

## REQUESTS FROM COUNCIL

To be completed and returned to Council **16 weeks before your event.**

Council cannot guarantee requests can be granted, if received within 12 weeks of the event.

**EVENT:**

**VENUE:**

**DATE:**

EQUIPMENT REQUESTED	YES	NO
Traffic Control Plan - Road Closure or activity in the street	<input type="checkbox"/>	<input type="checkbox"/>
Bins (specify number) - approximately \$6.50 per bin *	<input type="checkbox"/>	<input type="checkbox"/>
Barricades/ Bollards/Safety Netting – specify location and approximate length *	<input type="checkbox"/>	<input type="checkbox"/>
Hang Street Banner – Section 68 form part E1 has to be completed and submitted *	<input type="checkbox"/>	<input type="checkbox"/>
Portable toilets *	<input type="checkbox"/>	<input type="checkbox"/>
Mobile Disabled toilet *	<input type="checkbox"/>	<input type="checkbox"/>
Fixed toilet facilities	<input type="checkbox"/>	<input type="checkbox"/>
Tiered Seating *	<input type="checkbox"/>	<input type="checkbox"/>
Water Truck ( <b>subject to availability of volunteer Council Staff to operate</b> ).	<input type="checkbox"/>	<input type="checkbox"/>
Use of Council owned or managed SRA grounds/halls/ovals/sportsground /racecourses - Contact the committee who manages the facility for Council. The exceptions to this are; <u>Condobolin</u> To book all Council owned and managed facilities contact 02 6895 1900 (Hire fees will also apply) <u>Lake Cargelligo</u> To Book the Show Ground contact the Committee on 02 6896 9811 To Book the Recreation Ground contact Lower Lachlan 02 6898 1772	<input type="checkbox"/>	<input type="checkbox"/>
Ground Maintenance before the event	<input type="checkbox"/>	<input type="checkbox"/>
Other:		

- Not for profit organisations - Section 68 fee does not apply
- Not for profit organisations – a discount to some fees may apply. Please refer to council's fees and charges for details.
- **Council's Fees and Charges are available on [www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au) or contact Council via email or phone for costing. All fees must be paid prior to the event, if you are requesting in-kind support, please submit your request 16 weeks prior to the event.**