



I hereby give notice that an Extraordinary Meeting of Council will be held on:

Date: Thursday, 2 October 2025
Time: 09:00am
Location: Condobolin Council Chambers

BUSINESS PAPER

Extraordinary Council Meeting

2 October 2025



ACKNOWLEDGEMENT OF COUNTRY

Lachlan Shire Council acknowledges the Wiradjuri people as the Traditional custodians of this land.

We recognise their strength and resilience and pay respect to Elders past, present, and emerging and to all Aboriginal and Torres Strait Islander people who are part of the Lachlan Shire community.

Order Of Business

1	Webcasting	3
2	Acknowledgement of Country and Elders	3
3	Apologies and Requests for Leave of Absence	3
4	Confirmation of Minutes	4
	Minutes of Ordinary Council Meeting 24 September 2025	5
5	Public Forum	16
6	Disclosure of Interest.....	16
7	Deputations	16
8	Closed Session.....	17
8.1	Appointment of General Manager	17

1 WEBCASTING

Please note that today's meeting, other than the confidential sessions, are being recorded and will be placed on Council's website. All in attendance should refrain from making defamatory statements. Council takes all care when maintaining privacy, however members of the public gallery and those addressing Council should be aware that you may be recorded.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

254a circumstances in which annual fees may be withheld-

- (1) Despite this Division, a council may resolve that an annual fee will not be paid to a councillor or that a councillor will be paid a reduced annual fee determined by the council—
 - (a) for any period of not more than 3 months for which the councillor is absent, with or without leave, from an ordinary meeting or ordinary meetings of the council, or
 - (b) in any other circumstances prescribed by the regulations.
- (2) Despite this division, if a councillor is absent, with or without leave of the council, from ordinary meetings of the council for any period of more than 3 months, the council must not pay any annual fee, or part of an annual fee, to that councillor that relates to the period of absence that is in excess of 3 months."

Councillor	13/12/2024	26/02/2025	26/03/2025	30/04/2025	28/05/2025	18/06/2025	30/06/2025	23/07/2025	27/08/2025	24/09/2025	02/10/2025	22/10/2025	26/11/2025	10/12/2025
John Medcalf OAM	P	P	P	P	P	P	P	P	LoA	P				
Paul Phillips	P	P	P	P	P	A	P	P	LoA	LoA				
Megan Mortimer	P	P	P	P	P	P	P	P	P	P				
Melissa Blewitt	P	P	P	P	P	P	P	P	P	P				
Melissa Rees	P	P	P	P	P	P	P	P	P	LoA				
Peter Harris	P	P	P	P	P	P	P	P	LoA	LoA				
Dennis Brady	P	P	P	P	P	LoA	P	P	P	P				
Judith Bartholomew	P	P	P	P	P	A	P	A	P	P				
Robyn turner	P	P	P	P	P	P	P	P	P	P				
Juanita Wighton	P	LoA	P	P	P	P	P	P	P	P				
P - Present														
A - Apology														
LoA – Leave of Absence														
NA – No Apology														

4 CONFIRMATION OF MINUTES

Ordinary Meeting - 24 September 2025

**MINUTES OF LACHLAN SHIRE
ORDINARY COUNCIL MEETING
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS
ON WEDNESDAY, 24 SEPTEMBER 2025 AT 2:00 PM**

PRESENT: Mayor John Medcalf OAM, Cr Judith Bartholomew (online), Cr Megan Mortimer, Cr Juanita Coleman, Cr Melissa Blewitt, Cr Dennis Brady, Cr Robyn Turner.

IN ATTENDANCE: Alan Stoneham (Acting General Manager), Cherise Small (Executive Assistant), Adrian Milne (Director - Infrastructure Services), Colleen Staines (Interim Director Community Services), Karen Pegler (Executive Manager Finance & Governance), Patrick Ruettjes (Director - Environment and Planning)

Meeting opened at 2:07pm

1 WEBCASTING

The statement regarding the webcasting was read out by the **Mayor**.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

The Acknowledgement of Country and Elders was made by the **Deputy Mayor**.

3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

RESOLUTION 2025/207

Moved: Cr Dennis Brady
Seconded: Cr Melissa Blewitt

That:

The request for Leave of Absence from Cr Rees be accepted.

CARRIED

4 CONFIRMATION OF MINUTES

RESOLUTION 2025/208

Moved: Cr Dennis Brady
Seconded: Cr Robyn Turner

That the minutes of the Ordinary Meeting held on 27 August 2025 be confirmed.

CARRIED

5 MAYORAL MINUTE

5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS

RESOLUTION 2025/209

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

1. The Mayoral Minute No. R25/223 be received and noted.

CARRIED

Cr Dennis Brady declared a non-pecuniary less than significant interest in item nr. 5.2 Mayoral Minute – Bendigo Bank closure as he is on the board of Lachlan and Western Regional Services and in item nr 17.1 Update to Council on licencing matters with regards to land within the vicinity of or on the old abattoir site as both Brett Arnold and Alison O'Reagon ar his next door neighbours.

5.2 MAYORAL MINUTE - BENDIGO BANK CLOSURE

RESOLUTION 2025/210

Moved: Cr Dennis Brady

Seconded: Cr Juanita Coleman

That:

1. The Mayoral Minute No. R25/236 be received and noted.
2. Council writes to Prime Minister Anthony Albanese and Treasurer Jim Chalmers to urgently respond to the May 2024 report of the Senate Rural and Regional Affairs and Trade Committee's inquiry into bank closures in regional Australia.

An amendment was moved by **Cr Brady** and second by **Cr Blewitt** that:

3. Council writes to Bendigo bank to express its disappointment with the response received from Bendigo Bank regarding Council's recent correspondence
4. Council writes to Bendigo Bank seeking clarification regarding the financial implications for local agencies that incurred expenses and modified their premises to accommodate Bendigo Bank's services.

The amendment was put to a vote and the vote was **CARRIED**

CARRIED

6 PUBLIC FORUM

Nil.

7 DISCLOSURE OF INTEREST

Cr Megan Mortimer declared a non pecuniary less than significant interest in item nr. 8.4 Building Projects Monthly Update for July/Augusst as her friend is a contractor who did works on the Condobolin Works Depot.

Cr Robyn Turner declared a pecuniary interest in agenda item nr. 9.4.4 Water Supply to Kikiora (Gibsonvale Pipeline) as she is a consumer on the Gibsonvale Pipeline.

Cr Dennis Brady declared a non-pecuniary less than significant interest in item nr. 5.2 Mayoral Minute – Bendigo Bank closure as he is on the board of Lachlan and Western Regional Services and in item nr 17.1 Update to Council on licencing matters with regards to land within the vicinity of or on the old abattoir site as both Brett Arnold and Alison O'Reagon ar his next door neighbours.

8 READ AND NOTE**8.1 TOURISM AND PROMOTIONS UPDATE FOR AUGUST****RESOLUTION 2025/211**

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

1. The General Manager's Report R25/218 be received and noted.

CARRIED

Cr Megan Mortimer declared a non pecuniary less than significant interest in item nr. 8.4 Building Projects Monthly Update for July/Augusst as her friend is a contractor who did works on the Condobolin Works Depot.

8. READ AND NOTE**RESOLUTION 2025/212**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Melissa Blewitt

That:

The recommendations included in the business paper to receive and note, the following items be adopted:

- 8.2 Investments as at 31 August 2025;
- 8.3 Development Application Data for August 2025;
- 8.4 Building Projects Monthly Update for July/August;
- 8.5 FY25/26 Urban Works Monthly Update Report for August;
- 8.6 FY25/26 Utilities Monthly Update Report for August;
- 8.7 Active Resolutions.

CARRIED

9 DECISION REPORTS**9.1 GENERAL MANAGER**

Nil

9.2 CORPORATE AND COMMUNITY SERVICES**9.2.1 UPDATE ON THE NEW 2025 MODEL CODE OF MEETING PRACTICE FOR LOCAL COUNCILS IN NSW****RESOLUTION 2025/213**

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Megan Mortimer

That the Executive Manager Finance and Governance Report R25/216 be formally received and noted.

CARRIED

9.2.2 DRAFT DELEGATIONS POLICY 2025**RESOLUTION 2025/214**

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That

1. The Executive Manager Finance and Governance Report R25/217 be noted.
2. The Draft Delegations Policy 2025 be adopted as presented.

CARRIED

9.2.3 COMMUNITY DONATION AND EVENT SUPPORT**RESOLUTION 2025/215**

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

1. The Executive Manager Finance & Governance Report R25/220 be received and noted.
2. Council to provide financial support of \$1,000 in total to Tullibigeal Swimming Pool, for the project Melbourne Cup Calcutta and Christmas Tree. This financial support is to be funded from the annual Budget for Community events, and is conditional on the events proceeding.
3. Council to provide financial support of \$500 to Can Assist Condobolin Branch, for the project Annual Can Assist Charity Golf Day. This financial support is to be funded from the elected members budget, and is conditional on the event proceeding.

CARRIED

9.2.4 REVIEW AND ADOPTION OF DELEGATIONS 2025**RESOLUTION 2025/216**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Dennis Brady

That

1. The Executive Manager Governance and Finance report R25/221 be noted, and
2. Council confirms the role of the Mayor in accordance with Section 226 of the Local Government Act 1993 (NSW).
3. Council authorises the Deputy Mayor to be the necessary witness to documents requiring the Council's seal. In the absence of the Mayor and subject to compliance with the requirements of the Local Government Act 1993, and any expressed policy or direction of the Council, the Council pursuant to the provisions of Section 377 of the Act, and every other enabling statutory power, delegates to the person who occupies the position of Deputy Mayor to exercise and perform on behalf of the Council the powers, authorities, duties and functions of the Mayor including the powers, authorities, duties and functions which the council has delegated by this Instrument to the Mayor.
4. Council delegates to the General Manager the following powers, authorities, duties and functions, in accordance with the provisions of Section 377 of the Local Government Act 1993 (NSW), and any expressed policy or direction of Council, comprising the functions of Council as specified in:
 - (a) The Local Government Act 1993 (NSW) and related instruments,
 - (b) Other Acts under which Council has powers, authorities, duties and functions,
 - (c) Any lawful resolution of Council,
 - (d) Any function delegated to Council by the Office of Local Government, unless specifically retained by Council.
5. The General Manager may delegate any of the functions of the General Manager, other than the power of delegation, and may sub-delegate a function delegated to the General Manager by Council to any person or body (including another employee of Council), in accordance with the provisions of Section 378 of the Local Government Act 1993 (NSW).
6. Council issues no delegations to any committees of Council.
7. Council delegates authority to the Mayor and General Manager (jointly) under S377 (1)(a) of the Local Government Act 1993, to approve donations in accordance with the current adopted Community Donations and Event Support Policy. Specifically, this joint delegations allows approval of financial donations of up to \$500, to approve Fee Concessions of up to \$500, and to approve In-Kind Support of up to \$1,000, provided that funds are available within the sum voted by Council for donations in the adopted Delivery Program and Operational Plan. Approvals may only be made in compliance with the current adopted Community Donations & Event Support Policy.

CARRIED

9.3 ENVIRONMENT AND PLANNING

Nil

9.4 INFRASTRUCTURE SERVICES**9.4.1 DRAFT ACTIVE TRANSPORT PLAN 2025 FOR PUBLIC EXHIBITION****RESOLUTION 2025/217**

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That

1. The Director Infrastructure Report No. R25/232 be received and noted.
2. Council place the updated Active Transport Plan 2025 on public exhibition for the period of 28 days from 25th of September to the 23rd of October 2025

CARRIED

9.4.2 FY25/26 ROADWORKS MONTHLY UPDATE FOR AUGUST**RESOLUTION 2025/218**

Moved: Cr Robyn Turner

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director Infrastructure Services Report No. R25/234 be received and noted.
2. Council supports the proposed amendments to the Gravel re-sheeting program.

CARRIED

9.4.3 WATER CONFERENCE**RESOLUTION 2025/219**

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Megan Mortimer

That:

The Director Infrastructure Services report No R25/237 be received and noted.

CARRIED

Cr Robyn Turner declared a pecuniary interest in agenda item nr. 9.4.4 Water Supply to Kikiora (Gibsonvale Pipeline) as she is a consumer on the Gibsonvale Pipeline.

Cr Robyn Turner left the meeting.

9.4.4 WATER SUPPLY TO KIKIORA (GIBSONVALE PIPELINE)**RESOLUTION 2025/220**

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director Infrastructure Services Report NoR25/240 be received and noted.
2. Council support Option 1 – modifications to the pipework as a trial, using existing Operation and maintenance budget.

CARRIED

Cr Robyn Turner returned to the meeting.

10 DEPUTATIONS

Nil.

11 NOTICES OF MOTION

Nil

12 NOTICES OF RESCISSION

Nil

13 DELEGATES REPORT

Nil

14 CORRESPONDENCE**14.1 CORRESPONDENCE****RESOLUTION 2025/221**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Robyn Turner

That:

1. The Correspondence Report No. R25/229 be received and noted.

CARRIED

15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

16 PETITIONS

Nil

17 CLOSED SESSION**RESOLUTION 2025/222**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Melissa Blewitt

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 Update to Council on licensing matters with regards to land within the vicinity of or on the old abattoir site.

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.2 Water Leak Allowance Application - Assesment 1023317

This matter is considered to be confidential under Section 10A(2)b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

17.3 Solar Installations - Council Dwellings

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.4 JLT Public Sector Report

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

CARRIED

RESOLUTION 2025/223

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Megan Mortimer

That Council moves out of Closed Council into Open Council.

CARRIED

Cr Dennis Brady declared a non-pecuniary less than significant interest in item nr. 5.2 Mayoral Minute – Bendigo Bank closure as he is on the board of Lachlan and Western Regional Services and in item nr 17.1 Update to Council on licencing matters with regards to land within the vicinity of or on the old abattoir site as both Brett Arnold and Alison O'Reagon ar his next door neighbours.

17.1 UPDATE TO COUNCIL ON LICENSING MATTERS WITH REGARDS TO LAND WITHIN THE VICINITY OF OR ON THE OLD ABATTOIR SITE.

RESOLUTION 2025/224

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Robyn Turner

That the

1. Executive Manager Finance and Governance Report R25/156 be formally received and noted.
2. Executive Manager Finance and Governance provide a further report to Council on the land related matters associated with land in the vicinity of, or on the old abattoir site, once the information becomes available.

CARRIED

17.2 WATER LEAK ALLOWANCE APPLICATION - ASSESMENT 1023317

RESOLUTION 2025/225

Moved: Cr Dennis Brady

Seconded: Cr Judith Bartholomew

1. The Executive Manager Finance & Governance Services Report R25/214 be received and noted.
2. Council resolves to approve the maximum credit permitted, of \$7,710.12 to assessment 1023317 in accordance with the Undetected Water Leak Policy.
3. The ratepayer to be advised this is the first and only allowable undetected water leak claim.

CARRIED

17.3 SOLAR INSTALLATIONS - COUNCIL DWELLINGS**RESOLUTION 2025/226**

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Megan Mortimer

That

1. The Director of Environment and Planning Report No. R25/230 be received and noted.
2. Endorse the installation of rooftop solar and battery installation at 38 McGregor Street, Condobolin, and 51 Officers Parade, Condobolin, as per Option 1.
3. Continue with installation of solar/renewable energy projects when budgets are available, and suitable sites have been identified.

CARRIED

Cr Melissa Blewitt and Cr Juanita Coleman requested that their names be recorded as voted against the motion.

17.4 JLT PUBLIC SECTOR REPORT**RESOLUTION 2025/227**

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Megan Mortimer

That the Executive Manager Finance and Governance Report R25/239 be formally received and noted.

CARRIED

18. LATE REPORT – DRAFT FINANCIAL STATEMENTS FOR THE YEAR END 30 JUNE 2024**RESOLUTION 2025/228**

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Executive Manager Finance & Governance Services Report No R25/241 be received and noted.
2. The Draft Financial Statements for the year ended 30 June 2024 be referred to Audit.
3. Council confirm that the Draft Financial Statements for the year ended 30 June 2024 have been prepared in accordance with:
 - a) the Local Government Act 1993 and associated Regulations;

- CARRIED**

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 22 October 2025.

CHAIRPERSON

- 5 PUBLIC FORUM**
- 6 DISCLOSURE OF INTEREST**
- 7 DEPUTATIONS**

8 CLOSED SESSION**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

8.1 Appointment of General Manager

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).