



Application for a reservation

Purpose of this application form

This application form should be completed by a consumer that seeks to acquire (reserve) a Perpetual Interment Right. A Perpetual Interment Right provides the right to be interred at a Lachlan Shire Council operated cemetery, (Albert, Bena, Condobolin, Lake Cargelligo, Tottenham and Tullibigeal), in a specified site, with the remains to be left undisturbed forever

One application is required for each Perpetual Interment Right.

Once the application has been received and paid for, you will be issued with an Interment Right. It is recommended this document is stored in a safe place, as it will need to be produced at time of interment.

This form has been approved by Cemeteries & Crematoria NSW under subsection 56(2) of the *Cemeteries and Crematoria Act 2013*.

For help and to return this form:

In person: 58 – 64 Molong Street Condobolin

Post: PO Box 216 Condobolin NSW 2877

Phone: (02) 6895 1900 during business hours

Email: council@lachlan.nsw.gov.au

1. Intended Holder(s)

Holder 1

Full Name _____

Address _____

Phone _____

Email _____

Holder 2

Full Name _____

Address _____

Phone _____

Email _____

2. Next of Kin/Secondary Contact(s)

Full Name _____

Address _____

Phone _____

Email _____

Please attach an additional sheet for more than one interment right holder or secondary contact.

3. Interment site preference

Cemetery _____

Area/Wall _____ Row _____ Plot Number _____

Other – please specify _____

This interment site allows for a maximum _____ full body interments
_____ ash interments

Number of persons who may be interred: _____

Who may be interred

I/We wish to specify:

The identity of the person(s) whose remains may be interred:
Or Name _____ Date of Birth _____

The relationship of the person(s) whose remains may be interred:

_____ and the person who may nominate the person(s) whose remains may be interred:

Or _____

The relationship of the person who may nominate the person(s) whose remains may be interred:

'Relationship' can mean direct family members, relatives, an executor, power of attorney or other such persons as agreed between the interment right holder and grantor.

4. Terms and Conditions

- a. A Perpetual Interment right will be issued for a specified plot.
- b. No more than two Interment Rights in a cemetery can be reserved by any one individual.
- c. Interment rights issued to 2 holders are held jointly. On the death of a joint holder of an Interment Right, the remaining joint holder is entitled to the Interment Right.
- d. Holders must provide on request, two original identification documents, one of which must provide photo identification.
- e. A certificate will be issued to the holders(s) as proof of ownership and must be presented when booking a funeral/interment service.
- f. The holders preferred funeral director is responsible for interment and funeral arrangements.
- g. Council do not arrange grave digging services or the supply and installation of memorials (headstones/monuments/plaques).
- h. The Interment Right holder(s) is responsible for the maintenance of individual graves.
- i. Council reserve the right to refuse permission for any proposed memorial construction or alteration at Councils' discretion. Council have the right (but not the obligation) to remove any unapproved memorial or alteration without notice.
- j. Interment Rights can be transferred, but only while the holder is alive and only to an immediate family member of the holder after consultation with Council and payment of the associate fee.
- k. Unused Interment Rights can be transferred pursuant to the will or intestacy of a deceased Interment Right holder. In this instance, the transfer of the Interment Right is only operative when a Transfer of Interment Right is submitted to Council with payment of the associated fee and processed.

- I. Council reserve the right to review and/or amend these terms and conditions, our holdings, interment plots and property within our cemeteries at any time, without providing prior notice.

Privacy declaration

Council is collecting this information under the *Cemeteries and Crematoria Act 2013*. This information will allow Council to assess your application and maybe disclosed to any relevant government agency. The information will be used to update the burial register and annual reporting. Other people will be able to request access to the information provided under the *Government Information (Public Access) Act 2009*. The information will be stored in a secure location in accordance with the *Privacy and Personal Information Protection Act 1998*.

I acknowledge that I have read and understood all the information contained in this application. All information that has been provided is true and accurate to the best of my knowledge.

Signature

Date

Signature

Date