council call for Expressions of Interest from the public for name suggestions for the new housing estate in Condobolin.
3. Council call for Expressions of Interest from the public for new street names within the new estate.

CARRIED

9.4.4 LACHLAN SHIRE TRAFFIC COMMITTEE MEETING AUGUST 2023**RESOLUTION 2023/191**

Moved: Cr Peter Harris

Seconded: Cr Melissa Rees

That:

1. Director Infrastructure Services Report No D23/246 be received and noted
2. The status of outstanding and completed matters from previous Traffic Committee Meetings be noted
3. Council support the following recommendations from Traffic Committee:
 - (a) The options for Jones Lane, Henry Parkes Way Intersections be noted and provide in principal support for Option 1b to be developed further.
 - (b) Endorse the installation of a disabled parking space at the Mayfield Hotel Tullibigeal on the condition that the Hotel install a footpath at the same time as the disabled parking to ensure building accessibility is achieved.

CARRIED

9.4.5 WATER ALLOCATIONS - JULY 2022 TO JUNE 2023**RESOLUTION 2023/192**

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Dennis Brady

That:

1. The Director Infrastructure Services Report No 23/250 be received and noted.

CARRIED

10 DEPUTATIONS

Nil.

11 NOTICES OF MOTION**11.1 NOTICE OF MOTION - PROMOTING INCLUSIVITY AND STRENGTHENING GRASSROOTS ENGAGEMENT TO BETTER REFLECT THE DIVERSE VOICES AND PERSPECTIVES OF OUR COMMUNITY****RESOLUTION 2023/193**

Moved: Cr Dave Carter

Seconded: Cr Dennis Brady

That:

1. Notice of Motion Report No. R23/249 be received and noted.
2. Council investigate and explore the following options to foster an environment that encourages open dialogue in collaboration with all council members through the inclusion of grassroots thinkers, councillor's and broader community which is essential for effective governance:
 - a) Establish a platform or forum where community members can engage in meaningful dialogue and share their perspectives on various issues affecting the community.
 - b) Encourage council members to actively seek input from grassroots thinkers and councillor's, ensuring their voices are heard and valued in decision-making processes.
 - c) Implement a rotating list of topics to be discussed at each council meeting, with a specific focus on issues relevant to the diverse needs and concerns of the community.
 - d) Provide training or workshops for council members on effective communication and collaboration to create a more inclusive environment.
 - e) Periodically review and assess the progress made in promoting inclusivity and grassroots engagement, seeking feedback from community members.

CARRIED**12 NOTICES OF RESCISSION**

Nil

13 DELEGATES REPORT

13.1 DELEGATES REPORT

RESOLUTION 2023/194

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Peter Harris

That:

1. Deputy Mayor Paul Phillip's Delegates Report No. R23/232 be received and noted.

CARRIED

Meeting paused at 3:32pm

Meeting resumed at 3:42pm

13.2 DELEGATES REPORT

RESOLUTION 2023/195

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That:

1. Councillor Dennis Brady's Delegates Report No. R23/242 be received and noted.

CARRIED

14 CORRESPONDENCE**14.1 CORRESPONDENCE**

A motion was moved by **Cr Brady** and seconded by **Cr Phillips** that:

1. **Cr. Carter** be the nominated delegate to attend the ALGA 2023 National Local Roads, Transport and Infrastructure Congress.

The motion was put to a **VOTE** and **CARRIED**.

Cr. Bartholomew declared a pecuniary interest in item no. 14 Correspondence – Support for Murrin Bridge Preschool as she is the President of the Murrin Bridge Preschool.

Cr. Bartholomew vacated her chair.

A motion was moved by **Cr Rees** and seconded by **Cr Blewitt** that:

1. Council arrange a meeting with the Murrin Bridge Preschool staff to confirm how Council can provide support to Murrin Bridge Preschool.
2. Council advocate to Roy Butler MP and Mark Coulton MP on behalf of the Preschool.

The motion was put to a **VOTE** and **CARRIED**.

RESOLUTION 2023/196

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Peter Harris

That:

1. The Correspondence Report No. R23/223 be received and noted.

CARRIED

Cr. Bartholomew resumed her chair.

15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

16 PETITIONS

Nil

17 CLOSED SESSION

RESOLUTION 2023/197

Moved: Cr Dennis Brady

Seconded: Cr Melissa Rees

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 Lease - 6 Townsend St Lake Cargelligo

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17.2 Request for water account adjustment - 1041624

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17.3 Tender 2022/8 - Management Contract for Lakeview Caravan park - Revised Submissions

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.4 General Manager Annual Performance Review - period ending 30 June 2023

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17.5 Tender Assessment - Tourism Precinct Parking areas

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.6 Expression of Interest 6 Reef Street Lake Cargelligo

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.7 Use of Community Radio Infrastructure

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED**RESOLUTION 2023/198**

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

That Council moves out of Closed Council into Open Council.

CARRIED**17.1 LEASE - 6 TOWNSEND ST LAKE CARGELLIGO****RESOLUTION 2023/199**

Moved: Cr Peter Harris

Seconded: Cr Melissa Rees

That:

1. The Director Corporate & Community Services Report No. R23/206 be received and noted.
2. The current tenant be offered a periodic residential lease for 6 Townsend Street, Lake Cargelligo.
3. The rent for the property be set at \$300 per week, with 60 days' notice to be provided as required under residential tenancy legislation.
4. The tenant will continue to be responsible for all grounds maintenance.
5. The property to be made water efficient.
6. The tenant will be responsible for outgoing costs for electricity and water consumption.
7. A further report be presented to Council should the tenant decline to sign a new lease for 6 Townsend Street.

CARRIED

17.2 REQUEST FOR WATER ACCOUNT ADJUSTMENT - 1041624**RESOLUTION 2023/200**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Director of Corporate and Community Services Report R23/216 be received and noted.
2. Council approve a reduction of the water account for Assessment No. 1041624, for period 2 of the 2023 FY, amounting to \$2,678.36 as calculated under Council's adopted Undetected Water Leak and Faulty Water Meter Policy.
3. The ratepayer be advised this is the first and only application allowable under the Undetected Water Leak and Faulty Water Meter Policy.

CARRIED

17.3 TENDER 2022/8 - MANAGEMENT CONTRACT FOR LAKEVIEW CARAVAN PARK - REVISED SUBMISSIONS**RESOLUTION 2023/201**

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That:

1. The Director Environment, Tourism and Economic Development Report No. R23/233 be received and noted.
2. Council resolve to proceed with the offer from Parks Management Group, as per Option 1 within this report.

CARRIED

Greg Tory (General Manager) vacated his chair.

Tanya Maccallum (Manager Finance) vacated her chair.

Jon Shillito (Director - Environment, Tourism and Economic Development) vacated his chair.

Adrian Milne (Director - Infrastructure Services) vacated his chair.

Cherise Small (Executive Assistant) vacated her chair.

17.4 GENERAL MANAGER ANNUAL PERFORMANCE REVIEW - PERIOD ENDING 30 JUNE 2023**RESOLUTION 2023/202**

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Peter Harris

That:

1. The Performance Review Panel Report No. R23/239 be received and noted.
2. Council extend congratulations to Mr Tory and his staff for the excellent achievements of Council.

CARRIED

Greg Tory (General Manager) resumed his chair.

Tanya Maccallum (Manager Finance) resumed her chair.

Jon Shillito (Director - Environment, Tourism and Economic Development) resumed his chair.

Adrian Milne (Director - Infrastructure Services) resumed his chair.

Cherise Small (Executive Assistant) resumed her chair.

17.5 TENDER ASSESSMENT - TOURISM PRECINCT PARKING AREAS

An amendment to item no. 2 of the Tender Assessment – Tourism Precinct Parking Areas recommendation to read as follows:

2. Council consider the responses to the T2023/17 - Visitor Information Centre Carpark Asphalt and appoint a preferred Contractor being Civil independent industries.

Cr Harris and Cr. Phillips made no objection to the amendment.

RESOLUTION 2023/203

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director Infrastructure Services Report No. R23/241 be received and noted
2. Council consider the responses to the T2023/17 - Visitor Information Centre Carpark Asphalt and appoint a preferred Contractor being Civil independent industries.
3. The Mayor and General Manager be authorised to execute the contract documents and affix the Council seal

CARRIED

17.6 EXPRESSION OF INTEREST 6 REEF STREET LAKE CARGELLIGO**RESOLUTION 2023/204**

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Megan Mortimer

That:

1. The General Manager's Report No. R23/244 be received and noted.
2. A reply be sent to the Aboriginal Housing Office confirming Council's interest to sell 6 Reef Street Lake Cargelligo.
3. Market appraisals be obtained from local real estate agents to determine the current market value of the land.
4. The General Manager be authorised to negotiate a sale price with the Aboriginal Housing Office.
5. A further report be submitted to Council for final approval to sell the land once negotiations have been concluded.

CARRIED

17.7 USE OF COMMUNITY RADIO INFRASTRUCTURE**RESOLUTION 2023/205**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director Environment, Tourism and Economic Development Report No. R23/227 be received and noted.
2. Council decline the request from Vision Christian Media to use 1 Foster Street, Lake Cargelligo as a host for their radio broadcast.
3. Vision Christian Media be contacted and advised of Council's decision.

CARRIED

Cr Blewitt and Cr Brady requested that their names be recorded as voting against the motion.

The Meeting closed at 4:49pm

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 27 September 2023.

.....

CHAIRPERSON

5 MAYORAL MINUTE**5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS ATTENDED SEPTEMBER 2023****TRIM Number: R23/270****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Mayoral Minute No. R23/270 be received and noted.

PURPOSE:

To provide council with details of the meetings and functions attended by the Mayor and Deputy Mayor for the month of September

AUGUST:

- 24.08.2023 CNSWJO Board Meeting - Sydney.
- 28.08.2023 Community Safety Precinct Meeting – Condobolin.
- 30.08.2023 Meeting with NSW Primary Health Network CEO Andre Coe – Condobolin.

SEPTEMBER:

- 04.09.2023 CMA Executive Committee Meeting – Zoom.
- 11.09.2023 Parkes Elvis Festival VIP Launch – Parkes.
- 13.09.2023 The Sax Institute Evaluation of the 4Ts model meeting – Microsoft Teams.
- 13.09.2023 Pre-Meeting Briefing – Condobolin.
- 14.09.2023 CMA NSW Rural & Regional Health Forum – Wagga Wagga.
- 15.09.2023 CMA NSW Rural & Regional Health Forum – Wagga Wagga.
- 18.09.2023 ARIC Meeting – Zoom.
- 21.09.2023 Meeting with Minister Rose Jackson – Sydney.
- 22.09.2023 Condobolin Business Awards – Condobolin.
- 27.09.2023 The Sax Institute Collaborative Care Scalability Meeting – Microsoft Teams.
- 27.09.2023 Ordinary Council Meeting – Condobolin.

ATTACHMENTS

Nil

5.2 MAYORAL MINUTE -**TRIM Number: R23/283****Author: General Manager****RECOMMENDATION**

That Council:

1. Received and noted Mayoral Minute No. R23/283.
2. Acknowledge its role as an information provider and facilitator of community discussion;
3. Recognises and respects that there is a diversity of views regarding the Voice to Parliament and the referendum and notes that it is not Council's role to financially support or advocate for a specific position regarding the Voice to Parliament;
4. Commits to sharing information on the Voice to Parliament in a respectful manner, making it easy for community members to access accurate and reliable information to form their own opinions and engage in constructive dialogue on the topic, including by providing a link on Council's website to the Australian Government's the Voice site (voice.gov.au); and
5. Partners with the Wiradjuri community and the wider community to understand the perspectives and knowledge of the Wiradjuri community regarding the Voice to Parliament.

On 14 October 2023 Australians will participate in a national referendum on the constitutional recognition of Aboriginal and Torres Strait Islander Voice to Parliament. This motion aims to ensure that the community is well-informed and provided with resources to participate meaningfully in this important national discussion. It is essential that our community is well informed about the topic.

In this time of learning and reflection, it is crucial that we share information about the Voice to Parliament in a respectful way, making it easy for people to access accurate facts and participate in the discussion.

In our Community Strategic Plan 2022/23 – 2031/32 Strategic Outcome 1.1 identifies “Connecting with our Aboriginal communities” as a strategic priority by connecting with our Aboriginal communities and celebrating Aboriginal heritage and achievements.

By partnering with our Wiradjuri community in a respectful and culturally sensitive manner, to explore the Wiradjuri perspective(s), at this time will provide invaluable insights for all in our community.

FINANCIAL IMPLICATIONS:

It is proposed that the Council explores cost-effective options such as utilising existing communication channels and partnering with local groups and organisations to minimise any direct financial impact to the Council. It is not proposed that the Council will have any direct costs which are not already covered by existing budgets to support what is the subject of this Mayoral Minute.

It is essential to prioritise financial responsibility while fulfilling our commitment to inform the community.

ATTACHMENTS

- 1. University of Melbourne - Voice to Parliament Resources**

- 6 PUBLIC FORUM**
- 7 DISCLOSURE OF INTEREST**

8 READ AND NOTE

8.1 BUILDING PROJECTS MONTHLY UPDATE FOR AUGUST/SEPTEMBER

TRIM Number: R23/256

Author: Manager - Projects and Building

RECOMMENDATION

That:

1. The Director of Environment, Tourism and Economic Development Report No. R23/256 be received and noted.

PURPOSE

The purpose of this report is to provide a summary of projects currently being undertaken by the Environment, Tourism and Economic Development Department. The execution and completion of work varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

SUPPORTING INFORMATION

NIL

BACKGROUND

Council has adopted the 2023/24 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital and grant funded projects regarding buildings.

ISSUES AND COMMENTS

Please note that all projects were heavily impacted by the October/November/December flooding events. No work was undertaken in November/December 2023. The majority of the projects recommenced in mid-January 2023.

Project	Budget	Funding Source	Expend. To Date	Forecast Expend.	Comments
Condobolin and District Historical Museum - Extension to Museum and Display Enhancements	\$77,765	SCCF R3	\$56.8K	\$77,765	The main structure has now been completed. Rear fence and gate have been installed. New furniture has been installed. Once the container at the rear has been

					painted this project will be complete.
Condobolin Works Depot	\$7,246,707.60	\$6,000,000 Loan and remaining \$1.25m from Council reserves	\$2,953,289.97	\$7,246,707.60	Contracts signed. Works commenced 8 March 2021. Ongoing issue with alleged subsoil moisture which is the subject of a formal dispute raised by the contractor. The contractor has ceased works on-site whilst the dispute remains unresolved. Final arbitration award has been received. Now the subject of a legal matter. No progress can occur until such time that the legal matter is resolved.
Lachlan Shire Visitor Information Centre	\$4,403,973.00 above includes contingency of \$347,836.03	Growing Local Economies Fund	\$3,674,183.98	\$4,403,973.00	PWA engaged to provide Project Management Services. PCG established to oversee project delivery. Contract has been issued to Patterson Building Group (PBG) to construct the VIC. PBG commenced works. Staff currently working with PWA & PBG in regard to outstanding defects.
Willow Bend Sports Centre Renewal	\$300,000 (reduced by \$125K as per Council report)	LRCI P3	\$51.6k	\$176,600	A meeting has been held with the manager of the sports centre to discuss potential impacts of works as well as options. Meeting held onsite with builders

					in regard to the amenities renewal. Initial quote received. Scope has been reviewed. New fans have arrived, awaiting installation which should be completed before October 2023. New A/C has been installed. Further quote received, quote well in excess of budget. Staff now re-scoping as per Council resolution. PO issued for cubical changes and new floor covering. Quotes being obtained for replacement WC's.
Companion Animal Surrender Cages - Lake Cargelligo	\$50,000	LRCI P3	\$1.7k	\$50,000	Preferred site has been identified. Plans have been finalised, quote has been received and purchase order has been issued to local builder. Site works have commenced. Main structure has been erected. Awaiting roof and cladding.
Administration Centre Upgrade	\$320,000	LRCI P3	\$283.7k	\$320,000	Building Project Completed. Landscaping improvement works will be completed by the urban works team.
Tottenham Caravan Park Enhancement	\$190,000	LRCI P3 \$190k & Council funds \$35k	\$105.7k	\$190,000	Schedule of works being finalised. Quotes are being obtained and PO's to be issued for various items. Solar lighting has been

					installed throughout the park and on the footpath towards town. Works have been completed on the new office, patio slab and renewal of several rooms. Internal roads upgraded, drive thru sites have been provided. New smoke alarms have been provided throughout the accommodation units. External painting works are yet to commence.
Sign Replacement – Lake Cargelligo Foreshore walk	\$50,000	SCCF R3	Nil	\$50,000	Audit undertaken. Meeting was held with relevant parties on Monday 20 June 2022. Sign details are now being prepared with the stakeholders but have been delayed due to the flooding events. A funding variation has been approved until November 2023.
Fire Appliance Display - Tullibigeal	\$125,000	SCCFR5	\$1.3k	\$125,000	Initial meeting held with community members on 16 January 2023. Discussion was held in regard to obtaining some local history of the appliance, photographs, fire stories and interest in community members fixing up the appliance locally. Further meetings have occurred.

					Additional \$40,000 allocated directly to the committee through separate grant funding for appliance restoration. Site identified, awaiting approval for use of Crown land site. Works are progressing in regard to the appliance renewal. Shed plans have been finalised. Quotes to be called for once the site has been confirmed and Council have endorsed a lease agreement.
Installation of Air Conditioning at Tullibigeal Hall	\$28,400	CBP (State)	\$25.9k	\$28,400	New A/C units have been installed. Project Completed
Provision of Hearing Loop & PA to Fifield Hall	\$25,000	Capital - Council	Nil	\$25,000	Quotes currently being obtained. PO issued, awaiting installation.

Condobolin Works Depot Budget Update

Please note there has been no change to these figures due to suspension of the work by the contractor.

Budget	\$7,816,707.60
Contract Value	\$7,246,707.60*
Other Works and Project Management Costs	\$570,000.00
Contingency (included in Contract Value)	\$400,000.00
Approved Variations	\$262,978.32
Remaining contingency	\$51,708.80
Current Expenditure	\$2,953,289.97

All figures include GST

** Figure includes Contingency*

A saving of \$69,679.03 was achieved for the electrical substation, which has been reflected in the above approved variation figure.

Visitor Information Centre Budget Update

Budget	\$4,403,973.00
Contract Value	\$3,709,490.63
Other Works and Project Management Costs	\$341,058.56
Contingency	\$353,423.81
Approved Variations	\$73,880.86
Remaining contingency	\$247,413.14
Current Expenditure	\$3,674,183.98

All figures include GST

FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

LEGAL IMPLICATIONS

Nil. All project materials and services have been procured in accordance with the requirements of the NSW Local Government Act 1993 and Council's procurement policy. Environmental Planning and Assessment Act provisions are being complied with regarding development approvals and planning controls.

RISK IMPLICATIONS

Project management and financial controls are in place to manage time and budget risks. The projects have been assessed against relevant legislative requirements to minimise Council's exposure to risk.

Risks surrounding project delivery are being managed through the use of external project managers such as Public Works Advisory to assist with the delivery of building projects.

The cost of the formal arbitration process associated with the resolution of the contractual dispute with the Works Depot construction contractor possess a financial risk to this project that cannot be quantified at this time.

STAKEHOLDER CONSULTATION

Council's fortnightly news column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the Shire.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

OPTIONS

Not applicable

CONCLUSION

This report updates Council on the capital improvements/new work being undertaken by the Environment, Tourism and Economic Development Department.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective and Responsive Council

ATTACHMENTS

Nil

8.2 INVESTMENTS AS AT 31 AUGUST 2023**TRIM Number: R23/263****Author: Manager - Finance****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R23/263 be received and noted.

PURPOSE

The *Local Government (General) Regulation 2021 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

SUPPORTING INFORMATION

Council's general bank account reconciled balance at 31 August 2023 is \$1,851,878. Investments held at 31 August 2023 totalling \$66,756,144 are set out in Attachment 1.

Responsible Accounting Officer Certificate

I certify that the investments have been reconciled with the Council's general ledger as at 31 August 2023, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2021* and Council's Investment Policy.

Colleen Staines

Acting Responsible Accounting Officer

FINANCIAL UPDATE

As at the end of August 2023, Council's portfolio is compliant across its counterparty and credit quality limits.

Over the past 12 months, the portfolio, excluding on call cash, returned 3.24% p.a., just underperforming compared to AusBond Bank Bill Index (bank bills) by 0.13% p.a. Aggressive interest rate rises have been reducing Council's performance against the AusBond Bank Bill Index.

The RBA again held the cash rate at 4.10%, on 5 September 2023. The Reserve Bank of Australia stated "The recent data are consistent with inflation returning to the 2–3 per cent target range over the forecast horizon and with output and employment continuing to grow. Inflation is coming down, the labour market remains strong and the economy is operating at a high level of capacity utilisation, although growth has slowed. Some further tightening of monetary policy may be required to ensure that inflation returns to target in a reasonable timeframe, but that will depend upon the data and the evolving assessment of risks. In making

its decisions, the Board will continue to pay close attention to developments in the global economy, trends in household spending, and the outlook for inflation and the labour market”.

Over August, major bank deposit rates dropped around 20bp across the 6-12 month part of the curve, reacting to the RBA’s pause and signs that inflation is decelerating. Deposit rates offered by the major banks continue to be lower in the long-end (2-5 years) compared to the shorter-end (6-12 months), reflective of the major banks believing that rate cuts may be required in future years should economic conditions deteriorate, inflation has decelerated and is well under control.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Investments are made in accordance with Council’s Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that “Council is financially sustainable and provides services at a level expected by the community”.

CONCLUSION

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

ATTACHMENTS

- 1. Investments as at 31 August 2023**

8.3 DISCLOSURE OF INTEREST RETURNS - 2022/2023**TRIM Number: R23/264****Author: Manager - Human Resources****RECOMMENDATION**

That:

1. The General Manager's Report No. R23/264 be received and noted.

PURPOSE

To report on the receipt of annual Disclosure of Interest Returns for Councillors and designated persons. As per Council's Code of Conduct, clauses 4.9 and 4.13 the returns are due within 3 months of 30 June each year, i.e. by 30 September 2023 and must be tabled at the first meeting of Council after the last day that the return is required to be lodged.

SUPPORTING INFORMATION

List of Disclosure of Interest Returns received by Council.

The Lachlan Shire Council Codes of Conduct for Councillors and Staff are available on Council's website.

BACKGROUND

Each year Councillors and designated persons must complete and lodge a 'Disclosure of Interest' Return as at 30 June as per legislation and the Codes of Conduct.

ISSUES AND COMMENTS

Councillors and designated persons must complete and lodge a 'Disclosure of Interest' Return as at 30 June.

A 'designated person' is defined in clause 4.8 of the Lachlan Shire Council Codes of Conduct for Staff and Councillors as:

- the General Manager
- other senior staff of the council
- a person (other than a member of the senior staff of the council) who is a member of staff of the council or a delegate of the council and who holds a position identified by the council as the position of a designated person because it involves the exercise of functions under the *Local Government Act NSW* or any other Act (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the person's duty as a member of staff or delegate and the person's private interest.

These returns must be lodged by 30 September each year and are to be tabled at the next Council meeting. The information collected on these returns are entered in a Central Conflict of Interest Register and the returns are kept by the General Manager at the Council offices in a Register of Returns. Anyone is entitled to inspect the Register of Returns free of charge.

It should be noted Councillors' and designated persons' Disclosure of Interest Returns (forms) are prescribed as open access information for local government under Schedule 1 to the *Government Information (Public Access) Regulation 2018 (GIPA Regulation)*.

Section 6 of the *Government Information (Public Access) Act 2009 (GIPA Act)* provides for the mandatory proactive release by NSW public sector agencies (including councils) of open access information. The GIPA Act provides that open access information must be made publicly available free of charge on a website maintained by the agency.

A public interest test will be applied to each return and information will be redacted where the balance of the public interest test is weighted against disclosure. This will allow the publishing of the returns as required, promoting open access and transparency, and facilitates the legitimate public interest in having access to the information, while protecting the individual's right to privacy and safety.

FINANCIAL AND RESOURCE IMPLICATIONS

Financial and resource implications in staff time for administration, meeting legislative requirements and the application of the public interest test on a case by case basis.

LEGAL IMPLICATIONS

Legislative risk if Council is not compliant with all requirements under the Act, associated Regulations and Office of Local Government Guidelines.

The Model Code of Conduct is made under section 440 of the *Local Government Act 1993 (LGA)* and the *Local Government (General) Regulation 2021*. Section 440 of the LGA requires every council to adopt a code of conduct that incorporates the provisions of the Model Code of Conduct.

Council's adopted Codes of Conduct require the lodgement and tabling of returns, in accordance with the model code.

There are also legislative requirements under *Government Information (Public Access) Act 2009 (NSW) (GIPA)* for the publication of open access information.

RISK IMPLICATIONS

Proactive release advances the object of the GIPA Act to "maintain and advance a system of responsible and representative democratic Government that is open, accountable, fair and effective". The GIPA Act contributes to the building of an integrity culture through the establishment of a framework based around the principles of pro-active disclosure and a presumption in favour of public interest disclosure.

Enterprise Risk Management implications are also present in relation to compliance, reputation and people.

Collection and tabling of these returns, with information kept in a Central Conflict of Interest Register, is part of Council's process and procedures in reducing the risk of Fraud and Corruption and is a measure implemented to manage risks associated with decision making throughout the organisation.

STAKEHOLDER CONSULTATION

Nil

OPTIONS

Nil

CONCLUSION

All designated persons have lodged their annual Disclosure of Interest Returns and these are now tabled at this Council meeting.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Policies

Code of Conduct for Staff Policy

Code of Conduct for Councillors Policy

Fraud and Corruption Policy

Internal Reporting Policy

Community Strategic Plan 2022 - 2032

4.2 Strong, effective and responsive council

Delivery Program 2022 - 2026

4.2.2 Council's decision making is equitable and ethical

4.2.5 Council's exposure to risk is minimised

ATTACHMENTS

Nil

8.4 DEVELOPMENT DATA AUGUST 2023

TRIM Number: R23/266

Author: Manager- Town Planning

RECOMMENDATION

That:

1. The Director Environment, Tourism and Economic Development Report No. R23/266 be received and noted.

PURPOSE

This report is to provide Council with information in relation to development activity occurring within the Shire during August 2023.

SUPPORTING INFORMATION

Council’s Development Data.

BACKGROUND

During the month of August 2023 there were eight (8) applications lodged with a value totalling \$1,030,850. Seven (7) approvals were issued within this time.

Development Applications and Complying Development Certificates Approved in August 2023.

Approval Number	Development Description	Location	Value	Delegated Authority/Council
DA 2023/05	Front Fence and Storage Container	106 Orange Street, Condobolin	\$9,500	Delegated Authority
DA 2023/25	Construction of Outbuilding (Shed)	29 Loughnan Street, Lake Cargelligo	\$20,000	Delegated Authority
DA 2023/26	Construction of Dwelling	103 Hodges Lane, Condobolin	\$220,000	Delegated Authority
DA 2023/30	Construction of Outbuilding (Shed)	41 Mahonga Street, Condobolin	\$19,850	Delegated Authority
CDC 2023/03	Demolition of Dwelling	14 McDonnell Street, Condobolin	\$20,000	Delegated Authority

CDC 2023/04	Construction of Garage	of 9 Gatenby Street, Condobolin	\$9,500	Delegated Authority
CDC 2023/05	Demolition of Dwelling	of 2 Boona Street, Condobolin	\$20,000	Delegated Authority
TOTAL No. OF APPROVED DEVELOPMENTS	7		\$318,850	

Comparison to Previous Year: Applications Approved August 2022

Total **Number** of Applications **approved in August 2022:** 6

Total **Value** of Applications **approved for August 2022:** \$2,579,745

Development Applications and Complying Development Certificates Received in August 2023.

Development Identifier	Development Description	Location	Value
DA 2023/27	Alterations and Additions to Existing Building and Use as Community Facility	24A Foster Street, Lake Cargelligo	\$50,000
DA 2023/28	Alterations and Additions to Dwelling	9 Innes Street, Condobolin	\$125,000
DA 2023/29	Alterations and Additions to Medical Facility	8-10 Foster Street, Lake Cargelligo	\$214,000
DA 2023/30	Construction of Outbuilding (Shed)	of 41 Mahonga Street, Condobolin	\$19,850
DA 2023/31	Construction of Attached Dual Occupancy	14 McDonnell Street, Condobolin	\$572,000
DA 2023/32	Temporary Use of Land – Beerfest Event	Tasker Street, Condobolin	\$0
DA 2023/33	Installation of Swimming Pool	87 Orange Street, Condobolin	\$20,000
CDC 2023/05	Demolition of Dwelling	2 Boona Street, Condobolin	\$30,000
TOTAL	8		\$1,030,850

Comparison to Previous Year: Applications Received August 2022

Total Number of Applications ***received in August 2022***: 5

Total Value of Applications ***received for August 2022***: \$539,000

A total of twelve (12) approvals have been issued this financial year at an average of 41 days, which is inside the legislative timeframe for approvals and below the average net days taken to determine a DA across all NSW Councils.

FINANCIAL AND RESOURCE IMPLICATIONS

No foreseeable issues.

LEGAL IMPLICATIONS

All applications are assessed in accordance with relevant legislation including the Environmental Planning and Assessment Act.

RISK IMPLICATIONS

All applications were assessed against relevant legislation to minimise Council's exposure to risk.

STAKEHOLDER CONSULTATION

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. Council also often engages with the community and adjoining owners in respect of applications.

OPTIONS

1. Receive and note the report.

CONCLUSION

Development Application and Complying Development Certificate approved data reveals a total development value of \$30,326,320 for applications approved in the 2023/2024 financial year.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 - Strong Effective Responsive Council.

DP 4.2.2 – Council's decision making is equitable and ethical

ATTACHMENTS

Nil

8.5 ARTS OUT WEST - ANNUAL REPORT**TRIM Number: R23/271****Author: Director - Environment, Tourism and Economic Development****RECOMMENDATION**

That

1. The Director of Environment, Tourism and Economic Development Report No. R23/271 be received and noted.

PURPOSE

To provide an update on the activities of Arts Out West (AOW), performed under the Memorandum of Understanding (MOU) between AOW and Council which runs from June 2021 until December 2024.

SUPPORTING INFORMATION

Information on the value of AOW to Lachlan Shire

BACKGROUND

Arts Out West (AOW) provides regional arts development for the NSW Central West.

AOW is a regional non-profit, incorporated organisation and part of a state network of 15 regional arts development organisations (RADO's) providing arts and cultural development across regional NSW.

The core business of AOW is to promote, educate, facilitate, and advocate for arts and cultural development for the communities in the central west. Lachlan Shire Council has been associated with AOW for a number of years.

The organisation offers free support to individuals, organisations, businesses, community groups, councils and others, living in or making creative work in the NSW Central West. AOW also develop, partner or support regional projects. Core services are generally fee free.

In 2021 Council endorsed the continuation of this association through a new MOU which runs until December 2024. Council's current Arts Out West Advisory Council member is Heather Blackley and Robyn Ryan is the alternate delegate.

ISSUES AND COMMENTS

AOW has provided their 2022 Annual Report to Council, a copy of which is attached to this report.

According to the information provided by AOW, Council has received a return on investment of 675% in the 2022 calendar year. AOW has supported a number of projects, described in the attached document. It should be noted that Council engaged Patrick Coomey from AOW through a separate commission as a curator on the Live and Local Program. Patrick was pivotal to the success of that program and the hours he spent on the program far outweighed Council's contribution.

FINANCIAL AND RESOURCE IMPLICATIONS

Council pays an annual fee to Arts Out West. This was originally based on 68 cents per head of population but CPI is added to the fee for each year of the agreement. This year's fee equates to 70 cents per head of population. Each year the population is calculated using ABS figures for the previous year.

The payment for the 2023-2024 year is \$4,291.70 (GST excl.), based on the ABS Estimated Regional Population (ERP) for Lachlan in 2022, which is 6,131. This fee has been included in Council's FY2023.24 budget.

LEGAL IMPLICATIONS

The existing MOU is legally binding and is in place until December 2024.

RISK IMPLICATIONS

Council's adopted 2022-2026 Delivery Program includes supporting Arts Out West and local art competitions (CSP 1.5.2). Not supporting AOW could cause reputational damage to Council.

If Council does not continue to support AOW there would be an expectation that Council would provide these services to the community and Council does not have sufficient financial or staff resources to undertake these tasks. This could have adverse impacts on the local economy / tourism and also on the wellbeing of the community.

STAKEHOLDER CONSULTATION

Nil.

OPTIONS

Nil.

CONCLUSION

Council has an existing MOU with Arts Out West that expires in December 2024. AOW has provided a document outlining their achievements/projects over the last 12 months.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**Destination Management Plan 2019-2022**

Action 2.6.6 - Develop and enhance current artwork and crafts galleries where authentic local works of art and craft can be displayed and sold.

Action 2.7.6 - Develop a street art experience

Action 2.8 - Enhance existing products and develop new ones to enhance visitor experiences within the Art and Culture sector

Delivery Plan 2022 – 26

1.5.2 - Support Arts Out West and local art competitions - Maintain involvement and partner in Arts Out West activities

ATTACHMENTS**1. Arts Out West Annual Report**

8.6 FY23/24 UTILITIES MONTHLY UPDATE AUGUST

TRIM Number: R23/276

Author: Manager - Utilities

RECOMMENDATION

That:

1. The Director Infrastructure Services Report No. R23/276 be received and noted.

PURPOSE

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for August, in progress for the month of September and forecast for the month of October 2023.

SUPPORTING INFORMATION

Nil

BACKGROUND

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

ISSUES AND COMMENTS

Condobolin

Project	Progress
RNSW 1879 Condobolin Water Supply Upgrade Scoping Study	<ul style="list-style-type: none"> • Waiting for the amended scoping study from Hunter H2O.
RNSW 755 Condobolin Bore Fields II	<ul style="list-style-type: none"> • NSW Public Works and Infrastructure and Property teams are continuing the preparation of documentation for the formal land acquisition. The signed agreement between Council and the land owner sets out the principals on which all parties agree to the land acquisition. However, NSW Properties considers the items included in the agreement are extraneous to the land acquisition and should be detailed in another separate agreement. Council is waiting on the Property team to advise of the revised requirements so the land acquisition can be finalised.

DWS072 Condobolin Drought Water Security Project	<ul style="list-style-type: none"> Contract 5: Transfer Pump Station – roof and all the doors have been installed. Civil and mechanical works inside the pump shed are completed. <p>Security fence around the site has been installed. Variation approval process underway to install water leak monitoring equipment. Delays have been experience waiting on response from DPE. Electrical installation is currently on-hold due to the finalisation of the design of the aeration system.</p>
Lachlan St Sewer Pump Station – Concept and Detailed Design Upgrade	<ul style="list-style-type: none"> Finalisation of the tender documents is nearing completion.
Officers Parade Sewer Pump Station – Concept and Detailed Design Upgrade	<ul style="list-style-type: none"> First draft design has been reviewed and comments provided back to NSW Public Works design team.
Water Main Replacement – Golf Links Road and Silos Road (Stage 1)	<ul style="list-style-type: none"> This project is aimed to replace the existing old asbestos cement water main located inside the golf course. Stage 1 construction of 640m of the new 100mm uPVC water main along Golf Links Road, Silos Road and underbore Melrose Road. Stage 2 will comprise of 650m the new 100mm uPVC water main along Melrose Street (from Goodwill St to the Saw Mill). The RFQ for stage 2 is planned to be released following QBR1.

Lake Cargelligo

Project	Progress
Lake Cargelligo STP – Screen Extractor	<ul style="list-style-type: none"> Due to the matter in the sewer lagoons, this work is currently on-hold.
Lake Cargelligo STP – Sewer Lagoons	<ul style="list-style-type: none"> Provided under a separate report R23/278.
Lake Cargelligo WTP – Chemical Storage Upgrade	<ul style="list-style-type: none"> Finalising the scope of works that consists of civil, mechanical, process treatment, electrical and control system works.
Lake Cargelligo WTP – GAC Filter Upgrade	<ul style="list-style-type: none"> GAC Filter is not running efficiently and experiencing leaks. Investigation is currently underway by undertaking various tests to the filter media.
Lake Cargelligo Reservoir No.1 (4ML) and 16 Mile Reservoir Remediation	<ul style="list-style-type: none"> Due to other priorities, the review of the condition assessment report is currently on-hold.
Water Main Replacement Foster Street (Walker St to Grace St) and Extension	<ul style="list-style-type: none"> Stage 1 is replacing the existing 75mm old cast iron pipe along Foster St between Grace and Walker St.

Loughnan Street (Yelkin St to Conapaira St)	<ul style="list-style-type: none"> • Stage 2 is to connect the existing water main along Loughnan St, between Yelkin St to Conapaira St. • RFQ was called and submissions are currently being evaluated.
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Tottenham

Project	Progress
RNSW 841 Tottenham Water Supply	<ul style="list-style-type: none"> • Evaluation for the new Albert Reservoir and Leg O Mutton Dam upgrade tenders was undertaken on 17 August. Tender evaluation reports are awaiting NSW Public Works Executive sign off. Tender Assessment Report will be presented to the October Council meeting.

Shire Wide

Project	Progress
RNSW 842 Sewage Effluent Reuse Management System (Lake Cargelligo, Condobolin & Tottenham)	<ul style="list-style-type: none"> • INSW has approved a request to engage a soil specialist to investigate, clarify and report on claims of salinity problems around the racecourse.
Integrated Water Cycle Management (IWCM) Strategy	<ul style="list-style-type: none"> • Project Reference Group Workshop 1 is currently being organised.
Natural Resources Access Regulator (NRAR) – metering requirements	<ul style="list-style-type: none"> • Modification to the existing pipework of Merri Abba Bore 1 and Bore 3 has been completed. The new flowmeters will be validated and commissioned on week commencing 18 September. Following this, modification to Bore 2 will commence.

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
RNSW 1879 Condobolin Water Supply Upgrade Scoping Study	\$110K	Restart NSW	\$64K	\$110K	Budget is on track
RNSW 755 Condobolin Bore Fields II	\$3.9M	Restart NSW	\$2.36M	\$3.9M	Power supply, bore works and chlorine system upgrade at Condobolin WTP remain. Budget is on track

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
DWS072 Contract 5: Transfer Pump Station	\$2.43M	Safe & Secure	\$2.26M	\$2.68M	Approved variation is being funded from the total project contingency Revised budget is on track
Lachlan St Sewer Pump Station – Concept and Detail Design Upgrade	\$150K	Sewer Fund	\$88K	\$136K	Budget is on track
Officers Parade Sewer Pump Station – Concept and Detail Design Upgrade	\$145K	Sewer Fund	\$38K	\$135K	Budget is on track
Water Main Replacement – Golf Links Road and Silos Road (Stage 1)	\$215K	Water Fund	\$177K	\$234K	Approved variation will be funded within the existing budget.
Lake Cargelligo STP – Screen Extractor	\$66K	Sewer Fund	\$48K	\$66K	Budget is on track
Lake Cargelligo STP – Sewer Lagoons	\$150K	Sewer Fund	\$13K	\$150K	Budget is on track
Lake Cargelligo WTP – Chemical Storage Upgrade	\$137K	Water Fund	\$30K	\$137K	Budget is on track
Lake Cargelligo WTP – GAC Filter Upgrade	\$57K	Water Fund	\$12K	\$57K	Budget is on track
Lake Cargelligo Reservoir No.1 (4ML) and 16 Mile Reservoir Remediation	\$180K	Water Fund	\$25K	\$180K	Budget is on track
Water Main Replacement Foster Street (Walker St to Grace St) and Extension Loughnan Street (Yelkin St to Conapaira St)	\$215K	Water Fund	\$0K	\$215K	Budget is on track
RNSW 841 Tottenham Water Supply	\$4.6M	Restart NSW	\$588K	\$4.6M	Budget is on track. New Albert Res and Leg O Mutton Dam upgrade to be funded
RNSW 842 Sewage Effluent Reuse Management System	\$2.556 M	Restart NSW	\$446K	\$2.556M	Budget is on track

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
Integrated Water Cycle Management (IWCM) Strategy	\$491K	Safe & Secure	\$98K	\$491K	Budget is on track
Natural Resources Access Regulator (NRAR) – metering requirements	\$102K	Water Fund	\$105K	\$105K	The minor over expenditure will be funded within the existing budget.

LEGAL IMPLICATIONS

In the Condobolin, Lake Cargelligo, Tottenham and Albert water supply schemes, sufficient high-quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council’s water supply system is governed by DPE Water and the backwash discharge from the water treatment plant is administered by the EPA.

Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher.

Lachlan Shire Council is providing sewerage services to communities across the shire. The day to day operation of the sewerage services is governed by DPE and the effluent discharge from the sewerage treatment plant is administered by the EPA. There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality are checked regularly to identify any deviation from the current guidelines and standards.

RISK IMPLICATIONS

Risk associated with the engagement of NSW Public Works to assist with project delivery is mitigated by the formation of a project steering committee with INSW, DPE Water, NSW Public Works and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (Roscco), Lachlan Airspace Reference Panel, NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

Risks associated with the Lake Cargelligo Sewage Lagoons is addressed in separate report.

STAKEHOLDER CONSULTATION

DPE Water, Infrastructure NSW, NSW Public Works Advisory, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases.

OPTIONS

1. Council continue to implement the water and sewer capital, operational and maintenance programs as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the water and sewer capital, operational and maintenance program.

CONCLUSION

This report is provided to update Council on activities in the Utilities section in August, underway for September and planned for October 2023.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.
- CSP 7.2 Water Security for All Towns and Villages.

ATTACHMENTS

Nil

8.7 FY23/24 URBAN WORKS MONTHLY UPDATE FOR AUGUST**TRIM Number: R23/277****Author: Manager Urban Works****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R23/277 be received and noted.

PURPOSE

The purpose of this report is to provide an update of the capital improvements in the Urban Works Section. The items listed are for works undertaken in August, in progress for the month of September and forecast for the month of October 2023.

SUPPORTING INFORMATION

Nil

BACKGROUND

Council has adopted the 2023/2024 budget and associated Delivery and Operational Plans and Quarterly Budget Reviews. This report provides updates on the delivery of the Urban Works program, with some overlap with roads, utilities, tourism and buildings where required.

ISSUES AND COMMENTS

Project delivery has focused on grant funded projects with funding deadlines and capital works.

Overall the majority of the Urban Works projects are progressing well with contractors and staff focusing on project priorities and delivery deadlines.

Works Completed in August

Tourism Precinct – stage 3. BBRF	Landscaping works continued with the planting of trees, grasses and mulch. Street furniture and bubbler has arrived ready for installation. Rural Boundary fences installed.
Scott Street Subdivision	Continuation of the installation of the large stormwater pipes and pits along Offices Parade.
Footpaths	Offices Parade footpath works continued with the installation of formwork and concrete. Driveways are also being installed where requested and paid by residents
SRA Ground Change Room upgrade	Fit out and external works have been complete and the facility is now operational.
SRA Ground fencing upgrade	Project is complete.
Condobolin Pool Leak remediation	Site works have continued with the application of the fibreglass laminate and painting of the surface.
Condobolin Cemetery Plinth installation	Site works to continue when possible due to contractor availability.
Condobolin Cemetery Irrigation	Contractors have installed the irrigation system and the project is complete.
Wiradjuri Park irrigation	Contractors have installed the irrigation system and the project is complete.
Lake Cargelligo Apex Park Pontoon	Nil activity due to competing work commitments.
Lake Cargelligo Cricket Nets	The project has been completed with minor work on the run up area to be finalised.
Lake Cargelligo Cricket Club toilet	The toilet block has been manufactured and is ready for installation.
Tullibigeal Netball Court Refurbishment	Project is complete and has been underspent, additional works to be confirmed.
Tottenham Swimming pool Solar Heating	The Solar System was installed and fencing works continuing. The project is expected to be complete prior to the start of the swim season.
Burcher Tennis Court upgrades	Contractors completed the upgrade and the project is nearing completion. The LED lighting is expected to be installed in November.

Works Underway in September

Tourism Precinct – stage 3. BBRF	Landscaping works to continue including the installation of seating, bins and bubbler.
Scott Street Subdivision	The stormwater along Offices Parade has been installed. The sewer along Officers Parade has been installed. Contractors continue the installation of the stormwater and sewer within Scott Street and into the subdivision.
Footpath Construction	Footpath at Offices Parade to continue with a delay due to contractors being unable to attend site. Contractors have recommenced tidying up Offices Parade and Gum Bend Lake with the intention to commence the River walk in mid-September. Gum Bend Lake footpath bird signage to be confirmed and installed.
SRA Ground Change Room upgrade	Project has been complete with minor defects to be finalised.
Condobolin Pool Leak remediation	The project has been complete and the pool is ready to be filled.
Condobolin Cemetery Plinth installation	Site works to recommence when the contractor is available.
Apex Park Pontoon	Contractors to finalise and complete footpath and foreshore clean up works, project expected to be complete late September.
Lake Cargelligo Cricket Nets	Project to be completely finished by the end of September.
Lake Cargelligo Cricket Club toilet	Toilet building has been manufactured ready for installation. Footings to be poured and services to be run to the facility.
Tottenham Swimming Pool Solar Heating	Project is complete excluding final commissioning of the system. This can only occur once the pool is full and operational.
Tullibigeal Netball court resurfacing	Additional scope to be confirmed.
Burcher Tennis Court upgrades	Project has been complete excluding lighting upgrade works.

Works Scheduled in October

Tourism Precinct – stage 3. BBRF	All remaining works are expected to be complete including final tidy and handover.
Scott Street Subdivision	Continuation of the installation of the stormwater, sewer and water within the subdivision.
Footpath Construction	Continuation of the River walk with Memorial Park to follow.
Condobolin Cemetery Plinth installation	Site works to recommence when the contractor is available.
Lake Cargelligo Cricket Club toilet	Main services and toilet building installation to be complete.
Tullibigeal Netball court resurfacing	Additional works to be confirmed and works to commence.
Lake Cargelligo Netball Court Refurbishment	Scope of work has been confirmed and the procurement of the contractors commenced.

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Expenditure to Date	Forecast Expenditure	Comments
Tourism Precinct Stage 3	\$600K	BBRF 4 SCCF2	\$412K	\$600K	Budget is on track
7 footpath locations	\$1,221k	FLR, LRCI3, SCCF4, General Rev	\$327k	\$1,221k	Budget is on track
SRA Power Upgrade	\$267k	Showground Stimulus	\$267k	\$267k	Project complete
SRA Change room Upgrade	\$890k	MSCFF & Council	\$835k	\$835k	Project complete
SRA Fencing upgrade	\$150k	MSCFF & Council	\$130k	\$150k	Project complete
Condobolin Swimming Pool leak remediation	\$500k	LRCI3	\$434k	\$500k	On Budget
Apex Park pontoon	\$200K	Boating now	\$170K	\$200K	Budget is on track
Tottenham Recreation Security fencing	\$50k	SCCFR4	\$19k	\$50k	Budget underspent
Tullibigeal Netball Courts	\$135k	SCCF4	\$65k	\$70k	Budget underspent Correcting defects
Lake Cargelligo Cricket Nets	\$40k	Cricket NSW	\$31k	\$40k	Complete
Lake Cargelligo Cricket Club Toilet	\$65k	SCCF4	\$26k	\$65k	Budget is on track
Tottenham Swimming Pool Solar Heating	\$115k	SCCR5	\$115k	\$115k	On Budget

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Priority will be given to grant funded works. Meetings held with Finance staff to confirm project completions and project funding roll over for incomplete works.

Inflation is causing some concern with budgets and supply of goods and materials.

STAKEHOLDER CONSULTATION

Staff are engaging with specific stakeholders on each project, in accordance with Council's community consultation policy. Meetings have been held with the Tullibigeal Netball committee and Lake Cargelligo Junior & Senior Cricket Association, Condobolin Rugby, Junior League, Junior Cricket, Show Society and Lake Cargelligo Netball.

OPTIONS

1. Council continue to implement urban works capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the capital improvements program and budget.

CONCLUSION

This report updates Council on the capital improvements undertaken by the Urban Works team in August, in progress for September and forecast work for October 2023.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 3.3 Upgrade Street Lighting
- 4.2 Strong, Effective and Responsive Council
- 4.4 Strategic Management of Villages and Crown Reserves
- 6.1 Increase recreational use of the lakes and rivers
- 6.3 New and visually appealing streetscapes
- 6.4 Improved Parks, Gardens and Sporting Ovals
- 6.5 Provision of neat, accessible and respectful cemeteries

ATTACHMENTS

Nil

8.8 ACTIVE RESOLUTIONS - SEPTEMBER

TRIM Number: R23/279

Author: Executive Assistant

RECOMMENDATION

That:

1. The General Manager's Report No. R23/279 be received and noted.

PURPOSE

To provide Council with an update on Active Resolutions as at September 2023.

SUPPORTING INFORMATION

The Active Resolutions are attached.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. Active Resolutions

8.9 FY23/24 ROADWORKS MONTHLY UPDATE FOR AUGUST**TRIM Number: R23/272****Author: Manager - Roads****RECOMMENDATION**

That:

1. The Director Infrastructure Services report No R23/272 be received and noted.

PURPOSE

The purpose of this report is to provide a summary of road works undertaken by the Infrastructure Services Department completed in August, works in progress in the month of September and works scheduled for the month of October. The execution and completion of works varies depending on resource availability, weather conditions, work priorities and unforeseen circumstances.

SUPPORTING INFORMATION

Nil

BACKGROUND

Restoration of the unsealed road network continues to be the main focus, however new construction projects will commence during the next couple of months so the 2023/2024 Capital Works program can be achieved.

UPDATE

Grading of the unsealed road network will continue with funding from the NSW Regional and Local Road Repair program; Council's allocation being \$7,095,067. Six council graders and two contractor graders are continuing to undertake routine maintenance grading on the unsealed road network. Four of these graders are operating with water carts and rollers undertaking grade/water/roll operations.

Shepherd Services have finalised Council's submission for the emergency response and immediate restoration and permanent work components of the FY22/23 Natural Disaster event. A summary of the nearly 4,000 defects is shown on the table below.

Treatment	Number of Site	Quantity	Unit	Estimated Damages (Ex. GST)
Bulk excavation, surplus material or debris and remove from site	1	2	m3	\$ 685.43
Bulk fill	11	142	m3	\$ 43,168.71
Gravel re-sheeting	1,150	83,594	m3	\$ 19,430,993.20
Heavy formation grading	598	141,655	m	\$ 5,094,692.68
Heavy shoulder grading	18	2,255	m	\$ 144,879.30
Medium formation grading	1,334	362,010	m	\$ 7,189,792.39
Patch repair – patch unbound pavement failure	470	26,657	m2	\$ 6,350,451.77
Reconstruct unbound granular pavement	379	155,493	m2	\$ 45,282,477.30
Repair drainage structure – excavate, repair, and reinstate	5	37	m2	\$ 49,595.72
Reshape table drain	11	1,025	m	\$ 33,993.53
Shoulder reconstruction	8	363	m2	\$ 137,723.71
Grand Total	3,985	773,232.90		\$ 83,758,453.75

The major component of this defect list is the ‘*reconstruct unbound granular pavement*’, commonly known as reconstruction of failed sealed roads. The cost of this line item can be reduced by undertaking an alternative construction method, stabilising. This would reduce the \$84 million estimate to approx. \$57 million. This is the approach that will most likely be supported by TfNSW. Nevertheless, it is not anticipated that all of these defects will be approved for funding by TfNSW.

Final sign off of the Essential Public Asset Reconstruction Works (form 306) and submission to TfNSW is currently in progress. Tender documents for the project management of the delivery and reporting of restoration work is also being finalised. The project management of the restoration work could be approx. 5% of the value of the actual work. It is expected that this tender will be released by the end of September to close by the end of October. A report on the tender responses is expected to be presented at the November Council meeting.

Works undertaken in August

- **Heavy patching, re-sheeting and grade water and roll undertaken on the following roads**
 - Main Roads
 - MR461 Henry Parkes Way – gwr
 - MR7514 Nyngan Road – gwr
 - Shire Roads
 - SR 5 Lansdale Road – gwr
 - SR 56 Bimbella Road - gwr
 - SR 199 Bootoowa Road – gwr
 - SR 200 Morris Lane – gwr
 - SR 201 Keeleys Lane – gwr
 - SR 202 Quinanes Lane – gwr
 - SR 203 Alexanders Lane – gwr
 - SR 204 Bartholmews Lane – gwr
 - SR 205 Contario Road – gwr
 - SR 207 Kynwoor Road – gwr
 - SR 230 Lachlan Valley Way – Condo end of seal to Wallaroi Creek bridge – gwr
 - SR 305 Bensons Road – gwr
 - SR 326 Keera Lane – gwr
 - SR 338 Hassans Lane – gwr
 - SR 377 Waitohi Lane – gwr
 - SR 434 Traquair Lane – gwr
 - SR 1030 Glenderry Road – gwr
 - SR 1031 Kiargathur Road – gwr

- **Road and culvert reconstruction and sealing undertaken on the following roads**
 - Main Roads
 - MR 57S The Gipps Way – Regional NSW/Block grant – Murie culvert, road reconstruction in progress.
 - MR 57S The Gipps Way – FCR/Block grant – Nerathong Bridge replacement, contractor repairing pavement failure.
 - MR 57NN The Bogan Way – FCR/Block grant – Jumble Plains Road intersection reconstruction and widening – road formation is complete, sealing programmed for late September.
 - Shire Roads
 - nil
 - Town Streets
 - Foster Street – Tourism Activation – Project 99% complete, final tidy up in progress

Road reseals/sealing

- All Roads
 - nil
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following unsealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 51 Eremeran Road – maintenance grade
 - SR 52 Wirrinun Road – maintenance grade
 - SR 54 Tinda Tank Road – maintenance grade
 - SR 66 Ootha Road – maintenance grade (contractor)
 - SR 69 Matthews Road – maintenance grade (contractor)
 - SR 70 Burando Road – maintenance grade (contractor)
 - SR 90 Grassmere Road – maintenance grade
 - SR 95 Ilgindrie Road – maintenance grade
 - SR 102 Clargo Road – maintenance grade
 - SR 113 Selems Road – maintenance grade
 - SR 114 Sandy Camp Road – maintenance grade
 - SR 118 Bolo Road – maintenance grading
 - SR 383 Glenowra Road – maintenance grade (contractor)
- **Shoulder grading/slashing/vegetation control/patching and flood damage undertaken on the following sealed roads**
 - Main Roads
 - MR 57S The Gipps Way – slashing
 - MR 377 Lachlan Valley Way (aka Forbes Road) – slashing
 - MR 7513 Lake Cargelligo Road – slashing
 - Pothole repair on all Main Roads
 - Shire Roads
 - Pothole repair on several roads

Works in progress or planned for September

- **Heavy patching, re-sheeting and grade water and roll in progress on the following unsealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 11 Moira Vale Road – gwr
 - SR 34 Wilmatha Road – gwr (contractor)
 - SR 194 North Uabba Road – gravel re-sheet 2 km
 - SR 198 Fairs Road – gwr
 - SR 199 Bootoowa Road – gwr

- **Road and culvert reconstruction in progress on the following roads**
 - Main Roads
 - MR 57S The Gipps Way – FCR/Block grant – Nerathong bridge replacement, pavement failure repair in progress. Following this site clean-up and temporary bridge removal.
 - MR 57S The Gipps Way – regional NSW/Block grant – Murie culvert, road reconstruction
 - Shire Roads
 - SR 1169 Bobadah Road – 2 km of seal widen
 - Town Streets
 - Officers Parade – FLR/RTR – Footpath installation in progress
 - Foster Street – Tourism Activation – Final tidy up

Road reseals/sealing

- Main Roads
 - MR 57N The Bogan Way/Jumble Plains intersection seal of 1.5 km
- Shire Roads
 - SR 1169 Bobadah Road sealing of 2 km of widening

- **Maintenance grading/sucker removal/storm damage repairs in progress on the following roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 109 Ungarie Road – maintenance grade
 - SR 110 Euglo Trig Road – maintenance grade
 - SR 121 Camp Road – maintenance grade
 - SR 124 Crown Camp Road – maintenance grade
 - SR 145 Imries Lane – maintenance grade
 - SR 148 Halls Road – maintenance grade
 - SR 149 Gubbata Road – maintenance grade
 - SR 150 Slant Road – maintenance grade
 - SR 151 Mudda Rocks Road – maintenance grade
 - SR 152 Thomas Lane – maintenance grade

- SR 180 O'Reillys Road – maintenance grade
 - SR 185 Yelkin Road – maintenance grade
 - SR 230 Lachlan Valley Way – Curlew Road to Brotherony Road – maintenance grade
 - SR 231 Curlew Road – maintenance grade
 - SR 333 Rosedale Road – maintenance grade
 - SR 407 Swansons Road – maintenance grade
 - SR 422 Warrigal Park Road – maintenance grade
 - SR 437 Stockman Road – maintenance grade
 - SR 1006 Brotherony Road – LVW to Lake Cargelligo Road – maintenance grade
 - SR 1007 Begargo Road – maintenance grade
 - SR 1411 Lachlan Valley Way – maintenance grade
- **Shoulder grading/slashing/vegetation control and patching in progress on the following sealed roads**
 - Main Roads
 - MR 57N Fifield Road – removal of overhanging trees
 - MR 7513 Lake Cargelligo Road - slashing
 - Shire Roads
 - SR 11 Moira Vale Road – shoulder grading narrow seal
 - SR 1169 Bobadah Road – shoulder grading narrow seal

Works planned for October

- **Heavy patching, re-sheeting and grade water and roll to be undertaken on the following unsealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - As required
- **Road resealing/sealing**
 - Main Roads
 - MR 57S The Gipps Way – Murie culvert reconstruction – two coat seal
 - Shire Roads
 - SR 1033 Boreamble Road – 1.6 km of seal widening
- **Road and culvert reconstruction to be undertaken on the following roads**
 - Main Roads
 - MR 57S The Gipps Way – FCR/Block grant – Nerathong bridge replacement – project completion.
 - MR 57S The Gipps Way – Regional NSW/Block grant – Murie Culvert – road construction.
 - Shire Roads
 - SR 343 Willis Lane – RTR – Construction of pavement for 2 km seal extension
 - Town Streets
 - Visitor information centre – Regional NSW – completion of carpark construction
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following roads**
 - Main Roads
 - nil
 - Shire Roads
 - Roads not completed in September
- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
 - Main Roads
 - Ongoing pothole patching
 - Shire Roads
 - SR 11 Moira Vale Road – shoulder grading narrow seal
 - SR 1169 Bobadah Road – shoulder grading narrow seal
 - Ongoing pothole patching

FINANCIAL UPDATE

CONSTRUCTION PROJECTS					
Regional Roads					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Regional Roads, reseals					
Total	\$447k		\$0k	\$447k	Resealing program to be determined
Regional Roads, heavy patching	\$50k	TfNSW Block Grant	\$0k	\$0k	Program to be determined
Regional Roads, culvert renewal	\$60k	TfNSW Block Grant	\$0k	\$0k	Program to be determined
MR 371 Foster St, Lake Cargelligo, Lake St to Lorne St reconstruction	\$3.6m	RTR \$500k, State Government funding \$2,800k, LRCI \$300k	\$3.238m pre 1 July 2023, \$698k in FY23/24 Total \$3.936m	\$4.0m	Construction in Progress. Over expenditure to be funded by FAGs Roads
MR 57N The Bogan Way, widening 28 km	\$3.5m	FCR \$2.686m, TfNSW Block Grant \$1.214m	\$3.216m pre 1 July 2023, \$335k in FY23/24 Total \$3.551m	\$3.9m	Jumble Plains Road intersection reconstruction in progress sealing programmed for September
MR 57S The Gipps Way, Nerathong Bridge replacement	\$2.808m	FCR \$2.387m, TfNSW Block Grant \$421k	\$1.579m pre 1 July 2023, \$26k in FY23/24 Total \$1.605m	\$2.808m	Bridge open to traffic, tidy up and repair work to complete
MR 57S, MR 377, Condobolin Freight Betterment and Visitor Centre road works	\$8.448m	Regional NSW funding \$5,599k, TfNSW Block grant \$2,149k, TfNSW Repair \$400k, RTR \$300k	\$7.218m pre 1 July 2023, \$765k in FY23/24 Total \$7.983m	\$8.448m	Murie Creek replacement, road construction in progress
MR 231 Wyalong Road seal widening 8 km	\$900k	Repair \$450k, Block \$450k	\$0k	\$900k	Repair funding will not be approved until after State Government budget

CONSTRUCTION PROJECTS					
Local Roads					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Local road reseals					
SR 60 Springvale Road	\$130k	FAG Roads \$140k, RTR \$450k	\$0k	\$130k	Programmed for Q2
SR 10 Meadowview Road	\$60k		\$0k	\$60k	
Balance	\$300 k		\$0k	\$300K	Resealing program to be determined
Total	\$490k		\$0k	\$237.8k	
Local roads gravel re-sheets					
SR 91 Marsden Road	\$300k	Special Rate Variation \$200k, RTR \$500k, Evolution Mining \$138k	\$0k	\$300k	10 km gravel re-sheeting Programmed for Q3
SR 194 North Uabba Road	\$60k		\$0k	\$60k	2 km gravel re-sheeting Programmed for Q3
Balance	\$476k		\$0k	\$476k	Gravel re-sheeting program to be determined
Total	\$838k		\$0k	\$838k	
Officers Parade upgrade	\$1.4m	Fixing Local Roads \$780k, RTR \$520k, \$100k FAG	\$1.17m pre 1 July 2023, \$181k in FY22/23 Total \$1,351m	\$1.4m	Road reconstruction in progress. Over expenditure to be funded from other FLR under expenditure and RTR
SR 3 Lansdale Road widening and upgrade	\$400k	Roads to Recovery	\$25k	\$400k	Culverts on site, will be installed when headwalls arrive
Willis Lane seal extension	\$400k	Roads to Recovery	\$82k pre 1 July 2023, \$1k in FY22/23 Total \$83k	\$400k	Vegetation cleared, road pavement construction will commence in Q2
SR 64 Platina Road 2 km seal widening	\$300k	Roads to Recovery	\$0k	\$300k	Programmed for Q2
SR 1169 Bobadah Road 2 km seal widening	\$300k	Roads to Recovery	\$0k	\$300k	Widening in progress
SR 1033 Boreamble Rd 1.8 km seal widening	\$248k	Roads to Recovery	\$0k	\$248k	Programmed for Q2

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 3.1 Efficient transport networks that meet community and business needs. Transport Asset Management Plan.

CONCLUSION

Good progress is being made on restoring the unsealed road network in preparation for the harvest season. Submission and approval of the flood damage restoration claim remains a key focus item.

ATTACHMENTS

Nil

9 DECISION REPORTS

9.1 GENERAL MANAGER**9.1.1 ELECTION OF MAYOR, DEPUTY MAYOR AND DELEGATES TO COMMITTEES****TRIM Number:** R23/262**Author:** General Manager**RECOMMENDATION**

That:

1. The General Manager's Report No. R23/262 be received and noted.
2. Council resolve the voting system for the election of the Mayor and Deputy Mayor.
3. Council elect the Mayor, Deputy Mayor and delegates to committees as outlined in the report.
4. Council set the time and dates for Ordinary meetings of Council and Pre-meeting Briefing sessions.

PURPOSE

To elect the Mayor, Deputy Mayor and representatives on Council and community committees and to set times and days for Council meetings and Pre-meeting Briefing sessions.

SUPPORTING INFORMATION

Nil

BACKGROUND

The elections of Mayor and Deputy Mayor of Lachlan Shire Council must be conducted in accordance with Clause 394 and Schedule 7 of the Local Government (General) Regulation 2021. The Mayor is normally elected for a term of two (2) years while the Deputy Mayor can be elected for the same term as the Mayor or a shorter term as determined by Council. Due to the postponement of the ordinary Council election to 4 December 2021, and the requirement for a mid-term Mayor election to be held in September 2023, the term of Mayor will be shorter than two years for this Council. Council has previously resolved to hold an election for the position of Deputy Mayor every year.

ISSUES AND COMMENTS**1. ELECTION OF MAYOR AND DEPUTY MAYOR**

Nominations for these positions must be made in writing by two or more Councillors, one of whom may be the nominee. The nomination is not valid unless the nominee has indicated consent to the nomination in writing. The nomination should be delivered to the General Manager (Returning Officer) prior to the day of the election.

NOTE: If more than one Councillor is nominated, the Council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot (one mark) or by open voting (show of hands).

The Preferential Voting System has traditionally been the preferred manner by which Council elects the Mayor and Deputy Mayor.

The preferential system (marking with a "1", "2", etc.) simply requires that the candidate with the highest number of votes with an absolute majority (more than one half of the number of formal ballot papers) is elected. Where three or more candidates remain and no candidate has an absolute majority on the first count, then the candidate with the least number of first preference votes is eliminated and votes distributed according to the next highest preference until one candidate has an absolute majority.

(Council to resolve voting system for the election of the Mayor and Deputy Mayor)

i) BALLOT FOR MAYOR to be conducted

ii) BALLOT FOR DEPUTY MAYOR to be conducted

2. FIXING OF THE DAY AND HOUR OF REGULAR MONTHLY MEETINGS

It is proposed for Council to hold Ordinary Meetings on the fourth Wednesday of each month commencing at 2.00 p.m. From time to time this meeting date will clash with CNSW Joint Organisation Board Meetings and/or Country Mayors Association meetings. When these meeting date clashes occur the Ordinary Council meeting will be rescheduled to an alternate meeting date suitable to a majority of Councillors, determined via a telephone call to each Councillor as soon as the conflict has been identified.

Council may determine the day and time of Ordinary Meetings in view of each Councillor's work commitments and the expectations of the public.

A Councillor's attendance at Ordinary and Special Meetings will be recorded for inclusion in Council's Annual Report

(Council to resolve day and time for regular monthly meetings)

3. COUNCILLOR PRE-MEETING BRIEFING WORKSHOPS

The Pre-meeting Briefing sessions allow councillors to meet informally and discuss emerging issues for the Council, Long Term Financial Plan, review Strategic Plans and Delivery and Operational Plans, LEP and other matters.

The workshops are held on the second Wednesday of the month, commencing at 2.00 pm and are for a period of up to four hours, depending on the meeting agenda.

Pre-meeting Briefing workshops may be attended in person or via electronic video conferencing technology such as Zoom. Pre-meeting Briefings are not public meetings and will not be recorded or live streamed. A councillor's attendance at Pre-meeting Briefings will be recorded for inclusion in Council's Annual Report

(Council to resolve day and time for regular strategic briefing workshops)

4. COUNCIL COMMITTEES

Clause 11.9 of the Model Code of Meeting Practice for Councils in NSW requires voting at meetings (except for the position of Mayor and Deputy Mayor), including voting in an election, to be by open means (such as voices or a show of hands).

GENERAL MANAGER’S PERFORMANCE REVIEW COMMITTEE

In terms of the General Manager’s performance based contract, this Committee monitors the General Manager’s performance and annually reports to Council. The Committee consists of the Mayor, Deputy Mayor, a Councillor selected by the Council (currently Cr Harris) and one other Councillor selected by the General Manager. The process is facilitated by an independent consultant.

Nominations to be called for member selected by Council

AUDIT RISK AND IMPROVEMENT COMMITTEE

This committee comprises two councillors (currently Cr Medcalf and Cr Harris (alternate Cr Brady)) and three independent members plus the Auditor, General Manager and Director Corporate and Community Services as non-voting members.

Nominations to be called for members

AUSTRALIA DAY COMMITTEES

Australia Day celebrations are held across the shire and Council normally allows each community to organise its own celebration. Councillors should continue to work with those committees however an Australia Day Committee for the Shire has been established. This Committee comprises the Mayor, Deputy Mayor and a Councillor (currently Cr Bartholomew), immediate past Citizen of the Year Winner and a representative from each of the various local Australia Day committees.

The Executive Assistant coordinates advertising calling for nominations and works with the Australia Day Council to recruit an ambassador.

Nominations to be called for members

Council also allocates a budget to meet the cost of staging the various events and these are included below.

Location	Organisation	2017/18 Budget
Condobolin	To be identified	\$3,500
Lake Cargelligo	Lower Lachlan Community Services	\$2,700
Tottenham	Tottenham Welfare Council	\$1,500
Tullibigeal	Tullibigeal and District Progress Association	\$800
Burcher	Burcher Progress Association	\$700
Fifield	Fifield Community facilities Committee	\$700

5. DELEGATES TO ORGANISATIONS

Nominations to be called.

Appointment of Committees

The Mayor is an ex-officio member of all committees of Council and under the terms of the contract the General Manager is expected to attend all meetings of Council and its standing Committees, if held. At this time there are no standing committees as these have been replaced by the Pre-meeting Briefing Workshops which are not formal meetings of Council.

Committee	Membership
<p>ADVISORY COMMITTEES</p> <p>Council has established a number of Advisory Committees that meet as required to consider matters relative to their establishment. Those committees include delegates of Council, members of the public and for some committees, representatives from statutory bodies and community organisations. Each Committee will be chaired by a Councillor and will provide recommendations to Council.</p>	
<p>Gum Bend Lake Committee</p> <p>To consider matters referred to it in relation to the Gum Bend Lake facility and make recommendations to Council on those matters.</p>	<p>Two Councillors (currently Cr Carter and Cr Blewitt) and representatives of the community.</p> <p>Committee to be serviced by the Director of Infrastructure Services and other Departmental staff as appropriate.</p> <p>Meets quarterly.</p>
<p>Lake Cargelligo Foreshore Committee</p> <p>To consider matters referred to it in relation to Lake Cargelligo and make recommendations to Council on those matters.</p>	<p>Recommendation up to two local Councillors (currently Cr Phillips and Cr Bartholomew) and representatives of the community.</p> <p>Committee to be serviced by the Director of Infrastructure Services and other departmental staff as appropriate.</p>
<p>Aboriginal Advisory Committee</p> <p>To provide Council with advice direction and recommendations on project, programs, policy and other initiatives relevant to the Aboriginal community.</p>	<p>Two Councillors (currently Cr Carter and Cr Bartholomew) and nine representatives from the community who identify as Aboriginal.</p> <p>Committee to be serviced by the Director, Corporate and Community Services and other departmental staff as appropriate.</p>

	<p>The General Manager is also a member of this Committee</p> <p>The committee has not met for several years and alternate methods of consulting with the Aboriginal community, such as Focus Groups are used as necessary.</p> <p>Meets quarterly</p>
<p>Floodplain Risk Management Committee</p> <p>To prepare for consideration by Council the Floodplain Study for those areas in the Council area affected by flooding from the Lachlan River.</p> <p>Council is required under the terms of the legislation to establish and use a Community Committee during the preparation of the study.</p>	<p>Membership of two Councillors (currently Cr Brady and Cr Carter) and representatives of the community.</p> <p>Committee to be serviced by the Director of Infrastructure Services and Director of Environment, Tourism and Economic Development and other departmental staff as appropriate.</p>
<p>Willow Bend Sports Centre Committee</p> <p>To develop and recommend policy to Council for the operation of the Willow Bend Sports Centre.</p>	<p>Membership of one Councillor (currently Cr Rees) plus two Department of Education representatives and two community representatives.</p> <p>Committee to be serviced by the Director Environment, Tourism and Economic Development and other departmental staff as appropriate.</p>
<p>Heritage Advisory Committee</p> <p>Provide recommendations to Council on the distribution of heritage funding and other general heritage matters.</p>	<p>Two Councillors (currently Cr Medcalf and Cr Harris) and community representatives.</p> <p>Committee to be serviced by the Director Environment, Tourism and Economic Development and other departmental staff as appropriate.</p>
<p>Condobolin Cemetery Advisory Committee</p> <p>Provide advice to Council on the management and improvement of the Condobolin Cemetery.</p>	<p>Membership of two Councillors (Currently Cr Brady and Cr Carter) and community representatives.</p>

	Committee to be serviced by the Director Infrastructure Services and other departmental staff as appropriate.
<p>Condobolin Showground and Recreation Area Users Committee</p> <p>Provides advice to Council on the operation and infrastructure requirements at the SRA Grounds.</p>	Membership comprises representatives of user groups, three Councillor delegates (currently Cr Blewitt, Cr Harris and Cr Rees), GM, Director Infrastructure and Director Environment Tourism and Economic Development.

In addition to the above Council also appoints delegates annually and alternate delegates (if the delegate is unavailable to attend a meeting) to represent it on other local and regional bodies, as follows:

ORGANISATION	DELEGATE(S)
<p>Ambassador to Penrith Alliance</p> <p>The ambassador is expected to play a lead role in alliance activities including attendance at Council and community organised events at both locations. Likely involve at least two trips per year to Penrith and attendance at local functions.</p>	One Councillor and an alternate delegate. (Currently Cr Mortimer, alt Cr Brady)
<p>Delegates to CNSW Joint Organisation of Councils</p> <p>CNSW Joint Organisation’s Board meets quarterly with meetings held throughout the region on a rotating basis. Council pays an annual subscription to CNSW Joint Organisation which is currently based on population and use of services.</p>	Constitution of CNSW Joint Organisation states Mayor and General Manager.
<p>Delegates to the Mid-Lachlan Alliance (Parkes, Forbes, Weddin & Lachlan Councils)</p> <p>The MLA is a local alliance that is designed to allow member councils to address issues on a joint basis and to resource share wherever possible. The Board meets when required.</p>	Mayor and the General Manager.

<p>Delegates to Western Plains Regional Development</p> <p>The organisation facilitates and provides a number of services to the community and receives annual funding from Lachlan Shire Council. Board meetings are held every two months in Condobolin</p>	<p>Mayor and Director Corporate and Community Services.</p>
<p>Delegate to Arts Out West</p> <p>Lachlan Shire Council is a member of this regional organisation based in Orange and pays an annual subscription.</p>	<p>Council is represented on the group by a local resident whose appointment is confirmed annually (currently Heather Blackley, alternate delegate Tourism Manager).</p>
<p>Delegates to the Evolution Lake Cowal Community Environmental and Monitoring Consultative Committee</p> <p>This Committee was established under the Development Consent for the former Barrick Lake Cowal Mine and comprises representatives from Council, the community and Evolution Mining. It meets regularly at the mine.</p>	<p>Councillor delegate and alternate delegate. (Currently Cr Brady and Cr Harris)</p>
<p>Delegates to the Association of Mining and Energy Related Councils</p> <p>This Association comprises Councils throughout NSW that have mining and renewable energy activities within their local government areas and meets quarterly at venues on a rotational basis.</p> <p>Councils pay an annual subscription to the association.</p>	<p>One Councillor delegate and an alternate delegate plus General Manager. (Currently Cr Brady alt Cr Turner)</p>
<p>Delegates to Murray Darling Association</p> <p>The Association comprises members from across NSW, Victoria and South Australia and meets quarterly with an annual conference at venues on a rotational basis.</p>	<p>One Councillor delegate and alternate delegate. (Currently Cr Phillips alt Cr Brady)</p>

<p>Delegates to the Bush Fire Management Committee</p> <p>This Committee comprises delegates from the Lachlan Zone Councils, Brigades and the Rural Fire Service</p> <p>Meetings are held quarterly at venues on a rotational basis</p>	<p>Mayor and one other Councillor alternate delegate plus Director Infrastructure.</p> <p>(Current alt Cr Mortimer)</p>
<p>Local Emergency Management Committee (LEMC)</p> <p>This committee comprises delegates from emergency management organisations and Council so that a coordinated response to an emergency can be undertaken.</p>	<p>One Councillor delegate and an alternate delegate plus the Director Infrastructure Services and relevant departmental staff.</p> <p>(Currently Cr Phillips and alt Cr Harris)</p>
<p>Lachlan Local Area Command Community Safety Precinct Meeting</p> <p>Mayors and General Managers from Forbes, Parkes & Lachlan LGA's.</p> <p>Meets quarterly on a rotational basis.</p>	<p>Mayor and General Manager</p>
<p>Parkes, Forbes and Lachlan Shire Council's Road Safety Steering Committee</p> <p>To consider road and traffic related safety issues from across the three LGAs of Parkes, Forbes and Lachlan in an effort to pool resources and provide a consistent approach to these issues.</p>	<p>Membership of elected representatives, Engineering staff and the Road Safety Injury Prevention Officer (RSIPO).</p> <p>Recommendation of one Councillor and an alternate delegate plus the Director of Infrastructure Services.</p> <p>(Currently Cr Carter alt Cr Turner)</p>
<p>Traffic Committee</p> <p>To consider and recommend policy to Council on traffic related issues and developments.</p>	<p>Membership is State Local Member's representative(s), Police representatives, RMS representatives and the Director Infrastructure Services.</p> <p>Recommendation that one Councillor and an alternate delegate plus other departmental staff as required.</p> <p>(Currently Cr Carter alt Cr Turner)</p>

<p>Condobolin Chamber of Commerce</p> <p>Established to expand business opportunities and economic development in Condobolin.</p>	<p>Council delegate and alternate delegate as well as GM & Director Environment, Tourism and Economic Development.</p> <p>(Currently Cr Harris alt Cr Blewitt)</p>
<p>Western Joint Regional Planning Panel</p> <p>For large development applications over \$10m or \$5m if Council Development – these DA’s are submitted to the Joint Regional Panel for a decision.</p>	<p>Comprises three State appointed members and two Councillor delegates experienced in business, economic development and/or planning. Meet as required.</p> <p>(Currently Cr Harris and Cr Phillips)</p>
<p>Newell Highway Committee</p> <p>Promotion of tourism and diversion off the Newell Highway</p>	<p>One delegate and Director Environment, Tourism and Economic Development.</p> <p>(Currently Cr Mortimer)</p>
<p>Sunrise Energy Metals Community Consultative Committee</p> <p>For consultation between Sunrise Energy Metals and community stakeholders</p>	<p>One Councillor delegate</p> <p>(Currently Cr Phillips alt Cr Mortimer)</p>
<p>Western Slopes Pipeline – Murray Darling Basin</p>	<p>One Councillor delegate</p> <p>(Currently Cr Carter)</p>

6. DELEGATES TO S.355 COMMITTEES

There is an important distinction between S.355 committees and Advisory Committees. S.355 committees have the power delegated to them to perform functions on behalf of Council and have public liability cover under Council’s insurance policy. Advisory committees have no such power or cover and can only advise Council which may or may not accept the advice.

Nominations to be called

ORGANISATION	DELEGATE(S)
<p>Bena Cemetery Management Committee</p> <p>Provides for the care, control and management of the Bena Cemetery.</p>	<p>Council Delegate and alternate delegate as well as Director Infrastructure Services.</p> <p>(Currently Cr Turner)</p>
<p>Burcher Development Management Committee</p> <p>Provides for the care, control and management of the Burcher Hall and</p>	<p>Council delegate and alternate delegate plus the Director Infrastructure Services and Director Corporate and Community Services.</p>

<p>Recreation Ground & development of Burcher.</p>	<p>(Currently Cr Brady)</p>
<p>Condobolin Community Centre Management Committee Provides for the care, control and management of the community centre.</p>	<p>Council Delegate and alternate delegate as well as Director Corporate and Community Services. (Currently Cr Harris & Cr Blewitt)</p>
<p>Condobolin Senior Citizens Hall Management Committee Provides for the care, control and management of the hall.</p>	<p>Council delegate and alternate delegate plus the Director Environment, Economic Development & Tourism. (Currently Cr Blewitt alt Cr Rees)</p>
<p>Fifield Development Management Committee Provides for the care, control and management of the hall and other infrastructure & development of Fifield</p>	<p>Council delegate and alternate delegate plus the Director Infrastructure and Director Environment, Economic Development & Tourism. (Currently Cr Mortimer)</p>
<p>Kiacatoo Hall & Recreation Ground Committee Provides for the care, control and management of the hall and recreation ground.</p>	<p>Council delegate and alternate delegate plus the Director Environment, Tourism & Economic Development and Director Infrastructure Services (Currently Cr Blewitt)</p>
<p>Lachlan Shire Health Education Trust Committee To consider and recommend the allocation of trust monies to students in the field of providing health services to the community within the Lachlan Shire. This could be in the form of scholarships or financial assistance to assist students undertake courses in health related disciplines</p>	<p>This Committee was formed to replace the former Lachlan Shire Health Education Trust Inc. which was deregistered as an incorporated Association. Council as founder has formally appointed this S355 Committee as Trustee of the Trust. Membership to be three Councillors and supported by the General Manager and Director Corporate and Community Services. There are no members of the community on this committee. (Currently Cr Blewitt, Cr Rees and Cr Harris)</p>

<p>Lake Cargelligo Australia Day Committee Organise events on Australia Day and select Australia Day Award recipients for Lake Cargelligo.</p>	<p>Two Council delegates and Director Corporate and Community Services. (Currently Cr Phillips & Cr Bartholomew)</p>
<p>Lake Cargelligo Cemetery Management Committee Provides for the care, control and management of the Lake Cargelligo Cemetery</p>	<p>(currently Cr Phillips)</p>
<p>Lake Cargelligo Memorial Hall Management Committee Provides for the care, control and management of the hall.</p>	<p>Council delegate and alternate delegate plus the Director Environment, Tourism & Economic Development. (Currently Cr Phillips alt Cr Bartholomew)</p>
<p>Lake Cargelligo Showground & Recreation Management Committee Provides for the care, control and management of the showground.</p>	<p>Council delegate and alternate delegate plus the Director Infrastructure Services. (Currently Cr Phillips alt Cr Bartholomew)</p>
<p>Lake Cargelligo Tennis Club Provides for the care, control and management of the tennis club and courts</p>	<p>Council delegate and alternate delegate plus the Director Infrastructure Services (Currently Cr Bartholomew)</p>
<p>Lake Cargelligo Tourism Management Committee Provides a volunteer tourism service from the Visitor Information Centre in Lake Cargelligo.</p>	<p>Council delegate and alternate delegate plus the Director Environment, Tourism and Economic Development. (Currently Cr Phillips alt Cr Bartholomew)</p>
<p>Tottenham Memorial Hall Management Committee Provides for the care, control and management of the hall.</p>	<p>Council Delegate and alternate delegate as well as Director Environment, Tourism & Economic Development. (Currently Cr Medcalf)</p>
<p>Tottenham Racecourse Management Committee Provides for the care, control and management of the racecourse.</p>	<p>Council delegate and alternate delegate plus the Director Infrastructure Services. (Currently Cr Medcalf)</p>
<p>Tottenham Recreation Ground Management Committee</p>	<p>Council delegate and alternate delegate plus the Director Environment, Tourism &</p>

Provides for the care, control and management of the hall and recreation ground	Economic Development & Director Infrastructure Services. (Currently Cr Medcalf)
Tottenham/Albert Cemetery Management Committee Provides for the care, control and management of the Tottenham and Albert Cemeteries	Council delegate and alternate delegate plus the Director Infrastructure Services. (Currently Cr Mortimer)
Tottenham Tourist Committee Provides a volunteer tourism service from the Visitor Information Centre in Tottenham	Council delegate and alternate delegate plus the Director Environment, Tourism and Economic Development. (Currently Cr Medcalf)
Tullibigeal Hall, Cemetery & Recreation Ground Management Committee Provides for the care, control and management of the hall, cemetery and recreation ground	Council delegate and alternate delegate plus the Director Environment, Tourism and Economic Development & Director Infrastructure Services. (Currently Cr Turner)
Vermont Hill Hall & Recreation Ground Management Committee Provides for the care, control and management of the hall and recreation ground	Council delegate and alternate delegate plus the Director Environment, Tourism and Economic Development and Director Infrastructure Services. (Currently Cr Rees)

FINANCIAL AND RESOURCE IMPLICATIONS

The annual budget provides for payments to the Mayor and Deputy Mayor. Council’s Fees and Charges adopted annually contain the relevant fees to be used by S355 Committees.

LEGAL IMPLICATIONS

The elections are required under the Local Government Act 1993.

RISK IMPLICATIONS

Nil

STAKEHOLDER CONSULTATION

Nil

OPTIONS

Nil

CONCLUSION

Council must elect a Mayor and Deputy Mayor and appoint Councillors to Council and community committees.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2.2 Council's decision making is equitable and ethical.

ATTACHMENTS

Nil

9.1.2 AUSTRALIA DAY AWARDS AND EVENT POLICY**TRIM Number:** R23/265**Author:** Executive Assistant**RECOMMENDATION**

That:

1. The General Manager's Report R23/265 be received and noted.
2. The draft Australia Day Awards and Event Policy be placed on public exhibition for a minimum period of 28 days.
3. Following the completion of the public exhibition period a further report be presented to Council summarising any submissions and feedback received from the public throughout the exhibition period

PURPOSE

The purpose of this report is to provide Council with a copy of the draft Australia Day Awards and Event policy for consultation and advice.

SUPPORTING INFORMATION

Attachment 1 – Australia Day Awards and Event policy.

BACKGROUND

The Australia Day event and awards aim to recognise outstanding contributions to the Lachlan Shire community in the year immediately prior to receiving the award, as well as their past achievements and ongoing contribution to the community. There are many in the community who volunteer their time and effort to support others and contribute to the overall well-being of the community and whilst not doing it in expectation of receiving any recognition or reward, recognising these efforts enhances the pride and self-esteem of the community and encourages volunteerism.

ISSUES AND COMMENTS

The objective of this policy is to outline the arrangements for receiving and assessing nominations for Lachlan Shire Council's annual Australia Day awards and for determining the recipients of the awards by the Australia Day Advisory Committee. The Australia Day Advisory Committee comprises the Mayor, Deputy Mayor and a Councillor (currently Cr Turner), immediate past citizen of the year winner and a representative from each of the various local Australia Day committees.

FINANCIAL AND RESOURCE IMPLICATIONS

There are no financial implications associated with the draft policy beyond the advertising and public exhibition costs. Council allocates an annual budget for Australia Day festivities.

LEGAL IMPLICATIONS

None.

RISK IMPLICATIONS

It is considered that transparency and consistency in approach will minimise the risk of disputes, as well as educate communities on the processes required for nominations, criteria, eligibility and the judging process.

STAKEHOLDER CONSULTATION

Nil.

OPTIONS

- 1) Council resolve to place the Australia Day Awards and Event policy on public exhibition for a minimum of 28 days.
- 2) Council adopt the Australia Day Awards and Event policy as written.
- 3) Council amends the Australia Day Awards and Event policy.

CONCLUSION

The Australia Day Awards and Event policy will streamline procedures and information to the public and other stakeholders, ensuring consistency and transparency when dealing with Australia Day Awards and event enquiries throughout the Lachlan Shire.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

1. CSP. No. 4.1 Involved and active community groups
2. DP No. 4.1.2 Council deliver one main Australia Day celebration in the shire each year.

ATTACHMENTS

1. **Draft Australia Day and Event Policy**

9.1.3 LOCAL ROAD AND COMMUNITY INFRASTRUCTURE PROGRAM PHASE 4**TRIM Number: R23/286****Author: General Manager****RECOMMENDATION**

That:

1. The General Manager's Report No. R23/286 be received and noted.
2. Council approve Project Ranking numbers 1 to 19 as detailed in the report as priority projects for funding under the Local Road and Community Infrastructure Phase 4A Program with a total value of \$2,128,508.
3. Council approve project number 1 as detailed in the report as the priority project for funding under the Local Road and Community Infrastructure Phase 4B Program with a total value of \$1,227,771.
4. The priority projects be submitted to the Commonwealth Government for approval as soon as possible.

PURPOSE

To inform Council of the result of a recent survey on suitable projects for submission to the Commonwealth Government for approval under the Local Road and Community Infrastructure Program (LRCI) Phase 4A and 4B.

SUPPORTING INFORMATION

LRCI Phase 4A and 4B funding allocations.

BACKGROUND

On 3 May 2023 a letter was received from The Hon Catherine King Minister for Infrastructure, Transport, Regional Development and Local Government, , advising that Council had been allocated further funding under the Local Road and Community Infrastructure – Phase 4A and 4B program. The opportunity provided by this grant was informally discussed with Councillors following the Council meeting on 23 August 2023.

On 28 August 2023 a LRCI 4A and 4B project ranking sheet was emailed to Councillors with details of potential projects to be funded under this program. Councillors were asked to rank the projects in their order of priority so that applications for a democratically determined list could be prepared for Council endorsement. All Councillors responded to the request and provided their project rankings.

ISSUES AND COMMENTS

The project ranking result from each Councillor has been collated into a final list of priority projects for Council’s endorsement. Please note the lower the project rank score the higher the priority. The final project lists in priority order are:

Local Road and Community Infrastructure Phase 4A Project ranking result

Phase 4A - Projects ranked within the available funding limit;

Project Ranking	Description	Councillor	
		Project Scores	Comment
1	Fifield Oval Toilets	80	Access ramps for the demountable toilets at the football oval.
2	Amenities refurbishment - Apex Park Lake Cargelligo	100	New doors, locks, tiles, gutters, fittings and fixtures
3	Village Entrance Beautification	110	Additional tree planting, dead tree removal, general landscaping.
4	Albert Park Play Equipment Replacement	113	Replace equipment approaching the end of its useful life.
5	Tullibigeal Tennis Court Refurbishment	113	Replace electrical, lighting and resurface.
6	Festoon Street Light Replacement Foster Street	114	Replace existing old festoon lighting with LED alternatives. Issues with building owners and Essential Energy to resolve
7	Liberty Park Master Plan Lake Cargelligo	121	Remove old fountain. Install new fountain on Lake edge. Install footpaths connecting foreshore to Foster St. Seating, landscaping and re-turfing.
8	Condobolin Cricket Training Facility	122	2 new cricket practice nets in place on the old unused tennis courts in Melrose St
9	Tottenham Skate Park and Multi Use Courts	124	Multi use skate facility with basketball and netball court.
10	LED Street Lighting in Caravan Parks	127	Improve visibility and safety at night within the parks.
11	Event Power Pillars in Main Park areas	128	Underground power and pillars in Memorial Park Condobolin and Liberty Park Lake Cargelligo
12	Hanna McMahon Park Fifield	137	New fence and flag pole
13	Electronic Tourism Signage - Lake Cargelligo and Tottenham	143	Renew and upgrade existing Tourism signage in Liberty Park Lake Cargelligo and Memorial Park Tottenham
14	Pioneer Park Play Equipment Replacement	145	Replace equipment approaching the end of its useful life.
15	Mt Tilga	145	Walkway, road, carpark and signage improvement. Need tp obtain Crown Land approval and engage local Aboriginal population given significance of site and resolve land claim.
16	Lake Cargelligo Additional Sports Field	146	Conversation held with community representatives. Junior league need more space. Proposal to create additional sporting fields with Showground. Irrigation, turf, seats and bins. Note existing toilets can be used. Changerooms and lighting may be requested in future years.
17	Condobolin Pony Club Facility Expansion	147	Request to expand dressage facility from 60x20m to 80x50m, including safety fencing.
18	Condobolin Cemetery Seating and Footpaths	151	Request from Cemetery Committee, in Operational Plan.
19	Heritage Signage for Foster Street	151	Clarification required on the content and location of signs.

Phase 4A - Projects ranked below the available funding limit;

Project Ranking	Description	Councillor	
		Project Scores	Comment
20	SRA Pavilion Enhancements	154	Provision of audio/pa system, improved event lighting, conference equipment, select conference furniture.
21	Condobolin Swimming Pool - Replace 2 heat pumps	157	Replace last heat pump or install more energy efficient alternative.
22	Gum Bend Lake Forshore Works	159	Remove tyres and replace with a user friendly step, re-sand swimming areas, install weed net.
23	New Basketball Court Condobolin	159	New basketball court in place of unused tennis courts, Melrose Street
14	Holt St drainage	163	Reduce erosion, pipe, inlets and open drain. Councillor feedback necessary
25	Shire Entrance Signs	167	New signs on major entrances to the Shire
26	Condobolin Honour Board	171	Request from Councillor Brady
27	Gum Bend Lake - replace irrigation system	173	Replace pump, controller, pipework and sprinklers.
28	Modular Pump Track	177	Portable BMX/Scooter/skate track. Can be moved around various locations throughout the Shire. Engage Youth Services.
29	Community Gardens	181	In Operational Plan and Youth Strategy. Location, budget and management to be confirmed.
30	Condobolin Tennis Court Toilets	183	Installation of additional Ambulant Toilet.
31	Lake Cargelligo Boat Club	184	Convert boat club to a licenced community club and function centre. No plans or cost estimates available, however this project is included in the OP.
32	Renown Park Condobolin	185	Concept to improve parkland to be more event focused, possible stage, landscape features, shade and seating.
33	Bird Hides	188	Improve access to bird hides. Improve signage and safety. Budget and scope to be confirmed. Consult with twitchers.

Local Road and Community Infrastructure Phase 4B Project ranking result

Project Ranking	Description	Project score	Comment
1	Gravel Resheeting	36	Various roads
2	Lachlan Valley Way - Seal Extension	36	Tullibigeal Rd to North River Rd, 6km plus culverts and flood resilience.
3	Lachlan Valley Way - Seal Extension	42	Brotherony Rd to Curlew Rd, 14km plus causeways, culverts and flood resilience.
4	Dandaloo Road	43	Rehabilitate 14km of failures and flood damage. Total project cost >\$4m. This would support flood restoration funding.
5	Heavy Vehicle Pull Off Areas	46	Install and improve strategic locations along freight routes to allow for heavy vehicle pull off areas.
6	Bathurst Street Condobolin - CBD Upgrade	47	CBD landscape upgrade, footpaths, parking etc - between McDonnell and William St. Design not well progressed, need community and Chamber of Commerce consultation.
7	Car Park and Landscaping for Water Tower Mural - Tottenham	51	Carpark, signage, seating, landscaping
8	Car Park and Landscaping for Old Water Tower Mural - Lake Cargelligo	53	Carpark, signage, seating, landscaping
9	Albert Road - Seal Extension.	54	Henry Parkes Way to Mineral Hill Rd 10km. Mine contribution and VPA not determined.
10	Lachlan Valley Way - Seal Extension	55	End of seal to Nerathong Creek, 10km plus culverts and flood resilience.
11	Condobolin Library Parking	56	Driveway access from Bathurst St, level, bitumen seal and linemark.
12	Albert Road - Seal Extension.	56	Bogan Way to Albert Cemetery
13	Kerb and Gutter replace various failures	56	
14	Umang Street Tottenham - CBD upgrade	59	Umang St improvements planned for 2025 / 2026 in Delivery Program. Concept design not developed.
15	Evans and McDonnell St Carpark	60	Level, bitumen seal and linemark
16	Albert Road - Bulbodeny Creek Crossing	60	Flood restoration and betterment.

FINANCIAL AND RESOURCE IMPLICATIONS

The proposed project schedule will fully expend the available program funding with no impact on Council's adopted budget or requirement to make a co-contribution.

The project list if approved is unlikely to adversely impact the delivery of other projects as a number of the projects recommended will require the engagement of specialist contractors.

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Given the deadline for expenditure of the grant is 30 June 2025 it is unlikely that there will be a risk to the delivery of these or other projects, however this may depend on other grant funding received during the period. This risk can be managed through the use of contractors and external project managers when required.

STAKEHOLDER CONSULTATION

Not applicable

OPTIONS

1. Adopt the recommended project list and seek project approval from the Federal Government.
2. Amend the proposed project list and seek project approval from the Federal Government.
3. Amend and reduce the proposed project list by including only high value projects to reduce project administration and the risk to project delivery; then seek approval of the reduced project list from the Federal Government.

CONCLUSION

This report details a list of priority projects ranked by Councillors for recommendation to the Federal Government for funding under the LRCI 4A and 4B program. Councillors are requested to approve the project list and authorise referral of the projects to the Federal Government for funding approval.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

1. Letter from Minister Catherine King
2. LRCI4 funding allocations

9.2 CORPORATE AND COMMUNITY SERVICES

9.2.1 DRAFT FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

TRIM Number: R23/184

Author: Director - Corporate and Community Services

RECOMMENDATION

That:

1. The Director Corporate and Community Services Report No R23/184 be received and noted.
2. The Draft Financial Statements for the year ended 30 June 2023 be referred to Audit.
3. Council confirm that the Draft Financial Statements for the year ended 30 June 2023 have been prepared in accordance with:
 - a) the *Local Government Act 1993* and associated Regulations;
 - b) the Australian Accounting Standards and professional pronouncements; and
 - c) the Local Government Code of Accounting Practice and Financial Reporting.
4. Council confirm that:
 - a) The statements present fairly the Operating Result and Financial Position for the year;
 - b) The statements accord with Council's accounting and other records; and
 - c) Council is not aware of any matter that would render the statements false or misleading in any way.
5. The General Manager be authorised to finalise the date on which the auditor's report and financial statements are to be presented to the public.

PURPOSE

The purpose of this report is two-fold:

- to confirm that the financial statements for the year ended 30 June 2023 have been prepared in accordance with the *Local Government Act 1993* and associated Regulations, the Australian Accounting Standards, and the Local Government Code of Accounting Practice and Financial Reporting; and
- to request Council to formally refer the Financial Statements to Audit.

SUPPORTING INFORMATION

The draft consolidated Income Statement (net operating result for the year) and supporting notes, together with the Statement of Financial Position (Balance Sheet), and Cash Flow Statement will be circulated under separate cover due to their size.

BACKGROUND

Section 413 of the *Local Government Act* requires that Council must formally refer the annual financial statements for audit and make a resolution that the annual financial statements have been prepared in accordance with:

- the *Local Government Act 1993* and associated Regulations;
- the Australian Accounting Standards and professional pronouncements; and
- the Local Government Code of Accounting Practice and Financial Reporting;

in addition, confirming that:

- The statements present fairly the operating result and financial position for the year;
- The statements accord with Council's accounting and other records; and
- Council is not aware of any matter that would render the statements false or misleading in any way.

ISSUES AND COMMENTS

Council is required by the *Local Government Act 1993* and associated Regulations to lodge its audited financial statements with the Office of Local Government within four months of the end of the relevant financial year.

The draft financial statements were considered by the Audit, Risk and Improvement Committee (ARIC) during their meeting on 18 September 2023. At the meeting ARIC members requested that their comments and the following points be brought to Council's attention;

- 1) Council has received significant increases in grant income much of which has been pre-paid. This may have an adverse effect in Council's future financial statements if the pre-payment is not continued. The increase in grant income also exacerbates Council's non-achievement of the OLG Performance Criteria for Own Source Revenue. ARIC acknowledge that most rural councils will not achieve the performance criteria.
- 2) ARIC noted the ongoing losses in Council's Water and Sewer Businesses and encourage Council to address this matter and set water and sewer rates and charges at the level necessary to meet future operating and capital costs and to continue reviewing these business operations.
- 3) Following the 2022 flood event Council experienced significant damage to a number of their assets, particularly roads. At the time of ARIC considering the draft financial statements the value of impairment to be recorded in the statements had not been identified.
- 4) Due to the OLG and Auditor General requirement that Council's assets be indexed for inflation each financial year, rather than just through a revaluation every 4 years, due to the current high inflation environment, this is resulting in a significant increase in the value of Council's assets and the subsequent depreciation expense.
- 5) ARIC noted and agreed that RFS assets have not and should not be included and accounted for in Council's financial statements.
- 6) ARIC noted the increase in salaries and wages in the Water and Sewer funds and requested that consideration be given to the payroll tax threshold.
- 7) ARIC are concerned about the potential impact of the natural disaster funding that is expected to be received on the achievement of other works funded through programs that

have time critical deadlines. Such grants include the Block Grant, REPAIR Program, Roads to Recovery funding, Fixing Local Roads and Fixing Country Roads grants. Consideration should be given to the ongoing utilisation of contractors to undertake work where possible and appropriate.

- 8) There was an increase in the payment of Employee Leave Entitlements of approximately \$600,000. This was primarily the result of a number of long term staff cashing out their ELE entitlement and therefore reducing Council's leave liability. The ARIC noted that Council's current ELE reserve is 51% cash backed which is significantly above the industry accepted standard of 30%. This is a positive situation for Council's ELE obligations. The funds being credited to the ELE reserve have also been increased to account for the recent Local Government State Award salary and wages increases and the expansion of Council's salary structure to support the attraction and retention of staff.

FINANCIAL AND RESOURCE IMPLICATIONS

As outlined in the March 2023 report to Council on the Audit Engagement Plan, a quoted fee of \$64,680 (including GST) was provided by the NSW Audit Office.

The fee may increase if other matters, not known at the date of the plan being issued, emerge during the audit and significantly change the estimated audit cost. Proposals for additional fees are discussed with Senior Staff.

LEGAL IMPLICATIONS

The *Local Government Act 1993* places a statutory obligation on Council to produce the annual financial statements.

RISK IMPLICATIONS

There are no identified risk implications.

STAKEHOLDER CONSULTATION

The draft financial statements were sent to Councillors prior to the Council meeting via the Hub.

Audit, Risk and Improvement Committee (ARIC) meeting – 18 September 2023. Any comments from the ARIC will be tabled at the Council meeting.

Council staff have worked closely with the external auditors and the NSW Audit Office to ensure the statements can be audited in a timeframe that will allow lodgement by the due date.

OPTIONS

Not Applicable

CONCLUSION

Section 413 of the Local Government Act requires that Council must formally refer the annual financial statements for audit and make a resolution that the annual financial statements have been prepared in accordance with the Act, accounting codes, policies and guidelines.

Following receipt of the Auditor's Report, the statements will be lodged with the Office of Local Government and will be presented to the public.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 – Strong effective and responsive Council

DP No. 4.2.1 - Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

- 1. Annual_Financial_Statements-22.09.2023**

9.2.2 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM - REPORT TO COUNCIL**TRIM Number: R23/235****Author: Customer Service / Service NSW Officer****RECOMMENDATION**

That:

1. The Acting Director of Corporate and Community Services Report No. R23/235 be received and noted.
2. Council determine the value of the donation to be provided to the Tottenham Horse Sports & Gymkhana Club Inc, if any, for their Gymkhana event on 7 and 8 October 2023.

PURPOSE

Council is asked to consider requests for monetary and in-kind support for community events to be held in the 2023/2024 financial year. For the purpose of this policy 'Donation' also means financial contribution, event in-kind support, and Fee and Charge concessions, unless specified otherwise.

SUPPORTING INFORMATION

A copy of the requests for donation are included as an attachment.

BACKGROUND

Council adopted its Community Event and Donations Policy on 28 June 2023. As requests are submitted, they will be assessed against this policy. Where possible, approval under delegated authority will be utilised. Where delegated authority or another Council Policy does not apply, a request will be submitted to a Council meeting for determination.

As community groups' transition to funding rounds, there will be a further period where requests will continue to be submitted to Council for a decision.

ISSUES AND COMMENTS**Tottenham Horse Sports & Gymkhana Club Inc**

The Tottenham Horse Sports & Gymkhana Club are seeking a donation towards their 'Pick 'em out of the Crowd' Project as part of their Gymkhana Event which is being held in Tottenham on the 7 and 8 October 2023.

The purpose of the Event is to provide an outlet for social interaction and a fun day for the community and broader region which will include a Gymkhana including involvement from stall holders, participants, craft persons and artisans. Volunteers will be present on the day to manage enquiries and direct patrons and participants.

The Tottenham Horse Sports & Gymkhana Club is well known through Tottenham for providing financial support for many local initiatives and injecting funds back into projects within the community.

This is a once off request for the purpose of purchasing sunhats and shirts to readily identify volunteer committee members to facilitate crowd/patron direction and control.

The committee is requesting the sum of \$1219.45 to cover the cost of the purchase of sunhats and shirts for the Volunteers.

This request meets the terms of the Community Donation and Event Support Policy which states that the applicant must match the request amount dollar for dollar or with "in-kind" value. The "in-kind" value as stated by the Club for the volunteer's time is \$110 per volunteer.

The Donation can be funded from the Community Events – general budget and is conditional on the event proceeding.

FINANCIAL AND RESOURCE IMPLICATIONS

1. Community Events Program

Budget \$32,950. Refer to General Ledger Number 3820.460.622

The remaining budget available for allocation is \$26,695.

The abovementioned budget includes \$2,400 for Welcome to Community events (\$600 each for Tullibigeal, Tottenham, Lake Cargelligo and Condobolin). Refer to Council Resolution 2023/50 March 2023. The \$600 for events will only be paid upon written application to Council.

2. Elected Members general donations

This Budget totals \$27,450. Refer to General Ledger number 3020.0405.0622.

The remaining budget available for allocation is \$27,540.

The abovementioned budget includes \$100 per school for end of year School events. Refer to Council Resolution 2022/312 November 2022. The \$100 for events will only be paid upon written application to Council.

3. In kind donations

This Budget totals \$123,229. Refer to General Ledger number 3230.0509.

The remaining budget available for allocation is \$123,229.

Included in the Budget as a separate line item and will not come to Council for decision

Rates concessions \$9,900 General Ledger number 3020.0406.623. Applications are made under the Revenue Policy and approved by staff. If the applicant is not eligible for assistance under the Revenue Policy, it may come to Council for a decision and funding from an alternative budget.

LEGAL IMPLICATIONS

Council can provide financial assistance through an annual donation program in accordance with section 356 of the *Local Government Act 1993*. A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Donation requests made by organisations or individuals who act for personal gain will be subject to Section 356 (2) of the *Local Government Act 1993*.

"A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given."

Fee concessions are permissible in accordance with section 610E and 610F of the *Local Government Act 1993*.

RISK IMPLICATIONS

There is reputational risk for Council when making decisions to approve or not to approve particular requests.

STAKEHOLDER CONSULTATION

Nil.

OPTIONS

1. Provide the full amount of the requested donations.
2. Decline the full amount of the requested donations.
3. Vary the amount of the donations.

CONCLUSION

Council is asked to consider and make a resolution on the amount of any donation it wishes to provide.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

1. **Tottenham Gymkhana Club Project Costings**
2. **Tottenham Gymkhana Club Funding Application**

9.3 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT**9.3.1 TEMPORARY AND SEASONAL WORKERS' ACCOMMODATION TOOLKIT****TRIM Number: R23/253****Author: Director - Environment, Tourism and Economic Development****RECOMMENDATION**

That:

1. The Director Environment, Tourism and Economic Development Report No. R23/253 be received and noted.
2. Council lodge a submission as per Option 1 of this report.
3. Investigate adding local provisions into Lachlan LEP 2013 around temporary workers accommodation and rural workers' dwellings as part of the housing strategy and determine what zones should permit temporary workers accommodation; and
4. A further report be presented to Council following these investigations to ensure that Council is ready to respond within the three (3) months.

PURPOSE

The purpose of this report is to advise Council of the exhibition of a new planning framework and guidelines for temporary and seasonal workers accommodation and to seek guidance on lodging a submission.

SUPPORTING INFORMATION

Nil

BACKGROUND

The NSW Government are proposing to introduce new planning definitions and controls around rural workers dwellings and temporary workers accommodation. They are also providing guidance on locational and zoning considerations for rural workers dwellings and temporary workers' accommodation.

The Department of Planning and Environment are also seeking feedback on proposed changes to support the delivery of construction workers' accommodation within designated Renewable Energy Zones (REZ), including the Central West and Orana REZ.

The documents associated with the proposed changes are on exhibition until 11.59pm tonight (27 September).

ISSUES AND COMMENTS

The NSW Government is proposing changes to the planning system that they believe will provide a clear approval pathway for temporary workers’ accommodation. They are of the view that the new controls will help manage spikes in regional housing demand caused by influxes of seasonal and temporary workers.

According to the DPE:

“Temporary workers’ accommodation provides housing on a temporary basis for workers who need accommodation for the life of a project or on a seasonal basis. It may provide for workers who:

- *are employed on a permanent or temporary basis*
- *have a permanent home elsewhere and stay in temporary workers’ accommodation when working (for example, fly-in fly-out workers who work on rotating shifts)*
- *are employed on a short-term or seasonal basis and stay in the accommodation, possibly continuously, for several months (for example, fruit pickers or ski season hospitality/tourism workers).”*

The DPE have then looked at rural workers dwellings and provided a table to show the differences between rural workers dwellings and temporary workers dwellings:

Table 1: Key differences between the 2 types of accommodation

Basis	Rural workers' dwellings	Temporary workers' accommodation
Permanency	Can include both permanent and temporary forms of accommodation	We propose these will be temporary in nature only and must be decommissioned at the end of the project
Location	Can only be provided on a farm	We do not propose limiting this to farms

Figure 1: Key differences between rural workers’ dwellings and temporary workers accommodation
 Source: DPE

All Local Environmental Plans in NSW are based off the Standard Instrument – Principal Local Environmental Plan (LEP). The Principal LEP does not currently contain a definition of ‘temporary workers’ accommodation’. The Department are proposing to insert the following definition into the Principal LEP which could then be adopted into Lachlan LEP 2013:

“Temporary workers’ accommodation means any habitable buildings and/or moveable dwellings and associated amenities erected or altered for the purpose of providing temporary accommodation for persons employed or contracted to work for the purpose of, but not limited to, the rural, agricultural, mining, extractive industry or electricity-generating works”

DPE have said that the definition is broad and this was to allow maximum flexibility. There is no definition of “habitable building” in the principal LEP and it is recommended that a definition be added to ensure there is no uncertainty around what this could include.

“Associated amenities” is also not defined so it is also unclear what this could include.

Permissibility

Currently definitions in the LEP are in groups with a parent definition and then subset definitions below the parent definition. There is a parent definition for ‘residential accommodation’, which is currently defined as:

“a building or place used predominantly as a place of residence, and includes any of the following—

- (a) attached dwellings,*
- (b) boarding houses,*
- (baa) co-living housing,*
- (c) dual occupancies,*
- (d) dwelling houses,*
- (e) group homes,*
- (f) hostels,*
- (faa) (Repealed)*
- (g) multi dwelling housing,*
- (h) residential flat buildings,*
- (i) rural workers’ dwellings,*
- (j) secondary dwellings,*
- (k) semi-detached dwellings,*
- (l) seniors housing,*
- (m) shop top housing,*

but does not include tourist and visitor accommodation or caravan parks.”

DPE are proposing to add “temporary workers accommodation” as a subset definition under the parent definition of ‘residential accommodation’. What this would mean is that wherever ‘residential accommodation’ is permissible, ‘temporary workers accommodation’ would be permissible. This includes zones where any use is allowed (if it is not specifically prohibited), unless stated otherwise in the land-use table.

In the case of the Lachlan LEP 2013, temporary workers accommodation would only be permissible in the RU5 Village Zone – which incorporates most of our villages and towns in the Shire. As the RU1 Primary Production zone specifically lists permissible land uses and then prohibits everything else all forms off residential accommodation, unless specifically listed, are prohibited. Therefore, temporary workers accommodation would be prohibited in the RU1 Primary Production zone.

Council could decide to use what is called ‘a local provision’ (a provision that applies to the Lachlan Shire Council LGA) and establish objectives, development standards, and appropriate controls around temporary workers accommodation. This would provide proponents and the community guidance and direction.

A local provision could introduce planning controls that limit temporary workers’ accommodation to surrounding land uses that are compatible and could also restrict temporary workers’ accommodation to certain sectors.

DPE have prepared a figure around the options available to Council:

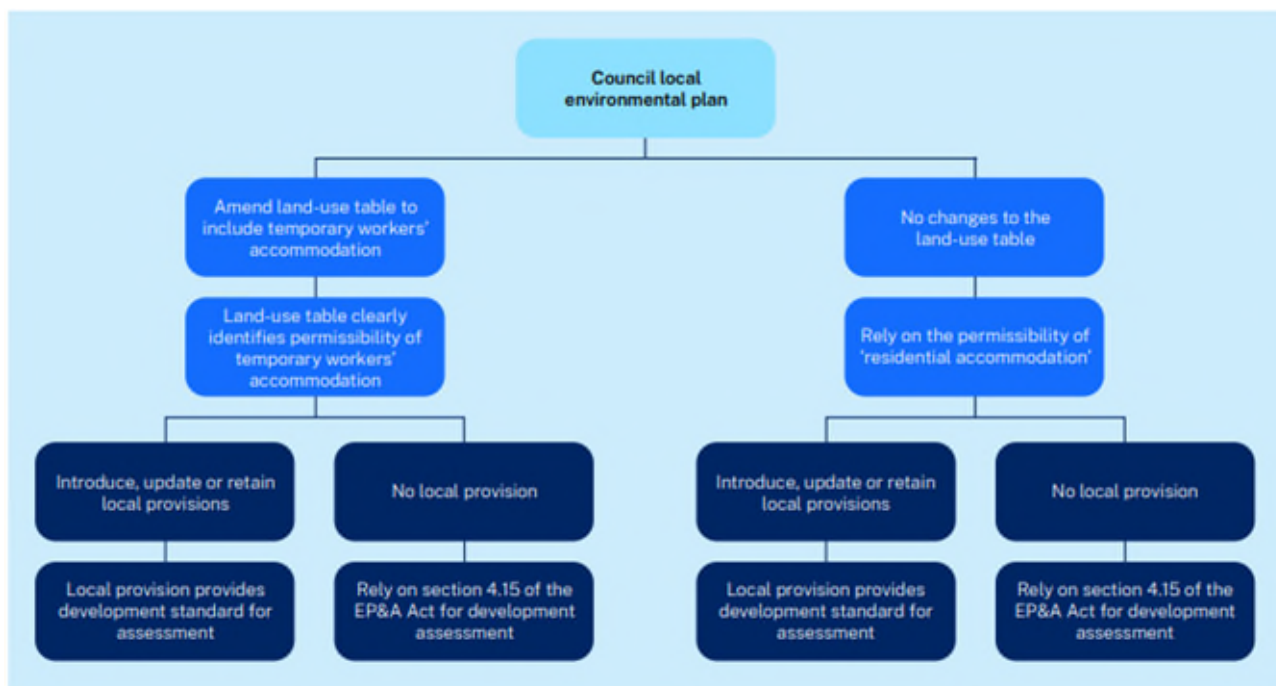


Figure 2: Options available to Council Source: DPE

DPE have said that following the exhibition that they will contact Councils to determine whether they would like to:

- update land-use tables to establish permissibility for temporary workers’ accommodation
- update or introduce local provisions

The documents, currently on exhibition, state:

“We propose that councils would have 3 months to consider and nominate zones and/or local provisions to be inserted into their local environmental plans. The department intends to carry out these amendments through a state environmental planning policy, which will be repealed once relevant changes are made to specific local environmental plans (self-repealing SEPP).

Should councils elect not to update the land-use table or to introduce/update the local provisions within the 3-month period, they would need to make any subsequent local environmental plan changes through a separate planning proposal.”

Some Councils already have local provisions within their LEP to allow temporary workers accommodation, including Mid-Western Regional Council. Their local provision, Clause 6.11 of MWR LEP 2012 states:

“6.11 Temporary workers’ accommodation

(1) The objectives of this clause are as follows—

- (a) to enable development for temporary workers’ accommodation if there is a demonstrated need to accommodate employees due to the nature of the work or the location of the land on which that work is carried out,*
- (b) to ensure that temporary workers’ accommodation is appropriately located,*
- (c) to ensure that the erection of temporary workers’ accommodation is not likely to have a detrimental impact on the future use of the land or to conflict with an existing land use,*

(d) to minimise the impact of temporary workers' accommodation on local roads and infrastructure.

(2) Development consent must not be granted to development for the purposes of temporary workers' accommodation unless the consent authority is satisfied of the following—

(a) the development is to be located—

(i) if the development relates to a mine—within 5 kilometres of the relevant mining lease under the Mining Act 1992, or

(ii) in any other case—within 5 kilometres of the large-scale infrastructure in which persons are to be employed,

(b) there is a need to provide temporary workers' accommodation due either to the large-scale infrastructure or because of the remote or isolated location of the land on which the large-scale infrastructure is being carried out,

(c) the development will not prejudice the subsequent carrying out of development on the land in accordance with this Plan and any other applicable environmental planning instrument,

(d) water reticulation systems and sewerage systems will be provided to adequately meet the requirements of the development,

(e) when the development is no longer in use, the land will, as far as practicable, be restored to the condition in which it was before the commencement of the development.

(3) In this clause—

temporary workers' accommodation means any habitable buildings and associated amenities erected on a temporary basis for the purpose of providing a place of temporary accommodation for persons employed to carry out large-scale infrastructure, including development for the purposes of an extractive industry, mining, renewable energy or an electricity transmission or distribution network."

Council could consider a similar provision in Lachlan LEP 2013.

Supporting construction accommodation in renewable energy zones

Renewable energy zones (REZs) are areas identified by DPE, across NSW, that group new renewable energy generation (i.e. wind and solar power generation) into locations for efficient storage and transmission across NSW. The first renewable energy zone (REZ) to be developed is in the Central West–Orana region.

"The Central West–Orana REZ will unlock 3 gigawatts of new network capacity – enough to power 1.4 million homes. It is expected to bring up to \$5 billion in private investment to the Central West–Orana region by 2030. At its peak, this REZ is expected to support about 5,000 construction jobs in the region."

The Central West - Orana REZ is not really located in the Central West as it is located around Dubbo, Wellington and Mudgee, as outlined in the map below:



Figure 3: Central West Orana REZ – Source: DPE

Whilst the proposed changes don’t necessarily impact Council as none of the REZ is in the Lachlan Shire Council LGA it is worth noting what is being proposed. DPE proposes to introduce a new definition into a State Environmental Planning Policy (SEPP) and to permit that development in the following zones:

- RU1 Primary Production
- RU2 Scenic Landscape
- RU4 Primary Production Small Lot
- RU5 Village or
- RU6 Transition zones.

The new definition that they are proposing to add is as follows:

“Construction accommodation means any habitable buildings, moveable dwellings, supporting infrastructure and associated amenities erected on a temporary basis for the purpose of providing a place of short-term accommodation for persons contracted or employed to construct electricity-generating works or electricity transmission or distribution networks within a renewable energy zone declared under section 19 of the Electricity Infrastructure Investment Act 2020.”

The department also proposes to insert a provision to require councils to be satisfied of each of the following conditions before granting development consent for construction accommodation development:

- “1. The development will:*
- *be designed, sited and managed to—*

- *avoid any significant adverse environmental impacts, particularly impacts on biodiversity, and*
 - *mitigate the risk of hazards, for example floods, bushfires and contamination, to the development, and*
 - *minimise any adverse impacts of the development, including contamination, on the surrounding land.*
 - *be located to provide safe and reasonable access for workers to the place of employment*
 - *not unreasonably affect existing land uses or adjoining uses, including through altering agricultural practices, introducing unmitigated biosecurity risks or unduly restricting any existing water access agreements*
 - *not unreasonably impact on the night and daytime amenity of adjoining land uses (including but not limited to dwellings, tourist accommodation or places of worship)*
 - *manage impacts on the existing road network*
2. *The development provides:*
- *adequate transport infrastructure, if required, and*
 - *suitable onsite facilities for workers, power systems, maintenance and cleaning facilities, waste management systems, water and sewerage systems*
3. *Where practicable, any infrastructure provided in connection with the development can continue to be used after the accommodation is no longer required*
4. *A management plan is provided that addresses the matters outlined in (1), including:*
- *operation of accommodation facilities*
 - *management of waste and wastewater generated on site*
 - *management of internal traffic movements and ingress and egress from the road network into the site*
 - *potential operational impacts on the use and amenity of adjoining land uses and locality*
 - *decommissioning or repurposing of the site when the development is no longer in use."*

The above provisions would only apply to those LGAs within the REZ but Council could consider adding part of the above provisions into a local provision for temporary workers accommodation.

Rural Workers' Dwellings

A rural workers' dwelling is currently defined in the Standard Instrument LEP as:

"a building or place that is additional to a dwelling house on the same lot and that is used predominantly as a place of residence by persons employed, whether on a long-term or short-term basis, for the purpose of agriculture or a rural industry on that land"

According to the DPE:

"Rural workers' dwellings provide on-farm accommodation on a year-round or seasonal basis for workers involved in agriculture or rural industries on that land. This would normally be in a permanent structure on a farm that is in addition to an existing dwelling.

Rural workers' dwellings should not be used to meet temporary demand for housing or the need for large-scale accommodation for agricultural workers. Instead, councils or landowners

who intend to provide temporary, on-farm or seasonal accommodation should opt for temporary workers' accommodation."

The Department has issued advice in relation to a local provisions for rural workers' dwellings that could be added to Lachlan LEP 2013 if Council wanted to ensure that there were more controls around rural workers' dwellings. This wouldn't change where you could build them but rather provide more controls around when they are built, to ensure they are needed and won't negatively impact the agricultural land use.

It is recommended that further investigations be undertaken into adding a local provision into Lachlan LEP 2013 around rural workers' dwellings.

Complying Development for Rural Workers' Dwellings

Complying development is a streamlined planning approval process that allows for certain types of development to be carried out without the need for a development application. If a development meets a certain set of criteria it can be carried out as Complying Development. Council could consider adding the construction of rural workers' dwellings as Complying Development. Given the complexity around rural workers' dwellings, the lack of demand for this type of housing in the Lachlan Shire LGA it is recommended that this avenue not be pursued at this time.

FINANCIAL AND RESOURCE IMPLICATIONS

There are no financial or resource implications on Council. Council could investigate adding a local provision into Lachlan LEP 2013 utilising the existing budget.

LEGAL IMPLICATIONS

Once the DPE have created the new definition Council will have 3 months to decide whether to update the land-use table or to introduce/update the local provisions. After this time Council would have to prepare a planning proposal and go through the normal LEP amendment process.

RISK IMPLICATIONS

Temporary Workers Accommodation places pressure on the local housing market and effects both housing affordability and availability. Council needs to find a balance between providing temporary workers accommodation and managing the impacts that arise as a result of this form of development. Council could face reputational damage if this risk is not appropriately managed.

STAKEHOLDER CONSULTATION

As part of the investigation a survey and feedback could be sought on temporary workers accommodation and where and how the community would like this form of development to be undertaken. This could be through paper and electronic surveys advertised through local newspapers, columns, advertisements and on Council's website and Facebook page.

OPTIONS

Option 1

- Lodge a submission before 11.59pm today requesting:
 - DPE include definitions of 'habitable building and 'associated amenities' to ensure that the definition of temporary workers accommodation is clearly defined;

- DPE provide guidance around whether temporary workers accommodation will be allowed on vacant land – the definition would appear to permit the development on vacant RU1 land and this could have land fragmentation implications;
- Investigate adding a local provision into Lachlan LEP 2013 around temporary workers accommodation and determine what zones could / should permit temporary workers accommodation; and
- A further report be presented to Council following these investigations to ensure that Council is ready to respond within the three (3) months.

Option 2

Lodge a submission but decide not to investigate adding a local provision into Lachlan LEP 2013.

Option 3

Decide not to lodge a submission or investigate adding a local provision into Lachlan LEP 2013.

CONCLUSION

The DPE have placed proposed changes to temporary workers accommodation on exhibition. Council needs to decide whether they agree with the proposed definition, whether to allow this form of development in zones other than the RU5 Village zone and what provisions or restrictions should be placed around this form of development. It is recommended that a submission be lodged around the proposed exhibition and that further investigations be undertaken regarding what zones should permit temporary workers accommodation and what provisions should be included.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

2.6 Attract and retain residents to the Shire

4.2 Strong effective and responsive Council

4.4 Strategic Management of Villages and Crown Reserves

ATTACHMENTS

Nil

9.3.2 LOCAL HERITAGE GRANT PROGRAM - 2023/2024**TRIM Number: R23/268****Author: Manager- Town Planning****RECOMMENDATION**

That:

1. The Director Environment, Tourism and Economic Development Report No. R23/268 be received and noted.
2. Council allocate \$31,040.00 from the Lachlan Shire Council Local Heritage Fund 2023-2024 as follows:
 - (a) \$8,000.00 for the works to All Saints Anglican Church, Condobolin;
 - (b) \$6,540.00 for the works to the Presbyterian Manse Building, Condobolin;
 - (c) \$3,000.00 for the works to Tottenham and Albert Cemeteries;
 - (d) \$3,000.00 for the works to Melrose Homestead;
 - (e) \$3,500.00 for the works to Royal Hotel, Condobolin;
 - (f) \$3,500.00 for the works to the Weatherboard Dwelling at 27 Orange Street, Condobolin;
 - (g) \$3,500.00 for the works to the shop at 112 Bathurst Street, Condobolin.

PURPOSE

To allocate the available 2023/2024 Local Heritage Funding whilst demonstrating that due consideration has been given to community interest and funding body guidelines.

SUPPORTING INFORMATION

Nil

BACKGROUND

Lachlan Shire Council recently commenced the 2023/2024 Local Heritage Fund. All members of the community were invited to apply for a grant to undertake heritage works. These grants are to assist with conservation and restoration work. It is recommended that the grants be allocated from the fund to support the projects outlined below.

In the 2022/2023 Local Heritage Grant Program, which was endorsed by Council (Report 22/287) five (5) projects received funding, of which four (4) were completed.

Council was successful in receiving Grant funding for the 2023-2025 programs. This is slightly different to previous programs with a new single \$25,000 Local Government Heritage Grant available which replaces the previous individual Local Heritage Advisors, Small Heritage Grants and

Local Government Heritage Studies Grants categories. This is to support projects that help identify, conserve and promote heritage in their area.

ISSUES AND COMMENTS

Council advertised and promoted the Local Heritage Grants from 14 August 2023 to 15 September 2023. Interested parties were invited to obtain an information / application package regarding the local heritage fund.

The guidelines indicated that grants of about \$8,000 were available from the Lachlan Shire Local Heritage Fund to assist owners to undertake conservation and maintenance works on heritage buildings and places, however this was to be dependent on the number of applications received. Owners are required to at least match Council’s contribution.

Council has a total budget of \$31,040 for the Local Heritage Fund in 2023/2024. If Council manages the fund in accordance with the requirements of the former Heritage Branch of the Office of Environment and Heritage, that agency will reimburse Council to the total of \$25,000.00, via a grant, at the end of the financial year. One of the key requirements is that the fund be dispersed with regard to the recommendations of Council’s Heritage Advisor.

Eight (8) applications for grants were submitted relating to the following places:

- All Saints Anglican Church, Condobolin
- Tottenham/Albert Cemeteries
- Former Presbyterian Manse, 30 McDonnell Street, Condobolin
- Melrose Homestead, 5158 Henry Parkes Way, Condobolin
- Royal Hotel, Condobolin
- Dwelling at 27 Melrose Street, Condobolin
- Shop at 112 Bathurst Street, Condobolin
- Shop at 90B Bathurst Street, Condobolin

Lachlan Shire Council’s Heritage Advisor, Sue Jackson-Stepowski of Jackson-Stepowski Heritage Planning, evaluated the applications.

After considering the applications the Heritage Advisor recommended that the grants be dispersed as shown in the table below.

Project	Funding being sought	Total Cost of Project	Recommended Grant
All Saints Anglican Church	\$9,853.00	\$18,853.00	\$8,000.00
Presbyterian Manse Building	\$8,213.33	\$24,640.00	\$6,540.00
Tottenham/Albert Cemeteries	\$4,000.00	\$6,000.00	\$3,000.00
Melrose Homestead	\$3,000.00	\$6,000.00	\$3,000.00
Royal Hotel	\$6,600.00	\$13,200.00	\$3,500.00

Project	Funding being sought	Total Cost of Project	Recommended Grant
Dwelling at 27 Melrose Street	\$5,000.00	\$10,268.50	\$3,500.00
Shop at 112 Bathurst Street	\$10,000.00	\$23,750.87	\$3,500.00
Shop at 90B Bathurst Street	\$5,740.88	\$5,780.88	\$0.00
Total	\$52,407.21	\$108,493.25	\$31,040.00

Details on the projects are provided below:

All Saints Anglican Church

This project seeks to undertake works in accordance with the Conservation Management Plan for the property. A summary of the proposed works include:

- Removal of concrete paths on southern and northern side of building to begin to eliminate rising damp on the church building;
- Removal of landscaping on the northern and western sides of the church building as it affects the stability of the brickwork and foundations;
- The guttering of the church building will be cleaned and repaired.
- The stormwater from the downpipes will be directed away from the church building and drainage will be installed; and
- Removal of trees on the eastern side of building.

The church is identified as a heritage item (State) under Lachlan Local Environmental Plan 2013. This is the only building or property within Lachlan Shire Council to have State heritage listing. According to the State Heritage Register:

“All Saints Anglican Church is of State significance for its aesthetic, rarity and representative values in exemplifying the qualities of a small and relatively intact Gothic-styled church attributed to Edmund Blacket. It is understood that Blacket built about 34 small churches of this kind but almost all have had additions such as porches, towers, and chancel. This is the only church known to have survived in its original configuration.”

Funding under the Local Heritage Fund, has been provided by Council previously and the work that has been undertaken has consistently been to a high standard. The Application is supported, subject to conditions.

Presbyterian Manse Building

This project seeks repairs and restoration works to the building including replacing salt damaged brickwork, restumping, flooring, timber framework and installation of pressed metal ceiling. The applicant is also in the process of having architectural plans drawn up for a new external verandah to replicate the original feature.

This building is identified as a heritage item (local) under Lachlan Local Environmental Plan 2013.

Last year funding under the Local Heritage Fund was provided by Council and the work that was undertaken was to a high standard. Council’s heritage advisor commented on the outstanding

workmanship and has recommend that once completed the project is nominated for a state heritage award. The Application is supported, subject to conditions.

Tottenham/ Albert Cemetery

This project seeks to restore the writing on headstones at Tottenham and Albert cemeteries (5 headstones at each cemetery). Both cemeteries are identified as heritage items (local) under Lachlan Local Environmental Plan 2013.

Last year funding was provided under the program however it could not be completed due to supply and trade shortages. The funding was re-allocated to other projects. Funding has been provided in previous years and the work that has been undertaken has consistently been to a high standard. The Application is supported, subject to conditions.

Melrose Homestead

This project seeks to restore the internal render and undertake repair works to external verandah posts and doors at “Melrose” homestead. The existing render is in very poor condition which is putting the structural integrity of the property at great risk. The maintenance and upkeep of external verandah posts and doors is important.

The homestead, which was built in the 1870’s, is identified as a heritage item (local) under Lachlan Local Environmental Plan 2013.

Funding under the Local Heritage Fund, has been provided by Council previously and the work that has been undertaken has consistently been to a good standard. The Application is supported subject to conditions.

Royal Hotel

This project seeks to replace a verandah post and beam as well as verandah flooring at the hotel which is currently in poor condition. These works will help insure the stability of the building.

The hotel which was built under the ownership of Tooheys, is not identified as a heritage item under Lachlan Local Environmental Plan 2013, however it is identified in Council’s Heritage Inventory (1900038) as having local heritage significance and is a fine example of an Art Deco style Hotel from that period.

Last year funding under the Local Heritage Fund was provided by Council and the work that was undertaken was to a high standard. The Application is supported, subject to conditions.

Dwelling at 27 Melrose Street

This project seeks to repair the verandah to a weatherboard dwelling in Melrose Street Condobolin. The works including restumping, replacement bearers, joists and flooring. This building is not identified as a heritage item under Lachlan Local Environmental Plan 2013, however it does have some heritage significance as it is good local example of a weatherboard dwelling.

According to information and newspaper records supplied by the applicant, it was completed by James Woods in 1923 for Mr and Mrs M. J. May and family.

There is no record of any funding ever being provided to this site, under the Local Heritage Fund, on Council’s records. The Application is supported, subject to conditions.

Shop at 112 Bathurst Street

This project seeks to undertake repair works to the shop including to the roof, awning, guttering and facade. This building is not identified as a heritage item under Lachlan Local Environmental Plan 2013, however it does have some heritage significance as it is good local example of a shop in the

Condobolin main street. It is located in a prominent position on the corner of Bathurst Street and William Street.

There is no record of any funding ever being provided to this site, under the Local Heritage Fund, on Council's records. The Application is supported, subject to conditions.

Shop at 98B Bathurst Street

This project seeks to undertake repair works to the shop awning. The under awning of the shop over the footpath area, is covered with pressed metal panels in an art deco style, of which some have become damaged or are missing.

This building is not identified as a heritage item under Lachlan Local Environmental Plan 2013, however it does have some heritage significance as it is good local example of a shop in the Condobolin main street.

There is no record of any funding ever being provided to this site, under the Local Heritage Fund, on Council's records. The Application is not supported as the applicant is not contributing to the cost of the works and is relying on 100% grant funding to undertake the project.

FINANCIAL AND RESOURCE IMPLICATIONS

Council has an adopted budget amount of \$31,040 for its Local Heritage Fund in 2023/2024. Part of this amount is supported by a \$25,000 NSW Heritage Grant, of which \$12,500 has already been paid to Council. At the end of the financial year it is expected that Council will receive the additional grant funding of \$12,500.00 from the (former) Heritage Branch of the Office of Environment & Heritage (which is now part of the Department of Premier and Cabinet) subject to demonstrating funds have been used in accordance with the terms and conditions.

The current grant funding is in the first of a two (2) year cycle and the same amount of funding will be available to Council next financial year.

LEGAL IMPLICATIONS

No legal implications have been identified at this time. The approval requirements associated with the above applications will be discussed with each of the Applicant's including the conditions which have been imposed by Council's heritage advisor.

RISK IMPLICATIONS

At the end of the financial year it is expected that Council will receive the remaining total of \$12,500.00 from the (former) Heritage Branch of the Office of Environment & Heritage (which is now part of the Department of Premier and Cabinet). Should no works be undertaken in accordance with this grant Council could be at risk of losing this funding beyond the allocated period of 2024/2025.

The funding will be utilised to protect heritage items and significant buildings within the Shire. Should funding not be provided to the applicants there is a possibility that the works will not be completed.

STAKEHOLDER CONSULTATION

Advertisements were placed on the Lachlan Shire Council website. Media releases and social media were also used to inform the community of the grant program.

Council's Manager Town Planning and Heritage Advisor, Sue Jackson-Stepowski of Jackson-Stepowski Heritage Planning were in contact with prospective applicants throughout the process.

Applications were accepted from 14 August 2023 to 15 September 2023.

OPTIONS

1. Decide not to grant the funding to one or more of the applications;
2. Decide to grant the funding in accordance with the recommendation from Council's Heritage Advisor;
3. Decide to grant the funding but change the agreed amounts;
4. Refer the matter back to Council's Heritage Advisor for further assessment.

CONCLUSION

Council's Heritage Advisor, Sue Jackson-Stepowski of Jackson-Stepowski Heritage Planning has evaluated the applications received for the 2023/2024 Local Heritage Fund. After considering the applications, it is recommended that the grants be dispersed as shown in the recommendation.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 2.5 Improve the appearance of each town
- 4.2 Strong effective and Responsive Council
- 5.5 Celebrating and preserving our heritage

ATTACHMENTS

Nil

9.3.3 LACHLAN DEVELOPMENT CONTROL PLAN 2018 AMENDMENT - BUSHFIRE PROVISIONS**TRIM Number: R23/269****Author: Manager- Town Planning****RECOMMENDATION**

That:

1. The Director of Environment, Tourism and Economic Development Report No. R23/269 be received and noted.
2. Council endorse the addition of the bushfire provisions and adopt the amended Lachlan Development Control Plan (DCP) 2018.

PURPOSE

The purpose of this report is to seek Council's endorsement to the addition of bushfire provisions and to seek the adoption of the amended Lachlan Development Control Plan (DCP) 2018.

SUPPORTING INFORMATION

Nil

BACKGROUND

The *Environmental Planning and Assessment Act 1979* (EP&A Act) and the *Rural Fires Act 1997* (RF Act) were amended on 1 August 2002 to enhance bush fire protection in the development assessment process. This included the requirement for the preparation of a Bush Fire Prone Land (BFPL) map identifying vegetation with Local Government Areas (LGAs) that has the potential to support a bushfire. The identification of Bush Fire Prone Land (BFPL) in NSW is required under Section 10.3 of the EP&A Act, which states:

"10.3 Bush fire prone land (cf previous s 146)

(1) If a bush fire risk management plan applies to land within the area of a council, the council must, within 12 months after the commencement of this section (and before the end of the period of every 5 years after the commencement)—

(a) request the Commissioner of the NSW Rural Fire Service to designate land (if any) within the area that the Commissioner considers, having regard to the bush fire risk management plan, to be bush fire prone land, and

(b) must record any land so designated on a map.

(2) The Commissioner of the NSW Rural Fire Service must, if satisfied that the land designated by the Commissioner has been recorded by the council on a map, certify the map as a bush fire prone land map for the area of the council.

(2A) The Commissioner of the NSW Rural Fire Service may, in accordance with the regulations, review the designation of land on a bush fire prone land map for an area at any time after the map is certified and revise the map accordingly. The revised map—

(a) becomes the bush fire prone land map for the area on being certified by the Commissioner, and

(b) is to be provided to the council by the Commissioner.

(3) Land recorded for the time being as bush fire prone land on a bush fire prone land map for an area is bush fire prone land for the area for the purposes of this or any other Act.

(4) The bush fire prone land map for an area is to be available for public inspection during normal office hours for the council.

(5) In this section—

bush fire risk management plan has the same meaning as it has in the Rural Fires Act 1997.

Note—

Division 8 of Part 4 of the Rural Fires Act 1997 contains provisions relating to the carrying out of development and bush fire hazard reduction work on bush fire prone land.”

In 2019 contact between Council officers and NSW Rural Fire Service (RFS) identified inconsistencies between data on the NSW RFS online map and Council’s BFPL map. NSW RFS progressed the matter by preparing a Draft Lachlan Shire BFPL map, based on the current BFPL map guidelines and in September 2020 provided the document to Council.

To ensure that the BFPL Map provided the best outcomes for Council and the community an accredited bush fire consultant, from Integrated Consulting, was engaged to review the mapping and as part of that engagement they were asked to determine any clear inconsistencies between the draft BFPL Map, the applicable legislation and policy. It is important to note however, that the Commissioner can make direct changes to a BFPL map at any time, as outlined in Section 10.3 of the EP&A Act, above. The recommendations of Integrated Consulting’s report to Council were subsequently supported by Council at the December 2020 Council Meeting.

Following the completion of the first public exhibition period, Council officers made a submission to NSW RFS on 8 July 2021. The submission included a summary of the matters raised during the public exhibition period and additional areas within the LGA requested for further analysis. This included areas where the land is currently well managed such as large lot residential areas on the fringe of urban areas and public infrastructure i.e. waste treatment facilities, cemeteries and public swimming pool sites.

The NSW RFS responded on 20 July 2021, stating adjustments had been made to the draft BFPL map to show some of the changes that had been proposed, however they requested to meet with officers later in August to discuss a number of other areas in more detail. The outcomes of the detailed analysis assisted in the finalisation of Council BFPL map.

To ensure that the public were aware of the changes that had been made to the BFPL map since its original exhibition, it was endorsed by Council that another round of community consultation be undertaken. Following receipt of the revised mapping from the NSW RFS, the revised draft Bush Fire Prone Land Map was placed on public exhibition for a minimum period of 28 days and no public submissions were received.

Council officers were contacted by NSW RFS on 10 November 2022 regarding the progression of the draft BFPL Map and were advised that the endorsement of the BFPL Map should be completed as a matter of priority. On 4 January 2023 the final draft map, including the applied buffers, was provided by NSW RFS who advised it was ready to be issued to the NSW RFS Commissioner subject to endorsement from Council.

Council was notified on 1 June 2023 by NSW Rural Fire Service, that the Commissioner had certified the Bush Fire Prone Land Map on 31 May 2023.

At the Ordinary meeting of Council on 28 June 2023 a report was considered seeking Council to endorse the public exhibition of the draft DCP to include bushfire provisions and Council resolved as follows (Resolution 2023/141):

1. *The Director of Environment, Tourism and Economic Development Report No. R23/161 be received and noted.*
2. *Council endorse the public exhibition of Draft Lachlan Development Control Plan (DCP) 2018 for a minimum period of 28 days.*
3. *A further report be presented to Council, following the completion of the public exhibition period, detailing any submissions received during the public exhibition period.*

ISSUES AND COMMENTS

In the DA assessment space, there are essentially two main pathways for consideration of development on BFPL, being:

- Development requiring a Bush Fire Safety Authority Approval (BFSA) from the NSW Rural Fire Service (RFS), and
- All other development.

Section 100B of the Rural Fires Act 1997 requires that a BFSA be issued by the Commissioner of the NSW RFS for all residential subdivision or special fire protection purpose developments on Bush Fire Prone Land. A BFSA is issued where the Commissioner believes that the development complies with standards that provide the development with appropriate protection measures against bush fire.

Section 4.14 of the EP&A Act requires that where development of bush fire prone land occurs, the consent authority must be satisfied that the development complies with the document titled *Planning for Bush Fire Protection* (prepared by the NSW Rural Fire Service) or be provided with a certificate by a person who is recognised by the NSW Rural Fire Service as a qualified consultant in bush fire risk assessment stating that the development conforms to the relevant specifications and requirements. Complying development is permitted on bush fire prone land for the lower risk bush fire attack levels (Australian Standard 3959 BAL levels 12.5, 19, and 29). Such development is required to meet development standards complying with *Planning for Bush Fire Protection*.

To ensure that the certified BFPL Map provides the best outcomes for Council and the community an accredited bush fire consultant, from Integrated Consulting, was engaged to review Council's Development Control Plan (DCP). A series of development provisions have been recommended in the DCP to ensure those undertaking development on bush fire prone land are well informed of the applicable requirements and standards. A copy of the draft DCP, with the additional provisions shown in red, is provided at **Attachment 1**.

The recommended controls relate to both development requiring a Bush Fire Safety Authority Approval (BFSA) from the NSW Rural Fire Service (RFS) and all other development.

Following endorsement of the proposed bushfire provisions by Council on 28 June 2023, the matter was placed on public exhibition period for a 28 day period. This occurred between 14 August 2023 and 11 September 2023. During that time no submissions were received.

FINANCIAL AND RESOURCE IMPLICATIONS

The development of bushfire provisions for the DCP was undertaken by a qualified consultant within Council's existing budget. Public exhibition was undertaken within Council's existing budget. There is not expected to be any further cost to Council in the finalisation of the DCP amendment outside of Council's adopted budget.

LEGAL IMPLICATIONS

There is no legal requirement to have bush fire controls within Council's Development Control Plan. However this will support the requirements of the Environmental Planning and Assessment Act 1979 and Planning for Bushfire Protection. It will also make it easier for applicants to understand what is involved and what is required in the Development Assessment process.

The proposed administrative amendments to the DCP will be undertaken in accordance with the Environmental Planning and Assessment Act 1979 and associated Regulation (2021).

Pursuant to Clause 14 of the Environmental Planning and Assessment Regulation 2021:

14 Approval of development control plans

(1) After considering any submissions about the draft development control plan that have been duly made, the council may—

(a) approve the plan in the form in which it was publicly exhibited, or

(b) approve the plan with any alterations the council considers appropriate, or

(c) decide not to proceed with the plan.

(2) The council must publish notice of its decision on its website within 28 days after the decision is made.

(3) Notice of a decision not to proceed with a development control plan must contain the council's reasons for the decision.

(4) A development control plan comes into effect on—

(a) the day on which the notice of the council's decision to approve the plan is published on its website, or

(b) a later day specified in the notice.

Now Council has had its Bush Fire Prone Land Map certified by the Commissioner of the NSW RFS, it should be regularly monitored and reviewed to ensure it remains current and reliable in terms of the data depicted. Monitoring and review of the bush fire prone land should reflect required certification and approval standards within legislative timeframes (i.e. before the end of the period of every five years after the certification date of the map as outlined in section 10.3 of the EP&A Act).

Adoption of the amendment to Council's Development Control Plan will require update of the document and then it will be published on Council's website. A copy will then need to be provided to the Planning Secretary from the NSW Department of Planning and Environment (DPE) within 28 days of making the DCP.

RISK IMPLICATIONS

Bushfire events present a great deal of risk for many properties across Lachlan Shire, NSW and the rest of Australia. Catastrophic fire events across NSW and Australia over recent years have shown the serious and critical need to have current mapping and policy to reduce the risk to life and

property through ensuring that new developments are appropriately located and designed for the level of bush fire threat that they are exposed to.

The addition of appropriate controls for development has been well considered to ensure the risk associated with bush fire events to buildings and life is mitigated to an acceptable level.

STAKEHOLDER CONSULTATION

The Draft DCP was placed on public exhibition for a minimum of 28 days in accordance with Council's adopted Community Participation Plan between 14 August 2023 and 11 September 2023. This included Public Notices in the Condobolin Argus and Lake News. Other notices were placed on Council's Website and Facebook page.

The draft DCP was made available for comment from Council's offices in Condobolin and Lake Cargelligo in addition to being available on Council's website and social media.

During the public exhibition period no submissions were received.

OPTIONS

1. Decide to adopt the amended Development Control Plan 2018 with the bushfire provisions as exhibited.
2. Decide to make amendments to the proposed bushfire provisions (which may necessitate the re-exhibition of the Draft DCP for a minimum period of 28 days in accordance with Council's Community Participation Plan).
3. Decide not to proceed with the proposed bushfire provisions amendments to Lachlan Development Control Plan 2018. Under the Regulation Council would need to provide Council's reasons for the decision.

CONCLUSION

Having had the updated Bushfire Prone Land Map now certified by the NSW RFS Commissioner, Council should ensure that the DCP is up to date to provide greater certainty and clarity to applicants undertaking development.

The Draft DCP, containing the bushfire provisions has been publicly exhibited and no submissions were received. It is recommended that the provisions be adopted as exhibited and the Lachlan Development Control Plan (DCP) 2018 be amended accordingly.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective and Responsive Council

5.4 Community safety

ATTACHMENTS

1. **Lachlan Development Control Plan 2018 - Bushfire Provisions**

9.3.4 REQUEST TO SUSPEND ALCOHOL FREE ZONE LAKE CARGELLIGO 29 SEPTEMBER 2023 - 1 OCTOBER 2023**TRIM Number: R23/273****Author: Manager- Town Planning****RECOMMENDATION**

That:

1. The Director of Environment, Tourism and Economic Development Report No. R23/273 be received and noted.
2. Council approve the suspension of the Alcohol Free Zone in Lake Cargelligo, at the identified locations, for the “Festival of the Lakes 2023” event to be held between 29 September 2023 and 1 October 2023.

PURPOSE

The purpose of this report is to seek Council’s endorsement for the suspension of the Lake Cargelligo Alcohol Free Zone (AFZ) as part of “Festival of the Lakes 2023” event to be held between 29 September 2023 and 1 October 2023 in parts of Liberty Park, Bicentennial Park and the Recreation Ground.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council have received an event application for an event known as “Festival of the Lakes 2023”. As part of that event application the festival committee is requesting that people be allowed to “Bring Your Own” (BYO) alcohol to a number of locations in Lake Cargelligo including Liberty Park, Bicentennial Park and the Recreation Ground. This will be in areas of entertainment including live music. In order to allow this to occur the Alcohol Free Zone (AFZ) that applies to Lake Cargelligo, will need to be suspended in these areas.

The effect of an AFZ is to prohibit the consumption of alcohol in streets, public car parks and lanes, to allow for the confiscation of alcohol found in the immediate possession of any person who attempts to drink any of it, and for the issue of penalty notices to offenders that fail to comply.

ISSUES AND COMMENTS

The establishment of AFZ’s assist local Police Officers in controlling anti-social behaviour within the designated area. Not having these zones increases the difficulty for policing of anti-social behaviour.

The current AFZ in Lake Cargelligo was re-endorsed by Council on 28 September 2022, for a period of four (4) years and in total has been in place for over 10 years.

Section 645 of the *Local Government Act 1993* states:

“645 Suspension or cancellation

(1) The council may, at the request of any person or body or of its own motion, suspend the operation of an alcohol-free zone by publishing notice of the suspension in a manner that the council is satisfied is likely to bring the notice to the attention of members of the public in the area as a whole or in a part of the area that includes the zone concerned.

(2) During the period indicated in such a notice as the period of suspension, the zone does not operate as an alcohol-free zone.

(3) In like manner the council may at any time cancel the operation of an alcohol-free zone.”

The power to suspend or cancel an AFZ during its period of operation is provided so that a council may respond to more immediate situations that arise within the area of the zone such as, one off events like Festival of the Lakes 2023 at Lake Cargelligo. It should be noted that the suspension will only apply to the identified areas, including Liberty Park, Bicentennial Park and the Recreation Ground which are all being used for the event. The other areas within the AFZ in Lake Cargelligo, including Foster Street, will not be suspended and will remain in place.

FINANCIAL AND RESOURCE IMPLICATIONS

There have been costs associated with advertising the suspension of the AFZ. These were funded within Council’s current operating budget.

Council may also need to allocate funding to cover any signs which outline the AFZ within Liberty Park, Bicentennial Park and Recreation Ground to suspend the operation of the AFZ over the period of the event. There are sufficient funds available within Council’s operating budget to cover this cost.

LEGAL IMPLICATIONS

As outlined above, Council does have the power to suspend AFZs under the *Local Government Act 1993*. Pursuant to Section 645(1) of the Act Council must publish a notice of the suspension.

RISK IMPLICATIONS

Nil

STAKEHOLDER CONSULTATION

Council have liaised with the NSW Police Force regarding the proposed suspension who confirm support for the proposal between 29 September 2023 and 1 October 2023:

“We would be supportive of a suspension of the AFZ along the Lake foreshore and rec ground areas where events and live music are taking place. However, feel that it would not be necessary, and not a good idea, to suspend the AFZ along Foster Street.”

Council has notified the public of the proposed suspension via advertisements, in accordance with the legislation, on Council’s website and in the Lake News (21 September 2023 edition) and Facebook page.

CONCLUSION

A request has been made for use of Council areas as part of the “Festival of the Lakes 2023” event to be held between 29 September 2023 and 1 October 2023. The event includes allowing BYO alcohol in areas of entertainment including live music, which requires the partial suspension of the

AFZ in Lake Cargelligo. Council has the power to suspend the AFZ under the *Local Government Act 1993*. It is recommended that Council:

- Approve the suspension of the AFZ on 29 September 2023 and 1 October 2023, over council managed public areas to be used by the event including Liberty Park, Bicentennial Park and Recreation Ground as shown by the boundaries in red;



LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective responsive Council

ATTACHMENTS

Nil

9.4 INFRASTRUCTURE SERVICES

9.4.1 TRAFFIC FACILITIES WITHIN TOWN LIMITS

TRIM Number: R23/280

Author: Director Infrastructure Services

RECOMMENDATION

That:

1. The Director Infrastructure Services Report No. R23/280 be received and noted.

PURPOSE

Following a Councillor request - this report aims to provide information to Councillors of the freight network strategy throughout the Lachlan Shire Council. The recent road upgrades in and around the town and village areas are designed to improve and encourage freight movements along specific corridors, and provide traffic calming measures to improve pedestrian safety and active transport movements.

SUPPORTING INFORMATION

Lachlan Shire Council Freight Network Analysis by Axo Consulting July 2018

Lachlan Shire Council Active Transport Plan by GHD Aug 2016

Disability Inclusion Action Plan

BACKGROUND

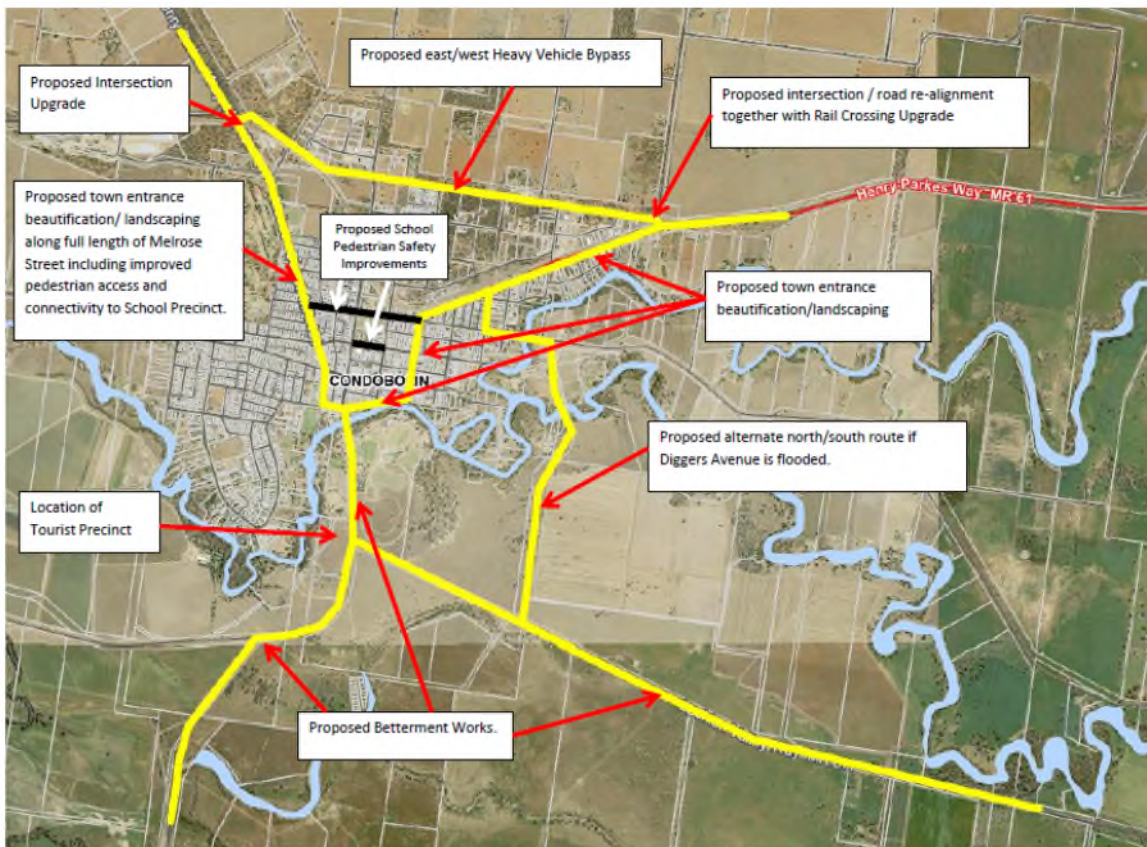
The analysis undertaken by AXO identified key future freight routes throughout the Lachlan Shire LGA. This analysis was used to develop priority projects for capital investments and as supporting information in funding applications for various grants e.g. Block Grant, REPAIR grant, Fixing Country Roads, Fixing Local Roads, Roads to Recovery grant etc.

The Lachlan Shire Council Active Transport Plan, prepared by GHD in 2016, identifies key deficiencies in the footpath and accessibility network in Condobolin, Lake Cargelligo and Tottenham. This study outlines the priority projects for capital investments and has been used as supporting information for funding applications, such as Stronger Country Communities, Tourism Activation, Active Transport, Fixing Country Roads and Local Road and Community Infrastructure.

ISSUES AND COMMENTS

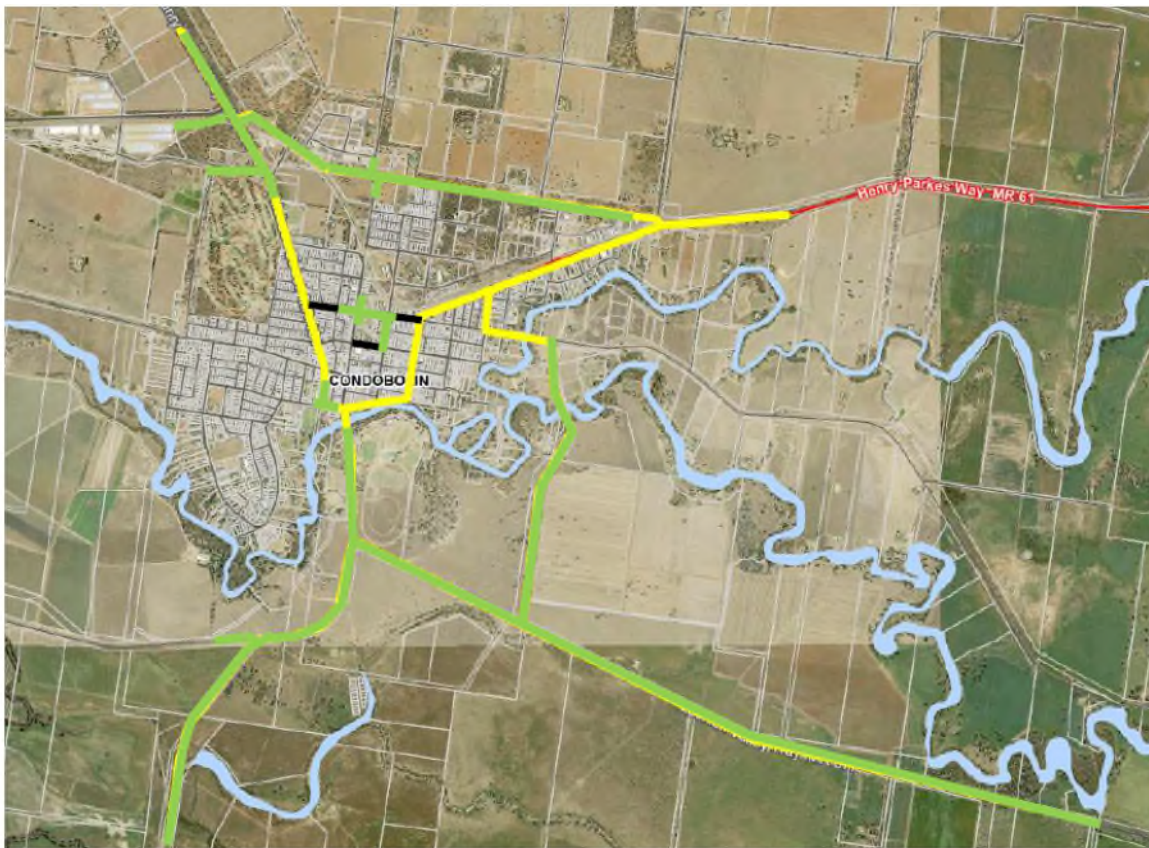
The heavy vehicle strategy being implemented focuses on the road infrastructure needed for the safe and efficient movement of goods and services on roads. The below map of the Condobolin Heavy Vehicle by-pass masterplan shows the key freight routes through and around Condobolin. It was seen as important that these improved heavy vehicle routes were constructed prior to the

School Safety improvements and CBD improvements. These pedestrian safety improvements deliberately prioritise the safe movement of pedestrians, light vehicles, buses, cyclists and other active transport over heavy and wide vehicle movements. General heavy vehicle movements are not yet prohibited in these areas, however the improvements are designed to deliberately slow and discourage heavy vehicle movements through these streets.

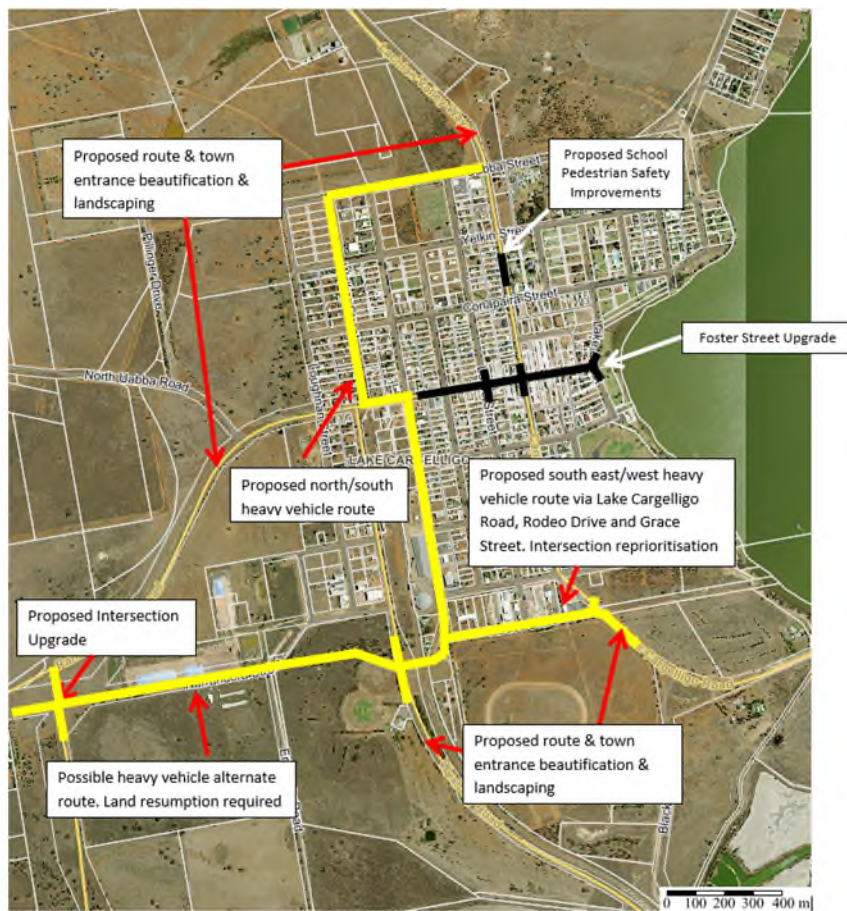


Condo Bolin Heavy Vehicle Bypass Masterplan, including School Pedestrian Safety Improvements (drawn August 2018)

As funding and staff availability has permitted, council has been progressively upgrading the heavy vehicle routes through and around the towns and villages. Completed projects are shown in green in the plan below;



Condobolin Heavy Vehicle Route Masterplan, including School Pedestrian Safety Improvements (completed 2020-2023)

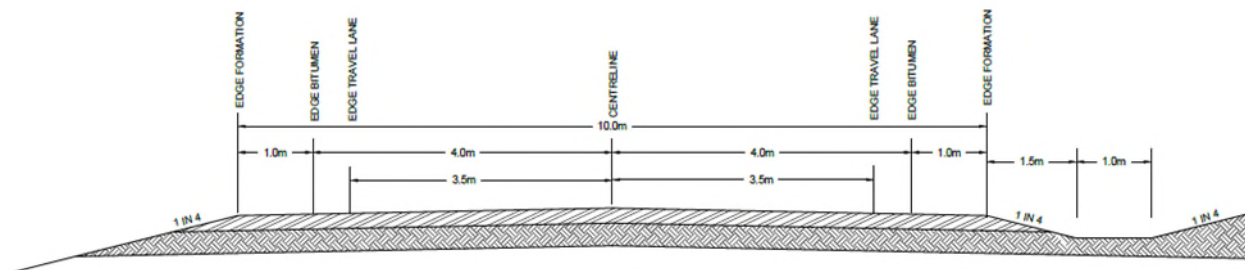


Lake Cargelligo Heavy Vehicle Route Masterplan, including Foster Street Improvements (drawn January 2019)

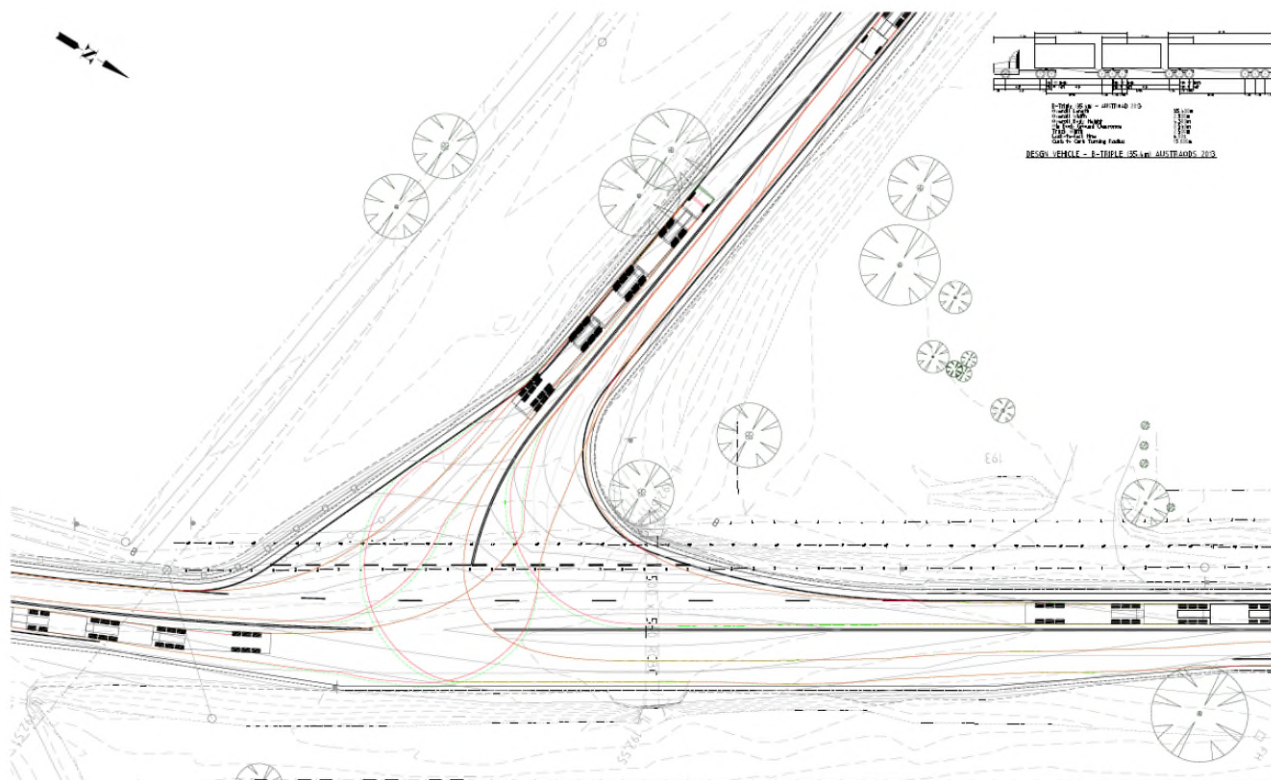


Lake Cargelligo Heavy Vehicle Route Masterplan, including Foster Street Improvements (completed 2020-2023)

Road designs have been completed by a variety of Civil Engineering Design firms, in accordance with Austroads design guidelines, and any Transport for NSW supplementary information. General design parameters for a Heavy Vehicle Route is for a minimum 3.5m wide sealed lane, 0.5m sealed shoulder, and 1m gravel shoulder. An example of such a cross section is shown below.

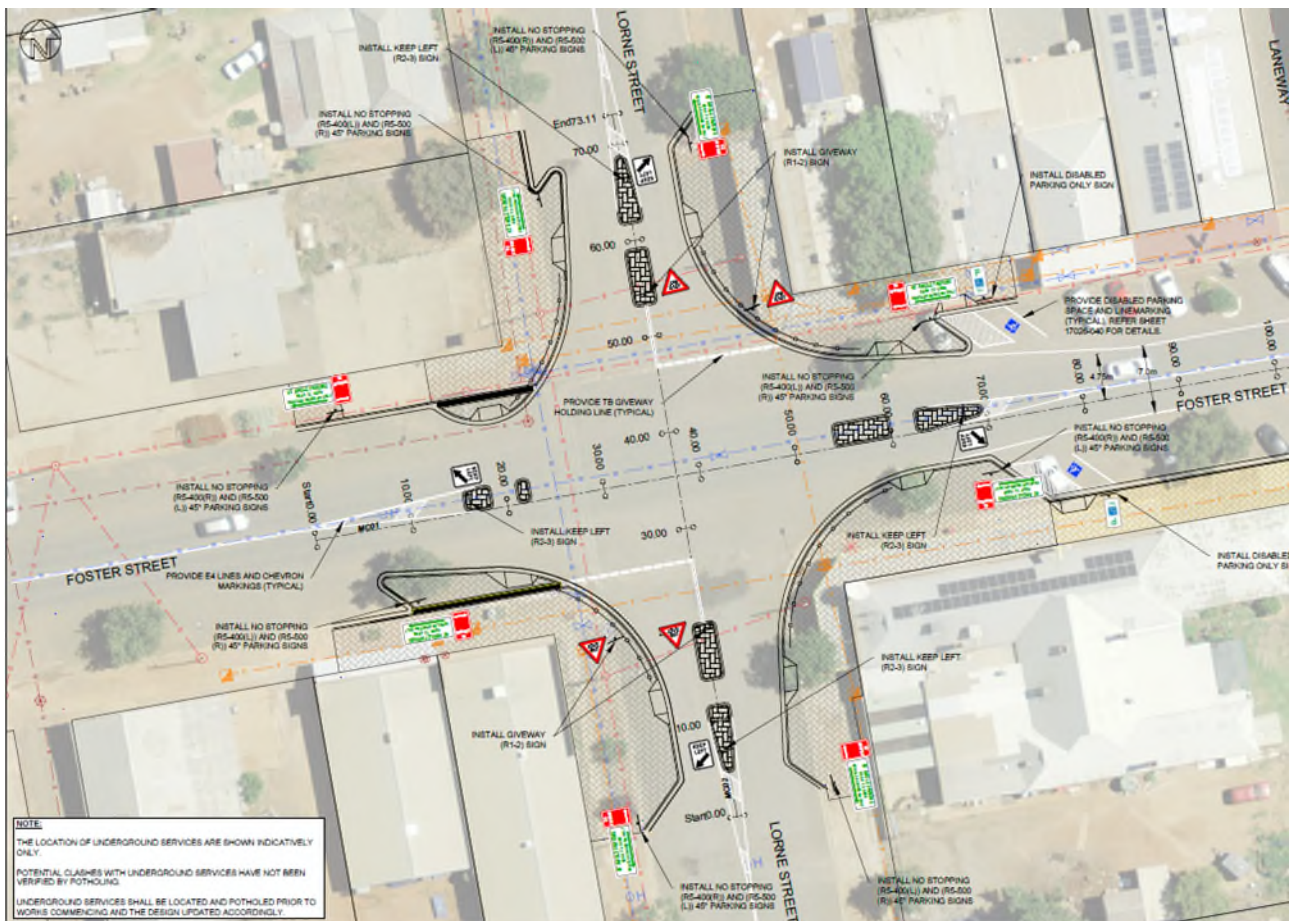


All Heavy Vehicle intersections have been designed to cater for an AB-triple as the standard design vehicle.



Example intersection at the Corner of Melrose and Silos Road, with vehicle tracking shown.

Projects around Schools and Central Business Districts have a different design outcome, with the priority to improve the safe movement of pedestrians, light vehicles, buses, cyclists and other active transport and reduce the speed and frequency of heavy and wide vehicle movements. This includes narrower travel lanes (3.25m), maximum parking dimensions (to cater for larger 4WD), kerb blisters to narrow intersections, reduced the width that a pedestrian has to cross the road, slow vehicle movements through intersections and hard medians, or refuge islands to further improve pedestrian movements.



FINANCIAL AND RESOURCE IMPLICATIONS

Presently, Council is unable to undertake these more complex design projects with in-house staff resources. Council staff are continuing to engage suitably qualified traffic and design engineers to undertake the design process for these key projects.

Council staff continue to seek opportunities for external grant funding for the construction of these freight strategy and pedestrian movement projects. The priority of these urban improvement projects need to be considered against the administration, plant and labour resources that Council will need to allocate towards the significant flood damage repair program.

LEGAL IMPLICATIONS

Roads Act 1993, Local Government Act 1993

National Heavy Vehicle Regulator relevant Acts and Regulations.

Austrroads guide to road design.

RISK IMPLICATIONS

Council can continue to manage and reduce risks to all road users through using expert road designers, applying risk management processes, using the safe systems approach to road design, applying appropriate design standards, engaging stakeholders at appropriate times and following the formal review and design approval process.

Council have undertaken Road Safety Audits on locations identified as high risk. Council has also engaged the services of the Road safety auditors to undertake independent review of design

drawings prior to design finalisation (e.g. Smythes/Murie, Bogan Way/Jumble plains and Gum Bend Lake Road)

National Heavy Vehicle Regulator rules, regulations and route planning tools will assist Oversize and Over mass vehicles to use the appropriate routes from their point of origin to their destination.

STAKEHOLDER CONSULTATION

The Lachlan Shire Council Traffic Committee undertake necessary formal reviews of proposed changes to traffic facilities and provide recommendations to Council to adopt.

Road Safety Committee consider road safety issues across the Forbes, Parkes and Lachlan areas.

TfNSW undertakes formal review of speed zones when requested by Council. This has been completed on a number of locations in the last 3 years. This includes the Gipps Way, Diggers Avenue, Lachlan Valley Way, Silos Road, Golf Links Road, Rodeo Drive and Lake Cargelligo Road.

Council's Road Safety Officer is regularly conducting Road safety campaigns and events. "Be Road ready for Harvest" and "Load Restraint" events are recent examples of these campaigns.

OPTIONS

- 1) As funding and resources allow, continue with the current strategy of improving specific heavy vehicle and wide load routes through and around town and village areas in the Lachlan Shire, whilst restricting heavy vehicle and wide load movements in certain areas of high pedestrian activity.
- 2) Review and amend the current strategic direction.

CONCLUSION

This report has provided Council with an update of the freight network strategy throughout the Lachlan Shire Council and the recent road upgrades in and around the town and village areas. These projects have aimed to improve and encourage freight movements along specific corridors, and provide traffic calming measures in other locations of interest to improve pedestrian and active transport movements.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP. No 3.1 Improved transport networks that meet community and business needs

CSP. No 3.2 Improved pedestrian and cycle paths

CSP. No. 6.3 New and visually appealing streetscapes

ATTACHMENTS

Nil

10 DEPUTATIONS

11 NOTICES OF MOTION

Nil

12 NOTICES OF RESCISSION

Nil

13 DELEGATES REPORT**13.1 DELEGATES REPORT****TRIM Number: R23/267****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Delegate's Report No. R23/267 on the Central NSW Joint Organisation meeting held on 23 and 24 August 2023 be received and noted.

PURPOSE

To provide Council with a report on the Central NSW Joint Organisation Board Meeting held on 23 and 24 August 2023 in Sydney attended by the Mayor on 24 August 2023.

SUPPORTING INFORMATION

The report from the Central NSW Joint Organisation is attached.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. **Central NSW Joint Organisatino Board Meeting - Report from the Mayor**

14 CORRESPONDENCE**14.1 CORRESPONDENCE****TRIM Number: R23/259****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Correspondence Report No. R23/259 be received and noted.

PURPOSE

To provide Council with details of correspondence received in September.

SUPPORTING INFORMATION

Telco Authority Critical Communications Enhancement Program in the Lachlan Shire Local Government Area – Letter received.

NSW Local Government Grants Commission, 2023-24 Financial Assistance Grants – Letter with appendices received.

Minister of Local Government The Hon. Ron Hoenig MP – Letter received.

Minister of Local Government The Hon. Ron Hoenig MP – Letter received.

Minister for Western NSW The Hon Tara Moriarty MLC – Letter received.

Minister for Climate Change, Minister for Energy The Hon Penny Sharpe MLC – Letter received.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. **Critical Communications Enhancement Program in Lachlan Shire council Local Government Area.**
2. **NSW Local Government Grants Commission 2023-24 Financial Assistance Grants.**
3. **Financial Assistance Grant - Letter**
4. **Financial Assistance Grants Fact Sheet.**
5. **Minister of Local Government The Hon. Ron Hoenig MP - Voting at By-Elections**
6. **Minister of Local Government The Hon. Ron Hoenig MP - Rate Relief for Flood Affected Communities**

- 7. Minister for Western NSW Tara Moriarty MLC - Western NSW Portfolio**
- 8. Minister for Climate Change, Minister for Energy The Hon Penny Sharpe MLC**

15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

16 PETITIONS

Nil

17 CLOSED SESSION**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 Potential Purchase Opportunities

This matter is considered to be confidential under Section 10A(2)a, b and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors), discussion in relation to the personal hardship of a resident or ratepayer and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

17.2 Contract for collection and recycling of scrap metal for Councils in the Netwaste region.

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.3 Request for Water Account Adjustment - 1005822

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17.4 Lake Cargelligo STP - Sewer Lagoons

This matter is considered to be confidential under Section 10A(2)a and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.5 Road Betterment Design Assessment

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.6 Request for lease part lot 14 DP816194 - former Condobolin Abattoir site

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.