



# **ATTACHMENTS**

**Ordinary Council Meeting**

**23 August 2023**



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Lachlan and Western Regional Services Inc

# YOUTH SERVICES REPORT

## 2022-2023 Financial Year

Prepared by Courtney Straney, Executive Officer  
July 2023



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## 1. Health and wellbeing actions

### 1B.1 Run programs to address specific risk factors such as mental health issues and substance abuse.

#### Boys to the Bush

In November 2022, LWRS applied to the Office of Regional Youth through their Children and Young People Wellbeing Recovery Initiative, to send participants to the Boys to the Bush (BBTB) program in January 2023. Although LWRS are awaiting the outcome of this funding application, LWRS were able to provide five local boys the opportunity to attend BTTB through Condo Crew Funding. The Program included four nights and three days of intensive development in the areas of self-resilience, self-reliance, teamwork, and the importance of reengaging with the community. The attendees were given the opportunity to bring to light their mental ill-health and were afforded the opportunity to work collectively to manage and overcome distractions that may be present in their everyday lives. The Program was a resounding success, and having the ability to provide the attendees with the opportunity to address risk factors in a culturally safe manner was incredibly well received.

#### Staff Training

In August and September 2022, staff engaged to supervise and facilitate the activities within the local Youth Centres were trained on Mandatory Reporting, Self-Care, and Dealing with Challenging Behaviour. This training was facilitated so as to enable LWRS' employees engaged with local youth the opportunity to understand the legislative framework of working with children. The training also provided staff with the necessary tools and resources to not only care for the youths' mental health, but also to prevent the effects of vicarious trauma on our community service personnel.

#### Self-Care Day

Also in January 2023, Condobolin Youth Centre hosted a "Pamper Day", which saw forty-two participants attend. The day focused on self-care, hygiene, and appearance, and also enabled the attendees the opportunity to relax and gain some reprieve from an often-chaotic home life that is compounded exponentially during the school holiday period. The attendees participated in a range of activities including candle making, as well as experiencing and experimenting with make-up and hair styling.

#### Safety Day

On 19 and 20 January 2023, sixteen participants attended a safety day focused on road safety. The merging of safety day with the driving school was developed as a result of the statistics and unfortunate realities of what can happen when driving under the influence caused by substance abuse. The attendees were presented a slide show, which showed the devastating reality of

substance use in a driving setting. Some slides incorporated stories from actual survivors. Further, the attendees were given the opportunity to wear goggles – in a sort of virtual reality setting, that mimicked the effects of alcohol and drugs while driving a motor vehicle. This initiative was funded through the Condo Crew Program.

### **Music for Mental Health**

Throughout the duration of the Christmas Holiday period, LWRS collaborated with the Mitchell Conservatorium of Music to facilitate a Music for Mental Health Program. The Program was open to all ages and was facilitated at the Youth Centre in Condobolin. With an average of eight attendees at each session, it was very well received, and provided the youth with alternate means of destressing and the opportunity to learn new skills which align with the facilities that we provide in Condobolin.

### **Celebrating Capacity**

In March 2023, all LWRS staff, including those who work remotely, travelled to Condobolin to engage in a workshop titled “Celebrating Capacity”. The workshop was facilitated by Nairn Walker. Nairn has a strong interest and over thirty years’ experience in community development and a passionate commitment to social, emotional and spiritual wellbeing. To this end, she co-founded and chaired the Mt Arthur Centre in Tasmania for five years, dedicated to individual and community well-being and has held a number of other Directorial positions on community boards with organisations such as HeadSpace and Rotary, as well as having taught Equity and Social Justice at the University of Tasmania.

The Celebrating Capacity Workshop focused on identifying potential, highlighting capacity, and increasing outcomes for individuals, organisations, schools, and our broader communities. The workshop provided staff with the opportunity to explore the risk factors associated with mental ill-health, substance abuse, financial desperation, and under education, and how we, as community service personnel, can ensure that youth needs are met despite the various external influences that make their upbringing challenging. Staff were provided with the tools and resources to build on their awareness and understanding of the challenges faced by our young people, and how to approach the issues on both an individual and community-wide basis.

### **NAPCAN Training**

In March 2023, our newly appointed Executive Officer, Courtney Straney, underwent training in Child Abuse and Neglect Prevention/Mandatory Reporting to ensure that our current internal policies and procedures reflected the state and national requirements. This training allowed management to ensure that our onboarding and continuous development procedures far surpassed the legislated requirements. Further external training has been arranged for all staff engaged with youth through LWRS, and such is intended to not only act as a refresher, but also detail any recent amendments. This training was to be facilitated in the latter half of the financial year, but due to illness and staff movements, it has had to be postponed to the early part of the 2023-2024 financial year.

### **New South Wales Government's Alcohol and Other Drug Strategy**

Also in March 2023, our Executive Officer, Courtney Straney, was invited to participate in the development of the New South Wales government's Alcohol and Other Drug Strategy. Courtney attended multiple online forums and participated in virtual workshops which saw collaboration between government agencies, community service providers, as well as education and health services throughout the state. The impact of such strategy talks is evident through the recent funding announcements of the government, and the relevant strategies that have been developed to be implemented within both metropolitan and regional communities – the Lachlan Shire included.

### **Growing Young Peers in the Lachlan and Western Region**

Throughout the latter part of the financial year, a partnership was formed between LWRS and the NSW Climate and Resilience Hub facilitated through Charles Sturt University. Following several meetings between the organisations, a mentorship program has been developed. The Program, named "Growing Young Peers in the Lachlan and Western Region" came about as a result of our region's dependence on the agricultural industry, and following the recent drought (2017-2020), followed by a severe flood, the socio-economic status of the communities has been negatively impacted. Few have escaped the impact of loss of employment and disillusionment with the surrounding environment. This has caused high levels of anxiety and depression amongst the population, impacting adults and therefore the community's young people. Indigenous youth have been affected by this significantly, with health services recording poorer mental health, while schools note increased disconnection and absenteeism.

Through our various Programs at LWRS, including that of Youth Services, we are able to work with Aboriginal youth to ameliorate some of the issues these young people experience. However, in order to create a sustainable future, the impact of the drought on local youth must be addressed. Research highlights the importance of building positive identities and hope for the future as young people grow. It also reveals that for Indigenous youth, this is particularly challenging. LWRS believe long term strategies are vital and we strongly believe that the partnership will increase the wellbeing and cultural identity of the Aboriginal youth over time.

Through ongoing discussions, we have acknowledged the effectiveness of 'Boys to the Bush' with previous participants, to assist with various mental health issues. However, there were no opportunities for sharing this with other youth once they had returned to the community, nor was there a process of embedding the learnings through the development of peers. Such a process is required if the wellbeing and resilience of Aboriginal young people is to be improved. Thus, it is through the implementation of long-term strategies that this would occur.

The Program's objectives are as follows:

- Develop a group of Aboriginal youth, who will become peers to others, through interaction in the above tasks and ongoing contact with positive role models;



- Create a gathering place on Country through the establishment of a community garden, where young people gain confidence and resilience through interaction with their Elders;
- Develop a greater sense of unity and pride between Aboriginal and non-Aboriginal people re positive displays of culture and heritage through the arts.

A Working Group is currently being assembled to ensure the delivery of the Program, and it is hoped that other community organisations, the Lake Cargelligo Central School, the Clontarf Foundation, and Murrin Bridge Aboriginal Land Council will join LWRS to ensure the Program's effectiveness and welcoming into the community.

### **Mental Health Training with the Black Dog Institute**

LWRS acknowledge that mental health is a continuum and can change at different stages of our lives. Enhanced personal resilience and access to early support is fundamental to helping people stay mentally well. Accordingly, in June 2023, LWRS staff were asked to participate in a private workshop, facilitated by an expert psychologist on behalf of the Black Dog Institute. The Program, titled "Understanding and Managing your Mental Health" was an interactive training workshop that provided staff with essential skills to care for their mental health and support others. Participants were able to gain insight into common mental health conditions, their prevalence in the workplace and how to identify them in their relevant work settings (including through our Youth Centres). The issues and responsibilities around disclosure were also discussed at length, and this was hugely important given the conversations that often arise in the youth settings from chatting with local young persons. LWRS staff were able to develop skills needed to engage in effective conversations about mental health. Further, to understand the range of help available both internally within LWRS, as well as throughout the greater community. The session was not only intended to ensure our staff are able to support their own wellbeing, but also to encourage their understanding of behaviours and tools to support our young people.

### **Golf with Mates**

On Sunday, 18 June 2023, LWRS hosted a golf competition at the Condobolin Sports Club. The event was free, and we had eleven teams of four players register and attend. Two of those teams were comprised solely of youth (while the others had mixed ages). The purpose of the day was to inspire conversations surrounding mental health, with the branding "R U OK?" being used extensively throughout the course. We placed communication prompts at each hole, and encouraged players to chat amongst themselves, and with LWRS staff, about the very real topic of mental ill-health, and what to do if you, or someone that you know, needs assistance.

**1B.2 Provide preventative health programs, particularly targeting Aboriginal young people, to address behaviours which may contribute to chronic disease in later life (e.g. smoking cessation and healthy eating programs).**

**Freedom Condom Ambassadors**

In April 2023, seven LWRS staff members, including those engaged solely to supervise and facilitate the region's Youth Centres, participated in training to become Freedom Condom Ambassadors.

The Freedom Condom Project (formerly known as the Condom Credit Card) is run by Family Planning NSW with funding from NSW Health. Family Planning NSW is the leading provider of reproductive and sexual health services in New South Wales and Australia. Similar to the objectives of our organisation, Family Planning NSW's mission is to enhance the reproductive and sexual health rights of our communities by supporting all people to have control over and decide freely on all matters related to their reproductive and sexual health throughout their life.

Given the disproportionately high rates of sexually transmitted infections in the region, and the importance of providing young people with accurate advice in trusted settings, LWRS thought it prudent to join the initiative, and are now proud ambassadors of the project. LWRS are the only NSW provider south of Dubbo and west of Young.

**Resilience Project**

LWRS was successful in obtaining funding from the NSW Government to facilitate the Resilience Project in Lake Cargelligo through the Lake Cargelligo Central School. Despite the outcome of a further funding application not yet determined, LWRS has also provided Tottenham Central School the opportunity to facilitate the Project irrespective of determination. The Project aims at sharing emotionally engaging stories with hundreds of schools, workplaces and communities to help make the topic of mental health more accessible. The research is clear; the more positive emotion you experience, the more resilient you will be. For that reason the Project focus on three key pillars proven to cultivate positive emotion; Gratitude, Empathy and Mindfulness (GEM). The Project also has a strong focus on Connection, Purpose, Kindness, Emotional Literacy and Physical Health. LWRS are immensely proud to have successfully obtained the grants, and we hope to apply for further funding should the opportunity arise.

**Close the Gap Day**

On Thursday, 16 March 2023, LWRS hosted a Close the Gap Day event at the Condobolin Youth Centre which saw an enormous attendance of local young people. The event was attended by Elders, and approximately sixty-five young people. LWRS were fortunate to have the support of many external parties, and such included the ability for Mrs Marion Wighton-Packham to attend the event and facilitate language and arts workshops with the youth. Aunty Dolly Towney also taught the youth how to make a traditional treat - damper. Mr Troy Powell from Marathon Health and Mr Damon Goolagong engaged with many of the participants and developed further connections to allow for continued conversation around healthy habits, and the importance of abstaining from behaviours which may lead to negative health outcomes.

**Connection to the Health Promotion Department of Western NSW Local Health District**

In March 2023, LWRS' Executive Officer, Courtney Straney, and Senior Project Officer, Roslyn Patton, met with the Health Promotion Coordinator of the Western NSW Local Health District to discuss future partnerships between the two organisations. The Health Promotion Coordinator provided great insight into the opportunities available through the LHD, but unfortunately, much of their delivery is required to be through Aboriginal Medical Services. We did, however, obtain a raft of resources in relation to the dangers of E-Cigarettes and Smoking, the Blurred Lines Academy, and were fortunate to provide insight for the LHD in the development of their Vaping Webinar.

**Vaping Webinar**

Following our discussions with the Health Promotion Coordinator of the Western NSW Local Health District, a Vaping Webinar was hosted by the LHD in May 2023, and LWRS were actively engaged in the promotion of such throughout the broader community. LWRS provided the details of such through Interagency meetings, as well as to each of the local schools, and health centres. Many of our staff attended the Webinar, and were informed about the latest research surrounding vaping, as well as being provided tips on how to talk to youth about the negative consequences of vaping.

**First Aid**

During the latter part of the financial year, LWRS staff, volunteers, and program participants were invited to participate in First Aid and CPR training. LWRS arranged for Tod Healey to travel to Condobolin, and over the course of two days, thirteen adults were trained – including all Youth Centre staff based in Condobolin. It is a goal of LWRS to ensure that all staff engaged in servicing the region's Youth Centres will be trained in First Aid and CPR. We also hope to extend this to many of our local young people who are frequent attendees.

**Indigenous Allied Health Australia**

Endorsed by the Board of Directors at their most recent meeting on 29 June 2023, Courtney Straney, LWRS' Executive Officer has been appointed an Associate Member of Indigenous Allied Health Australia (IAHA). The organisation strives to improve the lives of Aboriginal and Torres Strait Islander peoples and influence generational change, through national allied health leadership, building a responsive workforce, advocacy, partnerships, and support across the multiple sectors that influence health and wellbeing. As an Associate Member, Courtney will be actively involved in the organisation's conferences, forums, professional development opportunities and events. Further, Courtney will be actively involved with and take part in championing the advancement of First Nations' health throughout the Commonwealth.

### **1B.3 Respect/family violence prevention programs, such as Ochre Ribbon and White Ribbon activities.**

Due to funding restraints, LWRS' program facilitation surrounding violence prevention is often reliant on our organisation's alternate programs to train, deliver, and support the community. LWRS did, however, participate in the White Ribbon Events held locally in April 2023. LWRS staff also attend domestic violence interagency meetings and are keen participants in ensuring that resources are distributed community-wide.

#### **Shark Cage Training**

LWRS staff maintained their training accreditation in Shark Cage Training, through the Shark Cage Training Foundation. The Shark Cage Framework was developed by psychologist, Ursula Benstead. The Five Step framework is a way of preventing, understanding, and healing from violence against girls and women. It is based on the concept of Universal Human Rights and draws on a powerful metaphor and multiple psychological modalities for working in trauma informed ways to help women interrupt patterns of abuse in their lives and in ways that empower girls and women and challenge victim blaming.

LWRS are hopeful to provide The Shark Cage Program for Young Women Training to Tottenham Central School, Lake Cargelligo Central School, and Condobolin High School in the upcoming financial year (pending the schools' reception to such invitation).

#### **Education Centre Against Violence Training**

Further, LWRS facilitated part-completion of the nationally accredited Education Centre Against Violence Training through NSW Health (however, this was disrupted due to floods) with various community stakeholders. The Training will recommence in coming months to ensure community members are able to complete such.

#### **Further Funding Sought**

In March 2023, LWRS participated in an enormously rigorous funding application to develop and facilitate a Program focused on the early intervention of sexual violence within the greater community, as well as through the training of first responders and school-aged students. LWRS sought to develop training and support strategies to encourage positive and respectful relationships in the community, and an understanding of what support is available to victims of sexual violence. LWRS received support from the likes of NSW Police Force, each of our local schools, as well as various other community service organisations for our application. Unfortunately, our funding application was unsuccessful, however, LWRS are hopeful that a further opportunity will arise in the near future.

**1B.4 When funding allows, continue to facilitate Mental Health First Aider programs annually.**

**Youth Mental Health First Aid**

Youth Mental Health First Aid training was facilitated for Tottenham Central School on 25 May and 8 June 2023. All senior staff were in attendance, and the school provided substitute teachers for the entire school to allow staff attendance. For people who work with young people.

**Standard Mental Health First Aid**

Further, LWRS provided Standard Mental Health First Aid to staff of the Lachlan Shire Council, which was delivered from Council's Chambers by LWRS staff on 20 and 21 June 2023.

**1B.5 Continue to facilitate suicide prevention training for service providers who engage with young people who are at risk (if funding permits).**

**ASIST**

LWRS, through funding provided by Western NSW PHN, facilitated ASIST (Applied Suicide Intervention Skills Training) to the Condobolin community on 9 and 10 May 2023. In attendance were a broad group of community members, ranging from LWRS' staff to staff members of other community service organisations within the community, a representative of the High School, and the manager of the Condobolin Swimming Pool.

Unfortunately, for most programs, a minimum of ten participants are required to attend, and it is hugely difficult to obtain this number. An example of such being Accidental Counsellor and CALM Care training scheduled in February was subsequently cancelled due to lack of numbers. Also, ASIST and Mental Health First Aid Training scheduled in March was also cancelled due to lack of numbers.

**1B.6 Run programs that support young people to make healthy food choices (e.g., supermarket tours, cooking classes, nutrition requirements for developing bodies).**

**Healthy Cooking**

Commencing on 18 January 2023 in Condobolin, and 7 February 2023 in Lake Cargelligo, our local Youth Centres held a "Healthy Cooking" event. Such was attended by our Youth Program participants and involved them engaging in conversation surrounding healthy eating choices, followed by a workshop that allowed them to prepare and enjoy a nutritious meal. Given the success

of such, the workshops continued regularly throughout the school term.

### **Lunch Box Program**

Throughout the school term, LWRS, through our Training as Parents Program funded by National Indigenous Advancement Agency, facilitated the "Lunch Box Program". This Program was delivered at the Wiradjuri Condobolin Corporation building due to the lack of resources internally to deliver cooking classes to anyone outside of the age of 12-24 years. The Program sought to teach parents healthy options for their children's lunches and was co-facilitated with the Wiradjuri Language Program. The Lunch Box Program provided encouragement to parents to provide healthy choices to their children, and instilled the importance of providing our young people with foods that will enhance their learning. We will, in the coming school term, be facilitating the "Food for Life Program", which, although not engaging with youth as participants, will provide our young people with tangible benefits through the education provided to their parents/carers/guardians.

### **1B.7 Establish a Wellness Hub at Condobolin High School which brings together service providers to provide targeted health and wellbeing activities and information once per term.**

#### **Chew with the Crew**

LWRS staff attended "Chew with the Crew" at Condobolin High School each Tuesday. Chew with the Crew allows local services and community organisations to attend upon the school grounds and meet with students in an informal setting. Organisations, including LWRS, are provided the opportunity to discuss their services and relevant supports offered and available to the students. The students are able to attend upon the school's Wellbeing Room to discuss any concerns, or seek any support, from a variety of community service providers.

#### **Mindful Mondays**

LWRS facilitated Mindful Mondays at St Joseph's Catholic School in Condobolin each Monday throughout the school term. A resounding success with around fifty participants per session, Mindful Mondays involved arts and sports activities that revolved around mental health chats in an informal and engaging setting.

### **1B.8 Expand case coordination partnerships across the Shire through a multi-service consent form that allows services to work together to support a young person.**

Given the unfortunate turnover of staff and the significant limitations placed on organisations as a result of the floods, the Youth Services Forum that was active in the previous financial year was not continued. It is, however, a priority of LWRS' to re-establish such in the coming months.

**1B.9 Offer affordable yoga and meditation classes to young people across the Shire.**

Through funding provided by Western NSW PHN, LWRS engaged Red Dirt Yoga, in collaboration with the Condobolin Junior Rugby League Club, to deliver weekly yoga sessions to the teenage community of Condobolin. The sessions are ongoing and delivered weekly at the Willowbend Sports Centre.

**1B.10 Continue to run outreach programs that create positive relationships and constructive experiences for young people and the Police.**

This is facilitated through each school holiday program, as well as with frequent engagement between LWRS and the NSW Police Force through Interagency conversations, and conversations pertaining to specific issues impacting the region's youth related to LWRS' work in the youth space.

## 2. Community and Cultural Actions

### **2B.1 Advocacy on behalf of public housing tenants to remedy faults and damage in a timely way.**

The majority of advocacy for housing issues are referred to either Condobolin or Lake Cargelligo's Interagency groups for future consideration on housing needs. Where clients have individual issues, however, LWRS provide support and referral to relevant external services to ensure that any faults or damage are remedied in a timely fashion.

### **2B.2 Identify emergency housing and 'safe space' options for young people at risk.**

As with 2B.1 above, the majority of advocacy for housing issues are referred to either Condobolin or Lake Cargelligo's Interagency groups for future consideration on housing needs. Where clients have individual issues, however, LWRS provide support and referral to relevant external services to ensure that any emergency housing and 'safe space' options are provided, or remedied, in a timely fashion.

### **2B.3 Pursue opportunities to run community events that create options for young people as providers and participants (markets, mini music festivals, Harmony Day celebrations etc).**

Due to the significant natural disasters that plagued the region, and funding restraints, no relevant events were held in the reporting period.

### **2B.4 Strengthen youth services (increase or revise opening hours of Youth Centres to better align with when young people are looking for somewhere to hang out).**

The operating hours of each Youth Centre are regularly reviewed to reflect sporting commitments and current seasons. Throughout the school terms, Condobolin's Youth Centre was open each Tuesday, Wednesday, and Friday afternoon. Lake Cargelligo's Youth Centre opened each weekday afternoon, and Tottenham's Youth Centre opened each Friday afternoon.

Throughout the school holiday period, however, Condobolin and Lake Cargelligo's Centres were opened each weekday for varying hours (4+ each day), and Tottenham's Centre opened depending on volunteer availability.

Following the official opening day on January 25, the Condobolin Youth Centre has been a remarkable success. An average of 20-30 young people attend daily, with numbers doubling throughout the school holiday period, or for special events being held at the Centre.



Lake Cargelligo has also remained relatively well-attended despite issues surrounding accessing the amenities leased by LWRS to facilitate such. LWRS have, however, secured an alternate premises for the facilitation of the Youth Services Program, and following a successful Development Application, are hoping to move to the new facility in July 2023. Despite the issues, however, LWRS have been able to maintain a connection with the youth of Lake Cargelligo, and where unable to facilitate the service in our usual space, staff creativity allowed us to explore the town, and participate in activities in such locations as the town swimming pool, along the river and lake, and through collaborating with the broader community.

Further, given the resounding success of the Music for Mental Health Program, music equipment has been securely set up in the Condobolin Youth Centre, and is available for use by the youth throughout the opening hours.

Given the geographical limitations of the Youth Centres in each locality, to bridge the divide in community relations, LWRS delivered a Youth Skate Workshop in the April school holidays. The event, facilitated by TOTEM Skateboarding, was a resounding success. The day saw approximately 75 local youth participate. The Rapid Relief Team provided lunch for the event, and their gracious volunteers manned a barbecue and provided water to all in attendance. The event was well publicized and received much praise from the local community. It was also fantastic to be afforded the opportunity to utilise the facilities provided to the community by the Council, in this case, the skate park.

#### **2B.5 Utilise school newsletters, local newspapers, social media, and online apps to share information about activities, events and other opportunities in a targeted and timely way.**

LWRS has developed a keen interest in building our social media presence. Accordingly, staff have worked tirelessly to gain traction in the virtual space to ensure that a far broader spectrum of the community is able to access information about our services and events. Rather than continuing with two Facebook pages (one for the organisation, and another for Youth Services), management decided to proceed with the one page that is a central location for all announcements and advertising. This has, thus far, been successful, and the LWRS Facebook page has approximately 1000 followers, with outstanding levels of engagement. The insights provided by the website, as at the date of this Report, confirm that the page's engagement has increased by 940% since the current Executive Officer's commencement with the organisation.

LWRS also continue to advertise all youth programs, events, and training opportunities through the Condobolin Argus and Lake News. LWRS staff are also closely engaged with the staff at each of the organisations, and are fortunate to have many of our events featured in the papers.

Further, LWRS are actively engaged with the Condobolin High School and Lake Central School to ensure that all relevant information is distributed throughout their virtual networks.

**2B.6 Continue to build and maintain relationships with youth service providers outside Lachlan Shire (such as the PCYC) to broaden the options available to local young people.**

Due to the significant natural disasters that plagued the region, and funding restraints, no relevant events were held in the reporting period. LWRS is, however, in discussion with multiple providers from alternate districts to engage with our youth through both events and training opportunities.

**2B.7 Promote and deliver a program of activities for young people of different ages, particularly during school holidays and (at least some) weekends.**

LWRS successfully developed and facilitated programs in both Condobolin and Lake Cargelligo throughout each of the school term breaks. Each of the programs provided for a wide variety of events, training, and activities to be participated in by the region's youth.

**2B.8 Identify, create, and implement opportunities for young people to establish positive relationships (particularly with a focus on male role models and relationships with the Police), including continuing to deliver the Active Citizen program.**

LWRS continued planning with the NSW Police Force's relevant delegate for the Active Citizen Program. LWRS maintains an ongoing commitment to the Active Citizen Program, and in collaboration with external organisations and our internal program, the Condo Crew, LWRS were able to facilitate Aspire Training and barista coffee making courses to the region to further develop the skills of our youth.

**2B.9 Utilise the Youth Services bus to create opportunities for intra-Shire town and village activities and regional visits to support our remoter communities' young people.**

LWRS are awaiting the opportunity to secure a date to meet with the Commonwealth Bank, Bendigo Bank and FRRR to place adequate signage on the Youth Bus.

At present, the Bus is predominantly used to transport youth in Condobolin between the high school, Youth Centre, and their homes. Staff collect young people from school each afternoon, take them to the Youth Centre, and then deliver the children home safely of an evening, or, to relevant sports trainings, etc. The transport service has seen a great rise in attendee numbers, and LWRS actively seek to ensure that youth are provided with safe and timely transport to events and training.

The Bus was offered to Tottenham Youth Centre throughout the school holidays to provide an out-of-town experience for the youth. Further, youth from both Lake Cargelligo and Condobolin are often transported by the Bus to alternate towns to participate in activities and events as a larger cohort.

Ongoing bookings for all towns are being looked at to ensure that the bus is equally used throughout the region's Youth Centres.

**2B.10 Investigate expanding the Down the Track and Condo Crew programs to other communities across the Shire.**

Due to the significant natural disasters that plagued the region, and funding restraints, no relevant events were held in the reporting period. LWRS is, however, in discussion with multiple providers from alternate towns to engage with our youth through both events and training opportunities.

The funding for the Condo Crew Program ceased as at 30 June 2023.

**2B.11 Utilise the Youth Portal on Council's website to share information about all events, programs and activities on offer for young people, and regularly reference the Portal in social media and other communications to clients.**

Due to staffing and logistic limitations, the Youth Portal on the Council's website has not been utilised to its full potential. As the Portal is facilitated by the Council, it is hoped that increased communication between LWRS and the Council will allow for the Portal to be better utilised.

**2B.12 Provide programs and activities that cater to a wide range of ages and interests: cooking, music, outings, socialising opportunities, board games, gardening, e-sports, art and craft, a variety of sports, movies, camping, fishing etc.**

As evidenced through each of the school holiday programs developed and facilitated by LWRS, as well as through each of the events, services, and training opportunities provided to the youth through the Youth Centres and LWRS' various programs.

**2B.13 Offer youth services and activities in accessible places or provide transport options where this is not possible.**

As expressed in point 2B.9, the Youth Bus is often utilised for a range of activities and events. Where numbers require, external transport services are engaged by LWRS to transport youth to the relevant activities/events.

**2B.14 Work with young people to provide arts and cultural activities at the Libraries and Study Centre**

The region's youth have access to two desktop computers at the Condobolin Youth Centre. Such were provided in partnership with LWRS' Condo Crew Program. LWRS also frequently facilitates art workshops in each of the Youth Centres, as well as in our main office building in Condobolin. Arts workshops are generally featured in school holiday programs.

**2B.15 Provide local options for affordable clothing that young people want to wear.**

Through LWRS' SPT, TAP, and SPP Programs, LWRS have been afforded the opportunity to provide a wide range of clothing and supplies for children of all ages. The goods are distributed to families who present to LWRS in need of emergency supplies. Clothing is provided on an as-needed basis.

**Dress for Success**

LWRS are in discussions with Dress for Success. The organisation, based in Sydney, NSW, is a registered charity that improves the employability of disadvantaged women in NSW. This is achieved by providing, free of charge, professional clothing, a network of support, coaching and career development tools to help women achieve self-sufficiency. The organisation, it is hoped, will provide our region's young women with job-ready skills and relevant resources, including attire, to ensure that they are appropriately presented for interviews, training, and any other skill-enhancing activities.

**2B.16 Use the NSW Government's Creative & Active Kids vouchers to increase young people's participation in cultural and creative activities.**

LWRS has applied to become a Creative Kids Provider organisation.

### **3. Education and Employment Actions**

#### **3B.1 Pursue a 'schools as community hubs' initiative in Condobolin, Lake Cargelligo, Tottenham and Tullibigeal to allow sports facilities and other school venues to be utilised for out-of-school-hours activities and events.**

LWRS is in conversation with Condobolin Primary School's Schools as Community Hubs Coordinator so as to form a partnership. This partnership will allow the Primary School's initiative to utilise LWRS' youth bus and will also provide access to both organisations' amenities. LWRS are in the process of ascertaining connections to develop a similar partnership with both St Francis Xavier and Lake Central schools to facilitate similar.

#### **3B.2 Strengthen local early childhood development and specialist maternal, child and family health services to give our young people the best start in life.**

This is outside of the scope of LWRS' responsibility given our contractual obligation to service 12 – 24-year-olds throughout the region. We do, however, feed information into and from our interagency connections and meetings so as to note the needs of the early childhood development space, as well as providing support through our TAP and SPP Programs.

#### **3B.3 Expand the Teaching as Parents (TAP) Program to secondary schools across the Shire to engage Indigenous parents/carers of students who are at risk of disengaging from the education system.**

##### **The Supported Parents Program**

LWRS successfully obtained funding from the Department of Regional NSW to develop and facilitate the Supported Parents Program. The Supported Parents Program (SPP) aims to support parents/caregivers/guardians of secondary school-aged students, based in both Lake Cargelligo and Condobolin, who are at risk of disengagement from the education system. Through the Program, LWRS aims to improve education attendance rates, increase parental engagement with education providers, and increase community knowledge of education procedures and programs.

LWRS provides holistic support through the SPP Program, and often collaborates with other community organisations to ensure that every possible avenue of assistance and opportunity is provided to our local families.

In contrast to the TAP Program, SPP is facilitated in both Condobolin and Lake Cargelligo, with a Program Manager based in each of the towns to ensure appropriate services and support are

provided to the individuals of the Program. Further, unlike the TAP Program, SPP is accessible by both Indigenous and non-Indigenous students. Fantastic connections have been made with both Condobolin High School and Lake Cargelligo Central School that have allowed us to generate referrals directly from the schools, whether that be through academic, wellbeing, or administrative staff.

### **3B.4 Provide alternative education and training options that target at-risk and disengaged young people.**

The National Suicide Prevention Trial was announced by the Australian Government in 2016. It was designed to gather evidence and further understanding of what strategies are most effective in preventing suicide at a local level and in at-risk populations.

More specifically, its objective was to provide evidence of how an evidence-based multi-component systems approach to suicide prevention might best be undertaken within the Australian context and to identify new learnings in relation to suicide prevention in at-risk population groups including people who have attempted suicide or are considered at risk of suicide.

Following, in 2018, LWRS commenced our inaugural Workforce Training Capacity Building Scholarship Program. The Program has been refunded each year since and is immensely successful.

Through such, we provide full scholarships to students to complete the Certificate IV in Community Services. Those students are supported to complete their education and training, so as to later transition into paid employment that ultimately supports the communities in which they are based. The Certificate IV was developed in collaboration with our partner Registered Training Provider, and reflects the Suicide Prevention Project funded by Western NSW Primary Health Network (PHN). Through the Program, LWRS also provides standardised training to support the detection and response to suicide risk. Our hugely capable staff are trained to facilitate and train in ASIST, CALM Care, Calm, SafeTALK, Accidental Counselor, and Mental Health First Aid. Through the development of our Program, we have also extended the provision of our standardised training to first responders, various community organisations, educational providers, and the general public.

Since commencement, LWRS has supported in excess of 50 students to complete the Certificate IV or Diploma in Community Services.

While we have provided the Program, in multiple variations, to the Northern, Southern and Western regions of the PHN, in 2023, the Program will diversify again. LWRS will provide the opportunity for residents of Western NSW PHN to complete the Certificate IV in Community Services, with a focus on Alcohol and Other Drugs. This diversification reflects the dire need to address substance abuse rates in the Western NSW PHN catchment. At present, there are 32 students enrolled in the 2023-2024 course.

**3B.5 Provide employment support services and pathways to employment programs to support young people to be job ready.**

Through the Condo Crew Program, LWRS successfully facilitated a barista course, a driving course, and assisted local youth to obtain their White Card. Further, early in the financial year, a group of young people from across the region attended a leadership camp held at the Vision Valley Conference Centre, Arcadia, Sydney. The leadership camp, hosted by the Burn Bright organisation, brought young leaders together, under one roof, to dive into what it means to be an influential leader. The experience enabled students to bring about significant positive change within themselves and translate that outward to their schools and communities. Over the course of four days, the camp explored the concepts of Vision, Values, Grit and Service, and how they interact to form an integrated model of leadership for our modern society.

Further, through the Condo Crew Program twelve participants completed their Year 12 certificates and four participants who were disengaged from education obtained employment through the Garden Maintenance Program offered by the Program.

**3B.6 Proactively address and discipline anti-social behaviour, particularly in educational settings, to reduce impacts on learning outcomes.**

LWRS maintains communication with each of the local schools so as to provide appropriate and timely support, where possible.

**3B.7 Support skills development and youth engagement through facilitating a community volunteer program.**

Through the Condo Crew Program, LWRS initiated sedge planting at the Condobolin Gum Bend Lake. However, due to funding restraints this program has now ceased until further funding is sourced.

The development of a community garden at the Condobolin Youth Centre is in its infancy. The request for such has come about through substantial conversation with the youth attending the Centre. The youth has expressed a keen desire to grow their own produce which may then be used in the foods made in collaboration with the supervisors at the Youth Centre.

A further volunteer program, relating to the engagement of youth with the elderly population of Condobolin, is being developed by LWRS, and it is anticipated that such will commence in late 2023.

**3B.8 Support young people to get their drivers' licence.**

Through the Youth Opportunities Grant, the Condo Crew Program, and the LDAT Mentoring Program, Aspire Training delivered a driver training program to Condobolin. Youth located in Tottenham, Lake Cargelligo and Tullibigeal were also able to attend the program, and the Youth Centre bus was utilised to transport said students.

**3B.9 Contribute to 'growing our own' workforce through providing cadetships, apprenticeships, and traineeships in a range of industries across the Shire**

At present, four members of the Lake Cargelligo community are completing training in community services, with one being school-aged. All four students have now been employed by LWRS to provide them with on-the-job-training during the course of their studies, and had not previously been engaged in paid employment within the community services sector.

**3B.10 Provide work experience opportunities to high school students, and student placements for tertiary students.**

At present, one high school student in Lake Cargelligo is completed paid work placement at the Lake Cargelligo Youth Centre. Work placements are actively encouraged, and often promoted to the schools to refer to relevant students.

**3B.11 Continue to offer scholarships to support Wiradjuri students at University or TAFE**

This is not a responsibility of LWRS, but an initiative between Evolution Mining and WCC.



## 4. Participation & Influence Actions

- 4B.1 Deliver an annual Youth Leadership Forum which showcases youth leadership initiatives across the Shire and provides a forum for planning and collaboration for future initiatives.**

LWRS are currently planning for the development of a Youth Council which will assist in the development of a Youth Leadership Forum (to be held in late 2023).

- 4B.2 Continue to deliver the Active Citizen Program in partnership with Condobolin and Lake Cargelligo High Schools.**

This Program is delivered by the NSW Police Force, however, LWRS will continue to work in collaboration with the NSW Police (where appropriate) to assist in the delivery of the Program.

- 4B.3 Deliver a mentoring program for young and emerging leaders which provides positive role models and support in a structured way.**

LWRS are currently planning for the development of a Youth Council which will assist in the development of a Youth Mentoring Program. In addition, the collaboration between LWRS and the NSW Climate and Resilience Hub facilitated through Charles Sturt University will, in conjunction with a working party, deliver the "Growing Young Peers in the Lachlan and Western Region" mentoring program.



*Pamper Day*



*Healthy choices*



Healthy choices



Presentation on vaping



Totem Skate Workshop



Golf with mates



Tottenham Youth Mental Health First Aid Workshop



Barista Workshop



*Birdwatching with Chaddy*



*Closing the Gap Day*



*Golfing afternoon*



*Pamper day*






*Learning to sew*







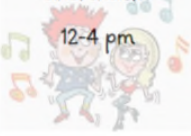









*Bowling and Laser Tag*



 <b>School Holiday Program—12-17Year Olds</b> 				
<b>Condobolin 4th July—15th July 2022</b>				
<b>Monday 4th July</b> Youth Centre CLOSED	<b>Tuesday 5th July</b> Youth Centre CLOSED	<b>Wednesday 6th July</b> Day in at the Movies "The Bad Guys" 1.30pm—4.30pm LWRS Theatre *Popcorn & Drink Supplied*	<b>Thursday 7th July</b> Day in at the Movies 1.30pm—4.30pm LWRS Theatre Movie to be announced Youth Centre CLOSED	<b>Friday 8th July</b> NO DISCO Youth Centre CLOSED
<b>Monday 11th July</b> Youth Centre CLOSED 	<b>Tuesday 12th July</b> Day in at the Movies 1.30pm—4.30pm LWRS Theatre Movie to be announced Youth Centre CLOSED	<b>Wednesday 13th July</b> State of Origin FINAL CWFSG Youth Centre CLOSED	<b>Thursday 14th July</b> Day in at the Movies "Around the World in 80 Days" 1.30pm—4.30pm LWRS Theatre *Popcorn & Drink Supplied*	<b>Friday 15th July</b> Centrelink Truck Expo Services Day Renown Park 10am- 1pm ** Lunch Provided**

 <b>School Holiday Program</b> 				
<b>Condobolin 26th September—7th October 2022</b>				
<b>Monday 26th</b> No activities	<b>Tuesday 27th</b> Free Movie at LWRS 10 am to 1 pm Sonic the Hedgehog 2 Drinks and Chips 	<b>Wednesday 28th</b> <b>Services Expo and Laser Tag</b> Parents need to sign waivers on behalf of their children hats /caps mandatory Teams of 6 — registrations 9am at SRA Grounds 10am-4:30 pm 10 - 18 yrs only Lunch - Rapid Response Team Drinks and Ice Creams Youth Centre Closed	<b>Thursday 29th</b> Movie SRA Hall 6pm to 10pm Fantastic Beasts: Secrets Of Dumbledore Sausage Sizzle and Drinks Youth Centre Closed	<b>Friday 30th</b> Condo Youth Centre Disco - 3pm to 6.30pm
<b>Monday 3rd</b> Public Holiday No Activities	<b>Tuesday 4th</b> Free Movie at LWRS 10am to 1pm Monster Family 2  Drinks and Chips	<b>Wednesday 5th</b> Condo Youth Centre Open 3pm to 6.30pm	<b>Thursday 6th</b> Condo Youth Centre Open 3pm to 6.30pm Karaoke Night	<b>Friday 7th</b> SES Demonstration Day Base Zero Rock Climbing SRA Grounds 10am—5pm Sausage Sizzle, Drinks and Ice Cream See Lachlan Youth FB for details. Participants climb at their own risk Youth Centre Closed

		<h2 style="text-align: center;">School Holiday Program</h2> <h3 style="text-align: center;">Condobolin 16th January—29th January 2023</h3> <h4 style="text-align: center;">Year 6—18 years old</h4>			
<b>Monday 16th January</b> Day at the centre 12-4 pm 	<b>Tuesday 17th January</b> Music program with James. Youth Closed 	<b>Wednesday 18th January</b> Cooking at the centre 12-4 pm 	<b>Thursday 19th January</b> Driving school Day Registrations must be completed 9-3pm Meet at centre for bus	<b>Friday 20th January</b> Driving school Day Registrations must be completed 9-2pm Meet at centre for bus	
<b>Monday 23th January</b> Pamper Day 12-4pm At the centre	<b>Tuesday 24th January</b> Music program with James. Youth Closed 	<b>Wednesday 25th January</b> Music with Renee and snacks 12-4 pm 	<b>Thursday 26th January</b> <b>CLOSED AUSTRALIA DAY</b>	<b>Friday 27th January</b> Disco 6pm-9pm Youth centre Theme: Bright colours 	

		Lachlan and Western Regional Services <b>CONDOBOLIN YOUTH ACTIVITIES</b> APRIL 2023			Regional NSW 	
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
10 Youth Centre Closed	11 Youth Centre 12-4pm	12 Cooking Youth Centre 12-4pm	13 Candle Making & Pamper Day Youth Centre 12-4pm	14 Movies LWRS 12-4pm *bus from Youth Centre	15 Youth Centre Closed	
17 Skate Workshop  Condobolin Skatepark 11am-3pm	18 Youth Centre 12-4pm	19 DCJ White Ribbon & Family Fun Day 12-4pm *bus from Youth Centre	20 Youth Centre 12-4pm	21 Laser Tag @ WCC 12-4pm *bus from Youth Centre	22 Youth Centre Closed	
24 BBQ @ the Lake 12-4pm *bus from Youth Centre	25 Youth Centre Closed	26 Youth Centre 3-6pm	27 Youth Centre Closed	28 NSW RFS Youth Centre 3-6pm 	29 GlowRollerDisco Lake Cargelligo 5-10pm *bus from Youth Centre	

Made possible thanks to the generosity of the Department of Regional NSW



**Lachlan and Western Regional Services Inc**

## YOUTH ACTIVITIES - JULY 2023

### CONDOBOLIN

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Monday	Tuesday	Wednesday	Thursday	Friday
<p><b>3<sup>rd</sup></b></p> <p>Chill Day</p>  <p>Youth Centre Open 12-4pm</p>	<p><b>4<sup>th</sup></b></p> <p>Movies @ LWRS <i>Top Gun: Maverick</i></p>  <p>Youth Centre Open 12-4pm</p>	<p><b>5<sup>th</sup></b></p> <p>Art Workshop @ LWRS</p>  <p>Youth Centre Open 12-4pm</p>	<p><b>6<sup>th</sup></b></p> <p>Food Workshop @ Youth Centre</p>  <p>Youth Centre Open 12-4pm</p>	<p><b>7<sup>th</sup></b></p> <p>Lake Cargelligo NAIDOC Trip</p> <p>Departing from Youthie @10am <i>Limited numbers</i></p> <p><b>Youth Centre Closed</b></p>
<p><b>10<sup>th</sup></b></p> <p>Pool Competition @ Youth Centre</p>  <p>Youth Centre Open 12-4pm</p>	<p><b>11<sup>th</sup></b></p> <p>Community Event @ WCC</p>  <p>Bus from Youth Centre departs @10am Youth Centre Open 12-4pm</p>	<p><b>12<sup>th</sup></b></p> <p>Food Workshop @ Youth Centre</p>  <p>Youth Centre Open 12-4pm</p>	<p><b>13<sup>th</sup></b></p> <p>Movies @ LWRS <i>Super Mario Bros. Movie</i></p>  <p>Youth Centre Open 12-4pm</p>	<p><b>14<sup>th</sup></b></p> <p>BBQ @ the Lake</p>  <p>Bus from Youth Centre departs at 12noon <b>Youth Centre Closed</b></p>
<p><b>17<sup>th</sup></b></p> <p><b>BACK TO SCHOOL</b></p> <p><b>Youth Centre Closed</b></p>	<p><b>18<sup>th</sup></b></p> <p>Youth Centre Open 3-6pm</p>	<p><b>19<sup>th</sup></b></p> <p>Youth Centre Open 3-6pm</p>	<p><b>20<sup>th</sup></b></p> <p><b>Youth Centre Closed</b></p>	<p><b>21<sup>st</sup></b></p> <p>Youth Centre Open 3-6pm</p>

Made possible thanks to the generosity of the NSW Government.

### School Holiday Program


Lake Cargelligo  
4<sup>th</sup> July – 15<sup>th</sup> July 2022

Monday 4 <sup>th</sup> of July	Tuesday 5 <sup>th</sup> of July	Wednesday 6 <sup>th</sup> of July	Thursday 7 <sup>th</sup> of July	Friday 8 <sup>th</sup> of July
10am – 1pm Day at the Oval	10am – 1pm Basketball at the complex	11am – 2pm Day out at Murrin Bridge	7:30pm – 10:30pm Footy Night Pick-up and drop-off available	11am – 2pm Music/Movie/Games
Monday 11 <sup>th</sup> of July	Tuesday 12 <sup>th</sup> of July	Wednesday 13 <sup>th</sup> of July	Thursday 14 <sup>th</sup> of July	Friday 15 <sup>th</sup> of July
2pm – 5pm Touch Footy at the Oval	11am – 2pm Gym at the gym	11am – 1pm Day out at Murrin Bridge  8pm – 11pm State Of Origin III	11am – 2pm Music/Movie/Games	<b>DAY OFF</b>






### School Holiday Program

**Lake Cargelligo/Tullibigeal 26th September—7th October**




<p><b><u>Monday 26th</u></b> No Activities</p>	<p><b><u>Tuesday 27th</u></b> No Activities</p> <p><b><u>Friday 30th</u></b> No Activities</p>	<p><b>Laser Tag CANCELLED</b></p> <p>Due to floods</p>	<p><b><u>Thursday 29th</u></b> Bus trip to Griffith Bowling and Maccas Limited Number Only those who have signed a Youth Centre Waiver can attend. Numbers limited Bookings by Monday the 28th -Email <a href="mailto:lakeyouthie@gmail.com">lakeyouthie@gmail.com</a> With your name, age and phone number</p>	<p><b><u>Saturday 1st</u></b> Totem Skating  <b>Cancelled due to floods</b></p>
<p><b><u>Monday 3rd</u></b> PUBLIC HOLIDAY NO ACTIVITIES</p>	<p><b><u>Tuesday 4th</u></b> 11am to 2pm Free entry to the pool sausage sizzle Ice cream and drinks</p>	<p><b><u>Wednesday 5th</u></b> <b>MOVIE JURASSIC WORLD - Dominion</b> <b>Rated M</b> 6pm to 10pm Drinks and Chips Under 15 parents are advised that there is some confronting content Lake Youth Centre</p>	<p><b><u>Thursday 6th</u></b> <b>Candle Making Workshop</b> 10am -2.00pm max 30 Email <a href="mailto:lakeyouthie@gmail.com">lakeyouthie@gmail.com</a> With your name, age and phone number by Tuesday the 4th Venue to be advised on booking</p>	<p><b><u>Friday 7th</u></b> <b>Condobolin SES and Rock Climbing Wall 10am to 5pm</b> <b>Sausage Sizzle, Icecream and drinks.</b> Bus booking by 4th Oct Projects@lwrs.org.au Info 68953301</p>

		<h1>Lake Youth Centre Program</h1>		
<h2>Lake Cargelligo 16<sup>th</sup> January —25<sup>th</sup> January 2023</h2>				
<p><u>Monday 16th</u>  <b>PAMPER DAY</b>                  BOYS AND GIRLS WELCOME                  330-630                  YOUTH CENTRE                  SNACKS PROVIDED                  12-16 YEARS</p>	<p><u>Tuesday 17th</u>                    POOL DAY                  GAMES                  Snacks provided                  Free entry                  12-16 years                  3-6</p>	<p><u>Wednesday 18<sup>th</sup></u>  <b>CANDLE MAKING</b>                  2PM – 6PM                  YOUTH CENT                  Please text                  0437919642 to book                  your place by                  16/1/23                  12-16 YEARS</p>	<p><u>Thursday 19th</u>                  YOUTH CENTRE CLOSED</p>	<p><u>Friday 20<sup>th</sup></u>  <b>POOL DAY</b>                  Snacks provided                  GAMES                  FREE ENTRY                  12- 16 YEARS                    3-6</p>
<p><u>Monday 23rd</u>                  CRAFT                  AFTERNOON                  330-630                  YOUTH CETRE                  12-16 YEARS                  SNACKS                  PROVIDED</p>	<p><u>Tuesday 24<sup>th</sup></u>                  COOKING                  AFTERNOON                  330-630                  YOUTH CENTRE                  SNACKS PROVIDED                  12-16 YEARS</p>	<p><u>Wednesday 25th</u>                  Youth center                  Closed</p>	<p><u>Thursday 26<sup>th</sup></u>                  Youth center closed</p>	<p><u>Friday 27<sup>th</sup></u>                  MOVIE NIGHT                  YOUTH CENTRE                  6PM – 9PM                  SNACKS PROVIDED                  12-16 YEARS                  MOVIE TO BE ADVISED</p>



## Lake Youth Centre Program




**Lake Cargelligo 10<sup>th</sup> April —21<sup>st</sup> April 2023**

<p><u>Monday 10<sup>th</sup></u> Easter Monday <b>YOUTH CENTRE CLOSED</b></p>	<p><u>Tuesday 11<sup>th</sup></u> <b>CANDLE MAKING</b> Youth Centre 2pm-430pm  Please text 0437919642 to <u>book your place by 10<sup>th</sup> April</u>  <u>Snacks provided 12-16 Years</u></p>	<p><u>Wednesday 12<sup>th</sup></u> <b>Chill Day at Youth Centre</b>  2PM-430PM Board games, movie, art  Snacks provided 12-16 Years</p>	<p><u>Thursday 13<sup>th</sup></u> <b>FISHING</b> Deadman's point  11am-3pm BBQ LUNCH PROVIDED  Meet at the Youth center @11am  12-16 YEARS</p>	<p><u>Friday 14<sup>th</sup></u> <b>YOUTH CENTRE CLOSED</b></p>
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<p><u>Monday 17<sup>th</sup></u> <b>YOUTH CENTRE CLOSED</b></p>	<p><u>Tuesday 18<sup>th</sup></u> Soap making Afternoon  Youth Centre 2pm-430pm  Snacks provided 12-16 years</p>	<p><u>Wednesday 19<sup>th</sup></u> Games, fishing BBQ in Park (Near boat shed) 11pm – 3 pm 12 years – 16 years</p>	<p><u>Thursday 20<sup>th</sup></u> YOUTH CENTRE COOKING, CRAFT  12YEARS – 16 YEARS Snacks provided</p>	<p><u>Friday 21<sup>st</sup></u> Youth Centre closed</p>
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## YOUTH ACTIVITIES - JULY 2023

### LAKE CARGELLIGO

Proudly funded by

Monday	Tuesday	Wednesday	Thursday	Friday
<p>3<sup>rd</sup>  <b>Youth Centre Closed</b></p>	<p>4<sup>th</sup> Fishing @ Deadman's Point - Sausage Sizzle 11am - 2pm 12yrs-16yrs Meet at 21A Foster Street at 10:45am</p>	<p>5<sup>th</sup>  <b>Youth Centre Closed</b></p>	<p>6<sup>th</sup> Rankins Springs Old Pub Trip 2pm - 5pm  <i>Limited spots 12yrs - 16yrs</i>  BOOKINGS REQUIRED</p>	<p>7<sup>th</sup> Lake Cargelligo NAIDOC Awards Memorial Hall 11:30am  Aboriginal Dance Workshop 2:30pm - 4:30pm <i>Limited spots 8yrs to 16yrs</i></p>
<p>10<sup>th</sup>  <b>Youth Centre Closed</b></p>	<p>11<sup>th</sup> Bus Trip to Narradhan Wool Shed 2pm - 5pm  <i>Limited spots 12yrs - 16yrs</i>  BOOKINGS REQUIRED</p>	<p>12<sup>th</sup> Local Bus Trip 11am - 2pm  <i>Limited spots 12yrs - 16yrs</i>  BOOKINGS REQUIRED</p>	<p>13<sup>th</sup> Griffith Bus Trip To The Movies <i>Transformers</i>  <i>Limited spots 8yrs to 16yrs</i>  BOOKINGS REQUIRED</p>	<p>14<sup>th</sup>  <b>Youth Centre Closed</b></p>
<p>17<sup>th</sup> <b>BACK TO SCHOOL</b>  Youth Centre Open</p>	<p>18<sup>th</sup>  Youth Centre Open</p>	<p>19<sup>th</sup>  Youth Centre Open</p>	<p>20<sup>th</sup>  Youth Centre Open</p>	<p>21<sup>st</sup>  Youth Centre Open</p>

**To book call 0437 919 642 or email [juliehaguewftwpr@gmail.com](mailto:juliehaguewftwpr@gmail.com)**

Made possible thanks to the generosity of the NSW Government.

# Golf with Mates Tournament held

BELOW: A very successful Golf With Mates Tournament was held in Condobolin on Sunday, 18 June. The event was a Lachlan Suicide Prevention initiative. It was also supported by Lachlan Western Regional Services (LWRS) and Western Primary Health Network. Teams of four played nine holes, and from all reports everyone enjoyed the event. *Image Credits: Kathy Pamaby.*



Senior Project Officer, National Suicide Prevention Trial Sites (Lachlan and Weddin Shires) NSW Southern Cluster, Ros Patton and LWRS Project Officer Iodie Elliott.



• Andrew Brasnett, Brendon White, Will Colless and Jarrod Roberts.

## Beck and Lisa show fine form on the golf course

*Condo Lady Golfers*  
Beck Hurley won the Al Pike Rose Bowl on 5 May.

Beck was also the Scratch Winner of the 2023 Condobolin Ladies Championship. Beck has been the Scratch Winner of the Championships many times – this is her fifth win in a row.

Lisa Frankel was the winner of the Handicap at the 2023 Condobolin Ladies Championship. Lisa has also been a winner before, having taken out the Handicap trophy three times.

Friday, 9 June West Wyalong travelled to Condobolin for Pennants, unfortunately Condobolin went down in all matches. Thanks to Bec, Vicki, Kate, Jan, Penny for being available to play. The girls travelled to West Wyalong on Monday, 19 June for the return matches.

We have had a slow start to the season and player numbers are down. It has been encouraging to see that we have a few new girls playing on a Wednesday morning. *Contributed.*



# NEWS



## Bird Watching with Chaddy

• Lachlan and Western Regional Services presented a morning of bird discovery with talented local Bird and Wildlife Photographer Warren Chad. A lucky group of people joined him early on Saturday, 10 June at Gum Bend Lake for a walk and a chat about all things bird life. Birdwatching is one of the best ways to get connected to nature and enjoy it in detail. You can learn so much from birds and their natural behaviours. Birdwatching can be a rewarding experience for nature lovers of all ages. Participants learned about local bird species, had fun and enjoyed a delicious free breakfast. This event was proudly supported by Lachlan Western Regional Services, Lachlan Suicide Prevention Project and Western Primary Health Network. *Image Credit: Kathy Pamaby.*

## Youth Art Workshop a wonderful success

• BELOW: Lachlan and Western Regional Services hosted a Youth Art Workshop (Using Charcoal) on Wednesday, 5 July. With all materials provided, participants were able to experiment with charcoal and create many amazing artworks. Snacks were also provided during the Workshop. The event was proudly funded by the NSW Government ([www.indigenous.gov.au](http://www.indigenous.gov.au)). Image Credits: Kathy Parnaby.



• RIGHT: Mia Kennard, Eilie Dwyer and Darcie Kennard. Image Credit: Kathy Parnaby.

• BELOW: Rose Collins, Zahila O'Learey and Siaah Glasson. Image Credit: Kathy Parnaby.

• BOTTOM: Heidi and Alyssa Parnaby. Image Credit: Kathy Parnaby.

• BOTTOM RIGHT: Riley Ogden. Image Credit: Kathy Parnaby.





Condobolin Argus Wednesday 12 July 2023 Page 13

## Youth Workers attend training at LWRS

By Anne Coffey

Seven Youth Workers turned up at Lachlan and Western Regional Services on the 29th and 30th of August to do training with Jennie O'Hara of JMO Training Services.

Three of the Youth Workers were newly employed by LWRS to work in the Lake Cargelligo and Condobolin Youth Centres while four were working with the Central West Family Support Group in their programs.

The training covered, define and explore child protection and mandatory reporting, what is duty of care and what are our responsibilities. What are the signs that there is a possible risk of harm and what is significant risk of harm?

The training also looked at how to handle a disclosure and self-care.

The second day looked at what is trauma? How does it affect young people?

Understanding broken attachments and review of the basics of the child protection behaviour – understanding what is behind challenging behaviour.

It concluded with a look at what is strengths-based practice and what is reflective practice.

All said they got a lot out of the training.



• Seven Youth Workers attended training at Lachlan and Western Regional Service with Jennie O'Hara of JMO Training Services on 29 and 30 August. Image Contributed.

**Bowser Sales - Farm Deliveries**  
**Diesel and Oils - Competitively Priced!**

UNCLE'S FUEL

Parkes Road, Condobolin  
 ph. 6895 2590 mobile: 0427 950 007



## YOUTH MENTAL FIRST AID COURSE RUN FOR COMMUNITY



Dianne Weatherall, Emma Dargin, Dimiti Taylor, Ralph Martin, Kym Piercy, Tania Wallace, Ros Patton (Senior Project Officer with Lachlan and Western Regional Services Inc Suicide Prevention Program), Nickita Kirby, Bridgette Larry, Jodie Elliott (Condobolin Aboriginal Health Service), Roberta Turnbull and Nicole Kirby completed a Youth Mental Health First Aid training course recently. Image Credit: Kathy Parnaby.

**POSTED BY: HAYLEY** 23/07/2022

A Youth Mental Health First Aid course was run in Condobolin over a four-week period, recently. Training was provided for free under Community Gatekeeper funding and the Lachlan Suicide Prevention Program. Participants spent one evening per week, over a four consecutive weeks, to complete the course.

The 14-hour Youth Mental First Aid Course teaches any adult (18 years and over) how to provide initial support to adolescents experiencing a mental health problem or crisis. Participants learn about the signs and symptoms of common mental health problems, how to provide initial help, where and how to get professional help, what sort of help has been shown by research to be effective, and how to provide first aid in a crisis situation.

The course was facilitated by Ros Patton, Senior Project Officer with Lachlan and Western Regional Services Inc Suicide Prevention Program and Jodie Elliott from Condobolin Aboriginal Health Service. According to the Mental Health First Aid Australia website "the course is designed for people working in the area of adolescent support to learn how to assist an adolescent experiencing a mental health problem or mental health crisis."

## SKATEBOARD WORKSHOP EMPOWERS LOCAL YOUTH



**POSTED BY: HAYLEY** 11.05.2023

Local youth learned new skills at a Community Skate Workshop during the April School holidays. Lachlan and Western Regional Services Incorporated (LWRS) hosted the event, and it was facilitated by Totem Skateboarding.

“The instructors were easily able to adapt each workshop to suit the different skill levels of participants and encouraged them to push themselves in a safe environment,” LWRS Chief Executive Officer Courtney Straney explained.

“They quickly developed wonderful rapport with our young people, and we have had remarkable feedback from everyone involved in the event.

“They were positive and brought an authentic atmosphere that encouraged our youth to try skating or improve their existing skills. Totem’s mentoring helped those who were hesitant to build confidence throughout the workshop.

“They made each child feel important – genuinely connecting with all the participants. The workshop also helped them gain a greater understanding of safety, balance, and general skateboard knowledge.

“The enthusiasm from participants and the instructors was wonderful to see.”

Professional grade equipment such as skateboards, helmets, and safety pads were provided for all classes. Youth were also able to bring their own equipment.

## HOLIDAY FUN FOR LAKE YOUTH



POSTED BY: HAYLEY 18/10/2022

A bus load of young people from Lake Cargelligo travelled to Funland in Griffith last Thursday to enjoy a day out bowling, rock climbing, laser tag and playing pinball machines.

The day trip was part of the Holiday Program developed by Lachlan and Western Regional Services Youth Services Holiday Activities.

LWRS run Youth Services under contract from the Lachlan Shire and had developed a very exciting holiday program with Skate Workshops, Films, Laser Tag and an SES Demonstration Day and Mobile Rock Climbing with Base Zero.

Unfortunately the Skate Workshop and Laser Tag had to be cancelled because of rising flood waters and road closures and the Griffith trip was instigated to replace some of the cancelled activities.

The kids were accompanied on their first day by the new Lake Cargelligo Youth Workers Vanessa and Lillyanna Fell who are also undertaking Scholarships through the Work Force Training (WFT) Program. Kylie Richardson also attended for the WFT work placement. Kylie is undertaking her 80 hours work placement with Youth Services.

Colin Ward supplied the bus and after a fun day and pizza for lunch the kids all travelled home happy and exhausted.

Images contributed by Kylie Richardson.

## SCHOOL HOLIDAY FUN



Local youth enjoyed a disco at the Condobolin Youth Centre as part of the Lachlan and Western Youth Services Holiday Program. Images Contributed.

**POSTED BY: HAYLEY** 15/10/2022

As part of the Holiday Program Lachlan and Western Regional Services Youth Services hosted a free film at the Condobolin High School Hall on Thursday Night.

Around 30 kids and adults turned up to watch Fantastic Beasts- The Secrets of Dumbledore.

They enjoyed a sausage sizzle, ice creams by No Moo 4 U and a can of soft drink each.

On Friday evening the Condobolin Youth Centre hosted a disco with chips and drinks.

On Tuesday Lake Youth were offered free entry to the pool in Lake Cargelligo and on Wednesday LWRS Youth Services are offering free entry to the pool in Condo to make up for cancelling Laser Tag last Wednesday due to flooding and road closures.

LWRS are still hoping the rain holds off for the SES Day and Rock Climbing on Friday.

## YOUTH WORKERS ATTEND TRAINING AT LWRS



Seven Youth Workers attended training at Lachlan and Western Regional Service with Jennie O'Hara of JMO Training Services on 29 and 30 August. Image Contributed.

**POSTED BY: HAYLEY** 09/10/2022

Seven Youth Workers turned up at Lachlan and Western Regional Services on the 29th and 30th of August to do training with Jennie O'Hara of JMO Training Services.

Three of the Youth Workers were newly employed by LWRS to work in the Lake Cargelligo and Condobolin Youth Centres while four were working with the Central West Family Support Group in their programs.

The training covered, define and explore child protection and mandatory reporting, what is duty of care and what are our responsibilities. What are the signs that there is a possible risk of harm and what is significant risk of harm?

The training also looked at how to handle a disclosure and self-care.

The second day looked at what is trauma? How does it affect young people?

Understanding broken attachments and review of the basics of the child protection behaviour – understanding what is behind challenging behaviour.

It concluded with a look at what is strengths-based practice and what is reflective practice.

All said they got a lot out of the training.

## YOUTH CENTRE VERY WELL RECEIVED



The Condobolin Youth Centre has been well attended by local youth since opening on 25 January. There have been a myriad of activities for youth to enjoy. Images Contributed.

**POSTED BY: HAYLEY** 21/03/2022

Since Lachlan Shire opened the Condobolin Youth Centre in Hay Street on the 25 January it has been well received and attended by local youth.

Youth from 7 up to 22 years have been frequenting the Centre and the Pool Competition, that is part of the March Program, has 8 young people signed up and ready to test their skills.

The Youth Centre has ample room for different activities with some of the younger ones enjoying the art and craft activities or just a place to chill and hang out, use the computers, or play computer games. The Youth Centre is run by Western Plains Regional Development who are funded for Youth Services by Lachlan Shire Council.

The Condobolin Youth Centre is open Wednesday – Friday 3.30pm – 6.30pm.

Contributed.





LACHLAN AND WESTERN REGIONAL SERVICES IN  
YOUTH SERVICES REPORT TO LACHLAN SHIRE COUNCIL  
January to March 2023

Report based on Lachlan Shire Youth Strategic Plan Developed 2021 Health & Wellbeing- Community & Culture –  
Education & Employment – Participation & Influence 4

**January to March 2023****Health and wellbeing actions****1B.1 Run programs to address specific risk factors such as mental health issues and substance abuse.**

- 5 boys from Condobolin and Lake Cargelligo attended a Boys to the Bush Program in January.  
This program focuses on self-resilience, self-reliance, teamwork, and reengaging within the community. This gave them the opportunity and space to deal with their mental health issues and distractions that may present in everyday life.

Pamper Day – Condobolin – January 23<sup>rd</sup> – Concentrating on self-care and appearance to relax and take their mind off distractions they may be facing at home over the holiday period they may not face daily while at school. Candle making and experiencing and experimenting with make up and hair styling. 42 participants.

- Driving School – Condobolin -19<sup>th</sup> and 20<sup>th</sup> January- safety – day was based around some of the statistics and repercussions of what can happen when driving under the influence caused by substance abuse. Slide Show was informative while effective in showing our youth that this is real and isn't just something you watch in movies. Some of these slides were incorporated with actual survivors from these accidents. Goggles mimicked the effects of alcohol and drugs. 16 participants.
- We have applied to the Sexual Violence Funding to establish programs at the YC.
- Music for Mental Health run via SPT Program with the Conservatorium of Music through 4 weeks in January for all ages, at the Youth Centre in Condobolin.- Average of 8 attendees.

**1B.2 Provide preventive health programs, particularly targeting Aboriginal young people, to address behaviours which may contribute to chronic disease in later life (e.g. smoking cessation and healthy eating programs).**

- Healthy Cooking- Lake Cargelligo – Tuesday 7<sup>th</sup> February. Regularly through the term.
- Healthy Cooking – Condobolin - 18<sup>th</sup> January and regularly through the term.
- Lunch Box Program through TAP at WCC- weekly -concentrating on teaching parents' healthy options for lunches. Combined with Wiradjuri Language Program – building self esteem and pride in culture.
- Regional Youth have approved the funding to run the Resilience Program at Lake Cargelligo to develop the concept of GEM- Gratitude, Mindfulness and Empathy for students and teachers. \$8,528 in funding secured.  
We are still waiting on approval for Tottenham.

**1B.3 Respect/family violence prevention programs, such as Ochre Ribbon and White Ribbon activities.**

- April 2023 we will be participating in the white ribbon events held.
- LWRS have applied for which will focus on the early intervention of sexual violence in a broader community setting, as well as through first responders and school-aged students. Developing training and support strategies to encourage positive and respectful relationships in the community, and an understanding of what support is available to victims of sexual violence. Encouraging and establishing safe and culturally sensitive approaches to referrals through training of general community, first responders, and those in school

Report based on Lachlan Shire Youth Strategic Plan Developed 2021 Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence 4



communities in trauma awareness. Also providing training and support to build stronger women (survivors), and to celebrate their capacity.

**1B.4 When funding allows, continue to facilitate Mental Health First Aider programs annually**

- The constant turnover of staff has made this very difficult, but we will be facilitating this again once staff are settled.
- Unfortunately, the last planned session YMFHA 7, 14, 21 March, & 4 April did not have enough participants to run the program.
- SPT runs Mindful Mondays at St Joseph's with around 50 participants and Chew with the Crew at the High School where services available are discussed with HS Kids. Approximately 15 per week.

**1B.5 Continue to facilitate suicide prevention training for service providers who engage with young people who are at risk (if funding permits).**

- Suicide Prevention Program continues to facilitate training for service providers. For most programs a minimum of 10 participants are needed and it is difficult to get this number.
- Accidental Counsellor and Calm Care scheduled for Feb 23 had to be cancelled for lack of numbers and Assist and MHFA for March also did not make minimum numbers.

**1B.6 Run programs that support young people to make healthy food choices (e.g., supermarket tours, cooking classes, nutrition requirements for developing bodies).**

- Both Condobolin and Lake Cargelligo provide cooking classes, healthy foods and snacks. Condobolin youth always participate in preparing their afternoon snacks. Lots of outside activity, cricket, football, space is limited outside the Youth Centre building. Now that LSC have provided permission to create a youth garden at the Centre, we will be involving youth in growing their own home grown produce.
- Lake use the parks and Swimming Pool to play volleyball and get kids out into the fresh air

**1B.7 Establish a Wellness Hub at Condobolin High School which brings together service providers to provide targeted health and wellbeing activities and information once per term.**

- Chew with the Crew has re-established and Service Providers are giving CHS Youth a chance to approach Service Providers in an informal setting each Tuesday -around 15 participate each week.

**1B.8 Expand case coordination partnerships across the Shire through a multi-service consent form that allows services to work together to support a young person.**

- No action this quarter but we are still looking to re-establish the Youth Services Forum that was active last year.

**1B.9 Offer affordable yoga and meditation classes to young people across the Shire.**

- Research has been done on available yoga sessions, at this time there are no options for youth, we are working with SPT and Yoga instructors to possibly begin sessions in lunch breaks at Condobolin High School, and also pop-up sessions at the youth Centres.
- At this point there has been no progress on this for this quarter.

Report based on Lachlan Shire Youth Strategic Plan Developed 2021 Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence 4

**1B.10 Continue to run outreach programs that create positive relationships and constructive experiences for young people and the Police.**

- No progress on this at this point.

**Community and culture Actions:****2B.1 Advocacy on behalf of public housing tenants to remedy faults and damage in a timely way.**

- No issues have arisen this quarter.

**2B.2 Identify emergency housing and 'safe space' options for young people at risk.**

- If the time arose to need to assist young people at risk we would contact the appropriate, relevant services to assist in any way we could.
- We have provided emergency accommodation for families as needed and advocate with other services to assist with emergency Motel accommodation.

**2B.4 Pursue opportunities to run community events that create options for young people as providers and participants (markets, mini music festivals, Harmony Day celebrations etc).**

- Close the Gap Day held at the Condobolin Youth Centre on 16<sup>th</sup> March- Damper Making, Soap and Lotion Making and Aboriginal Art and Laser Tag, Volley Ball and Table Tennis.
- Music is available at the YC with a specialist Music Room.
- Discos are run regularly at the Lake and Condobolin Youth Centre. Jan 27<sup>th</sup> Condobolin- Youth Program attached. Pizza's, Drinks, Glow products and Dress up as each – 30 participants.

**2B.5 Strengthen youth services (increase or revise opening hours of Youth Centres to better align with when young people are looking for somewhere to hang out).**

- Condobolin Youth Center is now opening from 3:30 – 6:30 2 to 3 days per week with the option of being picked up from the high school. This is run in conjunction with school finishing times throughout Condobolin. This change has been reflected and shown throughout the school holidays as we experienced consistent numbers. Coming into 2023 we are looking to implement year 6 pickup times after the high school pick up is completed.
- Lake Cargelligo Youth Centre Hours are restricted to availability of staff with a constant search for new staff.
- A better building will enhance youth attendance in Lake Cargelligo. We have been waiting for DA Change of use approval for 21a Foster Street since 19<sup>th</sup> of February.

**2B.6 Utilise school newsletters, local newspapers, social media, and online apps to share information about activities, events, and other opportunities in a targeted and timely way.**

- Lachlan Youth Services Facebook page has consistent and continuous updates to it. We send the youth weekly schedule to the high school to display around the school for us. And advertise in the Condobolin Argus when necessary - School Holiday Programs were advertised on Lachlan Youth Services FB and the High School.
- Lake Cargelligo is shared through FB with participants and on the Lachlan Youth Services page.

Report based on Lachlan Shire Youth Strategic Plan Developed 2021 Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence 4

**2B.7 Continue to build and maintain relationships with youth service providers outside Lachlan Shire (such as the PCYC) to broaden the options available to local young people.**

- We have connected with Parkes PCYC and will be working towards activities and being incorporated with them.
- As previously outlined we have now built a relationship with Boys to The Bush and hope to continue to send boys on these camps we also wish to further investigate girls' camps now they have become available.
- We will look to the regional youth forum and workshops for information gathering and networking.

**2B.8 Promote and deliver a program of activities for young people of different ages, particularly during school holidays and (at least some weekends.)**

- Driving School attendance was around 16 despite the simulator's technical difficulty causing it to be unusable due to rough roads on the way out here, youth still engaged with the two-day program, and this has had a positive outcome.
- After a very successful BTTB Camp delivered to 5 of our male youth, we plan to participate in many more successful camps.
- School holiday programs (attached)

**2B.9 Identify, create, and implement opportunities for young people to establish positive relationships (particularly with a focus on male role models and relationships with the Police), including continuing to deliver the Active Citizen program.**

- Future BTTB camps, PCYC sessions ( when available ) Girls Camps, Driving School and possible Repeat Offenders program involvement with Mark McDonald (former police officer)
- We have received a quote for the CIVIL Program for repeat Offenders but have run out of funds for this year and will look at implementing it in the next Financial Year.

**2B.10 Utilise the Youth Services bus to create opportunities for intra-Shire town and village activities and regional visits to support our remoter communities' young people.**

- Lake Cargellgo Youth have been offered the opportunity to attend COndobolin Activities using the Bus as have Tottenham.
- The bus is currently used for home pickup + drop-off safely. Numbers are up from when we had no youth bus previously.
- The position of the youth Centre makes some Youth reluctant to attend but with the bus pick-up from the HS numbers have been very good.

**2B.11 Investigate expanding the Down the Track and Condo Crew programs to other communities across the Shire.**

- Repeated attempts have been made to contact Lana Masterton. So far she has not returned a call.

**2B.12 Utilise the Youth Portal on Council's website to share information about all events, programs and activities on offer for young people, and regularly reference the Portal in social media and other communications to clients.**

- This has not been done to date but we will do so now that we have more settled staff in Admin.

Report based on Lachlan Shire Youth Strategic Plan Developed 2021 Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence 4

**2B.13 Provide programs and activities that cater to a wide range of ages and interests: cooking, music, outings, socialising opportunities, board games, gardening, e-sports, art and craft, a variety of sports, movies, camping, fishing etc.**

- These activities are included in our weekly + holiday programs. Cooking lessons, arts + crafts, music sessions, board games, pool competition with prizes, movies outside sports.e.g. Volley Ball, days at the pool Lake and Condo. etc. are all available for youth to participate in regularly. In Lake Cargelligo and Condobolin.
- Driving school
- BTTB Camp
- Pamper Days
- Preparing and cooking at Youth Centre
- Engaging with other services in partnership for after school sports/activities- e.g Marathon Health Crossways Program with Troy Powell who assists with YC Supervision and involves his disengaged kids in YC activities.
- Open door access during operating hours at Youth Centre.

**2B.14 Offer youth services and activities in accessible places or provide transport options where this is not possible.**

- Transport is provided to and from the Centre by the Youth Bus each day the Centre is open. We are looking at providing pickup from the primary school in addition to the high school depending on feasibility.
- We offer transport from Tullibigeal, Lake Cargelligo and Tottenham for activities held in Condobolin.

**2B.15 Work with young people to provide arts and cultural activities at the Libraries and Study Centre**

- Wiradjuri Language sessions are being held regularly at WCC.
- These activities are provided at the Youth Centre instead of the Library/Study Centre due to the large distance between them and the logistics of transporting a large number of kids back and forth, parking the bus etc. 2 Computers provide engagement and assistance to enhance their knowledge, Tech Savvy assist with homework etc.
- These activities have included candle making, group sessions with musical instruments, painting, drawing and various other arts and crafts. Marion Packham at WCC has provided art and craft tuition at the YC. In CONDobolin.

**2B.16 Provide local options for affordable clothing that young people want to wear.**

- With only one retailer in town who focus is predominantly on adult clothing. This does not fall within LWRS responsibility.

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**2B.17 Use the NSW Government's Creative & Active Kids vouchers to increase young people's participation in cultural and creative activities**

- We have let youth and their parents know about the vouchers, however there are no services offered at this stage in Condobolin that they can practically utilize them for. Football season is approaching the vouchers are eligible for this activity and other up coming qualifying events/activities.

**Education and employment actions****3B.1 Pursue a 'schools as community hubs' initiative in Condobolin, Lake Cargelligo, Tottenham and Tullibigeal to allow sports facilities and other school venues to be utilised for out-of-school-hours activities and events.**

- Youth Centre currently doesn't have enough staff to manage holding activities at both the Youth Centre and the High School at the same time. We are continually striving to recruit more staff to make more connections and interactions possible.
- Condobolin and Lake Cargelligo Youth Centre have days of free entry to the pool etc. After school hours, sessions at local youth Centres.
- We have used the High School Hall for movies and will again when the opportunity presents itself.

**3B.2 Strengthen local early childhood development and specialist maternal, child and family health services to give our young people the best start in life.**

- Although not directly LWRS responsibility we have utilised the Tap Program to ensure preschool and Primary children are attending school and preschool, providing healthy lunches, supporting them for vaccinations, birth certificates, emergency accommodation etc.

**3B.3 Expand the Teaching as Parents (TAP) Program to secondary schools across the Shire to engage Indigenous parents/carers of students who are at risk of disengaging from the education system.**

- Supported Parents Program funding deed has been finalised through the Department of Regional Youth Investment Program. Recruitment is underway. This program is equivalent to TAP for non-indigenous as well as indigenous students to facilitate better outcomes for students at the Condobolin and Lake Cargelligo High Schools.
- 2 year program finalising in Feb 25, providing 20 hours assistance at Condobolin and 15 hours at Lake Cargelligo.

**3B.4 Provide alternative education and training options that target at-risk and disengaged young people.**

- Through Condo Crew LWRS has provided Small Engine Maintenance, White Card, Garden Maintenance, Sedge Planting, Driving School and Barista Training to provide alternative pathways for disengaged youth.

Report based on Lachlan Shire Youth Strategic Plan Developed 2021 Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence 4

**3B.5 Provide employment support services and pathways to employment programs to support young people to be job ready.**

- Supported Parent Program will work with Careers Advisors, families and business to develop plans and pathways for young people at risk of disengagement. Chew with the Crew provides information on services available. Troy Powell at Marathon Health Crossways Program works with LWRS Youth Services to provide alternatives and mentoring for young disengaged students.

**3B.8 Proactively address and discipline anti-social behaviour, particularly in educational settings, to reduce impacts on learning outcomes.**

- While Youth Services can have little impact on the school environment the TAP and Supported Parents Program can work with the schools to implement Positive Parenting Programs to equip parents with the knowledge to guide and discipline their children in Lake Cargelligo and Condobolin.

**3B.9 Support skills development and youth engagement through facilitating a community volunteer program.**

- Now that we have been given permission to use the garden at Hay Street we to begin a Youth garden at the Youth Centre for us to teach kids how to grow their own fruits, vegetables, flowers, etc. and how to care for a garden while them how to make simple, affordable meals that they can make at home. Being considerate of other people's plots. Cooking classes are held at the centre to teach basic simple healthy eating options.
- Contact has been made and discussions held with Karen Kime, Aboriginal Engagement Officer, Southern NSW Innovation Hub / Charles Sturt University to establish a youth led Community Garden in Lake Cargelligo.

**3B.11 Support young people to get their drivers' licence.**

- A two-day driving information session was held at the Youth Centre on the 19<sup>th</sup> and 20<sup>th</sup> of January which gave young people in town a fantastic opportunity to learn directly from Mark McDonald, an experienced instructor. (ASPIRE).
- The Youth Bus is available to transport young people to and from RMS or driving lesson locations.
- Young people are encouraged to get driving lessons from Janine Richards at the high school. There is interest from a lot of young people re. getting their license.

**3B.13 Contribute to 'growing our own' workforce through providing cadetships, apprenticeships, and traineeships in a range of industries across the Shire**

- Although not LWRS responsibility the Supported Parents Program will work in this area liaising with business to develop pathways for disengaged kids.
- Condo Crew has been successful in finding employment for a number of its participants.

**3B.14 Provide work experience opportunities to high school students, and student placements for tertiary students.**

- Not a LWRS responsibility.

Report based on Lachlan Shire Youth Strategic Plan Developed 2021 Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence 4

**3B.16 Continue to offer scholarships to support Wiradjuri students at University or TAFE**

- We will refer students where appropriate

**Participation & influence Actions****4B.2 Deliver an annual Youth Leadership Forum which showcases youth leadership initiatives across the Shire and provides a forum for planning and collaboration for future initiatives.**

- This is in the planning stages for later in 2023

**4B.3 Continue to deliver the Active Citizen Program in partnership with Condobolin and Lake Cargelligo High Schools.**

- Daniel Greif runs this program currently in partnership with CWFSG. A new Coordinator will seek to work with this program.

**4B.4 Deliver a mentoring program for young and emerging leaders which provides positive role models and support in a structured way.**

- Boys to the Bush Program offers individual mentoring
- We will be seeking funding to send students to Leadership Camps in school Holidays.
- Partnership with Marathon Health provides individual mentoring for disengaged youth at the Condobolin Youth Centre.
- Supported Parents Program will offer structure plans and individual mentoring to youth and families to ensure a successful school experience and transition to the workplace.

**Condobolin Youth Attendance Statistics.**

JANUARY: 196.

FEBRUARY: 108.

MARCH: 312.

**Lake Cargelligo Youth Attendance Statistics.**

Lake numbers have been impacted by the change in Youth Centre ages and the lack of staff and poor facilities. Once we can set up the building at 21 A Foster Street.







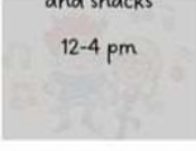

January – 29

February – 18

March – 29

There are only around 83 kids between 12-18 in the school and many go away to school. Parents have boycotted the Youth Centre due to the inability to bring kids under 12- Many of the older ones babysit their younger siblings. They won't come if they are unable to bring them.

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		<h2>School Holiday Program</h2> <h3>Condobolin 16th January—29th January 2023</h3> <h4>Year 6—18 years old</h4>				
<b>Monday 16th January</b> Day at the centre 12-4 pm 	<b>Tuesday 17th January</b> Music program with James. Youth Closed 	<b>Wednesday 18th January</b> Cooking at the centre 12-4 pm 	<b>Thursday 19th January</b> Driving school Day Registrations must be completed 9-3pm Meet at centre for bus	<b>Friday 20th January</b> Driving school Day Registrations must be completed 9-2pm Meet at centre for bus		
<b>Monday 23th January</b> Pamper Day 12-4pm At the centre	<b>Tuesday 24th January</b> Music program with James. Youth Closed 	<b>Wednesday 25th January</b> Music with Renee and snacks 12-4 pm 	<b>Thursday 26th January</b> <b>CLOSED AUSTRALIA DAY</b>	<b>Friday 27th January</b> Disco 6pm-9pm Youth centre Theme: Bright colours 		

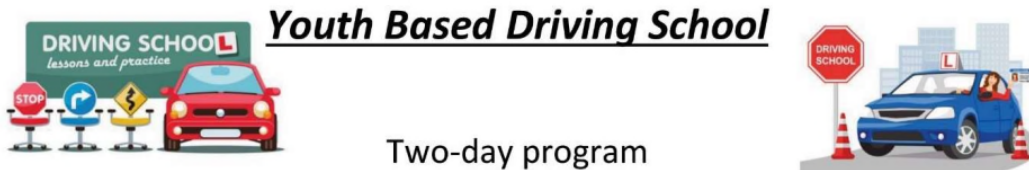


Driving School 16 participants

Report based on Lachlan Shire Youth Strategic Plan Developed 2021 Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence 4



## Expression of Interest



Two-day program

Thursday 19<sup>th</sup> Jan 2023 – In-house demonstrations

Friday 20<sup>th</sup> Jan 2023 - On farm driving – no license required

Driving simulator Goggles, 4WD driving available for on farm driving sessions.

**Venue – Condobolin Youth Centre, Hay St**

*Times to be advised*

*Must attend Thursday session to drive on Friday*

Youth Centre bus will transport to and from farm.

This is an awesome opportunity for our youth to develop their skills and driving experience in a fun and safe environment.

**No cost** - open and inclusive to all made possible by Funding through the Stronger Country Communities Funding via LSC through the Condo Crew Program

Numbers limited – **MUST be registered by Monday 16th**  
12 Years (simulator only) – 18-year-old.

Contact Lachlan and Western Regional Services on  
6895 3301.



Report based on Lachlan Shire Youth Strategic Plan Developed 2021 Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence 4



**Pamper Day and candle making 42 participants**

**CONDOLIN YOUTH CENTRE**  
**CLOSING THE GAP DAY**  
Thursday 16<sup>th</sup> March 3pm – 6pm

**Dampier Making** with Dolly Towney  
**Art** with Marion Wighton  
**Soap + Lotion Making** with Bianca Wighton  
**Volleyball, Table Tennis, Laser Tag**

Year 6 – 18yrs Old

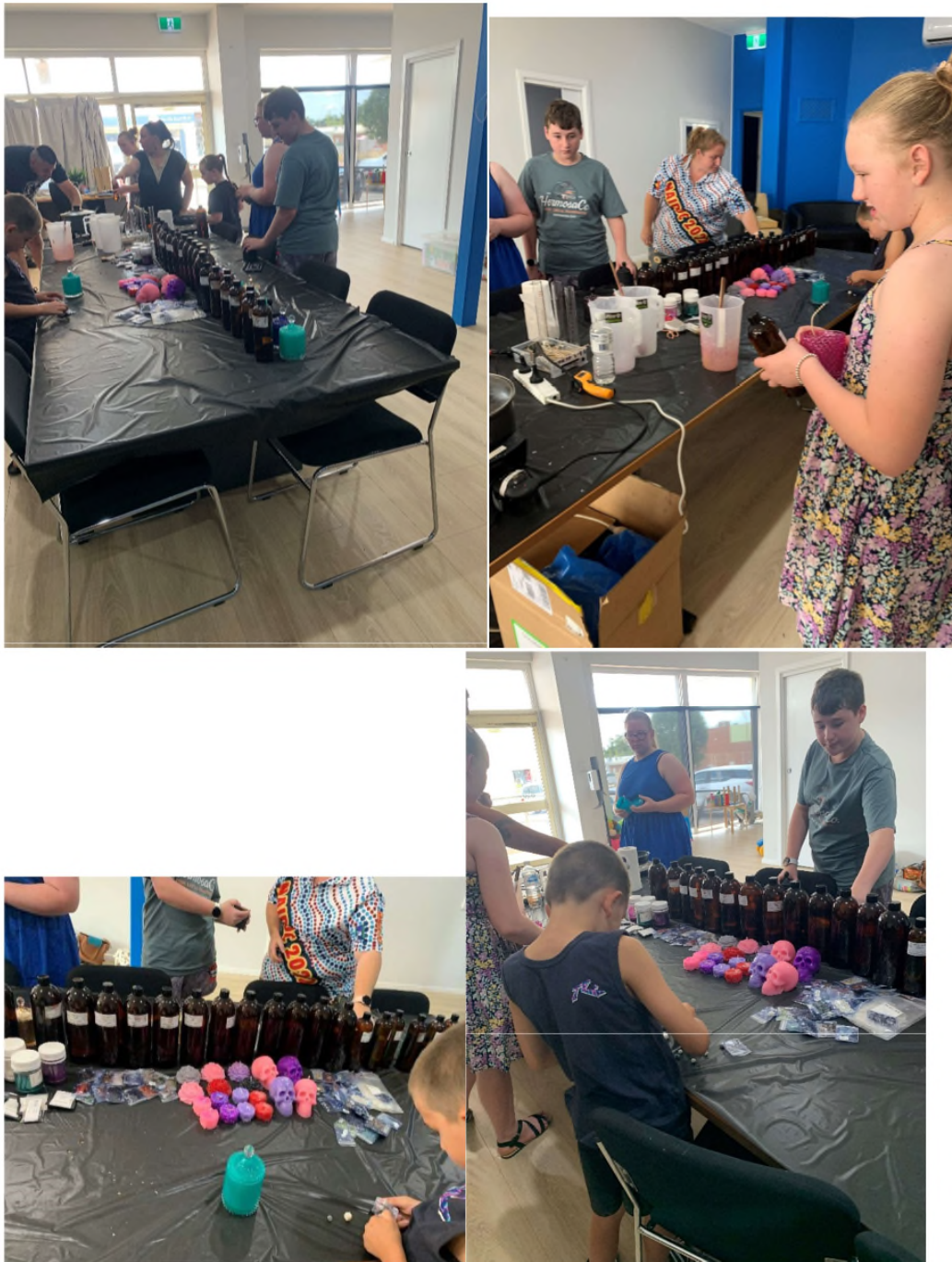
For more information contact  
Lachlan and Western Regional Services  
on 6895 3301

No registrations necessary.

**Closing the Gap 46 participants**

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**Lake Cargelligo Gallery**



**Candle Making**

Report based on Lachlan Shire Youth Strategic Plan Developed 2021 Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence 4



Pool Day



YC Craft Activities

Report based on Lachlan Shire Youth Strategic Plan Developed 2021 Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence 4



Cooking



At the pool

Report based on Lachlan Shire Youth Strategic Plan Developed 2021 Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence 4



Cooking



Pool



YC Activities

Report based on Lachlan Shire Youth Strategic Plan Developed 2021 Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence 4



# Lake Youth Centre Program

## Lake Cargelligo 30<sup>th</sup> January —10<sup>th</sup> February 2023

<p><u>Monday 30th</u></p> <p><u>YOUTH CENTRE ACTIVITIES</u> <u>330-630</u> <u>12-18 YEARS</u></p>	<p><u>Tuesday 31th</u></p> <p><b><u>POOL DAY</u></b> <b><u>Snacks Provided</u></b></p> <p><b><u>FREE ENTRY</u></b> <b><u>12-18 YEARS</u></b></p> <p><b><u>330-630</u></b></p>	<p><u>Wednesday 1st</u></p> <p>CLOSED</p>	<p><u>Thursday 2nd</u></p> <p>CLOSED</p>	<p><u>Friday 3rd</u></p> <p><b><u>POOL DAY</u></b> <b><u>Snacks provided</u></b> <b><u>12-18years</u></b> <b><u>330-630</u></b></p>
<p><u>Monday 6th</u></p> <p>CLOSED</p>	<p><u>Tuesday 7th</u></p> <p>COOKING AFTERNOON AND GAMES</p> <p>330-630 YOUTH CENTRE</p> <p>12-18 YEARS</p>	<p><u>Wednesday 8th</u></p> <p><u>YOUTH CENTRE ACTIVITIES</u> <u>330-630</u> <u>12-18 YEARS</u></p>	<p><u>Thursday 9th</u></p> <p>CLOSED</p>	<p><u>Friday 10th</u></p> <p><u>YOUTH CENTRE ACTIVITIES</u> <u>330-630</u> <u>12-18 YEARS</u></p>

Report based on Lachlan Shire Youth Strategic Plan Developed 2021 Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence 4

WPRD Inc - LACHLAN SHIRE YOUTH SERVICES CONSOLIDATED BUDGET TO ACTUALS

	3 Month Budget	3 month Actuals	Variance Year to Date	6 Month Budget	6 Month Actuals	Variance Year to Date	9 Month Budget	9 Month Actuals	Variance Year to Date	12 Month Budget	to 26/6/23	Variance Year to Date
<b>INCOME</b>												
Lachlan Shire Council Youth Fund 22-23	29,538	29,538		94,004	47,002.00	-47,002	141,006	94,004	-47,002	188,503	188,007	496
Funding Carried Forward	17,464	17,464										
	<b>47,002</b>	<b>47,002</b>	<b>0</b>									
<b>EXPENSES</b>												
Cleaning & Pest Control	513	0	513	1,025		1,025	1,538		1,538	2,050	466	1,584
<b>Program Support Services</b>												
Activities Expenses	6,000	7,604	-1,604	10,269	12,999.00	-2,730	14,555	16,975	-2,420	18,806	22,489	-3,683
Rent - Program Expenses	3,180	2,025	1,155	5,300	4,050.00	1,250	7,540	5,400	2,140	9,540	7,425	2,115
Workshop Expenses/Advertising	354	0	354	788	1,719.00	-1,011	1,062	2,291	-1,229	1,415	2,578	-1,163
Assets Purchased under \$1000	375	0	375	750	0.00	750	1,125	0	1,125	1,414	1,639	-225
Insurance - General	3,075	0	3,075	3,075	0.00	3,075	3,075	3,173	-98	3,075	3,173	-98
Meeting Expenses - Programs	125	125	0	250	250	0	375	375	0	500	500	0
Membership Fees Paid	159	159	0	159	159	0	159	154	5	159	154	5
Printing Postage & Stationery	37	37	0	75	75	0	112	89	23	150	89	61
<b>Health &amp; Safety/New Building Da Lake</b>												
Repairs & Maintenance	250	0	250	500	3,207.00	-2,707	750	3,611	-3,611	1,025	3,611	-3,611
Wages/Superv/Work/Leave/Loadings	31,699	17,434	14,265	63,799	38,425.00	25,374	95,697	75,988	19,709	127,397	117,719	9,678
KM Allowance	650	0	650	1,300	397.00	902	1,950	1,070	880	2,600	1,303	1,297
Security Expenses	50	0	50	100	0	100	150	0	150	200	0	200
Internet	50	0	50	100	91.00	9	150	272	-122	200	272	-72
Mobile Phone	200	59	141	400	183.00	217	600	430	170	800	615	185
Training & Development (Staff)	125	420	-295	250	420.00	-170	375	420	-45	500	3,249	-2,749
Light & Power	615	327	288	1,230	565.00	665	1,845	794	1,051	2,460	1,015	1,445
<b>Total Expenses</b>	<b>47,457</b>	<b>27,869</b>	<b>19,588</b>	<b>89,290</b>	<b>62,056.00</b>	<b>27,133</b>	<b>131,058</b>	<b>114,176</b>	<b>16,777</b>	<b>172,291</b>	<b>169,388</b>	<b>2,903</b>
<b>Internal Expenses</b>												
Rent & Electricity Expense	674	674	0	1,345	1,347.00	-2	2,021	2,021	0	2,694	2,694	0
Line Management/ Financial Expense	2,161	1,624	537	4,322	3,246.00	1,076	6,401	6,722	-321	8,262	9,147	-885
Insurance share	1,314	1,314	0	2,628	2,628.00	0	3,942	4,736	-794	5,256	5,730	-474
Secretarial/Admin. Assistance												
<b>Internal expenses total</b>	<b>4,149</b>	<b>3,612</b>	<b>537</b>	<b>8,295</b>	<b>7,221.00</b>	<b>1,074</b>	<b>12,364</b>	<b>13,479</b>	<b>-583</b>	<b>16,212</b>	<b>18,620</b>	<b>-2,408</b>
<b>TOTAL EXPENSES</b>	<b>51,755</b>	<b>31,481</b>	<b>20,125</b>	<b>97,485</b>	<b>69,277.00</b>	<b>28,027</b>	<b>143,272</b>	<b>127,655</b>	<b>16,194</b>	<b>188,503</b>	<b>188,007</b>	<b>496</b>
<b>BUDGET BALANCE</b>	<b>-4,753</b>	<b>20,274</b>		<b>-3,481</b>	<b>-22,275.00</b>		<b>-2,266</b>	<b>-33,651</b>		<b>0</b>	<b>0</b>	

WPRD Annual ongoing co-contributions	
Manager's rent/elect. discounted	\$5,256
Landline/internet access	\$400
Financial services \$47.50x 6hrs x 48	\$9,680
Secretarial/admin. support services	\$6,732
Volunteers	
Free hire of theatre for Youth Movies	\$800
Audit/Accountant fees	\$800

**12 Month Financial Notes -**

Wages are well below budget because of difficulties recruiting staff. Activities and advertising over budget due to the holiday program in September and the cancellations and floods. YC in Gondobolin was closed from July to the end of August and Lake was closed from on and off from Oct to December due to staff shortages. The limitations of the building in Lake Cargelligo and the difficulty with staff has been resolved for now. DA approval for 21A Foster has been received and Fire Safety and upgrades have been completed. Once equipment is moved from Goanna Manor and in place we expect to be open shortly.

New Category added

We are over budget on internals as all expense eg wages for financial management etc have increased substantially.

<b>TOTAL LWRS CONTRIBUTION</b>	<b>\$23,668</b>
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**Other Youth Funding Received this year**

Spring Break	\$2,403.72	We were actually Successful for \$6532 but due to floods could not spend it.
Autumn Break	\$6,195.46	
Youth Week	\$3,313.00	
TAP	\$47,500.00	
Supported Parents	\$172,717.90	
Resilience Project		
Lake Central Schoo	\$8,528.00	
<b>Total</b>	<b>\$240,658.08</b>	





# Investment Report

01/07/2023 to 31/07/2023



## Portfolio Valuation as at 31/07/2023

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
AMP Bank	BBB	TD	GENERAL	At Maturity	09/08/2022	08/08/2023	4.1500	1,000,000.00	1,000,000.00	40,590.41	3,524.66
AMP Bank	BBB	TD	GENERAL	Annual	09/08/2022	15/08/2023	4.1500	1,000,000.00	1,000,000.00	40,590.41	3,524.66
Westpac	AA-	TD	GENERAL	Quarterly	31/08/2022	31/08/2023	4.1200	1,000,000.00	1,000,000.00	6,998.36	3,499.18
Westpac	AA-	TD	GENERAL	Quarterly	31/08/2022	05/09/2023	4.1200	1,000,000.00	1,000,000.00	6,998.36	3,499.18
AMP Bank	BBB	TD	GENERAL	Annual	08/09/2021	05/09/2023	0.7500	500,000.00	500,000.00	3,359.59	318.49
Westpac	AA-	TD	GENERAL	Quarterly	08/09/2022	12/09/2023	4.0900	1,500,000.00	1,500,000.00	9,076.44	5,210.55
NAB	AA-	TD	GENERAL	Annual	13/09/2022	13/09/2023	4.1000	1,500,000.00	1,500,000.00	54,254.79	5,223.29
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	28/02/2023	28/09/2023	4.7200	1,000,000.00	1,000,000.00	19,914.52	4,008.77
BOQ	BBB+	TD	GENERAL	At Maturity	04/10/2022	04/10/2023	4.5000	1,000,000.00	1,000,000.00	37,109.59	3,821.92
ING Direct	A	TD	GENERAL	Annual	25/05/2022	07/11/2023	3.3300	1,000,000.00	1,000,000.00	6,203.84	2,828.22
AMP Bank	BBB	TD	GENERAL	Annual	23/05/2022	21/11/2023	3.3000	1,000,000.00	1,000,000.00	6,328.77	2,802.74
AMP Bank	BBB	TD	GENERAL	At Maturity	29/11/2022	29/11/2023	4.6000	1,000,000.00	1,000,000.00	30,876.71	3,906.85
Westpac	AA-	TD	GENERAL	Quarterly	30/11/2021	05/12/2023	1.1900	750,000.00	750,000.00	1,540.48	758.01
BOQ	BBB+	TD	GENERAL	Annual	07/12/2022	07/12/2023	4.2900	1,500,000.00	1,500,000.00	41,783.42	5,465.34
Bank of Sydney	Unrated	TD	GENERAL	Annual	13/12/2022	12/12/2023	4.6000	500,000.00	500,000.00	14,556.16	1,953.42
Warwick Credit Union	Unrated	TD	GENERAL	At Maturity	28/06/2023	20/12/2023	5.7500	2,000,000.00	2,000,000.00	10,712.33	9,767.12
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	18/01/2023	23/01/2024	4.6500	2,000,000.00	2,000,000.00	49,684.93	7,898.63
NAB	AA-	TD	GENERAL	At Maturity	02/03/2023	06/02/2024	4.9600	2,000,000.00	2,000,000.00	41,310.68	8,425.21



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
Westpac	AA-	TD	GENERAL	Quarterly	09/02/2022	13/02/2024	1.5800	500,000.00	500,000.00	1,818.08	670.96
Bendigo and Adelaide	BBB+	TD	GENERAL	Quarterly	22/02/2022	27/02/2024	1.6500	500,000.00	500,000.00	1,604.79	700.68
Westpac	AA-	TD	GENERAL	Quarterly	23/03/2022	26/03/2024	2.3200	1,000,000.00	1,000,000.00	2,478.90	1,970.41
BOQ	BBB+	TD	GENERAL	Annual	31/03/2022	27/03/2024	2.6000	1,000,000.00	1,000,000.00	8,761.64	2,208.22
MyState Bank	BBB	TD	GENERAL	At Maturity	09/05/2023	09/04/2024	4.7500	1,000,000.00	1,000,000.00	10,931.51	4,034.25
P&N Bank	BBB	TD	GENERAL	Annual	09/05/2023	07/05/2024	4.9500	1,000,000.00	1,000,000.00	11,391.78	4,204.11
ING Direct	A	TD	GENERAL	At Maturity	24/05/2022	28/05/2024	3.7600	1,000,000.00	1,000,000.00	44,707.95	3,193.42
ING Direct	A	TD	GENERAL	At Maturity	06/06/2023	06/06/2024	5.1000	1,000,000.00	1,000,000.00	7,824.66	4,331.51
ING Direct	A	TD	GENERAL	At Maturity	13/06/2023	13/06/2024	5.4100	500,000.00	500,000.00	3,631.37	2,297.40
ING Direct	A	TD	GENERAL	At Maturity	13/06/2023	13/06/2024	5.4100	750,000.00	750,000.00	5,447.05	3,446.10
Westpac	AA-	TD	GENERAL	Quarterly	18/06/2021	18/06/2024	0.8000	1,500,000.00	1,500,000.00	1,413.70	1,019.18
Warwick Credit Union	Unrated	TD	GENERAL	Annual	28/06/2023	26/06/2024	5.7800	1,000,000.00	1,000,000.00	5,384.11	4,909.04
ING Direct	A	TD	GENERAL	Annual	28/06/2023	27/06/2024	5.6200	2,000,000.00	2,000,000.00	10,470.14	9,546.30
BOQ	BBB+	TD	GENERAL	Annual	28/06/2023	27/06/2024	5.5800	1,000,000.00	1,000,000.00	5,197.81	4,739.18
Westpac	AA-	TD	GENERAL	Quarterly	06/07/2021	09/07/2024	0.8000	1,000,000.00	1,000,000.00	569.86	569.86
Commonwealth Bank	AA-	TD	GENERAL	Semi-Annual	20/07/2022	23/07/2024	4.3700	1,000,000.00	1,000,000.00	1,436.71	1,436.71
Heritage and Peoples Choice Limited	BBB+	TD	GENERAL	Annual	25/07/2023	24/07/2024	5.7000	1,000,000.00	1,000,000.00	1,093.15	1,093.15
NAB	AA-	TD	GENERAL	Annual	26/07/2023	30/07/2024	5.5000	600,000.00	600,000.00	542.47	542.47
Westpac	AA-	TD	GENERAL	Quarterly	23/08/2022	23/08/2024	4.3800	500,000.00	500,000.00	4,200.00	1,860.00
Australian Military Bank	BBB+	TD	GENERAL	Quarterly	29/08/2022	29/08/2024	4.4500	1,000,000.00	1,000,000.00	7,802.74	3,779.45





Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
Westpac	AA-	TD	GENERAL	Quarterly	30/08/2022	03/09/2024	4.4400	1,000,000.00	1,000,000.00	7,663.56	3,770.96
BOQ	BBB+	TD	GENERAL	At Maturity	30/08/2022	03/09/2024	4.4000	1,000,000.00	1,000,000.00	40,504.11	3,736.99
P&N Bank	BBB	TD	GENERAL	Quarterly	08/09/2022	10/09/2024	4.4000	1,500,000.00	1,500,000.00	9,764.38	5,605.48
P&N Bank	BBB	TD	GENERAL	Annual	13/09/2022	13/09/2024	4.4500	500,000.00	500,000.00	19,628.77	1,889.73
AMP Bank	BBB	TD	GENERAL	Annual	20/10/2022	21/10/2024	4.9000	1,000,000.00	1,000,000.00	38,260.27	4,161.64
AMP Bank	BBB	TD	GENERAL	Annual	22/11/2022	19/11/2024	4.7000	750,000.00	750,000.00	24,336.99	2,993.84
AMP Bank	BBB	TD	GENERAL	Annual	29/11/2022	03/12/2024	4.6500	1,000,000.00	1,000,000.00	31,212.33	3,949.32
P&N Bank	BBB	TD	GENERAL	Annual	21/02/2023	25/02/2025	5.0000	1,000,000.00	1,000,000.00	22,054.79	4,246.58
ING Direct	A	TD	GENERAL	Annual	02/03/2023	04/03/2025	5.1000	500,000.00	500,000.00	10,619.18	2,165.75
Police Credit Union SA	Unrated	TD	GENERAL	At Maturity	14/03/2023	18/03/2025	4.9400	1,000,000.00	1,000,000.00	18,947.95	4,195.62
Summerland Credit Union	Unrated	TD	GENERAL	Annual	29/03/2023	01/04/2025	4.8700	1,000,000.00	1,000,000.00	16,678.08	4,136.16
Auswide Bank	BBB	TD	GENERAL	Annual	04/04/2023	08/04/2025	4.9000	900,000.00	900,000.00	14,377.81	3,745.48
AMP Bank	BBB	TD	GENERAL	Annual	09/05/2023	06/05/2025	5.0000	1,000,000.00	1,000,000.00	11,506.85	4,246.58
ING Direct	A	TD	GENERAL	Annual	28/06/2023	26/06/2025	5.5500	1,000,000.00	1,000,000.00	5,169.86	4,713.70
P&N Bank	BBB	TD	GENERAL	Annual	11/07/2023	09/07/2025	5.8000	1,000,000.00	1,000,000.00	3,336.99	3,336.99
BOQ	BBB+	TD	GENERAL	Annual	10/08/2021	12/08/2025	1.0000	1,000,000.00	1,000,000.00	9,753.42	849.32
P&N Bank	BBB	TD	GENERAL	Annual	18/04/2023	20/04/2027	5.0000	1,000,000.00	1,000,000.00	14,383.56	4,246.58
P&N Bank	BBB	TD	GENERAL	Annual	14/02/2023	15/02/2028	5.2000	500,000.00	500,000.00	11,967.12	2,208.22
NAB	AA-	CASH	GENERAL	Monthly	31/07/2023	31/07/2023	3.7500	6,019,934.11	6,019,934.11	17,881.12	17,881.12
Macquarie Bank	A+	CASH	GENERAL	Monthly	31/07/2023	31/07/2023	3.9000	3,737,419.55	3,737,419.55	12,338.93	12,338.93





Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
NAB	AA-	CASH	GENERAL	Monthly	31/07/2023	31/07/2023	3.0500	2,038,392.75	2,038,392.75	9,020.56	9,020.56
<b>TOTALS</b>								<b>68,545,746.41</b>	<b>68,545,746.41</b>	<b>908,004.85</b>	<b>236,428.14</b>



## Counterparty Compliance as at 31/07/2023

### Long Term Investments

Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✓	Commonwealth Bank	Long	AA-	4,000,000.00	5.84	25.00	-	13,136,436.60
✓	Westpac	Long	AA-	9,750,000.00	14.22	25.00	-	7,386,436.60
✓	NAB	Long	AA-	12,158,326.86	17.74	25.00	-	4,978,109.74
✓	Macquarie Bank	Long	A+	3,737,419.55	5.45	20.00	-	9,971,729.73
✓	ING Direct	Long	A	7,750,000.00	11.31	20.00	-	5,959,149.28
✓	Bendigo and Adelaide	Long	BBB+	500,000.00	0.73	15.00	-	9,781,861.96
✓	Heritage Bank	Long	BBB+	1,000,000.00	1.46	15.00	-	9,281,861.96
✓	BOQ	Long	BBB+	6,500,000.00	9.48	15.00	-	3,781,861.96
✓	Australian Military Bank	Long	BBB+	1,000,000.00	1.46	15.00	-	9,281,861.96
✓	AMP Bank	Long	BBB	8,250,000.00	12.04	15.00	-	2,031,861.96
✓	MyState Bank	Long	BBB	1,000,000.00	1.46	15.00	-	9,281,861.96
✓	P&N Bank	Long	BBB	6,500,000.00	9.48	15.00	-	3,781,861.96
✓	Auswide Bank	Long	BBB	900,000.00	1.31	15.00	-	9,381,861.96

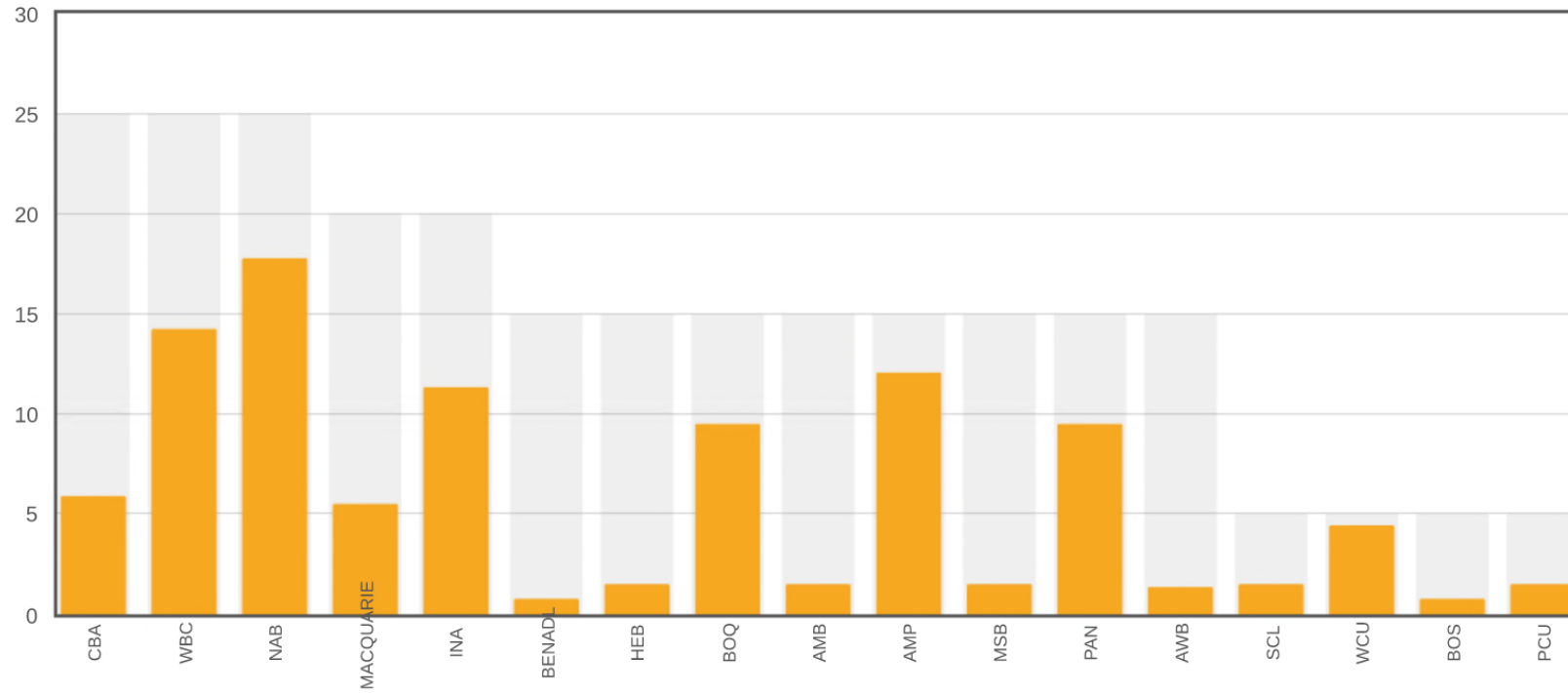




Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✓	Summerland Credit Union	Long	Unrated	1,000,000.00	1.46	5.00	-	2,427,287.32
✓	Warwick Credit Union	Long	Unrated	3,000,000.00	4.38	5.00	-	427,287.32
✓	Bank of Sydney	Long	Unrated	500,000.00	0.73	5.00	-	2,927,287.32
✓	Police Credit Union SA	Long	Unrated	1,000,000.00	1.46	5.00	-	2,427,287.32
<b>TOTALS</b>				<b>68,545,746.41</b>	<b>100.00</b>			



**Counterparty Compliance - Long Term Investments**





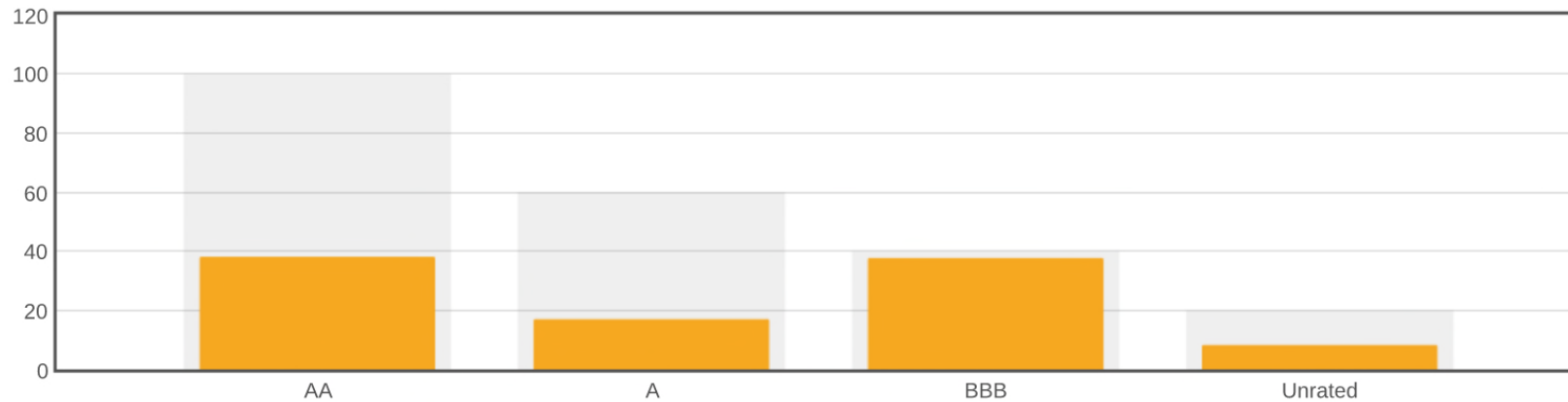


## Credit Quality Compliance as at 31/07/2023

### Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
✓	AA	25,908,326.86	37.80	100.00	42,637,419.55
✓	A	11,487,419.55	16.76	60.00	29,640,028.30
✓	BBB	25,650,000.00	37.42	40.00	1,768,298.56
✓	Unrated	5,500,000.00	8.02	20.00	8,209,149.28
<b>TOTALS</b>		<b>68,545,746.41</b>	<b>100.00</b>		

### Credit Quality Compliance - Long Term Investments

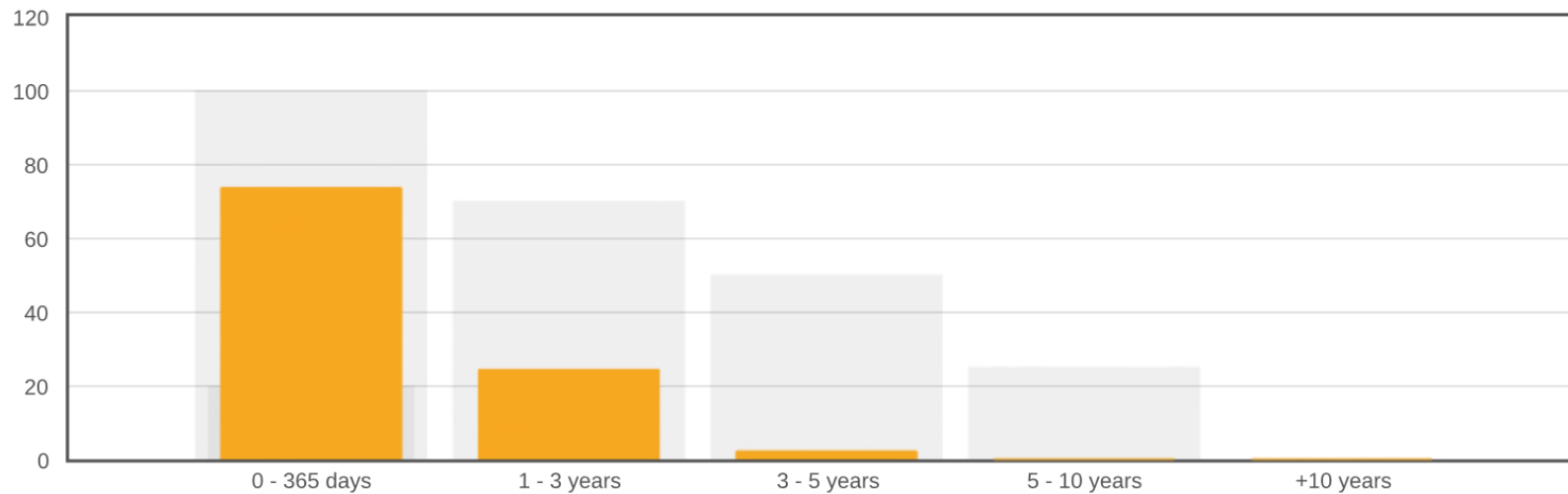




### Maturity Compliance as at 31/07/2023

Compliant	Term	Invested	Invested (%)	Min Limit (%)	Max Limit (%)	Available
✓	0 - 365 days	50,395,746.41	73.52	20.00	100.00	18,150,000.00
✓	1 - 3 years	16,650,000.00	24.29	0.00	70.00	31,332,022.49
✓	3 - 5 years	1,500,000.00	2.19	0.00	50.00	32,772,873.21
✓	5 - 10 years	-	0.00	0.00	25.00	17,136,436.60
✓	+10 years	-	0.00	0.00	0.00	-
<b>TOTALS</b>		<b>68,545,746.41</b>	<b>100.00</b>			

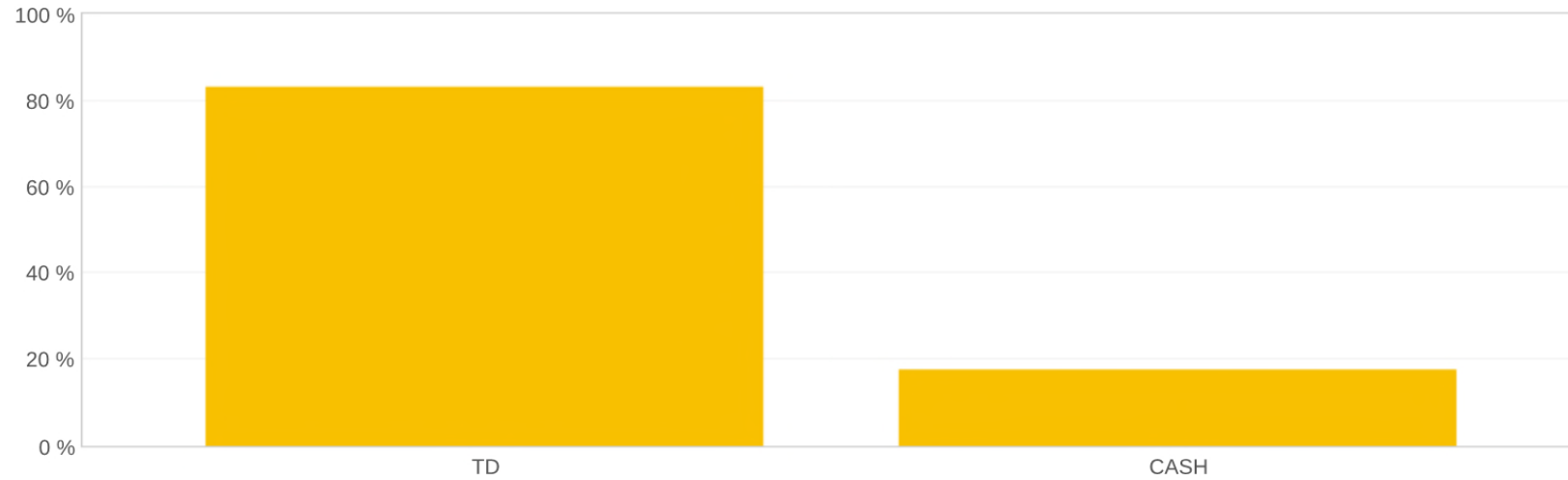
### Maturity Compliance









**Asset Class** as at 31/07/2023

Code	Number of Trades	Invested	Invested (%)
TD	56	56,750,000.00	82.79
CASH	3	11,795,746.41	17.21
<b>TOTALS</b>	<b>59</b>	<b>68,545,746.41</b>	<b>100.0</b>




**1: Community Services**




**1.1: Connecting with our Aboriginal communities.**




DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
1.1.1	Connecting with our Aboriginal communities.	Consult with Aboriginal community groups and other focus groups to identify priority issues.	Corporate & Community Services	Q1 - Work commenced.	
1.1.2	Celebrating Aboriginal heritage and achievements.	Support NAIDOC week celebrations.	Corporate & Community Services	Q1 - Requested donation provided for NAIDOC week activities February 2023.	
1.1.3	Increase opportunities for Indigenous employment in Council's workforce.	Develop strategies to maintain the level of Indigenous employment within Council.	General Management	Q1 - Council attended the Wiradjuri Centre and handed out packs on career opportunities with LSC.	
		Increase the level of Indigenous employment with Council.	General Management	Q1 - Council's workforce is currently made up of 16% indigenous employees.	

**1.2: Successful transition from school, to training, to employment.**

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
1.2.1	Offer employment opportunities to young people at Lachlan Shire Council.	Host school based traineeships, work experience and offer work placement opportunities.	General Management	Q1 - Council has hosted a work experience student at Children's Services.	





**1.3: Council supported strategic education and training.**




DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
1.3.1	Increase traineeships and cadetships in Council employment.	Foster the growth of a local workforce through traineeship, apprenticeships and ongoing training.	General Management	Q1 - A Trainee Business Administration Officer commenced in January 2023.	
1.3.2	Work with schools to provide work experience in Local Government.	Work closely with regional high schools to host school based traineeships, work experience and work placement programs.	General Management	Q1 - Council collaborates with schools throughout the Shire to host work experience and work placement programs.	
1.3.3	Utilise library programs to encourage reading and literacy training.	Continuation of Baby Rhyme Time and Story Time programs.	Corporate & Community Services	Q1 - These programs are held twice weekly during school term and are ongoing.	

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Establish a Coding Club for young children at Condobolin Library.	Corporate & Community Services	Q1 - Investigating resources. Resources have been identified as well as a convener to host the club (staff member). Now waiting on grant funding to purchase required equipment.	
1.3.4	Ensure targeted education and training is delivered across the Shire.	Explore Registered Training Organisation options.	General Management	Q1 - Council is utilising Registered Training Organisations (RTO's) through contracts with the Central West Joint Organisation (JO) as well as Local and Regional RTO's.	
		Lobby and advocate State Government on the need to retain skill-based training programs delivered at Condobolin and Lake Cargelligo TAFE Campuses.	General Management	Q1 - TAFE NSW is delivering courses from Condobolin as well as Lake Cargelligo and Council currently assists with advertising on Facebook. Courses include business administration, welding, leadership and management, community services and first aid.	

**1.4: Childcare services and facilities that meet the needs of families and care givers.**





DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
1.4.1	Operate viable preschool and long day care in Condobolin.	Continue to apply for grant funding.	Corporate & Community Services	Q1 - Grant funding obtained. Investigating opportunities as they become available.	




DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Continue viable after school, and long day care services in Condobolin.	Corporate & Community Services	Q1 - Preschool services offered. We continue to advertise vacant positions for our Preschool program to ensure we reach capacity. Preschool places are almost at capacity with only two vacancies over the four days offered	
		Maintain accreditation of Council owned preschool.	Corporate & Community Services	Q1 - Currently accredited. Transition from QIP(Quality Innovation Performance) to the online self-assessment tool to document goals.	
		Maintain community satisfaction.	Corporate & Community Services	Q1 - Working with parents and caregivers to ensure needs are met at all time. Community Satisfaction Survey will be undertaken before 30 June 2023 to measure results. Community survey results showed a bit of a dip in satisfaction down 10% from previous survey. This could be a result of flooding and inability to access Lake Cargelligo or Tullibigeal.	
		Offer traineeships.	Corporate & Community Services	Q1 - School based trainee appointed. Investigating opportunities to offer further traineeships. A trainee has been appointed and has almost completed Certificate 111. This trainee will then go on to do the Diploma.	




DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
1.4.2	Provide mobile childcare services to remote communities where viable.	Maintain accreditation for mobile childcare services.	Corporate & Community Services	Q1 - Accredited mobile services currently offered at Tullibigeal and Condobolin on Fridays	
1.4.3	Ensure the mobile services are financially viable.	Continue to apply for grant funding.	Corporate & Community Services	Q1 - Applied for additional sustainability funding to assist with the loss of income as we are unable to provide mobile services to some communities during the flooding emergency period. Rent relief from Lake Cargelligo TAFE has been requested as the property was not used due to the flooding emergency period. Lake Cargelligo Mobile has been put on hold due to only two enrolments at the start of 2023. The lease has also been ended with the Lake Cargelligo TAFE due to no longer needing the room. Will look at starting back up again when enrolment numbers increase and providing we are able to fully staff the venue.	
		Investigate the restructuring of the service.	Corporate & Community Services	Q1 - Restructuring is underway. Mobile services to Lake Cargelligo paused due to a lack of enrolments. Restructure is complete and services to Lake Cargelligo remain on pause due to a lack of enrolments.	





**1.5: Increase community participation in arts and cultural activities.**



DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
1.5.1	Support the Penrith Alliance in facilitating arts training for young people, sporting and cultural exchanges, staff training and exchanges with Lachlan Shire Council	Actively foster and support sporting and cultural exchanges.	General Management	Q1 - Discussion held with new Penrith City Council (PCC) General Manager regarding a workshop to refresh the Friendship Agreement and identify further opportunities for sporting and cultural exchanges. Potential workshop dates in early November 2023 prior to the opening of the LSC Visitor Information Centre.	
		Promote staff training or exchanges.	General Management	Q1 - The Governance and Risk Officer role is currently under recruitment, an option to work remotely from the PCC Office is being offered- the previous arrangement worked well. Council has utilised assistance and advice from the PPC's Governance Team.	
1.5.2	Support Arts Out West and local art competitions.	Maintain involvement and partner in Arts Out West activities.	General Management	Q1 - Arts Out West is supported through Council's representative. Staff have also had a number of meetings with AOW staff and provide a financial contribution towards AOW. Waste 2 Art is being supported by Council and was successfully hosted in 2023.	
		Support Waste to Art initiative.	Environment, Tourism & Economic Development	Q1 - Waste to Art information pack sent to Council for media release and nomination of the waste theme. Successfully completed the 2023 event.	






DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
1.5.3	Build tourism precinct.	Continue Sculpture Trail in collaboration with Forbes Art Society and Forbes Shire Council.	General Management	Q1 - Council have provided all of the funding to the Forbes Art Society. All of the sculptures within the Lachlan Shire have now been installed.	
1.5.4	Increase usage of Council's library service.	Consult community in relation to creation of a sensory play area at Condobolin Library.	Corporate & Community Services	Q1 - Purchased and installed sensory play centres at Condobolin and Lake Cargelligo Libraries.	
		Expand range of community activities and events offered.	Corporate & Community Services	Q1 - Introduced Monday Movies at Condobolin Library once a month. Vacation Care programs during school holidays offered. Hosted Waste to Art in 2023 Hosted National Simultaneous Storytime and offered free BBQ lunch in collaboration with SaCC and Catholic Care in May 2023 Condobolin Preschool has been joining the Library's Baby Rhyme Time and Story Time programs during 2023 boosting our attendance numbers. Tech Savy for Seniors classes were offered during Feb/March 2023	




DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Expand range of Library resources.	Corporate & Community Services	Q1 - Introduced smart TV with wifi access in the Youth area of Condo Library. Expanded our Indigenous and Auslan collection. Purchased Human Rights game to build on educational games. Introduced Augmented Reality to our childrens' programs. Replace public access computers at Lake Cargelligo and Condobolin Libraries. - This is still in progress with 8 computers having been replaced so far. In the process of introducing Tech Savy classes for seniors. - Tech Savy classes were held in Feb/March 2023 with 5 attendees at each session.	
		Maintain community satisfaction.	Corporate & Community Services	Q1 - Community Research Survey to be undertaken before 30 June 2023. - Survey has been conducted and the Library Service maintained a 95% satisfaction rating - the same outcome as the previous survey.	
1.5.5	Maintain sustainable library service.	Continue to apply for grant funding to expand resources and services offered.	Corporate & Community Services	Q1 - State Library funding is applied for each year and is an ongoing activity. For the 2022/2023 financial year the library received \$79,040.	

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Foster the growth of a local workforce through traineeship and work placement opportunities.	Corporate & Community Services	Q1 - Student placements at Condobolin Library with two students completing work experience during the 2022/2023 year. This is a continuous program offered each year.	
		Offer volunteer program.	Corporate & Community Services	Q1 - Need to investigate insurance coverage for volunteers and risk assessment for liability.	





**1.6: Improved health care for the community.**

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
1.6.1	Support programs to attract and retain medical and allied health professionals.	Advocate for improved access to healthcare across shire.	General Management	<p>Q1 - Continuing participation in the Lachlan Collaborative Care Committee and 4T's trials until June 2023 when the trial concluded.</p> <p>Continuing attendance and participation in MLHD Lake Cargelligo Health and Section 19(2) finance meetings.</p> <p>Advocacy to Member for Barwon, Roy Butler MP, regarding transport difficulties for residents to travel to other regional centres for health services and the negative health outcomes this has on the Lachlan community.</p> <p>Ongoing discussion with RFDS regarding establishment of a GP services in Condobolin. Favourable due diligence consideration by RFDS with a final decision expected by September 2023.</p> <p>Preparation and signing of a residential lease with WNSWLHD for housing and doctor accommodation in Tottenham.</p>	
		Facilitate annual Bush Bursary program.	Corporate & Community Services	Q1 - Two students from the Bush Bursary Program joined the Lachlan Shire Council community from 5 - 16 December 2022.	

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
1.6.2	Support sustainable aged care services.	Continue to apply for grant funding to maintain services offered.	Corporate & Community Services	Q1 - Commonwealth Home Support Programme (CHSP) funding obtained. Applications have been made for additional grants unsuccessful to date. Currently exploring additional Grant opportunities	
		Foster the growth of a local workforce through traineeship and work placement opportunities.	Corporate & Community Services	Q1 - Investigating opportunities for traineeships or work placements.	
		Maintain community satisfaction.	Corporate & Community Services	Q1 - Community Research Survey to be completed. Information regarding community satisfaction shows a dip from 79% in 2021 to 71% in 2023.	
		Offer volunteer program.	Corporate & Community Services	Q1 - Volunteer program currently in place for Meals on Wheels and Tottenham Community Transport. Currently exploring options to increase volunteer base. Advertising in volunteer and client newsletters to increase volunteers.	
		Sustainable service provided in Condobolin, Lake Cargelligo and Tottenham.	Corporate & Community Services	Q1 - Sustainable service in place across the 3 main townships of Condobolin, Lake Cargelligo and Tottenham.	

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
1.6.3	The wellbeing of carers.	Provide sustainable respite care in Condobolin, Lake Cargelligo and Tottenham.	Corporate & Community Services	Q1 - Respite care provided in Condobolin, Lake Cargelligo and Tottenham.	
1.6.4	Optimise the efficiency of the Home and Community Care funding.	Review the allocation of spending on services between each town.	Corporate & Community Services	Q1 - Sustainable services provided on a needs basis.	
1.6.5	Advocate for domestic violence services, emergency housing and healthy lifestyle programs.	Engage with relevant Federal and State agencies, community groups and non-government organisations.	Corporate & Community Services	Q1 - Advocacy and engagement occurs. Support and assistance provided to Catholic Care to develop emergency housing in Condobolin.	



**1.7: Improved social outcomes for people with disability.**

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
1.7.1	Advocate for the provision of aged and disability care services across the Shire.	Engage with relevant Federal and State agencies, community groups and Non Government Organisations to support aged and disability services.	Corporate & Community Services	Q1 - Maintaining existing engagement with relevant groups and agencies whilst exploring new opportunities for engagement. Aged care services provided in Condobolin, Lake Cargelligo and Tottenham. Existing facilities are being maintained.  Attendance at volunteer seminar, Lachlan Forum with Transport NSW, numerous meetings held with other aged care service providers.	
1.7.2	Recreational and learning facilities for people with disability.	Construction of a sensory playground at Bill Hurley Park Condobolin.	Infrastructure Services	Q1 - Project complete.	
1.7.3	Disability access in all Council buildings.	Installation of disabled toilets in Council buildings. Subject to grant funding.	Environment, Tourism & Economic Development	Q1 - Premises to be identified before commencement of work. Work not commenced due to no grant funding received.	
		Installation of hearing loops in major Council public buildings.	Environment, Tourism & Economic Development	Q1 - Hearing loop installed at Tullibigeal Hall.	



DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
1.7.4	Community Transport provided.	Provide community car for HACC clients in Condobolin.	Corporate & Community Services	Q1 - Community transport service provided in Condobolin and regularly utilised.	
		Provide community car for Tottenham.	Corporate & Community Services	Q1 - HACC community car regularly being used in Tottenham for transport between Tottenham and larger service centres.	





**1.8: Wellbeing of youth.**





DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
1.8.1	Continue implementation of Youth Strategy 2021-2030 Realising Our Potential.	Offer all abilities and accessible youth programs.	Corporate & Community Services	Q1 - The Youth services provider for Lachlan & Western Regional Services is submitting progress reports to Council.	
		Review of Youth Strategy to determine if outcomes are being achieved.	Corporate & Community Services	Q1 - Outcomes progress and actions taken are being reported by LWRS with their quarterly updates to Council. Not all outcomes are the responsibility of Council and LWRS. There have been challenges with the delivery of some youth services over the last 6 months which were caused by staff and skill shortages. These problems are being addressed and will be resolved in the future.	






DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
1.8.2	Increase awareness about youth programs offered.	Advertise programs through social media platforms and on Council's website.	Corporate & Community Services	Q1 - Lachlan & Wester Regional Services updates to Council have noted increased numbers. The requested support and advertising provided.	
1.8.3	Support youth development programs within the shire.	Support Community Drug Action Team (CDAT) initiatives.	Corporate & Community Services	Q1 - Advocacy and support provided as requested.	
		Update the youth area at Condobolin Library with new all abilities furniture and facilities.	Corporate & Community Services	Q1 - Condobolin Library has furniture and facilities that comply with all abilities including access to toilets, library and services.	

## 2: Tourism & Economic Development


### 2.1: A vibrant tourism industry.

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
2.1.1	Promote Lachlan Shire as a tourist destination.	Advertise locations within the shire as attractive camping spots.	General Management	Q1 - New brochures were prepared to promote Council's camping locations as well as to advertise fishing locations within the Shire. These brochures have been distributed to the visitor information centres. A contractor has been engaged to prepare a new official Shire visitor guide which will be available when the new centre opens in the second half of 2023.	
		Promote specific towns in Lachlan Shire as a tourist stop point.	General Management	Q1 - All marketing material and the official Lachlan Shire Visitor Guide are being prepared incorporating the new tourism brand. Brochures will be launched at the opening of the new centre in late 2023.	
		Update Lachlan Shire brochures with new branding.	General Management	Q1 - Draft brochures are being prepared and will be rolled out with the opening of the new Lachlan Shire Visitor Information Centre in Condobolin.	
		Work with Central NSW Tourism to encourage visitors to the Central region of NSW to come west and visit our towns.	General Management	Q1 - Council remain active members of the Central NSW Joint Organisation Tourism Group. A number of campaigns have been held to promote tourism, including a new initiative called 'Come Out, We're Open' which was launched as a result of the flooding in the Central West.	



DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
2.1.2	Increase things to see and do for visitors to the shire.	Attempt to create farm tours with willing farmers.	General Management	Q1 - Council has been working with the NSW State Government to change overarching planning controls to make it easier for farm tours to operate. Destination NSW through the Central West Destination are currently undertaking an agritourism project which staff are involved in which is likely to provide material and possible training opportunities to create farm tours and the like.	
		Build a truck stop and tourist precinct.	Environment, Tourism & Economic Development	Q1 - The construction of the building is nearing completion. Fit-out works are to be completed in the second half of 2023 and the centre is expected to be open in late 2023.	
2.1.3	Provide purpose built visitor information centre in Condobolin.	Construction of new visitor centre that supports tourism across the shire.	Environment, Tourism & Economic Development	Q1 - Construction commenced and nearing lockup stage. Fit-out works are to be completed in the second half of 2023 and the centre is expected to be open in late 2023.	
2.1.4	Participate in regional promotion.	Remain members of Central NSW Tourism and join the Newell Highway Tourism Committee.	General Management	Q1 - Council is an active member of the Central NSW Joint Organisation Tourism Group and the new Central West Destination Network. Membership to the Newell Highway Committee will be pursued by the new Manager - Tourism to leverage tourism opportunities.	



DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
2.1.5	Promote the Wiradjuri Centre as a location for tourists to visit.	Promote the Wiradjuri Centre as a tourist destination.	General Management	Q1 - The WCC is included as an attraction in the Council's Destination Management Plan. Council officers are currently working with the WCC to promote the WCC as a tourist destination.	
2.1.6	Improve the marketing of existing events.	Creation of a calendar of events.	General Management	Q1 - A community event calendar has been created on Council's new website and is continually updated.	
		Creation of a text notification database which is used to promote events.	General Management	Q1 - Action scheduled for the 2023/2024 financial year. However, investigation is progressing in relation to integrating a text notification system as part of the new visitor information centre software.	
		Events promoted on social media platforms	General Management	Q1 - Council continues to utilise Facebook to promote and market local events. Event information is also featured in the events calendar on Council's new website.	
2.1.7	Increase visitors to the shire.	Promote free camping locations within the shire.	General Management	Q1 - Council featured in the Caravanning Australia Magazine and the Free Camp Guide which is compiled every two years. Free camping locations featured on free camping websites and a separate freedom camping section has been included in Council's new tourism website which will be launched in late 2023.	

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Provide town parking for motor homes and caravans.	Infrastructure Services	Q1 - Construction of long vehicle parking at the tourism precinct is nearing completion.	
2.1.8	Improve caravan park facilities in Lake Cargelligo, Burcher, Tottenham and Condobolin.	Investigate the viability of leasing caravan parks to private operators with conditions attached for capital improvements.	Environment, Tourism & Economic Development	Q1 - Riverview Management Contract issued - 22/12/22. Tottenham Management Contract issued - 28/11/22. Lakeview Management Contract tender process commenced.	
		Undertake enhancement works at the Tottenham Caravan Park.	Environment, Tourism & Economic Development	Q1 - Work commenced and will be completed before December 2023	
2.1.9	Develop Forbes to Condobolin Sculpture Trail.	Continue to work with Forbes Art Society and Forbes Shire Council to develop the sculpture trail from Forbes to Condobolin on Lachlan Valley Way.	General Management	Q1 - Council have provided all of the funding to the Forbes Art Society. All of the sculptures within the Lachlan Shire have now been installed. Council and the JO assisted the Forbes Art Society in running a successful advertising campaign around the trail and also assisted in the preparation of a marketing video.	
2.1.10	Support the Lake Cargelligo Foreshore Development.	Support the development of a licensed community club and function centre near the existing boat club and recreation ground.	General Management	Q1 - No progress on licencing of the community club and function centre.	

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
2.1.11	Support potential environmental and eco-tourism projects.	Continue to be a member of the Central West Council's Environment and Waterways Alliance.	Environment, Tourism & Economic Development	Q1 - Membership and participation in regional environmental activities has continued.	






**2.2: A diverse range of employment opportunities.**





DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
2.2.1	Encourage residents to shop local.	Support the Condobolin Chamber of Commerce in running the Why Leave Town Program.	General Management	Q1 - 'Why Leave Town Program' promoted through the Condobolin Chamber of Commerce continues to be rolled out. Council provided financial support to the initiative.	
		Support the Condobolin Chamber of Commerce to hold a Christmas event.	General Management	Q1 - In 2022, Council provided both financial and in-kind support for the Christmas event.	



DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
2.2.2	A strong retail sector.	Assist and facilitate an effective chamber of commerce in Condobolin and Lake Cargelligo.	Environment, Tourism & Economic Development	Q1 - Assistance provided to Chamber of Commerce where needed and Council staff attend meetings. Council staff are working with Lower Lachlan/Growing Lachlan to facilitate a shop local program in Lake Cargelligo which Council has provided a financial contribution towards. The possibility of establishing a Chamber of Commerce in Lake Cargelligo will be explored as part of the program.	
		Discuss the possibility of increased business opening hours with businesses (including public holidays and weekends).	General Management	Q1 - Condobolin Chamber of Commerce have approached businesses regarding weekend openings. There has been little interest at this stage.	
		Facilitate the running of workshops that assist retailers.	General Management	Q1 - Grant funding was secured to host events during November 2022 and both the Condobolin Chamber of Commerce and Lower Lachlan Community Services ran events. A grant application will be lodged to run workshops during small business month in October 2023.	





**2.3: Encourage business activity.**

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
2.3.1	Review the Economic Development Strategy.	Preparation of a revised Economic Development Strategy for the Shire.	General Management	Q1 - Funding has been allocated in the 2023/24FY to prepare a revised EDS for the Shire.	
2.3.2	Zone more land for industrial development.	Prepare a Rural and Industrial Land Use Strategy.	Environment, Tourism & Economic Development	Q1 - The strategy has been prepared and adopted by Council.	
		Provision of more land zoned for industrial land uses.	Environment, Tourism & Economic Development	Q1 - Land has been identified in the adopted Industrial and Rural Lands Strategy. Council have endorsed the investigations in accordance with the actions in the strategy. The investigations and individual planning proposals are now being prepared.	
2.3.3	Encourage value added agricultural industries.	Provision of more land zoned for agricultural industries.	Environment, Tourism & Economic Development	Q1 - Land has been identified in the adopted Industrial and Rural Lands Strategy. Council have endorsed the investigations in accordance with the actions in the strategy. The investigations and individual planning proposals are now being prepared.	
2.3.4	Attract new industries and businesses to the Shire.	Follow up on the possibility of starting more feedlots in the shire.	Environment, Tourism & Economic Development	Q1 - A lamb feedlot was established at Kiacatoo.	







DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Support the provision of a solar farm in the shire.	Environment, Tourism & Economic Development	Q1 - A Development Application was approved for a solar farm on the outskirts of Condobolin.	
2.3.5	Improve marketing of businesses in the shire.	Fund an annual training session on marketing.	General Management	Q1 - Social Media workshops have been held throughout the Shire. More one-on-one training is also being facilitated by Council through Business HQ and additional training workshops are to be held as permitted and/or requested. A grant application will be lodged to run a marketing workshop during small business month in October 2023.	
2.3.6	Support mining operations in the Shire.	Encourage and support the proposal of Platina Resources at Owendale and support Sunrise Energy Metals at Fifield.	General Management	Q1 - Updates provided to Councillors at Strategic Briefings. Platina Resources project being purchased by Rio Tinto. Proposed transfer of Abattoir site lease declined by Rio Tinto. Value adding opportunities such as renewable energy projects discussed with mining proponents.	
2.3.7	Access to residential land.	Complete the Scott Street subdivision in Condobolin	Infrastructure Services	Q1 - Construction commenced in April 2023. works underway and due for completion Feb 2024	

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Investigate the viability of a new residential sub-division in Lake Cargelligo.	Environment, Tourism & Economic Development	Q1 - Early investigations are being completed on a parcel of land in Lake Cargelligo which has potentially been identified for residential development. Council is also in the process of completing a housing strategy that will examine the demand for residential housing in Lake Cargelligo.	
		Prepare a residential housing strategy.	Environment, Tourism & Economic Development	Q1 - A consultant has been engaged and the preparation of the housing strategy is underway. A draft strategy is expected to go on exhibition in the second half of 2023.	

**2.4: Access to reliable current technologies.**

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
2.4.1	Advocate for complete mobile phone coverage throughout the Shire.	Make representations to service providers and Federal Government for increased mobile coverage throughout the Shire.	General Management	Q1 - Blackspot and connectivity issues in Lachlan Shire regularly raised. Telstra technicians investigated reasons for drop in mobile phone and internet coverage and upgrades to improve service implemented. Councillors updated at Pre-meeting Briefings.	
2.4.2	Public access computers and printing service offered.	Provide computer and printer access at Tottenham Library.	Corporate & Community Services	Q1 - Tottenham Library has been provided computer access with WiFi and printing capabilities.	

**2.5: Improve the appearance of each town.**


DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
2.5.1	Improve the appearance of each towns central business district.	Encourage businesses to paint shop awnings.	General Management	Q1 - Local business owners are being encouraged to seek funding under the Local Heritage Fund to undertake maintenance works such as the painting shop awnings. It is pleasing to see a number of landlords in Condobolin funding upgrade of their shopfronts.	
		Update the management plans for each village.	Environment, Tourism & Economic Development	Q1 - A consultant has been engaged to assist with the update/finalisation of the management plans for each village Consultation on the plans is expected to commence in late 2023	
		Upgrade Foster Street in accordance with the master plan	Infrastructure Services	Q1 - Foster Street upgrade in nearing completion.	
2.5.2	Improve the appearance of town entries.	Appropriate tree planting at the entrance of each town.	Infrastructure Services	Q1 - Tree management and guidelines document has been adopted by Council and is being implemented. This allows for the appropriate tree selections to be planted and is ongoing.	
		Improve Lake Cargelligo town entrance.	Infrastructure Services	Q1 - Yet to commence.	
		Update town entrance signage (as funds permit).	Infrastructure Services	Q1 - Yet to Commence.	







**2.6: Attract and retain residents to the Shire.**



DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
2.6.1	Promote the benefits of a rural lifestyle.	Complete the Scott Street, Condobolin sub-division.	Infrastructure Services	Q1 - Work commenced in April 2023. Works underway and due for completion Feb 2024	
		Investigate changing Council's Local Environmental Plan (LEP) to allow for more rural living lots.	Environment, Tourism & Economic Development	Q1 - Council is examining the need and impacts associated with creating more rural living lots as part of the housing strategy currently underway.	

### 3: Transport


#### 3.1: Improved transport networks that meet community and business needs.

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
3.1.1	Implement road maintenance, renewals and improvements in accordance with Transport Asset Management Plan.	Complete annual maintenance, renewals and improvements program.	Infrastructure Services	Q1 - Road maintenance program is continuing with 5 Council graders and 3 contract graders undertaking maintenance grading on the unsealed road network. Sealing program for 2023-2024 is currently being developed and work will commence in October.	
		Implement road sealing program.	Infrastructure Services	Q1 - No action is programmed for seal extension work for 2023-2034 financial year.	
		Prepare and implement truck rest areas near each village.	Infrastructure Services	Q1 - No action is programmed for rest areas during the 2023/2024 financial year.	
		Reinstate flood damaged roads.	Infrastructure Services	Q1 - Preparation of submission for permanent restoration of the flood damaged road network is continuing at programmed to be submitted by end of August 2023.	
3.1.2	Operate and maintain airports at Condobolin, Tottenham and Lake	Complete Condobolin Airport Master Plan.	Infrastructure Services	Q1 - Condobolin Airport Master Plan completed in 2017.	
		Implement the actions in the Condobolin Master Plan.	Infrastructure Services	Q1 - Implementation is ongoing.	







DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
	Cargelligo to meet statutory standards.	Reseal Condobolin Aerodrome.	Infrastructure Services	Q1 - Complete	
		Reseal Tottenham Aerodrome.	Infrastructure Services	Q1 - Complete	
		Resheet Lake Cargelligo Aerodrome.	Infrastructure Services	Q1 - Budgeted for the 2024/2025 financial year.	
3.1.3	Progressively widen existing narrow seals in accordance with Transport Asset Management Plan.	Complete reconstruction and widening of segments as a progressive program.	Infrastructure Services	Q1 - Seal widen projects have been identified for 2023-2024 and work will commence in September.	
3.1.4	Truck by-pass for Condobolin, Lake Cargelligo and Tottenham.	Advocate to Transport for New South Wales, for a truck by-pass of Condobolin and Tottenham and develop a truck bypass for Lake Cargelligo.	Infrastructure Services	Q1 - Concept plan discussions have taken place with Transport for NSW about Maitland Street, Jones Lane and Henry Parkes Way heavy vehicle short stacking and level crossing upgrade.	
3.1.5	Road Safety Program.	Participate in the Local Government Road Safety Program in partnership with Parkes and Forbes Shires.	Infrastructure Services	Q1 - Participation is ongoing.	

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
3.1.6	Traffic calming and road safety in Lake Cargelligo, Tottenham and Condobolin.	Intersection upgrades of William and Lachlan Streets, Condobolin and intersection of Foster and Canada Streets, Narrandera Street and Rankin Springs Road, Lake Cargelligo.	Infrastructure Services	Q1 - Foster and Canada Street Complete William and Lachlan Street Construction ready, pending flood recovery priority. Narrandera and Rankin Spring Road in planning.	
		Main street improvements in Condobolin, Lake Cargelligo and Tottenham.	Infrastructure Services	Q1 - Bathurst Street in planning phase. Foster Street upgrade nearing completion. Umang Street minor improvements budgeted for the 2025/2026 financial year.	



**3.2: Improved pedestrian and cycle paths.**

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
3.2.1	Implement the Disability Inclusion Access Plan.	Construct shared pathways around recreational facilities at sites identified in the Active Travel Plan, including Gum Bend Lake and the balance of the Lake Cargelligo Walkway stages.	Infrastructure Services	Q1 - Complete	







DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Deliver footpath and kerb and gutter replacement program.	Infrastructure Services	Q1 - Work have commenced and contactors engaged to continue work as identified.	
		Improve access for pedestrians and mobility aid users in areas lacking footpaths.	Infrastructure Services	Q1 - Works have been complete where possible and as contractors have become available.	
		Install pedestrian lay-backs in key areas around the schools in Lake Cargelligo and Condobolin.	Infrastructure Services	Q1 - Condobolin Public School and St Josephs School is complete. Lake Cargelligo Central School Complete Condobolin High School works are yet to commence.	
		Staged implementation of the Active Travel Plan (ATP) for Tottenham, Lake Cargelligo and Condobolin.	Infrastructure Services	Q1 - Improvement works and maintenance has commenced and is continuing.	
3.2.2	Develop disability parking zones in all main towns.	Complete a map of disability parking spots after community consultation.	Infrastructure Services	Q1 - Yet to Commence.	
		Upgrade existing, and install new complaint disability parking spaces as identified by the Disability Inclusion Action Plan.	Infrastructure Services	Q1 - New Disabled Carpark is currently being constructed at the Condobolin SRA Grounds, also in Foster street Lake Cargelligo.	




**3.3: Upgrade street lighting.**


DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
3.3.1	Conduct an audit of street lighting requirements, and develop a street lighting works program.	Complete audit and deliver works program including adjoining roads and caravan parks.	Infrastructure Services	Q1 - LED streetlight replacement completed throughout the Shire. Tottenham Caravan Park lighting improvements complete. Lake Cargelligo caravan park lighting yet to commence	
		Install street lights near Lake Cargelligo Caravan Park.	Infrastructure Services	Q1 - Works yet to commence.	

## 4: Governance & Financial Control

### 4.1: Involved and active community groups.



DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
4.1.1	Support and develop the capacity of Council's S355 Committees and other committees that manage Council facilities, events and initiatives.	Actively seek representation of people with disability on Council committees and consultation groups.	Corporate & Community Services	Q1 - Opportunities offered.	
		Correspondence regarding terms of reference and financial reporting.	Corporate & Community Services	Q1 - Not due until after 30 June 2023.	
		Ongoing liaison with committees.	Corporate & Community Services	Q1 - After the end of each financial year contact is made regarding financial information, and other contact made as needed.	
		Provide point of contact and selected information.	Corporate & Community Services	Q1 - Ongoing contact and support as requested.	




DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
4.1.2	Council deliver one main Australia Day celebration in the shire each year.	Creation of an Australia Day Shire wide committee.	General Management	Q1 - Australia Day committee formed to select winners of the various Australia Day awards. A member from a community group in the towns and villages is invited to participate in the voting for the Australia Day winners. Each community in the Shire work to host Australia Day events relevant to their respective community with financial assistance provided by Council.	
		Host one main Australia Day event	General Management	Q1 - Planning and arrangements for the 2023 Australia Day celebration completed and event successfully held.	
		Provide support to other Lachlan Shire town Australia Day celebrations.	General Management	Q1 - Planning completed for 2023 Australia Day event. Successful events held by community groups across the shire.	
4.1.3	Celebrate diversity and inclusion through Council imagery, publications and promotions.	Council publications and promotions are accessible and include imagery of people with disability.	General Management	Q1 - The new brochures and tourism website will include images of people with disability.	
4.1.4	Celebrate diversity and inclusion activities	Support celebrations held on International Day of People with Disability on 3 December each year.	Corporate & Community Services	Q1 - No support requested.	








DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
4.1.5	Encourage community events.	Improve the community event approval process.	General Management	Q1 - New approval process has been developed along with an event management guideline. Further improvements are being made and will be incorporated into the new website. Notifying event holders of their responsibilities has been an ongoing issue and current staffing levels are not helping this situation. Staff are often given 1-2 weeks and insufficient information with event applications. A workshop will be held to assist event planners with the event approval process once we have the staff available.	

**4.2: Strong effective and responsive Council.**







DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
4.2.1	Council is financially sustainable and provides services at a level expected by the community.	Annual review of Investment Policy.	Corporate & Community Services	Q1 - Investment Policy was adopted at the March 2023 Council Meeting. Resolution 2023/44	
		Complete quarterly reporting against budget.	Corporate & Community Services	Q1 - QBR1 adopted by Council within statutory timeframe of 30 November 2022. QBR2 adopted by Council within statutory timeframe of 28 February 2023. QBR3 adopted by Council within statutory timeframe of 31 May 2023.	







DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Complete statutory accounts.	Corporate & Community Services	Q1 - Audit Engagement Plan for 2023 financial year signed. Continuous works in progress towards statutory accounts with timelines met to date. Interim Audit for 2023 is complete.	
		Operate an effective Audit, Improvement and Risk Committee (ARIC).	Corporate & Community Services	Q1 - Two new Independent Members of Audit, Improvement and Risk Committee(ARIC) have been recruited. Meetings are being held around every quarter. Feedback from ARIC is they are satisfied with the progress. The committee is working cooperatively with Council and management.	
		Tender Council's banking service.	Corporate & Community Services	Q1 - Council officer tasked with reviewing this process. Not anticipated to be started until January 2024	
4.2.2	Council's decision making is equitable and ethical.	Decision making and operational activities meet legislative compliance.	General Management	Q1 - OLG compliance calendar referenced included on ELT meeting agenda. Compliance with the calendar has been included on the agenda for future ARIC meetings.	




DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Schedule policy reviews throughout Council term or within legislative requirements.	General Management	Q1 - Policies such as the Code of Meeting Practice, Code of Conduct, Payment of Expenses and Provision of Facilities to Councillors and the Local Approvals Policy have been reviewed. Reviewed policies are being regularly and progressively submitted to Council for adoption.	
		Training for Councillors.	General Management	Q1 - Local Government NSW Training calendar distributed to all Councillors for information and nomination of training preferences. Requested training booked for Councillors when requested.	
4.2.3	Strengthen regional cooperation to the benefit of local residents.	Council demonstrates strong leadership and supports developing initiatives with Central West Joint Organisation, MLA and other strategic alliances such as Penrith City Council.	General Management	Q1 - Lachlan Shire staff participate in numerous JO committees such as Governance and Risk, Asset Management, Water, Roads, Energy and Human Resources. GM participation on JO Renewable Energy and Net Zero business case working group. Feedback from the JO is positive on the input from LSC employees who are held in high regard. Strong ties were developed with senior staff at PCC and discussions have been held with the PCC General Manager with the aim of our relationship.	

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
4.2.4	Community/Customer satisfaction monitoring system in place and operational.	Community Satisfaction Survey undertaken to measure Council responsiveness and services.	Corporate & Community Services	Q1 - Consultation with provider Micromex underway. Community Survey completed in May 2023. The survey outcomes will be presented to Council and the community in September 2023.	
		Customer Request Management system reports reviewed monthly and reported to Council quarterly.	Corporate & Community Services	Q1 - Monthly reporting to Executive Leadership team. Quarterly reporting to Council.	
4.2.5	Council's exposure to risk is minimised.	Active management of staff who suffer workplace incidents.	General Management	Q1 - All injured staff members participate in the Recover at Work Program and Recover at Work Plans are undertaken as required.	
		Council's Enterprise Risk Management Framework actions implemented.	Corporate & Community Services	Q1 - Enterprise Risk workshops held in March and April 2023. Draft Enterprise Risk Register completed and to be finalised by Executive Leadership in the future.	
		Hold Work Health and Safety Committee meetings.	General Management	Q1 - Meetings were held. Meeting dates for 2023 are set for the following dates - 30.3.23, 8.6.23, 3.8.23, 12.10.23 & 6.12.23	
		Provide a safe workplace to all employees.	General Management	Q1 - Currently on track with 278 hours lost time to date.	
		Review Council's Salary Structure.	General Management	Q1 - The Benchmarking of positions against like Council's has been undertaken.	








DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Workplace safety awareness training.	General Management	Q1 - Workplace Safety Awareness training is ongoing. WHS awareness training undertaken for all new staff as part of the Induction process.	
4.2.6	Effective and efficient management of fixed assets.	Implementation of the Asset Management System which will support financial accounting in Authority.	Infrastructure Services	Q1 - Draft Asset Management Plans completed and Asset Registers updated. Asset Management software and system has been selected, but not yet purchased and implemented.	
4.2.7	Operational buildings which enable Council to efficiently perform its functions.	Construction of new depot at Condobolin.	Environment, Tourism & Economic Development	Q1 - Work commenced in March 2021. Contract remain under dispute - work to recommence after resolution of the contractual dispute.	
		Relocate Lake Cargelligo Depot if funding permits.	Environment, Tourism & Economic Development	Q1 - Nil budget allocation for 2023/2024 financial year.	
		Upgrade Council Chambers.	Environment, Tourism & Economic Development	Q1 - The majority of the works have been completed. Painting and landscaping works are outstanding but will be completed in the second half of 2023	
4.2.8	Ensure that Council has a skilled and competent	Conduct exit interviews on all exiting staff.	General Management	Q1 - Exit Interviews are being undertaken on exiting staff, this is an ongoing action.	





DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
	workforce to achieve its strategic outcomes.	Conduct once per Council term employee opinion survey which measures employee engagement.	General Management	Q1 - To be conducted next financial year	
		Develop succession plans for crucial positions identified in the Workforce Management plan.	General Management	Q1 - Questions included in the appraisals highlight staff who have career aspirations. This information will be collated when updating the Succession Plan. Council will be introducing career conversations into the performance appraisals 2023/2024.	
		Ensure that staff have access to independent consultants to discuss personal issues.	General Management	Q1 - Procurement for a new Contract for EAP Services through Central West JO is nearing completion, current contract expires in August 2023.	
		Promote Council as an employer of choice.	General Management	Q1 - Brochure is currently under review. The new Local Government (State) Award 2023 will commence on 1 July 2023 some of the provisions to be added to the Brochure.	
		Provide professional development, and required training to staff.	General Management	Q1 - Staff training is ongoing.	
4.2.9	Better staff engagement.	Hold staff inductions.	General Management	Q1 - Monthly Staff Induction days are being delivered for all new staff.	

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Regular staff meetings.	General Management	Q1 - All staff meeting held on 30 March 2023. Next meeting scheduled for December 2023 prior to all staff Christmas Party.	
		Review of Council recruitment and induction procedure to identify individuals with disability or support needs.	General Management	Q1 - The e-recruitment service will go live in Q1 2023/2024, the service will assist in identifying individuals with disability and support needs.	
		Staff newsletter.	General Management	Q1 - Bi annual Staff Newsletters have been published.	

**4.3: Enhanced communication with residents.**

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
4.3.1	Enhanced communication with the community	Accessible content displayed on Council's website.	Corporate & Community Services	Q1 - Website protocol requires all uploaded documents to be checked for accessibility. Self-explanatory programs provided to check accessibility.	
		Continued enhancement of Council website.	Corporate & Community Services	Q1 - New website is now live. Enhancements underway as identified and resources available.	

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Development of community contact database.	General Management	Q1 - Preliminary work commenced - database scheduled for development during next reporting period.	
		Enhanced communication with community.	General Management	Q1 - Council customer satisfaction survey undertaken by Micromex in May 2023. Final report under review by executive leadership team.	
		Further develop and enhance public communication materials.	General Management	Q1 - New Lachlan Shire Council website has been launched. Council's new accessible and user-friendly website is a key source of information and a self-service point for the community. Council continues to increase its social media presence and utilisation of the electronic noticeboard in Condobolin.	
		Increase posts to Council's social media platforms. Average of 30 posts per month.	General Management	Q1 - During the six month reporting period, Council continued its social media presence, with 4,333 Facebook followers, 3,805 Facebook likes, 13,881 page and 42,090 reaches (The number of people who saw any content from Council's Page or about Council's Page). On average Council upload approximately 50 posts per month.	





DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Media releases to update on Council activities and Information.	General Management	Q1 - Council continued to communicate and engage with the community through a range of print and electronic platforms. This included the production and dissemination of regular media releases, public notices, surveys, council columns and promotional material.	
		Publish a monthly Council column in the local newspapers.	General Management	Q1 - Council continued to produce Council and Talking Tottenham Mayoral Columns during the reporting period.	
4.3.2	Actively seek representation of the views of people with disability.	Accessible communication mediums offered.	General Management	Q1 - Council continued engagement opportunities to individuals or groups within the disability sector.	
4.3.3	Celebrate diversity and inclusion through Council imagery, publications and promotions.	Council promotions and publications include images of people with disability.	General Management	Q1 - The new marketing material and tourism website will include images of people with disability.	


**4.4: Strategic management of villages and Crown Reserves.**

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
4.4.1	Develop Village Management Plans.	Update the Village Enhancement Plans.	Environment, Tourism & Economic Development	Q1 - A consultant has been engaged to assist with the update/finalisation of the management plans for each village Consultation on the plans is expected to commence in late 2023	
4.4.2	Develop Plans of Management for all Crown Reserves.	Develop a Plan of Management for the SRA Grounds.	Infrastructure Services	Q1 - Draft of management plans complete. Currently awaiting feedback.	
		Develop generic Plans of Management for all Crown Reserves and then customise for each specific reserve.	Infrastructure Services	Q1 - Plans of management complete, waiting on feedback from Crown Lands.	

## 5: People and Environment

### 5.1: Modern waste management system including recycling and rationalisation of waste management facilities.



DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
5.1.1	Review and implement Council's Waste Management Strategy.	Implement shire wide Waste Management Strategy.	Environment, Tourism & Economic Development	Q1 - Official opening of the Condobolin Waste Transfer Station and Community Recycling Centre.	
5.1.2	Provide solid waste collection and disposal services.	Ensure that town streets are free from rubbish.	Environment, Tourism & Economic Development	Q1 - Waste collection service provided.	
		Maintain effective collection and disposal services.	Environment, Tourism & Economic Development	Q1 - Completed for the year.	
5.1.3	Maintain recycling services.	Continue to deliver recycling services.	Environment, Tourism & Economic Development	Q1 - Completed for 2022/2023.	
5.1.4	Develop and implement a Trade Waste Policy.	Create and implement a Trade Waste Policy.	Infrastructure Services	Q1 - Council is currently in progress of developing a new Trade Waste Policy.	

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
5.1.5	Investigation into the viability of Tullibigeal and Burcher waste management facilities.	Profit and loss summary for overall waste management.	Environment, Tourism & Economic Development	Q1 - Long Term Financial Plan has been completed and referenced at each budget review to ensure the sustainability of waste management and its services continue.	


**5.2: Care for our community land.**


DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
5.2.1	Control of weeds and feral pests.	Conduct weed and feral pest inspection program and control operations.	Environment, Tourism & Economic Development	Q1 - \$12,000 grant funding obtained through Western NSW Local Health District to fund additional control measures in response to Japanese Encephalitis Virus (JEV). Council Staff to carried our spraying , release of education material and purchase of control agents.	
		Create a formal spraying program for footpaths.	Environment, Tourism & Economic Development	Q1 - Formal Program is under review with relevant staff. Weed control with footpath areas are actioned following inspections from Weeds Coordinator.	
		Undertake pest and weed control programs on Council managed reserves.	Environment, Tourism & Economic Development	Q1 - Formal Program is under review with relevant staff. Weed controls are actioned following inspections from Weeds Coordinator.	




DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
5.2.2	Develop initiatives to reduce Council's carbon footprint.	Implement actions from Council's Energy Sustainability Plan utilising funds from the Revolving Energy Fund.	Environment, Tourism & Economic Development	Q1 - Emissions Reduction Plan and Baseline data being generated with the assistance of Central NSW JO.	
5.2.3	Address weed issues at Gum Bend Lake.	Establish a weed control program at Gum Bend Lake.	Environment, Tourism & Economic Development	Q1 - Formal Program is under review with relevant staff. Weed control at Gumbend Lake are actioned following inspections from Weeds Coordinator.	





**5.3: Ensure that animals are properly controlled.**

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
5.3.1	Provide animal management services and encourage responsible ownership.	Hold discounted micro chipping and de-sexing programs each year.	Environment, Tourism & Economic Development	Q1 - Regulation Officers are undertaking training to obtain qualification in microchipping of companion animals. Once obtained officers will hold microchipping days throughout the shire. Communications with National Desexing Network Coordinator in October 2022 proposed a voucher type system issued by Council to be used at local vets. Veterinary services were unable to be sourced in Lachlan Shire to undertake desexing. Discussions ongoing with NDN to source suitable programs/facilities.	




DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Provision of a companion animal surrender cage facility in Lake Cargelligo.	Environment, Tourism & Economic Development	Q1 - PO issued. Part of the structure has been manufactured off-site and installation is expected in the third quarter of 2023	

**5.4: Community safety.**

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
5.4.1	Management of swimming pools.	100% compliance with swimming pool regulations.	Infrastructure Services	Q1 - Compliance with swimming pool regulations is ongoing.	
5.4.2	Provide advocacy support to Federal and State agencies and non-government organisations for management of drug and alcohol issues.	Advocate for the establishment of a drug and alcohol rehabilitation centre.	General Management	Q1 - Discussion with service providers around provision of drug and counselling services and education programs that are continuing to be delivered in the Lachlan Shire.	
		Support Community Drug and Alcohol Team (CDAT) initiatives.	Corporate & Community Services	Q1 - Advocacy and support as requested.	






DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
5.4.3	Mitigation of crime.	Advocate for increased Police presence at Community Precinct meetings.	General Management	Q1 - Mayor and General Manager attend Community Precinct (CP) meetings. Issues such as station numbers, replacement of police vacancies, designation of local commands as special remote under the NSW Police Transfer Policy and local crime statistics are examples of issues raised and discussed at CP meetings.	
		Advocate for Neighbourhood Watch program.	General Management	Q1 - Item raised for discussion at previous CP meeting. Police support the re-introduction of a Neighbourhood Watch program however must be initiated by community to be successful.	
		Develop shire wide Community Safety Plan.	Corporate & Community Services	Q1 - Not due until 2024.2025 Financial year	
		Update CCTV network in Condobolin when funding is available.	Corporate & Community Services	Q1 - CCTV Cameras have been upgraded to provide better visibility in the CBD. Link between Condobolin Police Station and Community Centre upgraded,	


**5.5: Celebrating and preserving our heritage.**

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
5.5.1	Promote and celebrate heritage and achievements	Complete Heritage walks in Condobolin and Lake Cargelligo. Subject to funding.	General Management	Q1 - The heritage walk is already complete in Condobolin. A new brochure will be prepared for this walk when the new VIC opens. New signage panels will be installed in Lake Cargelligo in consultation with the community.	
5.5.2	Protect and manage our heritage.	Lodge applications to seek funding to allow Council's Local Environmental Plan (LEP) to be updated with significant local buildings.	Environment, Tourism & Economic Development	Q1 - Council was unsuccessful in a grant application to review the European heritage study and update schedule 5 of the Council's LEP. The findings of the Aboriginal Heritage Study will be incorporated into Schedule 5 of the LEP as appropriate. Council officers will continue to seek funding to update the heritage study/Council's LEP listings.	
5.5.3	Support our natural and built heritage.	Identify significant buildings and apply for grants under relevant programs for these buildings.	Environment, Tourism & Economic Development	Q1 - Council is currently seeking funding through other funding streams being offered by NSW Government to support our natural and built heritage. Council was successful in obtaining a grant to undertake an Aboriginal Heritage Study which has now been completed. An application was lodged to seek funding to complete a European Heritage Study however this application was unsuccessful. Additional grant funding of \$25,000 has been obtained for the 2023/2024 and 2024/2025 financial years.	

**6: Recreation**

**6.1: Increased recreational use of lakes and rivers.**

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
6.1.1	Complete the Lake Cargelligo and Gum Bend Lake shared paths to improve access.	Extend Gum Bend Lake walkway.	Infrastructure Services	Q1 - Works complete	
		Implement Gum Bend Lake Committee 6 Year Improvement Plan.	Infrastructure Services	Q1 - Works are progressing as set out in the 6 year improvement plan.	
		Improve access tracks and signage to bird hides.	Infrastructure Services	Q1 - Yet to commence.	
		Improved accessible paths of travel.	Infrastructure Services	Q1 - Contractors have completed the shared path at Frogs Hollow and Gum Bend Lake Stage 3, minor defects and tidy up to be complete.	
		Installation of walkway and directional signage at Mt Tilga.	Infrastructure Services	Q1 - Yet to Commence.	


DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
6.1.2	Secure a reliable water supply for Gum Bend Lake.	Lobby and participate in regional group meetings. Provide information and submissions as applicable e.g. involvement and advocacy in development of next water sharing plan. Investigate ground water options.	Infrastructure Services	Q1 - Council staff participate in CNSWJO Utilities Working Groups. Council made a submission to the draft Lachlan River Water Strategy. Council staff made representation to the Murray Darling Basin Authority regarding the review into the MBDA Water Sharing Plan. Ground water options for GBL have been explored and dismissed as not viable - completed in 2010's.	




**6.2: Upgrade community buildings.**

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
6.2.2	Upgrade and maintain community halls and facilities.	Install refrigerated air conditioning at Tullibigeal Hall.	Environment, Tourism & Economic Development	Q1 - Grant funding has been obtained and Council is also contributing to the project through the CDRV fund for Tullibigeal. A purchase order for the new A/C has been raised and installation is expected in the second half of 2023.	
		Provision of public address system and enhancement of functionality of SRA pavilion.	Environment, Tourism & Economic Development	Q1 - Awaiting external funding source.	


DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Upgrade and maintain public toilets.	Environment, Tourism & Economic Development	Q1 - Premises to be identified for works to commence.	
		Upgrade Council Chambers and Committee Room.	Environment, Tourism & Economic Development	Q1 - The majority of the works have been completed. Painting and landscaping works are outstanding but will be completed in the second half of 2023	
6.2.3	Provide swimming pools in each main town.	Effectively operate and maintain pools at each main town.	Infrastructure Services	Q1 - Swimming pools are continuing to be maintained and are operational in each main town.	

**6.3: New and visually appealing streetscapes.**

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
6.3.1	Implement the Street Tree Replacement program.	Develop a plan of existing street trees and species list, and implement a themed street tree replacement program.	Infrastructure Services	Q1 - Tree management and guideline plans have been on public exhibition and have been adopted by Council.	

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
6.3.2	Upgrade Foster Street Lake Cargelligo and Bathurst and William Streets Condobolin.	Design and implement streetscape upgrades.	Infrastructure Services	Q1 - Works are nearing completion excluding defects and final signoff.	
6.3.3	Street tree plan for all towns.	Plant street trees in accordance with Streetscape Plan.	Infrastructure Services	Q1 - Tree planting has commenced in accordance the adopted Tree Management Policy and Guidelines.	
		Tree maintenance and watering of all street trees.	Infrastructure Services	Q1 - Tree maintenance and watering is ongoing.	



**6.4: Improved parks, gardens and sporting ovals.**

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
6.4.1	Improved infrastructure in parks.	Five year strategic plan developed for parks and reserves works program developed including roll out of softfall at existing and new play equipment and repairs to entry way/gates at memorial parks.	Infrastructure Services	Q1 - Yet to commence.	






DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Install automated underground irrigation to all parks.	Infrastructure Services	Q1 - Automated underground irrigation has been installed at Wiradjuri Park and the Condobolin Cemetery.	
6.4.2	Upgrade and maintain recreational and sporting facilities.	Five-year strategic plan for parks and reserves.	Infrastructure Services	Q1 - Yet to commence.	
		Improvements to Lake Cargelligo sporting facilities.	Infrastructure Services	Q1 - Yet to commence.	
		Install cricket nets at Lake Cargelligo Recreation Reserve or Central School.	Infrastructure Services	Q1 - Contractors have completed the work and the nets are ready for use.	
		Upgrades to Willow Bend Sports Centre.	Environment, Tourism & Economic Development	Q1 - Upgrade works have commenced. Roof has been rectified and safety works have been carried out. Internal alterations have been made to allow A/C to be installed in the gym area and new louvres are being installed. Other works to the amenities will be completed in the second half of 2023.	

**6.5: The provision of neat, accessible and respectful cemeteries.**




DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
6.5.1	Improvements at cemeteries.	Expand footpath network to the Condobolin Cemetery.	Infrastructure Services	Q1 - Works have not yet commenced.	
		Install seats at Condobolin cemetery.	Infrastructure Services	Q1 - Yet to Commence.	

**6.6: Community gardens in the towns.**


DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
6.6.1	Develop community gardens in Lake Cargelligo and Condobolin.	Construct community garden.	Infrastructure Services	Q1 - Due to commence in 2025/2026.	
		Identify interest and establish S355 committees for community gardens.	Infrastructure Services	Q1 - Works have not yet commenced.	
		Identify sites for community gardens.	Infrastructure Services	Q1 - Yet to commence.	

**7: Service Infrastructure**


**7.1: Water, sewer and energy utilities meet best practice standards with up to date technology.**



DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
7.1.1	Complete effluent reuse systems in the shire.	Implement recommended option in accordance with grant conditions.	Infrastructure Services	<p>Q1 - The designs for Tottenham Effluent Reuse System is currently being developed.</p> <p>The designs for Tottenham Effluent Reuse System is currently underway. Need to go back to the relevant stakeholders to confirm the preferred option.</p>	
7.1.2	Implement the asset maintenance and renewal program for water and sewerage services.	Complete annual maintenance and renewals program.	Infrastructure Services	<p>Q1 - 1,100m of water mains renewed. 7 stop valves renewed and 5 hydrants renewed.</p> <p>1 stop valve and 3 hydrants renewed.</p>	
		Review Asset Management Plan and link with Long Term Financial Plan.	Infrastructure Services	<p>Q1 - Asset management plans for water and sewer were endorsed for a public exhibition in June 2022 and waiting for adoption by Council. Working with Council's Asset Officer in developing the asset maintenance and renewal program.</p> <p>Asset management plans for water and sewer were adopted by Council in May 2023. Waiting for the new Asset Officer to be employed to develop the asset maintenance and renewal program</p>	

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
7.1.3	Construction of the new Condobolin Water Treatment Plant.	Complete the construction of the new Condobolin Water Treatment Plant in accordance with grant conditions.	Infrastructure Services	Q1 - Awaiting final comments from DPE Water to finalise the Condobolin Water Treatment Plant Scoping Study.  Comments from DPE Water have been received and comments are currently being addressed.	
7.1.4	Construction of the new Condobolin Sewage Treatment Plant.	Complete the construction of the new Condobolin Sewage Treatment Plant in accordance with grant conditions.	Infrastructure Services	Q1 - The Condobolin Sewage Treatment Plant is at Concept Design Stage.  The Condobolin Sewage Treatment Plant Scoping Study has been completed and the concept design stage is currently underway.	
7.1.5	Telemetry upgrade in the water and sewer assets across the Shire.	Develop a program to undertake the electrical and SCADA upgrades based on the criticality of each site.	Infrastructure Services	Q1 - The electrical and SCADA equipment in the water and sewer assets across the Shire is currently being upgraded based on budget availability.	
7.1.6	Council to improve energy efficiency of facilities and plant.	Implement replacement of street lighting with energy efficient LED.	Infrastructure Services	Q1 - Complete	
		Progressive investigations and implementation of more energy efficient facilities and plant.	Infrastructure Services	Q1 - Progressive investigations and implementation ongoing.	


DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
7.1.7	Encourage the generation of alternate energy in the Shire.	Support and facilitate installation of renewable energy & energy projects within the shire.	Environment, Tourism & Economic Development	Q1 - Direct Metering Agreement (DMA) in place with provider for small and large sites. Council's large sites and small sites have entered into an agreement with energy supplier. Creation and use of Dashboard to monitor/ calculate savings from solar projects.	


**7.2: Ensure water security for all towns and villages.**

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
7.2.1	Progress the Bore Fields 2 Project.	Implement project in stages.	Infrastructure Services	Q1 - 28km of bore pipeline has been constructed. 2 major underbores under the Lachlan River and Goobang Creek have been completed. Transfer pump station is currently being built.  Preparation to commence the land acquisition with the adjacent property owner. Construction of the transfer pump station is underway with an additional aeration system currently being designed. Finalising concept design for the modification to the existing Condobolin WTP.	

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
7.2.2	Complete Tottenham water security project.	Implement agreed option in accordance with grant conditions.	Infrastructure Services	<p>Q1 - Public Works is currently developing the designs for the RNSW841 Tottenham Water Security Project.</p> <p>Tender for the new Albert Reservoir was released on 20 June and closed on 3 August 2023.</p> <p>Tender for the Leg O Mutton Dam upgrade was released on 27 June and closed on 10 August 2023.</p>	
7.2.3	Upgrade potable water standpipes.	Install a new potable water standpipe at Lake Cargelligo. Redesign and install a potable water standpipe at Tottenham.	Infrastructure Services	<p>Q1 - Condobolin Potable Water Standpipe has been upgraded.</p> <p>Lake Cargelligo and Tottenham Potable Water Standpipes are currently in the planning stage.</p> <p>The water main for the Lake Cargelligo and Tottenham Potable Water Standpipes have to be extended. The designs for the water main extension are currently being designed.</p>	

**7.3: Adequate town drainage.**

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
7.3.1	Ensure that towns have adequate drainage.	Improve drainage in Foster Street Lake Cargelligo.	Infrastructure Services	Q1 - Project is nearing competition, excluding defects and final sign off.	

DP Action Code	Delivery Plan Action (2022/2026)	Operational Plan Action	Responsible Department	Comments	Traffic Lights
		Maintain existing drainage network.	Infrastructure Services	Q1 - Maintenance of existing drainage has commenced and is ongoing.	





**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 AUGUST 2023				
<b>AUTHOR: GENERAL MANAGER</b>				
	Dept.	Resolution	Action Taken to Date	Expected Completion
July 2023	GM	<p><b>2023/178 17.8 REQUEST FOR USE OF COUNCIL FACILITIES - MARATHON HEALTH</b></p> <ol style="list-style-type: none"> <li>1. The General Manager’s Report No. R23/213 be received and noted.</li> <li>2. Marathon Health be granted approval to lease part (approximately two thirds) of the Community Facility building at 7 Hay Street Condobolin or the Council facility at 3 Melrose Street Condobolin for the purpose of delivering health and wellbeing services within the Condobolin community.</li> <li>3. The fee for either premise be set at \$2,500 per month payable in advance.</li> <li>4. The initial lease term to expire on 30 June 2024 with two 12 months options to extend the lease subject to the agreement of Council and Marathon Health.</li> <li>5. The rent for the property be increased annually by CPI.</li> <li>6. The Lessee be responsible for outgoing costs such as rates, water, sewer and electrical costs.</li> <li>7. The General Manager be authorised to sign a commercial lease for either part 7 Hay Street or 3 Melrose Street Condobolin, subject to Marathon Health identifying their preferred property and any required planning approval being obtained.</li> </ol> <p style="text-align: right;">Carter/Phillips</p>	<p>Marathon Health advised of Council resolution. Awaiting reply on preferred rental premise.</p> <p>Complete</p>	Complete

**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

June 2023	GM	<p><b>2023/144 11.1 NOTICE OF MOTION - BY-ELECTIONS AND SUGGESTED CHANGES TO BE MADE</b></p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> <li>1. That Notice of Motion Report No. R23/181 be received and noted.</li> <li>2. Council make the following representations to the Minister for Local Government requesting that:                         <ol style="list-style-type: none"> <li>2.1 Voting in a by-election not be compulsory, and</li> <li>2.2 The Local Government Act be amended to remove the requirement for nominations for candidates to be called during the months of December and January.</li> </ol> </li> <li>3. The Executive Leadership Team develop a policy regarding pre-poll and postal voting for By- elections, for the consideration of Council.</li> <li>4. Council write to the Minister of Local Government outlining the issues encountered at the Lachlan Shire Council D-ward by – election requesting that suggested changes be implemented state wide.</li> </ol> <p style="text-align: right;">Brady/Phillips</p>	<p>Letter sent to LG Minister. Awaiting reply.</p> <p>Policy yet to be developed.</p> <p>Letter sent to LG Minister.</p>	November 2023
June 2023	GM	<p><b>2023/156 17.6 PROPOSED LEASE - 5 MELROSE STREET CONDOBOLIN</b></p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> <li>1. The General Manager’s Report No. R23/183 be received and noted.</li> <li>2. The General Manager be authorised to sign leases with the Royal Flying Doctors Service for their use and occupation of the following properties as detailed in Option 1 of this report;                         <ol style="list-style-type: none"> <li>(a) 5 Melrose Street Condobolin (new Medical Centre)</li> <li>(b) Unit 2/42 McGregor Street Condobolin</li> </ol> </li> </ol>	<p>Rental information provided to RFDS. Awaiting confirmation from RFDS that they wish to lease the properties. RFDS Board meeting for final determination scheduled for late August 2023.</p>	September 2023

**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

		(c) 38 McGregor Street Condobolin Harris/Phillips		
March 2023	GM	<p><b>2023/58 17.6 50 LACHLAN STREET CONDOBOLIN - OFFER TO PURCHASE</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>The General Manager’s Report No. R23/63 be received and noted.</li> <li>The General Manager be authorised to negotiate the sale of 50 Lachlan Street Condobolin (lots 1//DP319876: B//DP408388; Y//DP448903; 3/4/5//10//DP758271; and 6//DP81908) at the price recommended in the independent market appraisal attached to the report.</li> <li>Council’s legal representative be engaged to prepare a contract of sale.</li> <li>The sale contract include appropriate conditions regarding timeframes for the lodgment of a development application and commencement of construction etc., as contemplated in the offer to purchase, in addition to conditions outlined in the report.</li> <li>Proceeds from the sale of the property be proportionally refunded to the Plant and Gravel Pit Rehabilitation Reserves.</li> <li>The Mayor and General Manager be authorised to sign the contract of sale documents and affix the Council seal.</li> <li>A further report on negotiations be reported to Council.</li> </ol> <p style="text-align: right;">Phillips/Harris</p>	<p>Negotiations have progressed favourably and Councils legal representative is preparing a contract of sale.</p> <p>A meeting with the purchaser is planned for late May to continue negotiation discussions.</p> <p>Meeting held with prospective purchaser. Agreement reached on conditions of sale and option agreements. Purchaser is preparing concept plans to inform subdivision needs. Site meeting with purchaser and architect. Preliminary plans expected by mid-August.</p>	October2023
October 2022	GM	<p><b>2022/276 5.3 MAYORAL MINUTE – COUNTRY WOMAN’S ASSOCIATION</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>Mayoral Minute Report No. R22/354 be received and noted.</li> </ol>	<p>Myamley branch secretary approved design. Awaiting plaque from supplier.</p>	November 2023.

**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

		<p>2. That Council place a plaque recognising the 100 years of the Condobolin and District CWA organisation in front of the Lachlan Shire Council Chambers.</p> <p>3. That the cost of installing the plaque, estimated to be \$1,000, be charge to Council’s special events donations budget which has a balance of \$22,355.</p> <p style="text-align: right;">Phillips/Harris</p>		
July 2023	ETED	<p><b>2023/175 17.5 WILLOW BEND SPORTS CENTRE IMPROVEMENTS</b></p> <p><b>RESOLVED THAT:</b></p> <p>1. The Director Environment, Tourism and Economic Development Report No. R23/195 be received and noted.</p> <p>2. That Council proceed with Option 3 as outlined in this report.</p> <p style="text-align: right;">Harris/Mortimer</p>	<p>A variation request will be lodged for the LRCI grant as per Council’s resolution. Purchase Orders have been placed for the cubicle works and flooring.</p>	November 2023

**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

<p>July 2023</p>	<p>ETED</p>	<p><b>2023/177 17.7 1 MCINNES STREET LAKE CARGELLIGO MASTER PLAN</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director of Environment, Tourism and Economic Development Report No. R23/211 be received and noted.</li> <li>2. A planning proposal be prepared and lodged with Department of Planning and Environment to re-zone the site RU5 Village under Lachlan Local Environmental Plan 2013.</li> <li>3. Detailed contamination and geotechnical soil investigations be undertaken by the preferred consultant.</li> <li>4. A further \$100,000 from the Housing and Development reserve be approved to continue investigations into 1 McInnes Street to determine the development potential of the site and prepare the preliminary design for the site.</li> <li>5. A further report be presented to Council in the final quarter of 2023 with an update on the budget, the findings of the investigations and the progression of the planning proposal.</li> </ol> <p style="text-align: right;">Carter/Phillips</p>	<p>The contamination and geotechnical investigations have commenced. A planning proposal is currently being prepared and is expected to be lodged with the Department of Planning and Environment by the end of September.</p>	<p>Ongoing</p>
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**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

July 2023	ETED	<p><b>2023/174 17.4 PROPERTY VALUATION</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director of Environment, Tourism and Economic Development Report No. R23/190 be received and noted.</li> <li>2. The General Manager be authorised to commence negotiations with the landowner with a view to purchasing of the property in accordance with option 1 of the report.</li> <li>3. A further report be provided advising Council on the outcome of the negotiations.</li> </ol> <p style="text-align: right;">Harris/Bartholomew</p>	The General Manager will now commence negotiations with the property owner.	December 2023
July 2023	ETED	<p><b>2023/171 TENDER 2022/8 - MANAGEMENT CONTRACT FOR LAKEVIEW CARAVAN PARK – SUBMISSION</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director Environment, Tourism and Economic Development Report No. R23/150 be received and noted.</li> <li>2. Council reject all tenders submitted and authorise the General Manager or delegate to negotiate with all tenderers or any other person, with the aim of achieving Option 2 within this report.</li> <li>3. A further report be provided to Council detailing the outcome of the negotiations</li> </ol> <p style="text-align: right;">Carter/Phillips</p>	A report is presented in the business paper in relation to this matter. COMPLETE	COMPLETE

**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

June 2023	ETED	<p><b>2023/141 9.3.1 LACHLAN DEVELOPMENT CONTROL PLAN 2018 - DRAFT BUSHFIRE PROVISIONS</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director of Environment, Tourism and Economic Development Report No. R23/161 be received and noted.</li> <li>2. Council endorse the public exhibition of Draft Lachlan Development Control Plan (DCP) 2018 for a minimum period of 28 days.</li> <li>3. A further report be presented to Council, following the completion of the public exhibition period, detailing any submissions received during the public exhibition period.</li> </ol> <p style="text-align: right;">Harris/Phillips</p>	<p>The Draft DCP is currently on exhibition (until 11 September). A report will be presented to the September meeting of Council.</p>	September 2023
May 2023	ETED	<p><b>2023/116 11.2 NOTICE OF MOTION - MEMORIAL TO DAVID DOYLE AND NEIL DUNNE</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. Notice of Motion Report No. R23/115 be received and noted.</li> <li>2. Council investigate and liaise with the families of the late David Doyle &amp; Neil Dunne of D&amp;D Technologies in honoring them for the life saving device they developed which has saved countless children’s lives world-wide.</li> <li>3. Council communicate with the Doyle and Dunne families and D&amp;D Technologies to see what type of memorial they would prefer and determine if they will finance the memorial and support Council with this proposed project.</li> </ol> <p style="text-align: right;">Brady/Carter</p>	<p>Investigation/research is currently in progress.</p>	September 2023

**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

<p>May 2023</p>	<p>ETED</p>	<p><b>2023/127 17.6 CONSIDERATIONS IN THE FUTURE DELIVERY OF WASTE SERVICES FOR BURCHER RESIDENTS.</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director Environment Tourism and Economic Development Report No. R23/135 be received and noted.</li> <li>2. Stakeholder consultation be undertaken regarding the future delivery of waste services in Burcher in accordance with a stakeholder consultation plan.</li> <li>3. A further report be provided to Council, outlining stakeholder feedback and to seek a final decision from Council on the delivery of waste services in Burcher.</li> </ol> <p style="text-align: right;">Phillips/Bartholomew</p>	<p>Stakeholder consultation has been completed. Information collected during the consultation period is now being collated and a further report is expected to be presented to the Council meeting in September, seeking a decision from Council on the delivery of waste services in Burcher.</p>	<p>September 2023</p>
<p>April 2023</p>	<p>ETED</p>	<p><b>2023/91 9.3.2 GOANNA MANOR - LIONEL HUNT PARK, 125 BATHURST ST, CONDOBOLIN</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director of Environment, Tourism and Economic Development Report No. R23/78 be received and noted.</li> <li>2. Council direct that staff investigate possible options for subdividing and transferring ownership of the building to a third party and lodge an expression of interest for the site.</li> <li>3. A further report outlining the options for transfer of ownership to third party be presented to Council for consideration.</li> <li>4. Due to the current condition of the building it remain vacant until repairs are completed or the building is sold or gifted to the third party.</li> </ol> <p style="text-align: right;">Harris/Blewitt</p>	<p>Options are currently being investigated and once established expressions of interest will be sought. A report will then be presented to Council for further consideration.</p>	<p>September 2023</p>



**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

<p>October 2022</p>	<p>ETED</p>	<p><b>2022/295 17.1 OPERATION OF CAFÉ IN THE NEW LACHLAN VISITOR INFORMATION CENTRE</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director of Environment, Tourism and Economic Development Report No. R22/261 be received and noted.</li> <li>2. Council invite expressions of interest from local café proprietors to lease the café within the new Visitor Information Centre</li> <li>3. If no expressions of interest are received, further expressions of interest be invited from other interested parties</li> <li>4. A further report be presented to Council outlining the expressions of interest received and recommending a preferred lessee of the café in the new Lachlan Visitor Information Centre.</li> </ol> <p style="text-align: right;">Harris/Bendall</p>	<p>Expression of Interest brief has been hand delivered to all hospitality/food operators in Condobolin, Lake Cargelligo, Tullibigeal, Fifield, Albert and Tottenham. EOI closes 25 August 2023.</p>	<p>September 2023.</p>
<p>September 2022</p>	<p>ETED</p>	<p><b>2022/271 17.5 CONDOBOLIN WORKS DEPOT UPDATE</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director Environment, Tourism and Economic Development Report No. R22/318 be received and noted.</li> <li>2. A further report be submitted to Council following receipt of further advice on the resolution of the Works Depot Contract matters.</li> </ol> <p style="text-align: right;">Harris/Mortimer</p>	<p>The arbitration process has concluded. A report will be submitted once further advice has been received.</p>	<p>September 2023</p>

**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

<p>August 2022</p>	<p>ETED</p>	<p><b>2022/252 9.3.1 ACTIONS FROM THE INDUSTRIAL AND RURAL LANDS STRATEGY - LODGEMENT OF PLANNING PROPOSALS FOR IDENTIFIED SITES</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director of Environment, Tourism and Economic Development Report No. R22/274 be received and noted.</li> <li>2. Council endorse the investigations in accordance with the Actions (C1) of Council’s Industrial and Rural Lands Strategy.</li> <li>3. A further report be tabled once the investigations are complete and individual planning proposals are prepared.</li> </ol> <p style="text-align: right;">Brady/Bendall</p>	<p>Investigations have commenced. A report will be tabled once the investigations are complete and individual planning proposals have been prepared.</p>	<p>September 2023.</p>
<p>July 2022</p>	<p>ETED</p>	<p><b>2022/222 NSW FLOOD PLANNING PACKAGE</b></p> <p><b>RESOLVED THAT:</b></p> <p>Council resolve to amend Lachlan DCP 2018 to include flood planning controls and mapping and that a further report be presented outlining the proposed changes before the draft DCP is placed on public exhibition.</p> <p style="text-align: right;">Harris/Bendall</p>	<p>The Draft DCP is being prepared.</p>	<p>November 2023.</p>

**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

MAY 21	ETED	<p><b>92/2021 HONOUR ROLL/ACKNOWLEDGEMENT BOARD</b></p> <p><b>RESOLVED THAT:</b></p> <p>That an Acknowledgement Board project be considered, along with other meritorious projects, for a funding application under the Stronger Country Communities Fund – Round 4.</p> <p>Subject to Council approval, and a successful grant application for the Acknowledgement Board project, expressions of interest be invited from community members to assist with the determination of appropriate criteria for a person’s name to be considered for inclusion on the board. The advisory group is also to make recommendations to Council on the initial list of people’s names for inclusion on the board.</p> <p>A further report be presented to Council following determination of the project funding application.</p> <p style="text-align: right;">Harris/Brady</p>	<p>The project was not supported by Council for funding under the Stronger Country Communities Fund – Round 4. Other funding opportunities will now need to be identified.</p>	<p>Ongoing.</p>
FEB 20	ETED	<p><b>353/2019 COMPULSORY ACQUISITION OF CROWN LAND FOR THE EXPANSION OF THE WASTE FACILITY AND THE CREATION OF A NEW ACCESS ROAD AT LAKE CARGELLIGO.</b></p> <p><b>RESOLVED THAT:</b></p> <p>Council proceed with the compulsory acquisition of the land known as Lot: 7308 and DP: 1151003 and Lot: 79 DP: 752333 for the purpose of Lake Cargelligo Waste Facility Landfill Expansion in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>Council make an application to the Minister and the Governor for approval to acquire Lot: 7308 DP: 1151003 and Lot: 79 DP: 752333 by compulsory process under section [186(1) of the Local Government Act.</p> <p>That the land is to be classified as operational land.</p> <p>Council proceed with the compulsory acquisition of the land described as Lot: 7006 DP: 1029763, Lot: 7005 DP: 1029763, Lot: 7009 DP: 1057453</p>	<p>The acquisition has now been published in the gazette and an application has been made to create the title in Council’s name.</p> <p>The compensation process has commenced and is expected to take at least six (6) months.</p>	<p>December 2023.</p>

**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

		<p>and Lot: 7308 DP: 1151003 for the purpose of road access in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>Council make an application to the Minister and the Governor for approval to acquire Lot: 7006 DP: 1029763, Lot: 7005 DP: 1029763, Lot: 7009 DP: 1057453 and Lot: 7308 DP: 1151003 by compulsory process under section 177(1) of the Roads Act.</p> <p>The General Manager be delegated authority to sign the application and affix Council's Seal.</p> <p style="text-align: right;">Brady/Hall</p>		
FEB 18	ETED	<p><b>28/18 LAKE CARGELLIGO WASTE FACILITY – LAND ACQUISITION</b></p> <p><b>RESOLVED THAT:</b>                  Approve the proposal to acquire 72,700 square metres of crown land comprising part lot 7308 DP 1151003, lot 7009 DP 1057453 and lots 7005 and 7006 DP: 1029763.</p> <p>Authorise the General Manager to lodge a Compulsory Acquisition Consent to Acquire Crown Land Application to the Department of Industry – Lands.</p> <p>The DIS provide an estimated cost of the access road to the March Ordinary Council meeting.</p> <p style="text-align: right;">Phillips/Hall</p>	<p>Refer to resolution above. The matter above needs to be resolved before the acquisition process can continue.</p>	December 2023.
DEC 2017	ETED	<p><b>326/17 HERITAGE COMMITTEE MEETING 22 NOVEMBER 2017</b></p> <p><b>RESOLVED THAT:</b>                  Adopt the recommendations made by the Heritage Advisory Committee as follows;</p> <p>a) That Council implement a Conservation Management Plan for small rural cemeteries within the Shire.</p>	<p>Melrose Homestead – funds acquitted.                  Cemetery funds acquitted. Ervin – works not complete and funds now no longer available. The Heritage Advisor has</p>	December 2023.

**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

		<p>b) That Council award \$6,000 to Meredith Ervin for works to the NAB and residence in Lake Cargelligo; \$6,000 to Katrina &amp; Jim Thomas for restoration works at Melrose Homestead, and \$2,000 to the Tottenham &amp; Albert Cemetery Committee for headstone restoration.</p> <p style="text-align: right;">Rees/ Frankel</p>	<p>provided a quote for the preparation of the CCMP for \$9,900. The Heritage Advisor was initially to prepare the plan for Condobolin in December 2018. However, the heritage advisor was focused on the completion of the Beech Periscope in Memorial Park and ensuring that Council submitted applications for a number of grants which were available in the heritage space, including the grant for the Aboriginal Heritage Study. The Heritage Advisor visited Tottenham, Albert and Fifield cemeteries in May 2020. Draft Plans for Albert, Tottenham, Tullibigeal and Fifield have been provided by the Heritage Advisor and are being reviewed by Council Officers.</p>	
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**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

July 2023	C&CS	<p><b>2023/173 17.3 RURAL FIRE SERVICES - UPDATE TO COUNCIL AND DIRECTION SOUGHT</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director of Corporate and Community Services Report No. R23/185 be received and noted.</li> <li>2. Council consents to the release of the 2022 Audit Management Letter to the Office of Local Government.</li> <li>3. Council, with the support of LGNSW and the Lachlan Shire Council ARIC, continues to exclude assets which it does not control, including Rural Fire Service assets, from Council’s Asset Register while acknowledging that this may lead to a qualified audit opinion for the 2022/23FY.</li> </ol> <p style="text-align: right;">Harris/Phillips</p>	<p>Audit Management letter and letter to Office of Local Government 3.8.23</p> <p>COMPLETED</p>	COMPLETED
July 2023	C&CS	<p><b>2023/165 9.2.2 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director of Corporate and Community Services Report No. R23/192 be received and noted.</li> <li>2. Council approve a \$1,245.62 contribution for the cost of mobile lighting towers for the Condobolin and District Kennel Club, to be funded from the Community Events Program budget. This donation is conditional on the All Breeds Championship Dog Shows event proceeding.</li> <li>3. Council approve a \$400 donation to the Condobolin Sports Club for their Triple Bowls event, to be funded from the Community Events Program budget. This donation is conditional on the event proceeding.</li> <li>4. Council approve the \$1,000 donation requested by West Milby Rodeo &amp; Gymkhana Inc. to be funded from the Community Events</li> </ol>	<p>Correspondence issued 27.7.23. Payment made 3.8.23</p> <p>Correspondence issued 27.7.23. Payment made 3.8.23</p> <p>Correspondence issued 27.7.23. Payment made 3.8.23</p>	COMPLETED

**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

		<p>Program budget. This donation is conditional on the event proceeding. Ordinary Council Meeting Minutes 26 July 2023 Page 5.</p> <p>5. Council approve the in kind support estimated to be \$806.48 requested by Condobolin Junior Cricket Association. This contribution is to be funded from the In Kind Contributions budget and covers the dry hire cost of the vehicle only.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>Correspondence issued 28.7.23.</p> <p>COMPLETED</p>	
March 2023	C&CS	<p><b>2023/31 17.7 OUTSTANDING SUNDRY DEBTOR 21656</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The General Manger’s Report No R23/64 be received and noted.</li> <li>2. Council authorise the immediate commencement of debt recovery action in accordance with Council’s adopted Debt Recovery Policy to recover all outstanding charges in relation to sundry debtor account 21656 subject to the requirements of section 129 of the Conveyancing Act that “a reasonable time” be given to make good the breach.</li> <li>3. In accordance with Annexure B clause 12 and section 129 of the Conveyancing Act Council terminate the lease and take possession of the property.</li> <li>4. Council’s legal representative be engaged to draft and serve the necessary notice required under section 129(1)(a) of the Conveyancing Act.</li> <li>5. Negotiations commence to find an alternate tenant for the property.</li> </ol> <p style="text-align: right;">Harris/Phillips</p>	<p>In progress.</p> <p>Outstanding debt sent to recovery agent 3.4.23. Solicitor engaged. Medical Centre lease termination emailed 31.3.23. Possession of the building taken 31.3.23. Residential lease notice of termination due to unpaid rent emailed 31.3.23.</p> <p>Negotiations underway with alternate medical service provider. Non-disclosure agreement received, signed and returned.</p>	<p>In progress.</p> <p>September 2023</p>

**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

<p>December 2022</p>	<p>C&amp;CS</p>	<p><b>2022/338 9.2.2 DONATIONS</b></p> <p><b>RESOLVED THAT:</b> That Council provide a donation of \$1,839.20 to the Tess Cross Memorial Team Penning.</p> <p style="text-align: right;">Harris/Brady</p>	<p>Contact notified of outcome. Waiting for ‘Establish a new creditor’ form to be returned so payment can be made. Numerous contacts made but no paperwork provided. If no contact by 10 August, recommend Council rescinds the donation.</p>	<p>In progress. September 2023.</p>
<p>November 2022</p>	<p>C&amp;CS</p>	<p><b>2022/322 17.3 SALE OF LAND FOR UNPAID RATES UNDER SECTION 713 OF THE LOCAL GOVERNMENT ACT 1993.</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director Corporate &amp; Community Services Report R22/359 be received and noted</li> <li>2. That the General Manager prepare the necessary certificates under Section 713 of the Local Government Act, 1993, in preparation for forthcoming sale.</li> <li>3. That Council, pursuant to Section 713 and other relevant sections of the Local Government Act 1993, authorises sale proceedings to sell the properties listed in this report at a public auction at a time and place to be determined.</li> <li>4. That Executive Collections be appointed to administer the sale on Council’s behalf.</li> <li>5. That Council authorises the General Manager and Executive Collections to proceed with the necessary arrangements, pertaining to the sale of the properties listed in this report, as set out in the Local Government Act 1993 and Local Government (General) Regulation 2021.</li> </ol>	<p>In progress.</p>	<p>Ongoing.</p>



**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

		<p>6. That Council delegates authority to the General Manager to take the following actions pertaining to the properties specified in the report:</p> <ul style="list-style-type: none"> <li>(a) To withdraw from sale any property that prior to the commencement of the auction has had all Rates and charges, including expenses of Council incurred in connection with the sale, paid in full.</li> <li>(b) To withdraw any property from sale for technical or legal reasons.</li> <li>(c) To set reserve prices for sale of the properties at auction.</li> <li>(d) To negotiate by private treaty and accept offers for sale of any property that fails to sell at auction.</li> <li>(e) To execute Sale and Purchase contracts, and property transfer documents, under Council’s Common Seal/or by the General Manager.</li> </ul> <p style="text-align: right;">Brady/Phillips</p>		
June 2023	IS	<p><b>2023/142 9.4.1 MANAGEMENT OF CEMETERIES POLICY</b></p> <p><b>RESOLVED THAT:</b></p> <ul style="list-style-type: none"> <li>1. The Director Infrastructure Services Report R23/155 be received and noted.</li> <li>2. The draft Management of Cemeteries policy be placed on public exhibition for a minimum of 28 days.</li> <li>3. Following the completion of the public exhibition period a further report be presented to Council summarising any submissions and feedback received from the public throughout the exhibition period</li> </ul> <p style="text-align: right;">Phillips/Brady</p>	See Council Report Complete	COMPLETE

**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

June 2023	IS	<p><b>2023/143 9.4.2 DRAFT WATER MAIN EXTENSION AND CONNECTION POLICY</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director Infrastructure Services Report R23/175 be received and noted.</li> <li>2. The draft Water Main Extension and Connection Policy be placed on public exhibition for a minimum of 28 days.</li> <li>3. Following the completion of the public exhibition period a further report be presented to Council summarising any submissions and feedback received from the public throughout the exhibition period.</li> </ol> <p style="text-align: right;">Harris/Phillips</p>	See Council Report Complete	COMPLETE
May 2023	IS	<p><b>2023/129 17.8 TENDER ASSESSMENT - OPERATION OF THE LAKE CARGELLIGO SWIMMING POOL</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director Infrastructure Services Report R23/144 be received and noted.</li> <li>2. Council resolve to accept the tender submitted by Leisure and Recreation Group for the Operation of the Lake Cargelligo Swimming Pool for 3 years commencing on the 1<sup>st</sup> of August 2023 to the 30<sup>th</sup> of July 2026.</li> <li>3. The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council seal.</li> </ol> <p style="text-align: right;">Phillips/Harris</p>	COMPLETE	COMPLETE

**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

May 2023	IS	<p><b>2023/128 17.7 TENDER ASSESSMENT - OPERATION OF THE TOTTENHAM SWIMMING POOL</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director Infrastructure Services Report R23/142 be received and noted.</li> <li>2. Council resolve to accept the tender submitted by JW &amp; TM Fulton for the Operation of the Tottenham Swimming Pool for 3 years commencing on the 1<sup>st</sup> of August 2023 to the 30<sup>th</sup> of July 2026.</li> <li>3. The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.</li> </ol> <p style="text-align: right;">Rees/Harris</p>	COMPLETE	COMPLETE
May 2023	IS	<p><b>2023/126 17.5 TENDER ASSESSMENT - OPERATION OF THE CONDOBOLIN SWIMMING POOL</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director Infrastructure Services Report R23/136 be received and noted.</li> <li>2. Council resolve to accept the tender submitted by Leisure and Recreation Group for the Operation of the Condobolin Swimming Pool for 3 years commencing on the 1<sup>st</sup> of August 2023 to the 30<sup>th</sup> of July 2026.</li> <li>3. The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.</li> </ol> <p style="text-align: right;">Rees/Mortimer</p>	COMPLETE	COMPLETE

**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

April 2023	IS	<p><b>2023/79 9.4.1 LACHLAN SHIRE TRAFFIC COMMITTEE MEETING APRIL 2023</b></p> <p><b>RESOLVED THAT:</b>                  The Director Infrastructure Services Report No D23/102 be received and noted.</p> <p>2. The status of outstanding and completed matters from previous Traffic Committee Meetings be noted.</p> <p>3. Council support the following recommendations from Traffic Committee:</p> <p>(a) The options for Jones Lane, Henry Parkes Way Intersections be noted and further comments will be made once the revised designs are provided.</p> <p>(b) Retaining the existing bus zone. Consider a Kiss and Drop area with NO PARKING (symbolic) (Specified time) (Morning Only) same time as the morning time on the Bus Zone signs on the northern side of Conapaira Street, from the eastern side of side of the driveway to St Francis Xavier Primary school to 20m east of the driveway to St Francis Xavier Primary school.</p> <p style="text-align: right;">Harris/Carter</p>	<p>3.a. Options presented by TfNSW. Council responded with comments.</p> <p>3.b Design presented to the School.</p>	<p>COMPLETE</p> <p>September 2023</p>
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**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

<p>March 2023</p>	<p>IS</p>	<p><b>2023/59 17.8 TENDER PLANT AND TRUCK HIRE - ADDITIONAL CONTRACTOR</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director Infrastructure Services Report No. R23/72 be received and noted.</li> <li>2. The tender from M &amp; S Pawsey Transport detailing rates for the plant and equipment term panel be accepted.</li> <li>3. The General Manager be authorised to execute the contract documents.</li> </ol> <p style="text-align: right;">Brady/Harris</p>	<p>Contract documents sent. Additional insurance and vehicle details requested. Awaiting return of documents.</p>	<p>September 2023.</p>
<p>March 2023</p>	<p>IS</p>	<p><b>2023/57 17.4 CONDOBOLIN POOL LEAK SEALING</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director Infrastructure Services Report No. R23/53 be received and noted.</li> <li>2. Council acknowledge the deterioration of the Condobolin Swimming Pool and commit to reducing the leaks and preserving the structure.</li> <li>3. Council resolve not to undertake a competitive Tender process for the leak sealing works, due to extenuating circumstances and unavailability of competitive or reliable tenderers that a satisfactory result would not be achieved inviting tenders.</li> <li>4. Council engage Fibre Style Pool Surfacing to undertake leak sealing and fibreglass resurfacing of the Condobolin Swimming Pools, as outlined in their quotation document.</li> </ol>	<p>Works underway.  LRCI amendments approved. Complete</p>	<p>COMPLETE</p>

**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

		<p>5. Council delegate authority to the General Manager to execute the contract documents.</p> <p>6. Council make the necessary amendments to the Local Road and Community Infrastructure project list to include this project in the phase 3 program.</p> <p style="text-align: right;">Carter/Phillips</p>		
March 2023	IS	<p><b>2023/49 9.4.1 ROAD ENCROACHMENT ORANGE STREET, CONDOBOLIN</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Director Infrastructure Services Report No. R23/62 be received and noted.</li> <li>2. The Council acquire part of Lot 3, Sec A, DP 16964 pursuant to section 177 of the Roads Act 1993 for the purpose of road widening at the intersection of Orange, Tasker and Fay Streets, Condobolin.</li> <li>3. The Council will acquire the Land by compulsory process pursuant to section 30 of the Land Acquisition (Just Terms Compensation) Act 1991.</li> <li>4. The Council instructs its solicitors to make application to the Minister of Local Government to approve the acquisition under the Land Acquisition (Just Terms Compensation) Act 1991.</li> </ol> <p style="text-align: right;">Brady / Rees</p>	Solicitor has been advised and requested to progress the matter.	December 2023.

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**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

<p>February 2023</p>	<p>IS</p>	<p><b>2023/26 17.5 LAND ACQUISITION - LACHLAN VALLEY WAY FOR ROAD WIDENING AND CONDOBOLIN BORE FIELDS</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The General Manager’s Report No R23/38 be received and noted.</li> <li>2. Council note the conditions of the draft Deed of Agreement for the Acquisition of Land and Grant of Easement and Water Use.</li> <li>3. Council authorise General Manager to negotiate and accept any minor variations to the agreement requested by the landowner that do not materially change the agreement.</li> <li>4. The Mayor and General Manager be authorised to sign the Deed of Agreement for the Acquisition of Land and Grant of Easement and Water Use upon acceptance by the landowner.</li> <li>5. Upon signing the Deed of Agreement Council acquire the land shown as New Road Land in Schedule 2 of the Deed of Agreement under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW).</li> <li>6. Upon signing the Deed of Agreement Council close and transfer the redundant road reserve shown as Verge Land in Schedule 2 of the Deed of Agreement to the landowner under Section 44 of the Roads Act 1993.</li> <li>7. The Mayor and General Manager be authorised to sign all necessary documents, applications and plans associated with the acquisition, closure, transfer and registration of the land matters contemplated in this report and affix the Council seal as necessary.</li> </ol> <p style="text-align: right;">Phillips/Mortimer</p>	<p>Bore fields land acquisition deed signed. Land acquisition underway.</p>	<p>March 2024.</p>
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**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

MAY 22	IS	<p><b>129/2022 NOTICE OF MOTION – STORM DAMAGE, GRACE ST TO HOLT ST, LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT:</b></p> <p>Consult with land owners re: major storm damage over several years from Grace Street to Holt Street running west to east – with it being very dangerous during storms and wild weather. There is water channel/erosion and a danger to public safety.</p> <p style="text-align: right;">Phillips/Bartholomew</p>	See Council Report	August 2023
OCT 21	IS	<p><b>243/2021 FY21/22 UTILITIES MONTHLY UPDATE FOR SEPTEMBER</b></p> <p><b>RESOLVED THAT:</b></p> <p>Refer the RNSW842 Sewage Effluent Reuse Management System project costings for Tottenham to the Project Steering Committee for further discussion, highlighting the high ongoing cost for the proposed system.</p> <p style="text-align: right;">Harris/Hall</p>	Stakeholder meeting held. Designed being revised to include comments	September 2023.
JUNE 21	IS	<p><b>147/2021 BURCHER WATER TREATMENT UPDATE</b></p> <p><b>RESOLVED THAT:</b></p> <p>The outcomes from the stakeholder information session held on 1 June 2021 be noted.</p> <p>Council provide guidance on the matter of water supply for the community of Burcher.</p> <p style="text-align: right;">Harris/Bendall</p>	Ongoing.	Ongoing.



**ACTIVE RESOLUTIONS AS AT 23 AUGUST 2023**

MAY 21	IS	<p><b>107/2021 DENISON STREET FOOTPATH CONSTRUCTION REQUEST</b></p> <p><b>RESOLVED THAT</b></p> <p>Consideration be given to allocating \$15,000 for the full replacement of the paved footpath on the eastern side of Denison Street from Molong Street to Oxley Street from a future round of the Local Road and Community Infrastructure Fund.</p> <p>Landscaping, irrigation and turf work in Denison Street, adjacent to the Railway Hotel be completed and maintained by the proprietor of the property subject to the Director of Infrastructure’s approval of any proposed work.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>Contractor has been engaged to undertake works this financial year.</p> <p>Works have been delayed to till August due to contractor availability.</p>	September 2023.
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# LACHLAN SHIRE COUNCIL

## ATTRACTION AND RETENTION POLICY

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## 1. BACKGROUND

The delivery of Lachlan Shire Council’s strategic objectives and ability to maintain a reputation as an “Employer of Choice” is largely dependent on Council’s ability to attract and retain suitably qualified and experienced staff.

This will be achieved by delivering high quality services to the community, providing exceptional customer service, being a great place to work, providing quality leadership, good management practices and effective succession planning to ensure organisational knowledge is retained and shared.

## 2. SCOPE

This policy draws together attraction and retention strategies that are covered in various Council policies, programs and procedures which, are listed in the related documents noted at the end of this policy.

Each strategy listed below refers to different positions and staff in accordance with the relevant Policy, Procedure or Program which should be referred to for further detail or clarification if required.

## 3. OBJECTIVE

To ensure Council’s workforce is effectively managed, motivated and rewarded with staff maintaining a satisfactory work/life balance together with opportunity for personal and career development in a supportive workplace that has and exhibits a positive culture.

## 4. DEFINITION/S

*Professional Staff* - Those staff that fall within Band 3/Level 3 or higher of the Local Government (State) Award.

## 5. POLICY IN DETAIL

### 5.1 Recruitment Assistance

Recruitment assistance will be provided to interviewees to attend interviews. Such assistance shall be limited to the reasonable reimbursement of travel and accommodation expenses.

Reimbursement shall not be paid to an interviewee if an offer of appointment is declined by an applicant for the subject position. The amount of interview expenses to be reimbursed shall be determined by the General Manager.

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**5.2 Relocation Assistance**

Where the preferred applicant must relocate to Lachlan Shire to take up an offer of employment relocation assistance funding may be approved by the General Manager

Positions eligible for relocation assistance are:

- Senior Staff
- Managers
- Positions within Band 3 of the Local Government (State) Award will be considered by the General Manager on case by case basis having regard to skills shortages, the experience and qualifications of the preferred applicant and past difficulty in recruiting staff for similar positions.

This assistance may take the form of: -

- a) the provision of removal and other relocation expenses.
- b) the provision of accommodation or rental assistance.
- c) the provision of such other assistance, as may be deemed appropriate, depending on the circumstances.

The provision of removal expenses will be on the following basis:

- a) the applicant obtains and supplies at least two 2 written quotes for the cost of removal from recognised furniture removalists. The selection of a removalist will be on the basis of quality and price.
- b) the applicant pays 100% of the removal costs, up front
- c) on commencement of employment the applicant provides a copy of the paid tax invoice from the removalist and 60% of the removalist cost is reimbursed to the employee.
- d) the remaining 40% of the removalist cost is reimbursed to the employee after the completion 18 months continuous employment with Council.
- e) Should the employee terminate their employment with Council prior to completing 18 months of service or if the employee is terminated by Council within 18 months of commencement for any reason, Council will not be obliged to reimburse the remaining 40% of the removalist costs.

**5.3 Accommodation Assistance**

In recognition that suitable housing may be hard to find, the assistance of accommodation for eligible staff positions may be provided and will be assessed on a case by case basis however, Council has made no commitment to provide accommodation in any circumstances.

3.1 Positions eligible for accommodation assistance are:

- Senior Staff
- Managers
- Positions within Band 3 of the Local Government (State) Award will be considered by the General Manager on case by case basis having regard to skills shortages, the experience and qualifications of the preferred applicant and past difficulty in recruiting staff for similar positions.

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- 3.2 The provision of accommodation expenses may be on the basis of any or all of the following:
- Where Council owned housing is available accommodation may be provided for eligible staff, at market rent cost to the employee. The employee must comply with Council’s Employee Housing Policy/Procedure if renting from Council.
  - If Council owned housing is not available assistance may be provided by advertising for rental accommodation for the employee through the local media and enquiry with local real estate agents.
  - Subsidised rental may be available for positions identified in 3.1 above, generally rental will be subsidised for a maximum of five years. The assistance provided shall be \$50 per week in Year 1 of employment, \$65 per week in Year 2 of employment, \$75 per week in Year 3 of employment, \$85 in Year 4 of employment and \$100 in Year 5 of employment.
- 3.3 Employees who meet the criteria in Clause 3.1 who buy their own home in Lachlan Shire will be eligible to receive an accommodation allowance. The allowance provided shall be \$50 per week for a maximum period of 3 years, which is only payable within the first 5 years of their employment. That is an employee who buys a home in the 3<sup>rd</sup> or 4<sup>th</sup> year of their employment will only receive the allowance until their 5<sup>th</sup> anniversary of employment.
- 3.4 Any allowance paid under clause 3.3 will be subject to normal income tax provisions as varied by the Australian Tax Office from time to time.

Employees residing in Council owned or leased dwellings may be entitled to salary sacrifice rental payments and will be required to enter a Salary Sacrifice Agreement.

According with the Australian Taxation Office there are a number of Fringe Benefits Tax (FBT) concessions that can be used by an employer who provides benefits to an employee residing in a remote area. Employees who occupy Council provided housing should seek independent advice about possible implications of the FBT provisions.

Council reserves the right to withdraw the salary sacrifice option or recover FBT from the employee should the current tax laws change.

**5.4 Labour Market Premium**

A Labour Market Premium may be applied to a position at the General Manager’s discretion and based on objective evidence that such a need exists. The premium may be applied as recognition at a Step above entry level in the Salary Structure or as an allowance that applies in addition to the normal progression through the Steps for the Grade into which the position is placed.

The General Manager in determining the Labour market premium may consider:

- Internal equity to ensure internal relativities, on the appointment of the new recruit, are fair, equitable and defensible.
- Prevailing Labour market conditions for the position.

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- Council’s needs in filling a position.
- The additional skills the successful applicant shall bring to the position.

**5.5 Onboarding Program**

Council will provide new employees with a comprehensive onboarding experience that reinforces their choice to work at Lachlan Shire Council and provide them with the necessary knowledge, skills and socialisation to become effective team members.

The onboarding process is designed to maximise success by establishing relationships and introducing employees to the organisations culture. It also provides opportunities for connection with other employees and stakeholders during their first six to twelve months of employment.

**5.6 Workplace Flexibility**

Lachlan Shire Council and the relevant industry unions recognise the need for workplace flexibility to assist in the individual needs of the employees of Council. We recognise that flexibility of hours can occur within the workplace on a day to day basis, with the approval of an employee’s supervisor. Council will work to accommodate these needs and flexibility as much as practicable subject to operational requirements.

Council’s Enterprise Agreement offers workplace flexibility under which employees may request to work an alternative arrangement of ordinary hours.

***Rostered Day Off (9 Day Fortnight) or Vari Leave.***

Staff work 76 hours per fortnight over 9 days and accrue 1 Rostered Day Off per fortnight.

Alternatively, Staff work 40 hours per week from Monday to Friday exclusive of unpaid meal breaks and accrue two hours vari leave credit. That is, staff are paid for 38 ordinary hours and accrue 2 hours vari leave equating to an entitlement of 8 hours or 1 day off every 4 weeks.

**5.7 Enterprise Agreement 2019**

***Employee Enterprise Agreement Benefits - Clause 11 (ii)***

Administration; technical; community services and professional employees who would normally work hours of 35 hours per week under the Award shall be paid an allowance of 10.75 per cent above the employee(s) ordinary salary under the salary system in recognition of working a standard 38 hour week.

***Administration Employees Uniform Allowance – Clause 14***

- (i) Administration employees shall be provided with approved Council uniform items to the value of \$340 per annum and can purchase additional items at cost. An additional allowance of \$340 will be made available to new employees in their first year of employment with Council.
- (ii) The uniform allowance balance will not accrue each year, whatever balance is left in the uniform allowance account will be cleared annually prior to the next lot of uniform allowance being allocated.

<b>Name of Policy: Attraction and Retention Policy</b>					Page 6 of 9	
Further Information: Lachlan Shire Council ☎ 02 6895 1900 ✉ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a>						
Version: 1	ADOPTED:	Commencement Date:	Last Review Date:	Next Review Date:	Content Manager	
Council Meeting	Day Month Year	Month Year	Month Year	Month Year	Reference Dyr/	

- (iii) Employees shall be required to wear, either the approved Council uniform or a similar standard of attire.

### 5.8 Leaseback Motor Vehicle

Depending on the position – a motor vehicle may be available for official duties and private use in accordance with Council’s Leaseback Agreement. The leaseback fee is dependent on the type of vehicle made available and includes up to 15,000 kms of private travel. This private use fee is revised annually at a common date for all employees provided with a private use leaseback motor vehicle.

A fleet of pool vehicles are also available to staff and Councillors for business use.

### 5.9 Education Assistance

The organisation supports employees undertaking further education, relevant to their position or other Council functions, and has an Education Assistance Policy to benefit employees undertaking approved study.

If a course of study is approved under the Educational Assistance Policy, an employee may have access to further employer benefits. Assistance will not be granted unless the employee is meeting the rate of progression required by the course provider to graduate within the time limits. Exceptional circumstances could be accepted if prior approval is granted by the relevant Director.

The form of assistance available, at the absolute discretion of the Director or General Manager is:

- Payment or part payment of compulsory fees.
- Payment of course resources e.g. text books, education material etc.
- Examination Leave to attend examinations.
- Study leave to attend residential or daytime tutorials which are a compulsory part of the course.

### 5.10 Professional Development Allowance

It is acknowledged that Professional staff, Trade and Technical staff are required to maintain their professional standards associated with their classification. This may be through registration and/or memberships with professional bodies and maintaining qualifications which are deemed necessary and relevant for the employee to undertake their duties.

The Professional Development Allowance provides some financial assistance to enable the employees to keep abreast of the developments within their profession. The allowance is not intended to cover all professional development costs and is not paid as a substitute for Council’s training and development program.

Professional, Trade and Technical staff will be able to apply for one (1) only Professional Development Allowance per year up to a maximum value of \$1,000.00. A Tax Invoice or receipt must be provided as proof of payment and cost when the allowance is claimed.

<b>Name of Policy: Attraction and Retention Policy</b>					Page 7 of 9
Further Information: Lachlan Shire Council ☎ 02 6895 1900 ✉ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a>					
Version: 1	ADOPTED:	Commencement Date:	Last Review Date:	Next Review Date:	Content Manager
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**5.11 Health and Wellbeing**

Annually Council runs a Health and Wellbeing program for staff that wish to be involved. The program is enjoyable and encourages employees to lead an active lifestyle. The program is supported by local allied health professionals who conduct health checks at the beginning and end of the program. They also provide presentations on a wide range of health and wellbeing services and related topics.

Health and Wellbeing initiatives are run at various times throughout the program and include such items as skin checks and mental health awareness sessions.

**5.12 Employee Assistance Program**

Council recognises that an employee’s work performance can be affected by various work related or personal issues. Support in the form of access to professional counsellors and advisors is available to assist employees to overcoming these issues before they become a workplace problem or affect an employee’s performance.

Council’s Employee Assistance Program offers 24/7, 365 days per year, counselling assistance to permanent staff facing professional or personal issues. Additional services and resources such as a Manager helpline, tip sheets and a wide range of online webinars cover topics such as mental health, career planning and health and wellbeing are also available.

Counselling can be face to face or over the telephone and is provided by an independent worldwide organisation. The service is confidential and free to eligible staff.

**5.13 Staff Recognition Program**

Council’s Staff Service Recognition Program is designed to acknowledge and reward employees remaining with Council for extended periods, and recognises the benefits long term employees offer the organisation. The application of skills, acquisition of knowledge and experiences developed valuable and difficult to replicate when an employee leaves the organisation.

Recognition of service provides a forum for Council to acknowledge an employee’s long term contribution and the benefits gained through their service. The program seeks to improve employee motivation, loyalty and commitment. Employees receive recognition of service at 5 yearly intervals with a certificate of service and a \$100 gift presented to the employee by the Mayor and General Manager (or their delegate) at the December Christmas function each year.

**5.14 Salary Packaging**

Council is providing staff an opportunity to Salary Package through a Salary Packaging Provider which allows staff to pay for certain benefit items which will allow them to pay less tax and have more money to take home every pay cycle.

Living in Lachlan Shire, staff may be eligible for remote area benefit, this benefit allows for staff to salary package their rent and a percentage of the rent becomes tax free.

Depending on their eligibility staff may be entitled to salary package other benefits as well.

<b>Name of Policy: Attraction and Retention Policy</b>					Page 8 of 9
Further Information: Lachlan Shire Council ☎ 02 6895 1900 ✉ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a>					
Version: 1	ADOPTED:	Commencement Date:	Last Review Date:	Next Review Date:	Content Manager
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Council will facilitate staff to meet with the Salary Packaging Provider to assess their eligibility to utilise these benefits.

It is the responsibility of the employee to obtain advice regarding any FBT liability which may be incurred to them when undertaking Salary Packaging.

**5.15 Exit Interviews**

An employee’s cessation of employment with Council will be efficiently and effectively managed to maintain operational obligations whilst maintaining Council’s reputation and the moral of remaining employees.

Employees leaving Council are interviewed by the Human Resource Manager about their experience during their employment with Council. The feedback provided is used to help identify any organisational issues that may need attention or opportunities for organisational improvement. This improves our ability to respond to employment related matters and in turn retain help to high performing employees.

**6. RELATED DOCUMENTS**

Related LSC policies:

- Council’s Leaseback Agreement
- LSC Enterprise Agreement
- Educational Assistance Policy
- Onboarding Policy
- Employee Assistance Program
- Staff Recognition Policy
- Training and Development Policy

Nothing in this policy limits any applicable legislation.

**7. RIGHT TO VARY OR TERMINATE**

Council reserves the right to vary this policy at any time. However, at least 28 days public consultation will occur before changes are adopted by Council, unless the change is specifically permitted under this policy. Council reserves the right to terminate this policy at any time.

<b>Name of Policy: Attraction and Retention Policy</b>					Page 9 of 9
Further Information: Lachlan Shire Council ☎ 02 6895 1900 ✉ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a>					
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# REPORT



## Performance Assessment and TRP Advice

Steven Pinnuck and Terrey Kiss  
Rural Leadership Managers

### 1. Introduction

The purpose of this report is to provide a commentary of various legal and compliance issues concerning the General Manager's (GM) conditions of employment, noting that the Mayor is charged with managing the Performance Review Process. This advice is meant to give the Mayor an understanding of the factors that must be taken into account in dealing with remuneration and reward issues. The Report will also provide a comparison between TRP of various GMs and the difficulties in making such comparisons. Councils exist at the behest of State Government and therefore State Legislation and the policy decisions of the Government and its Tribunals are relevant.

### 2. Legal/Compliance

The employment of the GM can be covered by a number of legal or compliance documents.

- NSW Local Government Act 1993
- Standard Contract of Employment
- Guidelines for the Appointment and Oversight of General Managers, as issued by the Office of Local Government (OLG)
- Statutory and Other Officers Remuneration Tribunal
- Performance Agreement and Assessment

It is important that Mayors have an understanding of the relevant sections of these documents and/or processes.

#### NSW Local Government Act 1993 (the Act)

The Act is a State Legislation and as such is under the auspices of the NSW State Government.

Council is empowered to appoint a GM under Section 334, whilst Section 338 describes the Contract under which the GM is employed and as such governs the terms of that employment. It is a standard contract and dictates all benefits and salary that will be paid to the GM.

Section 23A provides for the production of guidelines relating to the exercise by Council of any of its functions. Under sub clause 3, a Council **must** take into relevant consideration all Guidelines when exercising its role.

A council **must** use the Standard Contract and **must** consider the Guidelines as issues by the OLG.



### Standard Contract of Employment

The Contract is extremely comprehensive in its coverage of the GMs employment conditions, and attention is drawn to the following clauses of that Contract:

- 5 Renewal of Appointment
- 6.1.5 The GM must work such reasonable hours as are necessary to carry out the duties and functions of the position and the employee's obligations as outlined under the Contract.
- 6.1.6 The GM must obtain the approval of Council for any absence from the business of Council.
- 6.2 The employee's performance is to be monitored through the Performance Agreement and review processes.
- 7 This section outlines the requirements of the Performance Agreement and the review process. Further commentary on this section will be made under the heading "OLG Guidelines".
- 8.1 Council will provide the **Total Remuneration Payment (TRP)** as set out in Schedule C of the Contract.
- 8.2 The TRP will include salary, compulsory superannuation, and other benefits including **fringe benefit tax** payable on those benefits.
- 8.3 On the anniversary of the date of appointment, an increase as determined by the State Government (SOORT), will apply.
- 8.4 Any other increase determined by the Council must be performance-based.
- 9 Annual Leave, Long Service, Sick, Parental Carer's leave as per Award staff.

### Guidelines for the Appointment and Oversight of the General Manager (The Guidelines).

The two areas of interest in this context are:

#### **Performance Management/Remuneration and Reward.**

The council must establish a Performance Review Panel and it should be led by the Mayor in undertaking its role.

#### **Remuneration and Reward**

This particular section is extremely important, and in order for it to be completely understood the Guidelines are quoted.

"Under the approved standard contract, general managers are entitled to an annual increase in their salary package on each anniversary of the contract, equivalent to the latest percentage increase in remuneration for NSW public sector senior executive office holders as determined by the Statutory and Other Offices Remuneration Tribunal.

Councils may also approve discretionary increases to the general manager's total remuneration package under the approved Standard Contract as a reward for good performance. Discretionary increases may only be approved **after a formal review of the general manager's performance has been undertaken and the general manager's performance has been assessed as being better than satisfactory.**

**Any discretionary increases should be modest and in line with community expectations** and only apply for one year unless the council determines that it is to apply for the balance of the contract. **All discretionary increases in remuneration,**

**together with the reasons for the increase, must be reported to an open meeting of the council.** *(above emphasis added)*

Councils may also on one occasion during the term of the contract approve the payment of a retention bonus to the general manager as an incentive for them to serve out their contract. If approved, the retention bonus is to be accrued on an annual, pro-rata basis for the remainder of the contract and is to be paid at the end of the contract period”.

#### Statutory and Other Officers Remuneration Tribunal (SOORT)

This Tribunal is charged with determining any increase in remuneration for the Senior Executive employees of the State Public Service, as well as GMs in Local Government. Any increases so determined are compulsory and applies on the anniversary of the Contract.

The Tribunal has determined that a **nil** increase would be applied for the current year. The Premier has indicated that there is a definite intention to apply a freeze in the level of remuneration paid to Senior Executives of the Public Service. Local Government GMs are included in any decision taken by this Tribunal.

Councils are therefore limited to increases based on performance. In this respect then, Councils should ensure they note the commentary in the Guidelines which indicates that any increase should be modest and in line with community expectations, and the reasons for such increase must be noted at an Open Council meeting. The performance-based increase is not linked to nor is it a replacement for that provided under SOORT.

#### Performance Agreement and Assessment

Council has in place a Performance Agreement that complies with all legal requirements. In addition, it has undertaken a Performance Review Process which is also compliant. It is open to Council to make a decision on any TRP adjustment subject to the matters outlined above and we specifically note the commentary re the modest increases and the SOORT determination and the need to attain a Better Than Satisfactory performance.

It is understood that the OLG are amenable to Councils adjusting the TRP via a Performance-based assessment. It is noted that rates may be varied by 3.7% and that recently Council's Award staff were granted a 4.5% increase and a further 0.5% in superannuation. GMs would not normally receive a superannuation adjustment as it is normally a shuffle between the salary and superannuation components of the TRP.

Councils therefore would be able to justify a Performance-based increase to the TRP of around 3.7 to 5%.

Given that councils are now restricted for the current year, to performance-based increases, it should be quite clear on what is performance and how is it gauged. Councils have undertaken a Performance Review Process and in the normal course of events this would be satisfactory. However, given the State Government's attitude to executive pay and the fact that mayors and councillors may well be subject to further scrutiny the mayor may wish to implement additional processes where they are being asked to provide increased remuneration. At times there can be a disconnect between the council, councillors GMs and the rest of the Organisation. On these occasions it has been found that a 360-degree survey, which connects all levels of the Organisation as well as council, peers, and customers.

Such a survey can reveal the true state of relationships and allows council to implement remedial processes and/or provide development opportunities. This can be seen as an additional process that can help performance assessment and perhaps should be considered prior to any significant discretionary increase.

### 3. TRP Comparisons

A comparison between the TRP at Councils can be a difficult exercise. Councils have different approaches to the various aspects of a TRP, i.e., annual leave, vehicles and housing, and their calculations and inclusion in the TRP can vary.

The Act however is quite clear. The full benefit and all benefits together with the **Fringe Benefit Tax** payable on those benefits must be included. Councils have adopted different versions on how they calculate the TRP, and the Act seems to be interpreted in different ways. The attached Table highlights rural councils that are relevant to this exercise and it is noted where the TRP calculation has been verified.

Where there have been recent GM recruitments, the TRP is generally correct. The differences can occur with the existing GMs, where the reporting processes can be different in terms of calculating the TRP. Another issue that must be considered in making comparisons is the location of the council and the social factors within the community of the Council Headquarters. A premium is often paid to attract a suitable field of applicants to certain areas because of the isolation and the social factors that are in existence.

The issue of comparing general purpose councils with county councils is also a dubious exercise. Taking into account council meetings, workshops, ratepayer accountability, councillor accountability, staffing numbers and a multiplicity of service delivery functions create a situation where "apples are not always apples".

### 4. TRP Evaluation

The TRP can be impacted by a variety of means and there are clear avenues how Councils can address this matter.

#### Cost of living, Inflation, Interests Rates

These factors come under the control of the Tribunal (SOORT). The Tribunal will assess their impact on executive staff and then take that into account in its deliberations and findings. Also impacting on its decision is the imposition of any government policy, i.e., freeze on remuneration.

#### Performance-Based Adjustments

These are under control of Councils via their Performance Review Panels. Such adjustments have been dealt with earlier, however, it is worth repeating that any such adjustments must be modest, in accord with community expectations and the reasons for those adjustments reported to an Open Meeting of Council.

#### TRP Inadequacy

This matter may arise by a comparison with other Councils or by a request from the GM seeking an **above average increase**. This is certainly within the control of Council and can be addressed by way

of a Contract Renewal or a re-advertising of the position. The re-advertising can only take place at the expiration of the current Contract or where there has been a separation.

Clause 5 of the Standard Contract sets out a timeframe surrounding renewal. Prior to taking any decision on renewal, Council needs to undertake an evaluation of the TRP, which is then included in the Schedules of the Contract and advised to the GM in the formal Letter of Offer. The formal evaluation of the TRP would be done to ensure its adequacy to that particular Council. Such evaluation would take into account the responsibilities of the position, Council's capacity to pay and a comparison with similar Councils.

Prior to offering a new Contract, the Council should ensure that the Performance Agreement to be put in place adequately reflects its expectations of the GMs performance. It should also consider the most recent Performance Review, whether that Performance Review was adequate and whether its findings were reported to Council. Once the decision to Offer a new Contract has been made that decision and the TRP should be reported to an Open Meeting of Council.

If the adjustment to the TRP is to be of such significance, then perhaps Council needs to consider whether it should test the market to ensure it has the best GM that is commensurate with the TRP and with Council's needs.

## 5. Summary

The delegation to the Performance Review Panel is to recommend to the Council that subject to a Better Than Satisfactory result an adjustment to the TRP can be made.

Having regard to the current environment with Local Government Award adjustments (4.5% wages and 0.5% superannuation), it would be modest and in accordance with community expectations to suggest that an increase to the TRP of 3.7- 5%, could be made. A recommendation of 5% would ensure parity between the GM, Senior Staff and Staff members within the Organisation.

2 Total Remuneration Package Comparison							
3 As at 30 June 2022 (or as noted)							
4 (source 2021/2022 Annual Reports or other sources approved by GM)							
5 ** Estimated adjusted TRP increase by 2022 SOORT determination - 2%							
6							
7	Council name	OLG Group	TRP \$	** Estimated adjusted TRP \$	Population	Rate and Annual Charges Income	Employees
8	Coolamon	9	277,296	277,296	4463	4067	84
9	Hay	9	258,000	258,000	2828	4721	51
10	Lockhart	9	256,530	253,530	3365	3610	53
11	Weddin	9	250,000	250,000	3604	4016	61
12	Bland	10	274,900	274,900	5487	10027	120
13	Junee	10	250,000	255,000	6453	6092	Not disclosed
14	Lachlan	10	294,830	294,830	6131	11501	163
15	Narrandera	10	300,349	306,356	5702	8362	103
16	Temora	10	300,000	300,000	5993	5807	119
17	Greater Hume	11	283,500	283,500	11238	11416	150
18	Riverina Water		265,000	265,000	N/A	N/A	115



**Karen Pegler**

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**From:** Diana Fear <diana.fear@dpi.nsw.gov.au>  
**Sent:** Thursday, 20 July 2023 4:42 PM  
**To:** Dannielle Wilson  
**Subject:** RE: Condobolin SRA Venue Hire Women & Youth Conference October 2023

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Dannielle

Just need to correct a mistake in my email. Our funding is from Evolution Mining Cowal Partnering Program (not Barrick Gold).

Thanks.

Diana

**Diana Fear | CEO**

**Central West Farming Systems (CWFS)**

**T:** +61 427 897 530 | **F:** 02 6895 2688 | **W:** [www.cwfs.org.au](http://www.cwfs.org.au) | **E:** [diana.fear@dpi.nsw.gov.au](mailto:diana.fear@dpi.nsw.gov.au)  
Condobolin Agricultural Research Station | 152 Fifield Rd | PO Box 171 | Condobolin NSW 2877



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**From:** Dannielle Wilson <Dannielle.Wilson@lachlan.nsw.gov.au>  
**Sent:** Thursday, 20 July 2023 3:52 PM  
**To:** Diana Fear <diana.fear@dpi.nsw.gov.au>  
**Cc:** Claire McKay Bond <claire.mckaybond@dpi.nsw.gov.au>  
**Subject:** RE: Condobolin SRA Venue Hire Women & Youth Conference October 2023

Hi Diana,

The event sounds like it'll be very valuable to the attendees!

Thank you for all the information provided in your email below. This is sufficient and we don't require anything more formal.

Please note that your request will be presented to the councillors at the August Council Meeting on Wednesday 23/08/2023. We appreciate your patience throughout this process.

Following the council meeting, you will be notified of the outcome.

If you have any questions in the meantime, please contact us.

Thanks and kind regards,



Danielle Wilson  
Customer Service Officer - Service NSW  
P: (02) 6898 1722

PO Box 216 CONDOBOLIN NSW 2877  
[www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)

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**From:** Diana Fear <[diana.fear@dpi.nsw.gov.au](mailto:diana.fear@dpi.nsw.gov.au)>  
**Sent:** Thursday, 20 July 2023 1:49 PM  
**To:** Danielle Wilson <[Danielle.Wilson@lachlan.nsw.gov.au](mailto:Danielle.Wilson@lachlan.nsw.gov.au)>  
**Cc:** Claire McKay Bond <[claire.mckaybond@dpi.nsw.gov.au](mailto:claire.mckaybond@dpi.nsw.gov.au)>  
**Subject:** RE: Condobolin SRA Venue Hire Women & Youth Conference October 2023

Great, thanks Danielle.

I can answer your questions via this email but let me know if you need something more formal?

**CWFS Rural and Regional Women and Youth Conference  
Thursday, 12 October 2023  
Condobolin**

The purpose of the Conference is to engage and empower women and youth to participate more fully in agriculture and rural and regional communities to increase productivity, profitability and sustainability through knowledge, skills, leadership, co-design and networking opportunities. Speakers include Jessica Rowe (resilience), Claire Braund, co-founder of Women on Boards, Phoebe Lane, co-founder of PKL recruitment, local champions such as Emily Sinderberr, Gaby Neal etc. We have invited Minister Murray Watt Minister for Agriculture and Senator Anne Aly, Minister for Youth – yet to be confirmed. We are checking if local fed MP Mark Coulton can also attend.

1. 150 attendees from across the region
2. \$50 (concessions will also apply to youth and other circumstances) This includes all meals (morning tea, lunch, afternoon tea)
3. Open to public – we want as many people to attend as possible.
4. \$40k is the budget but we are trying to access more funding. (Speakers and stage set up with audio etc is roughly \$30k)
5. We currently have funding from GRDC and Barrick Cowal.

We have held this Conference in 2019 and it was a great success. It is an opportunity to showcase the region and bring great speakers to Condobolin. Claire Braund from Women on Boards will meet a group the evening prior to Conference to add extra value to her formal speaking role. We will have media attending as per 2019.

Promotion of Lachlan Shire Council's support will be extensive ie. flyers, event agenda, CWFS website and throughout CWFS' social media platform.

Let me know if you need more information.

Thanks

Diana

**Diana Fear | CEO**

**Central West Farming Systems (CWFS)**

**T:** +61 427 897 530 | **F:** 02 6895 2688 | **W:** [www.cwfs.org.au](http://www.cwfs.org.au) | **E:** [diana.fear@dpi.nsw.gov.au](mailto:diana.fear@dpi.nsw.gov.au)  
Condobolin Agricultural Research Station | 152 Fifield Rd | PO Box 171 | Condobolin NSW 2877



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**From:** Dannielle Wilson <[Dannielle.Wilson@lachlan.nsw.gov.au](mailto:Dannielle.Wilson@lachlan.nsw.gov.au)>  
**Sent:** Thursday, 20 July 2023 1:02 PM  
**To:** Diana Fear <[diana.fear@dpi.nsw.gov.au](mailto:diana.fear@dpi.nsw.gov.au)>  
**Subject:** Condobolin SRA Venue Hire Women & Youth Conference October 2023

Good Afternoon Diana,

Thank you for contacting Council regarding the donation of the SRA Venue for the Central West Farming Systems Women & Youth Conference in Condobolin on 12/10/2023.

The security bond is unable to be donated by Council, however this is completely refundable, provided the premises are left clean and undamaged after the event.

In order for Council to make an informed decision regarding your donation request, I would like to get some more information about the conference please, including:

- The expected number of attendees
- The cost to attend
- The audience for the conference i.e. is this a public event for anyone?
- The project budget

Please also send any other information Council may find helpful in assessing your request.

Thanks and kind regards,



Dannielle Wilson  
**Customer Service Officer - Service NSW**  
P: (02) 6898 1722

PO Box 216 CONDOBOLIN NSW 2877  
[www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)

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**Lachlan Shire Council**  
 58 - 64 Molong St, CONDOBOLIN NSW 2877  
 Phone: (02) 68951900 Fax: (02) 68953478

**TAX INVOICE**  
 ABN: 82 815 250 829

Please direct all mail to PO Box 216 Condobolin NSW 2877

To: Central West Farming Systems  
 PO Box 171  
 CONDOBOLIN NSW 2877

Debtor Acc. 20841.01  
 Date 09/06/2023  
 Invoice No. 40092

DESCRIPTION	GST	AMOUNT
<b>SRA Pavilion Hire 12/10/2023</b>		
Hire including Kitchen, Bar and Function Room	61.36	675.00
SRA Security Bond (refundable)	0.00	1500.00
Invoice Total (including GST if applicable)	61.36	2175.00
Total Value non-taxable supply(s)		1500.00
Total Value taxable supply(s) excluding GST		613.64
Total GST Payable		61.36
<b>TOTAL</b>		<b>2175.00</b>

**LACHLAN SHIRE COUNCIL - REMITTANCE ADVICE SLIP**

(Please return this slip with your payment to PO Box 216 Condobolin NSW 2877)

To: Central West Farming Systems  
 PO Box 171  
 CONDOBOLIN NSW 2877

Due Date 09/07/2023 Amount Due 2175.00  
 Account No. 20841.01 Invoice No. 40092

Page 1



Bill Code 837997  
 Bill Ref 20841016

**From:** James Patton <[jamespatton24@gmail.com](mailto:jamespatton24@gmail.com)>  
**Sent:** Saturday, 24 June 2023 7:02 AM  
**To:** Events <[Events@lachlan.nsw.gov.au](mailto:Events@lachlan.nsw.gov.au)>  
**Subject:** Re: Yellow Mountain Event

Yellow Mountain cross country would like the shire to print maps for our annual event on the 5th and 6th August 2023. We also need portable toilets.

Could you send me the map file. The only one I have is on the DA. I might add some points before printing

Maps to print are:

200 A4 Double sided. Page 1 From Condobolin and page 2 to finish at Tottenham.

10 A3 Double sided same as above.

Thanks for your help.

James Patton

0428962914



**REQUESTS FROM COUNCIL**

To be completed and returned to Council **16 weeks before your event.**

Council cannot guarantee requests can be granted, if received within 12 weeks of the event.

**EVENT: CONDOBOLIN ANNUAL SHOW VENUE: Condobolin Showground, SRA Ground**

**DATE: 24-26 August 2023**

EQUIPMENT REQUESTED	YES	NO
Traffic Control Plan - Road Closure or activity in the street	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bins (specify number) - approximately \$6 per bin * <i>All available (outdoor staff have map)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Barricades/ Bollards/Safety Netting – specify location and approximate length * <b>As arranged prior to event. Council staff know requirements</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hang Street Banner – Section 68 form part E1 has to be completed and submitted *	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Portable toilets *	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mobile Disabled toilet *	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fixed toilet facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tiered Seating * <b>Usually have all available in whole town. Very rusty!</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Water Truck ( <b>subject to availability of volunteer Council Staff to operate</b> ). <i>May not require – subject to weather etc.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Use of Council owned or managed <b>SRA grounds/halls/ovals/sportsground /racecourses</b> - Contact the committee who manages the facility for Council. The exceptions to this are; <u>Condobolin</u> To book all Council owned and managed facilities contact 02 6895 1900 (Hire fees will also apply) <u>Lake Cargelligo</u> To Book the Show Ground contact the Committee on 02 6896 9811 To Book the Recreation Ground contact Lower Lachlan 02 6898 1772	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ground Maintenance before the event <i>As per liaison with Ground Manager</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: <i>All tables made by Shire, by PAH&amp;I and by Noel Donnelly, including replacements. Ground Manager and Ground Maintenance staff are familiar with requirements as insufficient space on this form. Some items are also dependent on weather. Discussions with Shire management etc take place in the coming weeks.</i> <b>PLEASE AND THANK YOU VERY MUCH</b>		

- Not for profit organisations - Section 68 fee does not apply **PAHI is n.f.p.**
- Not for profit organisations – a discount to some fees may apply. Please refer to council’s fees and charges for details. **Thank you.**

**Karen Pegler**

**From:** Baden Hall  
**Sent:** Thursday, 10 August 2023 12:30 PM  
**To:** Karen Pegler; Adrian Milne; Allison Shillito  
**Cc:** Records; Colleen Staines  
**Subject:** RE: Condobolin & Lake Cargelligo shows Council support-request confirmation

Hi Karen,

Please see below the cost estimate for in kind support for the Condo Show:

<b>Condo Show In Kind Support</b>					
<b>Item</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Rate</b>	<b>Estimate Total ex GST</b>
<b>1</b>	Labour - 4 men set up, signage and other work as needed.	140	hours	\$ 50.00	\$ 7,000.00
<b>2</b>	Saw dust supply and install, including plant	1	item	\$ 3,000.00	\$ 3,000.00
<b>3</b>	Usage of Plant light vehicles and machinery for general use	1	item	\$ 1,500.00	\$ 1,500.00
<b>4</b>	Cleaning sundries, including toilet paper, soap, paper towel etc	1	item	\$ 1,750.00	\$ 1,750.00
<b>5</b>	Clean up and unexpected works	1	item	\$ 2,000.00	\$ 2,000.00
<b>Total</b>					<b>\$ 15,250.00</b>

Hopefully it's not too late to add and apologies for the delay.

I will sent through the lake Show next.

Kind regards,



Baden Hall  
**Manager Urban Works**  
 P: (02) 6895 1959 M: 0448 136 577

PO Box 216 CONDOBOLIN NSW 2877  
[www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)





**REQUESTS FROM COUNCIL**

To be completed and returned to Council **16 weeks before your event.**

Council cannot guarantee requests can be granted, if received within 12 weeks of the event.

**EVENT:** LAKE CARGELLIGO AG. SHOW

**VENUE:** LAKE CARGELLIGO SHOWGROUND

**DATE:** SATURDAY 2ND SEPTEMBER 2023

EQUIPMENT REQUESTED	YES	NO
Traffic Control Plan - Road Closure or activity in the street	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bins (specify number) - approximately \$6 per bin *	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Barricades/ Bollards/Safety Netting – specify location and approximate length *	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hang Street Banner – Section 68 form part E1 has to be completed and submitted *	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Portable toilets *	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mobile Disabled toilet *	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fixed toilet facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tiered Seating *	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Water Truck ( <b>subject to availability of volunteer Council Staff to operate</b> ).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Use of Council owned or managed SRA grounds/halls/ovals/sportsground /racecourses - Contact the committee who manages the facility for Council. The exceptions to this are; <u>Condobolin</u> To book all Council owned and managed facilities contact 02 6895 1900 (Hire fees will also apply) <u>Lake Cargelligo</u> To Book the Show Ground contact the Committee on 02 6896 9811 To Book the Recreation Ground contact Lower Lachlan 02 6898 1772	<input type="checkbox"/>	<input type="checkbox"/>
Ground Maintenance before the event	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other:		

- Not for profit organisations - Section 68 fee does not apply
- Not for profit organisations – a discount to some fees may apply. Please refer to council’s fees and charges for details.
- **Council’s Fees and Charges are available on [www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au) or contact Council via email or phone for costing. All fees must be paid prior to the event, If you are requesting in-kind support, please submit your request 16 weeks prior to the event.**

**Karen Pegler**

**From:** Baden Hall  
**Sent:** Thursday, 10 August 2023 12:46 PM  
**To:** Karen Pegler; Adrian Milne; Allison Shillito  
**Cc:** Records; Colleen Staines  
**Subject:** RE: Condobolin & Lake Cargelligo shows Council support-request confirmation

Here is the Lake Show Estimate:

Lake Show In Kind Support					
Item	Description	Quantity	Unit	Rate	Estimate Total ex GST
1	Labour - 3 men set up, signage and other work as needed.	60	hours	\$ 50.00	\$ 3,000.00
2	Supply of Plant and clean up of horse track	1	item	\$ 500.00	\$ 500.00
3	Supply of Bins	30	item	\$ 6.00	\$ 180.00
4	Cleaning sundries, including toilet paper, soap, paper towel etc	1	item	\$ 800.00	\$ 800.00
5	Clean up and unexpected works	1	item	\$ 1,500.00	\$ 1,500.00
<b>Total</b>					<b>\$ 5,980.00</b>

Note, water may not be available

Kind regards,



Baden Hall  
**Manager Urban Works**  
 P: (02) 6895 1959 M: 0448 136 577

PO Box 216 CONDOBOLIN NSW 2877  
[www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)

**From:** Baden Hall <Baden.Hall@lachlan.nsw.gov.au>  
**Sent:** Thursday, 10 August 2023 12:30 PM  
**To:** Karen Pegler <Karen.Pegler@lachlan.nsw.gov.au>; Adrian Milne <Adrian.Milne@lachlan.nsw.gov.au>; Allison Shillito <Allison.Shillito@lachlan.nsw.gov.au>

**Karen Pegler**

**From:** Baden Hall  
**Sent:** Thursday, 10 August 2023 1:25 PM  
**To:** Karen Pegler; Adrian Milne; Allison Shillito  
**Subject:** RE: Condobolin & Lake Cargelligo shows Council support-request confirmation

Also Poppers in the Pine:

Poppers In The Pine In Kind Support					
Item	Description	Quantity	Unit	Rate	Estimate Total ex GST
1	Labour - 2 men set up, signage and other work and clean up.	24	hours	\$ 50.00	\$ 1,200.00
2	Supply of Plant	1	item	\$ 200.00	\$ 200.00
3	Supply of Bins	4	item	\$ 6.00	\$ 24.00
4	Cleaning sundries, including toilet paper, soap, paper towel etc	1	item	\$ 500.00	\$ 500.00
5	Supply and install one toilet disabled toilet	1	item	\$ 1,000.00	\$ 1,000.00
<b>Total</b>					<b>\$ 2,924.00</b>

Note, water truck and additional toilet will not be provided.

Many thanks



Baden Hall  
**Manager Urban Works**  
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**From:** Baden Hall <Baden.Hall@lachlan.nsw.gov.au>  
**Sent:** Thursday, 10 August 2023 12:46 PM  
**To:** Karen Pegler <Karen.Pegler@lachlan.nsw.gov.au>; Adrian Milne <Adrian.Milne@lachlan.nsw.gov.au>; Allison Shillito <Allison.Shillito@lachlan.nsw.gov.au>

**Cc:** Records <Records@lachlan.nsw.gov.au>; Colleen Staines <Colleen.Staines@lachlan.nsw.gov.au>

**Subject:** RE: Condobolin & Lake Cargelligo shows Council support-request confirmation

Here is the Lake Show Estimate:

Lake Show In Kind Support					
Item	Description	Quantity	Unit	Rate	Estimate Total ex GST
1	Labour - 3 men set up, signage and other work as needed.	60	hours	\$ 50.00	\$ 3,000.00
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5	Clean up and unexpected works	1	item	\$ 1,500.00	\$ 1,500.00
<b>Total</b>					<b>\$ 5,980.00</b>
	Note, water may not be available				

Kind regards,



Baden Hall  
**Manager Urban Works**  
 P: (02) 6895 1959 M: 0448 136 577

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[www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)

**From:** Baden Hall <[Baden.Hall@lachlan.nsw.gov.au](mailto:Baden.Hall@lachlan.nsw.gov.au)>

**Sent:** Thursday, 10 August 2023 12:30 PM

**To:** Karen Pegler <[Karen.Pegler@lachlan.nsw.gov.au](mailto:Karen.Pegler@lachlan.nsw.gov.au)>; Adrian Milne <[Adrian.Milne@lachlan.nsw.gov.au](mailto:Adrian.Milne@lachlan.nsw.gov.au)>; Allison Shillito <[Allison.Shillito@lachlan.nsw.gov.au](mailto:Allison.Shillito@lachlan.nsw.gov.au)>

**Cc:** Records <[Records@lachlan.nsw.gov.au](mailto:Records@lachlan.nsw.gov.au)>; Colleen Staines <[Colleen.Staines@lachlan.nsw.gov.au](mailto:Colleen.Staines@lachlan.nsw.gov.au)>

**Subject:** RE: Condobolin & Lake Cargelligo shows Council support-request confirmation

Hi Karen,

Please see below the cost estimate for in kind support for the Condo Show:

Condo Show In Kind Support					
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5	Clean up and unexpected works	1	item	\$ 2,000.00	\$ 2,000.00
<b>Total</b>					<b>\$ 15,250.00</b>

Hopefully it's not too late to add and apologies for the delay.

I will sent through the lake Show next.

Kind regards,



Baden Hall  
**Manager Urban Works**  
 P: (02) 6895 1959 M: 0448 136 577

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**From:** Karen Pegler <[Karen.Pegler@lachlan.nsw.gov.au](mailto:Karen.Pegler@lachlan.nsw.gov.au)>

**Sent:** Thursday, 10 August 2023 7:39 AM

**To:** Adrian Milne <[Adrian.Milne@lachlan.nsw.gov.au](mailto:Adrian.Milne@lachlan.nsw.gov.au)>; Baden Hall <[Baden.Hall@lachlan.nsw.gov.au](mailto:Baden.Hall@lachlan.nsw.gov.au)>; Allison Shillito <[Allison.Shillito@lachlan.nsw.gov.au](mailto:Allison.Shillito@lachlan.nsw.gov.au)>

**Cc:** Records <[Records@lachlan.nsw.gov.au](mailto:Records@lachlan.nsw.gov.au)>; Colleen Staines <[Colleen.Staines@lachlan.nsw.gov.au](mailto:Colleen.Staines@lachlan.nsw.gov.au)>

**Subject:** RE: Condobolin & Lake Cargelligo shows Council support-request confirmation

Hi

I am finalising my council donations report before lunch so can I assume that you have nothing?

I know we are all so busy but as I have had no replies 😊

Kind Regards



Karen Pegler  
Director Corporate and Community Services  
P: (02) 6895 1902 M: 0419 420 522

PO Box 216 CONDOBOLIN NSW 2877  
[www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)

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**From:** Karen Pegler <[Karen.Pegler@lachlan.nsw.gov.au](mailto:Karen.Pegler@lachlan.nsw.gov.au)>  
**Sent:** Monday, 7 August 2023 7:47 AM  
**To:** Adrian Milne <[Adrian.Milne@lachlan.nsw.gov.au](mailto:Adrian.Milne@lachlan.nsw.gov.au)>; Baden Hall <[Baden.Hall@lachlan.nsw.gov.au](mailto:Baden.Hall@lachlan.nsw.gov.au)>; Allison Shillito <[Allison.Shillito@lachlan.nsw.gov.au](mailto:Allison.Shillito@lachlan.nsw.gov.au)>  
**Cc:** Records <[Records@lachlan.nsw.gov.au](mailto:Records@lachlan.nsw.gov.au)>  
**Subject:** Condobolin & Lake Cargelligo shows Council support

Hi Adrian, Baden & Allison

I have checked the donations folder in TRIM but I have not received any donation requests to date. Cath made contact with both of the show societies to advise they would need to have them in for the August Council meeting.

If anyone has anything, just keep in mind, if Council is giving money or in kind support (we usually provide staff), this needs to also come to Corporate services for including in a council report. If it is in kind support, I need a costed spreadsheet to provide to Council. Baden has an excellent one 😊

This is a transition year & going forward the Shows should be going through the funding rounds. They have been advised of this.

We don't have line of sight to the events folder, so please don't assume we know 😊 As I have minimal admin support & multiple staff helping me at present, there is a chance (like Yellow Mountain) that it could fall through the gaps.

Kind Regards



Karen Pegler  
Director Corporate and Community Services  
P: (02) 6895 1902 M: 0419 420 522

PO Box 216 CONDOBOLIN NSW 2877  
[www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)



2023/2024 Donations  
As at 7/08/2023

Organisation/Individual	Work order number	Annual Budget for Special Events - in kind	General Ledger- Master/sub account number	Annual Budget for Community Events - specified donations & contributions	Amount paid for Community Events - specified donations & contributions	General donations - elected members	Rates/water - elected members	Community Events - general	Special Events-in kind support only	Donation Purpose
<b>Master. Sub</b>					<b>3820.various</b>	<b>3020.0405</b>	<b>3020.0406</b>	<b>3820.0460</b>	<b>3230.509</b>	
<b>Annual Budget</b>						<b>\$27,540</b>	<b>\$9,900</b>	<b>\$32,950</b>	<b>\$123,229</b>	
Condoblin & District Kennel Club								\$1,246		Dog Show
Condoblin Sports Club Limited								\$400		Sports Event
West Milby Rodeo & Gymkhana								\$1,000		Milby Sports Event
Donations - NAIDOC week			3820.409	\$1,440						
Lachlan & Western Regional Services (WPRD)			3820.476	\$58,860	\$27,765					Contribution towards administration costs
Lower Lachlan Community Services			3820.477	\$58,860						Contribution towards administration costs
Tottenham Welfare Council			3820.478	\$4,000						
Tullibigeal Progress Association			3820.479	\$4,000						
Lake Cargelligo Community Gym			3820.483	\$7,390						Contribution towards gym insurance
Tullibigeal Pool operations			3720.405	\$55,000						
Lake Cargelligo Tourism			3920.480.	\$5,150						Tourism based initiatives
Australia Day events			3020.343	\$17,020						
Tottenham Tourism			3920.481	\$3,100						Contribution towards rent on the building
Special Event - Breast Screen Van Movement	1,081	\$470								
Special Event - ANZAC day	1,072	\$4,330								
<b>TOTAL</b>		<b>\$ 4,800</b>		<b>\$ 214,820</b>	<b>\$ 27,765</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,646</b>	<b>\$ -</b>	
<b>Total paid</b>						<b>\$0</b>	<b>\$0</b>	<b>\$2,646</b>	<b>\$0</b>	
<b>Annual Budget - General (GL3020.405)</b>						<b>\$27,540</b>				
<b>Annual Budget - Rates/water (GL3020.406)</b>							<b>\$9,900</b>			
<b>Annual Budget - Special events (GL3230.509)</b>									<b>\$123,229</b>	
<b>Annual Budget - Community Events (GL3820.460)</b>								<b>\$32,950</b>		
<b>Balance Remaining</b>						<b>\$27,540</b>	<b>\$9,900</b>	<b>\$30,304</b>	<b>\$123,229</b>	







**Revotes from 2023 to 2024**

**GENERAL FUND**

Details	Revote		
Lawn Cemetery Irrigation	41,759.00	capex	Not commenced in 2023
Cemetery Plinths	15,340.00	capex	Continuing Project
<i>Transfer from - Condobolin Cemetery Reserve</i>	<i>57,099.00</i>		
Content Manager Upgrade	25,890.00	capex	Continuing Project
Condobolin CCTV server	11,000.00	capex	Not commenced in 2023
Software - Authority App and Procure to Pay	44,000.00	capex	Not commenced in 2023
<i>Transfer from - Information Technology Reserve</i>	<i>80,890.00</i>		
Light Plant - Fleet	1,020,667.96	capex	Not yet delivered
<i>Transfer from - Plant Reserve</i>	<i>1,020,667.96</i>		
Lake Cargelligo Fencing	35,000.00	capex	Not commenced in 2023
<i>Transfer from Waste Management Reserve</i>	<i>35,000.00</i>		
Preliminary Investigations & Draft Masterplan for development of 1 McInnes Street for resale	46,906.00	M & C	Continuing project
<i>Transfer from - Land Development Reserve</i>	<i>46,906.00</i>		
Housing Strategy	20,000.00	M & C	Continuing project
Village Enhancement Plans	28,468.00	M & C	Not commenced in 2023
Town Planning Advice	10,000.00	M & C	Continuing project
<i>Transfer from - Town Planning Reserve</i>	<i>58,468.00</i>		
Condobolin - SRA Change Rooms and Toilets	100,000.00	capex	Continuing project
<i>Transfer from - S7.12 Reserve</i>	<i>100,000.00</i>		
Tullibigeal Hall - Air Conditioning	16,392.00	capex	Not commenced in 2023
<i>Transfer from - CDRV Reserve</i>	<i>16,392.00</i>		
Stormwater Culvert Extension - Condobolin Youth Centre	50,000.00	capex	Not commenced in 2023
<i>Transfer from - Storm Water Reserve</i>	<i>50,000.00</i>		
Officers Parade Kerb and Gutter (total works \$52,200 offset by user fees)	26,100.00	capex	Not commenced in 2023
<i>Transfer from - Roads FAG reserve</i>	<i>26,100.00</i>		
Condobolin - Wiradjuri Park Irrigation	5,841.00	capex	Not commenced in 2023
Tottenham Caravan - Dwelling renewal	8,827.00	capex	Continuing project
Gum Bend Lake Power Upgrade	25,000.00	capex	Not commenced in 2023
Floodplain Study - Goobang Creek	18,900.00	M & C	Continuing project
Sale of Land for Unpaid Rates	125,940.00	M & C	Continuing project
<i>Transfer from - Unfinished Works Reserve</i>	<i>184,508.00</i>		
Regional and Local Roads Repair Grant	6,896,327.30	M & C	Continuing project
Fixing Local Roads - Pothole Program	1,035,641.23	M & C	Continuing project
Roads to Recovery Program	827,219.08	capex	Continuing project
MRS7NN - The Bogan Way Widening (FCR & Block)	351,359.00	capex	Continuing project
Regional Tourism Activation Fund - Gumbend Lake Walkway	385,000.00	capex	Not commenced in 2023
Stronger Country Communities 5 - Tottenham Swimming Pool Solar Heating	115,000.00	capex	Not commenced in 2023
Stronger Country Communities 5 - Tullibigeal Fire Appliance Display	125,000.00	capex	Not commenced in 2023
Stronger Country Communities 4 - Condobolin Riverwalk	135,180.00	capex	Not commenced in 2023
Stronger Country Communities 3 - Condobolin Museum	14,577.08	capex	Continuing project
Stronger Country Communities 3 - Lake Cargelligo Historic Signage	40,000.00	capex	Not commenced in 2023
Library Special Projects - Library Books	10,000.00	capex	Continuing project
<i>Transfer from - Unspent Grants</i>	<i>9,935,303.69</i>		
<b>Water Fund</b>			
Details	Revote		
Lake Cargelligo WTP Automation and Process Control	15,781.00	capex	Continuing project
Tottenham WTP - Replace clear water tanks & upgrade building	22,836.00	capex	Continuing project
Condobolin WTP - Generator	115,860.00	capex	Not commenced in 2023
DWS072 Condobolin Drought Water Security Project	613,099.00	capex	Continuing project
Goobang Creek raw water pump - generator	54,750.00	capex	Not commenced in 2023
Lake Cargelligo - New Potable Water Fill Station	48,222.00	capex	Not commenced in 2023
Lake Cargelligo - replace PE Liner in chemical evaporation pond	74,624.00	capex	Not commenced in 2023
Lake Cargelligo - Amiad Filter Replacement	100,000.00	capex	Not commenced in 2023
Lake Cargelligo - Chemical Storage upgrade	110,730.00	capex	Continuing project
Lake Cargelligo - compressed air system upgrade	57,127.00	capex	Not commenced in 2023
Lake Cargelligo 4ML Reservoir - Leakage repair	67,498.00	capex	Continuing project
16 Mile Transfer Main - New Flow Meter at Bland Shire Boundary & Connect to Telemetry	41,045.25	capex	Continuing project
16 Mile Transfer Main - Leakage Repair	87,498.00	capex	Continuing project
Tottenham Potable Water Standpipe Upgrade	23,326.00	capex	Not commenced in 2023
B-Section pipeline - rechlorination station	349,212.50	capex	Continuing project
Condobolin WTP Chlorine Dosing System & Storage Upgrade	135,001.00	capex	Not commenced in 2023
Goobang Creek Raw Water Pump Station - electrical and SCADA upgrade	70,000.00	capex	Not commenced in 2023
Goobang Creek Raw Water Pump Station - building upgrade including the relocation of PAC p	150,000.00	capex	Not commenced in 2023
Tottenham WTP-Pressure filter upgrade	350,000.00	capex	Not commenced in 2023
Tottenham WTP-Coagulation & Flocculation Upgrade	95,000.00	capex	Not commenced in 2023
Bulk Metering - Tott WTP, Tulli Res 4, Condo Res 2 & 3, Lake Res 2 - DPE Grant	122,975.00	capex	Continuing project/part grant
Condobolin Scoping Study Water Treatment Plant	51,061.00	M & C	Continuing project
<i>Transfer from - Water Reserve</i>	<i>2,755,645.75</i>		
<b>Sewer Fund</b>			
Details	Revote		
Lake Cargelligo Pumping Stations - Investigation, concept design, detailed design for SPS 1 upgrade	165,000.00	capex	Not commenced in 2023
Condobolin - Officers Parade SPS - Investigation, concept design, detailed design for upgrade	127,500.00	capex	Continuing project
Condobolin Pumping Station - investigation, concept design, detailed design for Lachlan St SPS upgrade	60,615.00	capex	Continuing project
Condobolin Pumping Station - Mobile Generator	70,000.00	capex	Not commenced in 2023
Lake Cargelligo - Sewerage lagoon/ponds rehabilitation	150,000.00	capex	Not commenced in 2023
<i>Transfer from - Sewer Reserve</i>	<i>573,115.00</i>		
<b>Total Transfers from Reserves</b>	<b>14,940,095.40</b>		

**Programs offset by grants to be received in 2024**

Local Roads & Infrastructure P3 programs	2,057,068.30	Cap Grant	Continuing project	capex
Flood Plan Study - Goobang Creek	54,100.00	op grant	Not commenced	M & C
Condobolin - SRA Change Rooms and toilets - MSC grant	25,186.05	Cap Grant	Continuing project	capex
Community Building Partnerships - Tullibigeal Hall Air Conditioning	12,008.00	Cap Grant	Not commenced	capex
<i>Offset by Grants to be received in 2024</i>	-			
	2,148,362.35			

<b>Operational Budget Budget 2023-2024</b>			
Description	Original Annual Budget - Operating Plan 2023/2024	Revotes & additional projects	Proposed Amended Annual Budget as at 30/06/24
<b>CONSOLIDATED RESULTS</b>			
<b>Income</b>			
Rates & Annual Charges	(13,764,498)	-	(13,764,498)
User Charges & Fees	(3,618,404)	-	(3,618,404)
Interest & Investment Revenue	(2,314,993)	-	(2,314,993)
Other Revenues	(1,153,244)	-	(1,153,244)
Other Income	(333,482)	-	(333,482)
Grants & Contributions - Operating	(18,074,301)	(54,100)	(18,128,401)
Grants & Contributions - Capital	(3,303,869)	(2,094,262)	(5,398,131)
Net Gains from the Disposal Of Assets	0	-	0
<b>Total Income from Continuing Operations</b>	<b>(42,562,792)</b>	<b>(2,148,362)</b>	<b>(44,711,154)</b>
<b>Expenses</b>			
Employee Costs	11,577,771	-	11,577,771
Borrowing Costs	325,260	-	325,260
Materials & Contracts	13,289,437	8,287,344	21,576,781
Depreciation	11,533,805	-	11,533,805
Other Expenses	2,170,769	-	2,170,769
Losses on Disposal of Assets	0	-	0
<b>Total Expenses from Continuing Operations</b>	<b>38,897,042</b>	<b>8,287,344</b>	<b>47,184,386</b>
Operating Result from continuing operations - (Gain)/Loss	(3,665,750)	6,138,981	2,473,231
Operating Result from continuing operations before Capital income (Gain)/Loss	(361,881)	8,233,244	7,871,363
<b>Capital Expenditure</b>			
Loan Funds Utilised	0	-	0
Loan Principal Repaid	469,353	-	469,353
Transfers to Restricted Assets (Reserves)	183,556	-	183,556
Transfers from Restricted Assets (Reserves)	(2,318,415)	(14,940,095)	(17,258,511)
Depreciation Contra	(11,533,805)	-	(11,533,805)
<b>Net Unrestricted Cash (Surplus)/Deficit</b>	<b>(284,171)</b>	<b>\$ -</b>	<b>(284,171)</b>



# LACHLAN SHIRE COUNCIL MANAGEMENT OF CEMETERIES

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## 1. BACKGROUND

Lachlan Shire Council acts as the cemetery authority in accordance with legislative requirements. Council is responsible for maintaining records of interment, tracking reservations, maintaining cemetery grounds, annual reporting to Cemeteries and Crematoria NSW as well as liaising with Funeral Directors.

Cemeteries located within the Lachlan Shire Local Government Area (LGA) include Albert, Bena, Condobolin, Fifield, Lake Cargelligo, Tottenham and Tullibigeal.

The Albert, Bena, Fifield, Lake Cargelligo, Tottenham and Tullibigeal cemeteries are run by Section 355 Committees. The committee members act as Council’s delegates and carry out the same cemetery functions as Council.

## 2. SCOPE

This policy applies to all members of Council staff, including Councillors, consultants, contractors, committees, and temporary or casual employees of Council, who are involved in maintaining cemetery records and cemetery grounds.

## 3. OBJECTIVE

The objective of this policy is to provide procedures and information that will ensure consistency when dealing with cemetery related enquiries throughout the Lachlan Shire.

## 4. DEFINITIONS

**‘Authorised person’** (a) an employee of Council generally or specifically authorised by the Council in respect of, or whose duty it is to, deal with a particular matter.

(b) a Police officer.

**‘Columbarium’** *a brick structure erected at a cemetery for cremated remains.*

**‘Council’** *Lachlan Shire Council.*

**‘Grave’** *means any burial place, other than a vault, formed in the ground by excavation.*

**‘Interment’** *interment of human remains means:*

*a) the placement of human remains in a mausoleum, vault, columbarium or other structure designed for the placement of such remains; or*

*b) the burial in the earth of human remains (directly in the earth or in a container).*

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- ‘Interment Right’** *previously known as a burial permit.*
- ‘Memorial Item’** *anything placed upon a grave, a monument or plaque which can include flowers, photographs, trinkets or ornaments.*
- ‘Monument’** *a structure erected as a memorial on a grave, eg. Tombstone.*
- ‘355 Committee’** *act as a consulting, liaison, advisory, promoting and coordinating group for the management and development of the facility/activity, for the benefit of the community.*
- ‘Perpetual’** *interred in a specified site, with the remains to be left undisturbed forever.*
- ‘General cemetery’** *incorporates the Independent, Catholic, Anglican Church of Australia and Methodist/Uniting Church sections of the cemetery.*

## 5. POLICY

### 5.1 Interments

The interment of human remains must be in a grave or a vault.

A person who buries a body must place the coffin so that its upper surface is not less than 900mm below the natural surface level of the soil where it is buried. **Plots are double depth only.**

Allotment sizes for a single grave, vault or monument are:

Land General Cemetery: 1.2m wide x 2.4m long

Lawn Cemetery: 1.2m wide x 2.4m long

Burials in vaults are subject to the Division 3, S67 of the Public Health Regulation (2012) (NSW).

**A person organising a burial of a deceased person will:**

- a) Complete the “Application for Burial” form and pay the appropriate fee as outlined in Council’s Fees and Charges.
- b) Receive a “Certificate of Perpetual Interment Right” issued by Council prior to interment.
- c) The person organising the burial should liaise with a Funeral Director, providing the “Certificate of Perpetual Interment Right”, to have the body buried in a reserved plot; or
- d) Liaise with a Funeral Director regarding the burial and purchase a Perpetual Interment Right.

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**5.2 Disposition of ashes**

Where a columbarium is available, ashes of persons who have been cremated are to be placed in a receptacle in the columbarium with a plaque fitted to the face of the columbarium.

Plaques fitted to the columbarium will be no bigger than 18 cm x 15 cm, this will prevent the plaques encroaching onto another cavity in the columbarium.

Plaques will be no smaller than 14.5cm x 12cm, this will prevent the plaque falling into the cavity when fitted.

Council allows ashes to be placed into another grave by re-opening an existing grave.

**A person arranging a disposition of ashes will:**

- a) Complete an ‘Application for burial’ form and pay the appropriate fee as outlined in Council’s Fees and Charges.
- b) Receive a ‘Certificate of Perpetual Interment Right’ issued by Council prior to interment.
- c) Arrange with a Funeral Director to purchase a plaque and have the ashes and plaque placed on the Columbarium in the assigned location.

**5.3 Reservations**

People may choose to select and reserve a plot in the cemetery to avoid an additional burden being placed on surviving family members and/or to be close to deceased family members.

People wishing to reserve a plot must contact Council’s Infrastructure Services Administration Coordinator on 02 6895 1900 to determine a location in the Condobolin Cemetery.

355 Committee contacts will assist with reservations for other cemeteries within the Lachlan Shire LGA. Contact details for 355 Committee members can be found on Council’s website: [www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au).

**A person organising a reservation will:**

- a) Complete an ‘Application for Reservation form’ and pay the appropriate fee as outlined in Council’s Fees and Charges;
- b) A ‘Certificate of Perpetual Interment Right’ will be issued as proof of reservation once the payment has been received in full. This will be requested on interment.
- c) Council will place a “Reserved” plaque onsite once payment has been received in full.

Proof of payment for the reservation will be requested on all reservations. If there is no receipt produced, the cost of the plot will be charged and paid for as per the appropriate fees as outlined in Council’s Fees and Charges.

If the reservation is not used and the deceased is buried elsewhere, the next of kin is to notify Council as soon as practical.

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### 5.4 Transferring an Interment Right

Council understand circumstances change, people may choose to be buried elsewhere or their wishes may change. Council does not permit the on-selling of a reserved plot to a third party, however a transfer can be made to family members.

**A person organising a transfer of interment right will:**

- a) Complete a ‘Transfer of an interment right’ form and pay the appropriate fees as outlined in Council’s Fees and Charges.
- b) Return the original ‘Certificate of Perpetual Interment Right’ hereby relinquishing all rights, licences and claims to the interment right.
- c) Council will update its Cemetery operator’s register.
- d) A ‘Certificate of Perpetual Interment Right’ will be issued to the transferee. This will be requested on interment.

### 5.5 Fees and charges

Fees and charges are reviewed each year in relation to Council’s Management Plan. To calculate the cost for plots, refer to the tables and legend below for applicable fees which can then be referenced to the line items in Council’s fees and charges.

Fees and charges may be viewed on Council’s website, [www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au).

Any vacant plot must be purchased at the appointed rate.

<b>Charges for General Cemetery</b> (Anglican Church of Australia, Independent, Roman Catholic or Presbyterian Section)		
<b>Single person plot:</b> B + C + D	<b>Double depth plot:</b> 1st person: B + C + D 2nd person: C + D + E	<b>Side by side plots:</b> 1st person: A + B + C + D 2nd person: B + C + D + E

<b>Charges for Lawn Cemetery</b>		
<b>Single person plot:</b> F + C + D	<b>Double depth plot:</b> 1st person: F + C + D 2nd person: C + D + E	<b>Side by side plots:</b> 1st person: A + F + C + D 2nd person: F + C + D + E

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- A = Cemetery Reservation Fee
- B = Land General Cemetery
- C = Interment Fee
- D = Approval/Admin re-open fee
- E = Monumental Fee
- F = Lawn Cemetery

**5.6 Plaques and monuments**

Plaques and monuments are permitted in Lachlan Shire Cemeteries. Depending on which section of the cemetery the deceased have been interred in, depends on what is able to be placed as plaques and monuments. The dot points below outline what can and can't be placed in each section of the cemetery.

- a) Monuments with appropriate epitaphs and/or plaques are permitted in all sections of cemeteries except in the lawn portion of cemeteries.
- b) Plaques are to be fixed to the plinth provided in the lawn cemeteries and shall be a standard size of between 70mm x 30mm and 380mm x 280mm, etched in bronze with raised lettering.
- c) When a first interment occurs in the Condobolin lawn cemetery, a temporary plaque (70mm x 30mm) etched in bronze with raised lettering will be provided by Council (as outlined in the fees and charges). If a second interment takes place, there will be an additional charge at cost for the plaque. Orders should be placed with Council's Infrastructure Administration Officer.
- d) No monument, other than plaque described in (b) shall be permitted in lawn cemeteries. If additional or non-conforming trinkets are removed, Council staff will place them in storage until they can be collected.
- e) Prior approval from Council is required before any living monuments (plants, etc.) are placed on graves.
- f) The ordering and placement of temporary plaques will be the duty of Council's Infrastructure Services Administration Coordinator.
- g) The 'application for permission to carry out monumental works' form is to be completed and lodged with Council (including payment of applicable fees) prior to any monumental works taking place.
- h) When temporary plaques are received by Council, Council will remove the temporary cross.
- i) When the final plaque has been ordered with the Funeral Director and received it will be placed on the plinth in place of the temporary plaque.
- j) Payment for a plaque in relation to a 'reserved' plot will not be accepted at the time of plot reservation.
- k) Only one plaque is to be placed per plot in the lawn cemetery, memorial wall or rose garden.
- l) Plaques/monuments placed in the rose garden are to be kept in line with past and current practices. The current practice is granite with a plaque no bigger than 30 cm high and 20 cm wide.

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**5.7 Trinkets and memorial items**

Trinkets and memorial items are also permitted in Lachlan Shire Cemeteries. Depending on which section of the cemetery the deceased have been interned in, depends on what is able to be placed as trinkets and memorial items. The dot points below outline what can and can't be placed in each section of the cemetery.

- a) Vases, pots, ornaments etc are permitted to be placed on graves for a period of up to twelve months from the date of burial. After this period ornaments or trinkets under 300 mm high be allowed wholly on each plinth space and that this condition be retrospective.
- b) No motion activated devices are allowed in the Lawn Cemetery and only two solar lights are permitted in the general sections of the Cemeteries.

**6. ROLES AND RESPONSIBILITIES**

**6.1 Role of Funeral Director**

Burials can only be undertaken at cemeteries under the control of a registered Funeral Director. Council will accept notification of burial from the Funeral Director via telephone or email.

Funeral Directors will notify Council when a service is being held, services should be held a minimum of two hours apart to allow some time for the grieving family from the first funeral to reflect on the service and comfort one another.

In providing information to Council regarding the funeral, the Funeral Director becomes responsible for any cost incurred with the funeral. This may include the purchase of a "Certificate of Interment Right," excavation, backfilling of the plot, cost of vases and plaques or any other expense which may be incurred by Council in preparing the burial site.

**6.2 Role of Council**

**Register of burial**

Council and Section 355 Committees keep and maintain a register of burials which record the name, address, date of passing, service details, next of kin, Interment Right holder and location in the cemetery of the deceased. This is subject to Council receiving a completed Application for Approval form with the date of interment and other such details.

This information is used for annual reporting to Cemeteries and Crematoria NSW and future cemetery enquiries.

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**Access to records**

Council’s register of burials for the Condobolin Cemetery may be sighted by a member of the public between 8.30am and 4.30pm, Monday to Friday. Section 355 Committee contact details are available upon request to Council or on Council’s website [www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au) for other cemeteries located within the Lachlan Shire.

Copies of records will not be made; any person viewing the register may make notes of any relevant entry. If you are requesting information, a ‘Request for information’ form should be completed to assist with location of the deceased.

**Approvals**

Council approval is required before any of the following works are carried out:

- excavation of a grave for interment of a body.
- re-opening of a grave for interment of a body;
- erection of a vault for interment of a body;
- carrying out monumental work; and
- deposition of ashes.

**General cemetery maintenance**

Two (2) months after a burial, Council staff will level off the dirt in the Lawn Cemetery and continue to top up as required. The temporary wooden cross will be returned to the Funeral Director once the temporary plaque has been received and installed by Council.

Council staff will remove all artificial and dead flowers that have blown away from graves.

It is the responsibility of the family of the deceased to maintain the grave site itself.

**7. FURTHER INFORMATION**

Further information can be obtained:

In person: 58 – 64 Molong Street Condobolin      Post: PO Box 216 Condobolin NSW 2877

Email: [council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au)      Phone: 02 6895 1900

Website: [www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)

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## 8. RELATED DOCUMENTS

Related Legislation and Council Policies include:

- Local Government Act 1993
- Government Information (Public Access) Act 2009 (GIPA Act)
- Privacy & Personal Information Protection Act 1998 (PPIP Act)
- Cemeteries and Crematoria Act 2013
- Public Health Regulation (2012) (NSW)
- Council’s Fees and Charges
- **Tree Management Guidelines**

Greg Tory

GENERAL MANAGER

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# APPENDIX 1: FORMS



## Application for Burial

To be completed by the Funeral Director

**Purpose of this form:**  
 To notify the cemetery operator (Lachlan Shire Council) of a proposed interment. This application for burial should be submitted to the cemetery operator prior to an interment taking place.  
 Section 67 of the *Cemeteries and Crematoria Act 2013*

- First interment    
  Re-opening    
  Placement of ashes

**Deceased persons details**

Full Name of deceased \_\_\_\_\_  
 Last known address \_\_\_\_\_  
 \_\_\_\_\_  
 Maiden Name \_\_\_\_\_ Religion \_\_\_\_\_ Gender \_\_\_\_\_  
 Date of Birth \_\_\_\_\_ Date of death \_\_\_\_\_ Age \_\_\_\_\_

**Service details**

Date of Interment \_\_\_\_\_ Time of Interment \_\_\_\_\_  
 Type of service     Church     Graveside     Private  
 (Please Circle)

Certificate of death signed by \_\_\_\_\_  
 Depth \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_

**Reopening details**

Current occupant \_\_\_\_\_  
 Is there a reservation? \_\_\_\_\_

**Location**

Cemetery \_\_\_\_\_  
 Area/Wall \_\_\_\_\_ Row \_\_\_\_\_ Plot Number \_\_\_\_\_  
 Other – please specify \_\_\_\_\_

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**Next of Kin/Secondary Contact(s)**

Full Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Email \_\_\_\_\_

*Please attach an additional sheet for more than one interment right holder or secondary contact.*

**Funeral Director Details**

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_

I have read Lachlan Shire Council’s Management of Cemeteries and hereby agree to abide by those conditions.  
 I have given a copy of Lachlan Shire Council’s Management of Cemeteries to the applicant.

\_\_\_\_\_

Funeral Director Signature                      Applicant Signature                      Date

**Office Use**

**Fees to be paid**

Plot (106)	
Interment (106)	
Application (105)	
Total	
Receipt number	
Receipt date	
Permit number	

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## Application for a reservation

### Purpose of this application form

This application form should be completed by a consumer that seeks to acquire (reserve) a Perpetual Interment Right. A Perpetual Interment Right provides the right to be interred at a Lachlan Shire Council operated cemetery, (Albert, Bena, Condobolin, Lake Cargelligo, Tottenham and Tullibigeal), in a specified site, with the remains to be left undisturbed forever

One application is required for each Perpetual Interment Right.

Once the application has been received and paid for, you will be issued with an Interment Right. It is recommended this document is stored in a safe place, as it will need to be produced at time of interment.

This form has been approved by Cemeteries & Crematoria NSW under subsection 56(2) of the *Cemeteries and Crematoria Act 2013*.

### For help and to return this form:

In person: 58 – 64 Molong Street Condobolin

Post: PO Box 216 Condobolin NSW 2877

Phone: (02) 6895 1900 during business hours

Email: [council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au)

### 1. Intended Holder(s)

#### Holder 1

Full Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

#### Holder 2

Full Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

### 2. Next of Kin/Secondary Contact(s)

Full Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

*Please attach an additional sheet for more than one interment right holder or secondary contact.*

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3. Interment site preference

Cemetery \_\_\_\_\_

Area/Wall \_\_\_\_\_ Row \_\_\_\_\_ Plot Number \_\_\_\_\_

Other – please specify \_\_\_\_\_

This interment site allows for a maximum \_\_\_\_\_ full body interments  
 \_\_\_\_\_ ash interments

Number of persons who may be interred: \_\_\_\_\_

Who may be interred

I/We wish to specify:

The identity of the person(s) whose remains may be interred:  
 or Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

The relationship of the person(s) whose remains may be interred:  
 \_\_\_\_\_

and the person who may nominate the person(s) whose remains may be interred:  
 or \_\_\_\_\_

The relationship of the person who may nominate the person(s) whose remains may be interred:  
 \_\_\_\_\_

'Relationship' can mean direct family members, relatives, an executor, power of attorney or other such persons as agreed between the interment right holder and grantor.

4. Terms and Conditions

- a. A Perpetual Interment right will be issued for a specified plot.
- b. No more than two Interment Rights in a cemetery can be reserved by any one individual.
- c. Interment rights issued to 2 holders are held jointly. On the death of a joint holder of an Interment Right, the remaining joint holder is entitled to the Interment Right.
- d. Holders must provide on request, two original identification documents, one of which must provide photo identification.
- e. A certificate will be issued to the holders(s) as proof of ownership and must be presented when booking a funeral/interment service.
- f. The holders preferred funeral director is responsible for interment and funeral arrangements.
- g. Council do not arrange grave digging services or the supply and installation of memorials (headstones/monuments/plaques).
- h. The Interment Right holder(s) is responsible for the maintenance of individual graves.
- i. Council reserve the right to refuse permission for any proposed memorial construction or alteration at Councils' discretion. Council have the right (but not the obligation) to remove any unapproved memorial or alteration without notice.
- j. Interment Rights can be transferred, but only while the holder is alive and only to an immediate family member of the holder after consultation with Council and payment of the associate fee.
- k. Unused Interment Rights can be transferred pursuant to the will or intestacy of a deceased Interment Right holder. In this instance, the transfer of the Interment Right is only operative when a Transfer of Interment Right is submitted to Council with payment of the associated fee and processed.

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- I. Council reserve the right to review and/or amend these terms and conditions, our holdings, interment plots and property within our cemeteries at any time, without providing prior notice.

**Privacy declaration**

Council is collecting this information under the *Cemeteries and Crematoria Act 2013*. This information will allow Council to assess your application and maybe disclosed to any relevant government agency. The information will be used to update the burial register and annual reporting. Other people will be able to request access to the information provided under the *Government Information (Public Access) Act 2009*. The information will be stored in a secure location in accordance with the *Privacy and Personal Information Protection Act 1998*.

I acknowledge that I have read and understood all the information contained in this application. All information that has been provided is true and accurate to the best of my knowledge.	
_____ Signature	_____ Date
_____ Signature	_____ Date

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## Transfer of an Interment Right

**Purpose of this application form:**  
 This application form should be completed by a consumer that seeks to transfer an interment right from themselves to a new holder.  
 A cemetery operator may transfer an interment right from one person or two or more persons as joint holders to one person or two or more persons as joint holders. A person to whom an interment right devolves does not become the holder of the interment right until the cemetery operator's register is amended.  
 This application form is not required for transferring rights between joint holders. On the death of a joint holder of an interment right, the remaining party is entitled to the interment right. The surviving joint holder/s should advise the cemetery operator of the death of one joint holder so the cemetery operator's register can be updated.  
 This form has been approved by Cemeteries & Crematoria NSW under subsection 49(4) of the *Cemeteries and Crematoria Act 2013*.

**For help and to return this form:**

In person: 58 – 64 Molong Street Condobolin      Post: PO Box 216 Condobolin NSW 2877

Phone: (02) 6895 1900 during business hours      Email: [council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au)

**1. Request**

- |   |   |
|---|---|
| <input type="checkbox"/> Albert Cemetery          | <input type="checkbox"/> Bena Cemetery          |
| <input type="checkbox"/> Condobolin Cemetery      | <input type="checkbox"/> Fifield Cemetery       |
| <input type="checkbox"/> Lake Cargelligo Cemetery | <input type="checkbox"/> Murrin Bridge Cemetery |
| <input type="checkbox"/> Tottenham Cemetery       | <input type="checkbox"/> Tullibigeal Cemetery   |

Area/Wall \_\_\_\_\_ Row \_\_\_\_\_ Plot Number \_\_\_\_\_  
 Other – please specify \_\_\_\_\_

**Type of transfer**

- Transfer by holder  
 Bequeath by holder  
 Executor decision due to intestacy

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**2. Transferrer details**

The transferrer is the current Interment Right or Burial Permit holder.

**Holder 1**

Full Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Email \_\_\_\_\_

**Holder 2**

Full Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Email \_\_\_\_\_

**3. Transferee details**

The transferee is the new holder of the Interment Right.

**Holder 1**

Full Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Email \_\_\_\_\_

**Holder 2**

Full Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Email \_\_\_\_\_

**Next of Kin/Secondary Contact(s)**

Full Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Email \_\_\_\_\_

*Please attach an additional sheet for more than one interment right holder or secondary contact.*

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Who may be interred

I/We wish to specify:

The identity of the person(s) whose remains may be interred:  
 or Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

The relationship of the person(s) whose remains may be interred:  
 \_\_\_\_\_

and the person who may nominate the person(s) whose remains may be interred:  
 or \_\_\_\_\_

The relationship of the person who may nominate the person(s) whose remains may be interred:  
 \_\_\_\_\_

*'Relationship' can mean direct family members, relatives, an executor, power of attorney or other such persons as agreed between the interment right holder and grantor.*

4. Terms and Conditions

The transferrer agrees to:

- a. Relinquish all rights, licences and claims to the Interment Right
- b. Indemnify Lachlan Shire Council against any actions that may be taken or incurred as a result of this application.

The transferee acknowledges that:

- c. No more than two Interment Rights in a cemetery can be reserved by any one individual.
- d. Interment rights issued to 2 holders are held jointly. On the death of a joint holder of an Interment Right, the remaining joint holder is entitled to the Interment Right.
- e. Holders must provide on request, two original identification documents, one of which must provide photo identification.
- f. A certificate will be issued to the transferee (s) as proof of ownership and must be presented when booking a funeral/interment service.
- g. The holders preferred funeral director is responsible for interment and funeral arrangements.
- h. Council do not arrange grave digging services or the supply and installation of memorials (headstones/monuments/plaques).
- i. The Interment Right holder(s) is responsible for the maintenance of individual graves.
- j. Council reserve the right to refuse permission for any proposed memorial construction or alteration at Councils' discretion. Council have the right (but not the obligation) to remove any unapproved memorial or alteration without notice.
- k. Interment Rights can be transferred, but only while the holder is alive and only to an immediate family member of the holder after consultation with Council and payment of the associate fee.
- l. Unused Interment Rights can be transferred pursuant to the will or intestacy of a deceased Interment Right holder. In this instance, the transfer of the Interment Right is only operative when a Transfer of Interment Right is submitted to Council with payment of the associated fee and processed.
- m. Council reserve the right to review and/or amend these terms and conditions, our holdings, interment plots and property within our cemeteries at any time, without providing prior notice.

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**Privacy declaration**

Council is collecting this information under the *Cemeteries and Crematoria Act 2013*. This information will allow Council to assess your application and maybe disclosed to any relevant government agency. The information will be used to update the burial register and annual reporting. Other people will be able to request access to the information provided under the *Government Information (Public Access) Act 2009*. The information will be stored in a secure location in accordance with the *Privacy and Personal Information Protection Act 1998*.

I acknowledge that I have read and understood all the information contained in this application. All information that has been provided is true and accurate to the best of my knowledge.

---

Signature \_\_\_\_\_ Date \_\_\_\_\_

---

Signature \_\_\_\_\_ Date \_\_\_\_\_

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# Request for Information

**Purpose of this form:**  
 Any person can use this form to seek information from a cemetery operator's register.  
 There is a separate obligation on cemetery operators to make the cemetery operator's register available for public inspection free of charge, under subsection 63(7) of the *Cemeteries and Crematoria Act 2013*.  
 This form has been approved by Cemeteries & Crematoria NSW under subsection 63(11) of the *Cemeteries and Crematoria Act 2013*.

**Applicants Details**

Full Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Email \_\_\_\_\_  
 Date \_\_\_\_\_

**Information about deceased**

Location \_\_\_\_\_  
 Full Name \_\_\_\_\_  
 Date of Death \_\_\_\_\_  
 Age \_\_\_\_\_

**Information requested**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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# APPLICATION FOR PERMISSION TO CARRY OUT MONUMENTAL WORKS

**Purpose of this application form:**  
This application form should be completed by a consumer that seeks to complete monumental works in any of the cemeteries located within the Lachlan Shire. This application will ensure information is maintained in the cemetery operators' burial records.

**Location**

Cemetery \_\_\_\_\_

Area/Wall \_\_\_\_\_ Row \_\_\_\_\_ Plot Number \_\_\_\_\_

Other – please specify \_\_\_\_\_

Date of proposed works \_\_\_\_\_ Time of works \_\_\_\_\_

**Description of works**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Applicant details**

Full Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

**Details of Mason**

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

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**Office Use**

**Fees to be paid**

Application (105)	
Receipt number	
Receipt date	

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# LACHLAN SHIRE COUNCIL WATER MAIN EXTENSION AND CONNECTION POLICY

<b>Water Main Extension and Connection Policy</b>					Page 1 of 10
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## 1. BACKGROUND

The NSW Government is required to demonstrate compliance with the Australian Government’s National Competition Policy and National Water Initiative. The approach adopted since 1995 is to progressively encourage best-practice management by Local Water Utilities to ensure effective, efficient and sustainable water supply and sewerage businesses.

This policy allows Council to consider requests for water main extensions and connections to non-urban properties and urban properties other than when mains extensions are required as a condition of development consent.

## 2. SCOPE

This policy will provide a systematic approach to assessing water main extension and connection requests in a consistent manner.

## 3. OBJECTIVE

- To provide a sustainable water utility.
- To provide water assets that are economically viable.
- To ensure that the construction of new assets is consistent with Council’s Asset Management Policy, Strategy and Plan in accordance with NSW Government Integrated Planning and Reporting (IPR) Framework.

## 4. DEFINITION/S

Nil

## 5. POLICY IN BRIEF

This policy will detail:

- The application procedure.
- Evaluation of applications.
- Water mains and connections.

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## 6. POLICY IN DETAIL

### 6.1 Application Procedure

A request to extend a Lachlan Shire Council water main is only to be considered where the application is made in writing, addressed to the General Manager.

A request to connect to Lachlan Shire Council town water supply is only to be considered where the application is made in writing, addressed to the General Manager.

### 6.2 Application Evaluation

When considering the merit of any application the following criteria must be met:

#### 1. Conditions

- a. In general, no water mains extensions will be permitted to service properties zoned farmland and rural.
- b. Water mains extensions within the urban zone areas and rural residential zoned areas will be fully funded by the recipients of the new service.
- c. Application to extend a water main is to be made under Section 68 of the Local Government Act 1993.
- d. An extension will not be permitted if Council has assessed that extension will have detrimental consequences for the water system or that the use of the land is inappropriate for supply of town water
- e. An extension will not be permitted if Council has assessed that the financial return from the extension will not be sufficient to cover ongoing operation, maintenance and replacement cost.

Where it can be demonstrated that the rural water supply will be of positive benefit (at the time of application) to the town by applying the following formula:

**Benefit = (Income from usage + Availability Charge) – OMA Cost per year**

- i. Where the income from usage is based on the “expected annual water usage” in kL (provided by the applicant) x “water availability charges” per kL (as per Council’s current Fees and Charges).
- ii. The annual water availability charge (as per Council’s current Fees and Charges).
- iii. Water main operating cost is the latest available at the time of the application (as per the Department Planning and Environment Water

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Performance Report).

For worked examples, please refer to **Appendix 1**.

- f. Water mains are to be constructed within public property as an extension of Council’s system to a point one (1) metre beyond the furthestmost property boundary. The mains shall become Council property upon completion.
- g. Council will provide a service connection upon application by the landholder and payment of the applicable fee as set by Council. The water meter shall be placed at a convenient location no greater than one (1) metre within the property boundary. The applicant/s will be responsible for all costs of internal supply pipes, plumbing, etc., within the property boundaries which must be carried out in accordance with the standard water supply by-law by a licensed plumber.
- h. No new ‘Piggy-back’ services or master-deduct meter combinations shall be permitted.
- i. Once a connection to the water main is made, that property will be rated for water supply according to Council’s current rating structure.
- j. Properties that have not been rated for water supply and to which a service is provided, a connection fee will be levied at the time of application equivalent to the new connection fee as listed in the current “Fees and Charges” plus the section 64 Water Developer Charges where applicable.

**2. Cost Sharing**

- a. Where an application is received for the extension of a water main in an area not provided in Council’s Budget, the applicant(s) will be required to meet the full cost of the extension of the Council specified dimension main.
- b. All affected property owners are to provide written confirmation of their concurrence or otherwise to the scheme and the cost sharing arrangements.
- c. Should an affected property owner not wish to participate in the scheme, those remaining shall fund the scheme. Please note Council’s standard access fee will still be charged in accordance with Section 552 of the Local Government Act 1993.
- d. There is no entitlement for reimbursement of costs, or any proportion of costs to the applicant from the future additional connections to mains constructed under this policy.

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6.3 Water Mains and Connections

1. Water Mains and Connections

- a. Specifications for the water main will be determined by Council. The development of these specifications will consider the number of residential properties that are capable of being served by the proposed extension. This can include consideration of possible future development.
- b. The minimum specifications for a water main are 100mm diameter UPVC PN 16 pipe with rubber ring spigot – socket joints.

2. Water Connections

- a. Properties to be connected to town water must have a water main adjacent to the property boundary which will allow a normal connection from the main to the property boundary. That is, the connection must be made at a 90-degree angle to the water main.
- b. The maximum size of water service for residential connection is 20mm.

For Assessment Flowchart, refer to **Appendix 2**.

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## 7. RELATED DOCUMENTS

Related Lachlan Shire Council policies include:

- Water Meter Policy
- Asset Management Policy

Related Legislation includes:

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Water Act 2000
- AS/NZS 3500.1:2021 Plumbing and Drainage Water Services
- AS 3500.1.2:1998 National Plumbing and Drainage – (Water Supply) Section 5.3 (reference to proximity to other services (i.e. electrical cables, gas pipelines)
- AS 3565.4-2007 Meters for Water Supply – Cold water meters

Nothing in this policy limits any applicable legislation.

Greg Tory

GENERAL MANAGER

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## APPENDIX 1: WORKED EXAMPLES

Benefit = (Income from usage + Availability Charge) – OMA Cost per year

### Worked Example 1

An applicant requests consideration for a water main extension to serve their rural property. The length of extension required is 50m and the average residential water consumption is 205kL per year. Assuming the application has satisfied all other criteria and the application is for a 20mm meter.

Using the 2021/22 Fees and Charges and 2021/22 Performance Report figures:

Availability charge 20mm	=	\$486
Income 1 <sup>st</sup> tier	=	205kL x \$3.00 per kL
	=	\$615
Total annual income	=	\$486 + \$615
	=	<b>\$1,101</b>

Water main OMA cost per meter/per year:

	=	OMA cost per 100km/100,000
	=	\$1,484,000 per 100km/100,000
	=	\$14.84/m

Total OMA cost annually for a 50m extension

	=	50m x \$14.84/m
	=	\$742

Profit = Income – OMA cost per year

	=	\$1,101 - \$742
	=	<b><u>\$359</u></b>

The predicted income is able to cover the predicted annual OMA cost of the new water main extension.

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### Worked Example 2

An applicant requests consideration for a water main extension to serve their rural property. The length of extension required is 200m and the average residential water consumption is 205kL per year. Assuming the application has satisfied all other criteria and the application is for a 20mm meter.

Using the 2021/22 Fees and Charges and 2021/22 Performance Report figures:

Availability charge 20mm	=	\$486
Income 1 <sup>st</sup> tier	=	205kL x \$3.00 per kL
	=	\$615
Total annual income	=	\$486 + \$615
	=	<b>\$1,101</b>

Water main OMA cost per meter/per year:

=	OMA cost per 100km /100,000
=	\$1,484,000 per 100km/100,000
=	\$14.84/m

Total OMA cost annually for a 200m extension

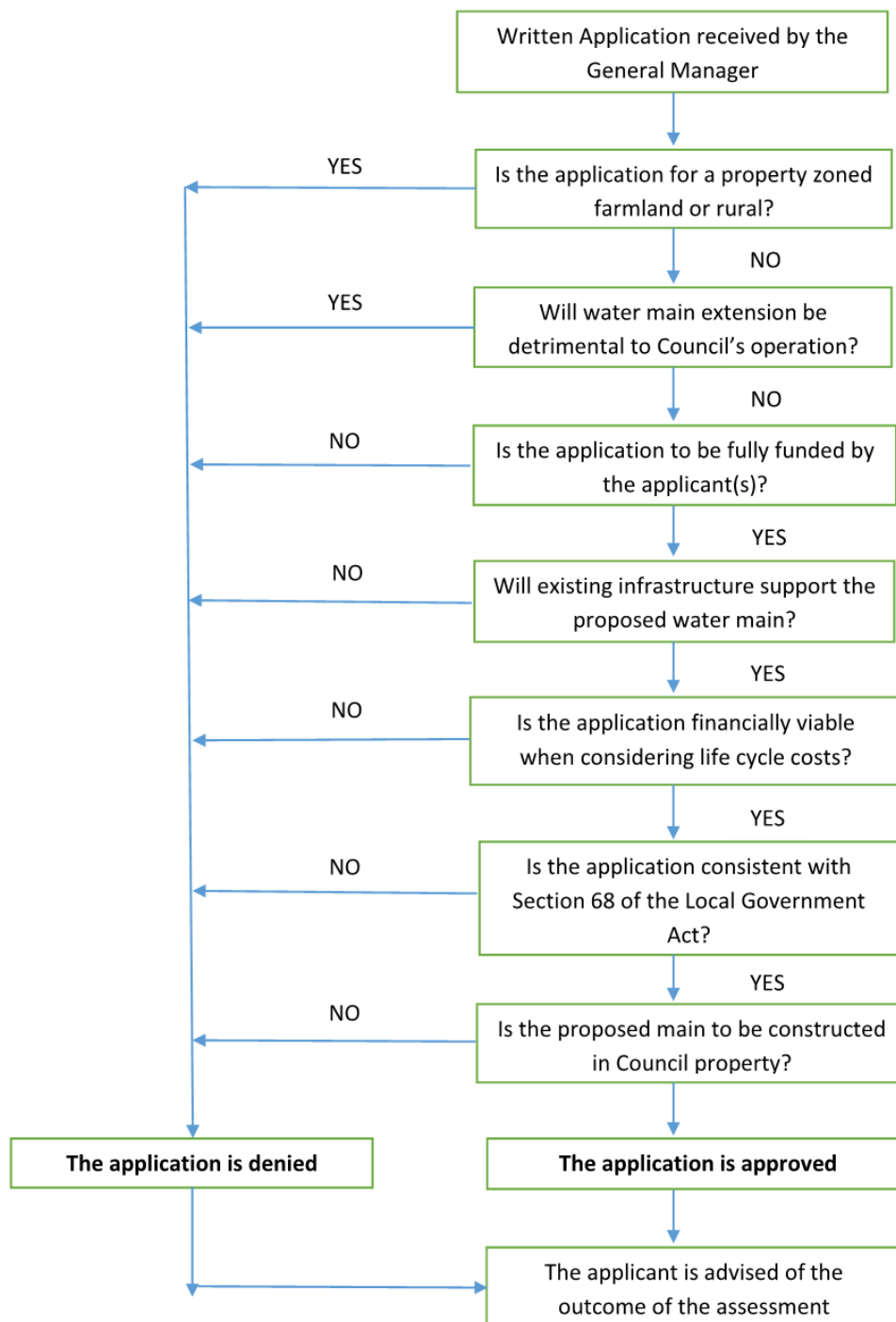
=	200 x \$14.84/m
=	\$2,968

Loss	=	Income – OMA cost per year
	=	\$1,101 - \$2,968
	=	<b><u>-\$1,867</u></b>

The predicted income is **not** able to cover the predicted annual OMA cost of the new water main extension.

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## APPENDIX 2: ASSESSMENT FLOWCHART



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**LACHLAN SHIRE  
COUNCIL**

Wiradjuri Country

## Traffic Committee Agenda

Traffic Committee Meeting to be held 3 August 2023 at the Lachlan Shire Council, Committee Room, 58 – 64 Molong Street Condobolin NSW 2877 at 10:00PM

**Members of the Committee including Lachlan Shire Council Staff:**

Name	Title
Terry Fishpool	Barwon MP Representative
Jason Nicholson	Network & Safety Officer, Transport for NSW
Sergeant Adam Cornish	Sergeant, Traffic & Highway Patrol Command
Melanie Sutor	Road Safety Officer, Parkes, Forbes, Lachlan Shire Council
Cr Dave Carter	Councillor, Lachlan Shire Council
Adrian Milne	Director Infrastructure Services, Lachlan Shire Council
Melanie Hoare	Administration Coordinator, Lachlan Shire Council

**NOTE:** Each formal member has one vote, being one (1) Council representative, one (1) NSW Police Force representative one (1) Roads and Maritime Services representative and one (1) local State Member of Parliament (MP) or their nominee.

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## 1 INTRODUCTIONS

Present

Apologies

## 2 DECLARATION OF PECUNIARY INTERESTS

## 3 CONFIRMATION OF PREVIOUS MINUTES

## 4 OUTSTANDING BUSINESS

The following matters are outstanding from previous meetings of the Lachlan Shire Council Traffic Committee.

Date	Item No	Item	Summary	Action	Status
June 2016	Item 5.1	School Bus Signage	Council needs to adopt a School Bus Route Policy.	Council staff are still reviewing the policy.	Open
February 2018	Item 5.1	Jones Lane & Henry Parkes Way Intersection and Road/Rail Crossing, Condobolin	Improvements to the existing rail crossing being investigated. Funding to develop intersection design from concept to detailed design with estimate being investigated. Fixing Country Roads funding received for Maitland St HV upgrade.	TfNSW has provided Council designs for comment. – Attachment to Agenda for the committee’s information	Open Item 5.1
February 2018	Item 5.2	Pedestrian Safety, Orange Street, Condobolin	Letter received requesting improvements to the existing pedestrian crossing in Orange between the Public/Primary school and the early day care centres, to assist with the safety of school children whilst walking to school.	▪ Nil	Open
February 2018	Item 5.3 Item 5.4	Fatality on Gum Bend Road – Gum Bend Lake	To investigate traffic safety improvements on Gum Bend Road	Seeking funding opportunities to implement	Open



August 2019		Safety Improvements		recommendations from the Road Safety Audit.	
Sept 2021	Item 5.7	Foster Street Upgrade	Traffic improvements Include Foster, Lake, Canada and Lorne Street intersection, installation of pedestrian islands, disabled parking, line marking and road signage.	<ul style="list-style-type: none"> <li>Expected completion August 2023.</li> </ul>	Works underway.
				<ul style="list-style-type: none"> <li></li> </ul>	
June 2022	Item 6.1	Mayfield Hotel	Request for a designated disabled parking at the front of the Mayfield Hotel	<ul style="list-style-type: none"> <li>Committee recommend Council investigate if a disabled carpark is the preferred solution</li> </ul>	Nil update.
June 2022	Item 6.4	Lake Cargelligo speed zone review	TfNSW completed speed zone review of the Condobolin Road entrance to Lake Cargelligo	<ul style="list-style-type: none"> <li>Current speed zones are appropriate. Report to be presented to committee</li> </ul>	Open
March 2023	Item 5.3	St Francis Xavier School crossing	Committee and Council endorsed retaining and improving the bus zone and proposing a kiss and drop area.	Nil	Nil

## 5 COMMITTEE BUSINESS

### 5.1 JONES LANE & HENRY PARKES WAY INTERSECTION AND ROAD/RAIL LEVEL CROSSING.

#### **Executive Summary**

TfNSW have further assessed Intersection upgrade options for Henry Parkes Way and Jones Lane/Maitland Street Rail level crossing. They have presented to Council staff with 5 options to consider.

#### **Background Information**

Maitland Street has been progressively updated to enable a Heavy Vehicle by-pass for Condobolin (West/East). The intersection of Maitland Street, Jones Lane, Rail Crossing and Henry Parkes Way remains a pinch point for the Heavy Vehicle/long vehicle detour.

#### **Issues**

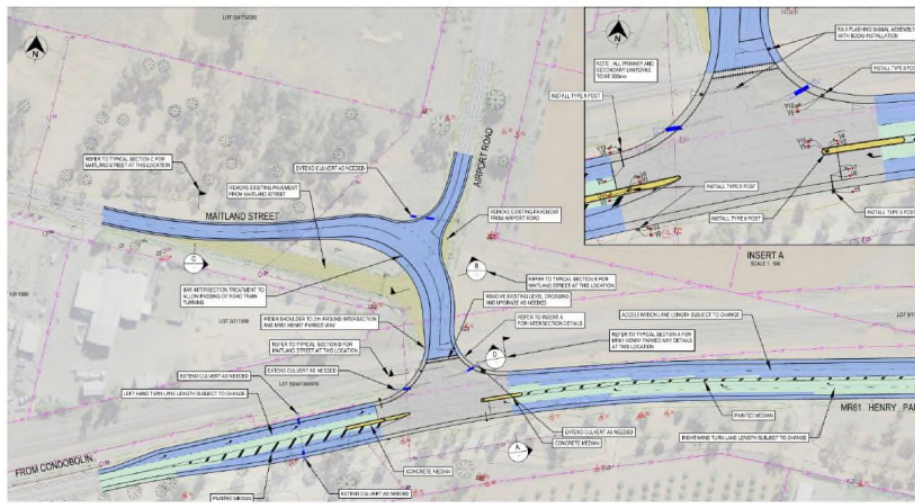
Short stacking between the level crossing and Henry Parkes Way presents a high risk for long vehicles crossing the level crossing.

Increased Heavy and Long Vehicles traffic numbers are increasing the risk at the road/rail interface.

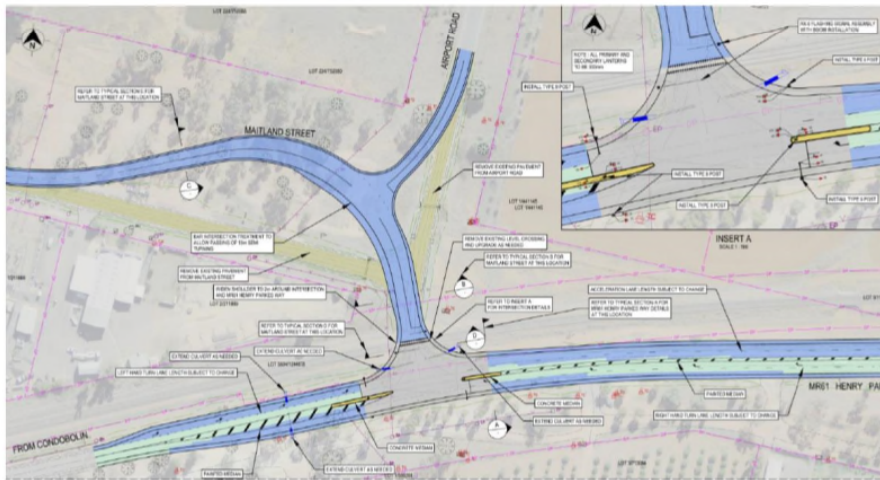
TfNSW have further developed initial options that were presented to them in 2018.

Attached is a presentation of the 5 options that TfNSW have further developed.

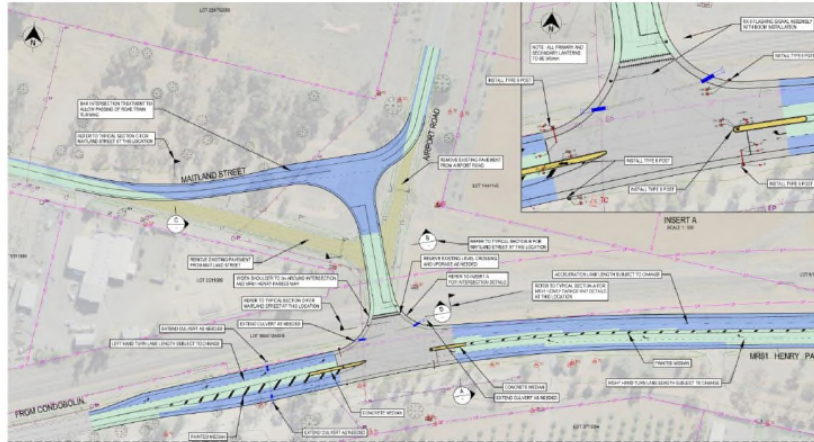
### Option 1a – Realign intersection w/ Maitland St Priority



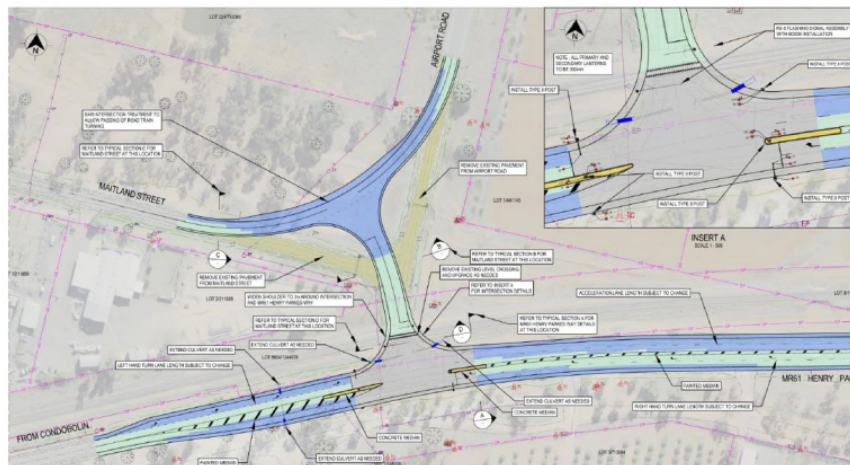
### Option 1b – Realign intersection w/ Maitland St Priority (Wider curve radius)



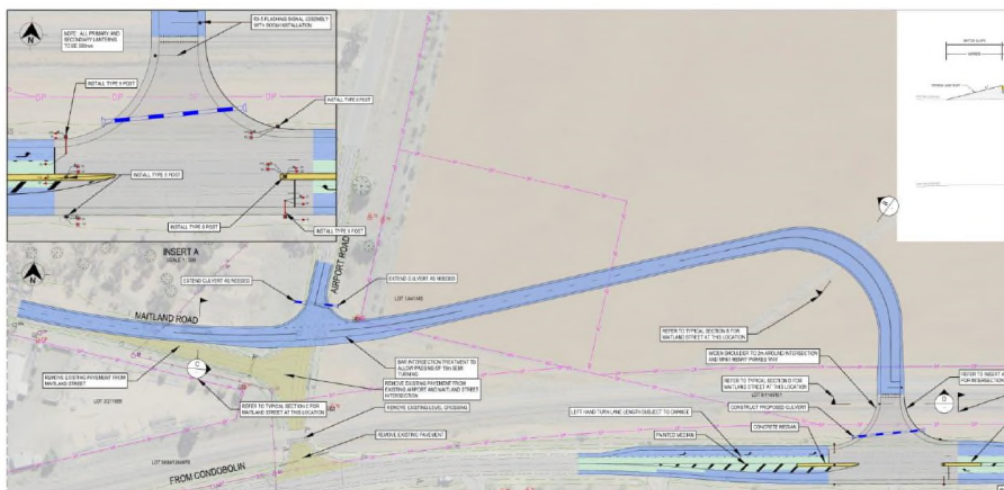
### Option 2a: Realign Maitland St intersection 'T' (Airport Rd Priority)



### Option 2b: Realign Maitland St intersection 'T' (Airport Rd Priority) - on curve



## Option 3- Relocated intersection (further East)



Below is a summary of the pros and cons

Option Number	Description of option	Pros	Cons
1a	Construction of CHR, AUL, Acceleration lane - Intersection with priority for Maitland St	<ul style="list-style-type: none"> <li>Minimal relocation of utilities anticipated</li> <li>Compact design footprint</li> <li>Priority to Maitland St as HV bypass route</li> </ul>	<ul style="list-style-type: none"> <li>Storage on Maitland St more likely to block access to Airport Rd</li> </ul>
1b	Construction of CHR, AUL, Acceleration lane - Intersection with priority for Maitland St (wider curve radius)	<ul style="list-style-type: none"> <li>Minimal relocation of utilities anticipated</li> <li>Priority to Maitland St</li> <li>More opportunity to add dedicated turn lanes to Airport Rd</li> <li>Priority to Maitland St as HV bypass route</li> </ul>	<ul style="list-style-type: none"> <li>Less compact design footprint</li> <li>More acquisition required &amp; potential environmental impact</li> </ul>
2a	Construction of CHR, AUL, Acceleration lane - T intersection with Airport Road	<ul style="list-style-type: none"> <li>Shoulder widening would allow through traffic to Airport Road to pass a turning vehicle</li> </ul>	<ul style="list-style-type: none"> <li>Low priority intersection receives main travel time and access benefits</li> <li>Expectation that Maitland St would give way to westbound vehicles from Airport Road</li> <li>Multiple curves with intersection in between</li> </ul>
2b	Construction of CHR, AUL, Acceleration lane - T intersection with Airport Road (on curve)	<ul style="list-style-type: none"> <li>Shoulder widening would allow through traffic to Airport Road to pass a turning vehicle</li> </ul>	<ul style="list-style-type: none"> <li>Low priority intersection receives main travel time and access benefits</li> <li>Increased speed for Airport Road traffic – may be more risk of not seeing a HV turning from Maitland St to access MR61</li> <li>Expectation that Maitland St would give way to westbound vehicles from Airport Road</li> <li>Less compact design footprint</li> </ul>
3	Relocate intersection with Henry Parkes Way (CHR, AUL, Acceleration lane)	<ul style="list-style-type: none"> <li>Moves intersection to a safer location for signals</li> <li>Opportunity to avoid potentially sensitive vegetation, Aboriginal or European heritage items</li> <li>Easier and safer crossing of the rail line</li> </ul>	<ul style="list-style-type: none"> <li>Likely to be a high cost option: pavement area, land acquisition, culvert</li> <li>Speed limit may need to be changed on MR61 to ensure new intersection is safe</li> </ul>

### Staff Recommendation

The Committee provide comments on the Technical merits of the options

### Committee Recommendation

## 5.2 MAYFIELD HOTEL – DISABLED PARKING

### Executive Summary

The Mayfield Hotel Publican has requested the installation of a disabled parking space on the Merribogie Road frontage of their Hotel in Lake Cargelligo.

### Background Information

Item 6.1 in June 2022 meeting.

### Issues

The site is constrained by a number of items.

Driveway

Tree

Down pipes

Need for a ramp onto the hotel verandah.

See site photos

The benefit of a disabled ramp would only be realised if the hotel was to install a footpath from the disabled ramp, across the driveway to the verandah.







**Staff Recommendation**

The Committee endorse the installation of a disabled parking space on the condition that Hotel that they will install a footpath at the same time as the disabled parking to ensure accessibility is achieved.

**Committee Recommendation**

### 5.3 YELLOW MOUNTAIN

#### Executive Summary

A two day Car and Motorbike rally between Condobolin and Tottenham

#### Background Information

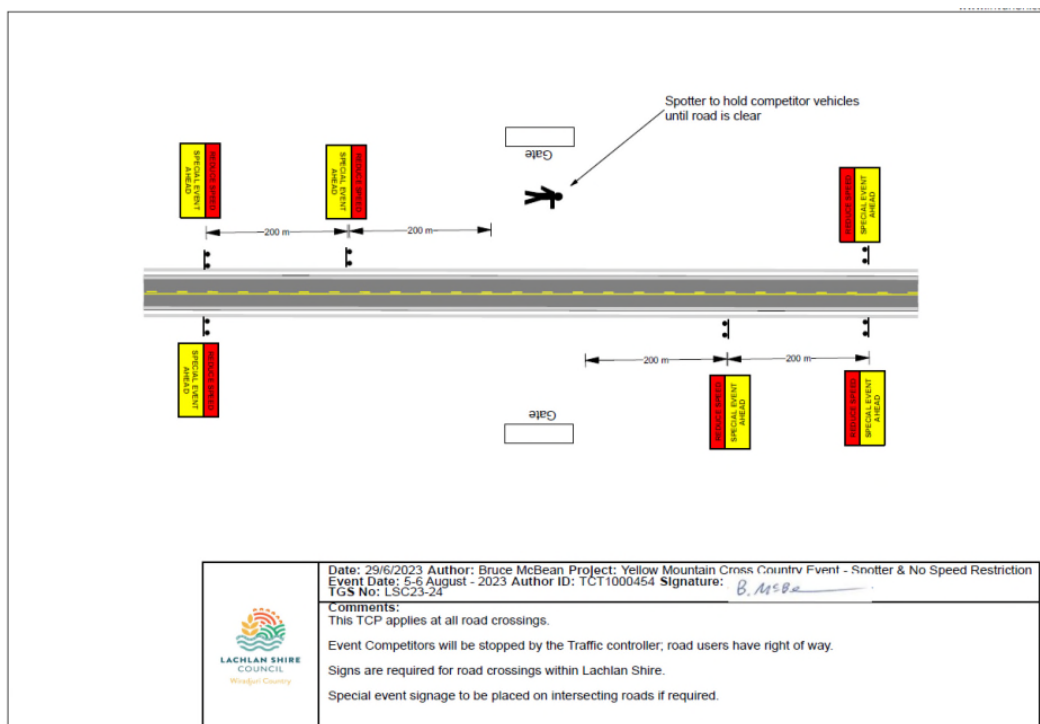
The annual cross-country rally is planned to be held 4-5 August 2023. Event is run by the Condobolin Autosports club

#### Issues

The event is considered to be a "Class 2" Special Event as described in the Roads and Traffic Authority "Guide to Traffic and Transport Management for Special Events", Version 3.3 August 2004. The event avoids the "Class 1" classification by implementing measures at road crossings. This includes stopping the race at road crossings, ensuring riders dismount at road crossings and restart the race once on private property again.

The event organisers are yet to provide an exact location of road crossing. A Traffic Guidance Scheme has been developed by LSC staff to be implemented by the Event Organisers at each Road Crossing. This is attached for the Committee to consider and provide comment on if any updates are required.

The Event organisers have submitted the necessary Development Application, Section 68 Application, Venue Hire Application, Liquor Licence Application. This includes Event Risk Assessments and Insurance Public Liability Certificate of Currency.









Staff Recommendation

The Committee recommend Council approve the updated Traffic Guidance Scheme for the Yellow Mountain Cross Country Rally event subject to the applicants complying with the following conditions:

1. Notify Emergency services of event.
2. Allow for emergency vehicle access.
3. Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
4. Comply with Council Officer's reasonable directives.
5. The organiser is to maintain the area in clean and tidy condition.
6. Council reserves the right to cancel the approval at any time.
7. That the organisers receive approval from the Police for holding a Public Assembly.

This recommendation does not commit Council to providing further assistance or provision of equipment.

#### Attachments

- Events Application Form
- Risk Assessment
- Schedule 1 Form
- Development Application Approval
- Certificate of Currency

#### **Committee Recommendation**

## 5.4 CONDOBOLIN AGRICULTURAL SHOW

### **Executive Summary**

An annual event of the Condobolin Show

### **Background Information**

The annual show is conducted for the community of Condobolin and Lachlan Shire, organised by the Condobolin Pastoral, Agricultural, Horticultural and Industrial Association Inc.

### **Issues**

The event application has not been completed by the event organiser. However, Council is expecting that it will not be considerably different from previous years.

The event is considered to be a "Class 2" Special Event as described in the Roads and Traffic Authority "Guide to Traffic and Transport Management for Special Events", Version 3.3 August 2004. Designated parking is on road reserve on Digger Avenue which will require a TGS with temporary speed changes. Diggers Avenue is a state road and a request will need to be submitted to TfNSW for permission of temporary speed change.

### **Staff Recommendation**

1. Provide Council with evidence of Current Public Liability Insurance. (To be provided prior to the event taking place)
2. Submit to Council a Traffic Control Plan/Traffic Management Plan for approval. (To be submitted prior to the event taking place)
3. Submit to Council a Risk Assessment Plan for approval. (To be submitted prior to the event taking place)
4. Notify Emergency services of event.
5. Allow for emergency vehicle access.
6. Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
7. The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc. of the street if required.
8. Comply with Council Officer's reasonable directives.
9. The organiser is to maintain the area in clean and tidy condition.
10. Council reserves the right to cancel the approval at any time.
11. That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.

This recommendation does not commit Council to providing further assistance or provision of equipment for the event.

### **Committee Recommendation**

## 6 GENERAL BUSINESS

### 6.1 ROAD SAFETY INITIATIVES – MELANIE SUITOR

The RSIPO has been working on the following projects during June/July 2023:

- Mock Crash - collating the WWCC register, updating the script, filming the establishing scenes and victim impact statements, organising the buses, locking in the schedule for pre and post lessons. The mock crash demonstration is returning to live performances this year and will be held at Parkes High School on Monday 7 August.
- Heavy Vehicle Safety - organising the annual Central West NSW Heavy Vehicle Breakfast Forum, holding the forum, watching the recording, writing the follow-up media release and holding a debrief meeting. Starting to plan the pre harvest field day and satellite events. Updating the contents of harvest USBs and ordering 1,200
- Plan B Win a Swag - printing the certificates for local venues. These will be delivered with the bar runners at upcoming Liquor Accord meetings.
- Child restraints - attending the Condobolin Supported Playgroup and Forbes New Mum's Group to discuss and check child restraints (checked six restraints and turned one from rearward to forward facing), collating the results of the May checking days in Parkes, Forbes and Condobolin and writing/circulating a media release;
  - Condobolin - Thursday 11 May at Central West Family Support Group  
Seven child restraints were brought in for checking - a combination of baby capsules, rearward/forward facing convertible seats and forward facing/booster convertible seats - 86% were installed incorrectly.
  - Parkes - Friday 12 May in the carpark at Kelly Reserve  
Twenty-two child restraints were brought in for checking - a combination of baby capsules, rearward/forward facing convertible seats, forward facing/booster convertible seats along with a 0 - 8 years child restraint - 60% were installed incorrectly. There were two installations.
  - Forbes - Saturday 13 May in the Bunnings carpark  
Six child restraints were brought in for checking - a combination of baby capsules along with rearward/forward facing convertible seats - all were installed incorrectly.
  - The most common mistakes were;
    - a gated buckle was needed
    - the top tether straps needed tightening
    - the top tether straps were twisted
    - there was not a gap between the back of the front seat and the baby capsule
    - the child restraint was not positioned correctly
    - the harness straps were twisted
    - the capsule base plate wasn't opened
    - the seatbelt needed tightening
    - the seatbelt was not being used correctly
    - the wrong anchorage point was being used
    - the ISOFIX connectors needed tightening and
    - a seatbelt was being used unnecessarily along with ISOFIX

### 6.2 URBAN WORKS UPDATE

## 7 NEXT MEETING



**LACHLAN SHIRE  
COUNCIL**

Wiradjuri Country

## Lachlan Shire Council Traffic Committee Minutes

Traffic Committee Meeting held 3 August 2023 at the Lachlan Shire Council, Committee Room, 58 – 64 Molong Street Condobolin NSW 2877 at 10:05 AM.

**Members of the Committee including Lachlan Shire Council Staff:**

Name	Title
Terry Fishpool	Barwon MP Representative
Jason Nicholson	Network & Safety Officer, Transport for NSW
Sergeant Adam Cornish	Sergeant, Traffic & Highway Patrol Command
Melanie Sutor	Road Safety Officer, Parkes, Forbes, Lachlan Shire Council
Cr Dave Carter	Councillor, Lachlan Shire Council
Adrian Milne	Director Infrastructure Services, Lachlan Shire Council
Melanie Hoare	Administration Coordinator, Lachlan Shire Council

**NOTE:** Each formal member has one vote, being one (1) Council representative, one (1) NSW Police Force representative one (1) Roads and Maritime Services representative and one (1) local State Member of Parliament (MP) or their nominee.

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**Delegation to Councils - Regulation of Traffic**

A Council can regulate traffic for the specific reasons set out in Division 1 of Part 8 of the Roads Act 1993, such as carrying out work on a road, etc., whereas the Transport for NSW (TfNSW) can regulate traffic for any purpose.

If a Council wishes to regulate traffic for purposes other than those specified in Division 1 of Part 8 of the Roads Act 1993, it must seek the advice of its Local Traffic Committee and act in accordance with the "Delegation to Councils - Regulation of Traffic".

Section 50 of the Transport Administration Act 1988 confers the power to TfNSW to delegate the following Traffic Regulation responsibilities to Council:

- 1) Section 50 to Section 55 (inclusive) of the Road Transport (Safety and Traffic Management) Act 1999. Install, display and remove prescribed traffic control devices.
- 2) Section 122 of the Road Transport (Safety and Traffic Management) Regulation 1999. Establish and operate a special event parking scheme for any road.
- 3) Section 116 to 119 (inclusive) of the Roads Act 1993 Part 8 Division 2. The erection (or removal) of any notice or barrier, the carrying out of any work or the taking of any other action for the purpose of regulating traffic (restrict or prohibit the passage along a road of persons, vehicles or animals) on a public road for purposes other than those referred to in Division 1 (i.e. Sections 114 and 115).
- 4) A Section 115 Roads Authority may regulate traffic in connection with road work, etc.
- 5) A roads authority may regulate traffic on a public road by means of barriers or by means of notices conspicuously displayed on or adjacent to the public road.
- 6) The power conferred by this section may be exercised by TfNSW for any purpose but may not be exercised by any other roads authority otherwise than:
  - a) For the purpose of enabling the roads authority to exercise its functions under this Act with respect to the carrying out of road work or other work on a public road, or
  - b) For the purpose of protecting a public road from serious damage by vehicles or animals as a result of wet weather, or
  - c) For the purpose of protecting earth roads from damage caused by heavy vehicles or by animals, or
  - d) For the purpose of protecting members of the public from any hazards on the public road, or
  - e) For the purpose of protecting vehicles and other property on the public road from damage, or
  - f) For the purpose of enabling a public road to be used for an activity in respect of which a permit is in force under Division 4 or Part 9, or
  - g) For a purpose for which the roads authority is authorised or required, by or under this or any other Act or law, to regulate traffic.

The Council may sub-delegate their powers to Councillors, the General Manager or an employee of the Council for Items 1 and 2 above. Council may not sub-delegate Item 3. For further information please refer to the following document:

"A Guide to Delegation to Councils for the Regulation of Traffic (Including the Operation of Traffic Committees)" RTA - Version 1.3 2009

<http://www.rms.nsw.gov.au/doingbusinesswithus/lgr/index.html>



## 1 INTRODUCTIONS

Present: Adrian Milne, Jason Nicholson, Sergeant Adam Cornish, Terry Fishpool and Clr Dave Carter

Apologies: Chief Inspector Dave Harvey, Melanie Sutor and Melanie Hoare (Minute Taker)

## 2 DECLARATION OF INTERESTS

NIL

## 3 CONFIRMATION OF PREVIOUS MINUTES

Moved by Jason Nicholson, Seconded Sergeant Adam Cornish

Requested that Minutes be provided with more notice, preferably after the committee meeting..

## 4 OUTSTANDING BUSINESS

The following matters are outstanding from previous meetings of the Lachlan Shire Council Traffic Committee.

Date	Item No	Item	Summary	Action	Status
June 2016	Item 5.1	School Bus Signage	Council needs to adopt a School Bus Route Policy.	Council staff are still reviewing the policy. NIL update	Open
February 2018	Item 5.1	Jones Lane & Henry Parkes Way Intersection and Road/Rail Crossing, Condobolin	Improvements to the existing rail crossing being investigated. Funding to develop intersection design from concept to detailed design with estimate being investigated. Fixing Country Roads funding received for Maitland St HV upgrade.	Revisions have taken place on the 4 provided designs from Transport for NSW in the background. Jason questioned if lights were incorporated into the designs.	Open  Item 5.1
February 2018	Item 5.2	Pedestrian Safety, Orange Street, Condobolin	Letter received requesting improvements to the existing pedestrian crossing in Orange between the Public/Primary school and the early day care centres, to assist with the safety of school children whilst walking to school.	▪ Nil	Open

February 2018 August 2019	Item 5.3 Item 5.4	Fatality on Gum Bend Road – Gum Bend Lake Safety Improvements	To investigate traffic safety improvements on Gum Bend Road	Seeking funding opportunities to implement recommendations from the Road Safety Audit.	Open
Sept 2021	Item 5.7	Foster Street Upgrade	Traffic improvements Include Foster, Lake, Canada and Lorne Street intersection, installation of pedestrian islands, disabled parking, line marking and road signage.	<ul style="list-style-type: none"> <li>▪ Expected completion August 2023.</li> </ul>	Works underway.
June 2022	Item 6.1	Mayfield Hotel	Request for a designated disabled parking at the front of the Mayfield Hotel	<ul style="list-style-type: none"> <li>▪ Committee recommend Council investigate if a disabled carpark is the preferred solution</li> </ul>	Update provided Item 5.2.
June 2022	Item 6.4	Lake Cargelligo speed zone review	TfNSW completed speed zone review of the Condobolin Road entrance to Lake Cargelligo	<ul style="list-style-type: none"> <li>▪ Current speed zones are appropriate.</li> </ul>	CLOSED
June 2022 Mar 2023	Item 5.3 Item 5.3	St Francis Xavier School crossing	Committee and Council endorsed retaining and improving the bus zone and proposing a kiss and drop area	<ul style="list-style-type: none"> <li>▪ Concept to be sent to school for comment. Report back to next committee meeting</li> <li>▪</li> </ul>	Open

Information was received and noted, with minor amendments.

## 5 COMMITTEE BUSINESS

### 5.1 JONES LANE & HENRY PARKES WAY INTERSECTION AND ROAD/RAIL LEVEL CROSSING

#### **Executive Summary**

TfNSW have further assessed Intersection upgrade options for Henry Parkes Way and Jones Lane/Maitland Street Rail level crossing. They have presented to Council staff with 5 options to consider.

#### **Staff Recommendation**

The Committee provide comments on the Technical merits of the options

#### **Committee Recommendation**

Preference from the Traffic Committee for Option 1b.

Questions around acquisition of land was clarified. Option 1b would require the use of a Travelling Stock Route.

Clarification required around road naming on the plans (Airport Road should be Jones Lane).

## 5.2 MAYFIELD HOTEL – DISABLED PARKING

### **Executive Summary**

The Mayfield Hotel Publican has requested the installation of a disabled parking space on the Merribogic Road frontage of their Hotel in Lake Cargelligo. Item 6.1 in June 2022 meeting.

Due to the existing constraints of the site, the disabled car park would provide benefit only if other works were undertaken to the driveway and verandah.

### **Staff Recommendation**

The Committee endorse the installation of a disabled parking space on the condition that Hotel that they will install a footpath at the same time as the disabled parking to ensure accessibility is achieved.

### **Committee Recommendation**

The Committee endorse the installation of a disabled parking space on the condition that Hotel that they will install a footpath at the same time as the disabled parking to ensure accessibility is achieved.

## 5.3 YELLOW MOUNTAIN

### **Executive Summary**

A two day Car and Motorbike rally between Condobolin and Tottenham. The annual cross-country rally is planned to be held 4-5 August 2023. Event is run by the Condobolin Autosports club

### **Staff Recommendation**

The Committee recommend Council approve the updated Traffic Guidance Scheme for the Yellow Mountain Cross Country Rally event subject to the applicants complying with the following conditions:

1. Notify Emergency services of event.
2. Allow for emergency vehicle access.
3. Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
4. Comply with Council Officer's reasonable directives.
5. The organiser is to maintain the area in clean and tidy condition.
6. Council reserves the right to cancel the approval at any time.
7. That the organisers receive approval from the Police for holding a Public Assembly.

This recommendation does not commit Council to providing further assistance or provision of equipment.

### **Committee Recommendation**

The Committee recommend Council approve the updated Traffic Guidance Scheme for the Yellow Mountain Cross Country Rally event subject to the applicants complying with the following conditions:

1. Clarify with the event organisers that it will be Council installing the signage,
2. The Marshalls are only permitted to instruct Racing vehicles on private property. They are not permitted to instruct vehicles on Public Roads.
3. Marshalls monitor signage throughout the event to ensure it is not blocked by rave viewers.
4. Notify Emergency services of event.
5. Allow for emergency vehicle access.
6. Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
7. Comply with Council Officer's reasonable directives.

8. The organiser is to maintain the area in clean and tidy condition.
9. Council reserves the right to cancel the approval at any time.
10. That the organisers receive approval from the Police for holding a Public Assembly.

This recommendation does not commit Council to providing further assistance or provision of equipment.

Sergeant Adam Cornish requested that he be emailed details of events directly, as the information that was emailed to Police had not been forwarded to him.

#### 5.4 CONDOBOLIN AGRICULTURAL SHOW

##### **Executive Summary**

An annual event of the Condobolin Show

The annual show is conducted for the community of Condobolin and Lachlan Shire, organised by the Condobolin Pastoral, Agricultural, Horticultural and Industrial Association Inc.

The event application is only partially completed by the event organiser. However, Council is expecting that this event not be considerably different from previous years.

##### **Staff Recommendation**

1. Provide Council with evidence of Current Public Liability Insurance. (To be provided prior to the event taking place)
2. Submit to Council a Traffic Control Plan/Traffic Management Plan for approval. (To be submitted prior to the event taking place)
3. Submit to Council a Risk Assessment Plan for approval. (To be submitted prior to the event taking place)
4. Notify Emergency services of event.
5. Allow for emergency vehicle access.
6. Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
7. The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc. of the street if required.
8. Comply with Council Officer's reasonable directives.
9. The organiser is to maintain the area in clean and tidy condition.
10. Council reserves the right to cancel the approval at any time.
11. That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.

This recommendation does not commit Council to providing further assistance or provision of equipment for the event.

##### **Committee Recommendation**

The event was not approved, as additional information was requested. This should be provided via email to the committee in the coming days.

## 6 GENERAL BUSINESS

### 6.1 ROAD SAFETY INITIATIVES – MELANIE SUITOR

The RSIPO provided an email of all projects undertaken during June/July 2023:

### 6.2 URBAN WORKS UPDATE

Verbal comments made by the Director of Infrastructure Services on the Flood recovery and various other large projects including Smythes Culverts, Murie Culverts, Utes in the Paddock, Nerathong Bridge and Foster Street

### 6.3 DERRIWONG VILLAGE ENTRANCE SIGNAGE

TfNSW requested details on the footing design for the Derriwong Village entrance signage to confirm that they are frangible attachments.

## 7 NEXT MEETING

Monday 25 November 2023 at 10 am.

Meeting closed 11.14 am

## Department of Planning and Environment Water Allocation Statement



8 August 2023

# Lachlan Regulated River Water Source

## Water availability and allocation update

**There is no increase in allocation for general security entitlement holders from the latest resource assessment.** The current general security account balance is estimated to be 709 gigalitres (GL) or about 120% of entitlement. The small resource deficit identified in the last resources assessment has been recovered with some recent inflows to the storage.

This resource assessment is based on information as of 31 July 2023. Any changes in resources since that date will be captured in the next allocation statement.

### Current allocation

8 August 2023	Cumulative Allocation in 2023/24	Average Account Balance
General security	0%	120%

### Key information

- All higher priority and conveyance licenses received their maximum (100%) allocations on 1 July 2023.
- The Wyangala and Brewster Environmental Water Allowances (EWAs) were fully allocated (10 GL each) on 1 July 2023 in accordance with Clause 54 (1) (a) of the water sharing plan. Also, the Lachlan water quality allowance (WQA) is allocated 20 GL, in accordance with Clause 56 of the plan.
- Water users are reminded that quarterly evaporation reductions apply to water allocations carried over into this water year as per Clause 45 (1) of the plan. The first quarterly evaporation reduction will be applied to the carry over balance remaining in each account at the end of September 2023.

### Storage levels (as of 7 August 2023)

- Wyangala Dam is about 98% full - holding around 1,190 GL.
- Lake Cargelligo is about 49% full - holding around 21 GL.
- Lake Brewster is about 81% full - holding about 125 GL. (as of 2 August 2023)

### Seasonal climate and streamflow outlooks

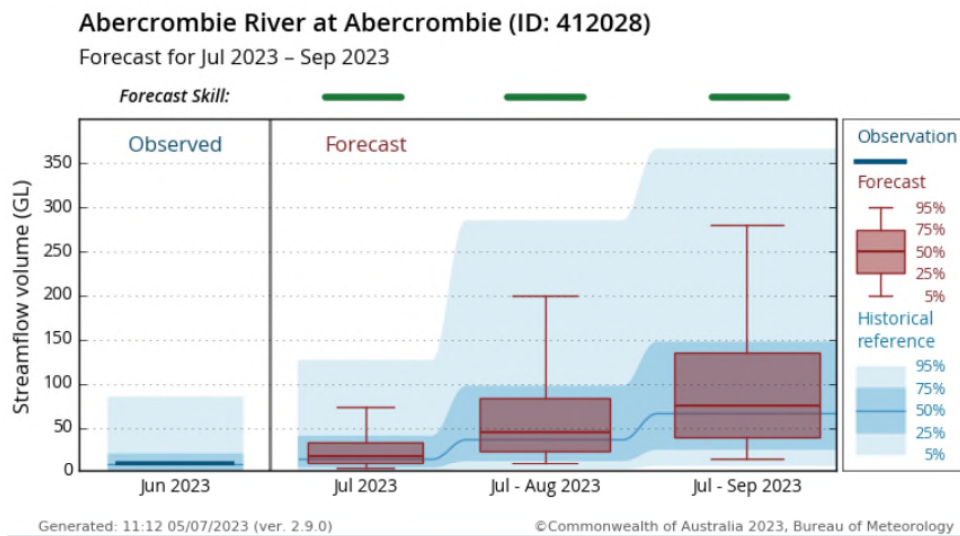
The Bureau of Meteorology's seasonal outlook for September to November indicates that rainfall will likely be below median across the catchment. Daytime and overnight temperatures are likely to be warmer than median conditions over the next three months for the catchment.

Lachlan Regulated River Water Source



Further details at: [www.bom.gov.au/climate/outlooks/#/overview/summary](http://www.bom.gov.au/climate/outlooks/#/overview/summary)

The Bureau of Meteorology also issues a seasonal flow forecast for the Abercrombie River that drains into Wyangala Dam (see the figure below). This provides a forecast of potential storage inflows. Forecast quantiles 75% and 95% of total flow volumes from July to September are lower than the historical flows. All other forecast quantiles of total flow volumes from July to September are higher than the historical flows. The graph to September 2023 is shown below, and updates can be found at: [www.bom.gov.au/water/ssf/#id=412028](http://www.bom.gov.au/water/ssf/#id=412028)



Lachlan Regulated River Water Source



## Lachlan resource assessment data sheet

Resource Distribution (August 2023 to May 2025)	Volume (GL)
Current and Future Resources <sup>(1)</sup>	1,518
<i>less</i>	
This water year (07/23 to 06/24)	
Planned Environmental Water balance <sup>(2)</sup>	40
Domestic and Stock, Town balance	28
High Security balance	33
Conveyance balance	18
General Security balance <sup>(3)(4)</sup>	709
Evaporation from storage <sup>(5)</sup>	102
Rights, transmission, and operational losses <sup>(6)</sup>	217
Storage reserve for 2024/25	
Planned Environmental Water <sup>(2)</sup>	30
Domestic and Stock, Town, and High Security <sup>(7)</sup>	56
Conveyance	18
Evaporation from storage <sup>(5)</sup>	36
Rights, transmission, and operational losses <sup>(6)</sup>	231
<i>equals</i>	
Surplus (or deficit) <sup>(8)</sup>	0

### Notes:

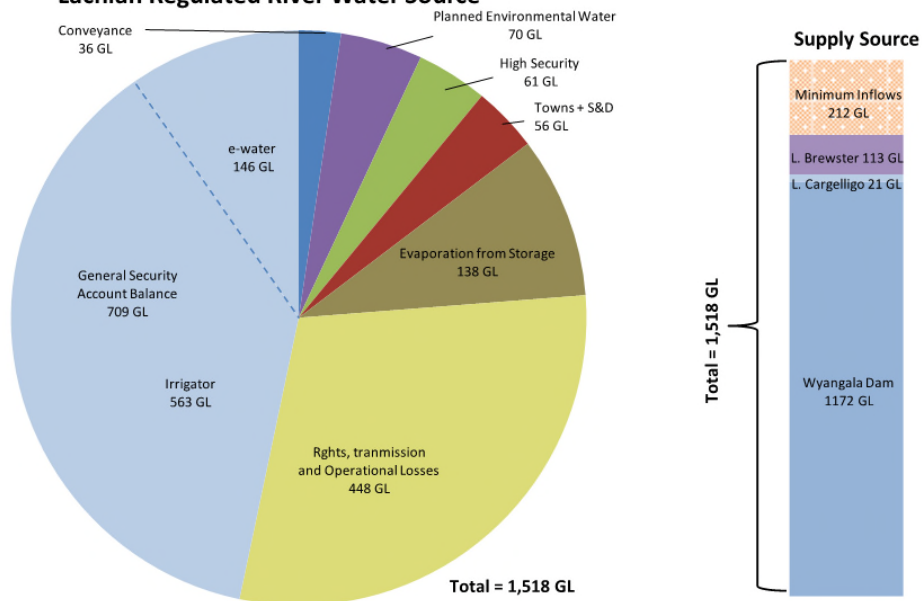
- (1) End of July 2023 storage volume in Wyangala Dam, Lake Cargelligo, and Lake Brewster, and the planned minimum storage inflows and tributary flows from August 2023 to May 2025 and flows in transit if any. Also, this is net of 16 GL of inaccessible volume.
- (2) Water reserved for the Water Quality Allowance (WQA) and the Environmental Water Allowances (EWA).
- (3) Volume in general security accounts including water carried over from last water year.
- (4) The held environmental water (HEW) is estimated to be about 146 GL of GS entitlements, prior to reconciliation of usage and net trade. These reported entitlements are managed by agencies holding environmental water accounts. They include the NSW Department of Planning and Environment - Environment and Heritage (EHG) and the Commonwealth Environmental Water Holder (CEWH).
- (5) Evaporation loss from three storages is based on projected storage depletions.
- (6) The volume required to run the river to meet all non-licence-based demands and delivery overheads. This mostly comprises of basic landholder rights, transmission and operational losses under dry conditions.
- (7) Required volume to allow full utilisation of 100% allocation to these licence holders.
- (8) Surplus (or deficit) of water available after accounting for all commitments. There is no deficit from this assessment.



Lachlan Regulated River Water Source



**Resource Distribution as at 31 July 2023**  
**Lachlan Regulated River Water Source**



**Allocations in 2023/24 for the Lachlan regulated river water source**

Date	License Category	Increment	Total 2023/24	Average Account Balance
1-Jul	Domestic & Stock	100%	100%*	100%*
1-Jul	Local Water Utility	100%	100%*	100%*
1-Jul	High Security	1.00 ML/unit share	1.00 ML/unit share*	100%*
1-Jul	Conveyance	1.00 ML/unit share	1.00 ML/unit share*	100%*
10-Jul	General Security	0.00 ML/unit share	0.00 ML/unit share	120%

\*Maximum allowable

Lachlan Regulated River Water Source



## Water allocation guide

The NSW Department of Planning and Environment – Water published a series of guides to describe the water allocation methods for most NSW regulated river systems. The guide for the Lachlan regulated river water source is available at:

[www.industry.nsw.gov.au/water/allocations-availability/allocations/how-water-is-allocated/resource-assessment-process](http://www.industry.nsw.gov.au/water/allocations-availability/allocations/how-water-is-allocated/resource-assessment-process)

## Further information

The next routine monthly water allocation statement for the Lachlan Regulated River Water Source will be published on **Friday 8 September 2023**.

Information on available water determinations and water sharing plans is available on the department's website: [www.industry.nsw.gov.au/water](http://www.industry.nsw.gov.au/water)

Subscribe [here](#) to receive the Department of Planning and Environment's monthly email update on water planning, management and reform in New South Wales.

You can also follow the department on Twitter: @NSWDPIE\_Water

Feedback on this work or any aspect of the department's service can be provided using the widget at: [www.dpie.nsw.gov.au/contact](http://www.dpie.nsw.gov.au/contact)



# THE COUNTRY MAYORS ASSOCIATION OF NSW INC

*"What we want is nothing more than equity"*

*Chairperson: Cr Jamie Chaffey  
Gunnedah Shire Council, PO Box 63,  
Gunnedah NSW 2380  
Contact: (02) 6740 2100  
Email: jamiechaffey@infogunnedah.com.au*

## Minutes

### General Meeting

**FRIDAY, 4 August 2023 Theatrette, Parliament House, Sydney**

The meeting opened at 8.30am

#### 1. Chairmans Welcome.

#### 2. Acknowledgement to Country

We acknowledge the Traditional Custodians of the land and waters, and we show our respect for Elders past and present and emerging. We are committed to providing communities in which Aboriginal and Torres Strait Islander people are included socially, culturally and economically.

#### 3. Acknowledgement of Parliamentarians

The Chairman acknowledged the attendance of several Shadow Ministers and members of Parliament as observers.

#### 4. Attendance:

Armidale Regional Council, Mayor, Cr Sam Coupland, Mayor  
Ballina Shire Council, Cr Sharon Cadwallader, Mayor  
Bathurst Regional Council, Cr Robert Taylor, Mayor  
Bathurst Regional Council, Mr David Sherley, General Manager  
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor  
Bellingen Shire Council, Cr Steve Allan, Mayor  
Bellingen Shire Council, Mr Mark Griffioen, General Manager  
Berrigan Shire Council, Cr Matthew Hannan, Mayor  
Bland Shire Council, Cr Brian Monaghan, Mayor  
Bland Shire Council, Mr Grant Baker General Manager  
Blayney Shire Council, Cr Scott Ferguson, Mayor  
Bourke Shire Council, Cr Barry Hollman, Mayor  
Bourke Shire Council, Ms Leone Brown, General Manager  
Broken Hill City Council, Cr Jim Hickey, Deputy Mayor  
Broken Hill City Council, Mr Jay Nankivell, General Manager  
Byron Shire Council, Cr Michael Lyon, Mayor  
Byron Shire Council, Mr Mark Arnold, General Manager  
Cabonne Shire Council, Cr Kevin Beatty, Mayor  
Cabonne Shire Council, Ms Heather Nicholls, Acting General Manager  
Cessnock City Council, Cr Jay Suvaal, Mayor

City of Newcastle, Cr Nuatali Nelmes, Lord Mayor  
Cobar Shire Council, Cr peter Abbott, Mayor  
Cobar Shire Council, Mr Peter Vlatko, General Manager  
Cootamundra-Gundagai Regional Council, Cr Leigh Bowden, Deputy Mayor  
Cootamundra-Gundagai Regional Council, Mr Steve McGrath, General Manager  
Dubbo Regional Council, Cr Mathew Dickerson, Mayor  
Dubbo Regional Council, Mr Murray Wood, CEO  
Eurobodalla Shire Council, Cr Mat Hatcher, Mayor  
Federation Council, Cr Patrick Bourke, Mayor  
Federation Council, Ms Jo Shannon, Director Corporate and Community Services  
Forbes Shire Council, Cr Phyllis Miller, Mayor  
Forbes Shire Council, Mr Steve Loane, General Manager  
Gilgandra Shire Council, Cr Doug Batten, Mayor  
Gilgandra Shire Council, Mr David Neeves, General Manager  
Glen Innes Shire Council, Cr Rob Banham, Mayor  
Glen Innes Shire Council, Mr Bernard Smith General Manager  
Goulburn Mulwaree Council, Cr Peter Walker, Mayor  
Greater Hume Council, Cr Tony Quinn, Mayor  
Greater Hume Council, Ms Evelyn Arnold, General Manager  
Griffith City Council, Cr Glen Andrezza, Deputy Mayor  
Griffith City Council, Mr Brett Stonestreet, General Manager  
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor  
Gunnedah Shire Council, Mr Eric Growth, General Manager  
Gwydir Shire Council, Cr Catherine Egan, Deputy Mayor  
Hay Shire Council, Cr Carol Oataway, Mayor  
Hay Shire Council, Mr David Webb, General Manager  
Inverell Shire Council, Cr Paul Harmon, Mayor  
Inverell Shire Council, Mr Paul Henry, General Manager  
Kempsey Shire Council, Cr Leo Hauville, Mayor  
Kempsey Shire Council, Mr Craig Milburn, General Manager  
Kiama Municipal Council, Cr Neil Reilly, Mayor  
Kiama Municipal Council, Ms Jane Stroud, CEO  
Lachlan Shire Council, Cr Paul Phillips, Deputy Mayor  
Lachlan Shire Council, Mr Greg Tory, General Manager  
Leeton Shire Council, Cr Tony Reneker, Mayor  
Lismore City Council, Cr Steve Krieg, Mayor  
Lismore City Council, Mr Jon Gibbons, General Manager  
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor  
Liverpool Plains Shire Council, Mr Gary Murphy, General Manager  
Lockhart Shire Council, Cr Ian Marston  
Lockhart Shire Council, Mr Peter Veneris, General Manager  
MidCoast Council, Cr Claire Pontin, Mayor  
MidCoast Council, Mr Adrian Panuccio, General Manager  
Moree Plains Shire Council, Cr Mark Johnson, Mayor  
Murray River Council, Mr Terry Dodds, General Manager  
Muswellbrook Shire Council, Cr Steve Reynolds, Mayor  
Narrabri Shire Council, Cr Ron Campbell, Mayor  
Narrabri Shire Council, Mr Robert Williams, General Manager  
Narrandera Shire Council, Cr Neville Kschenka, Mayor  
Narrandera Shire Council, Mr George Cowan, General Manager  
Narromine Shire Council, Cr Craig Davies, Mayor  
Narromine Shire Council, Ms Jane Redden, General Manager  
Oberon Council, Cr Lauren Trembath  
Oberon Council, Mr Gary Wallace, General Manager  
Orange City Council, Cr Jason Hamling, Mayor

Orange City Council, Mr David Waddell, CEO  
Parkes Shire Council, Cr Ken Keith, Mayor  
Port Stephens Council, Cr Ryan Palmer, Mayor  
Queanbeyan-Palerang Regional Council, Cr Kenrick Winchester, Mayor  
Queanbeyan-Palerang Regional Council, Ms Rebecca Ryan, CEO  
Richmond Valley Council, Cr Robert Mustow, Mayor  
Shellharbour City Council, Cr Chris Homer, Mayor  
Singleton Council, Cr Sue Moore, Mayor  
Singleton Council, Mr Jason Linnane, General Manager  
Snowy Monaro Regional Council, Cr Narelle Davis, Mayor  
Tamworth Regional Council, Cr Russell Webb, Mayor  
Tamworth Regional Council, Mr Paul Bennett, General Manager  
Temora Shire Council, Cr Rick Firman, Mayor  
Temora Shire Council, Ms Melissa Boxall, General Manager  
Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor  
Upper Lachlan Shire Council, Cr Pam Kensit, Mayor  
Uralla Shire Council, Cr Robert Bell, Mayor  
Wagga Wagga City Council, Cr Dallas Tout, Mayor  
Walcha Council, Cr Eric Noakes, Mayor  
Walcha Council, Mr Phillip Hood, Acting General Manager  
Warren Shire Council, Cr Milton Quigley, Mayor  
Warren Shire Council, Mr Gary Woodman, General Manager  
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor  
Weddin Shire Council, Cr Craig Bembrick, Mayor  
Weddin Shire Council, Mr Brendan Hayes, Director Environmental Services  
Wingecarribee Shire Council, Mr Viv May, Interim Administrator  
Wingecarribee Shire Council, Ms Lisa Miscamble, General Manager  
Wollondilly Shire Council, Cr Matt Gould, Mayor  
LGNSW, Cr Darriea Turley, President  
LGNSW, Ms Susy Cenedese, Acting Director Advocacy  
LGNSW Ms Bronwen Regan, Director Strategy and Governance  
OLG Brett Whitworth, Deputy Secretary  
OLG Ms Melissa Gibbs, Director Policy and Sector Development  
OLG Ms Tina Baldock, Principal Projects Officer

#### **Parliamentarian Attendance**

The Hon Mark Speakman MP, Leader of the opposition  
The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources  
The Hon Bronnie Taylor MLC, Shadow Minister for Regional Health, Shadow Minister for Trade, Shadow Minister for Seniors  
The Hon Sarah Mitchell MLC, Deputy Leader of the Opposition in the Legislative Council, Shadow Minister for Education and Early Learning, Shadow Minister for Western NSW  
The Hon Sam Farraway MLC, Shadow Minister for Regional Transport and Roads  
The Hon Leslie Williams MP, Shadow Minister for Women, Shadow Minister for Prevention of Domestic Violence and Sexual Assault  
The Hon Kevin Anderson MP, Shadow Minister for Gaming and Racing, Shadow Minister for the Arts and Heritage  
The Hon Steph Cooke MP, Shadow Minister for Water, Shadow Minister for Crown Lands  
The Hon Wes Fang MLC, Deputy Opposition Whip in the Legislative Council and Shadow Assistant Minister for Police and Emergency Services  
Mr Gurmeh Singh MP, Shadow Minister for Tourism, Shadow Minister for Emergency Services, Shadow Minister for the North Coast

Mr Michael Kemp MP, Member for Oxley  
Ms Tanya Thompson MP, Member for Myall Lakes  
Mr Richie Williams MP, Member for Clarence

**Apologies:**

As submitted

**Special Guests:**

**The Hon Penny Sharpe MLC, Minister for Climate Change, Minister for Energy, Minister for the Environment, and Minister for Heritage**

**The Hon Tara Moriarty MLC, Minister for Agriculture, Minister for Regional NSW, Minister for Western NSW**

**Mr Simon Draper, CEO, NSW Reconstruction Authority**

**The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources**

**The Hon Wendy Tuckerman MP, Shadow Minister for Local Government, Shadow Minister for Small Business**

**5. The Hon Penny Sharpe MLC, Minister for Climate Change, Minister for Energy, Minister for the Environment, and Minister for Heritage**

The Minister wants to work together and harness our energies. NSW has been affected by natural disasters that need to be addressed. The Government is committed to climate change and legislation is to be introduced later this year to reduce emissions to net zero by 2050. The Net Zero Commission, an independent body is to report to parliament and will be the architect on how the government is progressing. There will be a transition from coal to other energy sources over the next 5 to 10 years. This will attract investment. There will be many planning and co-ordination challenges and there is a need to work closely with local government. The Government has concerns on how the Biodiversity Offsets Scheme has operated over the past 5 years and the Minister will table a report by the end of August together with a Land Services Review which will be considered together. The Government is preparing for El Nino and is working on water sharing plans where local government needs to work with the government.

**6. The Hon Tara Moriarty MLC, Minister for Agriculture, Minister for Regional NSW, Minister for Western NSW**

The Minister acknowledged the work being undertaken by local government. The Government is committed to supporting local government and is seeking thriving regions and in accordance with the communities expectations. The Minister wants to hear directly from councils on their concerns. Regional Roads is a significant issue and funds have and will continue to be committed. People are the Governments number one priority with stamp duty concessions being introduced, speed cameras being not now hidden, access to employment and services are being improved, housing supply and affordability is being focused on, the lot of young people is being improved, people are being encouraged to stay in the regions and businesses are being supported to create local jobs. Bio science is protecting the economy from Bio-Diversity threats. There are 36% of homes in

the State that do not have mobile coverage and 16500klm of roads have no or marginal coverage and fixing this is a priority.

#### **7. Mr Simon Draper, CEO, NSW Reconstruction Authority**

The NSW Reconstruction Authority is a new agency having been created over the last 4 years. Issues are changing and local and historical knowledge is being challenged. The job is to be with communities before and after disasters and when they occur they have to react quickly. The Authority works under two Ministers Planning and Emergency Services. The organisations functions are still being established. There are four functions – Prevention – State and local mitigation plans are needed to be rebuilt in a serviceable way – Preparedness – making sure community leaders are well set up – Recovery – people need to know they will be supported and – Funding – the huge task of adaptation and its expenditure. Everyone likes a bossy co-ordinator. The Authority needs to push programs but local co-ordination is essential as the resulting assets reverts to them

#### **8. Adoption of Minutes of Previous Meeting:**

RESOLVED that the minutes of the General Meeting held on 26 May 2023 be accepted as a true and accurate record.

Moved Singleton Council Mayor Councillor Sue Moore  
Seconded Narrabri Shire Council Mayor Councillor Ron Campbell

#### **9. Matters Arising from the Minutes**

Nil

#### **10. ALGA Update Report**

Cr Linda Scott, President, reported on the 2023 National General Assembly and Regional Forum which included more than 450 local government leaders from across the country, the return of the Australian Council of Local Government, the early payment of Financial Assistance Grants with the 2023-24 allocation bought forward to councils in 2022-23, the fast tracking of disaster funding, the establishment of the Community Energy Upgrades Fund for local governments, Growing Regions Grants, regional bank closure protocols and advised that registrations are now open for the National Local Roads, Transport and Infrastructure congress to be held in Canberra from 6-7 September

RESOLVED That the report be noted

Moved Temora Shire Council Mayor Councillor Rick Firman  
Seconded Parkes Shire Council Mayor Councillor Ken Keith

**11. LGNSW Update Report**

Cr Darriea Turley, President, congratulated the winners of the Local Government Awards, advised of the launch of the Parliamentary Friendship Group for Local Government, announced that David Reynolds CEO Hills Shire has been appointed CEO of LGNSW, advised that the MOU with CMA was being reviewed in accordance with the agreement and congratulated Shadow Minister Wendy Tuckerman on the Review of the Rate Pegging Methodology. The written report included information on LGNSW Annual conference which will be held from 12-14 November 2023 with motions to be submitted by 15 September 2023 and reported on the IPART Review of rate pegging methodology, the Emergency Services Levy burden in 2023/24, the Red Fleet and OLG’s requirement that it be supplied with strategies to ensure RFS mobile assets are not assets of the RFS, the Select Committee to examine the recommendations of the Upper House Inquiry into Rural and Regional Health, the single employer model for GP’s and emergency department doctors in rural and regional NSW, the LGNSW Water Management Conference in Parkes, the advanced payment of Financial Assistance Grants, Planning Cadetships and more support for community recovery post disaster.

RESOLVED That the report be noted

Moved Forbes Shire Council Mayor Councillor Phyllis Miller  
 Seconded Bega Shire Council Mayor

**12. Membership**

RESOLVED that Cessnock City Council and Wollondilly Shire Council be admitted as members of the Association and that the City of Newcastle and Riverina Eastern Regional Organisation of Councils be admitted as Associate members of the Association.

Moved Forbes Shire Council Mayor Councillor Phyllis Miller  
 Seconded Blayney Shire Council Mayor Councillor Scott Ferguson

**13. Correspondence  
 Outward**

The Hon Ron Hoenig MP, Minister for Local Government, The Hon Daniel Mookhey MLC, Treasurer, The Hon Jihad Dib MP, Minister for Emergency Services, and The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads	Requesting that the Emergency Services Levy subsidy be restored to Local Government throughout MSW and that CMA be granted a position in a newly formed advisory panel
The Hon Steph Cooke MP, Shadow Minister for Water and Shadow Minister for Crown Lands,	Thanking them for attending and participating in the 26 May meeting and



<p>The Hon Sam Faraway MLC, Shadow Minister for Regional Transport and Roads The Hon Dugald Saunders, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources</p>	<p>extending an open invitation to attend future meetings</p>
<p>Dr Michael Holland MP, Parliamentary Secretary for Health and Parliamentary Secretary for Regional Health The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads The Hon Rose Jackson MLC, Minister for Water, Housing, Homelessness, Mental Health and Youth</p>	<p>Thanking them for attending and participating in the 26 May meeting and advising that CMA looks forward to working with them as a consultative partner in the future</p>
<p>Ms Carmel Donnelly Chair Independent Pricing and Regulatory Tribunal</p>	<p>Thanking her for presenting at the 26 May meeting and inviting her to present her findings at a future CMA meeting after adoption of the report</p>
<p>The Hon Tim Crakanthorp MP, Minister for Skills, TAFE and Tertiary Education and Minister for the Hunter The Hon Duncan Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources The Hon Wendy Tuckerman MP, Shadow Minister for Local Government and Shadow Minister for Small Business</p>	<p>Inviting them to be presenters at the 4 August meeting</p>
<p>The Hon Michael Daley MP, Attorney General</p>	<p>Requesting a reduction in hours for daylight saving</p>
<p>The Hon Ron Hoenig MP, Minister for Local Government</p>	<p>Requesting that RFS assets not be recognized as Local Government assets and be treated in accordance with the Local Government Code of Accounting Practice</p>
<p>The Hon Ron Hoenig MP, Minister for Local Government</p>	<p>Requesting an increase in the Pensioner Rebate Subsidy</p>
<p>The Public Accounts Committee of NSW The Hon Chris Minns MP, Premier</p>	<p>Requesting immediate investigation into the basis behind Councils qualified financial statements for the YE 21/22 due to the accounting for RFS assets</p>
<p>Department of FairTrading NSW</p>	<p>Application for changes to the Constitution as per resolution 26 May 2023</p>
<p>Mr Ashley Albury, A/Deputy Secretary, Local Government, Office of Local Government</p>	<p>Forwarding Country Mayors response to the qualified audit opinion issued by the NSW Audit Office regarding RFS Assets</p>

**Inward**

<p>The Hon Ron Hoenig MP, Minister for Local Government</p>	<p>Regarding the NSW Governments discontinuation of the 2023/24 Emergency Services levy contributions</p>
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Local Government NSW	Annual Conference motion – real estate agents
Dr Amanda Cohen MLC Greens	Address to Legislative Council on Council issues
The Hon Sam Farroway MLC Shadow Minister for Regional Transport and Roads	Congratulating the Association on a successful 26 May meeting and forwarding a copy of a Notice of Motion to Parliament regarding attendance by parliamentarians at the meeting
Director Planning and Environmental Health Division, Ballina Shire Council	Forwarding copy of letter to Minister for the Environment requesting a Review of NSW Littering Fines (Copy Attached)
Cr Darriea Turley AM, President, LGNSW	Forwarding copy of letter to Auditor General regarding Audit costs for Local Government
The Hon Rose Jackson MLC, Minister for Water, Minister for Housing, Minister for Homelessness, Minister for Mental Health, Minister for Youth, Minister for the North Coast	Accepting her invitation and providing a response on the draft terms of reference to the Joint Committee into Protecting Regional Water Utilities from Privatisation and thanking her for the opportunity

**Media Releases**

Don't Touch our Water
Is there a future for Local Government in NSW?
Country Mayors Investing in our Youth

**Network Meetings**

The Hon Steph Cooke MP, Shadow minister for Water, Shadow Minister for Crown Lands	Do we need Constitutional Protection from Privatisation for our Local Water utilities
The Hon Rose Jackson MLC, Minister for Water, Minister for Housing, Minister for Homelessness, Minister for Mental Health, Minister for Youth, Minister for the North Coast	Do we need Constitutional Protection from Privatisation for our Local Water utilities
Commonwealth Regional Education Commissioner The Hon Fiona Nash	Addressing the Australian Universities Accord Interim Report and seeking members feedback

RESOLVED That the information be noted

Moved Bourke Shire Council Mayor Councillor Barry Hollman  
 Seconded Parkes Shire Council Mayor Councillor Ken Keith

**14. Financial Report**

RESOLVED That the financial reports for the last quarter were tabled and accepted

Moved Bega Valley Shire Council Mayor Councillor Russell Fitzpatrick  
 Seconded Forbes Shire Council Mayor Councillor Phyllis Miller

**15. Acknowledgement of Outgoing Mayors**

Cr Rick Firman Deputy Chairman CMA thanked Mayors Peter Abbott, Cobar Shire Council, Cr Neil Smith, Junee Shire Council and Cr Ron Campbell Narrabri Shire Council for their commitment to Local Government during their years of service and those present were presented with a Country Mayors Association pen.

**16. The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources**

The previous Government was responsible for the Regional Growth Fund and the Snowy Hydro Fund which allocated funds to NSW Statewide. The Opposition do not want programs commissioned by them to be cannibalised. Strategic Country Communities funding is under review, there are questions being raised regarding Resources for Regions and the Department of Regional NSW and the Department Regional Health are under review. Housing solutions such as modular housing need to be found and profit share power benefit schemes need to be introduced. Pot hole funds of \$50million are available and some councils have not taken up the opportunity to participate. Seniors and apprentice travel cards have been suspended and a petition against their suspension is being organised.

**17. The Hon Wendy Tuckerman MP, Shadow Minister for Local Government, Shadow Minister for Small Business**

The Review into Rate Pegging Methodology out. The security of local government funding in the September budget is in doubt. The Code of Conduct recommendations were supported by the previous government but there has been no word on what the government is doing. The Emergency Services Levy changes are extremely important and could be taken to the next election.

**18. The Hon Mark Speakman MP, Leader of the Opposition**

Regional NSW is very important to the Opposition and that is why 13 Shadow Ministers out of 26 are from regional and rural areas. Regional people are doing it tough due to natural disasters. The Opposition is putting rural NSW front and centre and they are holding the Government to account on cost of living. Councils need to advocate with them. Infrastructure projects are being axed or held back. The Opposition will ensure that the government keeps its election promises.

**19. Hosting Non-Metropolitan Meetings of CMA**

RESOLVED that the information be noted

Moved Narromine Shire Council Mayor Councillor Craig Davies  
Seconded Tamworth Regional Council Mayor Councillor Russell Webb

**20. Memorandum of Understanding with NSW Rural Doctors Network**

RESOLVED That the proposal to enter into a Memorandum of Understanding with NSW Rural Doctors Network be endorsed.

Moved Muswellbrook Shire Council Mayor Councillor Steve Reynolds  
Seconded Tamworth Regional Council Mayor Councillor Russell Webb

**21. Update Health Forum Wagga Wagga 14/15 September 2023**

Cr Rick Firman Deputy CMA outlined the events for the Health Forum which is being held in conjunction with Murrumbidgee Local Health District. There will be a Civic Reception hosted by Wagga Wagga City Council on Thursday 14 September between 6.00pm – 7.30pm and the Forum on the 15 September at the upgraded Wagga Base Hospital. There is a strong agenda with Ministers and Shadow Ministers invited although Health Minister Park is unable to attend but will be represented by his Parliamentary Secretary. Dr Joe McGirr, Richard Colbran and Professor Ruth Stewart, National Rural Health Commissioner will be presenters.

**22. Land Banking**

A MOTION was moved That the Country Mayors Association support Murray River Councils lot yield scheme including public land to resolve the longstanding issue that will benefit every regional council to meet the NSW Governments Housing 2042 agenda.

Moved Murray River Shire Council General Manager Mr Terry Dodds  
Seconded Byron Shire Council Mayor Councillor Michael Lyon

An AMENDMENT was moved That the NSW Government be requested to investigate the issue of Land Banking

Moved Bland Shire Council Mayor Councillor Brian Monaghan  
Seconded Shellharbour City Council Mayor Councillor Chris Homer

The AMENDMENT WAS PUT AND WAS LOST

An AMENDMENT was moved That the lot yield scheme be referred to the Executive Committee for consideration with a motion to be submitted to the 24 November 2023 meeting of the Association.

Moved Tamworth Regional Council Mayor Councillor Russell Webb  
Seconded Parkes Shire Council Mayor Councillor Ken Keith

The AMENDMENT WAS PUT AND WAS CARRIED

**23. CMA State Priorities Document**

The Chairman has undertaken advocacy with Ministers and Shadow Ministers so that they are aware of the issues and concerns of Regional and Rural NSW that needs to be addressed in the September State Budget

**24. Parliamentarian Friendship Group for Local Government**

The President LGNSW, Cr Darriea Turley, made mention of the launch of this group in her address. The group comprises members of parliament and former members of parliament that can be used to get local government priorities to the attention of the Government and Shadow Government.

There being no further business the meeting closed at 12.40pm

Cr Jamie Chaffey  
Chairman Country Mayor's Association of NSW

[www.nswcountrymayors.com.au](http://www.nswcountrymayors.com.au)

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INC. ORDINARY MEETING HELD AT NSW PARLIAMENT HOUSE, JUBILEE ROOM, 3<sup>RD</sup> AUGUST 2023**

**Present.**

Cr Kevin Duffy (Chair)	Orange City Council
Cr Dennis Brady (Deputy Chair)	Lachlan Shire Council
Cr Phyllis Miller OAM (Deputy Chair)	Forbes Shire Council
Cr Liz McGlynn (Ex Comm)	Bland Shire Council
Cr Scott Ferguson (Ex Comm)	Blayney Shire Council
Cr Denis Todd (Ex Comm)	Warrumbungle Shire Council
Cr Matthew Deeth	Wollondilly Shire Council
Steve Loane OAM	Forbes Shire Council
Cr Peter Batten	Cabonne Shire Council
Stacey Whiley	Cabonne Shire Council
Cr Jim Hickey	Broken Hill City Council
Cr Jason Hamling	Orange City Council
Brad Cam	Mid-Western Regional Council
Cr Dom Figliomeni	Wollongong City Council
Ron Zwicker	Wollongong City Council
Greg Tory	Lachlan Shire Council

**Apologies**

Jay Nankivell	Broken Hill City Council
Cr Mathew Dickerson	Dubbo Regional Council
Murray Wood	Dubbo Regional Council
Cr Michael Banasik	Wollondilly Shire Council
Cr Cath Blakey	Wollongong City Council
Heather Nicholls	Cabonne Shire Council
Mark Dicker	Blayney Shire Council
Kent Boyd	Parke Shire Council
Peter Vlatko	Cobar Shire Council
Cr Peter Abbott	Cobar Shire Council
Cr Jarrod Marsden	Cobar Shire Council
Cr Des Kennedy	Mid-Western Regional Council
Cr Jane Keir	Walgett Shire Council
Megan Dixon	Walgett Shire Council
Gary Woodman	Warren Shire Council
Cr Ros Jackson	Warren Shire Council
Cr Katrina Walker	Warren Shire Council
Cr Pam Kensit	Upper Lachlan Shire Council
Alex Waldron	Upper Lachlan Shire Council
Cr Aniello Iannuzzi	Warrumbungle Shire Council
Hon Ron Hoenig	Minister for Local Government
Hon Courtney Houssos	Minister for Natural Resources
Hon Penny Sharpe	Minister for Climate Change, Energy etc.
Roy Butler	MP Barwon, Independent

**In attendance**

Greg Lamont, Executive Officer (Minute Taker); Liza Schiff (Melting Pot Planning); Cr Lauren Trembath & Gary Wallace (Oberon Shire Council); Robert Parker, (Nuclear for Climate Australia); Martin Rush, Amer Hussein & Jamie Park (Future Together Group/Three Pillars Advisory) and Jonathon Wheaton (Acting Deputy Secretary, Regions NSW).

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INC. ORDINARY MEETING HELD AT NSW PARLIAMENT HOUSE, JUBILEE ROOM, 3<sup>RD</sup> AUGUST 2023**

**1. Welcome.**

The Chair, Councillor Kevin Duffy, welcomed members to the meeting and declared the meeting open at 9.08am. Chair also acknowledged the presence of Cr Lauren Trembath and General Manager Gary Wallace, Oberon Shire Council and Stacey Whiley, Acting Deputy General Manager Community Services, Cabonne Shire Council.

**2. Acknowledgement of Country by Chair**

"I acknowledge the traditional custodians of the land that we meet on today and pay our respects to the Elders past, present & emerging".

**3. Apologies.**

**OM 20/2023** Resolved (Cr Miller/Cr Brady) that the apologies as per the above list be received and noted.

**4. Disclosures of Interest.**

- (a) Ron Zwicker declared a non-significant pecuniary interest with his shares in AGL
- (b) Cr Matthew Deeth declared a non-significant non-pecuniary interest as Director South32 Community Partnership.

**OM 21/2023** Resolved (Cr Miller/Cr Todd) that the disclosures of interest be received and noted.

**SUSPENSION OF STANDING ORDERS AT 9.30am**

**OM 22/2023** Resolved (Cr Brady/Loane) that the meeting be suspended at 9.30am to receive the following speakers and have morning tea:

- (a) Proposal presentation from the Future Together Group speakers Martin Rush & Amer Hussein as follows:

*"Future Together Group (FTG) specialises in delivering strategic planning advisory services, with a focus on helping our clients connect and create new ways of working in a changing world.*

*Our boutique advisory draws on a network of experts who support government, industry, and local organisations across several disciplines, including public policy, energy, planning and environment, economics, public affairs, transitions, and sustainability.*

*We outline a condensed scope of services to allow delivery in a month say by 8<sup>th</sup> September 2023. FTG proposes the scope of services will be delivered in the form of a written report that makes approximately 20 recommendations with accompanying reasons that enhance/broaden MERC's objectives and evolve its organisational effectiveness. The Report will also set out a reviewed financial and resourcing plan.*

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INC. ORDINARY MEETING HELD AT NSW PARLIAMENT HOUSE, JUBILEE ROOM, 3<sup>RD</sup> AUGUST 2023**

*FTG sees long-term benefits and value it can contribute to MERC's impact agenda by delivering this project. As such, we are offering our discounted rates totalling \$7,500 (exc. GST) to deliver this work in a four-week period.*

*A breakup of the project proposal is:*

- 1. Review and refresh of MERC value proposition - sharpen future strategic planning review processes and member-derived value.*
- 2. Review of Constitution to*
  - a. support organisational effectiveness,*
  - b. facilitate greater membership & external cut through.*
  - c. enhance direct and in-kind resourcing.*
- 3. Develop a policy platform structure plan*
  - a. a policy gap analysis – Local Government interest in mining and energy,*
  - b. prioritisation of policy - relevance to current and/or prospective members,*
  - c. a policy and position paper roadmap - short – medium term)*
- 4. Update MERC financial and resourcing plan”.*

*Comments by Delegates:*

- MERC needs to establish its priorities and determine how does it use its resources to get the best bang for our buck.*
- Need commonalities for all members.*
- Delegates should not attend meetings for the sake of attending meetings.*
- Must focus on a broad range of member's needs.*
- Councils with mining & energy developments are struggling.*
- The emergence of other groups to address issues are the same as MERC has dealt with and are still pursuing eg with VPA's for all State Significant Developments, surety with Resources for Regions grants and Community Enhancement Funds, concerns with roll out of REZ's – there is a lot of similarities and should all be part of MERC as one apolitical voice.*
- What role can MERC play in the roll out of the REZ's?*
- State Government has set up a Steering Committee to deal with the issues raised with REZ councils and communities in them.*

(b) Robert Parker – Nuclear for Climate Australia:

*In a very passionate manner, Robert gave a presentation on nuclear energy as the answer to Australia's impending energy crisis. His opening slide was a portrayal of a senior Australian Defence leader in uniform quoting beneath his photo "If nothing else works, a total pig-headed unwillingness to look facts in the face will see us through" Hi presentation covered the following topics:*

- 1. A journey into emissions reductions.*
- 2. Avoiding the energy blunder of 100% wind and solar*
- 3. Environmental benefits of nuclear energy.*
- 4. We ignore successful precedent at our peril.*
- 5. Canada is leading the way by re-industrialising from a position of strength.*
- 6. The Canadian and US Nuclear roadmap.*
- 7. We have the solutions now – we can't afford to wait.*
- 8. Conclusions and What About the Waste?*



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*Using slides to illustrate his presentation, Robert described the problems inherent in attempting to achieve deep carbon reductions and power Australia using 100% renewables.*

*He explained the research he and Dr Robert Barr AOM have done exposing the huge cost and inherent unreliability and redundancies of the Government's planned roll out of solar and wind farms, as well as the reason for the massive transmission expansion and storage needed to harness these variable sources.*

*He described a lower cost, reliable, safe, and better integrated plan, developed from this research. Under this plan, the eastern states could be optimally powered by a mix of over 70% nuclear power combined with approximately 30% renewable wind, solar and hydropower. He demonstrated how, by using successful precedent this mix would also deliver much lower carbon emissions and allow for the increasing demands on our electricity that will be needed in the future, without despoiling farmland.*

*Mr Parker then described the findings from a research trip he undertook in 2022, investigating the success of nuclear power in Ontario, Canada (the size of NSW and Victoria combined). He described the similarities between Ontario and NSW/ Victoria, illustrating a pathway for an Australian roll out of similar technology.*

*He pointed out that Federal and State governments are closing fossil fuel fired electricity generation and relying almost solely on renewable energy to keep the lights on.*

*Unfortunately, the big dirty secret of wind and solar is the vast amount of land required to provide anywhere near adequate power generation potential. Power companies are allowed by government to prospect and target prime agricultural land for renewable projects. Transmission lines that service these facilities will carve a path of destruction through our beautiful bush and countryside.*

*Renewables don't represent diversity in power generation but rather a concentration on a variable resource which requires storage back up by the means of pumped hydro and batteries. Both are proving extraordinarily expensive to build and acquire.*

*Nuclear energy will provide reliable 24/7 power to firm up our energy production needs into the future. It is forecast by the Victorian Government that by 2035 the demand for power to charge electric vehicles will exceed residential electricity use. How can we cater for this without nuclear?*

*Nuclear energy unlocks a future of reliable and affordable electricity to power our nation and achieve our climate goals. He called for immediate action at all levels of government to lift bans and begin the planning and development of nuclear electrical generation capacity in Australia.*

*Comments by delegates:*

*At the end of his talk there followed questions which covered waste storage and possible re-use, cost, timelines, and sites of possible power stations.*

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INC. ORDINARY MEETING HELD AT NSW PARLIAMENT HOUSE, JUBILEE ROOM, 3<sup>RD</sup> AUGUST 2023**

**RESUMPTION OF STANDING ORDERS AT 11.35am**

**OM 23/2023** Resolved (Cr Miller/McGlynn) that the meeting be resumed at 11.35am to continue with the meeting items.

**5. Adoption of the Minutes of the Ordinary Meeting held on 9<sup>th</sup> June 2023**

**OM 24/2023** Resolved (Cr McGlynn/Cr Brady) that the minutes of the Ordinary meeting held on 9<sup>th</sup> June 2023 be received and noted.

**6. Business Arising from Minutes of the Ordinary meeting held on 9<sup>th</sup> June 2023**

Note: It was agreed that the Executive Officer submit a delegate's report to accompany the draft minutes when they are sent to members after each Ordinary meeting.

**7. Adoption of Minutes of the Executive Committee Meeting held 28<sup>th</sup> June 2023 and 14<sup>th</sup> July 2023**

**OM 25/2023** Resolved (Cr Todd/Cr Miller) that adoption of the minutes of the Executive Committee meetings held on 28<sup>th</sup> June 2023 and 14<sup>th</sup> July 2023 be deferred until after the Chair and Executive Officer provides a background report on the replacement for the Executive Officer Services being undertaken by LGNSW Management Solutions.

The Chair provided an overview on the status of the recruitment of an entity to provide the Executive Officer services through LGNSW Management Solutions, details are on their webpage and the contact person is Christian Morris. Dates for interviews yet to be discussed with Christian and Chair, to ensure all members of Executive Committee are available for the selection and interview process.

**8. Business Arising from the Minutes of Executive Committee Meetings held on 28<sup>th</sup> June 2023 and 14<sup>th</sup> July 2023**

Nil

**9. Delegates Reports – Nil.**

**SUSPENSION OF STANDING ORDERS AT 12.00pm**

**OM 26/2023** Resolved (Cr Brady/Loane) that the meeting be suspended at 12.00pm to receive the following speakers:

Jonathon Wheaton, Acting Deputy Secretary, Department of Regions NSW had this to say:

- Resources for Regions Program now under Hon Tara Moriarty, MLC who is Minister for Regional NSW, Minister for Western NSW, and Minister for Agriculture.
- Royalties for Rejuvenation Program now under Hon Courtney Houssos, MLC, Minister for Finance and Minister for Natural Resources.

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- Renewable Energy Zones roll out now with Hon Penny Sharpe, MLC, Minister for Climate Change, Minister for Energy, Minister for the Environment, Minister for Heritage, Leader of the Government in the Legislative Assembly.
- Resources for Regions Program is reviewed each year and this has been done for Round 9 but he is not in a position to comment on any changes to the program that is the responsibility of the relevant Minister as part of September budget details to be released next month.
- Royalties for Rejuvenation is a program locked in legislation under the Mining Act and there was an election commitment by the Labor Government to establish Transition Authorities in NSW, to be aligned with Federal Government on cleaner emissions targets eg have established the Hunter Clean Energy Authority already.
- REZ issues are being considered by Minister Sharpe department.

(Note: Minister for Finance & Natural Resources, Hon Courtney Houssos, was unable to attend at the last minute to address delegates and despite “drop in” indications from Hon Penny Sharpe, Minister for Climate Change, Energy, Environment & Heritage and Hon Ron Hoenig, Minister for Local Government they were unable to do so due to urgent business in the Legislative Assembly at the time).

**RESUMPTION OF STANDING ORDERS AT 12.20pm**

**OM 27/2023** Resolved (Cr Deeth/Loane) that the meeting be resumed at 12.20pm to continue with the meeting items.

**10. Speakers** - As above

**11. Executive Officer's Report**

**Executive Officer's Report**

The Executive Officer went through the items in the Executive Officer's report that related to matters on the agenda for this meeting as information or for decision prior to the consideration of them in General Business.

**12. General Business**

**(a)** Future Together Group/Three Pillars Advisory External Review Proposal.

**OM 28/2023** Resolved (Cr Figliomeni/Cr Ferguson) that MERC accept the proposal from Future Together Group/Three Pillars Advisory to undertake the following external review for \$7,500 plus GST:

1. Review and refresh MERC value proposition - sharpen future strategic planning and member-derived value.
2. Review of Constitution to
  - (i) support organisational effectiveness,
  - (ii) facilitate greater membership & external cut through.
  - (iii) enhance direct and in-kind resourcing.
3. Develop a policy platform structure plan
  - (i) a policy gap analysis – Local Government interest in mining and energy,
  - (ii) prioritisation of policy - relevance to current and/or prospective members,
  - (iii) a policy and position paper roadmap - short – medium term)

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INC. ORDINARY MEETING HELD AT NSW PARLIAMENT HOUSE, JUBILEE ROOM, 3<sup>RD</sup> AUGUST 2023**

4.Update MERC financial and resourcing plan

(b) Resources Energy Industry & Innovation Forum (REIIF) 2024.

**OM 29/2023** Resolved (Cr Brady/Cr Miller) that MERC.

- (1) Write to the Chair RDA Orana thanking them for the opportunity to partner with MERC to conduct the inaugural Resources, Energy, Industry & Innovation Forum and to congratulate the CEO, staff, and event planner for their involvement.
- (2) Advise RDA Orana:
  - (i) MERC is interested in partnering with them to run a similar event June 5-7<sup>th</sup> 2024 albeit over 3 days with the schedule reversed as discussed in the review, to maximise the involvement of Local Government plus to minimise costs, and
  - (ii) The profit of \$6348.50 be reduced from the \$20,000 event fee for 2024.

(c) Next Meeting.

**OM 30/2023** Resolved (Cr McGlynn/Duffy) that the next meeting of MERC be held in NSW Parliament House in November 2023, on a date to be determined by the Executive Committee, pending the results of the external review of MERC.

(d) Parliamentary Enquiry into the Effects of Pollution from Mining on Health, Air, Land & Water Quality. Item was discussed by delegates who decided to take a monitoring brief, at this stage.

**OM 31/2023** Resolved (Cr Batten/Cr Figliomeni) that MERC write to the Committee expressing an interest in the matter with MERC to monitor developments.

(e) Minerals Legislation Amendment (Offshore Drilling and Associated Infrastructure Prohibition) Bill 2023. Item discussed but no action to be taken.

**Close – the meeting closed at 1.05pm**

**The minutes (pages 1-6) were confirmed at a meeting of the Ordinary Meeting held in November 2023 and are a concise and accurate record of proceedings of the Ordinary General meeting held on 3<sup>rd</sup> August 2023.**

.....  
**Cr Kevin Duffy**  
**Chairperson**

## NSW Reconstruction Authority



Ref: D23/10092

**Lachlan Shire Council**  
**E: [council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au)**

Dr Mr Tory,

Thank you for your correspondence to the Minister for Customer Service and Digital Government, Minister for Emergency Services, and Minister for Youth Justice, Jihad Dib MP, on behalf of the Lachlan Shire Council.

This correspondence, along with Council's Notice of Motion with resolution 2023/117, has been forwarded to the NSW Reconstruction Authority (the Authority).

It is the Authority's responsibility to improve how NSW plans for disasters and make sure communities across the state recover from them faster. We understand that recovery can take years and that each person and community progress through recovery at their own speed.

A range of flood recovery grants and financial assistance have been available to residents of the Central West following the devastating floods of 2022 (AGRN 1034) including:

- Disaster recovery grant for small business of up to \$50,000
- Disaster Relief Grants for individuals
- Back homes grants
- Rental support payments
- Special disaster grants of up to \$75,000 for primary producers
- Natural disaster transport subsidy of up to \$15,000 for eligible farmers
- Disaster relief low interest loans of up to \$130,000 for primary producers
- Disaster relief low interest loans of up to \$130,000 for small business
- Natural disaster relief loans of up to \$25,000 for non-profit organisations
- Natural disaster financial assistance of up to \$10,000 for sporting and recreation clubs
- Sporting club grants of up to \$2000.

We appreciate Council's desire to promote these grants as widely as possible to the residents of the Lachlan Shire.

Commencing in May 2023, the Authority, along with Service NSW, undertook a communications campaign across multiple platforms to engage the community affected by the flood events. This included conventional platforms of radio and print media, flyers and posters, promotion through stakeholder networks, as well as targeted electronic direct mail (EDMs), reminders in Service NSW centres such as digital screens, and paid promotion across social media.

Additionally, on 28 June the NSW Government extended the deadline for business owners affected by AGRN 1034 to apply for the \$50,000 Small Business Grant to 15 December 2023. More details of this announcement can be found here: <https://www.nsw.gov.au/media-releases/deadline-to-claim-flood-recovery-costs-extended>

GPO Box 5434, Sydney NSW 2001  
02 9212 9200  
[www.dpie.nsw.gov.au/nsw-reconstruction-authority](http://www.dpie.nsw.gov.au/nsw-reconstruction-authority)

1

Community members can check which grants they may be eligible for by visiting Service NSW's Disaster Assistance Finder at [www.disasterassistance.service.nsw.gov.au](http://www.disasterassistance.service.nsw.gov.au), by calling Service NSW on 13 77 88 or visiting a Service NSW Centre.

More information and support services, including mental health support and flood preparedness resources, are available at [www.service.nsw.gov.au/floods](http://www.service.nsw.gov.au/floods).

The Authority is continuing to work closely with flood affected communities across the Central West in their recovery and our CEO, Simon Draper, recently visited the region to continue this work.

If there is any further assistance you require, please do not hesitate in contacting the Central West Regional Recovery Coordinator, Ken Harrison, by emailing [ken.harrison@reconstruction.nsw.gov.au](mailto:ken.harrison@reconstruction.nsw.gov.au)

Yours sincerely,

**Dominic Lane**

Head, Preparedness & Recovery  
NSW Reconstruction Authority

4 August 2023

31<sup>st</sup> July, 2023

To the General Manager of Lachlan Shire Council,

Following on from our recent conversations with Adrian Milne and discussions at the “Meet the Councillors meeting” in Tottenham in May. We believe the Skatepark project aligns with our shared goals of promoting youth engagement, fostering an active and vibrant community, and providing a safe recreational space for everyone and we would like to share the findings from our recent community survey.

We conducted this survey to gauge community interest, and if a skatepark was indeed what the community wanted. The results were very positive and confirmed a skatepark would be an asset to the Tottenham Community. We’ve received numerous location ideas and we are committed to working with council to agree on the most suitable location.

In Tottenham, we currently have 90 children aged between 3-17yrs that would regularly utilise this facility. We envisage additional visitors and their families also using the skatepark when travelling through Tottenham. There are events held in Tottenham where people would also be able access these facilities when coming into town such as weekend sports, motocross, community Christmas Tree, swimming, dance, pony club, tennis. We have also noticed an increase in younger families and children within our town. This project is an asset to continue progressing our town and make it more appealing to visit and reside.

We are interested in sharing our passion and contributing to this project alongside council. Our committee continue to meet regularly and are eager to assist with this project through further consultation with council regarding location, designs, and features, fundraising, grants, and donations.

We have submitted a request to speak about this project at the next council meeting in August. We look forward to hearing from you and are excited and committed to working together to create a positive and lasting impact on the lives of our young residents through the development of this facility at Tottenham.

Yours sincerely,

The Tottenham Skatepark Development Group  
Tanya Fulton, Kylie Nicholson, Kurt Brodin, Nikki Simpson Baker and Sally Fitzalan

### *Survey Responses*

This online survey was released in Tottenham for the community to give their ideas and feedback surrounding the idea of a Skatepark or facility that the youth of Tottenham would like. The survey was conducted in May 2023 and was advertised in the Tottenham School Newsletter, on Facebook and in the Talking Tottenham. It was made available both online and in paper copies. We received 20 online responses. We have collated the results below.

*Q1 - Any type of facilities we develop is for the children of Tottenham – so we are seeking their voice. What would our Tottenham children like to see in our town?*

- a safe place where they can be physically active, that also suits older children
- Skate park, basketball hoops
- Skatepark, push bike track
- Skate park
- a safe environment for the children that are just that bit to old for the playground.
- Skate park, gym, walking track, fix up bike track
- Teenagers have been excited about the idea of a skatepark.
- An active social place
- A place to spend time with friends in a outdoors area
- Skate park!
- An open space to learn to ride a bike
- Flying fox at the park. Like the one in condobolin
- More outdoor activities.
- Variety wow factory
- Skate Park, basketball court and flying fox
- Revamp bmx bike track
- Skate park, basketball ring and half court
- More activities
- Water park in addition to the pool, gym
- They have enough already.

*Q2 - There is an idea of a possible skatepark for Tottenham is this something you would like?*

- Yes it would be a great idea
- Probably not something we would utilise a lot but a good idea for the youth of our town
- Yes
- yes
- Yes
- yes or at least something along these lines
- Yes
- Doesnt bother me, so long as the kids are safe from predators and drugs
- Yes
- Yea be good
- 100% yes!
- Yes



- Yes, definitely.
- Yes
- Yes
- Absolutely fantastic idea!
- Yes
- Yes
- Yes
- Yes!
- Yes
- Yep - great!
- Yes
- No.

*Q3 - If there was a skatepark, what features would you like to see included (and any extras)? E.g. quarter pipe, rails, roll-in, bowl, Netball/basketball hoop, handball wall, gymnastics bar, mini bike track, etc*

- Not sure specifics of a skate park, but one that has enough for kids to be entertained. I think all those ideas are great. A bike track around town, or at least foot paths to ride on would be ideal too so kids can get there safely on their own
- Netball/basketball hoops, gymnastics facilities
- Handball, basketball hoops, quarter pipe
- bike track
- Netball and basketball hoops
- some type of ball court, either a netball/basketball. an area for handball, some skate park things like a half pipe, a shade area
- One that has multiple purposes
- That whole list sounds awesome. Should be painted with a mural or something to deter any graffiti though.
- A netball/basketball court or at least half court. Classic stake park rails quater pipes.
- Cement area to ride scooter
- Mini bike track as well would be awesome so the younger ones can have a turn and not get in tbe way of the bigger kids.
- Open flat paved area for learners of all things wheels, a shaded seating area, toilet access
- All of the above. Also, miniature toy town/hotwheels track/etc
- Mini bike track
- As much variety as possible for All ages
- All of the above
- All mentioned
- ?
- All above
- A nice flat area for roller skates or scooters as well. Basketball hoop would be cool too!
- Pump track
- All of the above great. Just suitable for all levels - beginner and up.
- Bike track, hoop, handball wall/squares, toilet if the skate park was isn't near one
- N/A

*Q4. Where do you think would be a good location for a skatepark in Tottenham?*

- Somewhere close to centre of town, parents can be at the shop etc if needed. A location where children can get to on their own
- Council owned land near Greig Bros shed so near toilets
- Maybe Tottenhams soccer oval, behind the school.
- Near the oval
- Opposite the hall
- a central location for actives and safe place, near the pool? or down at the sports ground
- Near pool- this makes it accessible for people staying at the caravan park
- Proximity to reliable adult supervision is very important in that decision. Close to the playground park would be best, or at least within sight of the cop shop. Always concerned about kids safety.
- Either somewhere near the pool or down at the oval. Or across from the school on the vacant plot
- Near park
- Sports ground. Has toilet open 24hrs and plenty of room for the skate park.
- Next to the hall or opposite or down near the railway line opposite the hospital
- End of bulbodney st
- Town oval or on outskirts of town.
- Oval
- Town Oval or near bowling club
- Main street
- Maybe unused side/front area of pool
- Near the oval
- Sports ground replacing the unused fitness equipment
- Some where near park
- Centre of town - opposite hall
- Somewhere central for supervision, central location in town ?
- Shove it in the memorial park along with everything else.

*Q5 - Do you have any concerns regarding a skatepark? And/or suggestions to overcome any concerns?*

- Making it secure so children can play in Their own without fear of being near the road
- No
- somewhere not too isolated, but not too close to residences- at the oval it could be used when people are there for other activities eg gym equipment
- Nope
- just that it needs to be safe for the kids of totty, we don't want it to be messy either and become an eye sore for the town
- No
- Graffiti and crime often gets associated with skateparks. Needs to be somewhere they can be supervised by the community, and done up to reduce likelihood of vandalism.
- Safe distance from road.
- No
- Making so all ages can make use of it. Some skate parks are way too advanced for young children and goes the other way around too sometimes, so something in the middle.
- Only the ongoing Maintenance costs as council may not want to assist
- Proper shade/wet weather cover.

- No
- No
- No
- Monitored by cameras
- No
- No
- No
- Nope - great idea!
- Unsolicited behaviour,
- The kids here get all the good stuff. This is a retirement town full of pensioners. How about doing something for them instead???

*Q6 - Constructing a skatepark will require additional funds. Do you have any fundraising ideas we could use to support the development of a skatepark?*

- A '1% Club' night instead of a trivia night?
- market day, Ball, ask Jason Owen to do a concert, fair, expo, trivia night, sell named pavers
- Fun fair movie nights
- raffles, 100 clubs, bake sales, creating a local recipe book and selling it, community breakfast, bbq,
- We could do something like the brick but st the pool, maybe a paver???
- Sponsorship - where businesses can advertise to the nearest street. A roll a thon or some kind of event the kids can get involved in, it will give them more sense of responsibility to not damage it if they have to help work for it.
- Cake sales. 100 club. Something like we did with the pool and the brick buying and names on them. Possibly a talent or trivia night in the hall \$ per ticket and people can bring their own drinks and nibbles.
- Money from farmer donations
- I think maybe buying day a thermomix and selling 200 \$200 tickets and then keep the profit. Is that allowed? Something along those lines maybe?
- Ball, trivia, local raffles, asking lots of big companies for small donations
- Shear-a-thon, go fund me
- No
- No
- Philanthropic
- Community fund raising day
- No ideas but happy to support
- Movie night. (Warmer weather!)
- N/A

*Q7 - Other comments;*

- some type of night out that people pay for a ticket, comedy night, trivia night,
- Great idea, anything that keeps our town moving forward.
- Love the idea, would like to see the towns kids challenged to help achieve it, but also in the design features to help them develop some sick skills.
- This will be such a great thing for totty!

- Finally! Something for our youth
- No
- Good idea
- Thanks for thinking of our children
- Everything new here is just for the kids. The seniors are always forgotten about. Yet they make up 90% of the population here. It's a joke!!

**Cherise Small**

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**From:** Cherise Small  
**Sent:** Thursday, 29 June 2023 3:28 PM  
**To:** Councillors  
**Cc:** ELT  
**Subject:** Join ALGA for our new 2023 National Local Roads, Transport and Infrastructure Congress

Good Afternoon,

Hope you are well.

Kindly see below ALGA correspondence received.

Kind Regards,



Cherise Small  
**Executive Assistant**  
P: (02) 6895 1969 M: 0448 558 184  
PO Box 216 CONDOBOLIN NSW 2877  
[www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)

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**From:** Council <[council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au)>  
**Sent:** Thursday, 29 June 2023 3:26 PM  
**To:** Greg Tory <[Greg.Tory@lachlan.nsw.gov.au](mailto:Greg.Tory@lachlan.nsw.gov.au)>; Shaula Siregar <[Shaula.Siregar@lachlan.nsw.gov.au](mailto:Shaula.Siregar@lachlan.nsw.gov.au)>; Stephen Taylor <[Stephen.Taylor@lachlan.nsw.gov.au](mailto:Stephen.Taylor@lachlan.nsw.gov.au)>  
**Cc:** Cherise Small <[Cherise.Small@lachlan.nsw.gov.au](mailto:Cherise.Small@lachlan.nsw.gov.au)>  
**Subject:** FW: Join ALGA for our new 2023 National Local Roads, Transport and Infrastructure Congress

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**From:** ALGA <[alga@alga.asn.au](mailto:alga@alga.asn.au)>  
**Sent:** Thursday, 29 June 2023 3:18 PM  
**Subject:** Join ALGA for our new 2023 National Local Roads, Transport and Infrastructure Congress



**Please distribute to the Mayor/Shire President, Councillors, and CEO/General Manager**

I'm delighted to invite you to our redesigned 2023 National Local Roads, Transport and Infrastructure Congress in Canberra from 6-7 September.

This year's Congress will be minutes from Canberra's CBD and Parliament House, with a theme of *Building communities that are safer, stronger, smarter*.

You will hear from elected and industry leaders, researchers, councils and federal departments about the latest innovations and opportunities in infrastructure and transport.

We have broadened the focus of this year's Congress to include more of the vital infrastructure we provide to our communities, with sessions on waste and recycling, disaster mitigation, renewable energy, active transport, and using artificial intelligence to improve local liveability.

Of course, we will also cover road funding, heavy vehicle access reforms, road safety and other issues relevant to the 650,000 km of local roads we collectively manage.

To find out more, view an outline of this year's program, and register to attend visit [www.roadscongress.com.au](http://www.roadscongress.com.au).

I look forward to seeing you there!

Cr Linda Scott  
ALGA President

PHONE 02 6122 9400  
EMAIL [alga@alga.asn.au](mailto:alga@alga.asn.au)

8 GEILS COURT DEAKIN ACT 2600

[www.alga.asn.au](http://www.alga.asn.au)



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**Cherise Small**

---

**From:** Leanne Smith <director@mbpreschool.com.au>  
**Sent:** Wednesday, 16 August 2023 8:07 PM  
**To:** Greg Tory  
**Subject:** support for Murrin Bridge Preschool

Hi

I am the director of the Murrin Bridge Preschool and the Lake Cargelligo Early Learning Centre. Over the last 5 years our project has been building a new preschool/community hub for our Murrin Bridge community. We have applied for a variety of grants with some successful ,this is how we have managed to get the project going. Over the 5 years we have experienced covid 19,a bush fire and the major flood in November 2022 where we had to relocate our preschool service into Lake Cargelligo Early Learning Centre until February 2023.

Along the way the price of the building has doubled in price due to the increase in building supplies after covid 19 , the project included the renovation of the existing preschool which incorporated a new kitchen and extension of the dining room as we supply 4 meals a day for our children, plus an art gallery for our community members to display their artwork. We have exhausted all our grant money on the building of the community hub with no money left to complete the much-needed upgrades to the existing preschool.

As we are the only service at Murrin Bridge the community hub would be a one stop shop for the community with rooms for the preschool to extend enrolment numbers, centre link ,Aboriginal Medical Centre with visiting health professionals, Redi , Land council and a place for community to meet .

Our money has come from –

Preschool funds \$172,000

Department of Education \$700,000

NIAA \$850,000

Aboriginal Affairs \$100,000

Multiplex \$150,000

FRRR \$10,000

Bluescope donated the iron and frames.

Fundraising for furniture \$5,000

But we are still needing \$150,000 for the renovations to existing preschool.

From January 2023 our Murrin Bridge Preschool committee have taken over the Lake Early Learning centre due to the centre being in crisis with no committee and not enough qualified educators . We now operate 2 services with the one committee and Director and now have upskilled educators to meet regulations. The Lake ELC is also in financial crisis with limited funds to address the compliancy issues such as meeting health and safety regulations- plastering and painting the centre, installing internal fencing, and purchasing new equipment for the rooms .

I am wondering if there would be anyway Lachlan Shire can support us with finishing our 5-year project at Murrin Bridge and meeting regulations at Lake ELC?

Maybe there are funds from last financial year projects or some funds in this year's budget?

We would love to hear your thoughts on this and are open to any suggestions to might have to help.

If you require any additional information or have question, please let me know.

Yours sincerely

Leanne Smith