



ATTACHMENTS

Ordinary Council Meeting

29 November 2023

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ACTIVE RESOLUTIONS AS AT 29 NOVEMBER 2023

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 29 NOVEMBER 2023				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
September 2023	GM	<p>2023/230 17.6 REQUEST FOR LEASE PART LOT 14 DP816194 - FORMER CONDOBOLIN ABATTOIR SITE</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The General Manager’s report No. R23/285 be received and noted. 2. The request from Lachlan Valley Firewood for the continued use of part Lot 14 DP 816194, as shown within the red line on the map attached to the report, at a rental fee of \$75/week plus GST be accepted. 3. The initial term of the lease/licence be for a period of 6 months then reverting to a periodical, month by month, agreement requiring 6 months’ notice to terminate. 4. The Mayor and General Manager be authorised to sign the lease/licence documents and affix the Council seal. <p style="text-align: right;">Brady/Mortimer</p>	<p>Letter sent to Lachlan Valley Firewood outlining proposed conditions of licence and requesting confirmation of their acceptance of the conditions.</p> <p>Details provided to Council’s solicitor for preparation of the licence agreement.</p> <p>Letter received from Lachlan Valley Firewood accepting licence conditions.</p> <p>Licence prepared and issued for signature.</p>	December 2023
September 2023	GM	<p>2023/212 9.1.2 AUSTRALIA DAY AWARDS AND EVENT POLICY</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The General Manager’s Report R23/265 be received and noted. 2. The draft Australia Day Awards and Event Policy be placed on public exhibition for a minimum period of 28 days. 3. Following the completion of the public exhibition period a further report be presented to Council summarising any submissions and 	<p>Policy placed on public exhibition.</p>	December 2023

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		feedback received from the public throughout the exhibition period. Phillips/Brady		
June 2023	GM	<p>2023/156 17.6 PROPOSED LEASE - 5 MELROSE STREET CONDOBOLIN</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The General Manager’s Report No. R23/183 be received and noted. 2. The General Manager be authorised to sign leases with the Royal Flying Doctors Service for their use and occupation of the following properties as detailed in Option 1 of this report; <ol style="list-style-type: none"> (a) 5 Melrose Street Condobolin (new Medical Centre) (b) Unit 2/42 McGregor Street Condobolin (c) 38 McGregor Street Condobolin <p style="text-align: right;">Harris/Phillips</p>	<p>Rental information provided to RFDS. Awaiting confirmation from RFDS that they wish to lease the properties.</p> <p>RFDS Board meeting for final determination scheduled for late August 2023.</p> <p>RFDS Board meeting held on 30 August 2023. Approval given to establish a medical practice in Condobolin. Draft lease documents prepared and provided to RFDS.</p> <p>RFDS working toward opening the new practice in early October 2023.</p> <p>Lease documents signed by RFDS and returned to Council. Residential leases prepared but not signed.</p> <p>RFDS have installed IT systems and undertaken staff</p>	December 2023.

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			recruitment, 2 doctors have been employed with 2 more expected to commence in early 2024. Opening delayed as Medicare provider and PRODA numbers have not been issued yet.	
March 2023	GM	<p>2023/58 17.6 50 LACHLAN STREET CONDOBOLIN - OFFER TO PURCHASE</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The General Manager’s Report No. R23/63 be received and noted. 2. The General Manager be authorised to negotiate the sale of 50 Lachlan Street Condobolin (lots 1//DP319876; B//DP408388; Y//DP448903; 3/4/5//10//DP758271; and 6//DP81908) at the price recommended in the independent market appraisal attached to the report. 3. Council’s legal representative be engaged to prepare a contract of sale. 4. The sale contract include appropriate conditions regarding timeframes for the lodgment of a development application and commencement of construction etc., as contemplated in the offer to purchase, in addition to conditions outlined in the report. 5. Proceeds from the sale of the property be proportionally refunded to the Plant and Gravel Pit Rehabilitation Reserves. 6. The Mayor and General Manager be authorised to sign the contract of sale documents and affix the Council seal. 7. A further report on negotiations be reported to Council. 	<p>Negotiations have progressed favourably and Councils legal representative is preparing a contract of sale.</p> <p>A meeting with the purchaser is planned for late May to continue negotiation discussions.</p> <p>Meeting held with prospective purchaser. Agreement reached on conditions of sale and option agreements. Purchaser is preparing concept plans to inform subdivision needs.</p> <p>Site meeting with purchaser and architect. Preliminary plans received mid-August.</p>	February 2023.

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			Phillips/Harris	Proponent finalising subdivision layout plan. Concept plans with required lot dimensions received in late October. Detail provided to Council's surveyor for preparation of the necessary plan of subdivision. Once subdivision plans prepared contracts of sale can be finalised.	
October 2022	GM	<p>2022/276 5.3 MAYORAL MINUTE – COUNTRY WOMAN'S ASSOCIATION</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. Mayoral Minute Report No. R22/354 be received and noted. 2. That Council place a plaque recognising the 100 years of the Condobolin and District CWA organisation in front of the Lachlan Shire Council Chambers. 3. That the cost of installing the plaque, estimated to be \$1,000, be charge to Council's special events donations budget which has a balance of \$22,355. 	Phillips/Harris	Plaque received. Opened planned for 20 November deferred until January 2024 as numerous CWA members were unavailable.	January 2024.

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<p>October 2023</p>	<p>ETED</p>	<p>2023/248 17.3 COLLECTION AND DISPOSAL OF USED MOTOR OIL - NETWASTE REGIONAL CONTRACT</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Environment Tourism and Economic Development Report No. R23/294 be received and noted. 2. Council accept the option to extend the Contract with Cleanaway dated 28 July 2020 for the final twelve (12) month period, ending 19 September 2024. 3. The Mayor or General Manager be authorised to sign the contract documents and affix the Council seal if required. <p style="text-align: right;">Harris/Brady</p>	<p>Contract documents have been signed.</p>	<p>Completed.</p>
<p>September 2023</p>	<p>ETED</p>	<p>2023/225 17.1 POTENTIAL PURCHASE OPPORTUNITIES</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Environment, Tourism and Economic Development Report No. R23/226 be received and noted. 2. Council proceed with Option 1 outlined within this report. 3. The General Manager or their delegate be authorised to bid on the properties at the public auction. 4. The Mayor and General Manager be authorised to sign the Contracts of Sale for any of the properties approved for purchase under this resolution. 5. The additional lot in Bena street adjacent to the Burcher Hall be included as a potential purpose. <p style="text-align: right;">Brady/Bartholomew</p>	<p>The General Manager attended the public auction and purchased the properties in Burcher.</p>	<p>Complete</p>

ACTIVE RESOLUTIONS AS AT 29 NOVEMBER 2023

<p>September 2023</p>	<p>ETED</p>	<p>2023/216 9.3.1 TEMPORARY AND SEASONAL WORKERS' ACCOMMODATION TOOLKIT</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Environment, Tourism and Economic Development Report No. R23/253 be received and noted. 2. Council lodge a submission as per Option 1 of this report. 3. Investigate adding local provisions into Lachlan LEP 2013 around temporary workers accommodation and rural workers' dwellings as part of the housing strategy and determine what zones should permit temporary workers accommodation; and 4. A further report be presented to Council following these investigations to ensure that Council is ready to respond within the three (3) months. <p style="text-align: right;">Phillips/Bartholomew</p>	<p>A submission was made as per Option 1 of the report. Investigations will now commence around adding local provisions into Lachlan LEP 2013 around temporary workers accommodation and rural workers' dwellings as part of the housing strategy. A further report be presented to Council following these investigations to ensure that Council is ready to respond within the three (3) months.</p>	<p>December 2023</p>
<p>July 2023</p>	<p>ETED</p>	<p>2023/175 17.5 WILLOW BEND SPORTS CENTRE IMPROVEMENTS</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Environment, Tourism and Economic Development Report No. R23/195 be received and noted. 2. That Council proceed with Option 3 as outlined in this report. <p style="text-align: right;">Harris/Mortimer</p>	<p>A variation request will be lodged for the LRCI grant as per Council's resolution. Purchase Orders have been placed for the cubicle works and flooring. Works schedule has been finalised with contractor for commencement by end of November. Operator has been notified of works schedule for amenities.</p>	<p>December 2023.</p>

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<p>July 2023</p>	<p>ETED</p>	<p>2023/177 17.7.1 MCINNES STREET LAKE CARGELLIGO MASTER PLAN</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director of Environment, Tourism and Economic Development Report No. R23/211 be received and noted. 2. A planning proposal be prepared and lodged with Department of Planning and Environment to re-zone the site RU5 Village under Lachlan Local Environmental Plan 2013. 3. Detailed contamination and geotechnical soil investigations be undertaken by the preferred consultant. 4. A further \$100,000 from the Housing and Development reserve be approved to continue investigations into 1 McInnes Street to determine the development potential of the site and prepare the preliminary design for the site. 5. A further report be presented to Council in the final quarter of 2023 with an update on the budget, the findings of the investigations and the progression of the planning proposal. <p style="text-align: right;">Carter/Phillips</p>	<p>The contamination and geotechnical investigations were undertaken by Barnson and detailed reports were received in September. A planning proposal is currently being prepared and is expected to be lodged with the Department of Planning and Environment in December. A report is provided in this business paper - Fee proposals for preliminary site layout and essential services investigations have been received by suitably qualified consultants and subject to Council resolution are likely to commence in December. Subject to this a further report is expected be provided in the first quarter 2024.</p>	<p>Ongoing.</p>
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ACTIVE RESOLUTIONS AS AT 29 NOVEMBER 2023

July 2023	ETED	<p>2023/174 17.4 PROPERTY VALUATION</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director of Environment, Tourism and Economic Development Report No. R23/190 be received and noted. 2. The General Manager be authorised to commence negotiations with the landowner with a view to purchasing of the property in accordance with option 1 of the report. 3. A further report be provided advising Council on the outcome of the negotiations. <p style="text-align: right;">Harris/Bartholomew</p>	<p>The General Manager has commenced negotiations with the property owner.</p>	<p>April 2024.</p>
May 2023	ETED	<p>2023/116 11.2 NOTICE OF MOTION - MEMORIAL TO DAVID DOYLE AND NEIL DUNNE</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. Notice of Motion Report No. R23/115 be received and noted. 2. Council investigate and liaise with the families of the late David Doyle & Neil Dunne of D&D Technologies in honoring them for the life saving device they developed which has saved countless children’s lives world-wide. 3. Council communicate with the Doyle and Dunne families and D&D Technologies to see what type of memorial they would prefer and determine if they will finance the memorial and support Council with this proposed project. <p style="text-align: right;">Brady/Carter</p>	<p>Investigation/research is currently in progress.</p>	<p>March 2024.</p>

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<p>May 2023</p>	<p>ETED</p>	<p>2023/127 17.6 CONSIDERATIONS IN THE FUTURE DELIVERY OF WASTE SERVICES FOR BURCHER RESIDENTS.</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Environment Tourism and Economic Development Report No. R23/135 be received and noted. 2. Stakeholder consultation be undertaken regarding the future delivery of waste services in Burcher in accordance with a stakeholder consultation plan. 3. A further report be provided to Council, outlining stakeholder feedback and to seek a final decision from Council on the delivery of waste services in Burcher. <p style="text-align: right;">Phillips/Bartholomew</p>	<p>Stakeholder consultation has been completed. Information collected during the consultation period is now being collated and a further report is expected to be presented to the Council meeting in December, seeking a decision from Council on the delivery of waste services in Burcher.</p>	<p>December 2023.</p>
<p>April 2023</p>	<p>ETED</p>	<p>2023/91 9.3.2 GOANNA MANOR - LIONEL HUNT PARK, 125 BATHURST ST, CONDOBOLIN</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director of Environment, Tourism and Economic Development Report No. R23/78 be received and noted. 2. Council direct that staff investigate possible options for subdividing and transferring ownership of the building to a third party and lodge an expression of interest for the site. 3. A further report outlining the options for transfer of ownership to third party be presented to Council for consideration. 4. Due to the current condition of the building it remain vacant until repairs are completed or the building is sold or gifted to the third party. <p style="text-align: right;">Harris/Blewitt</p>	<p>A report has been included in this business paper in relation to this matter. Complete</p>	<p>Complete</p>

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<p>October 2022</p>	<p>ETED</p>	<p>2022/295 17.1 OPERATION OF CAFÉ IN THE NEW LACHLAN VISITOR INFORMATION CENTRE</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director of Environment, Tourism and Economic Development Report No. R22/261 be received and noted. 2. Council invite expressions of interest from local café proprietors to lease the café within the new Visitor Information Centre 3. If no expressions of interest are received, further expressions of interest be invited from other interested parties 4. A further report be presented to Council outlining the expressions of interest received and recommending a preferred lessee of the café in the new Lachlan Visitor Information Centre. <p style="text-align: right;">Harris/Bendall</p>	<p>Expression of Interest brief was hand delivered to all hospitality/food operators in Condobolin, Lake Cargelligo, Tullibigeal, Fifield, Albert and Tottenham. That EOI process closed 25 August 2023. No EOIs were received. A wider EOI process was undertaken which closed on 28 September 2023. The EOI process will be left open and the café will be operated in a limited capacity by Council staff until a long term solution can be found.</p>	<p>Ongoing</p>
<p>September 2022</p>	<p>ETED</p>	<p>2022/271 17.5 CONDOBOLIN WORKS DEPOT UPDATE</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Environment, Tourism and Economic Development Report No. R22/318 be received and noted. 2. A further report be submitted to Council following receipt of further advice on the resolution of the Works Depot Contract matters. <p style="text-align: right;">Harris/Mortimer</p>	<p>The arbitration process has concluded. The parties participated in a voluntary and Court supported mediation on 9 November 2023. At mediation the parties agreed mutually terminate the contract. A confidential report detailing the outcomes</p>	<p>Complete</p>

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			of the mediation and terms of the contract termination is included in the November 2023 Council business paper. A strategy for the completion of the project will be developed over the next 4 months and a further report on the strategy will be provided to Council for consideration. Complete	
August 2022	ETED	<p>2022/252 9.3.1 ACTIONS FROM THE INDUSTRIAL AND RURAL LANDS STRATEGY - LODGEMENT OF PLANNING PROPOSALS FOR IDENTIFIED SITES</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director of Environment, Tourism and Economic Development Report No. R22/274 be received and noted. 2. Council endorse the investigations in accordance with the Actions (C1) of Council’s Industrial and Rural Lands Strategy. 3. A further report be tabled once the investigations are complete and individual planning proposals are prepared. <p style="text-align: right;">Brady/Bendall</p>	Investigations have commenced. A report will be tabled once the investigations are complete and individual planning proposals have been prepared.	February 2024

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July 2022	ETED	<p>2022/222 NSW FLOOD PLANNING PACKAGE</p> <p>RESOLVED THAT:</p> <p>Council resolve to amend Lachlan DCP 2018 to include flood planning controls and mapping and that a further report be presented outlining the proposed changes before the draft DCP is placed on public exhibition.</p> <p style="text-align: right;">Harris/Bendall</p>	The Draft DCP is being prepared.	February 2024
MAY 21	ETED	<p>92/2021 HONOUR ROLL/ACKNOWLEDGEMENT BOARD</p> <p>RESOLVED THAT:</p> <p>That an Acknowledgement Board project be considered, along with other meritorious projects, for a funding application under the Stronger Country Communities Fund – Round 4.</p> <p>Subject to Council approval, and a successful grant application for the Acknowledgement Board project, expressions of interest be invited from community members to assist with the determination of appropriate criteria for a person’s name to be considered for inclusion on the board. The advisory group is also to make recommendations to Council on the initial list of people’s names for inclusion on the board.</p> <p>A further report be presented to Council following determination of the project funding application.</p> <p style="text-align: right;">Harris/Brady</p>	The project was not supported by Council for funding under the Stronger Country Communities Fund – Round 4 or the LRCI4A funding programs. Other funding opportunities will now need to be identified.	Ongoing.
FEB 18	ETED	<p>28/18 LAKE CARGELLIGO WASTE FACILITY – LAND ACQUISITION</p> <p>RESOLVED THAT:</p> <p>Approve the proposal to acquire 72,700 square metres of crown land comprising part lot 7308 DP 1151003, lot 7009 DP 1057453 and lots 7005 and 7006 DP: 1029763.</p> <p>Authorise the General Manager to lodge a Compulsory Acquisition Consent to Acquire Crown Land Application to the Department of Industry – Lands.</p>	Now that the acquisition process is complete an estimated cost will be determined for the construction of access road and funding consideration.	December 2023.

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		<p>The DIS provide an estimated cost of the access road to the March Ordinary Council meeting.</p> <p style="text-align: right;">Phillips/Hall</p>		
DEC 2017	ETED	<p>326/17 HERITAGE COMMITTEE MEETING 22 NOVEMBER 2017</p> <p>RESOLVED THAT: Adopt the recommendations made by the Heritage Advisory Committee as follows;</p> <p>a) That Council implement a Conservation Management Plan for small rural cemeteries within the Shire.</p> <p>b) That Council award \$6,000 to Meredith Ervin for works to the NAB and residence in Lake Cargelligo; \$6,000 to Katrina & Jim Thomas for restoration works at Melrose Homestead, and \$2,000 to the Tottenham & Albert Cemetery Committee for headstone restoration.</p> <p style="text-align: right;">Rees/ Frankel</p>	<p>Melrose Homestead – funds acquitted. Cemetery funds acquitted. Ervin – works not complete and funds now no longer available. The Heritage Advisor has provided a quote for the preparation of the CCMP for \$9,900. The Heritage Advisor was initially to prepare the plan for Condobolin in December 2018. However, the heritage advisor was focused on the completion of the Beech Periscope in Memorial Park and ensuring that Council submitted applications for a number of grants which were available in the heritage space, including the grant for</p>	<p>February 2024.</p>

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			the Aboriginal Heritage Study. The Heritage Advisor visited Tottenham, Albert and Fifield cemeteries in May 2020. Draft Plans for Albert, Tottenham, Tullibigeal and Fifield have been provided by the Heritage Advisor and are being reviewed by Council Officers.	
October 2023	C&CS	<p>2023/242 9.2.2 DATA SHARING AGREEMENT - SPATIAL SERVICES AND LACHLAN SHIRE COUNCIL</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director of Corporate and Community Services Report No. R23/289 be received and noted. 2. That Council notes the report on the data sharing agreement between Council and Spatial Services. 3. Council resolves to enter into a revised Data Sharing Agreement with Spatial Services. <p style="text-align: right;">Harris/Mortimer</p>	IS Manager is waiting on information requested from Spatial Services – In progress.	December 2023.
October 2023	C&CS	<p>2023/241 9.2.1 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM - FUNDING ROUND APPLICATIONS</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director of Corporate and Community Services Report No. R23/293 be received and noted. 2. Council rescind Resolution Number 2022/335 dated 14 December 2022, for the Tess Cross Memorial Penning, as no payment details have been received despite numerous attempts to contact the organiser. 		December 2023.

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	<p>3. Council approve a financial donation of \$1,000 for the Rotary Club of Lake Cargelligo Inc.’s Monster Fireworks Display. This donation is to be funded from the Annual Budget for Community Events and is conditional on the event proceeding.</p> <p>4. Council approve a donation of in-kind support estimated to be valued at \$6,790 for the Condobolin Picnic Club Inc.’s annual Picnic Races in February 2024. The in-kind support is to be funded from Special Events and is conditional on the event proceeding.</p> <p>5. Council approve a \$1,000 financial donation to the Condobolin Clay Target Club to support the costs of the Condo Classic Annual Open Shoot. This donation is to be funded from the Annual Budget for Community Events and is conditional on the event proceeding.</p> <p>6. Council approve a financial donation of \$1,000 donation to the Wiradjuri Condobolin Corporation to contribute to lighting and sound system costs at the Miima Warrabinya – Skyfest 2024. This donation is to be funded from the Annual Budget for Community Events and is conditional on the event proceeding.</p> <p>7. Council approve a financial donation of \$300 to the Condobolin International Women’s Day High Tea 2024. This donation is to be funded from the Annual Budget for Community Events and is conditional on the event proceeding.</p> <p>8. Council approve a financial donation of \$1,000 and in kind support estimated to be worth \$465 to the Rotary Club of Condobolin Inc. for its Summer Carnival. The financial donation is to be funded from the Annual Budget for Community Events, with in-kind support to be funded from Special Events, and is conditional on the event proceeding.</p> <p>9. Council approve a financial donation of \$500 to the Tottenham Christmas Tree for the Community Christmas Tree event. This donation is to be funded from the Annual Budget for Elected Members and is conditional on the event proceeding.</p> <p>10. Council resolves to provide to the Condobolin Sports Promotion Inc. for the Condo 750 Cross Country Rally:</p>	<p>Paid 26.10.23 Correspondence issued 24.10.23 COMPLETED</p> <p>Correspondence issued 24.10.23 COMPLETED</p> <p>Paid 26.10.23 Correspondence issued 24.10.23. COMPLETED</p> <p>Paid 26.10.23 Correspondence issued 24.10.23. COMPLETED</p> <p>In progress-waiting on payment details. Correspondence issued 24.10.23</p> <p>Paid 26.10.23 Correspondence issued 24.10.23. COMPLETED</p> <p>Correspondence issued 24.10.23. Paid 26.10.23 COMPLETED</p> <p>Correspondence issued 24.10.23. In progress</p>	
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		<ul style="list-style-type: none"> • To make available the SRA Hall and new amenities block facilities; and; • a financial donation of \$5,000; and; • in-kind support estimated to be worth up to \$13,227. This support is conditional on the event proceeding. <p>11. Council declines to provide to the Condobolin Sports Promotion Inc. for the Condo 750 Cross Country Rally:</p> <ul style="list-style-type: none"> • Any concession on security bonds; • Any further concession on discounted Fees for the use of Council premises. <p>12. Council approve a \$500 financial donation to the Lachlan Arts Council for the completion of The Tile Project. This donation is recommended to be funded from the General Donations Elected Members Budget and is conditional on the project completion. If the project is not completed before 31 March 2024, the funds will need to be repaid to Council.</p> <p>13. Council decline the in kind support request from the Lachlan Arts Council for the Tile Project as Council is unable to resource this given its current and forward work commitments.</p> <p>14. Council approve a \$1,000 donation to the Tottenham Tennis Club for their 2024 Winter Tennis Coaching Clinic. This financial; donation is to be funded from the Elected Members Annual Budget and is conditional on the event proceeding.</p> <p style="text-align: right;">Harris/Bartholomew</p>	<p>Correspondence issued 24.10.23. COMPLETED</p> <p>Paid 26.10.23</p> <p>Correspondence issued 24.10.23. COMPLETED</p> <p>Correspondence issued 24.10.23. COMPLETED</p> <p>Paid 26.10.23</p> <p>Correspondence issued 24.10.23 COMPLETED</p>	
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ACTIVE RESOLUTIONS AS AT 29 NOVEMBER 2023

September 2023	C&CS	<p>2023/215 9.2.2 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM - REPORT TO COUNCIL</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> The Acting Director of Corporate and Community Services Report No. R23/235 be received and noted. Council approve a donation in the amount of \$500 for the Tottenham Horse Sports & Gymkhana Club Inc, for their Gymkhana event on 7 and 8 October 2023. <p style="text-align: right;">Phillips/Mortimer</p>	<p>In progress. Correspondence issued 5.10.23</p> <p>26.10.23 Waiting on payment details.</p>	<p>In progress. December 2023.</p>
August 2023	C&CS	<p>2023/181 5.2 MAYORAL MINUTE - NAB BRANCH CLOSURE LAKE CARGELLIGO</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> Mayoral Minute R23/251 be received and noted. Council send a letter to the General Manager/CEO of the NAB expressing our disappointment and concern at the closure of the Lake Cargelligo NAB bank branch and other branches in rural and regional communities. Council investigate possible alternative banking services for Lachlan Shire Council and report back to Council within three (3) month's time. <p style="text-align: right;">Harris/Blewitt</p>	<p>Complete.</p> <p>To commence following completion of 2022/23 financial statements. Report included in November business paper. Complete</p>	<p>Complete</p>
August 2023	C&CS	<p>2023/199 17.1 LEASE - 6 TOWNSEND ST LAKE CARGELLIGO</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> The Director Corporate & Community Services Report No. R23/206 be received and noted. The current tenant be offered a periodic residential lease for 6 Townsend Street, Lake Cargelligo. 	<p>Action deferred to October, upon the return from leave of the Director of Corporate and Community Services.</p>	<p>December 2023</p>

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		<p>3. The rent for the property be set at \$300 per week, with 60 days' notice to be provided as required under residential tenancy legislation.</p> <p>4. The tenant will continue to be responsible for all grounds maintenance.</p> <p>5. The property to be made water efficient.</p> <p>6. The tenant will be responsible for outgoing costs for electricity and water consumption.</p> <p>7. A further report be presented to Council should the tenant decline to sign a new lease for 6 Townsend Street.</p> <p style="text-align: right;">Harris/Rees</p>	<p>Letter and lease issued to tenant 6.10.23.</p> <p>Plumber engaged to make the property water efficient.</p>	
December 2022	C&CS	<p>2022/338 9.2.2 DONATIONS</p> <p>RESOLVED THAT: That Council provide a donation of \$1,839.20 to the Tess Cross Memorial Team Penning.</p> <p style="text-align: right;">Harris/Brady</p>	<p>Contact notified of outcome. Waiting for 'Establish a new creditor' form to be returned so payment can be made. Numerous contacts made but no paperwork provided. If no contact by 10 August, recommend Council rescinds the donation. To date "establish a new creditor" form has not been received. Report to Council October 2023 seeking direction.</p>	COMPLETE

ACTIVE RESOLUTIONS AS AT 29 NOVEMBER 2023

			Council has rescinded this donation – refer to Resolution 2023/241 COMPLETE	
November 2022	C&CS	<p>2022/322 17.3 SALE OF LAND FOR UNPAID RATES UNDER SECTION 713 OF THE LOCAL GOVERNMENT ACT1993.</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Corporate & Community Services Report R22/359 be received and noted 2. That the General Manager prepare the necessary certificates under Section 713 of the Local Government Act, 1993, in preparation for forthcoming sale. 3. That Council, pursuant to Section 713 and other relevant sections of the Local Government Act 1993, authorises sale proceedings to sell the properties listed in this report at a public auction at a time and place to be determined. 4. That Executive Collections be appointed to administer the sale on Council’s behalf. 5. That Council authorises the General Manager and Executive Collections to proceed with the necessary arrangements, pertaining to the sale of the properties listed in this report, as set out in the Local Government Act 1993 and Local Government (General) Regulation 2021. 6. That Council delegates authority to the General Manager to take the following actions pertaining to the properties specified in the report: <ol style="list-style-type: none"> (a) To withdraw from sale any property that prior to the commencement of the auction has had all Rates and charges, including expenses of Council incurred in connection with the sale, paid in full. (b) To withdraw any property from sale for technical or legal reasons. (c) To set reserve prices for sale of the properties at auction. 	Auction held on 28 October 2023. Finalisation report to November 2023 Council meeting. Complete	Complete

ACTIVE RESOLUTIONS AS AT 29 NOVEMBER 2023

		<p>(d) To negotiate by private treaty and accept offers for sale of any property that fails to sell at auction.</p> <p>(e) To execute Sale and Purchase contracts, and property transfer documents, under Council’s Common Seal/or by the General Manager.</p> <p style="text-align: right;">Brady/Phillips</p>		
October 2023	IS	<p>2023/247 17.2 TENDER ASSESSMENT - RFT T2023/11 LEG O MUTTON DAM UPGRADE</p> <p>RESOLVED THAT:</p> <p>1. The Director Infrastructure Services Report No. R23/299 be received and noted.</p> <p>2. The tender submission from Grassit Pty Ltd be accepted. 3. The Mayor and General Manager be authorised to execute the contract documents and affix the Council seal. 4. Council resolve to allocate \$372,878.00 from the Water Reserve to complete the project.</p> <p style="text-align: right;">Carter/Brady</p>	COMPLETE	COMPLETE
October 2023	IS	<p>2023/246 17.1 TENDER ASSESSMENT - RFT T2023/10 DESIGN AND CONSTRUCTION OF ALBERT WATER RESERVOIR</p> <p>RESOVLED THAT:</p> <p>1. The Director Infrastructure Services Report No. R23/298 be received and noted.</p> <p>2. The tender submission from Chiverton Grove Pty Ltd (T/A Thompsons Irrifab) be accepted.</p> <p>3. The Mayor and General Manager be authorised to execute the contract documents and affix the Council seal. 4. Council resolve to allocate \$855,121.00 from the Water Reserve to complete this project.</p> <p style="text-align: right;">Harris/Medcalf</p>	COMPLETE	COMPLETE

ACTIVE RESOLUTIONS AS AT 29 NOVEMBER 2023

<p>October 2023</p>	<p>IS</p>	<p>2023/240 8.9 FY23/24 ROADWORKS MONTHLY UPDATE FOR SEPTEMBER</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Infrastructure Services report No R23/291 be received and noted. 2. Rescind resolution 2023/213 of Item 9.1.3 (number 3) from the September 27th Ordinary Meeting and have the grant funding under the Local Road and Community Infrastructure Phase 4B Program with a total value of \$1,227,771 reallocated from gravel resheeting to an Albert Road betterment project; 3. \$2million from the RERRF State Government funding be spent on gravel resheeting. <p style="text-align: right;">Brady/Medcalf</p>	<p>LRCI Phase 4B submission has been updated and approved by the funding body.</p>	<p>COMPLETE</p>
<p>September 2023</p>	<p>IS</p>	<p>2023/228 17.4 LAKE CARGELLIGO STP - SEWER LAGOONS</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Infrastructure Services Report No. R23/278 be received and noted. 2. The EPA’s clean-up notice be received, noted and followed. <p style="text-align: right;">Phillips/Bartholomew</p>	<p>Response provided to the EPA. NSW Public works is working through long term solutions in parallel with the IWCM issues. Actions ongoing.</p>	<p>December 2023</p>

ACTIVE RESOLUTIONS AS AT 29 NOVEMBER 2023

<p>August 2023</p>	<p>IS</p>	<p>2023/190 9.4.3 ESTATE AND STREET NAMING - EXPRESSION OF INTEREST</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Infrastructure Services Report R23/243 be received and noted. 2. Council call for Expressions of Interest from the public for name suggestions for the new housing estate in Condobolin. 3. Council call for Expressions of Interest from the public for new street names within the new estate. <p style="text-align: right;">Harris/Mortimer</p>	<p>Report included in November 2023 business paper. Complete</p>	<p>COMPLETE</p>
<p>March 2023</p>	<p>IS</p>	<p>2023/49 9.4.1 ROAD ENCROACHMENT ORANGE STREET, CONDOBOLIN</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Infrastructure Services Report No. R23/62 be received and noted. 2. The Council acquire part of Lot 3, Sec A, DP 16964 pursuant to section 177 of the Roads Act 1993 for the purpose of road widening at the intersection of Orange, Tasker and Fay Streets, Condobolin. 3. The Council will acquire the Land by compulsory process pursuant to section 30 of the Land Acquisition (Just Terms Compensation) Act 1991. 4. The Council instructs its solicitors to make application to the Minister of Local Government to approve the acquisition under the Land Acquisition (Just Terms Compensation) Act 1991. <p style="text-align: right;">Brady / Rees</p>	<p>Solicitor has been advised and requested to progress the matter.</p>	<p>December 2023.</p>

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ACTIVE RESOLUTIONS AS AT 29 NOVEMBER 2023

<p>February 2023</p>	<p>IS</p>	<p>2023/26 17.5 LAND ACQUISITION - LACHLAN VALLEY WAY FOR ROAD WIDENING AND CONDOBOLIN BORE FIELDS</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The General Manager’s Report No R23/38 be received and noted. 2. Council note the conditions of the draft Deed of Agreement for the Acquisition of Land and Grant of Easement and Water Use. 3. Council authorise General Manager to negotiate and accept any minor variations to the agreement requested by the landowner that do not materially change the agreement. 4. The Mayor and General Manager be authorised to sign the Deed of Agreement for the Acquisition of Land and Grant of Easement and Water Use upon acceptance by the landowner. 5. Upon signing the Deed of Agreement Council acquire the land shown as New Road Land in Schedule 2 of the Deed of Agreement under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW). 6. Upon signing the Deed of Agreement Council close and transfer the redundant road reserve shown as Verge Land in Schedule 2 of the Deed of Agreement to the landowner under Section 44 of the Roads Act 1993. 7. The Mayor and General Manager be authorised to sign all necessary documents, applications and plans associated with the acquisition, closure, transfer and registration of the land matters contemplated in this report and affix the Council seal as necessary. <p style="text-align: right;">Phillips/Mortimer</p>	<p>Bore fields land acquisition deed signed. NSW Public Works are providing Survey information. Subdivision plan expected by December 2023. Documentation for land acquisition is being progressed by local legal services.</p>	<p>March 2024.</p>
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ACTIVE RESOLUTIONS AS AT 29 NOVEMBER 2023

MAY 22	IS	<p>129/2022 NOTICE OF MOTION – STORM DAMAGE, GRACE ST TO HOLT ST, LAKE CARGELLIGO</p> <p>RESOLVED THAT:</p> <p>Consult with land owners re: major storm damage over several years from Grace Street to Holt Street running west to east – with it being very dangerous during storms and wild weather. There is water channel/erosion and a danger to public safety.</p> <p style="text-align: right;">Phillips/Bartholomew</p>	See report to the December Council meeting.	December 2023.
OCT 21	IS	<p>243/2021 FY21/22 UTILITIES MONTHLY UPDATE FOR SEPTEMBER</p> <p>RESOLVED THAT:</p> <p>Refer the RNSW842 Sewage Effluent Reuse Management System project costings for Tottenham to the Project Steering Committee for further discussion, highlighting the high ongoing cost for the proposed system.</p> <p style="text-align: right;">Harris/Hall</p>	Stakeholder meeting held. Salinity expert has collected data and is reviewing water balance calculations. Report to be completed	February 2024.
JUNE 21	IS	<p>147/2021 BURCHER WATER TREATMENT UPDATE</p> <p>RESOLVED THAT:</p> <p>The outcomes from the stakeholder information session held on 1 June 2021 be noted.</p> <p>Council provide guidance on the matter of water supply for the community of Burcher.</p> <p style="text-align: right;">Harris/Bendall</p>	Ongoing.	Ongoing.

ACTIVE RESOLUTIONS AS AT 29 NOVEMBER 2023

MAY 21	IS	<p>107/2021 DENISON STREET FOOTPATH CONSTRUCTION REQUEST</p> <p>RESOLVED THAT</p> <p>Consideration be given to allocating \$15,000 for the full replacement of the paved footpath on the eastern side of Denison Street from Molong Street to Oxley Street from a future round of the Local Road and Community Infrastructure Fund.</p> <p>Landscaping, irrigation and turf work in Denison Street, adjacent to the Railway Hotel be completed and maintained by the proprietor of the property subject to the Director of Infrastructure’s approval of any proposed work.</p> <p style="text-align: right;">Harris/Phillips</p>	Contractor has been engaged to undertake works this financial year.	December 2023.
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Investment Report

01/10/2023 to 31/10/2023



Portfolio Valuation as at 31/10/2023

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
ING Direct	A	TD	GENERAL	Annual	25/05/2022	07/11/2023	3.3300	1,000,000.00	1,000,000.00	14,597.26	2,828.22
AMP Bank	BBB	TD	GENERAL	Annual	23/05/2022	21/11/2023	3.3000	1,000,000.00	1,000,000.00	14,646.58	2,802.74
AMP Bank	BBB	TD	GENERAL	At Maturity	29/11/2022	29/11/2023	4.6000	1,000,000.00	1,000,000.00	42,471.23	3,906.85
Westpac	AA-	TD	GENERAL	Quarterly	30/11/2021	05/12/2023	1.1900	750,000.00	750,000.00	1,540.48	758.01
BOQ	BBB+	TD	GENERAL	Annual	07/12/2022	07/12/2023	4.2900	1,500,000.00	1,500,000.00	58,003.15	5,465.34
Bank of Sydney	Unrated	TD	GENERAL	Annual	13/12/2022	12/12/2023	4.6000	500,000.00	500,000.00	20,353.42	1,953.42
Warwick Credit Union	Unrated	TD	GENERAL	At Maturity	28/06/2023	20/12/2023	5.7500	2,000,000.00	2,000,000.00	39,698.63	9,767.12
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	18/01/2023	23/01/2024	4.6500	2,000,000.00	2,000,000.00	73,126.03	7,898.63
NAB	AA-	TD	GENERAL	At Maturity	02/03/2023	06/02/2024	4.9600	2,000,000.00	2,000,000.00	66,314.52	8,425.21
Westpac	AA-	TD	GENERAL	Quarterly	09/02/2022	13/02/2024	1.5800	500,000.00	500,000.00	1,818.08	670.96
Bendigo and Adelaide	BBB+	TD	GENERAL	Quarterly	22/02/2022	27/02/2024	1.6500	500,000.00	500,000.00	1,604.79	700.68
Westpac	AA-	TD	GENERAL	Quarterly	23/03/2022	26/03/2024	2.3200	1,000,000.00	1,000,000.00	2,351.78	1,970.41
BOQ	BBB+	TD	GENERAL	Annual	31/03/2022	27/03/2024	2.6000	1,000,000.00	1,000,000.00	15,315.07	2,208.22
MyState Bank	BBB	TD	GENERAL	At Maturity	09/05/2023	09/04/2024	4.7500	1,000,000.00	1,000,000.00	22,904.11	4,034.25
P&N Bank	BBB	TD	GENERAL	Annual	09/05/2023	07/05/2024	4.9500	1,000,000.00	1,000,000.00	23,868.49	4,204.11
ING Direct	A	TD	GENERAL	At Maturity	24/05/2022	28/05/2024	3.7600	1,000,000.00	1,000,000.00	54,185.21	3,193.42
ING Direct	A	TD	GENERAL	At Maturity	06/06/2023	06/06/2024	5.1000	1,000,000.00	1,000,000.00	20,679.45	4,331.51
ING Direct	A	TD	GENERAL	At Maturity	13/06/2023	13/06/2024	5.4100	500,000.00	500,000.00	10,449.45	2,297.40



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
ING Direct	A	TD	GENERAL	At Maturity	13/06/2023	13/06/2024	5.4100	750,000.00	750,000.00	15,674.18	3,446.10
Westpac	AA-	TD	GENERAL	Quarterly	18/06/2021	18/06/2024	0.8000	1,500,000.00	1,500,000.00	1,446.58	1,019.18
Warwick Credit Union	Unrated	TD	GENERAL	Annual	28/06/2023	26/06/2024	5.7800	1,000,000.00	1,000,000.00	19,952.88	4,909.04
ING Direct	A	TD	GENERAL	Annual	28/06/2023	27/06/2024	5.6200	2,000,000.00	2,000,000.00	38,801.10	9,546.30
BOQ	BBB+	TD	GENERAL	Annual	28/06/2023	27/06/2024	5.5800	1,000,000.00	1,000,000.00	19,262.47	4,739.18
Westpac	AA-	TD	GENERAL	Quarterly	06/07/2021	09/07/2024	0.8000	1,000,000.00	1,000,000.00	569.86	569.86
Commonwealth Bank	AA-	TD	GENERAL	Semi-Annual	20/07/2022	23/07/2024	4.3700	1,000,000.00	1,000,000.00	12,451.51	3,711.51
Heritage and Peoples Choice Limited	BBB+	TD	GENERAL	Annual	25/07/2023	24/07/2024	5.7000	1,000,000.00	1,000,000.00	15,460.27	4,841.10
NAB	AA-	TD	GENERAL	Annual	26/07/2023	30/07/2024	5.5000	600,000.00	600,000.00	8,860.27	2,802.74
AMP Bank	BBB	TD	GENERAL	Annual	08/08/2023	13/08/2024	5.4500	1,000,000.00	1,000,000.00	12,691.78	4,628.77
AMP Bank	BBB	TD	GENERAL	Annual	15/08/2023	20/08/2024	5.3000	1,000,000.00	1,000,000.00	11,326.03	4,501.37
Westpac	AA-	TD	GENERAL	Quarterly	23/08/2022	23/08/2024	4.3800	500,000.00	500,000.00	4,200.00	1,860.00
Australian Military Bank	BBB+	TD	GENERAL	Quarterly	29/08/2022	29/08/2024	4.4500	1,000,000.00	1,000,000.00	7,802.74	3,779.45
NAB	AA-	TD	GENERAL	At Maturity	31/08/2023	03/09/2024	5.2200	1,000,000.00	1,000,000.00	8,866.85	4,433.42
Westpac	AA-	TD	GENERAL	Quarterly	30/08/2022	03/09/2024	4.4400	1,000,000.00	1,000,000.00	7,663.56	3,770.96
BOQ	BBB+	TD	GENERAL	At Maturity	30/08/2022	03/09/2024	4.4000	1,000,000.00	1,000,000.00	51,594.52	3,736.99
NAB	AA-	TD	GENERAL	Quarterly	05/09/2023	10/09/2024	5.2000	1,000,000.00	1,000,000.00	8,120.55	4,416.44
P&N Bank	BBB	TD	GENERAL	Quarterly	08/09/2022	10/09/2024	4.4000	1,500,000.00	1,500,000.00	9,764.38	5,605.48
P&N Bank	BBB	TD	GENERAL	Annual	13/09/2022	13/09/2024	4.4500	500,000.00	500,000.00	2,986.99	1,889.73
NAB	AA-	TD	GENERAL	Annual	13/09/2023	17/09/2024	5.2400	1,500,000.00	1,500,000.00	10,551.78	6,675.62





Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
AMP Bank	BBB	TD	GENERAL	Annual	20/10/2022	21/10/2024	4.9000	1,000,000.00	1,000,000.00	1,610.96	1,610.96
AMP Bank	BBB	TD	GENERAL	Annual	22/11/2022	19/11/2024	4.7000	750,000.00	750,000.00	33,221.92	2,993.84
AMP Bank	BBB	TD	GENERAL	Annual	29/11/2022	03/12/2024	4.6500	1,000,000.00	1,000,000.00	42,932.88	3,949.32
P&N Bank	BBB	TD	GENERAL	Annual	21/02/2023	25/02/2025	5.0000	1,000,000.00	1,000,000.00	34,657.53	4,246.58
ING Direct	A	TD	GENERAL	Annual	02/03/2023	04/03/2025	5.1000	500,000.00	500,000.00	17,046.58	2,165.75
Police Credit Union SA	Unrated	TD	GENERAL	At Maturity	14/03/2023	18/03/2025	4.9400	1,000,000.00	1,000,000.00	31,399.45	4,195.62
Summerland Credit Union	Unrated	TD	GENERAL	Annual	29/03/2023	01/04/2025	4.8700	1,000,000.00	1,000,000.00	28,953.15	4,136.16
Auswide Bank	BBB	TD	GENERAL	Annual	04/04/2023	08/04/2025	4.9000	900,000.00	900,000.00	25,493.42	3,745.48
AMP Bank	BBB	TD	GENERAL	Annual	09/05/2023	06/05/2025	5.0000	1,000,000.00	1,000,000.00	24,109.59	4,246.58
ING Direct	A	TD	GENERAL	Annual	28/06/2023	26/06/2025	5.5500	1,000,000.00	1,000,000.00	19,158.90	4,713.70
P&N Bank	BBB	TD	GENERAL	Annual	11/07/2023	09/07/2025	5.8000	1,000,000.00	1,000,000.00	17,956.16	4,926.03
BOQ	BBB+	TD	GENERAL	Annual	10/08/2021	12/08/2025	1.0000	1,000,000.00	1,000,000.00	2,273.97	849.32
ING Direct	A	TD	GENERAL	Annual	05/09/2023	09/09/2025	5.0500	500,000.00	500,000.00	3,943.15	2,144.52
Westpac	AA-	TD	GENERAL	Quarterly	12/09/2023	16/09/2025	5.0200	1,500,000.00	1,500,000.00	10,315.07	6,395.34
ING Direct	A	TD	GENERAL	At Maturity	28/09/2023	30/09/2025	5.2500	1,000,000.00	1,000,000.00	4,890.41	4,458.90
ING Direct	A	TD	GENERAL	At Maturity	04/10/2023	07/10/2025	5.3000	1,000,000.00	1,000,000.00	4,065.75	4,065.75
P&N Bank	BBB	TD	GENERAL	Annual	18/04/2023	20/04/2027	5.0000	1,000,000.00	1,000,000.00	26,986.30	4,246.58
P&N Bank	BBB	TD	GENERAL	Annual	14/02/2023	15/02/2028	5.2000	500,000.00	500,000.00	18,520.55	2,208.22
NAB	AA-	CASH	GENERAL	Monthly	31/10/2023	31/10/2023	3.7500	1,434,066.63	1,434,066.63	9,168.96	9,168.96
Macquarie Bank	A+	CASH	GENERAL	Monthly	31/10/2023	31/10/2023	3.9000	3,776,630.11	3,776,630.11	12,464.83	12,464.83





Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
NAB	AA-	CASH	GENERAL	Monthly	31/10/2023	31/10/2023	3.0500	647,996.32	647,996.32	3,428.20	3,428.20
TOTALS								62,608,693.06	62,608,693.06	1,124,573.76	238,660.34



Counterparty Compliance as at 31/10/2023

Long Term Investments

Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✓	Commonwealth Bank	Long	AA-	3,000,000.00	4.79	25.00	-	12,652,173.27
✓	NAB	Long	AA-	8,182,062.95	13.07	25.00	-	7,470,110.32
✓	Westpac	Long	AA-	7,750,000.00	12.38	25.00	-	7,902,173.27
✓	Macquarie Bank	Long	A+	3,776,630.11	6.03	20.00	-	8,745,108.50
✓	ING Direct	Long	A	10,250,000.00	16.37	20.00	-	2,271,738.61
✓	BOQ	Long	BBB+	5,500,000.00	8.79	15.00	-	3,891,303.96
✓	Bendigo and Adelaide	Long	BBB+	500,000.00	0.80	15.00	-	8,891,303.96
✓	Heritage Bank	Long	BBB+	1,000,000.00	1.60	15.00	-	8,391,303.96
✓	Australian Military Bank	Long	BBB+	1,000,000.00	1.60	15.00	-	8,391,303.96
✓	AMP Bank	Long	BBB	7,750,000.00	12.38	15.00	-	1,641,303.96
✓	MyState Bank	Long	BBB	1,000,000.00	1.60	15.00	-	8,391,303.96
✓	P&N Bank	Long	BBB	6,500,000.00	10.38	15.00	-	2,891,303.96
✓	Auswide Bank	Long	BBB	900,000.00	1.44	15.00	-	8,491,303.96

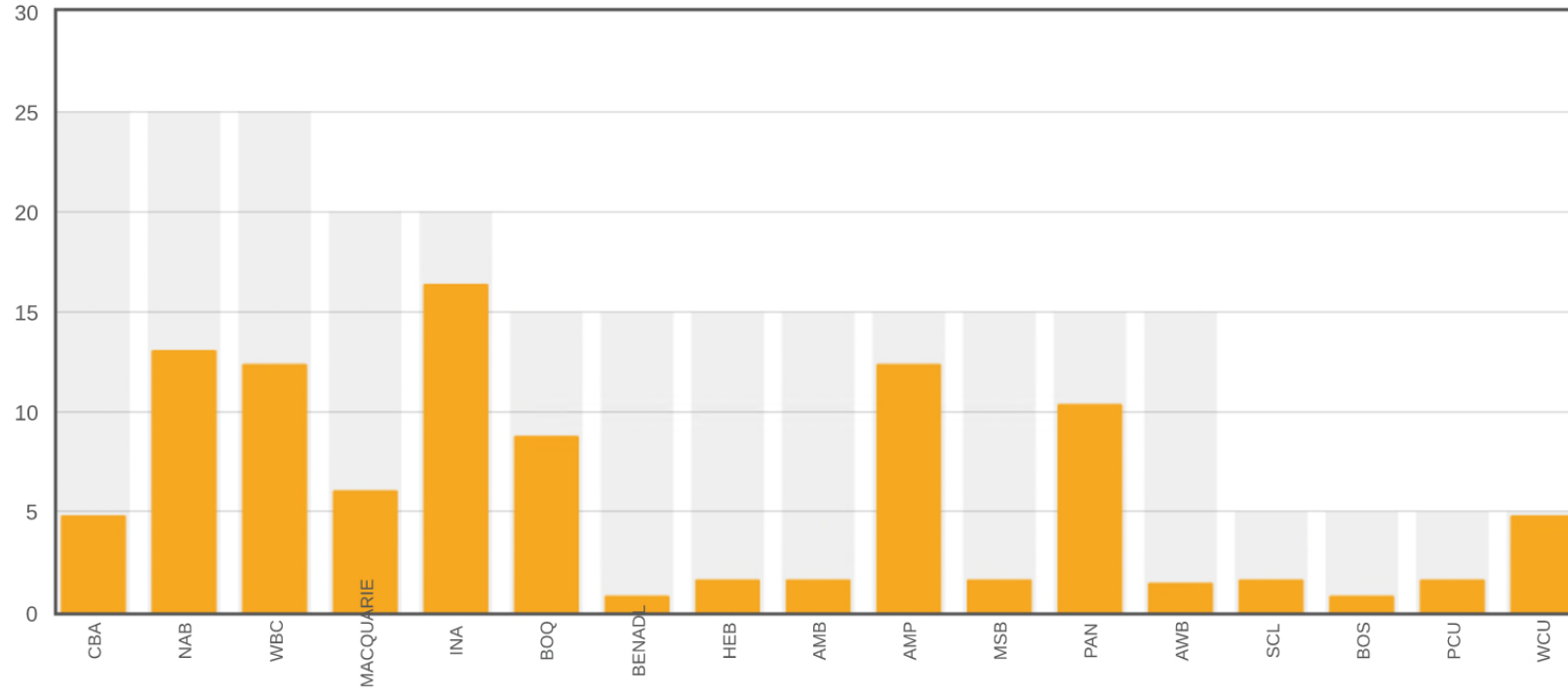




Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✓	Summerland Credit Union	Long	Unrated	1,000,000.00	1.60	5.00	-	2,130,434.65
✓	Bank of Sydney	Long	Unrated	500,000.00	0.80	5.00	-	2,630,434.65
✓	Police Credit Union SA	Long	Unrated	1,000,000.00	1.60	5.00	-	2,130,434.65
✓	Warwick Credit Union	Long	Unrated	3,000,000.00	4.79	5.00	-	130,434.65
TOTALS				62,608,693.06	100.00			



Counterparty Compliance - Long Term Investments



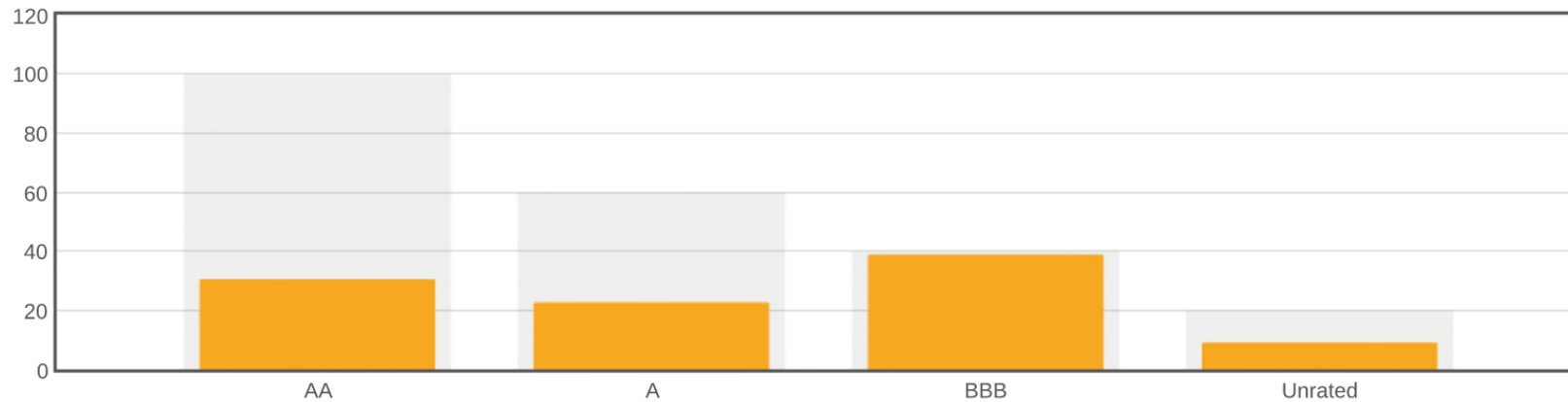


Credit Quality Compliance as at 31/10/2023

Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
✓	AA	18,932,062.95	30.24	100.00	43,676,630.11
✓	A	14,026,630.11	22.40	60.00	23,538,585.73
✓	BBB	24,150,000.00	38.57	40.00	893,477.22
✓	Unrated	5,500,000.00	8.79	20.00	7,021,738.61
TOTALS		62,608,693.06	100.00		

Credit Quality Compliance - Long Term Investments

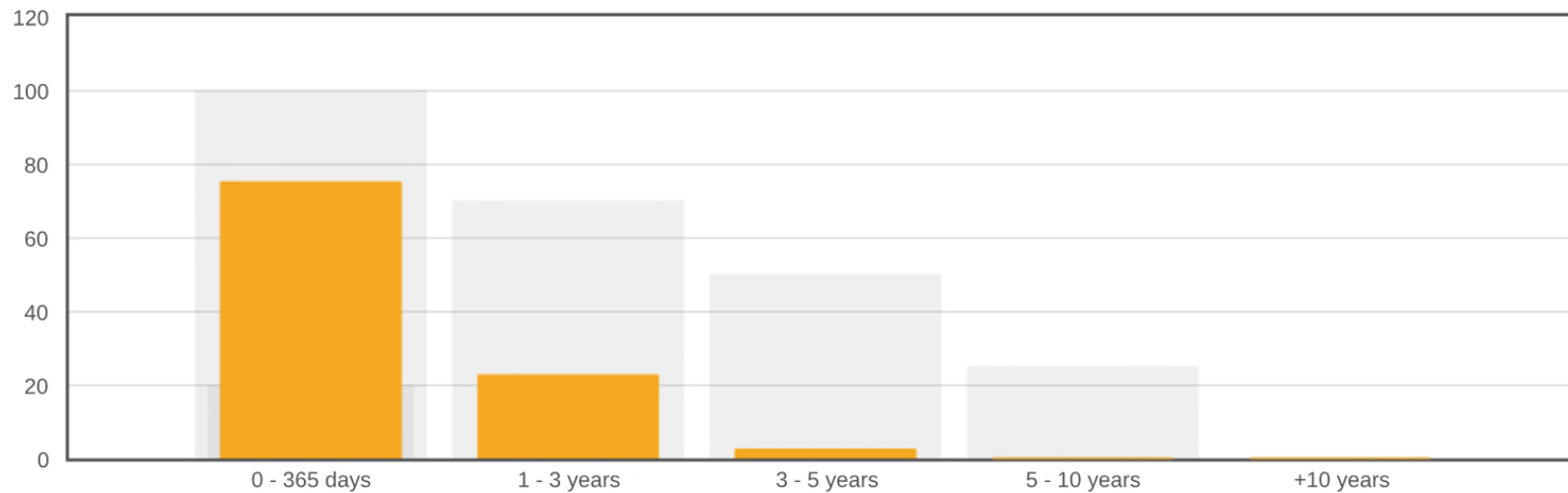




Maturity Compliance as at 31/10/2023

Compliant	Term	Invested	Invested (%)	Min Limit (%)	Max Limit (%)	Available
✓	0 - 365 days	46,958,693.06	75.00	20.00	100.00	15,650,000.00
✓	1 - 3 years	14,150,000.00	22.60	0.00	70.00	29,676,085.14
✓	3 - 5 years	1,500,000.00	2.40	0.00	50.00	29,804,346.53
✓	5 - 10 years	-	0.00	0.00	25.00	15,652,173.27
✓	+10 years	-	0.00	0.00	0.00	-
TOTALS		62,608,693.06	100.00			

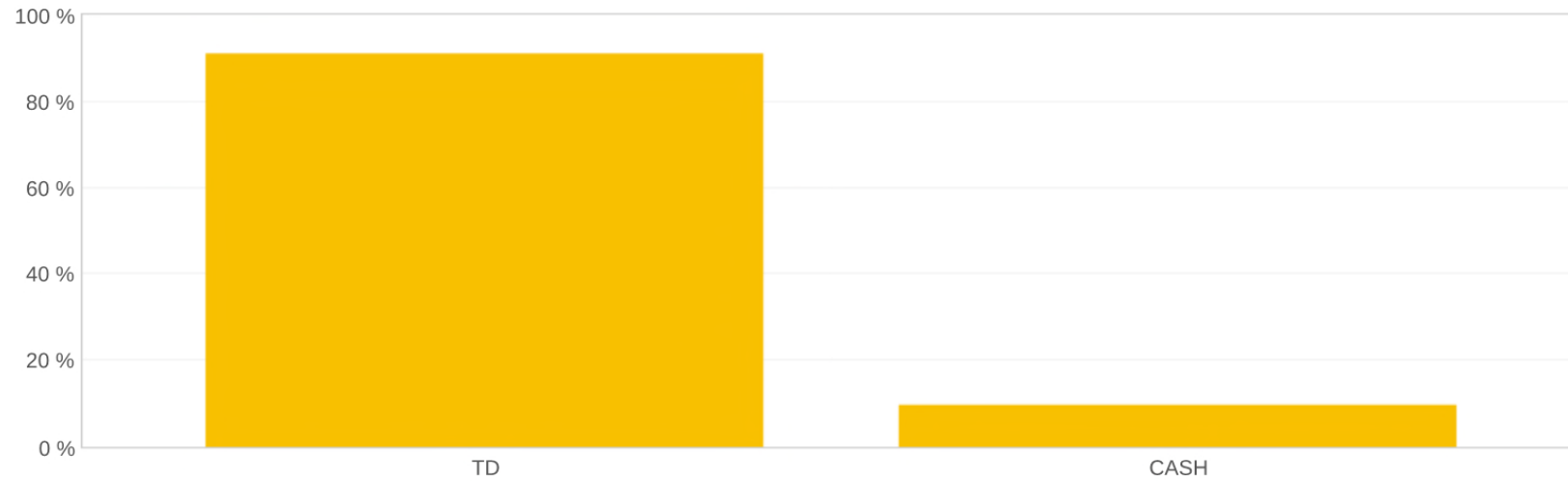
Maturity Compliance





Asset Class as at 31/10/2023

Code	Number of Trades	Invested	Invested (%)
TD	56	56,750,000.00	90.64
CASH	3	5,858,693.06	9.36
TOTALS	59	62,608,693.06	100.0



Greg Tory

From: Dave Carter <spot4condobolin@gmail.com>
Sent: Sunday, 29 October 2023 8:34 AM
To: Greg Tory; Councillor Dave Carter
Subject: Travel

Dear Greg,

Thank you for reaching out to me regarding my claim for travel expenses to the National Local Roads Transport and Infrastructure Congress in Canberra. I wanted to address your email and clarify a few things.

I understand that my claim does not align with Council's policy for Payment of Expenses and Provision of Facilities to Councillors. The following responses will address the specific sections of the policy you mentioned.

As per the policy, Councillors are expected to travel with Council Officers whenever possible for meetings or events. If that is not feasible, we are required to seek permission from the Mayor or General Manager to use either a Council vehicle or our own car, taking the most direct route.

According to the policy, I should have traveled with Adrian Milne, the Director of Infrastructure Services, to the Congress unless it was not practical. However, due to some personal work commitments, it was not possible for me to accompany Adrian.

Additionally, I was not informed in advance that Adrian would be attending the Congress, and by the time I found out, it was too late to make alternative arrangements.

Regrettably, I overlooked the need to specifically ask the Mayor or yourself about the availability or use of a Council vehicle or my own car prior to the trip.

Given the circumstances, it seemed most logical for me to arrange my own transportation.

Furthermore, I suffer from spondylitis, a condition that causes chronic back pain and which requires me stop whatever I'm doing and to lie down flat on my back at times, especially when traveling. This makes it difficult for me to travel with others or make last-minute transportation arrangements. I hope this provides better insight into the situation.


Thank you once again for looking into this matter, Greg. Your assistance is greatly appreciated.

Take care,

Cr Dave C

Sent from my iPhone

COUNCILLOR EXPENSE CLAIM FORM 2022/2023

 <p>LACHLAN SHIRE COUNCIL <i>Working Together</i></p>	COUNCILLOR: D Carter						
	ADDRESS						
	CREDITOR NO. 2010						
	JOB NO. 3020 330 618						
CLAIM FOR THE MONTH OF:							
COUNCILLOR ALLOWANCE		\$1,054.17					
TRAVEL EXPENSE CLAIM							
DEPART		ARRIVE	MEETING DETAILS	KM			
Date	Time	Place			Date	Time	Place
25/09/23		Condobolin	25/09/23		Canberra	ACCA National Local meets	380
28/09/23		Canberra	28/09/23		Condobolin	Rekm.	380
27/09/23	1345	Condobolin			Condobolin	Ordinary Mtg.	-
						Not approved see email	
TOTAL KM:							760
Motor vehicle details							
Make/Model		Engine Capacity	Under 2.5L / Over 2.5L (Cross out one that does not apply)				
OTHER EXPENSES			JOB NO.				
FARES AND PARKING FEES (attach receipts) Details:			3020.330.646				
ACCOMMODATION (attach receipts) Details:							
MEALS: a) per attached receipts b) @ \$35							
TOTAL CLAIM:						\$	
Signature of Claimant:						Date <u>27/09/2023</u>	

Authorised for payment:

 General Manager/Director

Acting Director



Policies, Procedures and Guidelines

PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO COUNCILLORS POLICY

1. BACKGROUND

The purpose of the Policy is to ensure that there is accountability and transparency in the reimbursement of expenses incurred or to be incurred by councillors. The policy ensures that the facilities provided to assist councillors to carry out their civic duties are reasonable.

2. OBJECTIVE

To define, and provide a public statement, in conformity with the requirements of Section 252 of the *Local Government Act 1993*, the Council’s policy on the payment of expenses and provision of facilities for the Mayor and Councillors. The policy gives guidance to the Mayor and Councillors as to what facilities and resources are available to them when discharging the functions of civic office and when attending to Council business.

3. SCOPE

This policy applies to all elected council officials namely the Councillors, Deputy Mayor and Mayor in the execution of their civic duties as the elected representatives of Lachlan Shire Council.

4. POLICY

Reporting Requirements

In accordance with Section 428 of the *Local Government Act 1993* and Clause 217 of the *Local Government (General) Regulation 2021* Council is required to include in its Annual Report the following information regarding the payment of expenses and provision of facilities to the Mayor and Councillors:

- (i) the provision during the year of dedicated office equipment allocated to Councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in Councillors’ homes (including equipment and line rental costs and internet access costs but not including call costs),
- (ii) telephone calls made by Councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in Councillors’ homes,
- (iii) the attendance of Councillors at conferences and seminars,
- (iv) the training of Councillors and the provision of skill development for Councillors,
- (v) interstate visits undertaken during the year by Councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,

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PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO COUNCILLORS POLICY

(vi) overseas visits undertaken during the year by Councillors while representing the council, including the purpose of the visit, as well as the cost of transport, accommodation and other out-of-pocket travelling expenses,

(vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a Councillor in the performance of his or her civic functions, being expenses payable in accordance with the Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW prepared by the Director-General from time to time,

(viii) expenses involved in the provision of care for a child of, or an immediate family member of, a Councillor, to allow the Councillor to undertake his or her civic functions

Schedule 1 of the *Government Information (Public Access) Regulation 2018* provides that the public is able to inspect during office hours at Council, and at no charge, the current version and the immediately preceding version of the Council’s expenses and facilities policy.

Approval Arrangements

Attendance at conferences, travel on Council business and the like is to be, where possible, approved by a full meeting of the Council. If this is not possible then under delegated authority, approval is to be given by the Mayor and General Manager.

The Mayor may attend any function, training or conference that he/she deems appropriate without seeking prior approval from the Council or another councillor. Such events are to be reported to the next meeting of Council by way of a report by the Mayor.

When travel involves overnight accommodation, an Authority to Travel form must be completed at least one week prior to the event and forwarded to the Executive Assistant for filing (see attached form).

4.1 PAYMENT OF EXPENSES

FEES

Fees payable as outlined below are additional to any claims for expense reimbursement or provision of facilities as detailed with this policy.

Annual Fees - Mayor

Council will determine annually the fee to be paid to the Mayor in accordance with Section 249 of the *Local Government Act 1993* (the Act). This fee, which is in addition to the Councillor’s fee, will be paid to the Mayor monthly in arrears as provided by Section 250 of the Act.

Annual Fees – Deputy Mayor

Council will determine annually the fee to be paid to the Deputy Mayor, if there is one, in accordance with Section 249(5) of the *Local Government Act 1993*. This fee, which is to be deducted from the Mayor’s fee, and is in addition to the Councillor’s fee. This fee will be paid to the Deputy Mayor monthly in arrears as provided by Section 250 of the Act.

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Annual Fees – Councillors

Council will determine annually the fee to be paid to the Councillor in accordance with Section 248 of the *Local Government Act 1993*. As required under section 248A of the Act, Annual Fees will not be paid during any period of suspension. Fees will be paid to Councillors monthly in arrears as provided by Section 250 of the Act.

Superannuation - Councillors

Council will be permitted to make superannuation contributions from 1 July 2022 to Councillors’ equivalent to the Superannuation Guarantee Rate paid on behalf of employees. Individual Councillors may, in writing, opt out of receiving superannuation contribution payments or opt to receive reduced payments.

A superannuation contribution payment is payable at the same intervals as the Councillor fee is payable.

To receive a superannuation contribution payment, each councillor must first nominate a superannuation account for the payment before the end of the month to which the payment relates. The superannuation fund must comply with the Commonwealth Superannuation Guarantee (Administration) Act 1992 (Cwlth).

Superannuation, will not to be paid when a:

- Councillor is suspended or
- If a Councillor is not entitled to a fee because they are absent, as defined under section 254A of the *Local Government Act NSW 1993*.

Payment of Expenses and Limitation of Time

Where there is a right under this Policy to claim reimbursement of costs and expenses, reimbursement will only be made upon the production of appropriate receipts and tax invoices, and the completion of the required claim forms.

Councillors should seek reimbursement of expenses within three (3) months of incurring that expense

In conformance with section 403 (1) of the *Local Government (General) Regulation 2021*, the policy does **not** permit Council:

- (a) to pay any councillor an allowance in the nature of a general expense allowance, or
- (b) to make a motor vehicle owned or leased by the council available for the exclusive or primary use or disposition of a particular councillor other than a mayor.

Spouse and Partner Expenses

Except as provided below, councillors are required to meet all expenses incurred by spouse/ partners in attending conferences and seminars including any additional cost supplement for accommodation.

Limited expenses of spouses, partners or accompanying persons associated with attendance at the Local Government NSW annual conference may be met by Council. The expenses will be limited to the cost of registration and the official conference dinner. Travel expenses, any additional accommodation expenses, and the cost of partner / accompanying person tours etc. are the personal responsibility of individual councillors.

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4.2 SPECIFIC EXPENSES FOR MAYORS AND COUNCILLORS

Attendance at Seminars and Conferences

Council will meet the costs associated with councillors attending conferences or seminars that have been authorised by Council resolution or approved under delegated authority by the Mayor and General Manager as follows, within the limits prescribed in this policy:

- The payment of registration fees
- Accommodation
- Reasonable sustenance and incidental expenses
- Travel

Where such costs are paid by Council and the councillor does not attend the conference or seminar then the Councillor shall be personally liable to repay all non-refundable amounts paid by Council. Where the Councillor believes there are extenuating circumstances for non-attendance the Councillor may apply to Council to have such repayment waived.

Travel Arrangements and Expenses

Transportation

Where Council Officers are attending any meeting, conference, seminar or function and are travelling by motor vehicle Councillors will, where practical, travel to and from the meeting, conference, seminar or function with the Officers.

Should travel with an Officer be impractical, then the Councillor will make a request of the Mayor or General Manager (or the General Manager’s nominee) to authorise travel by the most direct route to and from the meeting, conference, seminar or function either in a ‘pool’ vehicle or the Councillor’s private vehicle. (See below).

A travelling allowance, based on the rates applicable under the relevant State Award (or its successors), or the cost of the equivalent return first class rail fare or economy class air fare (whichever is the lesser amount) will be paid to the Councillor upon presentation of the appropriate claim form, where the Councillors private vehicle is used.

Where distances or practicality prevent travel by motor vehicle Council will meet the cost of either the return first class travel by rail or return economy class airfare together with taxi fares to and from the railway stations or airports for councillors attending meetings, conferences, seminars or functions.

Where road travel is required over a time period greater than 3 hours each way then Council approved economy class air travel may be utilised.

Class of Air Travel

Economy Class travel will be used for all official air travel.

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Use by Councillors of Their Private Motor Vehicle(s)

Where car pool vehicles are unavailable Council will meet the cost of councillors using their own motor vehicle for travelling by the most direct route to and from the destination (plus an allowance for incidental kilometres on overnight stays) for:

- a) meetings of the Council or the meetings of any Committee of the Council, Working Party, Taskforce, forum or the like, of which the Councillor is a member; or any briefing, community consultation, or the like, organised or authorised by the Council.
- b) business or inspections within or outside the Council area in accordance with a resolution of the Council.
- c) periodical conferences and/or meetings of organisations of which the Council is a member or other meetings specifically authorised by resolution of Council or where a Councillor has been elected as the Council’s delegate to an organisation
- d) any meeting, conference or function on behalf of the Council or the Mayor when such attendance is authorised.

Councillors are to lodge claims for travelling expenses within a period of three months after which the expense was incurred and the claim is to be on the appropriate form. The Councillor will also lodge with any claims a log of the journey in the “Councillor Expense Claim” form.

The total quantum of travelling expenses paid for the use of a Councillor’s motor vehicle by a Councillor for travelling on Council business is to be either:

- (i) an amount calculated according to the rates applicable under the Local Government State Award (or its successors), or;
- (ii) an amount equivalent to the cost of a return first class rail fare, or an economy air fare whichever is the lesser amount.

Frequent Flyer Points

Councillors shall not be entitled to claim frequent flyer points relating to air travel authorised by this policy. In circumstances where the Councillor has no option but to pay for air travel and frequent flyer points are accrued to his/her personal account, the Councillor will surrender the points to the airline upon reimbursement of the airfare by Council.

Accommodation whilst out of the Council Area

Council will meet the cost of accommodation for councillors attending to Council business, inspections, meetings, conferences or functions outside the Council area which are authorised by the Council or Mayor.

Council will meet the cost of accommodation for each Councillor at the venue of the conference or seminar or at another suitable location providing an equivalent standard of accommodation in close proximity to the venue.

When traveling by motor vehicle to conferences or seminars that require the Councillor to break their journey the Council will meet the accommodation and meal expenses of the Councillor, provided that the accommodation is located along the most direct and practicable route when journeying to and from the conference or seminar venue.

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Sustenance and Incidental Expenses

Sustenance whilst on Council Business within Australia

Where no meals are provided Council will meet the cost of reasonable sustenance for councillors attending to Council business, inspections, meetings, conferences, seminars or functions which are authorised by the Council or Mayor

Sustenance will be paid on an actual cost basis or reimbursed following the receipt of an appropriate claim and supported by tax invoices. Where details to support the expenditure are not available a sum of up to \$35 may be paid for each meal.

Incidental expenses whilst on Council business within Australia

Council will meet reasonable incidental expenses for councillors associated with conferences and seminars, or such other forums as the Council approves, on an actual cost basis upon the production of receipts and duly authorised claims.

Functions

Official Functions

Council will meet the costs of the Mayor and councillors and their spouse / partner when they attend Council organised functions.

Community Functions within the Lachlan Shire

In those cases where the Mayor and councillors are invited to attend any official function that is of such a nature that the councillor’s spouse / partner would normally be expected to accompany the councillor, any reasonable costs associated with the attendance of the spouse / partner will be met by Council. This includes instances where a councillor is representing the Mayor.

The payment of expenses for attending functions as permitted above will be limited to the ticket, meal and / or the direct cost of attending the function. Peripheral expenses incurred by spouses / partners / accompanying person such as grooming, special clothing and transport are not considered reimbursable expenses.

The Council will NOT meet any costs associated with attendance at fund-raising activities or rallies held by registered political parties or groups.

Training and Educational Expenses

Councillors will be provided with any necessary training / education in the use of equipment supplied by the Council or in sessions relating to issues like probity, pecuniary interests or other issues that has been authorised by Council resolution or approved under delegated authority by the Mayor or General Manager.

Council will meet the full cost of attendance of councillors at any of these sessions in the same manner as applicable to a Councillor’s attendance at Conferences, Seminars and the like.

Care and other related Expenses

Councillors who require access to childcare, in order to attend Council meetings, events and activities will be provided with child care through a registered and accredited child care provider, at Council’s expense.

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In addition the reimbursement of the reasonable cost of other carer arrangements is also provided for. Carer arrangements include the care of elderly, disabled and/or sick immediate family members of councillors, to allow councillors to undertake their council business obligations.

Council will also reimburse the payment of other related expenses associated with the special requirements of councillors such as disability and access needs, to allow them to perform their normal civic duties and responsibilities. The payment of expenses for attending functions as permitted above will be limited to the ticket, meal and / or the direct cost of attending of the carer to attend functions to support the councillor. Peripheral expenses incurred by carers such as grooming and special clothing are **not** considered reimbursable expenses.

Councillors seeking to claim carer expenses are to provide sufficient documentation to support their claim.

Insurance Expenses and Obligations

In accordance with Section 382 of the *Local Government Act*, Council is insured against public liability and professional indemnity claims. Councillors are included as a named insured on this Policy.

Council will effect and maintain Personal Accident Insurance, Councillors and Officers Liability and Professional Indemnity cover for councillors.

Insurance protection is only provided if a claim arises out of or in connection with the councillor’s performance of his or her civic duties, or exercise of his or her functions as a councillor. All insurances are subject to any limitations or conditions set out in the policies of insurance.

Council will also take out full travel insurance, which includes personal effects, personal accident and travel accident or sickness insurance, where appropriate, for councillors travelling interstate or intrastate on Council business.

Council will effect and maintain insurance to cover any loss or damage to Council property in the possession or control of councillors.

At any time during the currency of this policy, additional insurance may be taken out to cover councillors, if and when it is identified.

Legal Expenses and Obligations

If the Mayor or a Councillor incurs legal expenses in an inquiry, investigation or hearing instigated by any of the following:

- Independent Commission Against Corruption
- The Office of the Ombudsman
- The Office of Local Government
- The Police
- The Director of Public Prosecutions
- The Local Government Pecuniary Interest Tribunal
- The Australian Securities Commission
- Any other person, body or authority approved by a resolution of Council

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and the enquiry, investigation or hearing results from the Mayor or Councillor discharging their duty, or relates to the office of Mayor or Councillor, then the Council may, after considering this matter (and an estimate of the cost) resolve to pay such expenses incurred.

This assistance is on the basis that the costs do not vary substantially from the estimate considered by Council provided that:

- a) the amount of such reimbursement shall be reduced by the amount of any monies that may be or are recouped by the Councillor; and
- b) the enquiry, investigation, hearing or proceeding results in a finding substantially favourable to the Councillor; and
- c) The costs are only paid after the hearing, enquiry or investigation.

Council will not meet the legal expenses of proceedings initiated by the Councillor under any circumstance.

Friendship Agreement

Council will meet all reasonable costs associated with delegations to and from Penrith City. Other Councillors may join official delegations (with Mayor’s approval) but must meet all their own costs except accommodation or other expenses agreed to by the host Penrith City.

4.3 PROVISION OF FACILITIES FOR COUNCILLORS

PROVISIONS

Each Councillor will be provided with:

- Business Cards
- Diary
- Name badge

In addition Councillors may be provided with ties/scarves and or corporate clothing for use when representing the Council up to a value of \$500 per term.

EQUIPMENT

Computers

Council will provide each Councillor with an Apple iPad (or mobile tablet of similar quality) to assist in accessing Council information. Each device will be fitted with appropriate software to enable the Councillor to carry out his or her responsibilities.

Each device will be loaded with the current polices, plans and key documents of Council and will be able to store Council meeting reports and minutes. Business papers will be provided by email, on the Hub or similar platform, or on Council’s website.

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Where Councillors reside outside normal mobile phone coverage areas Council will provide a suitable internet connection.

Virus scanning processes will be set to automatically run when the machine is turned on. All use is to be in accordance with Council’s current policies on email and iPad use. The equipment and information held on it remains the property of the Council. Reasonable technical support and training will be provided.

Emails

Each Councillor will be provided with an email address for official use. All emails received or sent will go through Council’s official records management systems and will remain the property of Council.

MEALS

Ordinary Meeting

Councillors shall be provided with a light meal on the days of Ordinary Meetings.

Committee, Briefings and Working Party Meetings

Councillors shall be provided with light refreshments at committee, briefing and working party meetings, commensurate with the time of day that the meeting is to be held, and the amount of business to be conducted at the meeting.

4.4 PROVISION OF ADDITIONAL EQUIPMENT AND FACILITIES FOR MAYOR

It is recognised that the Mayor has specific needs to adequately meet the demands of civic office.

Accordingly the Mayor, in addition to the facilities outlined elsewhere in this Policy, will be provided with the following facilities:

Office Facilities and Secretarial / Clerical Support

The Mayor will be provided with a fully furnished office and telephone as well as secretarial / clerical support, during normal office hours, for work directly associated with the official functions and duties of the Office of Mayor.

Council will meet the cost of postage of correspondence forwarded by the Mayor in the conduct of official duties.

Mayoral Vehicle

Council will provide to the Mayor, at its cost, a registered, insured, maintained and fuelled vehicle for use by the Mayor on official duties and for private use.

The vehicle is provided on the following basis:

- The changeover of the vehicle is to occur in accordance with Council’s Motor Vehicle Policy or practices
- The Mayor is to be provided with a suitably equipped vehicle commensurate with the requirements of the Office of Mayor in accordance with Council’s Motor Vehicle Procurement

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Policy that is in place at the time of purchase. The standard of vehicle shall be equivalent to a Toyota Prado VX model.

- The Mayor is to enter into Council’s standard agreement for the use of the vehicle, which is the subject of this Policy.

Car Parking

Car parking will be available in the car park at the Council Administration Centre for use of the Mayor.

Mobile Telephone

A mobile telephone will be provided to the Mayor for use in relation to official functions and duties of the office of Mayor and the Council will meet the cost of maintenance, rental and calls. A call limit of \$1,500 per annum is to be applied. Council’s Communications and Mobile Device Policy shall apply.

Mayoral Robes and Chains

Mayoral chains, robes and other insignia of office will be provided to the Mayor to be worn at civic functions.

Gifts

The Mayor undertakes a range of civic, ceremonial and promotional activities.

In recognition of this the Mayor will be provided with mementos such as ties, scarves, cuff links and books for presentation to people who have made significant contributions to the community, dignitaries or guests who visit the area.

The Mayor at his/her absolute discretion may provide councillors with mementos for presentation, by the councillors, to people visiting the area who it is considered have made significant contributions to the community, are dignitaries or are guests who visit the area.

Photographs

The Mayor will be given an official framed photograph of himself/herself as a memento of his/her term in Office.

Credit Card

- The Mayor will be provided with a Corporate Credit Card to facilitate payment of incidental expenses such as attendance at functions, parking and sustenance in conjunction with discharging the functions of the Mayoral Office.
- The credit card will have a limit of \$5,000.
- The account is to be in the name of Lachlan Shire Council, the card being personally issued to the Mayor. The application form is to be signed by the Mayor.
- The credit card is to be used for Council-related business expenditure only.
- The credit card must not be used for obtaining cash advances.
- Upon completion of the Mayoral term, the credit card is to be returned to the General Manager on or prior to the date the term ceases.

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PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO COUNCILLORS POLICY

- On-going use of the credit card by the Mayor will be in accordance with and subject to Council’s Corporate Credit Card Policy and any other policy relating to the use of such credit facilities adopted by Council from time to time.

Community Functions

In those cases where the Mayor is invited to attend any official function that is of such a nature that the councillor’s spouse / partner would normally be expected to accompany the councillor either within or outside of the Council area, any reasonable costs associated with the attendance of the spouse / partner will be met by Council.

The payment of expenses for attending functions as permitted above will be limited to the ticket, meal and / or the direct cost of attending the function. Peripheral expenses incurred by spouses / partners / accompanying person such as grooming, special clothing and transport are **not** considered reimbursable expenses.

The Council will **not** meet any costs associated with attendance at fund-raising activities or rallies held by registered political parties or groups.

4.5 PROVISION OF ADDITIONAL EQUIPMENT AND FACILITIES FOR DEPUTY MAYOR

It is recognised that the Deputy Mayor has specific needs to adequately meet the demands of civic office and to assist the Mayor.

Accordingly the Deputy Mayor, in addition to the facilities outlined elsewhere in this Policy, may be provided with the following facilities:

Office Facilities and Secretarial / Clerical Support

The Deputy Mayor will be provided with secretarial / clerical support, during normal office hours, for work directly associated with the official functions and duties of the office of Deputy Mayor.

Council will meet the cost of postage of correspondence forwarded by the Deputy Mayor in the conduct of official duties.

Mobile Telephone

A mobile telephone will be provided to the Deputy Mayor for use in relation to official functions and duties of the office of Mayor and the Council will meet the cost of maintenance, rental and business calls. A call limit of \$1,200 per annum is to be applied. Council’s Communications and Mobile Device Policy shall apply.

4.6 OTHER MATTERS

Private Use of Equipment and Facilities

Councillors should generally not obtain private benefit from the provision of equipment and facilities, nor from travel bonus or any such loyalty schemes. However, it is acknowledged that incidental use of council equipment and facilities may occur from time to time. Such incidental private use is not subject to a compensatory payment.

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PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO COUNCILLORS POLICY

Use of Council Resources Prior to Local Government Elections

Council officials must not use council resources, property (including intellectual property), and facilities for the purposes of assisting their election campaign or the election campaign of others unless the use is lawfully authorised and proper payment is made where appropriate.

Equipment to Remain the Property of the Council

Any equipment or office machinery provided to councillors remains the property of the Council.

Acquisition and Returning of Facilities and Equipment by Councillors

It is to be returned to the Council, in good working order and condition having regard to the age of the equipment, within 21 days of the Councillor ceasing to hold office unless otherwise specified in this policy. Councillors will be responsible for meeting the cost of repairs to any damaged equipment.

Special Circumstances

If special circumstances arise where it is impractical for the strict terms of this policy to be applied the General Manager may authorise a one-off variation to the policy to meet those special circumstances.

Status of the Policy

This policy, once adopted, is to remain in force unless it is reviewed by the Council in accordance with the provisions of Sections 253 and 254 of the *Local Government Act 1993*. Under section 252 of the Act, councillor expenses and facilities policies must be adopted within 12 months of the commencement of the new council term.

5. RELATED DOCUMENTS

- Lachlan Shire Council Code of Conduct for Councillors Policy
- Lachlan Shire Council Corporate Credit Card Policy
- Local Government Act 1993 NSW*
- Local Government (General) Regulation 2021*
- Model Code of Conduct for Local Councils in NSW 2020
- Guidelines for the payment of expenses and provision of facilities for mayors and councillors in NSW (Office of Local Government)
- Schedule 1 of the *Government Information (Public Access) Regulation 2018*

Greg Tory

GENERAL MANAGER

/ /

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PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO COUNCILLORS POLICY

Limits to Expenses and Facilities


In accordance with the guidelines issued by the Office of Local Government the following table establishes the reasonable limits for all expenses and facilities covered by this policy. The policy sets out the maximum amounts council will pay for specific expenses and facilities. Expenses not explicitly addressed in this policy will not be paid or reimbursed.

Expense or Benefit	Type	Limit Per Event – excluding GST
Travel expenses	Economy class Air fares	Standard charge applicable at the time
	Private vehicle	Rates as prescribed in the Local Government State Award applicable at the time
Accommodation	Shires Conference	Standard room rate charged by the conference venue
	Other conferences and functions	Standard room accommodation up to a maximum of \$350 per night in capital cities and \$250 elsewhere
Sustenance	Conferences and functions	The charge levied by the conference organisers for the meals included in the conference
	Conferences	Up to a maximum of \$60 per head per meal on the provision of tax invoices.
	Conferences	Where receipts are not available \$35 may be paid per meal
Incidentals	Taxi fares, parking fees	Taxi fares up to a maximum of \$100 per day and parking fees up to \$70 per day
Sustenance	Community and Council functions within the shire	Cost of the ticket for the Councillor and partner
Mobile Telephone call costs	Mayor	\$1,500 per annum
	Deputy Mayor	\$1,200 per annum
Carer Costs	Councillors	Maximum \$2,000 per annum
Clothing	Councillors	\$500 per term
Meal at Council Meetings	Councillors	Maximum \$40 per head

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PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO COUNCILLORS POLICY

COUNCILLOR EXPENSE CLAIM FORM 2022/2023

 <p>LACHLAN SHIRE COUNCIL Wingedun Country</p>	COUNCILLOR: ADDRESS CREDITOR NO. JOB NO.							
CLAIM FOR THE MONTH OF:								
COUNCILLOR ALLOWANCE				3020.330.618				
TRAVEL EXPENSE CLAIM								
DEPART			ARRIVE			MEETING DETAILS	KM	
Date	Time	Place	Date	Time	Place			
						TOTAL KM:		
Motor vehicle details								
Make/Model				Engine Capacity	Under 2.5L / Over 2.5L (Cross out one that does not apply)			
OTHER EXPENSES				JOB NO.				
FARES AND PARKING FEES (attach receipts) Details:				3020.330.646				
ACCOMMODATION (attach receipts) Details:								\$
MEALS: a) per attached receipts b) @ \$35								\$ \$ \$
TOTAL CLAIM:				\$				
Signature of Claimant:				Date				

Authorised for payment:

General Manager/Director Date

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PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO COUNCILLORS POLICY

COUNCILLOR AUTHORITY TO TRAVEL FORM

DATE: _____ **COUNCILLOR:** _____

PURPOSE OF JOURNEY: _____

NB: Please attach copy of programs, registration form, agenda or relevant documentation.

DESTINATION: _____

Expected time of departure: _____ Date of departure: _____

Expected time of return: _____ Date of return: _____

TRANSPORT TO BE ORGANISED? Yes No

(Air) (Bus) (Train) (Car)

ACCOMMODATION TO BE ORGANISED?

Check in date: _____ Motel preference: _____

Check out date: _____

Single Double Twin _____

REGISTRATION FEE AND FORM TO BE ORGANISED? Yes No

Please attach completed registration form

HIRE CAR AT DESTINATION? Yes No

SPECIAL ARRANGEMENTS TO BE ORGANISED? Yes No

Please supply details

BUDGET ALLOCATION NUMBER:

CURRENT BALANCE:

APPROVED BY:

 Mayor

and

 General Manager

DECLARATION: I confirm that actual details of my journey were undertaken as claimed above.
 (To be signed by Councillor on return)

 Name Signature Date

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LACHLAN SHIRE COUNCIL

Community Donation and Event Support Policy

FUNDING APPLICATION FORM



Please read the policy carefully before completing this application form, as applications that do not meet the stated funding criteria may be deemed ineligible. Should you require assistance or advice in completing the application form, please contact Council on (02) 6895 1900.

PART A - Applicant Details

Name of group/organisation:
 CONDOBOLIN CHAMBER OF COMMERCE

Postal Address:
 76 BATHURST ST CONDOBOLIN NSW 2877

Contact Person: VICKI HANLON Position in group\organisation: CHARIPERSON

Telephone/Mobile: 0418458350 Email Address: cle002112bigpond.net.au

Is your organisation incorporated? Yes No

Does your organisation have an ABN? Yes No

ABN

Does your organisation have Public Liability Insurance? Yes No

If yes, please attach a valid Certificate of Currency.

PART B - Project Details

Project Title:
 CONDOBOLIN STREET FESTIVAL IN CONJUCTION WITH #SHOP CONDO FOR CHRISTMAS#

Project Location:
 BATHURST ST BETWEEN THE ROUNDABOUTS OF McDONNELL AND WILLIAMS ST

Proposed Start Date: 1ST DECEMBER 2023 5PM Proposed End Date: 1ST DECEMBER 2023 7PM

Summary of Project:
 THE CONDOBOLIN STREET FESTIVAL OR #SHOP CONDO FOR CHRISTMAS# IS A CHAMBER OF COMMERCE INATIVE THAT IS TO PROMOTE LOCAL BUSINESSES BY PROVIDING EXTENDED TRADING HOURS WHICH ALLOWS THE COMMUNITY TO COME TOGETHER. THIS IS ALSO WHEN THE MAJOR DRAWS ARE DONE FOR THE #SHOP LOCAL# CAMPAIGN. WE ENVISAGE HAVING A SLOCAL SPORTING GROUP HOLDING A SAUSAGE SIZZLE, LACHLAN AND WESTERN REGIONAL SERVICES WILL UNDERTAKE SANTA PHOTOS, THESE WILL TAKE PLACE ON PRIVATE PROPERTY. WE WOULD LIKE TO ALSO HAVE SOME FORM OF ENTERTAINMENT (STILL IN THE PROCESS OR ORGANISING) IF FUNDING BECOMES AVAILABLE, WE REALISE THEY WOULD HAVE TO HAVE THEIR OWN PUBLIC LIABILITY INSURANCE.

WE WOULD LIKE TO OFFER MORE ACTIVITES FOR FAMILIES, BUT DONT HAVE THE FUNDS

Briefly summarise what your organisation does i.e. its mission.
 THE MAIN AIM OF THE CONDOBOLIN CHAMBER OF COMMERCE IS TO SUPPORT LOCAL BUSINESSES

How will this project benefit the local community?

THE EVENT WILL BENEFIT THE COMMUNITY BY GIVING THEM AN OPPORTUNITY TO COME TOGETHER TO CELEBRATE THE BEGINNING OF THE CHRISTMAS SEASON, THEY WILL DO SOME SHOPPING, GET A SANTA PHOTO, SOMETHING TO EAT AND ENJOY EACH OTHERS COMPANY.
THIS IS ACHIEVED BY SUPPORTING LOCAL BUSINESSES BY CREATING AN EVENT THAT OFFERS THE EXTENSION OF SHOPPING HOURS. SHOPPING LOCAL IS OUR MAJOR FOCUS AND THIS IS SUPPORTED BY THE #SHOP CONDO FOR CHRISTMAS# PASSPORT PROGRAM THAT RUNS FOR ALL OF NOVEMBER CULMINATING IN THE MAJOR DRAWS AT 7PM ON THE NIGHT. THE MAJOR PRIZES ARE WHY LEAV TOWN CARDS, WHHICH ALSO BENEFITS THE LOCAL COMMUNITY BECAUSE THE FUNDS CAN ONLY BE SPENT LOCALLY

Please estimate the number of participants and/or spectators in your project.

500

How will the success of the project be evaluated by your organisation?

WE WILL BE ABLE TO SEE THE SUCCESS OF THE PROJECT BY HOW MANY PEOPLE ATTEND THE EVENT AND BY HOW MANY SHOPPING PASSPORTS ARE SUBMITTED FOR THE DRAW. EACH PASSPORT REPRESENTS \$100 SPENT AT PARTICIPATING STORES.

How will your organisation acknowledge the financial contribution from Council?

WE WOULD PLACE THE COUNCIL LOGO ON ALL PROMOTIONAL MATERIAL, PASSPORTS, ETC AND ALSO ACKNOWLEDGE IN A NEWSPAPER ARTICLE IN THE ARGUS

Please outline how your organisation will manage this project.

WE WILL MANAGE THE EVENT IN BY SUBMITTING THE RELEVANT APPLICATIONS TO COUNCIL, REQUESTING THAT THE ROAD BE CLOSED BETWEEN THE ROUND ABOUTS, BEING PRESENT ON THE NIGHT TO TAKE CARE OF ANY ISSUES THAT MAY ARRISE. IF WE ARE SUCCESSFUL AND RECEIVE FINDIDNG FORM THE COUNCIL WE WILL RECONSILE THE EXPENCES TO COUNCIL.

PART C - Funding Sources

Has your organisation received funding assistance from Council before?

Yes No

If Yes, in which financial year did your organisation last receive funding:

NO SURE MAYBE 2021

Please provide details of any funding sought from other sources for this project.

Funding Source	Amount	Secured (Yes or No)
WE ARE SEEKING SPONSORSHIP FROM LOCAL BUSINESSES TO PROVIDE THE PRIZES FOR THE DRAWS	NOT YET FINALISED	NO

Please outline how your organisation intends to manage and be accountable for the funds allocated, should your submission be successful.

WE WOULD PROVIDE INVOICES FOR MONIES SPENT AND SUBMIT TO COUNCIL OR IF THE FUNDS WERE GIVEN FIRST WE WOULD PROVIDE INVOICES AND RECEIPTS

PART D - Project Budget

Please provide a detailed budget for your project. It is important that you clearly identify expenses by type and that every effort is made to reasonably estimate the level of income expected from sources such as entrance fees and sponsorship.

Is project budget attached before? Yes No

Project Budget Summary:	Amount
Cash contributed by your organisation:	\$500.00
Cash from other sources:	STILL TO BE FINALISED, BUT ONLY FOR PRIZES
In kind contribution, approximate value e.g. Volunteer	NOT SURE WHAT THE VALUE IS FOR THE ROAD CLOSURE
Amount requested from Lachlan Shire Council	\$2000.00
Total Cost of Project:	

Authorisation:

I, (print name)

certify that this application for funding was approved by the management committee of this organisation on

(insert Date).

Signed:

Date:

Hi Karen,

Please see the cost estimate below:

Condo Christmas Street Festival					
Description	Quantity	Unit	Rate	Total ex GST	Comment
TCP and Traffic Control	6	hours	\$ 50.00	\$ 300.00	
Street Banners x 2 men	2	hours	\$ 100.00	\$ 200.00	
Unforeseen Works	4	hours	\$ 50.00	\$ 200.00	
Total				\$ 700.00	

Kind regards,



Baden Hall
Manager Urban Works
 P: (02) 6895 1959 M: 0448 136 577

PO Box 216 CONDOBOLIN NSW 2877
www.lachlan.nsw.gov.au

To whom it may concern,

I am writing in regards to a request from Lachlan Shire Council for financial assistance to support our community event 'Tullibigeal Christmas Tree' scheduled currently for December 15th 2023.

We request financial assistance of \$2000 to cover the costs of the BBQ dinner provided to the community for the event. We usually don't request this amount of money, however, due to increasing costs of living and us wanting to support local businesses (The Tullibigeal Coop) to purchase the supplies for the event, we don't believe our usual amount of money will cover our costs.

The Swimming Pool Committee are hoping to provide an event for the community that is free, reducing the financial burden on families within our community.

As you are aware our community consists mainly of farming families who have seen decreasing prices for their livestock, below average rainfall resulting in poorer grain quality crops and rapid increases to input prices such as fuel and chemicals. Our farmers are working through the pressures of the interest rate rises, costs of living and poor market prices. We feel a free community event is an opportunity to provide some financial relief to these pressures.

Not only our farming families are facing the pressure of living expenses increasing, our families living within town are paying extremely high prices for water, electricity, fuel and groceries.

We are all 'in the same boat' and we wish to provide for our families a distraction from the everyday.

I look forward to hearing from you in response to our request,

Tara-Jane Coughran

Secretary

Tullibigeal Swimming Pool



REQUESTS FROM COUNCIL

To be completed and returned to Council **16 weeks before your event.**

Council cannot guarantee requests can be granted, if received within 12 weeks of the event.

EVENT: Milby Sports 2023

VENUE: West Milby Rodeo & Gymkhana Grounds

DATE: 21st October 2023

EQUIPMENT REQUESTED	YES	NO
Traffic Control Plan - Road Closure or activity in the street	✓	<input type="checkbox"/>
Bins (specify number) - approximately \$6 per bin *	<input type="checkbox"/>	✓
Barricades/ Bollards/Safety Netting – specify location and approximate length *	<input type="checkbox"/>	✓
Hang Street Banner – Section 68 form part E1 has to be completed and submitted *	✓	<input type="checkbox"/>
Portable toilets *	<input type="checkbox"/>	✓
Mobile Disabled toilet *	<input type="checkbox"/>	✓
Fixed toilet facilities	<input type="checkbox"/>	✓
Tiered Seating *	<input type="checkbox"/>	<input type="checkbox"/>
Water Truck (subject to availability of volunteer Council Staff to operate).	<input type="checkbox"/>	✓
Use of Council owned or managed SRA grounds/halls/ovals/sportsground /racecourses - Contact the committee who manages the facility for Council. The exceptions to this are; <u>Condobolin</u> To book all Council owned and managed facilities contact 02 6895 1900 (Hire fees will also apply) <u>Lake Cargelligo</u> To Book the Show Ground contact the Committee on 02 6896 9811 To Book the Recreation Ground contact Lower Lachlan 02 6898 1772	<input type="checkbox"/>	✓
Ground Maintenance before the event	✓	<input type="checkbox"/>
Other: - Grading of Hodges Road prior to the event if possible. - Sawdust delivered in a stock pile out of the way, not spread.		

- Not for profit organisations - Section 68 fee does not apply
- Not for profit organisations – a discount to some fees may apply. Please refer to council’s fees and charges for details.
- **Council’s Fees and Charges are available on www.lachlan.nsw.gov.au or contact Council via email or phone for costing. All fees must be paid prior to the event, If you are requesting in-kind support, please submit your request 16 weeks prior to the event.**

Hi Dannielle,

Please see attached the cost extraction for the Milby.

Totalling: \$4,594.16.

Summary of the works provided was:

- TCP and traffic sign supply and install
- Slashing prior to the event
- Grounds Maintenance

Please let me know you require anything further.

Kind regards,



Baden Hall

Manager Urban Works

P: (02) 6895 1959 M: 0448 136 577

PO Box 216 CONDOBOLIN NSW 2877

www.lachlan.nsw.gov.au

Hi Karen & Dannielle,

Cost estimate for Tottenham.

Tottenham Christmas Tree					
Description	Quantity	Unit	Rate	Total ex GST	Comment
TCP and Traffic Control	6	hours	\$ 50.00	\$ 300.00	
Bins and other items	4	hours	\$ 50.00	\$ 200.00	
Total				\$ 500.00	

Kind regards,



Baden Hall
Manager Urban Works
 P: (02) 6895 1959 M: 0448 136 577
 PO Box 216 CONDOBOLIN NSW 2877
www.lachlan.nsw.gov.au

Community Donation & Event Support Policy - Authorisation Register \$500 or less. Approved under delegated authority section 377(1A) of the Local Government Act 1993				
Details	In-Kind Support \$500 or Less	Fee or Charge Concession \$500 or less	Financial Donation Less than \$500 (12 month transition 1/8 2023 to 31/7 2024)	Notes
Central West Farming - Regional Women & Youth Conference		\$ 360.00		50% Concession SRA Hall Hire

TOTAL \$ - \$ 360.00 \$ -

2023/2024 Donations
As at 14/11/2023

Organisation/Individual	Work order number	Annual Budget for Special Events - in kind	General Ledger- Master/sub account number	Annual Budget for Community Events - specified donations & contributions	Amount paid for Community Events - specified donations & contributions	General donations - elected members	Rates/water - elected members	Community Events - general	Special Events-in kind support only	Donation Purpose
Master. Sub					3820.various	3020.0405	3020.0406	3820.0460	3230.509	
Annual Budget						\$27,540	\$9,900	\$147,146	\$123,229	
Donations - NAIDOC week			3820.409	\$1,440						
Lachlan Shire Council - Rates							\$2,467			Tottenham Youth centre building rates
Lachlan & Western Regional Services (WPRD)			3820.476	\$58,860	\$27,765					Contribution towards administration costs
Lower Lachlan Community Services			3820.477	\$58,860						Contribution towards administration costs
Tottenham Welfare Council			3820.478	\$4,000	\$4,000					Contribution towards administration costs
Tullibigeal Progress Association			3820.479	\$4,000						Contribution to Australia Day Luncheon 2024
Lake Cargelligo Community Gym			3820.483	\$7,390	\$7,338					Contribution towards gym insurance
Tullibigeal Pool operations			3720.405	\$55,000						
Lake Cargelligo Tourism			3920.480	\$5,150						Tourism based initiatives
Australia Day events			3020.343	\$17,020	\$1,176					Various
Condobolin Argus Advertising Community Donation								\$146		Advertisement for Community Donation & Event Support Program
Tottenham Tourism			3920.481	\$3,100						Contribution towards rent on the building
Born to Read								\$509		*Reconnecting Regional NSW Community grants program funding. Carry over from 22.23
Utes, Boots & Beats	1,062	\$0						\$2,842		*Reconnecting Regional NSW Community grants program funding. Carry over from 22.23
Tottenham Gymkhana								\$3,622		*Reconnecting Regional NSW Community grants program funding. Carry over from 22.23
Spring Story Spectacular								\$4,900		*Reconnecting Regional NSW Community grants program funding. Carry over from 22.23
Mingle in the Middle								\$10,089		*Reconnecting Regional NSW Community grants program funding. Carry over from 22.23
Condobolin Sports Promotion								\$5,000	\$13,227	Contribution running cost event 2024
Condobolin Junior Cricket Association									\$416	Dry Hire Cost Vehicle
Phoenix Foundry						\$552		\$0		Plaque & installation - CWA Centenary: Resolution 2022/276 October 2022
Special Event - Breast Screen Van Movement	1,081								\$1,024	
Special Event - CWFS Women & Youth Conference						\$338				50% contribution toward SRA Hall Hire Costs
Special Event - Yellow Mountain Cross Country	1093								\$3,311	In kind support
Special Event - Condobolin & District Kennel Club Dog Show								\$1,246		Portable lights hire
Special Event - West Milby Rodeo & Gymkhana	1,234							\$1,000	\$5,421	Event support-in kind & financial
Special Event - Condobolin Sports Club Limited Triple Bowls								\$400		Contribution to running costs
Special Event - Condobolin International Women's Day								\$300		Lucky Door Prizes - Event March 2024
Special Event - Condo Classic Annual Open Shoot								\$1,000		Contribution to running costs - Event March 2024
Special Event - Back to Lake Cargelligo Festival	1,848								\$4,503	In Kind support
Special Event - Poppers in the Pines	1,408								\$2,194	In Kind support
Special Event - Condobolin Show	1,163								\$22,262	In Kind support
Special Event - ANZAC day	1,072									
Special Event - The Tile Project						\$500				Contribution to finish the tile project. Must be spent by 31 March 24 or to be repaid to Council
Special Event - Tottenham Tennis Club Winter 2024 Clinic						\$1,000				Contribution to running costs - Clinic July 2024
Special Event - Tottenham Races	813								\$786	In Kind support - Event 2024
Special Event - Condobolin Races	812								\$6,790	In Kind support - Event 2024
Special Event - Tottenham Gymkhana	1,231							\$500		
Special Event - Tottenham Central School						\$100				School presentation
Special Event - Lake Cargelligo Show	1,221								\$6,406	In Kind support
Special Event - Tottenham Christmas Tree	1,364	\$0				\$500				contribution to running costs
Special Event - NAIDOC Week	1,505	\$0								
Special Event - Condo Skyfest								\$1,000		Contribution to Light and Sound display - April 2024
Special Event - Rotary Christmas event Lake Cargelligo	1,363	\$0						\$1,000		Contribution to Monster Fireworks Display
Special Event - Rotary Christmas event Condobolin	1,362	\$0						\$1,000	\$465	In Kind support and contribution to running costs
TOTAL		\$ 123,229		\$214,820	\$40,279	\$2,990	\$2,467	\$34,553	\$66,804	
Total paid						\$2,990	\$2,467	\$34,553	\$66,804	
Annual Budget - General (GL3020.405)						\$27,540				
Annual Budget - Rates/water (GL3020.406)							\$9,900			
Annual Budget - Special events (GL3230.509)									\$123,229	
Annual Budget - Community Events (GL3820.460)								\$147,146		
Balance Remaining						\$24,551	\$7,433	\$112,593	\$56,425	



Policies, Procedures and Guidelines

CORPORATE CREDIT CARD POLICY

FIN002

INTRODUCTION

Corporate credit cards are a routine aspect of Council’s accounts payable and goods procurement functions. When used appropriately, credit cards provide benefits to Council in the form of streamlined purchasing processes and better utilisation of resources. However, the use of credit cards involves the potential risk of fraud and misuse. This policy establishes procedures and guidelines in order to protect Council funds and to maintain public confidence in Council’s operations.

Council officers and Councillors with credit cards are to comply with this policy and procedure.

It is the responsibility of each cardholder, Credit Card use authorisers and approvers, and the finance officers responsible for administering the use of credit cards, to understand the policies and procedures as well as their meaning and intent. Should an employee have any questions they are to be raised with their respective supervisor (or the General Manager in the case of the Mayor).

DELEGATION OF AUTHORITY

The Council delegates the General Manager the authority to incur financial expenditure on behalf of Council under the following provisions:

- Where expenditure has been provided for in Council’s budget; or
- In genuine emergency or hardship.

Other officers may only incur expenditure on behalf of the Council if:

- The officer has been granted a financial delegation by the General Manager and such delegation is recorded in the Register of Delegations; and
- Expenditure is provided for in Council’s budget; or
- In the case of genuine emergency, or hardship, where the power to incur expenditure in these circumstances has also been delegated.

ELIGIBILITY

The provision of a corporate credit card is a facility offered by Council to officers occupying certain positions from time to time. The officers occupying these positions will be designated by Council as being eligible under this policy. Eligible positions are listed in the Appendix 1 with the Credit Card Limits.

Council reserves the right to amend, alter or vary the list of eligible positions from time to time.

Further Information: Manager Finance 02 6895 1900		council@lachlan.nsw.gov.au		Page 1 of 6
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CORPORATE CREDIT CARD POLICY **FIN002**

Where an officer occupies a position, subject to a change, such officer will be consulted and a period of at least one calendar month of notice shall be given of the change.

Eligibility must align with the officer’s delegation authorities, both financial and otherwise. The General Manager has the right to cancel any corporate credit card in any circumstances that he/she considers warranted.

PERMITTED USE

Corporate credit cards are for council business only. Items that can be purchased via a purchase order should not be purchased on a corporate credit card, unless it is not practical or feasible to do so.

The Procurement Policy applies when using a credit card. This includes quotation requirements. Corporate credit cards must only be used for the payment of goods and services associated with Council business. Examples of activities that would **not** qualify for the use of a corporate credit card include the following:

- Any use that is of a personal or private nature;
- Alcohol, unless purchased for an activity approved by the General Manager and/or Mayor. Approved activities may include Council business, civic duties, dinners and events, hosting duties as well as other functions when representing Lachlan Shire Council;
- Cash advances; and
- Payment of fines, for example a parking fine or a speeding offence which was incurred whilst on Council business (excluding fines that may be the responsibility of the organisation and toll road charges).

The Manager Finance is to be notified when inappropriate expenditure occurs. The Council is to be reimbursed immediately by the cardholder. No sundry debtor’s payment plan will be permitted. Misuse of credit cards will result in disciplinary action and the removal of the card from the credit card holder.

FORMAL ACKNOWLEDGEMENT AND TRAINING

Council officers issued with corporate credit cards are in a position of trust with regards to the use of public funds. Improper use of the corporate credit card will render the card holder liable to disciplinary action, legal action or criminal prosecution. All corporate card holders are to acknowledge receipt of the corporate card, and that sufficient information and instructions for use have been provided. The acknowledgement will include a signed agreement to abide by all Council and card supplier guidelines and conditions of use.

All eligible position credit card holders are required to attend compulsory training in the use and management of Council’s Corporate Credit Card.

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CORPORATE CREDIT CARD POLICY **FIN002**

INTERNAL CONTROL & RECONCILIATION PROCEDURES

Council officers issued with a corporate credit card must ensure the following internal controls and reconciliation procedures are adhered to at all times:

- The corporate card must be signed with the card holders’ usual signature immediately upon receipt;
- A tax invoice/receipt must be provided for every transaction. EFT receipts alone are not sufficient;
- A Work Order or General Ledger number must be provided for every transaction;
- A compliant Tax Invoice must be obtained for all purchases above \$82.50 or as per the Australian Taxation Office minimum limit at the time;
- A card must not be shared – it is for the use of the designated card holder only;
- All use must be within the card holder’s delegation authority;
- Purchase, payment or order splitting to avoid limits or quoting is not permitted; card holders are to ensure that proposed transactions will not cause the credit limit to be exceeded;
- Credit card statements are to be signed by the card holder;
- All transactions must be noted with business justification;
- The statements, along with relevant tax invoices, with appropriate authorisation for payment and allocations for costings, are to be returned to the Finance Officer by the 25th day of each month;
- All statements, invoices, receipts and transaction records will be kept and stored for a period of at least 5 years with a periodic sample review to take place annually.

The Finance Officer will forward credit card statements to each card holder on receipt from the bank. Signed statements together with noted invoices & receipts are to be forwarded to the card holders’ direct supervisor for retrospective review and approval prior to payment. The approving supervisor must ensure all of the above procedures have been followed.

The Manager Finance maintains responsibility for the administration of the Corporate Credit Card program with the Finance Officer as the primary administrator, and the Manager Finance (or delegate) as back-up administrator.

The Finance Officer shall maintain a Register of Corporate Credit Card Holders, detailing card holder name, card number, credit limit and expiry date for all cards plus delegation authorities of card holders. The Register shall be kept up to date and reflect any changes notified by the Card Supplier. It is the responsibility of card holders to advise the Finance Officer as cards expire/new cards are issued or any other changes occur.

REVIEW

The Manager Finance shall advise the General Manager, the Responsible Accounting Officer and the relevant Director of issues as they arise or on a yearly basis:-

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CORPORATE CREDIT CARD POLICY

FIN002

- Any matters regarding the efficiency or effectiveness of the corporate card e.g. card not used;
- Any issues or instances of differences in use, operation or reconciliation to this Policy or the Procurement Policy;
- Action taken in response to issues raised in the report; and
- The results of action taken in response to issues raised in previous reports.

PROCEDURES FOR LOST, STOLEN OR DAMAGED CARDS

Cardholders are personally responsible and accountable for the safe custody of the issued card.

Cardholders must:

- Secure the card at all times to safeguard against theft or loss;
- Notify their immediate supervisor and the Manager Finance of any suspected fraudulent transactions;
- Ensure that personal identification numbers (if applicable) are not written on or stored near the card, or disclosed to any other person;
- Report the loss or theft of a card to the supplying bank immediately and notify the Manager Finance in writing with a copy to the employee’s supervisor; and
- Damaged cards should be reported to the Manager Finance for replacement.

PROCEDURES ON CESSATION OF EMPLOYMENT

Upon cessation of employment with Council, the cardholder must ensure that:

- All outstanding transactions are properly accounted for, and tax invoices with General Ledger or Work order numbers written on the documents are to be returned to the Finance Officer; and
- The card is returned to the Manager Finance or Finance Officer who will organise for cancellation with the bank and destruction.

RIGHT TO VARY OR TERMINATE POLICY

Council retains the right to vary or terminate this policy at any time.

RELEVANT LEGISLATION & POLICIES

- Local Government Act (NSW) 1993
- Local Government (General) Regulation 2021
- Lachlan Shire Council Procurement Policy
- Lachlan Shire Council Local Preference Policy
- Code of Conduct for Staff
- Code of Conduct for Councillors
- Payment of Expense and Provision of Facilities to Councillors Policy
- Staff Training and Development Policy
- Alcohol and Other Drugs Policy

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CORPORATE CREDIT CARD POLICY

FIN002

- Office of Local Government *Guideline On The Use And Management Of Credit Cards* Sept 2021
- NAB Credit Card Terms & Conditions (or other issuing bank’s terms & conditions as applicable)

Greg Tory
GENERAL MANAGER

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CORPORATE CREDIT CARD POLICY **FIN002**

APPENDIX 1 – Eligible Positions and Credit Limits

The provision of a corporate credit card is a facility offered by Council to officers occupying certain positions. The officers occupying these positions will be designated by Council as being eligible under this policy. Positions eligible under this policy are:

- Mayor
- General Manager
- Executive Assistant
- Manager Human Resources
- Director – Corporate and Community Services
- Director – Infrastructure Services
- Director – Environment and Planning
- Manager Urban Works
- Manager Projects and Building
- Manager Tourism
- Manager Town Planning
- Manager Finance
- Overseer Plant and Depot
- Storekeeper
- Lachlan Children Services Coordinator

Position Title	Monthly credit limit (including GST)
General Manager	\$10,000
Mayor	\$5,000
Directors	\$5,000
Executive Assistant	\$5,000
All other Cardholders	\$3,000 to \$5,000
Total Facility Credit Limit	\$70,000

Variations to the standard limits must be supported by genuine business need and approved by the General Manager.

Variations to the eligible position holders and their credit limit do not require adoption by Council. **Any increase to the credit card facility limit requires a resolution of Council.**

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Lachlan Shire Council

General Purpose Financial Statements

for the year ended 30 June 2023

Public Notice – Presentation of Financial Statements

Public notice – Presentation of financial statements

as per Section 418 (3) of the Local Government Act.

In accordance with Section 418 (3) of the *Local Government Act 1993 (NSW)*, Lachlan Shire Council advises that the ordinary Council meeting to be held on 29/11/2023 will include the presentation of the audited Financial Statements and the Auditor's Reports for the year ending 30/06/2023.

A summary of the Financial Statements is provided below.

	2023	2022
	\$ '000	\$ '000
Income Statement		
Total income from continuing operations	73,015	59,006
Total expenses from continuing operations	40,403	35,204
Operating result from continuing operations	32,612	23,802
Net operating result for the year	32,612	23,802
Net operating result before grants and contributions provided for capital purposes	12,132	3,923
Statement of Financial Position		
Total current assets	64,888	64,140
Total current liabilities	(11,876)	(18,994)
Total non-current assets	646,060	634,008
Total non-current liabilities	(6,835)	(8,862)
Total equity	692,237	670,292
Other financial information		
Unrestricted current ratio (times)	7.04	5.52
Operating performance ratio (%)	24.19%	11.13%
Debt service cover ratio (times)	28.19	23.29
Rates and annual charges outstanding ratio (%)	10.35%	9.32%
Infrastructure renewals ratio (%)	11.74%	57.25%
Own source operating revenue ratio (%)	26.59%	32.02%
Cash expense cover ratio (months)	27.06	28.56

In accordance with Section 420 of the *Local Government Act 1993 (NSW)*, any person may make a submission in writing to Council with respect to the Council's Audited Financial Statements or the Auditor's Reports.

Copies of the Audited Financial Statements and the Auditor's Reports may be inspected at:

Internet: www.lachlan.nsw.gov.au

Locations: 58-64 Molong Street, Condobolin NSW 2877
35A Foster Street, Lake Cargelligo NSW 2672

Submissions are due by 5pm, 16 November 2022.





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Lachlan Shire Council's Vision and Values

Lachlan Shire Council's vision for the future is to be a progressive, vibrant, and prosperous community where families come to stay and enjoy a relaxed and healthy way of life. The elected members, management, and staff of Lachlan Shire Council demonstrate the following values in their interaction with one another and the community:

- Responsive
- Cooperative
- Effective
- Proud
- Respectful

Acknowledgement of Country

Lachlan Shire Council acknowledges the Wiradjuri people as the Traditional custodians of this land. We recognise their strength and resilience and pay respect to Elders past, present and emerging and to all Aboriginal and Torres Strait Islander people who are part of the Lachlan Shire community.





Message from the Mayor



I would like to thank our many volunteers and service agencies for their work over the last 12 months. In particular the work of the SES and RFS and their volunteers was much appreciated during the floods.

Once again it is my pleasure to provide the Mayor's Message for Lachlan Shire Council's Annual Report.

The wet weather experienced in early 2022 continued throughout the year with protracted periods of flooding culminating with the largest recorded flood in November 2022. This further tested our resilience and provided our community with the opportunity to demonstrate how we work with and support one another. Our flood was different to that of eastern neighbours with considerable notice given of rising and expected flood levels, allowing many people to prepare before the water arrived. None the less, there were many families adversely impacted, with some still trying to recover from the devastation they experienced.

The timing of the flood peak, coincided with the grain harvest and presented further challenges for farmers to harvest and transport their crops. The road network was heavily impacted and while some repairs have been completed many roads are still in need of work to bring them back to their former condition.

A full inspection of the road network was undertaken by our Infrastructure team to prepare a Natural Disaster Funding application. The inspection identified more than 6,000 individual defects across the road network with an estimated repair cost in excess of \$54 million. The repair of our roads will continue to take some time once disaster funding is approved and received. However, our maintenance teams are prioritising road repairs based on safety, road hierarchy and traffic, and we will complete the repair work as soon as possible.

The first half of 2023 started with drying conditions and the opportunity for Council to restart several major projects that were delayed in 2022. The following projects were completed, commenced or recommenced in early 2023;

- Foster Street Lake Cargelligo Tourism Activation Project;
- Symthes Corner drainage improvements;
- Murie Creek culvert upgrade;
- Lachlan Shire Visitor Information Centre and Utes in the Paddock Tourism Precinct;
- Nerathong Bridge replacement;
- Scott Street residential subdivision;
- Bogan Way Road upgrade;
- Lake Cargelligo Road upgrades;
- Tottenham Water Tower mural;
- Condobolin secondary water supply transfer pump station construction; and
- Installation of the final sculpture in the Sculptures Down the Lachlan Trail.

Work continued on the assessment of the suitability of Council owned land in McInnes Street Lake Cargelligo for residential subdivision. Meanwhile, work commenced on the development of a new Housing Strategy for Lachlan Shire which will be completed in late 2023. A Federal Government endorsed Business case was prepared for the development of a new freight and logistics facility east of Condobolin. This project was particularly pleasing as it was funded through a competitive government grant under the Inland Rail Infrastructure Improvement Program.

I would like to thank our many volunteers and service agencies for their work over the last 12 months in very difficult circumstances. In particular the work of the SES and RFS and their many volunteers was much appreciated during the floods.

I am proud of the achievements of Lachlan Shire Council during the past financial year, and I would like to take this opportunity to thank all our staff for their dedication to improving services for our community. I would also like to thank my fellow Councillors for your support and unwavering commitment to serving the Lachlan Shire.

Councillor John Medcalf OAM
Mayor



Comment from the General Manager



Welcome to the 2022-2023 Lachlan Shire Council Annual Report. In this report we demonstrate to the community the progress Council has made toward achieving the objective of the Lachlan Shire Council Strategic Plan.

During the past year our region faced a new round of challenges as the ongoing wet weather intensified and we experienced record flooding of the Lachlan and surrounding river systems. Our community spirit shone forth during this crisis as many volunteered to protect property and help out people who were isolated or evacuated due to the rising flood water. The impact of the flood can't be underestimated, but the resilience of our community is inspiring.

The level of cooperation between emergency services and defence personnel, volunteers, Council workers and other agencies called in to support the flood emergency management effort was remarkable and a testament to the values that hold our community together. As General Manager, I am immensely proud of the effort of all our staff during the flood, and the support they provided to the community and emergency services.

Some of our towns were isolated with roads inundated for an extended period of time. As a result, many projects were interrupted and after the water receded we were left with an extensive clean up and repair program to undertake. Despite this, we have successfully continued to deliver services including major capital works initiatives in conjunction with repair works.

The 2022-2023 Annual Report demonstrates our progress toward achieving the community's objectives as set out in the 10-year Community Strategic Plan. This report summarises Council's activities during the year and provides details of the commencement, continuation and completion of work toward strategic outcomes across all facets of Council's operations.

Our financial position remains strong due to responsible budgets, efficient project management and government funding which continued to flow in this financial year. This has allowed Council to continue to deliver projects that not only benefit the community economically, but socially.

I am very fortunate to have a strong team of dedicated staff who support me in delivering Council's functions and services for the community. Our staff are our most important asset and I thank them for their professionalism and commitment to bringing Council's vision for Lachlan Shire to fruition.

I also sincerely thank our Councillors for their ongoing support and encouragement through another challenging and very busy year.

Greg Tory
General Manager



Your Councillors

A Ward



Mayor

Councillor John Medcalf OAM
0429 937 248

Councillor Megan Mortimer
0478 438 052

B Ward



Councillor Melissa Blewitt
02 6895 1900

Councillor Melissa Rees
02 6895 2336

C Ward



Councillor Dave Carter
0499 680 162

Councillor Peter Harris
02 6895 1900



D Ward



Councillor Dennis Brady
0428 285 820



Councillor Robyn Turner
02 6895 1900

E Ward



Councillor Judith
Bartholomew
0429 981 243



Deputy Mayor
Councillor Paul Phillips
0429 981 164



Executive Leadership Team



Greg Tory

General Manager

The General Manager offers support and guidance to the whole organisation, and the focus areas and key responsibilities include:

Communication and Community Engagement;
Work, Health and Safety;
Human Resources;

To manage the Council’s operations on a day-to-day basis and to direct staff;
To ensure the implementation, without undue delay, of the decisions of Council;
To exercise the functions delegated by the Council to the General Manager; and
To appoint staff in accordance with the resources approved by the Council.



Jon Shillito

Director Environment,
Tourism and Economic
Development

Planning Strategies;
Development Assessment;
Waste Management;
Food Safety;
Local Laws & Regulations;
Natural Resource and
Heritage Management;
Facilities Management;
Flood Plain Risk
Management;
Economic Development;
Tourism;
and Community Events.



Adrian Milne

Director Infrastructure
Services

Water Services;
Recreation facilities;
Roads and drainage;
Emergency Services;
Aerodromes;
Asset Management;
Wastewater services;
Project Plans;
Plant & Fleet;
Infrastructure Services
Capital Works;
Parks and Reserves;
Swimming Pools;
Cemeteries; and
Crown Lands.

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Karen Pegler

Director Corporate and
Community Services

Corporate Governance;
Finance;
Audit, Risk and Improvement
Committee;
Internal Audit;
Integrated Planning and
Reporting;
Stores/Inventory;
Customer Service Centres;
Information Services;
Libraries;
Enterprise Risk Management;
Children Services;
Home and Community Care;
and GIS.



About Our Shire

The Lachlan Shire is a progressive, vibrant and prosperous community in the heart of the Central West region of New South Wales. Located 200 kilometres west of Orange and 220 kilometres southwest of Dubbo, the Shire covers 14,973 square kilometres.

The three towns of Condobolin, Lake Cargelligo, and Tottenham and five villages of Albert, Burcher, Derriwong, Fifield, and Tullibigeal provide services to our 6,089 residents.

Lachlan Shire is a rich agricultural area, upholding many traditional farming practices and being one of the largest grain-producing areas in NSW. In addition to grain, the Shire produces large amounts of broad acre cereal crops such as wheat and oats, and broad acre oilseed crops such as canola, and is a significant producer of sheep, wool, beef, and cotton.

There are some 920 (ABS 2019) businesses operating within the Shire with the highest number of these being in the Agriculture and Manufacturing sectors. A successful light-manufacturing sector operates in both Condobolin and Lake Cargelligo, with Council supporting further growth through the development of industrial estates.

Tourism is an emerging industry with the natural beauty of the Lachlan River, the picturesque Lake Cargelligo and Gum Bend Lake, and an abundance of birdlife. Lachlan Shire has some of the best free camping spots in Australia and is established on the tourist trails.



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The Integrated Planning and Reporting (IP&R) Framework

The IP&R framework was introduced by the State Government in 2009 to transform the way Councils develop, document and report on plans for the future to their communities. This framework has evolved, but the fundamental assumption is that all Council planning should originate from a sound understanding of the communities' expectations around priorities and services. The IP&R framework allows council to draw its various plans together, understand how they interact and inform each other, and to obtain the maximum benefit from their efforts by planning holistically for the future ensuring alignment with state and regional priorities. IP&R is at the centre of all council plans, activities, projects, resourcing, decisions and improvements strategies. The IP&R cycle is aligned with the NSW local government elections, with each newly elected council required to review the Community Strategic Plan before the 30 June following the election.

The Community Strategic Plan (the Plan) addresses social, economic, environmental and governance factors through seven themes: Community Services; Tourism and Economic Development; Transport; Governance and Financial Control; People and Environment; and Recreation and Service Infrastructure.

The Delivery Program is a four-year schedule in which Council translates the Plan's key directions and goals into clear actions, and commits to delivering within resources restraints. Progress of the Delivery Program is reported every six months to Council.

The Operational Plan is Council's annual action plan that includes the budget and activities that Council will carry out to achieve the commitments of the Delivery Program. Achievements of the Operational Plan are published in the Annual Report.

The Annual Report updates our community on Council's progress towards achieving these priorities, as well as, the strategies and actions that were developed to achieve the outcomes identified in the Community Strategic Plan.



Modern Slavery Act 2018

This Modern Slavery Statement is provided by Council in accordance with Section 428 (4) of the *NSW Local Government Act 1993*.

This Statement outlines Council's commitment to combatting modern slavery and the measures we have implemented during this reporting period to reduce the risk of our procurement activities resulting in, or contributing to, human rights violations.

Organisational Structure and Supply Chain

Council compliance with the *Modern Slavery Act 2018* is being supported regionally through the Central NSW Joint Organisation (CNSWJO). All suppliers have been provided to the Joint Organisation for a risk assessment to be embedded into an ongoing program. CNSWJO has a dedicated resource to support procurement including compliance with Modern Slavery Legislation.

Council recognises the importance of taking steps to ensure that goods and services procured by, and for our council are not the product of modern slavery.

Our supply chain includes a variety of suppliers, contractors & partners. Council's highest categories of expenditure include fuel, electricity, bitumen, & construction materials.

Terms and Conditions of Business

Council's Terms & Conditions – Goods & Services outlines its commitment to preventing and addressing modern slavery in all its procurement activities. Council's Terms & Conditions require its Contractors, Sub contractors and Suppliers to ensure their procurement activities are not the product of Modern Slavery.



Steps taken

To ensure that goods and services procured by and for Council during the 2022/2023 year were not the product of Modern Slavery, Council have

- Sought legal advice and updated its Terms & Conditions of Business in December 2022;
- Sought and implemented legal wording through the CNSWJO to insert into Goods and Services Contracts and Procurement Specification Documentation;
- Assessed suppliers' responses to modern slavery provided for each procurement process, and the quotations and tenders received;
- Is currently undertaking a risk assessment of Council's active suppliers through the CNSWJO in terms of modern slavery; and
- The risk assessment will be completed by 30 June 2024 with an embedded regional program monitoring existing contractors and assessing new contractors.



Meeting IP&R Guidelines

The Annual Report must be prepared in accordance with the Integrated Planning and Reporting Guidelines. The *Local Government Act 1993* and the associated Regulations prescribes the information to be included.

The following information and appendices are included to meet these criteria:

- Information on the implementation of Council's Disability Inclusion Action Plan;
- Council's audited financial statements;
- Particulars of any environmental upgrade agreement;
- Report on activities funded via a special rate variation of general income; and
- Statement on capital works projects.

The *Local Government (General) Regulation 2021 clause 217* requires the Annual Report to include:

- The amount of rates and charges written off during the year;
- Information about induction training and ongoing professional development;
- Details of overseas visits by Councillors and Council staff;
- Details of expenses and provision of facilities to Councillors relating to their civic functions;
- Contracts awarded by Council to the value of \$150,000 or greater (other than employment);
- Summary of amounts incurred in relation to legal proceedings;
- Details of work carried out on private land;
- Details of financial assistance provided to others;
- Statement of external bodies, companies, and partnerships in which Council held a controlling interest;
- Statement of the activities undertaken by Council to implement its Equal Employment Opportunity management plan;
- Details of the General Manager's total remuneration package;



- Statement of the total number of persons who performed paid work on Wednesday 23 November 2022;
- Statement detailing the stormwater management levy and services provided; and
- Information on companion animal management.

Reporting obligations under other regulations and legislation:

- Statement on compliance with the *Carer's Recognition Act 2010*;
- Particulars on compliance with and effect of planning agreements;
- Development contributions and expenditure of development levies;
- Details of projects which used levies or contributions, the total amount levied and the total amount expended;
- Particulars of any recovery and threat abatement plans entered into by the Council;
- Details of inspections of private swimming pools;
- Statement of Government Information Public Access activity; and
- Statement of Public Interest Disclosure activity.



Disability Inclusion Action Plan

The *NSW Disability Inclusion Act 2014* required Councils to develop a Disability Inclusion Action Plan (DIAP) by 1 July 2017. Lachlan Shire Council chose to incorporate the DIAP within its four-year Delivery Program, to allow for seamless integration of related actions into core business. The purpose of the DIAP is to ensure Council services, information and facilities are accessible. This document is in an appendix of the Annual Report.

Delivery Program

Council's four-year Delivery Program, annual Operational Plan and annual Budget form an important part of our planning process to ensure Council continues to deliver the services that meet the needs of our communities. In accordance with the Integrated Planning and Reporting Guidelines and the *Local Government Act 1993*, Council is pleased to provide a report to the community on our achievements towards implementing the Delivery Program. This document appears in an appendix of the Annual Report, after the Disability Inclusion Action Plan.

Audited Financial Statements

As per section 428(4)(a) of the *Local Government Act 1993*, a copy of the council's audited financial reports must be included in the Annual Report. This document appears in an appendix of the Annual Report following the Delivery Program.

Environmental upgrade agreements

Council did not enter into any Environment Upgrade Agreements in the reporting period.



Special Rate Variation

Under the *Local Government Act 1993*, Council may apply to the Independent Pricing and Regulatory Tribunal (IPART) for a special rate variation that allows them to increase their general rates income by more than the notified annual rate peg. These increases may be for a single year or successive years up to a maximum of seven years.

Lachlan Shire Council applied for a multi-year special rate variation and IPART determined that Council could increase its general rates income between 2016-17 and 2019-20 by the annual percentages shown below.

2016-17	6.80%
2017-18	7.40%
2018-19	7.40%
2019-20	7.40%

These increases are permanently incorporated into the Council's revenue base. IPART's approval of Lachlan Shire Council's application for a special rate variation over the period from 2016-17 to 2019-20 was subject to two conditions:

1. The Council uses the additional income from the special rate variation for the purposes of improving financial sustainability and reducing infrastructure backlogs as outlined in the Council's application; and
2. The Council reports in its Annual Report for each year from 2016-17 to 2025-26 on:
 - a) The actual revenues, expenses, and operating balance against the projected revenues, expenses, and operating balance;
 - b) Any significant variations from its proposed expenditure as forecast in the current Long-Term Financial Plan, and any corrective action taken or to be taken to address any such variation;
 - c) Expenditure consistent with the Council's application and the reasons for any significant differences from the proposed expenditure;
 - d) The outcomes achieved as a result of the actual program of expenditure; and
 - e) The additional revenue will also be used to improve the Council's financial sustainability.



Over 10 years, the special rate variation would generate revenue of \$10.4 million above the assumed rate peg.

The Council proposed to spend an additional \$2.1 million over the period from 2016-17 to 2025-26, on operational expenses as set out below:

1. \$0.7 million on unsealed road maintenance;
2. \$0.6 million on building maintenance; and
3. \$0.8 million on loan interest repayments towards the works depot replacement.

A further \$7.8 million will be used to fund higher capital expenditure:

1. \$2.6 million on road re-sheeting, edge works, widening, footpaths, cycle ways, kerb and guttering;
2. \$1.9 million on buildings, halls, and community centres;
3. \$2.1 million on sporting and recreation grounds, parks, reserves, swimming pools, caravan parks, and public toilets;
4. \$1.0 million towards the new Condobolin works depot; and
5. A further \$0.2 million on information technology upgrades.

Over this period, an amount of \$0.5 million to be transferred to reserves to improve financial sustainability.

In the 2022/2023 financial year, Council budgeted to spend \$460,000, from its Special Rate Variation and applied this as follows:

Caravan Park Improvements	\$5,879
Re-sheeting roads	\$200,000
Buildings Maintenance	\$55,000
Building Capital Works – Condobolin Office	\$108,954

The remaining balance has been carried forward to be used in the 2023/2024 Financial Year.



Capital Expenditure

The NSW Office of Local Government has issued Capital Expenditure Guidelines, which provide minimum reporting requirements for all capital expenditure projects. The projects are in excess of \$10 million exclusive of GST, and the reporting requirements are set out below:

- quarterly reporting to the council on the progress of the project;
- quarterly reporting to the council on the costs and budget variances regarding the project;
- reporting on any issue that may have an adverse impact on the project; and
- Reporting capital works projects in Council's Annual Report.

A monthly report is provided to Council detailing the expenditure and progress of all applicable projects. Council currently has one project, the new Condobolin Works Depot, which falls under these reporting requirements and remains a work in progress.



Rates and Charges Written Off

During the 2022/2023 financial year the below rates and charges were written off and reported in accordance with *Local Government General Regulation 2021, Clause 132*.

Rates and Charges Written Off

Rate or Charge	Amount (\$)
Ordinary Rates and Interest	18,055.93
Annual Water Charges and Interest	1,073.61
Annual Sewer Charges and Interest	847.55
Annual Domestic Waste Charges and Interest	661.69
Annual Non-Domestic Waste and Interest	0
Annual Stormwater Charges and Interest	1786.87
Postponed Rates and Interest	1515.96
Total	\$23,941.61

Pensioner concession Council provided

Rate Type	Amount (\$)
Ordinary Rates/General/including waste	96,388.00
Water	31,862.00
Sewerage	27,870.00
Total	\$156,120.00

Water consumption charges written off during the year

Reason for Adjustment	Amount (\$)
Council approved / resolution	12,961.22



Payments to Councillors, and overseas visits by Councillors and Council staff

Councillor Induction Training and Ongoing Professional Development

The NSW Office of Local Government Guidelines for Induction and Professional Development for Elected Members mandates the need to establish and implement an ongoing Professional Development Plan (PDP) for the Mayor and each Councillor of Lachlan Shire during each term. There were 10 Councillors elected at the December 2021 election being:

A Ward	Mayor John Medcalf OAM	Cr Megan Mortimer
B Ward	Cr Melissa Blewitt	Cr Melissa Rees
C Ward	Cr Dave Carter	Cr Peter Harris
D Ward	Cr Elaine Bendall	Cr Dennis Brady
E Ward	Cr Paul Phillips	Cr Judith Bartholomew

A by-election was held in May 2023 for D Ward, wherein Councillor Robyn Turner was elected to take over from Councillor Elaine Bendall, who passed away unexpectedly in December 2022.

Councillor Robyn Turner attended Induction training in June 2023.

Councillor attendance at conferences and seminars

Conference/Seminar	Dates	Councillors
2023 National General Assembly	June 2023	Cr John Medcalf OAM
LGNSW Executive Certificate for Elected Members	March & April 2023	Cr Peter Harris



Details of Overseas visits by Councillors and Council Staff

No overseas visits were undertaken by Councillors or Council staff during the reporting year.

No expenses were borne by Council for any spouse, partner or dependent of an elected representative who accompanied a Councillor in the performance of their civic duties.

Details of Mayoral and Councillor Fees and Expenses

Council has utilised the Payment of Expenses & Provision of Facilities to Councillors Policy, which is available for public inspection at the Council office and on its website. In line with this policy, Councillors receive payment for out of pocket expenses for travel and sustenance whilst undertaking Council business. Accommodation expenses are also paid for where Councillors attend meetings, delegations and conferences held outside of the Shire. In compliance with clause 217 of the *Local Government Regulation 2021*, this matches the amount reported in the Financial Statements for the year ended 30 June 2023.

All Councillors receive a meeting fee with the Mayor and Deputy Mayor receiving an additional allowance. A total of \$160,000 was paid in meeting fees. This is broken down as follows:

- Mayoral Allowance of \$28,000;
- With the remaining Councillor meeting fees totalling \$132,000 in total.

Council provides an office, telephone and shared secretarial support for the Mayor at its Condobolin office.



Council Meeting Attendance

Date of Council Meeting	Apology	Leave of Absence
27 July 2022	Nil	Cr Dennis Brady & Cr Dave Carter
24 August 2022	Nil	Cr Dave Carter
28 September 2022	Nil	Cr Dave Carter & Cr Judith Bartholomew
26 October 2022	Nil	Cr Dave Carter
23 November 2022	Nil	Cr Elaine Bendall
14 December 2022	Nil	Cr Megan Mortimer
22 February 2023	Cr Dave Carter	Cr Dennis Brady
22 March 2023	Nil	Nil
26 April 2023	Cr Dennis Brady	Nil
23 May 2023	Nil	Nil
28 June 2023	Nil	Cr Melissa Rees & Cr Dave Carter

Total other costs for the 2022/2023 financial year appear in the table below:

Description	Amount (\$)
Travel, Sustenance and General Office Expenses	43,000
Conferences, Seminars and Training	13,000
Total	\$56,000



Contracts Awarded

During the 2022/2023 financial year, Council paid the following contractors and suppliers in excess of the amount prescribed in the *Local Government (General) Regulation 2021*.

2022/2023 Financial year contracts worth \$150,000 or greater		
Supplier Name	Amount (\$)	Description
Boral Construction Materials Group Ltd	3,608,071.76	Provision of road construction services
Patterson Building Group Pty Ltd	2,969,858.64	Provision of building construction services
Trazlbat Pty Ltd	2,915,171.10	Construction of water supply
Conseth Solutions Pty Ltd	2,348,953.93	Provision of building construction services
Mays Earthmoving	1,387,842.38	Provision of road construction services
Murray Constructions	1,022,879.48	Construction of bridge
McMahon Services Australia Pty Ltd	1,012,227.37	Provision of road construction services
Active Super Division A	995,557.30	Superannuation Contributions
Wagga trucks	912,293.20	Provision of heavy fleet machinery
Statewide Mutal	745,775.28	Insurance supplier
J R Richards & Sons	736,839.94	Provision of waste collection services
WorkControl Operation Pty Ltd	707,576.80	Provision of traffic control
Greenwich Build Pty Ltd	641,262.00	Construction of SRA Grounds Condobolin
TG & FB Ross	630,319.59	Management of waste facilities
Petro National T/as Oilsplus	619,260.75	Supplier of diesel fuel
Revenue NSW	605,756.24	Quarterly instalments
WesTrac Pty Ltd	586,019.60	Provision of heavy fleet machinery
NSW Government Public Works	579,760.49	Provision of water
Modcast Pty Ltd	558,453.27	Provision of road construction services
Tracserv Pty Ltd	542,562.05	Provision of mechanical goods
Alliance Automation	533,257.64	Provision of water/sewer telemetry Services
Rees Electrical Pty Ltd T/A REES SportsLighting	494,298.00	Provision of electrical services for SRA Grounds Condobolin
Blacklocks	454,829.00	Provision of general goods
Shepherd Services Pty Ltd	386,624.81	Provision of road construction services
Seton Electrical Contracting	372,285.66	Provision of electrical services
Orange Dealership NO2 Pty Ltd T/asOrange Toyota	313,802.54	Provision of fleet vehicles
Payclear Services Pty Limited	297,370.31	Superannuation Contributions



Central Industries Pty Ltd	296,972.97	Provision of footpath construction services
M & K Thorpe	294,305.14	Management of Condobolin pool
Country Wide Asphalt Pty Ltd	289,675.53	Provision of road construction services
Reece Australia Pty Ltd	283,646.66	Provision of water/sewer supplies
Statecover Mutual	281,477.08	Insurance supplier
Cameron Rosser	276,656.92	Machinery Services
Aquawest Pty Ltd	275,396.94	Provision of Irrigation Systems
Conex Group Pty Ltd	266,462.61	Provision of road construction services
Fibrestyle Pty Ltd	260,581.20	Provision of kerb and guttering services
Lachlan And Western Regional Services Inc	254,689.84	Youth funding/ community support/ grants
Shannon Barby Excavations	245,746.61	Provision of road construction services
Leed Engineering and Construction Pty Ltd	235,029.67	Construction of water supply
PRO Management Pty Ltd	228,622.77	Management of caravan parks
Utilstra Pty Ltd	220,895.55	Provision of services for Scott St Subdivision
Robertson's Ready Mix	218,864.93	Provision of water/sewer supplies
Leisure & Recreation Group	216,771.63	Management of Lake Cargelligo pool
Hines Constructions Pty Ltd	208,564.09	Construction of Council Depot
Lackon Pty Ltd	202,316.84	Provision of road construction services
Parkes Shire Council	197,982.85	Provision of water
Iberdrola Australia Energy Markets PtyLtd	197,670.39	Electrical supplier
Mahon's Bulk Haulage	188,261.41	Provision of road construction services
Ross Bros Excavations	187,049.47	Provision of road construction services
EnergyAustralia	181,714.46	Electrical supplier
The Mining Pty Ltd	172,387.93	Provision of road construction services
Liberty Oil Australia Pty Ltd	168,330.29	Supplier of diesel fuel
Construction & Kerb Contracting Pty Ltd	166,341.00	Provision of kerb and guttering services
Rollers Australia Pty Limited	165,360.26	Heavy fleet hire service
A & B Rural Contracting	161,290.00	Provision of road construction services
West Windermere Enterprises	158,079.00	Management of Tottenham pool
Origin Energy Holdings Limited	155,524.14	Electrical Supplier
Bathurst Toyota	150,780.18	Provision of fleet vehicles
Total	\$33,786,357.49	



Summary of Legal Proceedings

Council incurred the following expenditure in relation to legal proceedings:

- Ongoing debt recovery \$52,752;
- Industrial matter \$2,880. This case was finalised with an outcome which is confidential;
- Costs in relation to an ongoing contractual dispute \$142,000; and
- Costs in relation to ongoing Town Planning matters \$11,776.

Private Works

Council has carried out some private works in the 2022/2023 financial year, however, these works were not under the delegation of *section 67 of the Local Government Act 1993*. The works were completed under their own notice or order, in accordance with other legislation.

Financial Assistance provided in 2022/23

Council provided financial assistance to a number of community-based organisations and groups throughout the year for programs or events that directly benefit, and involve residents of the Lachlan Shire. This financial assistance was resolved at Council's Ordinary meetings and provided in the form of financial donations, in kind support and rates concessions.

Organisation	Description	Amount (\$)
Lachlan & Western Regional Services (WPRD)	Administration Funding	55,530
Lower Lachlan Community Services	Administration Funding	55,530
Tullibigeal Pool Operations	Partial operations subsidy	45,000
Condobolin RSL Pipe Band	Community Event	26,706
Condobolin Show	In-Kind Support	23,046
Lower Lachlan Community Services	Community Event	14,469
Lake Cargelligo Show	In-Kind Support	14,130
Rotary Club of Condobolin Christmas Event	In-Kind Support	9,380
Condobolin Races	In-Kind Support	8,495



Rotary Club of Lake Cargelligo Christmas Event	In-Kind Support	6,949
Marrar Kitchen & Co Pty Ltd	Community Event	6,818
RSL Pipe Band Tattoo	In-Kind Support	6,368
Bogan Shire Council	Contribution	6,000
A & B Showbiz Pty Ltd	Community Event	5,300
Condo 750	Donation	5,000
Lake Cargelligo Arts & Crafts	Community Event	5,000
Lower Lachlan Community Services – on behalf of Festival of the Lakes	Donation	5,000
Wiradjuri Condobolin Corporation	Community Event	5,000
Tullibigeal Carols	In-Kind Support	4,616
Tottenham Welfare Council	Administration funding	4,000
Rotary Club of Condobolin	Reimbursement	3,758
Tottenham Christmas Event	In-Kind Support	3,544
Condo 750	In-Kind Support	3,506
Condobolin Junior Cricket Club	Community Event	3,500
No Moo 4 U	Community Event	3,474
St Francis Xavier School	Community Event	3,451
ANZAC Day	In-Kind Support	3,205
Condobolin Chamber of Commerce	Community Event	2,602
Tottenham Youth Centre	Donation of Rates	2,306
Condobolin & District Kennel Club / LSC	Donation	2,048
Tottenham Races	In-Kind Support	2,025
Yellow Mountain Cross Country	In-Kind Support	1,938
Jaruabe Pty Ltd T/A MIA Party Hire	Community Event	1,886
Tullibigeal Races	In-Kind Support	1,145
Fifield Community Centre	Donation	1,000
Lake Cargelligo Tigers Football	Donation	1,000
Rotary Club of Lake Cargelligo Christmas Carnival	Christmas Carnival	1,000
Tottenham Welfare Council	Donation	1,000
Tyron S Palmer T/A Aero Steel	Community Event	1,000
West Milby Rodeo & Gymkhana	Donation	1,000
Lachlan Christmas Fiesta	In-Kind Support	934
Lake Historical Society	Donation	900
V Rafferty	Community Event	900



Nepean Women’s Shelter	Donation	865
Breast Screen Van Movement	In-Kind Support	815
Rotary Club of Condobolin	Rates Concession	761
Inprintz Group	Community Event	750
Condobolin Argus	Donation	653
Lower Lachlan Community Services	Donation	600
Tottenham Country Women’s Association	Rates Concession	559
Lachlan Shire Council Credit Cards	Donation	524
Pooka Entertainment	Community Event	500
Tottenham Christmas Tree	Community Event	500
Tullibigeal Pool Committee	Donation	500
Tullibigeal CWA	Rates Concession	480
Progress Printing West Pty Ltd	Community Event	459
Tullibigeal Picnic Race Club	Community Event	455
Koori Kids	Donation	450
Condobolin Sports Club Limited	Community Event	400
E Harmer	Community Event	318
Lake Cargelligo All Care Incorporated	Donation	300
Oxley CWA	Donation	300
Deeverse Entertainment	Community Event	200
Riverina Academy of Sport	Community Event	200
RSL LifeCare	Donation	200
Condobolin Pony Club	In-Kind Support	142
Vane Tempest Bros	Community Event	114
Lake Cargelligo Central School	Donation	100
Tullibigeal Central School	Donation	100
	Total	\$370,825



Partnerships, Co-operatives or Joint Ventures

During the 2022/2023 financial year, Council was not party to any partnership, co-operative or joint venture. Council is an active member of the CNSWJO and Net Waste along with a number of associations including Local Government NSW and the Association of Mining Related Councils. Council, either alone or with other Councils, did not have a controlling interest in any company during the reporting period.

External Bodies exercising functions delegated by Council

During the 2022/2023 financial year, Lachlan and Western Regional Services received a total of \$188,000 for the provision of youth services on behalf of Council. Additionally, there are twenty Section 355 committees who, while they exercise delegated functions, do not receive Council funding.

Equal Employment Opportunities (EEO)

Council has continued to actively work towards achieving the strategies contained in its EEO Management Plan which promotes and values the recognition of diversity in the workplace. To assist in the development of policies, practices, and behaviours that support the fair treatment of all staff, Council is supported by the Consultative Committee and an EEO Committee made up of representatives from all work areas of Council.

Council's robust recruitment procedure prompts appointment of employees to positions based on merit, and fosters a diverse, inclusive workforce. This procedure aims to eliminate bias or discrimination from the recruitment process to ensure that all candidates are given equal opportunity for employment, and that council appoints the best person to the position. To ensure EEO Council utilises an electronic recruitment system which affords applicants with a disability the choice to apply online or with a written application.

To promote knowledge, awareness and equity, Council continues to improve staff training and development through cultural awareness training, staff induction, and opportunities for the EEO Committee representatives. Integrated training plans are part of this process, and provide opportunities to improve career mobility.



Council prioritises the wellbeing of all staff and continues to promote the Employee Assistance Program (EAP) which provides comprehensive support to employees for both workplace and personal issues.

Council actively supports the emerging workforce, facilitating work experience and traineeships throughout the whole organisation. Work experience has been undertaken by young adults in our communities within the Tottenham, Lake Cargelligo and Condobolin depots and at the Condobolin Library and Children’s Services. Additionally, a school-based traineeship was completed at Lachlan Children Services. This has been a positive experience for all involved, especially the communities they are supporting.

Senior Staff Employed

The General Manager is the only Senior Staff member employed by Council on a performance-based contract.

General Manger Remuneration Package:

The total remuneration package (inclusive of superannuation) for the General Manager was \$304,000.00.

Statement of number of employees who performed paid work on Wednesday 23 November 2022.

The statement of total number of persons who performed paid work on Wednesday 23 November 2022 is as follows, including, total number of:

Nature of work	Number of persons
Persons employed by the council on a permanent full-time, permanent part-time or casual basis or under a fixed-term contract	155
Persons employed by the council as senior staff members	4
Persons engaged by the council, under a contract or other arrangement with the person’s employer, wholly or principally for the labour of the person	0
Persons supplied to the council, under a contract or other arrangement with the person’s employer, as an apprentice or trainee	2



Stormwater Management Services

Council levied a Stormwater Management Charge of \$25 in the 2022/2023 financial year. A total of \$52,575 was raised by the levy.

Type	Number of Assessments	Amount (\$)
Business	288	7,200
Residential	1,815	45,375
Total	2,103	\$52,575

Funds raised through the storm water levy and successful capital grants enabled important capital and maintenance work to be completed. A total of \$584,652 was spent with the following works completed over multiple locations in the shire.

- Maintenance of open drains;
- Maintenance of stormwater systems;
- Clearing of flooding debris;
- Complete upgrade of stormwater in Foster Street Lake Cargelligo;
- Complete Officers Parade drainage improvements in Condobolin;
- Commence new and upgraded stormwater systems associated with the Scott Street Subdivision in Condobolin; and
- Complete concept design of stormwater upgrade in Holt Street Lake Cargelligo.



Companion Animals Management

Summary of Pound Data for 2022/2023	Cats	Dogs	Total
Seized and transferred to Council’s facility	12	192	204
Returned to owner	0	0	0
Surrendered by owner	14	83	97
Released to owner	7	130	137
Euthanised	0	11	11
Sold	0	0	0
Released for rehoming	23	135	158
Died at Council’s facilities	1	2	3
Stolen or escaped from Council’s facility	0	0	0
Holding pending court action	0	0	0

Lodgement of data relating to dog attacks with Office Local Government (OLG)

Council is compliant with the requirements of the *Companion Animals Act 1998* and appropriately notifies the OLG of all reportable attacks via the Companion Animals Register.

Animal management/activities expenditure

Expenditure for animal management/activities including wages, vehicle running costs, and maintenance of animal shelter totalled \$239,605 for 2022/2023. Detailed information on how fund money was used for managing and controlling companion animals in their area is as follows:

Services used to manage and control companion animals	Amount (\$)
Staff Wages	179,669.48
Patrolling/Travel	29,945.58
Animal Control	23,706.79
Staff training	1,100.00
Straying Stock	1,038.00



Companion Animal and De-Sexing Community Education Program

Council did not undertake a De-Sexing program during the reporting period.

Companion Animals Fund Expended

Funds received via the Companion Animals Fund will be used for an annual de-sexing program catering to financially disadvantaged members of the community.

Euthanasia Alternatives for Unclaimed Animals

Council has engaged Pet Rescue in a rehoming program to relocate dogs and cats wherever possible. There has been a steady increase in the rehoming of cats and dogs through this program which has greatly reduced the number of animals being euthanised.

Off-Leash Areas

Council acknowledges that dogs need space where they can walk and run without being on a leash, and as such provides an off-leash space in six designated areas throughout the Shire. Locations include Loughnan Street in Lake Cargelligo, bound by Yelkin, Grace and Uabba Streets; Golf Links Road in Condobolin, between the 60km sign and the sewerage treatment works southern boundary; Diggers Avenue in Condobolin, one area fronting Riverview Caravan Park within secure fencing, and another at the Visitor Information Centre; North side of Condobolin, 30 Maitland Street, opposite the cemetery and bound by Maitland and Brady Streets, in the vicinity of Boona Road; and Officers Parade in Condobolin, bound by Wattle and McGregor Streets.



Home and Community Care (HACC)

The Carers Recognition Act 2010, aims to increase recognition and promote awareness of the dynamic role of carers. HACC employees, also known as carers, provide daily support and care for people with a disability, medical condition, mental illness or who are frail aged. HACC carers provide support for seniors in their day to day activities, allowing them to live independently, in their own home. HACC's philosophy is assisting seniors to live their best life.

The HACC team need support to deliver a high level of care in their roles, and work to foster strong working relationships through a supportive environment and readily available resources, including:

- **Access to information and services** – The HACC team have shared access to staff resources and bulletin boards in the HACC offices and all staff are encouraged to participate in Professional Development through the annual training plan, with appraisals conducted annually to ensure continued success.
- **Recognition and respect** – The HACC team maintain an Open Door Policy between supervisors and staff to encourage communication. The team receives positive media exposure, highlighting the carers and services available. The environment fosters recognition and respect between the team by promoting a cooperative approach, a flexible working environment, acceptance and respect for individual cultures and values, and offering support to staff through the complaints process. The HACC team ensure a collaborative approach, and promote respect and integrity through regular staff meetings and team reviews, use of the most up to date policies and procedures, access to Human Resources, completion of Age Care standards self-assessment tool, and by promoting, recognition and participation in national days, e.g. Carers Week, Volunteer Day, NAIDOC and Senior's Week.
- **Improved financial and economic opportunities** – The HACC team adhere to the current Pay Awards, prioritise internal advertising for new and upcoming employment opportunities, prioritise adequate staffing and retention of staff in the management plan, and provide updated position descriptions.



**LACHLAN SHIRE
COUNCIL**
Wiradjuri Country

- **Better health and wellbeing** – The HACC team ensures the wellbeing of staff and clients through provision of personal protective equipment, regular health and wellbeing emails, access to counselling, vaccinations and up to date health information and opportunities to participate in workplace social events and challenges, including wellbeing workshops and additional training in Mental Health First Aid.

In summary, the HACC team are aware of the important role they play in providing care and are consulted as a priority when developing or evaluating care. Council values and supports our workforce, and are in compliance with requirements set out in the Act.

Further information regarding the service during the 2022-2023 period can be seen below;

Highlights

- Donation from Condobolin RSL Club;
- Increased number of exercise programs and group luncheons with the support of carers;
- Promotion of a more socially inclusive environment through Community Christmas Lunches, held by all HACC teams, bringing together, staff, carers, volunteers and clients;
- Increased Meals on Wheels and frozen meals delivery across the shire;
- Provision of ongoing respite to clients, to support carers in maintaining balance between their caring role and other commitments such as work or education;
- Increased community awareness of our service through positive media exposure; Lake Cargelligo HACC staff spoke at a forum established by All Care in Lake Cargelligo along with the CEO of My Aged Care in the Murrumbidgee Local Health District and Roy Butler MP. This is a community-based organisation concerned with remote communities, aging, dementia & accommodation provision for our local seniors; the wider HACC team attended the volunteer forum; provided newsletters; and



attended the Transport for NSW consultation with Lachlan Shire residents and stakeholders, about transport and safety issues in their communities.

Challenges Lachlan HACC 2023

- Staff turnover, with new staff requiring support and training;
- Ongoing changes to the aged care sector, based on new recommendations from the Aged Care Quality Safeguard Commission
- Handyman Contract to encourage retention of service providers; and
- Flooding and road closures

Environmental Planning and Assessment Act 1979

Council is party to a Voluntary Planning Agreement (VPA) associated with the Clean Teq Sunrise and Mineral Hill Pty Ltd mining projects. There were no reporting requirements of the Act, during the financial year, and compliance was maintained with the VPA. This includes work items set out under Section 3 Access Road, and Section 4 Albert Road.

Development contributions and expenditure of development levies

Environment Planning and Assessment Regulation 2021 (EPA Reg) clause 218A requires Council to disclose how development contributions and development levies have been used or expended under each contributions plan:

Summary of Contributions	
Contributions and levies received	\$128, 183.21
Contributions and levies expended	\$100,000.00



Lachlan Section 7.12 Contributions Plan provided \$100,000 which was expended on Gumbend Lake Walking Track and made up 15.38% of the total project cost. No monies have been temporarily borrowed for the purpose of this project.

Recovery and threat abatement plans

Council did not enter into any Recovery and Threat Abatement Plans in the reporting period.

Swimming Pools

In accordance with the *Swimming Pools Act 1992*, Council presents the following activities undertaken in 2022/23:

Reporting Requirements	Total
Number of inspections of tourist and visitor accommodation	Nil
Number of inspections of premises with more than 2 dwellings	Nil
Number of inspections that resulted in the issuance of a certificate of compliance under section 22D of the <i>Swimming Pool Act</i>	2
Number of inspections that resulted in the issuance of a certificate of non-compliance under clause 21 of the <i>Swimming Pool Regulation</i>	2

Government Information (Public Access) Act 2009

Council follows the legislative requirements under *the Government Information (Public Access) Act 2009*, and the *Privacy and Personal Information Protection Act 1998* and associated Regulations, when determining which documents are available as open-access information. These documents are subject to mandatory proactive release. Council responded to one Formal GIPA request during the financial year. Formal and informal requests for information can be made through Council’s Governance and Risk Officer who can be contacted on 02 6895 1900.



Public Interest Disclosures Act 1994

The Public Interest Disclosures Act 1994 (PID) and associated regulation requires public authorities to adopt policy and procedures for receiving, assessing, and dealing with public interest disclosures. Council has implemented our own Internal Reporting Policy which clearly state Council's commitment to supporting and protecting staff and others if they report wrongdoing. A copy of the Internal Reporting Policy is available on Council's website.

Disclosures, under the *PID*, include reports of corrupt conduct, maladministration, serious and substantial waste of public money, breach of the *Government Information (Public Access) Act*; or local government pecuniary interest contraventions. *Section 31 of the PID* requires public authorities to prepare an annual report on their obligations. Lachlan Shire Council has not received any public interest disclosures during the 2022/2023 financial year.



If you would like more information on this Report, please contact Mrs. Karen Pegler,
Director Corporate and Community Services, Lachlan Shire Council.

Email

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Address

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Contact Person

Mrs. Karen Pegler

Director Corporate and Community Services

Telephone

02 6895 1900

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02 6895 3478

Mayor

Cr John Medcalf OAM

General Manager

Mr Greg Tory

Ordinary Council Meeting

Ordinary Council meetings are held at 2:00pm on the third Wednesday of every month.

Details of meeting venues and Council Business Papers are available on the Council website.





**LACHLAN SHIRE
COUNCIL**

Wiradjuri Country

Disability Inclusion Action Plan

1: Community Services

1.3: Council supported strategic education and training.

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
1.3.1	3.3	Increase traineeships and cadetships in Council employment.	Foster the growth of a local workforce through traineeship, apprenticeships and ongoing training.	Support diversity and inclusion through the Workforce Plan.	Development of a Workforce Plan which incorporates inclusion actions.	General Management	A Trainee Business Administration Officer commenced in January 2023.
1.3.4	3.2	Ensure targeted education and training is delivered across the Shire.	Explore Registered Training Organisation options.	Encourage opportunities for the disabled community to engage in training and upskilling.	Facilitate through the sharing of information.	General Management	Council is utilising Registered Training Organisations (RTO's) through contracts with the Central West Joint Organisation (JO) as well as Local and Regional RTO's.

1.5: Increase community participation in arts and cultural activities.

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
1.5.4	2.3	Increase usage of Council's library service.	Consult community in relation to creation of a sensory play area at Condobolin Library.	Creation of sensory play area within Condobolin Library	Creation of sensory play area. Consultation with occupational therapist	Corporate & Community Services	Purchased and installed sensory play centres at Condobolin and Lake Cargelligo Libraries.

1.6: Improved health care for the community.

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
1.6.1	2.5	Support programs to attract and retain medical and allied health professionals.	Advocate for improved access to healthcare across shire.	Advocate for improved access to healthcare across shire.	Advocacy provided.	General Management	Continuing participation in the Lachlan Collaborative Care Committee and 4T's trials until June 2023 when the trial concluded. Continuing attendance and participation in MLHD Lake Cargelligo Health and Section 19(2) finance meetings. Advocacy to Member for Barwon, Roy Butler MP, regarding transport difficulties for residents to travel to other regional centres for health services and the negative health outcomes this has on the Lachlan community. Ongoing discussion with RFDS regarding establishment of a GP services in Condobolin. Favourable due diligence

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
							consideration by RFDS with a final decision expected by September 2023. Preparation and signing of a residential lease with WNSWLHD for housing and doctor accommodation in Tottenham.
1.6.2	2.5	Support sustainable aged care services.	Sustainable service provided in Condobolin, Lake Cargelligo and Tottenham.	Advocate for improved access to healthcare across shire.	Advocacy provided.	Corporate & Community Services	Sustainable service in place across the 3 main townships of Condobolin, Lake Cargelligo and Tottenham.
1.6.3	2.5	The wellbeing of carers.	Provide sustainable respite care in Condobolin, Lake Cargelligo and Tottenham.	Advocate for improved access to healthcare across shire.	Advocacy provided.	Corporate & Community Services	Respite care provided in Condobolin, Lake Cargelligo and Tottenham.

1.8: Wellbeing of youth.

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
1.8.3	2.4	Support youth development programs within the shire.	Update the youth area at Condobolin Library with new all abilities furniture and facilities.	Increase participation of young people with disability in community activities.	Number of attendees with a disability at community events & consider creation of disability specific event.	Corporate & Community Services	Condobolin Library has furniture and facilities that comply with all abilities including access to toilets, library and services.

3: Transport

3.2: Improved pedestrian and cycle paths.

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
3.2.1	2.1	Implement the Disability Inclusion Access Plan.	Construct shared pathways around recreational facilities at sites identified in the Active Travel Plan, including Gum Bend Lake and the balance of the Lake Cargelligo Walkway stages.	Improve accessible paths of travel to key destinations such as services, recreation and community facilities across the shire.	Number of improvements made to council's built environment and infrastructure.	Infrastructure Services	Complete
	2.1		Deliver footpath and kerb and gutter replacement program.	Improve accessible paths of travel to key destinations such as services, recreation and community facilities across the shire.	Number of improvements made to council's built environment and infrastructure.	Infrastructure Services	Work have commenced and contactors engaged to continue work as identified.
	2.1		Improve access for pedestrians and mobility aid users in areas lacking footpaths.	Improve accessible paths of travel to key destinations such as services, recreation and	Number of improvements made to council's built environment	Infrastructure Services	Works have been complete where possible and as contractors have become available.

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
				community facilities across the shire.	and infrastructure.		
	2.1		Install pedestrian lay-backs in key areas around the schools in Lake Cargelligo and Condobolin.	Improve accessible paths of travel to key destinations such as services, recreation and community facilities across the shire.	Number of improvements made to council's built environment and infrastructure.	Infrastructure Services	Condobolin Public School and St Josephs School is complete. Lake Cargelligo Central School Complete Condobolin High School works are yet to commence.
	2.1		Staged implementation of the Active Travel Plan (ATP) for Tottenham, Lake Cargelligo and Condobolin.	Improve accessible paths of travel to key destinations such as services, recreation and community facilities across the shire.	Number of improvements made to council's built environment and infrastructure.	Infrastructure Services	Improvement works and maintenance has commenced and is continuing.

4: Governance & Financial Control

4.1: Involved and active community groups.

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
4.1.1	1.1	Support and develop the capacity of Council's S355 Committees and other committees that manage Council facilities, events and initiatives.	Actively seek representation of people with disability on Council committees and consultation groups.	Actively seek representation of people with a disability on Council committee and consultation groups.	Representation of individuals with a disability within council committees and consultation groups.	Corporate & Community Services	Opportunities offered.
4.1.3	1.2	Celebrate diversity and inclusion through Council imagery, publications	Council publications and promotions are accessible and include imagery of people with disability.	Celebrate diversity and inclusion through council imagery, publications and promotions.	Number of publications including images of people with a disability.	General Management	The new brochures and tourism website will include images of people with disability.

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
		and promotions.					
4.1.4	1.2	Celebrate diversity and inclusion activities	Support celebrations held on International Day of People with Disability on 3 December each year.	Celebrate diversity and inclusion through council imagery, publications and promotions.	Celebrate "International Day of People with a Disability" on 3rd of December.	Corporate & Community Services	No support requested.

4.2: Strong effective and responsive Council.

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
4.2.4	1.1	Community/Customer satisfaction monitoring system in place and operational.	Community Satisfaction Survey undertaken to measure Council responsiveness and services.	Actively seek representation of people with a disability on Council committee and consultation groups.	Representation of individuals with a disability within council committees and consultation groups.	Corporate & Community Services	Consultation with provider Micromex underway. Community Survey completed in May 2023. The survey outcomes will be presented to Council and the community in September 2023.
4.2.8	3.3	Ensure that Council has a skilled and competent workforce to achieve its strategic outcomes.	Develop succession plans for crucial positions identified in the Workforce Management plan.	Support diversity and inclusion through the Workforce Plan.	Development of a Workforce Plan which incorporates inclusion actions.	General Management	Questions included in the appraisals highlight staff who have career aspirations. This information will be collated when updating the Succession Plan. Council will be introducing career conversations into the performance

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
							appraisals 2023/2024.
	1.3		Provide professional development, and required training to staff.	Develop and facilitate training for Council staff in understanding and responding to individual needs of a service user.	Number of awareness training sessions run.	General Management	Staff training is ongoing.
4.2.9	3.1	Better staff engagement.	Review of Council recruitment and induction procedure to identify individuals with disability or support needs.	Review of Council recruitment and induction procedure to identify individuals with a disability or support needs.	Review and introduction of procedures.	General Management	The e-recruitment service will go live in Q1 2023/2024, the service will assist in identifying individuals with disability and support needs.
	1.2		Staff newsletter.	Celebrate diversity and inclusion through council imagery, publications and promotions.	Number of publications including images of people with a disability.	General Management	Bi annual Staff Newsletters have been published.

4.3: Enhanced communication with residents.

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
4.3.1	4	Enhanced communication with the community	Accessible content displayed on Council's website.	Improve the accessibility of Council's website to allow for the use of adaptive technology by service users.	Increase number of accessible council documents available both print and online. Installation of communication supports. Number of formats used to communicate to community. Provision of training.	Corporate & Community Services	Website protocol requires all uploaded documents to be checked for accessibility. Self-explanatory programs provided to check accessibility.
			Continued enhancement of Council website.		Increase number of accessible council	Corporate & Community Services	New website is now live. Enhancements underway as identified

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
					documents available both print and online. Installation of communication supports. Number of formats used to communicate to community. Provision of training.		and resources available.
			Increase posts to Council's social media platforms. Average of 30 posts per month.		Increase number of accessible council documents available both print and online. Installation of communication supports.	General Management	During the six month reporting period, Council continued its social media presence, with 4,333 Facebook followers, 3,805 Facebook likes, 13,881 page and 42,090 reaches (The number of people who saw any content from Council's

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
					Number of formats used to communicate to community. Provision of training.		Page or about Council's Page). On average Council upload approximately 50 posts per month.
			Publish a monthly Council column in the local newspapers.		Increase number of accessible council documents available both print and online. Installation of communication supports. Number of formats used to communicate to community. Provision of training.	General Management	Council continued to produce Council and Talking Tottenham Mayoral Columns during the reporting period.

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
4.3.2	1.1	Actively seek representation of the views of people with disability.	Accessible communication mediums offered.	Actively seek representation of people with a disability on Council committee and consultation groups.	Representation of individuals with a disability within council committees and consultation groups.	General Management	Council continued engagement opportunities to individuals or groups within the disability sector.
4.3.3	1.2	Celebrate diversity and inclusion through Council imagery, publications and promotions.	Council promotions and publications include images of people with disability.	Celebrate diversity and inclusion through council imagery, publications and promotions.	Number of publications including images of people with a disability & celebrate "International Day of people with a Disability on 3rd of December".	General Management	The new marketing material and tourism website will include images of people with disability.

6: Recreation

6.1: Increased recreational use of lakes and rivers.

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
6.1.1	2.1	Complete the Lake Cargelligo and Gum Bend Lake shared paths to improve access.	Extend Gum Bend Lake walkway.	Improve accessible paths of travel to key destinations such as services, recreation and community facilities across the shire.	Number of improvements made to councils built environment and infrastructure.	Infrastructure Services	Works complete
	2.1		Improve access tracks and signage to bird hides.	Improve accessible paths of travel to key destinations such as services, recreation and community facilities across the shire.	Number of improvements made to council's built environment and infrastructure.	Infrastructure Services	Yet to commence.
	2.2		Improved accessible paths of travel.	Consider and reflect the needs of those with disability in the design and layout of parks and playgrounds.	Number of improvements made to council's built environment and	Infrastructure Services	Contractors have completed the shared path at Frogs Hollow and Gum Bend Lake Stage 3, minor defects

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
					infrastructure.		and tidy up to be complete.
	2.1		Installation of walkway and directional signage at Mt Tilga.	Improve accessible paths of travel to key destinations such as services, recreation and community facilities across the shire.	Number of improvements made to council's built environment and infrastructure.	Infrastructure Services	Yet to Commence.

6.4: Improved parks, gardens and sporting ovals.

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
6.4.2	2.2	Upgrade and maintain recreational and sporting facilities.	Five-year strategic plan for parks and reserves.	Consider and reflect the needs of those with disability in the design and layout of parks and playgrounds.	Number of improvements made to councils built environment and infrastructure.	Infrastructure Services	Yet to commence.
	2.2		Improvements to Lake Cargelligo sporting facilities.	Consider and reflect the needs of those with disability in the design and layout of parks and playgrounds.	Number of improvements made to council's built environment and infrastructure.	Infrastructure Services	Yet to commence.
	2.2		Install cricket nets at Lake Cargelligo Recreation Reserve or Central School.	Consider and reflect the needs of those with disability in the design and layout of parks and playgrounds.	Number of improvements made to council's built environment and infrastructure.	Infrastructure Services	Contractors have completed the work and the nets are ready for use.

DP Action Code	DIAP Item Number	Delivery Program Action (2023/2026)	Operational Plan Action	DIAP Action	DIAP Performance Measure	Responsible Department	Comments
	2.2		Upgrades to Willow Bend Sports Centre.	Consider and reflect the needs of those with disability in the design and layout of parks and playgrounds.	Number of improvements made to council's built environment and infrastructure.	Environment, Tourism & Economic Development	Upgrade works have commenced. Roof has been rectified and safety works have been carried out. Internal alterations have been made to allow A/C to be installed in the gym area and new louvres are being installed. Other works to the amenities will be completed in the second half of 2023.



**LACHLAN SHIRE
COUNCIL**

Wiradjuri Country

Delivery Program

1: Community Services

1.1: Connecting with our Aboriginal communities.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
1.1.1	Connecting with our Aboriginal communities.	Consult with Aboriginal community groups and other focus groups to identify priority issues.	*	*	*	*	Opportunities for consultation offered.	Corporate & Community Services
1.1.2	Celebrating Aboriginal heritage and achievements.	Support NAIDOC week celebrations.	*	*	*	*	Support events as requested.	Corporate & Community Services
1.1.3	Increase opportunities for Indigenous employment in Council's workforce.	Develop strategies to maintain the level of Indigenous employment within Council.			*	*	Review Council's Equal Employment Opportunity Management Plan Strategies	General Management
		Increase the level of Indigenous employment with Council.	*	*	*	*	Council's workforce consists of at least 10% Indigenous employees.	General Management

1.2: Successful transition from school, to training, to employment.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
1.2.1	Offer employment opportunities to young people at Lachlan Shire Council.	Host school based traineeships, work experience and offer work placement opportunities.	*	*	*	*	Students undertake work experience, work placements and school based traineeships.	General Management

1.3: Council supported strategic education and training.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
1.3.1	Increase traineeships and cadetships in Council employment.	Foster the growth of a local workforce through traineeship, apprenticeships and ongoing training.	*	*	*	*	Increased number of traineeships offered.	General Management
1.3.2	Work with schools to provide work experience in Local Government.	Work closely with regional high schools to host school based traineeships, work experience and work placement programs.	*	*	*	*	Council hosts work experience and work placement programs.	General Management

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
1.3.3	Utilise library programs to encourage reading and literacy training.	Continuation of Baby Rhyme Time and Story Time programs.	*	*	*	*	Increase in number of children attending.	Corporate & Community Services
		Establish a Coding Club for young children at Condobolin Library.	*	*	*	*	Number of children attending.	Corporate & Community Services
1.3.4	Ensure targeted education and training is delivered across the Shire.	Explore Registered Training Organisation options.	*		*		A variety of training providers are utilised as appropriate.	General Management
		Lobby and advocate State Government on the need to retain skill-based training programs delivered at Condobolin and Lake Cargelligo TAFE Campuses.		*	*		Advocacy undertaken.	Environment, Tourism & Economic Development

1.4: Childcare services and facilities that meet the needs of families and care givers.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
1.4.1	Operate viable preschool and long day care in Condobolin.	Continue to apply for grant funding.	*	*	*	*	Maintain grant funding.	Corporate & Community Services
		Continue viable after school, and long day care services in Condobolin.	*	*	*	*	Cost neutral service provided.	Corporate & Community Services
		Maintain accreditation of Council owned preschool.	*	*	*	*	Pass accreditation.	Corporate & Community Services
		Maintain community satisfaction.	*		*		Ratings as reported in the Community Research Survey.	Corporate & Community Services
		Offer traineeships.	*	*	*	*	Traineeships completed with students transitioning to staff.	Corporate & Community Services
1.4.2	Provide mobile childcare services to remote	Maintain accreditation for mobile childcare services.	*	*	*	*	Pass accreditation.	Corporate & Community Services

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
	communities where viable.							
1.4.3	Ensure the mobile services are financially viable.	Continue to apply for grant funding.	*	*	*	*	Grant successfully applied for.	Corporate & Community Services
		Investigate the restructuring of the service.	*	*	*	*	Mobile services are cost neutral to Council.	Corporate & Community Services

1.5: Increase community participation in arts and cultural activities.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
1.5.1	Support the Penrith Alliance in facilitating arts training for young people, sporting and cultural exchanges, staff training and exchanges with Lachlan Shire Council	Actively foster and support sporting and cultural exchanges.	*	*	*	*	Facilitate exchange program.	General Management
		Promote staff training or exchanges.	*	*	*	*	One exchange held per year.	General Management

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
1.5.2	Support Arts Out West and local art competitions.	Maintain involvement and partner in Arts Out West activities.	*	*	*	*	Number of Arts Out West activities held in Lachlan Shire.	General Management
		Support Waste to Art initiative.	*	*	*	*	Waste to Art exhibition held.	Environment, Tourism & Economic Development
1.5.3	Build tourism precinct.	Continue Sculpture Trail in collaboration with Forbes Art Society and Forbes Shire Council.	*	*	*		Funding provided to Forbes Art Society.	Environment, Tourism & Economic Development
1.5.4	Increase usage of Council's library service.	Consult community in relation to creation of a sensory play area at Condobolin Library.			*		Sensory play area created if need identified.	Corporate & Community Services
		Expand range of community activities and events offered.	*	*	*	*	Increase in community activities and events offered.	Corporate & Community Services

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
		Expand range of Library resources.	*	*	*	*	Increase in resources offered.	Corporate & Community Services
		Maintain community satisfaction.	*		*		Ratings as reported in the Community Research Survey.	Corporate & Community Services
1.5.5	Maintain sustainable library service.	Continue to apply for grant funding to expand resources and services offered.	*	*	*	*	Grant funding maintained.	Corporate & Community Services
		Foster the growth of a local workforce through traineeship and work placement opportunities.	*	*	*	*	Completed programs with successful students transitioning to staff.	Corporate & Community Services
		Offer volunteer program.	*	*	*	*	Increase in volunteer base.	Corporate & Community Services

1.6: Improved health care for the community.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
1.6.1	Support programs to attract and retain medical and allied health professionals.	Advocate for improved access to healthcare across shire.	*	*	*	*	Engagement undertaken with Western NSW Health and Lachlan Valley group of Councils.	General Management
		Facilitate annual Bush Bursary program.	*	*	*	*	Bush Bursary program supported.	Corporate & Community Services
1.6.2	Support sustainable aged care services.	Continue to apply for grant funding to maintain services offered.	*	*	*	*	Grant funding maintained.	Corporate & Community Services
		Foster the growth of a local workforce through traineeship and work placement opportunities.	*	*	*	*	Completed programs with successful students transitioning to staff.	Corporate & Community Services
		Maintain community satisfaction.	*		*		Ratings as reported in the Community Research Survey.	Corporate & Community Services

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
		Offer volunteer program.	*	*	*	*	Increase in volunteer base.	Corporate & Community Services
		Sustainable service provided in Condobolin, Lake Cargelligo and Tottenham.	*	*	*	*	Service is cost neutral to Council.	Corporate & Community Services
1.6.3	The wellbeing of carers.	Provide sustainable respite care in Condobolin, Lake Cargelligo and Tottenham.	*	*	*	*	Respite services maintained.	Corporate & Community Services
1.6.4	Optimise the efficiency of the Home and Community Care funding.	Review the allocation of spending on services between each town.	*	*	*	*	Sustainable services provided on a needs basis.	Corporate & Community Services
1.6.5	Advocate for domestic violence services, emergency housing and healthy lifestyle programs.	Engage with relevant Federal and State agencies, community groups and non-government organisations.	*	*	*	*	Engagement undertaken through Western NSW Health and local interagency groups. Advocacy provided.	Corporate & Community Services

1.7: Improved social outcomes for people with disability.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
1.7.1	Advocate for the provision of aged and disability care services across the Shire.	Engage with relevant Federal and State agencies, community groups and Non Government Organisations to support aged and disability services.	*	*	*	*	Attendance at meetings and advocacy undertaken.	Corporate & Community Services
1.7.2	Recreational and learning facilities for people with disability.	Construction of a sensory playground at Bill Hurley Park Condobolin.	*				Sensory park completed.	Infrastructure Services
1.7.3	Disability access in all Council buildings.	Installation of disabled toilets in Council buildings. Subject to grant funding.	*	*	*	*	At least one disabled toilet in a Council facility upgraded each year.	Environment, Tourism & Economic Development
		Installation of hearing loops in major Council public buildings.	*	*	*	*	At least one hearing loop installed in a major Council building each year.	Environment, Tourism & Economic Development

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
1.7.4	Community Transport provided.	Provide community car for HACC clients in Condobolin.	*	*	*	*	Service provided on an as needs basis.	Corporate & Community Services
		Provide community car for Tottenham.	*	*	*	*	Service provided on an as needs basis.	Corporate & Community Services

1.8: Wellbeing of youth.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
1.8.1	Continue implementation of Youth Strategy 2021-2030 Realising Our Potential.	Offer all abilities and accessible youth programs.	*	*	*	*	Number of strategic outcomes achieved from strategy.	Corporate & Community Services
							Increased number of attendees with disability.	
		Review of Youth Strategy to determine if outcomes are being achieved.					*	Review completed.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
1.8.2	Increase awareness about youth programs offered.	Advertise programs through social media platforms and on Council's website.	*	*	*	*	Increase in program participation.	Corporate & Community Services
1.8.3	Support youth development programs within the shire.	Support Community Drug Action Team (CDAT) initiatives.	*	*	*	*	All meetings attended.	Corporate & Community Services
		Update the youth area at Condobolin Library with new all abilities furniture and facilities.	*				Improvements completed.	Corporate & Community Services

2: Tourism & Economic Development

2.1: A vibrant tourism industry.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
2.1.1	Promote Lachlan Shire as a tourist destination.	Advertise locations within the shire as attractive camping spots.	*	*	*	*	Amount spent on advertising each year.	Environment, Tourism & Economic Development
		Promote specific towns in Lachlan Shire as a tourist stop point.	*	*	*	*	Amount of promotional material distributed.	Environment, Tourism & Economic Development
		Update Lachlan Shire brochures with new branding.	*				New brochures available.	Environment, Tourism & Economic Development
		Work with Central NSW Tourism to encourage visitors to the Central region of NSW to come west and visit our towns.	*	*	*	*	Participation at CNSW tourism meetings and in tourism campaigns.	Environment, Tourism & Economic Development
2.1.2	Increase things to see and do for	Attempt to create farm tours with willing farmers.	*	*	*	*	Number of farmers approached about	Environment, Tourism &

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
	visitors to the shire.						starting tours. Minimum of 5.	Economic Development
		Build a truck stop and tourist precinct.	*	*	*	*	Completion of Visitor Information Centre and truck parking area by mid 2023.	Environment, Tourism & Economic Development
2.1.3	Provide purpose built visitor information centre in Condobolin.	Construction of new visitor centre that supports tourism across the shire.	*	*			Construction complete and centre open.	Environment, Tourism & Economic Development
2.1.4	Participate in regional promotion.	Remain members of Central NSW Tourism and join the Newell Highway Tourism Committee.	*	*	*	*	Participation at Central NSW Tourism and Newell Highway Tourism meetings and in tourism campaigns.	Environment, Tourism & Economic Development
2.1.5	Promote the Wiradjuri Centre as a location for tourists to visit.	Promote the Wiradjuri Centre as a tourist destination.	*	*	*	*	Promotional material developed in consultation with the Wiradjuri Centre.	Environment, Tourism & Economic Development

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
2.1.6	Improve the marketing of existing events.	Creation of a calendar of events.	*	*	*	*	Calendar of events created.	Environment, Tourism & Economic Development
		Creation of a text notification database which is used to promote events.		*	*		Database created and used for notification.	General Management
		Events promoted on social media platforms	*	*	*	*	Number of events listed on Council's social media platforms.	General Management
2.1.7	Increase visitors to the shire.	Promote free camping locations within the shire.	*	*	*	*	Marketing material created and distributed.	Environment, Tourism & Economic Development
		Provide town parking for motor homes and caravans.	*				Increased long vehicle parking options for visitors.	Infrastructure Services
2.1.8	Improve caravan park facilities in Lake Cargelligo, Burcher,	Investigate the viability of leasing caravan parks to private operators with	*				Decision made. Long term contracts/licences executed.	Environment, Tourism & Economic Development

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
	Tottenham and Condobolin.	conditions attached for capital improvements.						
		Undertake enhancement works at the Tottenham Caravan Park.	*				Completion of works.	Environment, Tourism & Economic Development
2.1.9	Develop Forbes to Condobolin Sculpture Trail.	Continue to work with Forbes Art Society and Forbes Shire Council to develop the sculpture trail from Forbes to Condobolin on Lachlan Valley Way.	*	*	*		Funding provided to Forbes Art Society.	Environment, Tourism & Economic Development
2.1.10	Support the Lake Cargelligo Foreshore Development.	Support the development of a licensed community club and function centre near the existing boat club and recreation ground.	*	*	*	*	Support provided where possible.	Environment, Tourism & Economic Development
2.1.11	Support potential environmental and eco-tourism projects.	Continue to be a member of the Central West Council's Environment and Waterways Alliance.	*	*	*	*	Membership continued. Participation in regional	Environment, Tourism & Economic Development

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
							environmental activities.	

2.2: A diverse range of employment opportunities.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
2.2.1	Encourage residents to shop local.	Support the Condobolin Chamber of Commerce in running the Why Leave Town Program.	*	*	*	*	Support provided to Condobolin Chamber of Commerce as required.	Environment, Tourism & Economic Development
		Support the Condobolin Chamber of Commerce to hold a Christmas event.	*	*	*	*	Support provided to Condobolin Chamber of Commerce as required.	Environment, Tourism & Economic Development
2.2.2	A strong retail sector.	Assist and facilitate an effective chamber of commerce in Condobolin and Lake Cargelligo.	*	*	*	*	Membership numbers.	Environment, Tourism & Economic Development
		Discuss the possibility of increased business opening	*	*	*	*	Discussions held.	Environment, Tourism &

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
		hours with businesses (including public holidays and weekends).						Economic Development
		Facilitate the running of workshops that assist retailers.	*	*	*	*	Number of workshops held. Minimum of 2 per year.	Environment, Tourism & Economic Development

2.3: Encourage business activity.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
2.3.1	Review the Economic Development Strategy.	Preparation of a revised Economic Development Strategy for the Shire.	*				Revised document prepared.	Environment, Tourism & Economic Development
2.3.2	Zone more land for industrial development.	Prepare a Rural and Industrial Land Use Strategy.	*				Document prepared.	Environment, Tourism & Economic Development
		Provision of more land zoned for industrial land uses.	*				Local Environmental	Environment, Tourism &

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
							Plan (LEP) finalised	Economic Development
2.3.3	Encourage value added agricultural industries.	Provision of more land zoned for agricultural industries.	*				Local Environmental Plan (LEP) finalised.	Environment, Tourism & Economic Development
2.3.4	Attract new industries and businesses to the Shire.	Follow up on the possibility of starting more feedlots in the shire.	*	*	*	*	Discussions held with interested parties.	Environment, Tourism & Economic Development
		Support the provision of a solar farm in the shire.	*	*	*	*	Support provided as required.	Environment, Tourism & Economic Development
2.3.5	Improve marketing of businesses in the shire.	Fund an annual training session on marketing.	*	*	*	*	Marketing session held.	Environment, Tourism & Economic Development
2.3.6	Support mining operations in the Shire.	Encourage and support the proposal of Plantina Resources at Owendale and support Sunrise Energy Metals at Fifield.	*	*	*	*	Engagement with companies on an as needs basis. Information	General Management

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
							conveyed to Councillors.	
2.3.7	Access to residential land.	Complete the Scott Street subdivision in Condobolin	*	*	*	*	Infrastructure to facilitate sale of land. Construction complete.	Infrastructure Services
		Investigate the viability of a new residential subdivision in Lake Cargelligo.	*	*	*		Completion of background studies	Environment, Tourism & Economic Development
		Prepare a residential housing strategy.	*				Strategy complete.	Environment, Tourism & Economic Development

2.4: Access to reliable current technologies.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
2.4.1	Advocate for complete mobile phone coverage	Make representations to service providers and Federal Government for	*	*	*	*	Lobbying for increased mobile coverage in Shire is evidenced and	General Management

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
	throughout the Shire.	increased mobile coverage throughout the Shire.					updates provided to Councillors.	
2.4.2	Public access computers and printing service offered.	Provide computer and printer access at Tottenham Library.	*	*	*	*	Access to computers and printing service provided.	Corporate & Community Services

2.5: Improve the appearance of each town.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
2.5.1	Improve the appearance of each towns central business district.	Encourage businesses to paint shop awnings.	*	*	*	*	Advice provided.	Environment, Tourism & Economic Development
		Update the management plans for each village.					Update complete.	Environment, Tourism & Economic Development
		Upgrade Foster Street in accordance with the master plan	*	*			Foster Street upgrade completed.	Infrastructure Services

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
2.5.2	Improve the appearance of town entries.	Appropriate tree planting at the entrance of each town.	*	*	*	*	Appropriate trees planted.	Infrastructure Services
		Improve Lake Cargelligo town entrance.	*	*	*	*	Town entrance appearance continues to be improved.	Infrastructure Services
		Update town entrance signage (as funds permit).	*	*			New signage installed.	Infrastructure Services

2.6: Attract and retain residents to the Shire.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
2.6.1	Promote the benefits of a rural lifestyle.	Complete the Scott Street, Condobolin sub-division.					Complete infrastructure.	Infrastructure Services
		Investigate changing Council's Local Environmental Plan (LEP) to allow for more rural living lots.					Preparation of Residential Housing Strategy complete.	Environment, Tourism & Economic Development

3: Transport

3.1: Improved transport networks that meet community and business needs.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
3.1.1	Implement road maintenance, renewals and improvements in accordance with Transport Asset Management Plan.	Complete annual maintenance, renewals and improvements program.	*	*	*	*	Reseal program completed as identified in Delivery Plan Budget.	Infrastructure Services
		Implement road sealing program.	*	*	*	*	Complete works as identified in Delivery Plan Budget.	Infrastructure Services
		Prepare and implement truck rest areas near each village.	*	*	*	*	Rest areas completed as identified in Delivery Plan Budget.	Infrastructure Services
		Reinstate flood damaged roads.	*	*	*	*	Grant funded programs	Infrastructure Services

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
							completed,	
3.1.2	Operate and maintain airports at Condobolin, Tottenham and Lake Cargelligo to meet statutory standards.	Complete Condobolin Airport Master Plan.	*	*			Compliance with statutory requirements.	Infrastructure Services
		Implement the actions in the Condobolin Master Plan.			*	*	Master Plan action items implemented.	Infrastructure Services
		Reseal Condobolin Aerodrome.	*				Works completed subject to grant funding.	Infrastructure Services
		Reseal Tottenham Aerodrome.	*				Works completed subject to grant funding.	Infrastructure Services
		Resheet Lake Cargelligo Aerodrome.				*	Complete works as identified.	Infrastructure Services
3.1.3	Progressively widen existing narrow seals in accordance with Transport Asset Management Plan.	Complete reconstruction and widening of segments as a progressive program.	*	*	*	*	Completion of projects identified.	Infrastructure Services

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
3.1.4	Truck by-pass for Condobolin, Lake Cargelligo and Tottenham.	Advocate to Transport for New South Wales, for a truck by-pass of Condobolin and Tottenham and develop a truck bypass for Lake Cargelligo.	*	*	*	*	Submission to Transport for NSW completed	Infrastructure Services
3.1.5	Road Safety Program.	Participate in the Local Government Road Safety Program in partnership with Parkes and Forbes Shires.	*	*	*	*	Participation in and support for Road Safety Program.	Infrastructure Services
3.1.6	Traffic calming and road safety in Lake Cargelligo, Tottenham and Condobolin.	Intersection upgrades of William and Lachlan Streets, Condobolin and intersection of Foster and Canada Streets, Narrandera Street and Rankin Springs Road, Lake Cargelligo.	*	*	*	*	Complete works as identified.	Infrastructure Services
		Main street improvements in Condobolin, Lake Cargelligo and Tottenham.	*	*	*	*	Complete works as identified.	Infrastructure Services

3.2: Improved pedestrian and cycle paths.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
3.2.1	Implement the Disability Inclusion Access Plan.	Construct shared pathways around recreational facilities at sites identified in the Active Travel Plan, including Gum Bend Lake and the balance of the Lake Cargelligo Walkway stages.	*	*	*	*	Construction works underway as identified in the Budget. Grant opportunities sought.	Infrastructure Services
		Deliver footpath and kerb and gutter replacement program.	*	*	*	*	Complete works as identified in Delivery Plan Budget.	Infrastructure Services
		Improve access for pedestrians and mobility aid users in areas lacking footpaths.	*	*	*	*	Complete works as identified in Delivery Plan Budget.	Infrastructure Services
		Install pedestrian lay-backs in key areas around the schools in Lake Cargelligo and Condobolin.	*	*	*	*	Complete works as identified in Delivery Plan Budget.	Infrastructure Services

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
		Staged implementation of the Active Travel Plan (ATP) for Tottenham, Lake Cargelligo and Condobolin.	*	*	*	*	Complete works as identified in Delivery Plan Budget.	Infrastructure Services
3.2.2	Develop disability parking zones in all main towns.	Complete a map of disability parking spots after community consultation.	*	*			Map completed and parking spots re-located.	Infrastructure Services
		Upgrade existing, and install new complaint disability parking spaces as identified by the Disability Inclusion Action Plan.	*	*	*	*	Complete works as identified in Delivery Plan Budget	Infrastructure Services

3.3: Upgrade street lighting.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
3.3.1	Conduct an audit of street lighting requirements, and develop a street lighting works program.	Complete audit and deliver works program including adjoining roads and caravan parks.	*	*	*		Audit done. Delivery program underway.	Infrastructure Services
		Install street lights near Lake Cargelligo Caravan Park.	*				Installation of new lighting complete.	Infrastructure Services

4: Governance & Financial Control

4.1: Involved and active community groups.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
4.1.1	Support and develop the capacity of Council's S355 Committees and other committees that manage Council facilities, events and initiatives.	Actively seek representation of people with disability on Council committees and consultation groups.	*	*	*	*	Representation of individuals with disability within council committees and consultation groups.	Corporate & Community Services
		Correspondence regarding terms of reference and financial reporting.	*	*	*	*	Compliance with the requirements of Sect 355 of the Local Government Act and Council attendance at S355 Committee meetings.	Corporate & Community Services
		Ongoing liaison with committees.	*	*	*	*	S355 Committees active and delivering on terms of reference.	Corporate & Community Services

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
		Provide point of contact and selected information.	*	*	*	*	Point of contact provided.	Corporate & Community Services
4.1.2	Council deliver one main Australia Day celebration in the shire each year.	Creation of an Australia Day Shire wide committee.	*	*	*	*	Committee created and information on events communicated to the public.	General Management
		Host one main Australia Day event	*	*	*	*	Event successfully hosted.	General Management
		Provide support to other Lachlan Shire town Australia Day celebrations.	*	*	*	*	Support provided as requested.	General Management
4.1.3	Celebrate diversity and inclusion through Council imagery, publications and promotions.	Council publications and promotions are accessible and include imagery of people with disability.	*	*	*	*	Accessible documents provided with all abilities imagery.	General Management

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
4.1.4	Celebrate diversity and inclusion activities	Support celebrations held on International Day of People with Disability on 3 December each year.	*	*	*	*	Requested support provided.	Corporate & Community Services
4.1.5	Encourage community events.	Improve the community event approval process.	*				Event approval process streamlined.	Environment, Tourism & Economic Development

4.2: Strong effective and responsive Council.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
4.2.1	Council is financially sustainable and provides services at a level expected by the community.	Annual review of Investment Policy.	*	*	*	*	Review completed with major changes requiring a resolution of Council.	Corporate & Community Services
		Complete quarterly reporting against budget.	*	*	*	*	Quarterly budget reviews completed	Corporate & Community Services

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
							within legislative timeframes.	
		Complete statutory accounts.	*	*	*	*	Statutory accounts meet legislative timeframes.	Corporate & Community Services
		Operate an effective Audit, Improvement and Risk Committee (ARIC).	*	*	*	*	ARIC operations legislative compliant.	Corporate & Community Services
		Tender Council's banking service.		*			Tender completed by 30 June 2024.	Corporate & Community Services
4.2.2	Council's decision making is equitable and ethical.	Decision making and operational activities meet legislative compliance.	*	*	*	*	No breaches of legislation or breaches of Code of Conduct for Councillors.	General Management
		Schedule policy reviews throughout Council term or within legislative requirements.	*	*	*	*	Policies are compliant and reviewed at least once per Council term.	General Management

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
		Training for Councillors.	*	*	*	*	Councillor training plan developed once per Council term and training undertaken as required.	General Management
4.2.3	Strengthen regional cooperation to the benefit of local residents.	Council demonstrates strong leadership and supports developing initiatives with Central West Joint Organisation, MLA and other strategic alliances such as Penrith City Council.	*	*	*	*	Initiatives supported and activities reported to Council.	General Management
4.2.4	Community/Customer satisfaction monitoring system in place and operational.	Community Satisfaction Survey undertaken to measure Council responsiveness and services.	*		*		Independent Survey completed every two years by an external provider.	Corporate & Community Services

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
		Customer Request Management system reports reviewed monthly and reported to Council quarterly.	*	*	*	*	Quarterly reporting provided to Council with 75% of CRM tasks completed within timeframes.	Corporate & Community Services
4.2.5	Council's exposure to risk is minimised.	Active management of staff who suffer workplace incidents.	*	*	*	*	Recover at Work plans are undertaken for all staff as required.	General Management
		Council's Enterprise Risk Management Framework actions implemented.	*	*	*	*	75% of actions implemented.	Corporate & Community Services
		Hold Work Health and Safety Committee meetings.	*	*	*	*	Meetings held quarterly with 80% attendance.	General Management
		Provide a safe workplace to all employees.	*	*	*	*	Total hours lost time is below 600 hours.	General Management

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
		Review Council's Salary Structure.	*		*		Benchmark Council's Salary System against like Council's to measure ongoing competitiveness.	General Management
		Workplace safety awareness training.	*	*	*	*	WHS training is provided to all workers.	General Management
4.2.6	Effective and efficient management of fixed assets.	Implementation of the Asset Management System which will support financial accounting in Authority.	*	*	*	*	Asset Management framework completed with effective asset management in place.	Infrastructure Services
4.2.7	Operational buildings which enable Council to efficiently perform its functions.	Construction of new depot at Condobolin.	*				Construction complete.	Environment, Tourism & Economic Development
		Relocate Lake Cargelligo Depot if funding permits.				*	Relocation complete (dependent on	Environment, Tourism &

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
							funding and suitable site).	Economic Development
		Upgrade Council Chambers.	*				Upgrade complete.	Environment, Tourism & Economic Development
4.2.8	Ensure that Council has a skilled and competent workforce to achieve its strategic outcomes.	Conduct exit interviews on all exiting staff.	*	*	*	*	90% staff undertake exit interviews and report trends to Councils Executive Leadership Team.	General Management
		Conduct once per Council term employee opinion survey which measures employee engagement.		*			An employee opinion survey is undertaken with 60% participation.	General Management
		Develop succession plans for crucial positions identified in the Workforce Management plan.		*	*		Succession plans are in place for key roles to transfer corporate	General Management

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
							knowledge and upskill employees.	
		Ensure that staff have access to independent consultants to discuss personal issues.	*	*	*	*	Appointment of an employee assistance provider.	General Management
		Promote Council as an employer of choice.		*	*		The Employee Benefits brochure is reviewed and included in all recruitment packs, on Council's website and for utilisation at expos.	General Management
		Provide professional development, and required training to staff.	*	*	*	*	80% of training delivered as identified in staff training plans.	General Management

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
4.2.9	Better staff engagement.	Hold staff inductions.	*	*	*	*	Staff inductions are undertaken monthly.	General Management
		Regular staff meetings.	*	*	*	*	All staff meetings held six monthly.	General Management
		Review of Council recruitment and induction procedure to identify individuals with disability or support needs.		*			Raise awareness of accessible recruitment and induction processes.	General Management
		Staff newsletter.	*	*	*	*	Accessible newsletter provided which includes images of people with disability, is inclusive, and representative of the organisation.	General Management

4.3: Enhanced communication with residents.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
4.3.1	Enhanced communication with the community	Media releases to update on Council activities and Information.	*	*	*	*	An average of 3 media releases per week.	General Management
		Accessible content displayed on Council's website.	*	*	*	*	Provision of training to website content creators.	Corporate & Community Services
		Continued enhancement of Council website.	*	*	*	*	Range of information provided, including accessible documents.	Corporate & Community Services
		Development of community contact database.	*	*	*	*	Database completed and communication of key events issued via text and e-mail.	General Management
		Enhanced communication with community.	*		*		Customer satisfaction rating	General Management

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
							of 3 via annual survey.	
		Further develop and enhance public communication materials.	*	*	*	*	Customer satisfaction rating of 3 via annual survey.	General Management
		Increase posts to Council's social media platforms. Average of 30 posts per month.	*	*	*	*	Increase social media interaction.	General Management
		Publish a monthly Council column in the local newspapers.	*	*	*	*	11 newspaper columns published each year.	General Management
4.3.2	Actively seek representation of the views of people with disability.	Accessible communication mediums offered.	*	*	*	*	Consultation opportunities offered to individuals or groups within disability sector.	General Management
4.3.3	Celebrate diversity and inclusion through Council imagery,	Council promotions and publications include	*	*	*	*	Increase in publications including images	General Management

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
	publications and promotions.	images of people with disability.					of people with disability.	

4.4: Strategic management of villages and Crown Reserves.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
4.4.1	Develop Village Management Plans.	Update the Village Enhancement Plans.	*	*			Plan update completed.	Environment, Tourism & Economic Development
4.4.2	Develop Plans of Management for all Crown Reserves.	Develop a Plan of Management for the SRA Grounds.	*				Plan of Management completed.	Infrastructure Services
		Develop generic Plans of Management for all Crown Reserves and then customise for each specific reserve.		*	*	*	Plan of Management completed.	Infrastructure Services

5: People and Environment

5.1: Modern waste management system including recycling and rationalisation of waste management facilities.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
5.1.1	Review and implement Council's Waste Management Strategy.	Implement shire wide Waste Management Strategy.	*	*	*	*	Strategy implemented and actions reported.	Environment, Tourism & Economic Development
5.1.2	Provide solid waste collection and disposal services.	Ensure that town streets are free from rubbish.	*	*	*	*	Favourable community satisfaction survey with a minimum of 3.5 rating.	Environment, Tourism & Economic Development
		Maintain effective collection and disposal services.	*	*	*	*	Number of complaints minimised and responded to.	Environment, Tourism & Economic Development
5.1.3	Maintain recycling services.	Continue to deliver recycling services.	*	*	*	*	Kerbside recycling provided and program reviewed as necessary.	Environment, Tourism & Economic Development
5.1.4	Develop and implement a	Create and implement a Trade Waste Policy.		*	*		Policy created.	Infrastructure Services

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
	Trade Waste Policy.							
5.1.5	Investigation into the viability of Tullibigeal and Burcher waste management facilities.	Profit and loss summary for overall waste management.	*				Investigation complete and recommendations made.	Environment, Tourism & Economic Development

5.2: Care for our community land.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
5.2.1	Control of weeds and feral pests.	Conduct weed and feral pest inspection program and control operations.	*	*	*	*	Formal inspection program created and implemented.	Environment, Tourism & Economic Development
		Create a formal spraying program for footpaths.	*	*	*	*	Formal program created and implemented.	Environment, Tourism & Economic Development

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
		Undertake pest and weed control programs on Council managed reserves.	*	*	*	*	Formal program created and implemented.	Environment, Tourism & Economic Development
5.2.2	Develop initiatives to reduce Council's carbon footprint.	Implement actions from Council's Energy Sustainability Plan utilising funds from the Revolving Energy Fund.	*	*	*	*	Targets in Energy Sustainability Plan.	Environment, Tourism & Economic Development
5.2.3	Address weed issues at Gum Bend Lake.	Establish a weed control program at Gum Bend Lake.	*	*	*	*	Formal program created and implemented.	Environment, Tourism & Economic Development

5.3: Ensure that animals are properly controlled.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
5.3.1	Provide animal management services and encourage	Hold discounted micro chipping and de-sexing programs each year.	*	*	*	*	Programs held.	Environment, Tourism & Economic Development

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
	responsible ownership.	Provision of a companion animal surrender cage facility in Lake Cargelligo.	*				Surrender cages installed.	Environment, Tourism & Economic Development

5.4: Community safety.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
5.4.1	Management of swimming pools.	100% compliance with swimming pool regulations.	*	*	*	*	Compliance complete.	Infrastructure Services
5.4.2	Provide advocacy support to Federal and State agencies and non-government organisations for management of drug and alcohol issues.	Advocate for the establishment of a drug and alcohol rehabilitation centre.	*	*	*	*	Meetings attended, advocacy support provided.	General Management
		Support Community Drug and Alcohol Team (CDAT) initiatives.	*	*	*	*	Meetings attended, advocacy support provided.	Corporate & Community Services
5.4.3	Mitigation of crime.	Advocate for increased Police presence at	*	*	*	*	Advocacy support provided.	General Management

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
		Community Precinct meetings.						
		Advocate for Neighbourhood Watch program.	*	*	*	*	Advocacy support provided.	General Management
		Develop shire wide Community Safety Plan.			*		Plan developed.	Corporate & Community Services
		Update CCTV network in Condobolin when funding is available.	*	*	*	*	Grant funding secured and CCTV updated.	Corporate & Community Services

5.5: Celebrating and preserving our heritage.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
5.5.1	Promote and celebrate heritage and achievements	Complete Heritage walks in Condobolin and Lake Cargelligo. Subject to funding.	*	*			Walks completed.	Environment, Tourism & Economic Development

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
5.5.2	Protect and manage our heritage.	Lodge applications to seek funding to allow Council's Local Environmental Plan (LEP) to be updated with significant local buildings.		*			Applications lodged.	Environment, Tourism & Economic Development
5.5.3	Support our natural and built heritage.	Identify significant buildings and apply for grants under relevant programs for these buildings.	*	*			Applications submitted.	Environment, Tourism & Economic Development

6: Recreation

6.1: Increased recreational use of lakes and rivers.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
6.1.1	Complete the Lake Cargelligo and Gum Bend Lake shared paths to improve access.	Extend Gum Bend Lake walkway.	*				Funding secured, walkway complete.	Infrastructure Services
		Implement Gum Bend Lake Committee 6 Year Improvement Plan.			*		Actions implemented.	Infrastructure Services
		Improve access tracks and signage to bird hides.		*	*		New signs erected. Safe access track constructed.	Infrastructure Services
		Improved accessible paths of travel.	*		*			Infrastructure Services
		Installation of walkway and directional signage at Mt Tilga.	*	*	*		Signage erected.	Infrastructure Services
6.1.2	Secure a reliable water supply for Gum Bend Lake.	Lobby and participate in regional group meetings. Provide information and submissions as applicable e.g. involvement and	*	*	*	*	Lobbying has been undertaken. Participate in meetings, information is	Infrastructure Services

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
		advocacy in development of next water sharing plan. Investigate ground water options.					provided and submissions are made as determined.	

6.2: Upgrade community buildings.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
6.2.2	Upgrade and maintain community halls and facilities.	Install refrigerated air conditioning at Tullibigeal Hall.			*		System installed.	Environment, Tourism & Economic Development
		Provision of public address system and enhancement of functionality of SRA pavilion.		*			System installed and works complete.	Environment, Tourism & Economic Development
		Upgrade and maintain public toilets.	*	*	*	*	Favourable Community Satisfaction Survey and decreased service requests.	Environment, Tourism & Economic Development

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
		Upgrade Council Chambers and Committee Room.	*				Works complete.	Environment, Tourism & Economic Development
6.2.3	Provide swimming pools in each main town.	Effectively operate and maintain pools at each main town.	*	*	*	*	Improvement works complete. Contract management in place.	Infrastructure Services

6.3: New and visually appealing streetscapes.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
6.3.1	Implement the Street Tree Replacement program.	Develop a plan of existing street trees and species list, and implement a themed street tree replacement program.	*	*	*		Plan created.	Infrastructure Services
6.3.2	Upgrade Foster Street Lake Cargelligo and Bathurst and	Design and implement streetscape upgrades.	*	*	*	*	Works completed on Foster Street as identified within Delivery	Infrastructure Services

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
	William Streets Condobolin.						Plan Budget. Seek grant funding for Bathurst Street Condobolin.	
6.3.3	Street tree plan for all towns.	Plant street trees in accordance with Streetscape Plan.	*	*	*		Trees planted.	Infrastructure Services
		Tree maintenance and watering of all street trees.	*	*	*	*	Ongoing maintenance completed.	Infrastructure Services

6.4: Improved parks, gardens and sporting ovals.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
6.4.1	Improved infrastructure in parks.	Five year strategic plan developed for parks and reserves works program developed including roll out of softfall at existing and new play equipment and	*	*	*	*	Strategic plan endorsed by Council.	Infrastructure Services
							Works program underway.	

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
		repairs to entry way/gates at memorial parks.						
		Install automated underground irrigation to all parks.		*	*		Irrigation installed to all parks.	Infrastructure Services
6.4.2	Upgrade and maintain recreational and sporting facilities.	Five-year strategic plan for parks and reserves.	*				Strategic plan endorsed by Council. Plan of Management completed and capital improvements underway.	Infrastructure Services
		Improvements to Lake Cargelligo sporting facilities.		*			Facilities upgraded.	Infrastructure Services
		Install cricket nets at Lake Cargelligo Recreation Reserve or Central School.	*				Facilities upgraded.	Infrastructure Services
		Upgrades to Willow Bend Sports Centre.	*				Multipurpose room completed. Replacement of Air Conditioners completed.	Environment, Tourism & Economic Development

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
							Upgrades to bathrooms and change rooms completed.	

6.5: The provision of neat, accessible and respectful cemeteries.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
6.5.1	Improvements at cemeteries.	Expand footpath network to the Condobolin Cemetery.		*	*		Footpath completed.	Infrastructure Services
		Install seats at Condobolin cemetery.	*				Seating installed.	Infrastructure Services

6.6: Community gardens in the towns.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
6.6.1	Develop community	Construct community garden.				*	Garden constructed.	Infrastructure Services

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
	gardens in Lake Cargelligo and Condobolin.	Identify interest and establish S355 committees for community gardens.			*		Committee established.	Infrastructure Services
		Identify sites for community gardens.		*	*		Investigate locations for gardens.	Infrastructure Services

7: Service Infrastructure

7.1: Water, sewer and energy utilities meet best practice standards with up to date technology.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
7.1.1	Complete effluent reuse systems in the shire.	Implement recommended option in accordance with grant conditions.	*	*	*	*	Operate the effluent reuse systems in the shire in accordance with the relevant regulations.	Infrastructure Services
7.1.2	Implement the asset maintenance and renewal program for water and sewerage services.	Complete annual maintenance and renewals program.	*	*	*	*	Kilometres of pipes renewed/ replaced.	Infrastructure Services
		Review Asset Management Plan and link with Long Term Financial Plan.		*			Valves and hydrants renewed or replaced.	
7.1.3	Construction of the new Condobolin	Complete the construction of the new Condobolin Water Treatment Plant in			*	*	Produce potable water that meets the Australian	Infrastructure Services

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
	Water Treatment Plant.	accordance with grant conditions.					Drinking Water Guidelines.	
7.1.4	Construction of the new Condobolin Sewage Treatment Plant.	Complete the construction of the new Condobolin Sewage Treatment Plant in accordance with grant conditions.			*	*	Process the sewage effluent that meets the EPA licence conditions.	Infrastructure Services
7.1.5	Telemetry upgrade in the water and sewer assets across the Shire.	Develop a program to undertake the electrical and SCADA upgrades based on the criticality of each site.	*	*	*	*	Stage upgrades are progressing satisfactorily.	Infrastructure Services
7.1.6	Council to improve energy efficiency of facilities and plant.	Implement replacement of street lighting with energy efficient LED.	*				Reduction in electricity costs associated with the provision of street lighting.	Infrastructure Services
		Progressive investigations and implementation of more energy efficient facilities and plant.	*	*	*	*	Funded projects completed.	Infrastructure Services

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
7.1.7	Encourage the generation of alternate energy in the Shire.	Support and facilitate installation of renewable energy & energy projects within the shire.	*	*	*	*	Targets in Energy Sustainability Plan.	Environment, Tourism & Economic Development

7.2: Ensure water security for all towns and villages.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
7.2.1	Progress the Bore Fields 2 Project.	Implement project in stages.	*	*	*	*	Commission bores.	Infrastructure Services
							Commission pump station.	
							Commission Water Treatment Plant augmentation.	
							Commission pipeline.	

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
7.2.2	Complete Tottenham water security project.	Implement agreed option in accordance with grant conditions.	*	*	*	*	Provision of a more reliable water supply for the towns of Albert, Tottenham and surrounding rural properties.	Infrastructure Services
7.2.3	Upgrade potable water standpipes.	Install a new potable water standpipe at Lake Cargelligo. Redesign and install a potable water standpipe at Tottenham.		*			New standpipes installed.	Infrastructure Services

7.3: Adequate town drainage.

DP Action Code	Delivery Program Action (2023/2026)	Operational Plan Action	2022/2023	2023/2024	2024/2025	2025/2026	Performance Measure	Responsible Department
7.3.1	Ensure that towns have adequate drainage.	Improve drainage in Foster Street Lake Cargelligo.	*	*			Improvements completed.	Infrastructure Services
		Maintain existing drainage network.	*	*	*	*	Maintenance completed.	Infrastructure Services

Lachlan Shire Council

ANNUAL FINANCIAL STATEMENTS
for the year ended 30 June 2023



Lachlan Shire Council

GENERAL PURPOSE FINANCIAL STATEMENTS

for the year ended 30 June 2023



Lachlan Shire Council

General Purpose Financial Statements

for the year ended 30 June 2023

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Overview

Lachlan Shire Council is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:

58-64 Molong Street
CONDOBOLIN NSW 2877

Council's guiding principles are detailed in Chapter 3 of the LGA and includes:

- principles applying to the exercise of functions generally by council,
- principles to be applied when making decisions,
- principles of community participation,
- principles of sound financial management, and
- principles for strategic planning relating to the development of an integrated planning and reporting framework.

A description of the nature of Council's operations and its principal activities are provided in Note B1-2.

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: www.lachlan.nsw.gov.au.

Lachlan Shire Council

General Purpose Financial Statements

for the year ended 30 June 2023

Statement by Councillors and Management

Statement by Councillors and Management made pursuant to Section 413 (2c) of the *Local Government Act 1993* (NSW)

The attached general purpose financial statements have been prepared in accordance with:

- the *Local Government Act 1993* and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 27 September 2023.



Paul Phillips
Mayor
27 September 2023



John Medcalf OAM
Councillor
27 September 2023



Greg Tory
General Manager
27 September 2023



Colleen Staines
Acting Responsible Accounting Officer
27 September 2023

Lachlan Shire Council

Income Statement

for the year ended 30 June 2023

Original unaudited budget 2023	\$ '000	Notes	Actual 2023	Actual 2022
Income from continuing operations				
12,178	Rates and annual charges	B2-1	11,874	11,501
3,984	User charges and fees	B2-2	4,215	4,293
383	Other revenues	B2-3	769	1,183
17,292	Grants and contributions provided for operating purposes	B2-4	33,120	20,236
9,899	Grants and contributions provided for capital purposes	B2-4	20,480	19,879
662	Interest and investment income	B2-5	2,015	576
353	Other income	B2-6	542	1,338
44,751	Total income from continuing operations		73,015	59,006
Expenses from continuing operations				
10,921	Employee benefits and on-costs	B3-1	11,818	11,099
13,308	Materials and services	B3-2	14,376	11,848
369	Borrowing costs	B3-3	436	201
10,993	Depreciation, amortisation and impairment of non-financial assets	B3-4	12,256	10,839
1,102	Other expenses	B3-5	1,149	934
50	Net loss from the disposal of assets	B4-1	368	283
36,743	Total expenses from continuing operations		40,403	35,204
8,008	Operating result from continuing operations		32,612	23,802
8,008	Net operating result for the year attributable to Council		32,612	23,802
1,890	Net operating result for the year before grants and contributions provided for capital purposes		12,132	3,923

The above Income Statement should be read in conjunction with the accompanying notes.

Lachlan Shire Council

Statement of Comprehensive Income

for the year ended 30 June 2023

\$ '000	Notes	2023	2022
Net operating result for the year – from Income Statement		32,612	23,802
Other comprehensive income:			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-7	42,673	50,590
Impairment (loss) reversal / (revaluation decrement) relating to infrastructure, property, plant and equipment	C1-7	(53,340)	–
Total items which will not be reclassified subsequently to the operating result		(10,667)	50,590
Total other comprehensive income for the year		(10,667)	50,590
Total comprehensive income for the year attributable to Council		21,945	74,392

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Lachlan Shire Council

Statement of Financial Position

as at 30 June 2023

\$ '000	Notes	2023	2022
ASSETS			
Current assets			
Cash and cash equivalents	C1-1	16,945	16,185
Investments	C1-2	37,600	40,750
Receivables	C1-4	4,759	3,171
Inventories	C1-5	2,313	2,540
Contract assets and contract cost assets	C1-6	3,197	1,334
Other		74	160
Total current assets		64,888	64,140
Non-current assets			
Investments	C1-2	19,150	11,750
Receivables	C1-4	393	559
Inventories	C1-5	215	215
Infrastructure, property, plant and equipment (IPPE)	C1-7	626,142	621,339
Intangible assets	C1-8	160	145
Total non-current assets		646,060	634,008
Total assets		710,948	698,148
LIABILITIES			
Current liabilities			
Payables	C3-1	4,022	3,270
Contract liabilities	C3-2	3,899	12,029
Borrowings	C3-3	469	465
Employee benefit provisions	C3-4	3,385	3,210
Provisions	C3-5	101	20
Total current liabilities		11,876	18,994
Non-current liabilities			
Borrowings	C3-3	5,878	6,347
Employee benefit provisions	C3-4	135	123
Provisions	C3-5	822	2,392
Total non-current liabilities		6,835	8,862
Total liabilities		18,711	27,856
Net assets		692,237	670,292
EQUITY			
Accumulated surplus	C4-1	289,783	257,171
IPPE revaluation reserve	C4-1	402,454	413,121
Council equity interest		692,237	670,292
Total equity		692,237	670,292

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Lachlan Shire Council | Statement of Changes in Equity | for the year ended 30 June 2023

Lachlan Shire Council

Statement of Changes in Equity
for the year ended 30 June 2023

\$ '000	Notes	2023			2022		
		Accumulated surplus	IPPE revaluation reserve	Total equity	Accumulated surplus	IPPE revaluation reserve	Total equity
Opening balance at 1 July		257,171	413,121	670,292	233,369	362,531	595,900
Net operating result for the year		32,612	–	32,612	23,802	–	23,802
Other comprehensive income							
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-7	–	42,673	42,673	–	50,590	50,590
Impairment (loss) reversal relating to IPP&E	C1-7	–	(53,340)	(53,340)	–	–	–
Other comprehensive income		–	(10,667)	(10,667)	–	50,590	50,590
Total comprehensive income		32,612	(10,667)	21,945	23,802	50,590	74,392
Closing balance at 30 June		289,783	402,454	692,237	257,171	413,121	670,292

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Lachlan Shire Council

Statement of Cash Flows

for the year ended 30 June 2023

Original unaudited budget 2023	\$ '000	Notes	Actual 2023	Actual 2022
Cash flows from operating activities				
<i>Receipts:</i>				
12,178	Rates and annual charges		11,843	11,529
3,984	User charges and fees		3,765	7,167
662	Interest received		1,345	533
27,190	Grants and contributions		43,607	46,118
–	Bonds, deposits and retentions received		–	20
737	Other		5,088	6,124
<i>Payments:</i>				
(10,921)	Payments to employees		(11,597)	(11,310)
(13,308)	Payments for materials and services		(13,634)	(11,731)
(369)	Borrowing costs		(350)	(153)
–	Bonds, deposits and retentions refunded		(6)	–
(1,103)	Other		(6,633)	(5,202)
19,050	Net cash flows from operating activities	G1-1	33,428	43,095
Cash flows from investing activities				
<i>Receipts:</i>				
–	Redemption of term deposits		42,750	19,500
–	Sale of real estate assets		–	270
1,155	Proceeds from sale of IPPE		1,138	1,428
–	Sale of non-current assets classified as 'held for sale'		–	–
–	Deferred debtors receipts		11	6
<i>Payments:</i>				
–	Acquisition of term deposits		(47,000)	(30,500)
(21,198)	Payments for IPPE		(29,047)	(31,085)
–	Purchase of intangible assets		(55)	(11)
(20,043)	Net cash flows from investing activities		(32,203)	(40,392)
Cash flows from financing activities				
<i>Payments:</i>				
(465)	Repayment of borrowings		(465)	(460)
(465)	Net cash flows from financing activities		(465)	(460)
(1,458)	Net change in cash and cash equivalents		760	2,243
16,185	Cash and cash equivalents at beginning of year		16,185	13,942
14,727	Cash and cash equivalents at end of year	C1-1	16,945	16,185
–	plus: Investments on hand at end of year	C1-2	56,750	52,500
14,727	Total cash, cash equivalents and investments		73,695	68,685

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Lachlan Shire Council

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Lachlan Shire Council

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A About Council and these financial statements

A1-1 Basis of preparation

These financial statements were authorised for issue by Council on 27 September 2023. Council has the power to amend and reissue these financial statements in cases where critical information is received from public submissions or where the OLG directs Council to amend the financial statements.

The principal accounting policies adopted in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993 (Act)* and *Local Government (General) Regulation 2021 (Regulation)*, and the Local Government Code of Accounting Practice and Financial Reporting.

Council is a not-for-profit entity.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain infrastructure, property, plant and equipment and investment property.

Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

Council makes estimates and assumptions concerning the future.

The resulting accounting estimates will, by definition, seldom equal the related actual results.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- (i) estimated fair values of infrastructure, property, plant and equipment – refer Note C1-7
- (ii) estimated tip remediation provisions – refer Note C3-5
- (iii) employee benefit provisions – refer Note C3-4

Significant judgements in applying the Council's accounting policies

- i. Impairment of receivables – refer Note C1-4.
- ii. Determination of whether performance obligations are sufficiently specific and whether the contract is within the scope of AASB 15 *Revenue from Contracts with Customers* and / or AASB 1058 *Income of Not-for-Profit Entities* – refer to Notes B2-2– B2-4.

Monies and other assets received by Council

The Consolidated Fund

In accordance with the provisions of Section 409(1) of the *Local Government Act 1993 (NSW)*, all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

Cash and other assets of the following entities have been included as part of the Consolidated Fund:

- General purpose operations
- Water Supply business
- Sewerage business

continued on next page

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A1-1 Basis of preparation (continued)

The Trust Fund

In accordance with the provisions of Section 411 of the *Local Government Act 1993 (NSW)* (as amended), a separate and distinct Trust Fund is maintained to account for all money and property received by the council in trust which must be applied only for the purposes of, or in accordance with, the trusts relating to those monies.

Trust monies and property subject to Council's control have been included in these reports.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the taxation authority, are presented as operating cash flows.

Volunteer services

Volunteers services are minimal in Lachlan Shire Council and have not been recognised in the income statement.

New accounting standards and interpretations issued but not yet effective

New accounting standards and interpretations issued but not yet effective

Certain new accounting standards and interpretations (ie. pronouncements) have been published by the Australian Accounting Standards Board that are not mandatory for the 30 June 2023 reporting period.

Council has elected not to apply any of these pronouncements in these financial statements before their operative dates.

As at the date of authorisation of these financial statements Council does not consider that any of these new (and still to be applied) standards and interpretations are likely to have a material impact on the Council's future financial statements, financial position, financial performance or cash flows.

New accounting standards adopted during the year

During the year Council adopted all accounting standards and interpretations (as issued by the Australian Accounting Standards Board) which were mandatorily effective from the first time at 30 June 2023. None of these standards had a significant impact on the reported financial position or financial performance.

B Financial Performance

B1 Functions or activities

B1-1 Functions or activities – income, expenses and assets

Income, expenses and assets have been directly attributed to the following functions or activities. Details of those functions or activities are provided in Note B1-2.

\$ '000	Income		Expenses		Operating result		Grants and contributions		Carrying amount of assets	
	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022
Functions or activities										
Community Services	3,465	3,802	1,705	1,772	1,760	2,030	1,092	2,895	20,774	17,627
Tourism & Economic Development	7,062	3,927	1,397	1,092	5,665	2,835	3,139	3,182	20,414	19,630
Transport	24,662	10,079	12,755	8,614	11,907	1,465	27,771	9,821	448,569	460,007
Governance & Financial Control	24,622	22,185	7,864	7,616	16,758	14,569	14,651	13,243	47,407	38,709
People & Environment	3,140	4,009	4,266	4,863	(1,126)	(854)	571	506	8,820	8,549
Recreation	1,697	906	4,493	3,925	(2,796)	(3,019)	3,580	1,344	48,480	43,152
Service Infrastructure	8,367	14,098	7,923	7,322	444	6,776	2,796	9,124	116,484	110,474
Total functions and activities	73,015	59,006	40,403	35,204	32,612	23,802	53,600	40,115	710,948	698,148

B1-2 Components of functions or activities

Details relating to the Council's functions or activities as reported in B1-1 are as follows:

Community Services

Includes connecting with our Aboriginal communities, assistance with successful transition from school to training to employment, childcare services and facilities that meet the needs of young families, support for the elderly in our community, community participation in arts and cultural activities, improved health care for the community and social outcomes for those with disabilities, and wellbeing of youth

Tourism & Economic Development

Includes camping areas and caravan parks, facilitating tourism and area promotion, advocating and facilitating industrial development and real estate development and sales

Transport

Includes provision and maintenance of roads, bridges, pedestrian and cycle paths, parking areas

Governance & Financial Control

Includes an effective and responsive Council, financial controls, legislative compliance, corporate and governance support, communication with residents, and strategic management of villages and Crown Reserves

People & Environment

Includes waste management, community land, animal control, community safety, preservation of heritage, noxious plants and insect/vermin control, emergency services, town planning and building control, street lights and street cleaning

Recreation

Includes lakes and rivers, community buildings, streetscapes, parks & gardens, sporting facilities and playgrounds, libraries and cemeteries

Service Infrastructure

Includes provision and maintenance of water and sewerage utilities and stormwater drainage

B2 Sources of income

B2-1 Rates and annual charges

\$ '000	2023	2022
Ordinary rates		
Residential	1,393	1,313
Farmland	5,077	4,984
Mining	118	359
Business	331	322
Less: pensioner rebates (mandatory)	(52)	(55)
Rates levied to ratepayers	6,867	6,923
Pensioner rate subsidies received	30	31
Total ordinary rates	6,897	6,954
Annual charges (pursuant to s496, 496A, 496B, 501 & 611)		
Domestic waste management services	1,105	1,030
Stormwater management services	51	51
Water supply services	1,597	1,438
Sewerage services	1,815	1,643
Waste management services (non-domestic)	459	437
Less: pensioner rebates (mandatory)	(110)	(114)
Annual charges levied	4,917	4,485
Pensioner annual charges subsidies received:		
– Water	18	19
– Sewerage	16	17
– Domestic waste management	26	26
Total annual charges	4,977	4,547
Total rates and annual charges	11,874	11,501

Council has used 01/07/2019 year valuations provided by the NSW Valuer General in calculating its rates.

Accounting policy

Rates and annual charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates and are recognised within the underlying revenue item based on their substance.

B2-2 User charges and fees

\$ '000	2023	2022
Specific user charges (per s502 - specific 'actual use' charges)		
Water supply services	2,069	1,799
Sewerage services	4	8
Total specific user charges	2,073	1,807
Other user charges and fees		
(i) Fees and charges – statutory and regulatory functions (per s608)		
Regulatory/ statutory fees	142	134
Section 10.7 certificates (EP&A Act)	21	20
Section 603 certificates	15	21
Total fees and charges – statutory/regulatory	178	175
(ii) Fees and charges – other (incl. general user charges (per s608))		
Aerodrome	11	7
Caravan park	674	735
Cemeteries	34	29
Child care	334	315
Library and art gallery	3	2
Park rents	18	13
Transport for NSW works (state roads not controlled by Council)	117	93
Saleyards	13	11
Waste disposal tipping fees	117	82
Water connection fees	–	1
Hall hire	6	10
Meals on wheels and community care	95	104
Private works – section 67	541	909
Other	1	–
Total fees and charges – other	1,964	2,311
Total other user charges and fees	2,142	2,486
Total user charges and fees	4,215	4,293
Timing of revenue recognition for user charges and fees		
User charges and fees recognised over time	6	10
User charges and fees recognised at a point in time	4,209	4,283
Total user charges and fees	4,215	4,293

Accounting policy

Revenue arising from user charges and fees is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases such as caravan parks, the customer is required to pay on arrival. There is no material obligation for Council in relation to refunds or returns.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

B2-3 Other revenues

\$ '000	2023	2022
Legal fees recovery – rates and charges (extra charges)	64	19
Commissions and agency fees	168	168
Diesel rebate	95	144
Insurance claims recoveries	–	14
Sales – general	69	216
Reimbursements – Other	223	417
Other	150	205
Total other revenue	769	1,183
Timing of revenue recognition for other revenue		
Other revenue recognised over time	–	–
Other revenue recognised at a point in time	769	1,183
Total other revenue	769	1,183

Accounting policy for other revenue

Where the revenue is earned for the provision of specified goods / services under an enforceable contract, revenue is recognised when or as the obligations are satisfied.

Statutory fees and fines are recognised as revenue when the service has been provided, the payment is received or when the penalty has been applied, whichever occurs first.

Other revenue is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

B2-4 Grants and contributions

\$ '000	Operating 2023	Operating 2022	Capital 2023	Capital 2022
General purpose grants and non-developer contributions (untied)				
General purpose (untied)				
Current year allocation				
Financial assistance – general component	1,854	3,343	–	–
Financial assistance – local roads component	1,079	1,875	–	–
Payment in advance - future year allocation				
Financial assistance – general component	7,469	5,133	–	–
Financial assistance – local roads component	4,249	2,892	–	–
Amount recognised as income during current year	14,651	13,243	–	–
Special purpose grants and non-developer contributions (tied)				
Cash contributions				
Water supplies	36	–	2,678	9,100
Sewerage services	12	–	54	23
Bushfire and emergency services	194	287	121	38
Child care	566	600	–	–
Community care	523	412	–	–
Community services	–	24	1,944	2,339
Caravan parks	–	–	–	326
Economic development	27	60	–	446
Library	–	–	45	29
Library – per capita	34	49	–	–
Noxious weeds	80	69	–	–
Public halls	–	–	38	47
Recreation and culture	97	–	1,423	728
Aerodromes	–	–	271	–
Footpaths	–	–	–	16
Tourism	–	8	6,349	2,342
Town planning	30	25	–	–
Waste management	–	–	–	3
Street lighting	43	43	–	–
Transport (flood damage)	2,922	–	–	–
Transport (roads to recovery)	2,129	2,129	–	–
Transport (other roads and bridges funding)	8,431	–	7,039	3,998
Transport for NSW contributions (regional roads, block grant)	3,342	3,279	400	400
Youth	3	8	–	–
Total special purpose grants and non-developer contributions – cash	18,469	6,993	20,362	19,835
Total special purpose grants and non-developer contributions (tied)	18,469	6,993	20,362	19,835
Total grants and non-developer contributions	33,120	20,236	20,362	19,835
Comprising:				
– Commonwealth funding	17,591	16,070	2,318	3,275
– State funding	15,506	4,158	18,008	16,543
– Other funding	23	8	36	17
	33,120	20,236	20,362	19,835

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B2-4 Grants and contributions (continued)

Developer contributions

\$ '000	Notes	Operating 2023	Operating 2022	Capital 2023	Capital 2022
Developer contributions: (s7.4 & s7.11 - EP&A Act, s64 of the LGA):					
Cash contributions					
S 7.12 – fixed development consent levies	G3	–	–	103	44
S 64 – water supply contributions		–	–	12	–
S 64 – sewerage service contributions		–	–	3	–
Total developer contributions – cash		–	–	118	44
Total developer contributions		–	–	118	44
Total contributions		–	–	118	44
Total grants and contributions		33,120	20,236	20,480	19,879
Timing of revenue recognition for grants and contributions					
Grants and contributions recognised over time		1,178	512	20,399	19,831
Grants and contributions recognised at a point in time		31,942	19,724	81	48
Total grants and contributions		33,120	20,236	20,480	19,879

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B2-4 Grants and contributions (continued)

Unspent grants and contributions

Certain grants and contributions are obtained by Council on the condition they be spent in a specified manner or in a future period but which are not yet spent in accordance with those conditions are as follows:

\$ '000	Operating 2023	Operating 2022	Capital 2023	Capital 2022
Unspent grants and non-developer contributions				
Unspent funds at 1 July	1,345	1,897	11,762	5,633
Add: Funds recognised as revenue in the reporting year but not yet spent in accordance with the conditions	8,205	208	–	10
Add: Funds received and not recognised as revenue in the current year	183	80	2,193	8,503
Less: Funds recognised as revenue in previous years that have been spent during the reporting year	(192)	(800)	–	(282)
Less: Funds received in prior year but revenue recognised and funds spent in current year	(7)	(40)	(10,282)	(2,102)
Unspent grants and non-developer contributions at 30 June	9,534	1,345	3,673	11,762
Unspent Developer Contributions				
Unspent funds at 1 July	–	–	351	351
Add: contributions recognised as revenue in the reporting year but not yet spent in accordance with the conditions	–	–	128	44
Less: contributions recognised as revenue in previous years that have been spent during the reporting year	–	–	(100)	(44)
Unspent developer contributions at 30 June	–	–	379	351

Accounting policy

Grants and contributions – enforceable agreement with sufficiently specific performance obligations

Grant and contribution revenue from an agreement which is enforceable and contains sufficiently specific performance obligations is recognised as or when control of each performance obligations is transferred.

The performance obligations vary according to the agreement but include development of reports and promotion of events. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Performance obligations may be satisfied either at a point in time or over time and this is reflected in the revenue recognition pattern. Point in time recognition occurs when the beneficiary obtains control of the goods / services at a single time (e.g. completion of the project when a report / outcome is provided), whereas over time recognition is where the control of the services is ongoing throughout the project (e.g. provision of community health services through the year).

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Capital grants

Capital grants received by Council under an enforceable contract for the acquisition or construction of infrastructure, property, plant and equipment to identified specifications which will be under Council's control on completion are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project.

B2-4 Grants and contributions (continued)

For acquisitions of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

Developer contributions

Council has obligations to provide facilities from contribution revenues levied on developers under the provisions of sections 7.4, 7.11 and 7.12 of the *Environmental Planning and Assessment Act 1979* (EP&A Act).

While Council generally incorporates these amounts as part of a Development Consents Order, such developer contributions are only recognised as income upon receipt by Council, due to the possibility that individual development consents may not be acted upon by the applicant and, accordingly, would not be payable to Council.

Developer contributions may only be expended for the purposes for which the contributions were required, but Council may apply contributions according to the priorities established in work schedules for the contribution plan.

Other grants and contributions

Assets, including cash, received from other grants and contributions are recognised at fair value when the asset is received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

B2-5 Interest and investment income

\$ '000	2023	2022
Interest on financial assets measured at amortised cost		
– Overdue rates and annual charges (incl. special purpose rates)	123	124
– Cash and investments	1,892	452
Total interest and investment income	2,015	576
Interest and investment income is attributable to:		
Unrestricted investments/financial assets:		
Overdue rates and annual charges (general fund)	55	56
General Council cash and investments	1,413	355
Restricted investments/funds – external:		
Development contributions		
– Section 7.12	14	4
– Section 64	1	–
Water fund operations	258	85
Sewerage fund operations	272	75
Domestic waste management operations	2	1
Total interest and investment income	2,015	576

Accounting policy

Interest income is recognised using the effective interest rate at the date that interest is earned.

B2-6 Other income

\$ '000	Notes	2023	2022
Rental income			
Leaseback fees - council vehicles		111	109
Rental Income		422	388
Total rental income	C2-1	533	497
Other			
Revaluation/reassessment of Tip Rehabilitation provision		9	841
Total other		9	841
Total other income		542	1,338

B3 Costs of providing services

B3-1 Employee benefits and on-costs

\$ '000	2023	2022
Salaries and wages	9,615	9,921
Employee leave entitlements (ELE)	1,759	1,173
Superannuation	1,081	1,074
Workers' compensation insurance	308	238
Fringe benefit tax (FBT)	119	128
Protective clothing	44	52
Other	84	71
Total employee costs	13,010	12,657
Less: capitalised costs	(1,192)	(1,558)
Total employee costs expensed	11,818	11,099
Number of 'full-time equivalent' employees (FTE) at year end	147	147
Number of 'full-time equivalent' employees (FTE) at year end (incl. vacancies)	162	163

Accounting policy

Employee benefit expenses are recorded when the service has been provided by the employee.

All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme, however, sufficient information to account for the plan as a defined benefit is not available and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to Note E3-1 for more information.

B3-2 Materials and services

\$ '000	Notes	2023	2022
Raw materials and consumables		7,519	6,392
Contractor and consultancy costs			
– Aerodromes		540	16
– Animal Control		2	11
– Buildings Dwellings		156	501
– Caravan Parks		507	672
– Cemeteries		8	10
– Children’s services		11	4
– Corporate Services		575	466
– Engineering office and operations		24	12
– Flood Works		1,774	56
– Halls and community centres		141	137
– Health		133	112
– Home and community care		7	6
– Libraries		23	22
– Medical Health Centres		10	4
– Noxious Weeds		3	–
– Other community services and amenities		32	353
– Other Economic Affairs		912	528
– Parks and reserves		66	341
– Private Works		26	151
– Public Amenities		8	13
– Roads Infrastructure		11,456	7,368
– Rural fire service and SES		99	63
– Sewerage		714	725
– Sports grounds and recreation facilities		1,627	302
– Street Cleaning		8	7
– Swimming Pools		1,157	1,907
– Tourism		3,855	1,232
– Town Planning Office		77	43
– Waste		1,370	1,288
– Water		4,094	10,834
– Works Depots/Workshops/Plant		380	1,709
– Western Plains Regional Development – Youth Services		171	186
Audit Fees	F2-1	65	70
Councillor and Mayoral fees and associated expenses	F1-2	216	188
Advertising		28	21
Bank charges		35	40
Cleaning		154	120
Computer software charges		337	331
Electricity and heating		592	594
Insurance		793	707
Postage		31	33
Printing and stationery		63	67
Street lighting		119	621
Telephone and communications		97	106
Tourism expenses (excluding employee costs)		4	9
Valuation fees		37	35
Training costs (other than salaries and wages)		145	138
Other expenses		–	30
Audit, Risk & Improvement Committee		8	3
Investment advisory service		12	10
Legal expenses:			
– Legal expenses: debt recovery		18	19
– Legal expenses: other		66	34
Total materials and services		40,305	38,647

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B3-2 Materials and services (continued)

\$ '000	2023	2022
Less: capitalised costs	(25,929)	(26,799)
Total materials and services	14,376	11,848

Accounting policy

Expenses are recorded on an accruals basis as the Council receives the goods or services.

B3-3 Borrowing costs

\$ '000	Notes	2023	2022
(i) Interest bearing liability costs			
Interest on loans		347	169
Total interest bearing liability costs		347	169
Total interest bearing liability costs expensed		347	169
(ii) Other borrowing costs			
Discount adjustments relating to movements in provisions (other than ELE)			
– Remediation liabilities	C3-5	89	32
Total other borrowing costs		89	32
Total borrowing costs expensed		436	201

Accounting policy

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed as incurred.

B3-4 Depreciation, amortisation and impairment of non-financial assets

\$ '000	Notes	2023	2022
Depreciation and amortisation			
Plant and equipment		1,775	1,368
Office equipment		278	79
Furniture and fittings		115	77
Land improvements (depreciable)		54	45
Infrastructure:	C1-7		
– Buildings – non-specialised		94	106
– Buildings – specialised		1,349	1,043
– Other structures		909	671
– Roads		4,593	4,583
– Bridges		358	332
– Footpaths		119	115
– Stormwater drainage		142	133
– Water supply network		1,748	1,571
– Sewerage network		634	554
Other assets:			
– Library books		14	9
Reinstatement, rehabilitation and restoration assets:			
– Tip assets	C3-5,C1-7	34	121
Intangible assets	C1-8	40	32
Total depreciation and amortisation costs		12,256	10,839
Impairment / revaluation decrement of IPPE			
Infrastructure:	C1-7		
– Roads		53,340	–
Total gross IPPE impairment / revaluation decrement costs		53,340	–
Amounts taken through revaluation reserve	C1-7	(53,340)	–
Total IPPE impairment / revaluation decrement costs charged to Income Statement		–	–
Total depreciation, amortisation and impairment for non-financial assets		12,256	10,839

Accounting policy**Depreciation and amortisation**

Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives.

Impairment of non-financial assets

Council assets held at fair value that are not held primarily for their ability to generate net cash flow, and that are deemed to be specialised, are not tested for impairment since these assets are assessed on an annual basis to ensure that the carrying amount is not materially different from fair value and therefore an impairment loss would be captured during this assessment.

Intangible assets not yet available for use, are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired.

Other non-financial assets that do not meet the criteria above are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units).

Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

B3-5 Other expenses

\$ '000	Notes	2023	2022
Impairment of receivables			
Other		210	147
Total impairment of receivables	C1-4	210	147
Other			
Contributions/levies to other levels of government			
– Emergency services levy (includes FRNSW, SES, and RFS levies)		16	9
– NSW fire brigade levy		43	37
– NSW rural fire service levy		547	410
– Other contributions/levies		7	3
Donations, contributions and assistance to other organisations (Section 356)		177	97
– Lachlan & Western Regional Services Inc		56	53
– Lower Lachlan Community Services		56	54
Write-down of inventories held for sale or distribution		37	124
Total other expenses		1,149	934

Accounting policy

Other expenses are recorded on an accruals basis when Council has an obligation for the expenses.

Impairment expenses are recognised when identified.

B4 Gains or losses

B4-1 Gain or loss from the disposal, replacement and de-recognition of assets

\$ '000	Notes	2023	2022
Gain (or loss) on disposal of property (excl. investment property)			
Proceeds from disposal – property		–	355
Less: carrying amount of property assets sold/written off		<u>(44)</u>	<u>(244)</u>
Gain (or loss) on disposal		<u>(44)</u>	<u>111</u>
Gain (or loss) on disposal of plant and equipment			
	C1-7		
Proceeds from disposal – plant and equipment		1,138	1,073
Less: carrying amount of plant and equipment assets sold/written off		<u>(975)</u>	<u>(843)</u>
Gain (or loss) on disposal		<u>163</u>	<u>230</u>
Gain (or loss) on disposal of infrastructure			
	C1-7		
Less: carrying amount of infrastructure assets sold/written off		<u>(487)</u>	<u>(693)</u>
Gain (or loss) on disposal		<u>(487)</u>	<u>(693)</u>
Gain (or loss) on disposal of real estate assets held for sale			
	C1-5		
Proceeds from disposal – real estate assets		–	270
Less: carrying amount of real estate assets sold/written off		<u>–</u>	<u>(201)</u>
Gain (or loss) on disposal		<u>–</u>	<u>69</u>
Gain (or loss) on disposal of term deposits			
	C1-2		
Proceeds from disposal/redemptions/maturities – term deposits		42,750	19,500
Less: carrying amount of term deposits sold/redeemed/matured		<u>(42,750)</u>	<u>(19,500)</u>
Gain (or loss) on disposal		<u>–</u>	<u>–</u>
Net gain (or loss) from disposal of assets		<u>(368)</u>	<u>(283)</u>

Accounting policy

Gains and losses on disposals are determined by comparing proceeds with carrying amount. The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

B5 Performance against budget

B5-1 Material budget variations

Council's original budget was adopted by the Council on 29 June 2022 and is not required to be audited. The original projections on which the budget was based have been affected by a number of factors. These include state and federal government decisions, including new grant programs, changing economic activity, environmental factors, and by decisions made by Council.

While these General Purpose Financial Statements include the original budget adopted by Council, the Act requires Council to review its financial budget on a quarterly basis, so it is able to manage the variation between actuals and budget that invariably occur during the year.

Material variations of more than 10% between original budget and actual results or where the variance is considered material by nature are explained below.

Variation Key: **F** = Favourable budget variation, **U** = Unfavourable budget variation.

\$ '000	2023 Budget	2023 Actual	2023 ----- Variance -----	
Revenues				
Other revenues	383	769	386	101% F
Service NSW Agency payments of \$181K were not included in the Other Revenue budget area in 2023. Reimbursements were \$127K higher than expected and other items of revenue not budgeted for included \$40K for the sale of water licences and \$33K received for energy rebates.				
Operating grants and contributions	17,292	33,120	15,828	92% F
In 2023, Council received 100% of the 2024 Financial Assistance Grant, \$3.95M of which was not provided for in the 2023 Annual Budget. As well, Council received Emergency Support funding of \$1.5M due to the November 2022 floods. Grants for Potholes and Road Maintenance for \$8.43M were also received which had not been anticipated when preparing the Annual Budget.				
Capital grants and contributions	9,899	20,480	10,581	107% F
Continuing programs from 2022 were not considered in the Annual Budget with the following items brought in as part of the revoke process in 2023: \$2.68M for the Drought Water Security Project, \$6.35M for the Visitor Information Centre and tourism precinct and \$2.5M for various Fixing Local Road projects.				
Interest and investment revenue	662	2,015	1,353	204% F
The Reserve Bank of Australia increased Interest rates significantly over the 2023 year, which had a positive result for Councils investments.				
Other income	353	542	189	54% F
Increases in Staff rentals, Gym payments and lease for the old abattoir were not considered in the Annual Budget.				
Expenses				
Borrowing costs	369	436	(67)	(18)% U
Tip remediation provision adjustments were \$67K higher than anticipated in 2023.				
Depreciation, amortisation and impairment of non-financial assets	10,993	12,256	(1,263)	(11)% U
It was recognised during the 2023 financial year that depreciation would be higher than originally budgeted for and an adjustment of \$349K was made in QBR2. This brings the variance under the material budget threshold. Asset additions in 2023 also negatively impacted this line item.				
Net losses from disposal of assets	50	368	(318)	(636)% U
A \$487K writedown of infrastructure assets and a \$263K gain on disposal of plant was not allowed for in the 2023 Annual Budget.				

Statement of cash flows

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B5-1 Material budget variations (continued)

\$ '000	2023 Budget	2023 Actual	2023 ----- Variance -----	
Cash flows from operating activities	19,050	33,428	14,378	75% F
Unanticipated Grants and Contributions had a significant impact on cashflows in 2023. This included previously mentioned grants, such as the Financial Assistance Grant of \$3.95M and the Road repair grants for \$8.43M.				
Cash flows from investing activities	(20,043)	(32,203)	(12,160)	61% U
Payments for IPPE was \$8M more than budgeted for in the Annual Budget. The increases were accounted for in the revotes relating to the previous year. Term deposit investments were more than was redeemed and were not included in the Annual Budget.				

C Financial position

C1 Assets we manage

C1-1 Cash and cash equivalents

\$ '000	2023	2022
Cash assets		
Cash on hand and at bank	3,689	7,544
Cash equivalent assets		
– Deposits at call	13,256	8,641
Total cash and cash equivalents	16,945	16,185

Reconciliation of cash and cash equivalents

Total cash and cash equivalents per Statement of Financial Position	16,945	16,185
Balance as per the Statement of Cash Flows	16,945	16,185

Accounting policy

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

C1-2 Financial investments

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Debt securities at amortised cost				
Long term deposits	37,600	19,150	40,750	11,750
Total	37,600	19,150	40,750	11,750
Total financial investments	37,600	19,150	40,750	11,750
Total cash assets, cash equivalents and investments	54,545	19,150	56,935	11,750

Accounting policy

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Classification

On initial recognition, Council classifies its financial assets into the following categories – those measured at:

- amortised cost
- fair value through profit and loss (FVTPL)

Financial assets are not reclassified subsequent to their initial recognition.

Amortised cost

Assets measured at amortised cost are financial assets where:

- the business model is to hold assets to collect contractual cash flows, and

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C1-2 Financial investments (continued)

- the contractual terms give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Council's financial assets measured at amortised cost comprise trade and other receivables, term deposits and cash and cash equivalents in the Statement of Financial Position.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

Financial assets through profit or loss

All financial assets not classified as measured at amortised cost or fair value through other comprehensive income as described above are measured at fair value through profit or loss.

Net gains or losses, including any interest or dividend income, are recognised in profit or loss.

C1-3 Restricted and allocated cash, cash equivalents and investments

\$ '000	2023	2022
(a) Externally restricted cash, cash equivalents and investments		
Total cash, cash equivalents and investments	73,695	68,685
Less: Externally restricted cash, cash equivalents and investments	<u>(28,525)</u>	<u>(29,026)</u>
Cash, cash equivalents and investments not subject to external restrictions	45,170	39,659
External restrictions		
External restrictions – included in liabilities		
External restrictions included in cash, cash equivalents and investments above comprise:		
Specific purpose unexpended grants – general fund	<u>2,727</u>	8,583
External restrictions – included in liabilities	2,727	8,583
External restrictions – other		
External restrictions included in cash, cash equivalents and investments above comprise:		
Developer contributions – general	344	334
Developer contributions – water fund	26	13
Developer contributions – sewer fund	8	4
Specific purpose unexpended grants (recognised as revenue) – general fund	10,480	4,524
Water fund	7,272	8,166
Sewer fund	6,777	6,564
Stormwater management	694	642
Meals on wheels	65	65
Lachlan aged and community services	25	25
Domestic waste management	107	106
External restrictions – other	25,798	20,443
Total external restrictions	28,525	29,026

Cash, cash equivalents and investments subject to external restrictions are those which are only available for specific use by Council due to a restriction placed by legislation or third-party contractual agreement.

C1-4 Receivables

\$ '000	2023		2022	2022
	Current	Non-current	Current	Non-current
Rates and annual charges	614	1,032	387	1,063
Interest and extra charges	412	–	310	–
User charges and fees	2,353	–	1,849	–
Accrued revenues				
– Interest on investments	753	–	185	–
Deferred debtors	–	47	–	58
Net GST receivable	817	–	576	–
Other debtors	(7)	–	(7)	–
Total	4,942	1,079	3,300	1,121
Less: provision for impairment				
Rates and annual charges	–	(686)	–	(562)
User charges and fees	(183)	–	(129)	–
Total provision for impairment – receivables	(183)	(686)	(129)	(562)
Total net receivables	4,759	393	3,171	559

\$ '000	2023	2022
Movement in provision for impairment of receivables		
Balance at the beginning of the year (calculated in accordance with AASB 139)	691	576
+ new provisions recognised during the year	232	219
– amounts provided for but recovered during the year	(54)	(104)
Balance at the end of the year	869	691

Accounting policy

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Impairment

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

When estimating ECL, the Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment, and including forward-looking information.

Council uses the simplified approach for trade receivables where the expected lifetime credit losses are recognised on day 1.

When considering the ECL for rates and annual charges debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold.

Credit losses are measured as the present value of the difference between the cash flows due to the entity in accordance with the contract, and the cash flows expected to be received. This is applied using a probability weighted approach.

On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

The Council writes off a receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, e.g. when the debtor has been placed under liquidation or has entered into bankruptcy proceedings, or when the receivables are over 2 years past due, whichever occurs first.

None of the receivables that have been written off are subject to enforcement activity.

Where the Council renegotiates the terms of receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

C1-5 Inventories

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
(i) Inventories at cost				
Real estate for resale	–	215	–	215
Stores and materials	2,313	–	2,540	–
Total inventories at cost	2,313	215	2,540	215
Total inventories	2,313	215	2,540	215

(i) Other disclosures

\$ '000	Notes	2023 Current	2023 Non-current	2022 Current	2022 Non-current
(a) Details for real estate development					
Residential		–	215	–	215
Total real estate for resale		–	215	–	215
(Valued at the lower of cost and net realisable value)					
Represented by:					
Acquisition costs		–	215	–	215
Total costs		–	215	–	215
Total real estate for resale		–	215	–	215
Movements:					
Real estate assets at beginning of the year		–	215	201	215
– WDV of sales (expense)	B4-1	–	–	(201)	–
Total real estate for resale		–	215	–	215

Accounting policy**Raw materials and stores, work in progress and finished goods**

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for resale is stated at the lower of cost and net realisable value. Cost is assigned by specific identification and includes the cost of acquisition, and development and borrowing costs during development. When development is completed, borrowing costs and other holding charges are expensed as incurred.

Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made. Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

C1-6 Contract assets and Contract cost assets

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Contract assets	3,197	–	1,334	–
Total contract assets and contract cost assets	3,197	–	1,334	–

Contract assets

Work relating to infrastructure grants	3,197	–	1,334	–
Total contract assets	3,197	–	1,334	–

Significant changes in contract assets

Council has performed works relating to Council owned assets, for which grant funding has been sourced, and, at the end of the financial year had not received the grant funds.

Grants include:

- Multi Sport Centre Grant - SRA Amenities upgrade
- Fixing Local Roads - School Precinct Safety works, Lachlan Valley Way and Busby Street works
- Growing Local Economies - Lachlan Visitor Information Centre

Accounting policy

Contract assets

Contract assets represent Council's right to payment for grant funded projects that have been undertaken throughout the year. The that are subject to grant funds but the grant funds have not yet been paid, or have not been fully paid, to Council.

Contract assets arise to reflect these grants as income in the same financial year for which the works were completed, and may not coincide with milestone payments as stated in the grant funding agreement.

Impairment of contract assets is assessed using the simplified expected credit loss model where lifetime credit losses are recognised on initial recognition.

Contract cost asset – costs to fulfil a contract

Where costs are incurred to fulfil a contract and these costs are outside the scope of another accounting standard, they are capitalised as contract cost assets if the following criteria are met:

- the costs relate directly to a contract
- the costs generate or enhance resources of Council that will be used to satisfy performance obligations in the future and
- the costs are expected to be recovered.

The capitalised costs are recognised in the Income statement on a systematic basis consistent with the timing of revenue recognition.

Refer to B3-4 for the accounting policy for impairment of contract cost assets.

C1-7 Infrastructure, property, plant and equipment

By aggregated asset class	At 1 July 2022			Asset movements during the reporting period								At 30 June 2023		
	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount	Additions renewals ¹	Additions new assets	Carrying value of disposals	Depreciation expense	Impairment loss / revaluation decrements (recognised in equity)	WIP transfers	Adjustments and transfers	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount
\$ '000														
Capital work in progress	26,521	–	26,521	4,701	17,541	–	–	–	(4,506)	(49)	–	44,208	–	44,208
Plant and equipment	25,779	(15,073)	10,706	59	3,782	(975)	(1,775)	–	–	–	–	27,332	(15,535)	11,797
Office equipment	1,721	(1,237)	484	10	46	–	(278)	–	–	–	–	1,777	(1,515)	262
Furniture and fittings	1,483	(963)	520	4	41	–	(115)	–	–	–	–	1,527	(1,077)	450
Land:														
– Operational land	6,409	–	6,409	–	–	–	–	–	–	–	2,627	9,036	–	9,036
– Community land	3,484	–	3,484	–	–	–	–	–	–	–	1,846	5,330	–	5,330
Land improvements – non-depreciable	655	–	655	–	–	–	–	–	–	–	–	655	–	655
Land improvements – depreciable	1,227	(475)	752	–	18	–	(54)	–	–	–	–	1,244	(528)	716
Infrastructure:														
– Buildings – non-specialised	4,173	(1,580)	2,593	–	19	(40)	(94)	–	–	(26)	1,490	5,241	(1,299)	3,942
– Buildings – specialised	68,130	(32,908)	35,222	162	3	(4)	(1,349)	–	61	35	3,926	69,647	(31,591)	38,056
– Other structures	25,806	(9,277)	16,529	186	592	–	(909)	–	725	(9)	1,276	28,401	(10,011)	18,390
– Roads	477,774	(75,823)	401,951	2,122	789	(487)	(4,593)	(53,340)	2,097	–	23,693	510,711	(138,479)	372,232
– Bridges	36,543	(11,173)	25,370	–	–	–	(358)	–	–	–	1,479	38,703	(12,212)	26,491
– Footpaths	5,987	(1,819)	4,168	144	95	–	(119)	–	2	–	248	6,591	(2,053)	4,538
– Stormwater drainage	11,722	(3,336)	8,386	39	230	–	(142)	–	1,582	–	470	14,241	(3,676)	10,565
– Water supply network	108,988	(52,605)	56,383	–	219	–	(1,748)	–	–	–	4,213	117,610	(58,543)	59,067
– Sewerage network	41,016	(22,166)	18,850	–	–	–	(634)	–	–	–	1,405	44,179	(24,558)	19,621
Other assets:														
– Library books	173	(116)	57	–	32	–	(14)	–	–	–	–	205	(130)	75
Reinstatement, rehabilitation and restoration assets (refer Note 16):														
– Tip assets	2,989	(690)	2,299	–	–	–	(34)	–	–	(1,554)	–	1,435	(724)	711
Total infrastructure, property, plant and equipment	850,580	(229,241)	621,339	7,427	23,407	(1,506)	(12,216)	(53,340)	(39)	(1,603)	42,673	928,073	(301,931)	626,142

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

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C1-7 Infrastructure, property, plant and equipment (continued)

By aggregated asset class	At 1 July 2021			Asset movements during the reporting period								At 30 June 2022		
	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount	Additions renewals ¹	Additions new assets	Carrying value of disposals	Depreciation expense	WIP transfers	Adjustments and transfers	Revaluation decrements to equity (ARR)	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount
\$ '000														
Capital work in progress	14,207	–	14,207	1,958	19,268	–	–	(8,854)	(58)	–	–	26,521	–	26,521
Plant and equipment	24,705	(14,565)	10,140	378	2,352	(843)	(1,368)	47	–	–	–	25,779	(15,073)	10,706
Office equipment	1,641	(1,158)	483	–	80	–	(79)	–	–	–	–	1,721	(1,237)	484
Furniture and fittings	1,430	(887)	543	–	54	–	(77)	–	–	–	–	1,483	(963)	520
Land:														
– Operational land	6,409	–	6,409	–	–	–	–	–	–	–	–	6,409	–	6,409
– Community land	3,484	–	3,484	–	–	–	–	–	–	–	–	3,484	–	3,484
Land improvements – non-depreciable	655	–	655	–	–	–	–	–	–	–	–	655	–	655
Land improvements – depreciable	990	(430)	560	237	–	–	(45)	–	–	–	–	1,227	(475)	752
Infrastructure:														
– Buildings – non-specialised	4,440	(1,510)	2,930	–	–	(244)	(106)	–	13	–	–	4,173	(1,580)	2,593
– Buildings – specialised	57,280	(28,158)	29,122	301	1,404	(254)	(1,043)	866	–	–	4,826	68,130	(32,908)	35,222
– Other structures	20,758	(7,347)	13,411	336	563	(69)	(671)	669	(15)	–	2,305	25,806	(9,277)	16,529
– Roads	422,915	(64,281)	358,634	1,609	1,246	(370)	(4,583)	5,581	1	–	39,833	477,774	(75,823)	401,951
– Bridges	31,996	(9,734)	22,262	–	–	–	(332)	927	–	–	2,513	36,543	(11,173)	25,370
– Footpaths	5,641	(1,704)	3,937	25	46	–	(115)	275	–	–	–	5,987	(1,819)	4,168
– Stormwater drainage	11,722	(3,203)	8,519	–	–	–	(133)	–	–	–	–	11,722	(3,336)	8,386
– Water supply network	100,652	(46,035)	54,617	252	441	–	(1,571)	204	–	–	2,440	108,988	(52,605)	56,383
– Sewerage network	38,814	(18,575)	20,239	92	115	–	(554)	285	–	(1,327)	–	41,016	(22,166)	18,850
Other assets:														
– Library books	1,121	(1,082)	39	27	–	–	(9)	–	–	–	–	173	(116)	57
Reinstatement, rehabilitation and restoration assets (refer Note 16):														
– Tip assets	2,453	(569)	1,884	–	–	–	(121)	–	536	–	–	2,989	(690)	2,299
Total infrastructure, property, plant and equipment	751,313	(199,238)	552,075	5,215	25,569	(1,780)	(10,807)	–	477	(1,327)	51,917	850,580	(229,241)	621,339

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

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C1-7 Infrastructure, property, plant and equipment (continued)

Accounting policy

Infrastructure, property, plant and equipment are held at fair value. Independent comprehensive valuations are performed at least every five years, however the carrying amount of assets is assessed by Council at each reporting date to confirm that it is not materially different from current fair value.

Council buildings with a replacement cost exceeding \$750,000 are componentised with each component having a different useful life.

Water and sewerage network assets are indexed at each reporting period in accordance with the Rates Reference Manual issued by Department of Primary Industries – Office of Water.

Increases in the carrying amounts arising on revaluation are credited to the revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

Subsequent costs are included in the asset’s carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

When infrastructure, property, plant and equipment are acquired by Council for nil or nominal consideration, the assets are initially recognised at their fair value at acquisition date.

Land is not depreciated. The property, plant and equipment acquired under finance leases is depreciated over the asset’s useful life or over the shorter of the asset’s useful life and the lease term if there is no reasonable certainty that the Council will obtain ownership at the end of the lease term. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

Plant and equipment	Years	Other equipment	Years
Office equipment	5 to 10	Playground equipment	5 to 15
Office furniture	10 to 20	Benches, seats etc.	10 to 20
Computer equipment	4		
Vehicles	5 to 8	Buildings	
Heavy plant/road making equipment	5 to 8	Buildings: masonry - specialised	50 to 100
Other plant and equipment	5 to 15	Buildings: other - non - specialised	20 to 40
Other Assets			
Library Books	5 to 10		
Water and sewer assets		Stormwater assets	
Dams and reservoirs	80 to 100	Pipes -Drains	80 to 100
Bores	20 to 40	Pipes - Culverts	50 to 100
Reticulation pipes: PVC	70 to 80	Pits	50 to 100
Reticulation pipes: other	25 to 75		
Pumps and telemetry	15 to 20		
Transportation assets		Other infrastructure assets	
Sealed roads: surface	20 to 50	Swimming pools	50
Sealed roads: structure	80 to 100	Other open space/recreational assets	20
Unsealed road pavement	20	Other infrastructure	20
Bridge: concrete	100	Solar Panels	25
Bridge: other	50		
Sealed Road pavements	80-100		
Kerb and Gutter	up to 40		
Footpaths	up to 60		
Cycle paths	30		

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C1-7 Infrastructure, property, plant and equipment (continued)

Street Furniture 50-60

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

Land under roads

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

Council has elected not to recognise land under roads acquired before 1 July 2008. Land under roads acquired after 1 July 2008 is recognised in accordance with the IPPE accounting policy.

Crown reserves

Crown reserves under Council's care and control are recognised as assets of the Council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated.

Improvements on Crown reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's Income Statement.

Rural Fire Service assets

Council does not recognise firefighting equipment purchased on behalf of the rural fire service in the financial statements, as Council deems that they do not have care and control over these assets.

Council recognises buildings, including fire sheds, in the financial statements.

C1-8 Intangible assets

Intangible assets are as follows:

\$ '000	2023	2022
Software		
Opening values at 1 July		
Gross book value	623	612
Accumulated amortisation	(478)	(446)
Net book value – opening balance	145	166
Movements for the year		
Other movements	55	11
Amortisation charges	(40)	(32)
Closing values at 30 June		
Gross book value	678	623
Accumulated amortisation	(518)	(478)
Total software – net book value	160	145
Total intangible assets – net book value	160	145

Accounting policy

IT development and software

Software development costs include only those costs directly attributable to the development phase (including external direct costs of materials and services, direct payroll, and payroll-related costs of employees' time spent on the project) and are only recognised following completion of technical feasibility, and where the Council has an intention and ability to use the asset. Amortisation is calculated on a straight-line basis over periods generally ranging from three to five years.

C2 Leasing activities

C2-1 Council as a lessor

Operating leases

Council leases out a number of properties and /or plant and equipment to community groups and staff; these leases have been classified as operating leases for financial reporting purposes.

The amounts recognised in the Income Statement relating to operating leases where Council is a lessor are shown below:

\$ '000	2023	2022
(i) Assets held as investment property		
(ii) Assets held as property, plant and equipment		
Council provides operating leases on Council buildings for the purpose of supporting economic development and the community.		
Lease income (excluding variable lease payments not dependent on an index or rate)	422	388
Leaseback fees - council vehicles	111	109
Total income relating to operating leases for Council assets	533	497

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C2-1 Council as a lessor (continued)

Amount of IPPE leased out by Council under operating leases

Council leases out buildings and land which are valued as per below:

Reconciliation of IPPE assets leased out as operating leases

\$ '000	Land 2023	Land 2022	Buildings - Specialised 2023	Buildings - Specialised 2022
Opening balance as at 1 July	1,395	1,620	3,966	4,362
Additions new assets	-	28	-	-
Carrying value of disposals	-	(253)	-	(236)
Depreciation expense	-	-	(44)	(160)
Adjustments and transfers	22	-	-	-
Revaluation increments to equity (ARR)	-	-	1,576	-
Closing balance as at 30 June	1,417	1,395	5,498	3,966
\$ '000			2023	2022

(ii) Maturity analysis of contractual lease income

Maturity analysis of future lease income receivable showing the undiscounted lease payments to be received after reporting date for operating leases:

< 1 year	196	230
1–2 years	42	122
2–3 years	42	75
3–4 years	42	62
Total undiscounted lease payments to be received	322	489

Accounting policy

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease.

When Council has a sub-lease over an asset and is the intermediate lessor then the head lease and sub-lease are accounted for separately. The classification of the sub-lease is based on the right-of-use asset which arises from the head lease rather than the useful life of the underlying asset.

If the lease contains lease and non-lease components, the non-lease components are accounted for in accordance with AASB 15 *Revenue from Contracts with Customers*.

The lease income is recognised on a straight-line basis over the lease term for an operating lease and as finance income using amortised cost basis for finance leases.

C3 Liabilities of Council

C3-1 Payables

\$ '000	2023	2023	2022	2022
	Current	Non-current	Current	Non-current
Payables				
Government departments and agencies	30	–	11	–
Prepaid rates	261	–	220	–
Goods and services	1,648	–	1,133	–
Goods and services – capital expenditure	1,556	–	1,411	–
Accrued expenses:				
– Borrowings	34	–	37	–
– Salaries and wages	271	–	237	–
– Other expenditure accruals	76	–	69	–
Security bonds, deposits and retentions	146	–	152	–
Total payables	4,022	–	3,270	–
Total payables	4,022	–	3,270	–

Current payables not anticipated to be settled within the next twelve months

\$ '000	2023	2022
	The following liabilities, even though classified as current, are not expected to be settled in the next 12 months.	
Payables – security bonds, deposits and retentions	111	110
Other liabilities	96	64
Total payables	207	174

Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Payables

Payables represent liabilities for goods and services provided to Council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

C3-2 Contract Liabilities

\$ '000	Notes	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Grants and contributions received in advance:					
Unexpended capital grants (to construct Council controlled assets)	(i)	3,712	–	11,949	–
Unexpended operating grants (received prior to performance obligation being satisfied)	(ii)	187	–	80	–
Total grants received in advance		3,899	–	12,029	–
Total contract liabilities		3,899	–	12,029	–

Notes

(i) Council has received funding to construct assets including sporting and showground facilities, public amenities and other infrastructure. The funds received are under an enforceable contract which require Council to construct an identified asset which will be under Council's control on completion. The revenue is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as revenue. The revenue is expected to be recognised in the next 12 months.

(ii) The contract liability relates to grants received prior to the revenue recognition criteria in AASB 15 being satisfied since the performance obligations are ongoing.

Revenue recognised that was included in the contract liability balance at the beginning of the period

\$ '000	2023	2022
Grants and contributions received in advance:		
Capital grants (to construct Council controlled assets)	10,468	2,129
Operating grants (received prior to performance obligation being satisfied)	7	13
Total revenue recognised that was included in the contract liability balance at the beginning of the period	10,475	2,142

Accounting policy

Contract liabilities are recorded when consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

C3-3 Borrowings

\$ '000	2023		2022	2022
	Current	Non-current	Current	Non-current
Loans – secured ¹	469	5,878	465	6,347
Total borrowings	469	5,878	465	6,347

(1) Loans are secured over the general rating income of Council.

Disclosures on liability interest rate risk exposures, fair value disclosures and security can be found in Note E.

(a) Changes in liabilities arising from financing activities

\$ '000	2022		Non-cash movements			2023
	Opening Balance	Cash flows	Acquisition	Acquisition due to change in accounting policy	Other non-cash movement	Closing balance
Loans – secured	6,812	(465)	–	–	–	6,347
Total liabilities from financing activities	6,812	(465)	–	–	–	6,347

\$ '000	2021		Non-cash movements			2022
	Opening Balance	Cash flows	Acquisition	Acquisition due to change in accounting policy	Other non-cash movement	Closing balance
Loans – secured	7,272	(460)	–	–	–	6,812
Total liabilities from financing activities	7,272	(460)	–	–	–	6,812

(b) Financing arrangements

\$ '000	2023	2022
Total facilities		
Bank overdraft facilities ¹	500	500
Credit cards/purchase cards	50	50
Total financing arrangements	550	550
Drawn facilities		
– Credit cards/purchase cards	16	15
Total drawn financing arrangements	16	15
Undrawn facilities		
– Bank overdraft facilities	500	500
– Credit cards/purchase cards	34	35
Total undrawn financing arrangements	534	535

Additional financing arrangements information

Breaches and defaults

During the current and prior year, there were no defaults or breaches on any of the loans.

(1) The bank overdraft facility may be drawn at any time and may be terminated by the bank without notice.

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C3-3 Borrowings (continued)

Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down.

Borrowings are removed from the Statement of Financial Position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or borrowing costs.

C3-4 Employee benefit provisions

\$ '000	2023		2022	
	Current	Non-current	Current	Non-current
Annual leave	1,268	–	1,209	–
Sick leave	343	–	378	–
Long service leave	1,549	135	1,409	123
Gratuities	34	–	84	–
Other leave	191	–	130	–
Total employee benefit provisions	3,385	135	3,210	123

Current employee benefit provisions not anticipated to be settled within the next twelve months

\$ '000	2023	2022
The following provisions, even though classified as current, are not expected to be settled in the next 12 months.		
Provisions – employees benefits	2,217	2,036
	2,217	2,036

Description of and movements in provisions**Accounting policy**

Employee benefit provisions are presented as current liabilities in the Statement of Financial Position if Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur and therefore all annual leave and vested long service leave (or that which vests within 12 months) is presented as current.

Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

Other long-term employee benefit obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

C3-5 Provisions

\$ '000	2023		2022	
	Current	Non-Current	Current	Non-Current
Asset remediation/restoration:				
Asset remediation/restoration (future works)	101	822	20	2,392
Sub-total – asset remediation/restoration	101	822	20	2,392
Total provisions	101	822	20	2,392

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C3-5 Provisions (continued)

Description of and movements in provisions

\$ '000	Other provisions	
	Asset remediation	Total
2023		
At beginning of year	2,412	2,412
Unwinding of discount	89	89
Derecognition of provision no longer required	(9)	(9)
Remeasurement effects	(1,554)	(1,554)
Amounts used (payments)	(15)	(15)
Total other provisions at end of year	923	923
2022		
At beginning of year	2,685	2,685
Unwinding of discount	32	32
Derecognition of provision no longer required	(841)	(841)
Remeasurement effects	536	536
Total other provisions at end of year	2,412	2,412

Nature and purpose of provisions

Asset remediation

The asset remediation provision represents the present value estimate of future costs Council will incur to restore, rehabilitate and reinstate the tip and quarry as a result of past operations.

Accounting policy

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as a borrowing cost.

Asset remediation – tips and quarries

Close-down and restoration costs include the dismantling and demolition of infrastructure, and the removal of residual materials and remediation of disturbed areas. Estimated close-down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development or during the operation phase, based on the net present value of estimated future costs. Provisions for close-down and restoration costs do not include any additional obligations which are expected to arise from future disturbance. The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated cost estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

The ultimate cost of environmental remediation is uncertain and cost estimates can vary in response to many factors, including changes to the relevant legal requirements, the emergence of new restoration techniques, or experience at other locations. The expected timing of expenditure can also change, for example in response to changes in quarry reserves or production rates. As a result, there could be significant adjustments to the provision for close down and restoration and environmental clean-up, which would affect future financial results.

Other movements in the provisions for close-down and restoration costs, including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations, and revisions to discount rates, are capitalised within infrastructure, property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate.

Self-insurance

Council does not self-insure.

D Council structure

D1 Results by fund

General fund refers to all Council activities other than water and sewer. All amounts disclosed in this note are gross i.e. inclusive of internal charges and recoveries made between the funds. Assets and liabilities shown in the water and sewer columns are restricted for use for these activities.

D1-1 Income Statement by fund

\$ '000	General 2023	Water 2023	Sewer 2023
Income from continuing operations			
Rates and annual charges	8,262	1,747	1,865
User charges and fees	1,521	2,662	32
Interest and investment revenue	1,416	306	293
Other revenues	762	1	6
Grants and contributions provided for operating purposes	33,038	54	28
Grants and contributions provided for capital purposes	17,748	2,678	54
Other income	542	-	-
Total income from continuing operations	63,289	7,448	2,278
Expenses from continuing operations			
Employee benefits and on-costs	10,618	740	460
Materials and services	11,008	2,556	812
Borrowing costs	436	-	-
Depreciation, amortisation and impairment of non-financial assets	9,504	1,953	799
Other expenses	548	396	205
Net losses from the disposal of assets	368	-	-
Total expenses from continuing operations	32,482	5,645	2,276
Operating result from continuing operations	30,807	1,803	2
Net operating result for the year	30,807	1,803	2
Net operating result attributable to each council fund	30,807	1,803	2
Net operating result for the year before grants and contributions provided for capital purposes	13,059	(875)	(52)

D1-2 Statement of Financial Position by fund

\$ '000	General 2023	Water 2023	Sewer 2023
ASSETS			
Current assets			
Cash and cash equivalents	13,704	1,681	1,560
Investments	30,416	3,722	3,462
Receivables	2,264	2,031	464
Inventories	2,313	-	-
Contract assets and contract cost assets	3,197	-	-
Other	74	-	-
Total current assets	51,968	7,434	5,486
Non-current assets			
Investments	15,492	1,895	1,763
Receivables	393	-	-
Inventories	215	-	-
Infrastructure, property, plant and equipment	529,301	75,264	21,577
Intangible assets	160	-	-
Total non-current assets	545,561	77,159	23,340
Total assets	597,529	84,593	28,826
LIABILITIES			
Current liabilities			
Payables	4,022	-	-
Contract liabilities	2,727	1,172	-
Borrowings	469	-	-
Employee benefit provision	3,385	-	-
Provisions	101	-	-
Total current liabilities	10,704	1,172	-
Non-current liabilities			
Borrowings	5,878	-	-
Employee benefit provision	135	-	-
Provisions	822	-	-
Total non-current liabilities	6,835	-	-
Total liabilities	17,539	1,172	-
Net assets	579,990	83,421	28,826
EQUITY			
Accumulated surplus	230,702	48,680	10,401
Revaluation reserves	349,288	34,741	18,425
Council equity interest	579,990	83,421	28,826
Total equity	579,990	83,421	28,826

E Risks and accounting uncertainties

E1-1 Risks relating to financial instruments held

Council's activities expose it to a variety of financial risks including (1) price risk, (2) credit risk, (3) liquidity risk and (4) interest rate risk.

The Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by Council's finance section under policies approved by the Council.

The fair value of Council's financial assets and financial liabilities approximates their carrying amount.

Council's objective is to maximise its return on cash and investments while maintaining an adequate level of liquidity and preserving capital. The finance team manage the cash and investment portfolio with the assistance of independent advisors. Council has an investment policy which complies with the *Local Government Act* and Ministerial Investment Order 625. The policy is reviewed by Council and its staff and a monthly investment report is provided to Council setting out the make-up and performance of the portfolio as required by local government regulations.

The risks associated with the investments held are:

- **price risk** - the risk that the capital value of investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments or their issuers, or factors affecting similar instruments traded in a market
- **interest rate risk** - the risk that movements in interest rates could affect returns
- **liquidity risk** - the risk that council will not be able to pay its debts as and when they fall due
- **credit risk** - the risk that a contracting entity will not complete its obligations under a financial instrument resulting in a financial loss to Council.

Council manages these risks by diversifying its portfolio and purchasing investments within policy credit rating allowances. Council also seeks advice from independent advisors before placing funds in cash and investments.

(a) Market risk – interest rate

\$ '000	2023	2022
<p>The impact on result for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date.</p>		
Impact of a 1% movement in interest rates		
– Equity / Income Statement	700	611

E1-1 Risks relating to financial instruments held (continued)

(b) Credit risk

Council's major receivables comprise (i) rates and annual charges and (ii) user charges and fees.

Council manages the credit risk associated with these receivables by monitoring outstanding debt and employing stringent debt recovery procedures. Council also encourages ratepayers to pay their rates by the due date through incentives.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

There are no significant concentrations of credit risk, whether through exposure to individual customers, specific industry sectors and/or regions.

Council makes suitable provision for doubtful receivables as required.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

Credit risk profile

Receivables – rates and annual charges

Credit risk on rates and annual charges is minimised by the ability of Council to recover these debts as a secured charge over the land; that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages payment.

\$ '000	Not yet overdue rates and annual charges			Total
	overdue	< 5 years	≥ 5 years	
2023				
Gross carrying amount	–	1,356	290	1,646
2022				
Gross carrying amount	–	814	636	1,450

Receivables - non-rates and annual charges and contract assets

Council applies the simplified approach for non-rates and annual charges debtors and contract assets to provide for expected credit losses, which permits the use of the lifetime expected loss provision at inception. To measure the expected credit losses, non-rates and annual charges debtors and contract assets have been grouped based on shared credit risk characteristics and the days past due.

The loss allowance provision is determined as follows. The expected credit losses incorporate forward-looking information.

\$ '000	Not yet overdue	Overdue debts				Total
		0 - 30 days	31 - 60 days	61 - 90 days	> 91 days	
2023						
Gross carrying amount	6,230	8	73	13	1,248	7,572
Expected loss rate (%)	0.47%	0.00%	2.74%	0.00%	12.20%	2.42%
ECL provision	29	–	2	–	152	183
2022						
Gross carrying amount	1,434	2,229	368	14	260	4,305
Expected loss rate (%)	0.47%	0.40%	2.50%	0.00%	40.00%	2.99%
ECL provision	7	9	9	–	104	129

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E1-1 Risks relating to financial instruments held (continued)

(c) Liquidity risk

Payables, lease liabilities and borrowings are both subject to liquidity risk; that is, the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels, and by maintaining an adequate cash buffer. Payment terms can be extended, and overdraft facilities drawn upon in extenuating circumstances.

Borrowings are also subject to interest rate risk: the risk that movements in interest rates could adversely affect funding costs. Council manages this risk through diversification of borrowing types, maturities and interest rate structures.

The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The amounts disclosed in the table are the undiscounted contracted cash flows for non-lease liabilities (refer to Note C2-1(b) for lease liabilities) and therefore the balances in the table may not equal the balances in the Statement of Financial Position due to the effect of discounting.

\$ '000	Weighted average interest rate	Subject to no maturity	≤ 1 Year	payable in:		Total cash outflows	Actual carrying values
				1 - 5 Years	> 5 Years		
2023							
Payables	0.00%	111	3,911	–	–	4,022	4,022
Borrowings	4.31%	–	813	3,152	4,833	8,798	6,347
Total financial liabilities		111	4,724	3,152	4,833	12,820	10,369
2022							
Payables	0.00%	109	3,161	–	–	3,270	3,270
Borrowings	4.31%	–	813	3,060	5,720	9,593	6,812
Total financial liabilities		109	3,974	3,060	5,720	12,863	10,082

Loan agreement breaches

There were no breaches to the loan agreements during the reporting year.

E2-1 Fair value measurement

Council measures the following asset and liability classes at fair value on a recurring basis:

- Infrastructure, property, plant and equipment
- Non-current assets classified as ‘held for sale’

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a ‘level’ in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Fair value measurement hierarchy									
\$ '000	Notes	Date of latest valuation		Level 2 Significant observable inputs		Level 3 Significant unobservable inputs		Total	
		2023	2022	2023	2022	2023	2022	2023	2022
Recurring fair value measurements									
Infrastructure, property, plant and equipment C1-7									
		30/06/2019	30/06/2019	–	–	11,797	10,706	11,797	10,706
		30/06/2019	30/06/2019	–	–	262	484	262	484
		30/06/2019	30/06/2019	–	–	450	520	450	520
		30/06/2021	30/06/2021	7,231	5,128	1,805	1,281	9,036	6,409
		30/06/2021	30/06/2021	–	–	5,330	3,484	5,330	3,484
		30/06/2021	30/06/2021	–	–	655	655	655	655
		30/06/2021	30/06/2021	–	–	716	752	716	752
		30/06/2023	30/06/2018	2,690	1,162	1,252	1,431	3,942	2,593
		30/06/2023	30/06/2018	1,790	234	36,266	34,988	38,056	35,222
		30/06/2023	30/06/2018	–	–	18,390	16,529	18,390	16,529
		01/07/2019	01/07/2019	–	–	372,232	401,951	372,232	401,951
		01/07/2019	01/07/2019	–	–	26,491	25,370	26,491	25,370
		01/07/2019	01/07/2019	–	–	4,538	4,168	4,538	4,168
		30/06/2022	30/06/2022	–	–	59,067	56,383	59,067	56,383
		30/06/2022	30/06/2022	–	–	19,621	18,850	19,621	18,850
		30/06/2021	30/06/2015	–	–	75	57	75	57
		20/06/2023	30/06/2018	–	–	711	2,299	711	2,299
		01/07/2019	01/07/2019	–	–	10,565	8,386	10,565	8,386
						11,711	6,524	570,223	588,294
								581,934	594,818

Non-recurring fair value measurements

Transfers between level 1 and level 2 fair value hierarchies

Council’s policy for determining transfers between fair value hierarchies is:

- at the end of the reporting period.

During the year, there were no transfers between level 1 and level 2 values for recurring fair value measurements.

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E2-1 Fair value measurement (continued)

Valuation techniques

Where Council is unable to derive fair valuations using quoted market prices of identical assets (ie. level 1 inputs) Council instead utilises a spread of both observable inputs (level 2 inputs) and unobservable inputs (level 3 inputs).

The fair valuation techniques Council has employed while utilising level 2 and level 3 inputs are as follows:

Infrastructure, property, plant and equipment (IPPE)

Plant & Equipment, Office Equipment and Furniture & Fittings

Plant & Equipment, Office Equipment and Furniture and Fittings are valued at cost but are disclosed at fair value in the notes. The carrying amount of these assets is assumed to approximate fair value due to the nature of the items. A stocktake on Plant & Equipment was undertaken by AssetVal as at 30 June 2019. As part of the stocktake and verification they assessed the current carrying value against the potential Fair Value of the asset. Fair Value assessments were done on a sample of the higher value assets with the current carrying values all within 10% of the estimated Fair Value.

There has been no change to the valuation process during the reporting period.

Operational Land

Operational land was revalued as at 30 June 2021 by Australis Asset Advisory Group.

Where a lack of directly comparable sales evidence was available, or a significant level of adjustment was required between sales evidence and the asset, a Level 3 has been assigned to the asset. In other cases, where there was active and liquid sales evidence available and significant adjustments have not been applied, a Level 2 has been assigned to the asset.

At 30 June 2023, Council undertook a fair value assessment to index this asset class using market value for land in the Shire as supplied by PP&E Valuations (NSW) Pty Ltd, to ensure that the carrying value approximates fair value.

Community Land

Community land was revalued as at 30 June 2021. The carrying amount of these assets as advised by the NSW Valuer General is assumed to approximate fair value due to the nature of the items.

At 30 June 2023, Council undertook a fair value assessment to index this asset class using land values changes in the Shire as supplied by the NSW Valuer General, to ensure that the carrying value approximates fair value.

Land improvements – depreciable

Land improvements – depreciable were revalued by Australis Asset Advisory Group as at 30 June 2021.

As land improvements – depreciable are considered of a specialist nature and no active market for the assets can be observed, fair value has been measured on the basis of a Cost approach (Level 3). Under this methodology the gross replacement cost was assessed on the basis that it reflected a modern equivalent asset with similar service potential.

Under the cost approach, the asset's Fair Value is calculated as the gross current value less accumulated depreciation, to reflect the consumed or expired service potential of the asset. The most significant input into this valuation approach is the rate per square metre based on a square metre of floor area, length or unit (to arrive at the Gross Replacement Cost), the economic useful life of the asset and a condition score reflecting the remaining useful life of the Asset.

While the inputs to the Gross Replacement Cost (GRC), being a rate per square metre, length or unit, can be supported by market evidence (Level 2), the estimates of useful life, pattern of consumption, condition score and residual value, which are used to calculate the accumulated depreciation, comprise unobservable inputs (Level 3). As these other inputs are significant to the valuation, the overall Fair Value has been classified at Level 3.

Land improvements – non depreciable

Land improvements – non depreciable are valued at cost but are disclosed at fair value in the notes. The carrying amount of these assets is assumed to approximate fair value due to the nature of the items.

There has been no change to the valuation process during the reporting period.

Buildings – Non Specialised and Specialised

Non-specialised and Specialised Buildings were revalued as at 30 June 2023 by PP&E Valuations (NSW) Pty Ltd.

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E2-1 Fair value measurement (continued)

Where an observable market for Council assets could be identified, fair value was measured by way of a Market Approach (Level 2), utilising sales prices of comparable properties after adjusting for differences in key attributes of the property. For the Lachlan Shire Council area, 12 assets were assessed under this approach.

For assets that were considered of a specialist nature and did not meet the criteria for a market approach, fair value was measured on the basis of a Replacement Cost approach (Level 3). Under this methodology the gross replacement cost was assessed on the basis that it reflected a modern equivalent asset with similar service potential.

Under the cost approach, the asset's Fair Value is calculated as the gross current value less accumulated depreciation, to reflect the consumed or expired service potential of the asset. The most significant input into this valuation approach is the rate per square metre based on the main and secondary building areas (to arrive at the Gross Replacement Cost), the useful life of the asset and a condition score reflecting the remaining useful life of the Asset. For the Lachlan Shire Council area, 256 assets were assessed under this approach.

Other Structures

Other Structures were revalued as at 30 June 2023 by PP&E Valuations (NSW) Pty Ltd.

50% of Council's other structures were physically inspected, measured and relevant detail noted during the process of valuation.

The Other Structure Assets have been valued on a current replacement cost basis, whereby we have either physically inspected the asset and noted the construction details and condition or relied on information provided to us by Council. We have then applied a suitable unit rate to establish the replacement cost or indexed previous values with reference to construction cost guides, the Australian Bureau of Statistics, and inflation factors. The rates applied include all materials, labour, and overheads to replace the existing asset with a modern equivalent asset.

Having maximised the level of observable valuation inputs, it was deemed appropriate to use a Cost Approach utilising Level 3 inputs.

Roads

Roads were revalued as at 1 July 2019 by AssetVal.

Due to the predominantly specialised nature of Local Government assets, the valuations have been undertaken on a Cost Approach, an accepted valuation method under AASB 13. The cost approach is deemed a Level 3 input.

While the replacement cost of assets can be supported by market supplied evidence (Level 2), other unobservable inputs such as estimates of useful life and asset condition were also required (Level 3).

Roads comprise road carriageway, roadside shoulders and road furniture. Assets are componentised into four elements/components: Formation, pavement (base & sub-base) as well as seal, where applicable.

At 30 June 2023, Council undertook a fair value assessment to index this asset class using relevant publicly available indices, to ensure that the carrying value approximates fair value.

Bridges

Bridges were revalued as at 1 July 2019 by AssetVal.

Due to the predominantly specialised nature of Local Government assets, the valuations have been undertaken on a Cost Approach, an accepted valuation method under AASB 13. The cost approach is deemed a Level 3 input.

While the replacement cost of assets can be supported by market supplied evidence (Level 2), other unobservable inputs such as estimates of useful life and asset condition were also required (Level 3).

At 30 June 2023, Council undertook a fair value assessment to index this asset class using relevant publicly available indices, to ensure that the carrying value approximates fair value.

Footpaths

Footpaths were revalued as at 1 July 2019 by AssetVal. Cycle Paths are included in the footpath valuation.

Due to the predominantly specialised nature of Local Government assets, the valuations have been undertaken on a Cost Approach, an accepted valuation method under AASB 13. The cost approach is deemed a Level 3 input.

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E2-1 Fair value measurement (continued)

While the replacement cost of assets can be supported by market supplied evidence (Level 2), other unobservable inputs such as estimates of useful life and asset condition were also required (Level 3).

At 30 June 2023, Council undertook a fair value assessment to index this asset class using relevant publicly available indices, to ensure that the carrying value approximates fair value.

There has been no change to the valuation process during the reporting period.

Kerb and Gutter

Kerb and Gutter were revalued as at 1 July 2019 by AssetVal.

Due to the predominantly specialised nature of Local Government assets, the valuations have been undertaken on a Cost Approach, and accepted valuation method under AASB 13. The cost approach is deemed a Level 3 input.

While the replacement cost of assets can be supported by market supplied evidence (Level 2), other unobservable inputs such as estimates of useful life and asset condition were also required (Level 3).

At 30 June 2023, Council undertook a fair value assessment to index this asset class using relevant publicly available indices, to ensure that the carrying value approximates fair value.

Water Supply Network

Assets within this asset class comprise reservoirs, pumping stations and water pipelines.

The Water Supply network was revalued as at 30 June 2022, by Australis Asset Advisory Group.

The 'cost approach' (level 3) estimated the replacement cost for each asset by componentising the asset into significant parts with different useful lives and taking into account a range of factors. While the unit rates based on linear metres of certain diameter pipes and prices per pit or similar may be supported from market evidence (Level 2) other unobservable inputs (such as estimates of pattern of consumption, asset condition and useful life) required extensive professional judgement and impact significantly on the final determination of fair value. Additionally, due to limitations in the historical records of very long-lived assets there is uncertainty regarding the actual design, specifications and dimensions of some assets.

These assets were indexed in 2023 at 7.71%, in line with the NSW Reference Rates Manual issued by Department of Primary Industries - Office of Water.

There has been no change to the valuation process during the reporting period.

Sewer Network

Assets within this asset class comprise reservoirs, pumping stations and sewer pipelines.

The Sewer Supply network was revalued as at 30 June 2022, by Australis Asset Advisory Group.

The 'cost approach' (level 3) estimated the replacement cost for each asset by componentising the asset into significant parts with different useful lives and taking into account a range of factors. While the unit rates based on linear metres of certain diameter pipes and prices per pit or similar may be supported from market evidence (Level 2) other unobservable inputs (such as estimates of pattern of consumption, asset condition and useful life) required extensive professional judgement and impact significantly on the final determination of fair value. Additionally, due to limitations in the historical records of very long lived assets there is uncertainty regarding the actual design, specifications and dimensions of some assets.

These assets were indexed in 2023 at 7.71%, in line with the NSW Reference Rates Manual issued by Department of Primary Industries - Office of Water.

There has been no change to the valuation process during the reporting period.

Stormwater

Stormwater was revalued as at 1 July 2019 by Rapid Map Services Pty Ltd, in conjunction with Asset & Facilities Management Consulting Pty Ltd.

Assets within this class comprise stormwater pit structures including end pipe, endwall and channel points and stormwater pipe assets including culverts and channels.

E2-1 Fair value measurement (continued)

Due to the predominantly specialised nature of Local Government assets, the valuations have been undertaken on a Cost Approach, an accepted valuation method under AASB 13. The cost approach is deemed a Level 3 input.

The 'cost approach' (level 3) estimated the replacement cost for each asset by componentising the asset into significant parts with different useful lives and taking into account a range of factors. While the unit rates based on linear metres of certain diameter pipes and prices per pit or similar may be supported from market evidence (Level 2) other unobservable inputs (such as estimates of pattern of consumption, asset condition and useful life) required extensive professional judgement and impact significantly on the final determination of fair value.

At 30 June 2023, Council undertook a fair value assessment to index this asset class using relevant publicly available indices, to ensure that the carrying value approximates fair value.

There has been no change to the valuation process during the reporting period.

Tip Assets

Assets in this class represent the expected cost of reinstatement, rehabilitation and restoration of Tip Sites within the Shire.

A review of the costings and how the landfill sites will be rehabilitated was undertaken by Councils' Environmental and Waste Officer in April 2022 for Condobolin and Lake Cargelligo after receiving a landfill engineered design by Robert H. Amaral. Fair Value determined by "Cost Approach" Level 3.

Fair value measurements using significant unobservable inputs (level 3)

The valuation process for level 3 fair value measurements

Valuation process for level 3 fair valuation measurement is determined by Council in conjunction with independent valuers prior to the valuation being undertaken.

Significant unobservable valuation inputs used (for level 3 asset classes) and their relationship to fair value.

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various level 3 asset class fair values.

	Valuation technique/s	Unobservable inputs
Infrastructure, property, plant and equipment		
Plant and equipment	Historical cost	Pattern of consumption Asset condition Remaining useful life Residual value
Office equipment	Historical cost	Pattern of consumption Asset condition Remaining useful life Residual value
Furniture and fittings	Historical cost	Pattern of consumption Asset condition Remaining useful life Residual value
Community land	Valuer-General valuations	Market value
Non-depreciable land improvements	Unit rates	Pattern of consumption Asset condition Remaining useful life Residual value Gross replacement cost
Depreciable land improvements	Unit rates	Pattern of consumption Asset condition Remaining useful life Residual value Gross replacement cost
Buildings	Industry cost indexes	Pattern of consumption Asset condition Remaining useful life Residual value Gross replacement cost

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E2-1 Fair value measurement (continued)

	Valuation technique/s	Unobservable inputs
Other structures	Industry cost indexes	Pattern of consumption Asset condition Remaining useful life Residual value Gross replacement cost
Roads	Unit rates	Pattern of consumption Asset condition Remaining useful life Residual value Gross replacement cost
Bridges	Unit rates	Pattern of consumption Asset condition Remaining useful life Residual value Gross replacement cost
Footpaths	Unit rates	Pattern of consumption Asset condition Remaining useful life Residual value Gross replacement cost
Stormwater drainage	Unit rates	Pattern of consumption Asset condition Remaining useful life Residual value Gross replacement cost
Other open space/recreational assets	Unit rates	Pattern of consumption Asset condition Remaining useful life Residual value Gross replacement cost
Other infrastructure	Unit rates	Pattern of consumption Asset condition Remaining useful life Residual value Gross replacement cost
Library books	Cost approach	Pattern of consumption Asset condition Remaining useful life Residual value Gross replacement cost
Remediation asset	Cost approach	Discount rate Remaining useful life
Investment Properties		
Commercial land, office and retail	Market value	Investment yields Improved rate per square metre Site rate per square metre

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E2-1 Fair value measurement (continued)

A reconciliation of the movements in recurring fair value measurements allocated to Level 3 of the hierarchy is provided below:

\$ '000	Total IPP&E	
	2023	2022
Opening balance	588,294	531,098
Total gains or losses for the period		
Recognised in profit or loss – realised (refer to Note B4-1)	(368)	(463)
Recognised in other comprehensive income – revaluation surplus	38,643	50,557
Other movements		
Transfers from/(to) level 2 FV hierarchy	(2,440)	–
Purchases (GBV)	13,050	19,384
Disposals (WDV)	(1,506)	(1,536)
Depreciation and impairment	(65,450)	(10,746)
Closing balance	570,223	588,294

Information relating to the transfers into and out of the level 3 fair valuation hierarchy includes:

In 2023 Buildings - Specialised and Buildings - Non Specialised were revalued which resulted in 5 assets being transferred from Level 3 to Level 2.

E3-1 Contingencies

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

LIABILITIES NOT RECOGNISED

1. Guarantees

(i) Defined benefit superannuation contribution plans

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a 'multi-employer fund' for purposes of AASB119 Employee Benefits for the following reasons:

- Assets are not segregated within the sub-group according to the employees of each sponsoring employer.
- The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer.
- Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer.
- The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers, and hence shares in the associated gains and losses (to the extent that they are not borne by members).

Description of the funding arrangements.

Pooled Employers are required to pay future service employer contributions and past service employer contributions to the Fund.

The future service employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current future service employer contribution rates are::

E3-1 Contingencies (continued)

Division B	1.9 times member contributions for non-180 Point Members; Nil for 180 Point Members*
Division C	2.5% salaries
Division D	1.64 times member contributions

* For 180 Point Members, Employers are required to contribute 8% of salaries for the year ending 30 June 2023 (increasing to 8.5% in line with the increase in the Superannuation Guarantee) to these members' accumulation accounts, which are paid in addition to members' defined benefits.

The past service contribution for each Pooled Employer is a share of the total past service contributions of \$20.0 million for 1 January 2022 to 31 December 2024, apportioned according to each employer's share of the accrued liabilities as at 30 June 2022. These past service contributions are used to maintain the adequacy of the funding position for the accrued liabilities.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

Description of the extent to which Council can be liable to the plan for other Council's obligations under the terms and conditions of the multi-employer plan

As stated above, each sponsoring employer (Council) is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding additional contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the Council.

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

There is no provision for allocation of any surplus which may be present at the date of withdrawal of an employer.

The amount of Council employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense for the year ending 30 June 2023 was \$47,142.77. The last valuation of the Scheme was performed by Richard Boyfield FIAA as at 30 June 2022.

The amount of additional contributions included in the total employer contribution advised above is \$21,303. Council's expected contribution to the plan for the next annual reporting period is \$42,780.36

The estimated employer reserves financial position for the Pooled Employers at 30 June 2023 is:

Employer reserves only *	\$millions	Asset Coverage
Assets	2,290.9	
Past Service Liabilities	2,236.1	102.4%
Vested Benefits	2,253.6	101.7%

* excluding member accounts and reserves in both assets and liabilities.

The share of any funding surplus or deficit that can be attributed to Council is 0.11%.

Council's share of that deficiency cannot be accurately calculated as the Scheme is a mutual arrangement where assets and liabilities are pooled together for all member councils. For this reason, no liability for the deficiency has been recognised in Council's accounts. Council has a possible obligation that may arise should the Scheme require immediate payment to correct the deficiency.

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	6.0% per annum
Salary inflation *	3.5% per annum
Increase in CPI	6.0 % for FY 22/23 2.5% per annum thereafter

* Plus promotional increases

E3-1 Contingencies (continued)

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers group.

Please note that the estimated employer reserves financial position above is a preliminary calculation, and once all the relevant information has been received by the Funds Actuary, the final end of year review, which will be a triennial actuarial investigation will be completed by December 2023.

(ii) Statewide Limited

Council is a member of Statewide Mutual, a mutual pool scheme providing liability insurance to local government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. Council's share of the net assets or liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30 June this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

(iii) StateCover Limited

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

(iv) Other guarantees

Council has provided no other guarantees other than those listed above.

2. Other liabilities

Council has a contingent liability resulting from a contractual dispute relating to the Condobolin Works Depot. In accordance with the contract, the dispute was referred to arbitration, where Council received an adverse determination. An appeal has been lodged in the Supreme Court of NSW. A direction hearing set for the 29 September 2023 has been vacated, with the Court approval for both parties to enter into mediation in October 2023 with a hearing to be held on the 16 November for a directions listing. At this time it is impractical to make an estimation of Council's potential liability, if any.

(i) Third party claims and other matters

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

(ii) Potential land acquisitions due to planning restrictions imposed by Council

Council has classified a number of privately owned land parcels as local open space or bushland.

As a result, where notified in writing by the various owners, Council will be required to purchase these land parcels.

At reporting date, reliable estimates as to the value of any potential liability (and subsequent land asset) from such potential acquisitions has not been possible.

E3-1 Contingencies (continued)

ASSETS NOT RECOGNISED

(i) Land under roads

As permitted under AASB 1051, Council has elected not to bring to account land under roads that it owned or controlled up to and including 30/6/08.

(ii) Infringement notices/fines

Fines and penalty income, the result of Council issuing infringement notices is followed up and collected by the Infringement Processing Bureau.

Council's revenue recognition policy for such income is to account for it as revenue on receipt.

Accordingly, at year end, there is a potential asset due to Council representing issued but unpaid infringement notices.

Due to the limited information available on the status, value and duration of outstanding notices, Council is unable to determine the value of outstanding income.

(iii) Rural Fire Services

The Local Government Code of Accounting Practice and Financial Reporting 22/23 issued by the Office of Local Government at page 54 states "Councils need to assess whether they control any Rural Fire Service assets and recognise in their financial statements any material assets under their control."

In addition, AASB116 requires that an asset can only be recognised if it is probable that future economic benefits associated with the items will flow to the entity. Control is defined in the "AASB Conceptual Framework".

In response to the Code's assessment requirements and based on Council's review of:

1. effective control and
2. what entity receives the future economic benefits

of the rural fire fighting assets, Council has adopted an accounting position statement on the recognition of Rural Fire Service assets.

F People and relationships

F1 Related party disclosures

F1-1 Key management personnel (KMP)

Key management personnel (KMP) of the council are those persons having the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement is:

\$ '000	2023	2022
Compensation:		
Short-term benefits	993	917
Post-employment benefits	79	79
Other long-term benefits	179	138
Total	1,251	1,134

Other transactions with KMP and their related parties

Council has determined that transactions at arm's length between KMP and Council as part of Council delivering a public service objective (e.g. access to library or Council swimming pool by KMP) will not be disclosed.

Nature of the transaction		Transactions during the year	Outstanding balances including commitments	Terms and conditions	Impairment provision on outstanding balances	Impairment expense
\$ '000	Ref					
2023						
Newspaper Advertising	1	19	-		-	-
Building Certifications	2	9	-		-	-
Supply of Hardware	3	43	-		-	-
Erection of Buildings and Structures	4	9	-		-	-
RMS E-Safety Reports inc RFS vehicles, Vehicle Windscreen Replacements	5	5	-		-	-
Plumbing Services	6	4	-		-	-
Rental of Residential property	7	15	-		-	-
Lease Rental Income	8	14	-		-	-
Waste Collection and Private Works	9	9	-		-	-

continued on next page

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F1-1 Key management personnel (KMP) (continued)

Nature of the transaction			Outstanding		Impairment	
\$ '000	Ref	Transactions	balances	Terms and conditions	provision on	Impairment
		during the year	including		outstanding	expense
			commitments		balances	
2022						
Newspaper Advertising	1	17	–		–	–
Building Certifications	2	1	–		–	–
Supply of Hardware	3	48	–		–	–
Erection of Buildings and Structures	4	27	–		–	–
RMS E-Safety Reports inc RFS vehicles, Vehicle Windscreen Replacements	5	6	–		–	–
Plumbing Services	6	18	–		–	–
Rental of Residential property	7	18	–		–	–
Lease Rental Income	8	14	–		–	–
Waste Collection and Private Works	9	–	–		–	–

- 1 KMP is employed by local newspaper in which Council advertises
- 2 Council approved a DA for alterations to building
- 3 Council purchases hardware from a KMP-owned business
- 4 Council engages a KMP to erect buildings in accordance with its Procurement & Disposal Policy
- 5 Council engages a KMP to provide automotive services
- 6 Council engages plumbing services from a close relative of a KMP
- 7 Council pays rent to a KMP
- 8 Council receives rental income from a KMP
- 9 Council provides waste collection services and conducts private works to a Community Housing provider that a KMP manages

F1-2 Councillor and Mayoral fees and associated expenses

\$ '000	2023	2022
The aggregate amount of Councillor and Mayoral fees and associated expenses included in materials and services expenses in the Income Statement are:		
Mayoral fee	28	27
Councillors' fees	132	121
Other Councillors' expenses (including Mayor)	56	40
Total	216	188

F2 Other relationships

F2-1 Audit fees

\$ '000	2023	2022
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During the year, the following fees were incurred for services provided by the auditor of Council, related practices and non-related audit firms

Auditors of the Council - NSW Auditor-General:

(i) Audit and other assurance services

Audit and review of financial statements	59	61
Remuneration for audit and other assurance services	59	61

Total Auditor-General remuneration

59	61
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(i) Audit and other assurance services

Other audit and assurance services – Internal Audits	6	9
Remuneration for audit and other assurance services	6	9

Total remuneration of non NSW Auditor-General audit firms

6	9
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Total audit fees	65	70
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G Other matters

G1-1 Statement of Cash Flows information

Reconciliation of net operating result to cash provided from operating activities

\$ '000	2023	2022
Net operating result from Income Statement	32,612	23,802
Add / (less) non-cash items:		
Depreciation and amortisation	12,256	10,839
(Gain) / loss on disposal of assets	368	283
Unwinding of discount rates on reinstatement provisions	89	32
Movements in operating assets and liabilities and other cash items:		
(Increase) / decrease of receivables	(1,611)	2,466
Increase / (decrease) in provision for impairment of receivables	178	114
(Increase) / decrease of inventories	227	(156)
(Increase) / decrease of other current assets	86	(86)
(Increase) / decrease of contract asset	(1,863)	(439)
Increase / (decrease) in payables	515	273
Increase / (decrease) in accrued interest payable	(3)	16
Increase / (decrease) in other accrued expenses payable	41	13
Increase / (decrease) in other liabilities	54	50
Increase / (decrease) in contract liabilities	(8,130)	6,442
Increase / (decrease) in employee benefit provision	187	(249)
Increase / (decrease) in other provisions	(1,578)	(305)
Net cash flows from operating activities	33,428	43,095

G2-1 Commitments

Capital commitments (exclusive of GST)

\$ '000	2023	2022
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Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

Property, plant and equipment

Sewerage and water infrastructure	218	76
Buildings	4,725	7,629
Plant and equipment	1,021	1,284
Other	1,037	115
Road infrastructure	2,656	3,816
Total commitments	9,657	12,920

These expenditures are payable as follows:

Within the next year	5,124	10,285
Later than one year and not later than 5 years	4,533	2,635
Total payable	9,657	12,920

Sources for funding of capital commitments:

Future grants and contributions	3,885	6,700
Internally restricted reserves	5,772	6,220
Total sources of funding	9,657	12,920

Details of capital commitments

Council entered into contracts in 2023 for the following capital projects:

- Light Plant and Fleet
- Bulk Metering
- Line Marking
- Gum Bend Lake Walkway
- Footpaths

Additionally:

- Council commenced a tender process for the management of 3 pools in the Shire
- Council was notified of grant funding for:
 - Boona Road upgrade
 - Stronger Country Communities program round 5
 - Local Roads and Infrastructure Grant Phase 4

G3 Statement of developer contributions as at 30 June 2023

G3-1 Summary of developer contributions

\$ '000	Opening balance at 1 July 2022	Contributions received during the year			Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2023	Cumulative balance of internal borrowings (to)/from
		Cash	Non-cash Land	Non-cash Other					
Community facilities	334	98	-	-	13	(100)	-	345	-
S7.11 contributions – under a plan	334	98	-	-	13	(100)	-	345	-
Total S7.11 and S7.12 revenue under plans	334	98	-	-	13	(100)	-	345	-
S64 contributions	17	15	-	-	1	-	-	33	-
Total contributions	351	113	-	-	14	(100)	-	378	-

Under the *Environmental Planning and Assessment Act 1979*, Council has significant obligations to provide Section 7.11 (contributions towards provision or improvement of amenities or services) infrastructure in new release areas. It is possible that the funds contributed may be less than the cost of this infrastructure, requiring Council to borrow or use general revenue to fund the difference.

G3-2 Developer contributions by plan

\$ '000	Opening balance at 1 July 2022	Contributions received during the year			Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2023	Cumulative balance of internal borrowings (to)/from
		Cash	Non-cash Land	Non-cash Other					
CONTRIBUTION PLAN NUMBER 2021									
Community facilities	334	98	-	-	13	(100)	-	345	-
Total	334	98	-	-	13	(100)	-	345	-

G3-3 S64 contributions

S64 Water									
Other	13	12	-	-	1	-	-	26	-
Total	13	12	-	-	1	-	-	26	-
S64 Sewer									
Other	4	4	-	-	-	-	-	8	-
Total	4	4	-	-	-	-	-	8	-

G4 Statement of performance measures

G4-1 Statement of performance measures – consolidated results

\$ '000	Amounts 2023	Indicator 2023	Indicators 2022 2021		Benchmark
1. Operating performance ratio					
Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1,2}	12,710	24.19%	11.13%	11.00%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions ¹	52,535				
2. Own source operating revenue ratio					
Total continuing operating revenue excluding all grants and contributions ¹	19,415	26.59%	32.02%	38.63%	> 60.00%
Total continuing operating revenue ¹	73,015				
3. Unrestricted current ratio					
Current assets less all external restrictions	47,317	7.04x	5.52x	6.03x	> 1.50x
Current liabilities less specific purpose liabilities	6,725				
4. Debt service cover ratio					
Operating result before capital excluding interest and depreciation/impairment/amortisation ¹	25,402	28.19x	23.29x	35.20x	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	901				
5. Rates and annual charges outstanding percentage					
Rates and annual charges outstanding	1,372	10.35%	9.32%	8.93%	< 10.00%
Rates and annual charges collectable	13,259				
6. Cash expense cover ratio					
Current year's cash and cash equivalents plus all term deposits	73,695	27.06	28.56	29.00	> 3.00
Monthly payments from cash flow of operating and financing activities	2,724	months	months	months	months

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method

G4-2 Statement of performance measures by fund

\$ '000	General Indicators ³		Water Indicators		Sewer Indicators		Benchmark
	2023	2022	2023	2022	2023	2022	
1. Operating performance ratio							
Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1,2}	29.97%	17.78%	(18.64)%	(31.91)%	(2.48)%	(12.37)%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions ¹							
2. Own source operating revenue ratio							
Total continuing operating revenue excluding capital grants and contributions ¹	19.76%	29.52%	63.32%	31.04%	96.40%	97.85%	> 60.00%
Total continuing operating revenue ¹							
3. Unrestricted current ratio							
Current assets less all external restrictions	7.04x	5.52x	1.73x	5.16x	∞	∞	> 1.50x
Current liabilities less specific purpose liabilities							
4. Debt service cover ratio							
Operating result before capital excluding interest and depreciation/impairment/amortisation ¹	26.17x	22.10x	∞	∞	∞	∞	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)							
5. Rates and annual charges outstanding percentage							
Rates and annual charges outstanding	14.22%	12.47%	0.00%	0.00%	0.00%	0.00%	< 10.00%
Rates and annual charges collectable							
6. Cash expense cover ratio							
Current year's cash and cash equivalents plus all term deposits	25.98 months	27.34 months	23.72 months	26.08 months	55.84 months	55.71 months	> 3.00 months
Monthly payments from cash flow of operating and financing activities							

(1) - (2) Refer to Notes at Note 24a above.

(3) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

End of the audited financial statements

H Additional Council disclosures (unaudited)

H1-1 Council information and contact details

Principal place of business:

58-64 Molong Street
Condobolin NSW 2877

Contact details**Mailing Address:**

PO Box 216
Condobolin NSW 2877

Telephone: 02 6895 1900

Facsimile: 02 6895 3478

Opening hours:

8:30am - 4.30pm Monday to Friday

Internet: www.lachlan.nsw.gov.au

Email: council@lachlan.nsw.gov.au

Officers**General Manager**

Greg Tory

Responsible Accounting Officer

Karen Pegler

Public Officer

Karen Pegler

Auditors

Audit Office of NSW
GPO Box 12
SYDNEY NSW 2001

Elected members**Mayor**

Paul Phillips

Councillors

P Phillips
J Bartholomew
M Mortimer
M Blewitt
M Rees
D Carter
P Harris
D Brady
R Turner

Other information

ABN: 82 815 250 829



INDEPENDENT AUDITOR'S REPORT
Report on the general purpose financial statements
Lachlan Shire Council

To the Councillors of Lachlan Shire Council

Qualified Opinion

I have audited the accompanying financial statements of Lachlan Shire Council (the Council), which comprise the Statement by Councillors and Management, the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2023, the Statement of Financial Position as at 30 June 2023, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, except for the effects of the matter described in the 'Basis for Qualified Opinion' section of my report:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
 - have been prepared, in all material respects, in accordance with the requirements of this Division
 - are consistent with the Council's accounting records
 - present fairly, in all material respects, the financial position of the Council as at 30 June 2023, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My qualified opinion should be read in conjunction with the rest of this report.

Basis for Qualified Opinion

Non recognition of rural fire-fighting equipment

As disclosed in Notes C1-7 'Infrastructure, property, plant and equipment' and E3-1 'Contingencies' to the financial statements, the Council has not recognised rural fire-fighting equipment as assets in the Statement of Financial Position at 30 June 2023. In my opinion, these assets are controlled by the Council and should be recognised as assets in accordance with AASB 116 'Property, Plant and Equipment'.

Australian Accounting Standards refers to control of an asset as being the ability to direct the use of, and obtain substantially all of the remaining benefits from, the asset. Control includes the ability to prevent other entities from directing the use of, and obtaining the benefits from, an asset.

Rural fire-fighting equipment is controlled by the Council as:

- these assets are vested in the Council under section 119(2) of the *Rural Fires Act 1997* (Rural Fires Act), giving the Council legal ownership
- the Council has the ability, outside of emergency events as defined in section 44 of the Rural Fires Act, to prevent the NSW Rural Fire Service from directing the use of the rural fire-fighting equipment by either not entering into a service agreement, or cancelling the existing service agreement that was signed on 19 May 2010
- the Council has specific responsibilities for fire mitigation and safety works and bush fire hazard reduction under Part 4 of the Rural Fires Act. The Council obtains economic benefits from the rural fire-fighting equipment as these assets are used to fulfil Council's responsibilities
- in the event of the loss of an asset, the insurance proceeds must be paid into the New South Wales Rural Fire Fighting Fund (section 119(4) of the Rural Fires Act) and be used to reacquire or build a similar asset, which is again vested in the Council as an asset provided free of charge.

The Council has not undertaken procedures to confirm the completeness, accuracy, existence or condition of these assets. Nor has the Council performed procedures to identify the value of assets vested in it during the year. When these assets are vested, no financial consideration is required from the Council and as such these are assets provided to Council free-of-charge.

This is a limitation on the scope of my audit as I was unable to obtain sufficient appropriate audit evidence to:

- support the carrying values of rural fire-fighting equipment assets that should be recorded in the Statement of Financial Position and related notes as at 30 June 2023
- determine the impact on the 'Accumulated surplus' in the Statement of Changes in Equity and Statement of Financial Position
- determine the amount of 'Grants and contributions provided for capital purposes' income from any rural fire-fighting equipment assets vested as an asset received free of charge during the year and/or 'Depreciation, amortisation and impairment of non-financial assets' expense that should be recognised in the Income Statement for the year ended 30 June 2023
- determine the impact on the 'Operating performance' and 'Own source operating revenue' ratios in Note G4-1 'Statement of performance measures – consolidated results' and Note G4-2 'Statement of performance measures by fund'.

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I have fulfilled my other ethical responsibilities in accordance with APES 110.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

Other Information

The Council's annual report for the year ended 30 June 2023 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note B5-1 'Material budget variations'
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Monique Bartley
Delegate of the Auditor-General for New South Wales

31 October 2023
SYDNEY



Cr Paul Phillips
Mayor
Lachlan Shire Council
58–64 Molong Street
CONDOBOLIN NSW 2877

Contact: Monique Bartley
Phone no: 02 9275 7204
Our ref: R008-16585809-47094

31 October 2023

Dear Mayor

**Report on the Conduct of the Audit
for the year ended 30 June 2023
Lachlan Shire Council**

I have audited the general purpose financial statements (GPFS) of the Lachlan Shire Council (the Council) for the year ended 30 June 2023 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed a modified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2023 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

SIGNIFICANT AUDIT ISSUES AND OBSERVATIONS

I identified the following significant audit issues and observations during my audit of the Council's financial statements. These issues and observations were addressed as part of my audit.

Modification to the opinion in the Independent Auditor's Report

Non-recognition of rural fire-fighting equipment

The Council has not recognised rural fire-fighting equipment as assets within 'Infrastructure, property, plant and equipment' in the Statement of Financial Position at 30 June 2023. In my opinion, these assets are controlled by the Council and should be recognised as assets in accordance with AASB 116 'Property, Plant and Equipment'.

Australian Accounting Standards refer to control of an asset as being the ability to direct the use of, and obtain substantially all of the remaining benefits from, the asset. Control includes the ability to prevent other entities from directing the use of, and obtaining the benefits from, an asset.

Rural fire-fighting equipment is controlled by the Council as:

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- the Council has specific responsibilities for fire mitigation and safety works and bush fire hazard reduction under Part 4 of the Rural Fires Act. The Council obtains economic benefits from the rural fire-fighting equipment as these assets are used to fulfil Council's responsibilities
- in the event of the loss of an asset, the insurance proceeds must be paid into the New South Wales Rural Fire Fighting Fund (section 119(4) of the Rural Fires Act) and be used to reacquire or build a similar asset, which is again vested in the Council as an asset provided free of charge.

The Council has not undertaken procedures to confirm the completeness, accuracy, existence or condition of these assets. Nor has the Council performed procedures to identify the value of assets vested in it during the year. When these assets are vested, no financial consideration is required from the Council and as such the assets are provided to the Council free of charge.





Consequently, we were unable to determine the carrying values of rural firefighting equipment assets and related amounts that should be recorded and recognised in the council's 30 June 2023 financial statements.

This has resulted in the audit opinion on the Council's 30 June 2023 general purpose financial statements (GPFS) to be modified.

Refer to the Independent Auditor's Report on the GPFS.

INCOME STATEMENT

Operating result

	2023	2022	Variance
	\$m	\$m	%
Rates and annual charges revenue	11.9	11.5	 3.5
Grants and contributions revenue	53.6	40.1	 33.7
Operating result from continuing operations	32.6	23.8	 37.0
Net operating result before capital grants and contributions	12.1	3.9	 210.3

Rates and annual charges revenue (\$11.9 million) increased by \$0.4 million (3.5%) in 2022–23, primarily due to rate peg increase of 1.8%.

Grants and contributions revenue (\$53.6 million) increased by \$13.5 million (33.7%) in 2022–23 due to:

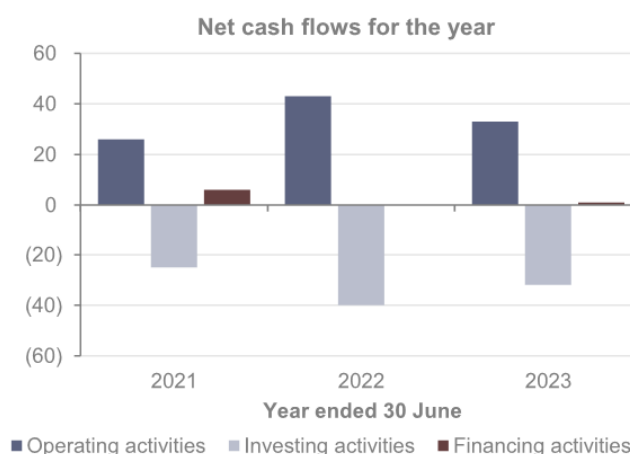
- receiving \$8.4 million in operating grants for other roads and bridges works (\$7.1 million from Regional and Local Road Repair Program and \$1.3 million for Pothole Repairs under the Fixing Local Roads programme)
- increase of \$2.9 million in grants recognised received for storm and flood damage due to the major flood event which occurred in the Council area during the year
- receiving 95% of the financial assistance grants for 2023–24 in advance (73% in 2021–22).

The Council’s operating result from continuing operations (\$32.6 million including depreciation, amortisation and impairment expense of \$12.3 million) was \$8.8 million higher than the 2021–22 result.

The net operating result before capital grants and contributions (\$12.1 million) was \$8.2 million higher than the 2021–22 result. Council recognised significant revenues in relation to funding to remediate flood damage. Despite this, materials and services costs did not increase proportionately as resources were diverted from budgeted operational works to complete flood related works.

STATEMENT OF CASH FLOWS

Despite the higher levels of revenue recognised from grants and contributions, a large amount of this was due to the release of contract liabilities from 2022, meaning actual cash received for this revenue stream in 2022–23 was lower than in the prior year. In addition, cash flows for materials and service increased due to the need for flood remediation works.



FINANCIAL POSITION

Cash and investments

Cash and investments	2023	2022	Commentary
	\$m	\$m	
Total cash, cash equivalents and investments	73.7	68.7	Externally restricted balances comprise mainly of contract liabilities, unexpended grant funds developer contributions, water and sewer funds.
Restricted and allocated cash, cash equivalents and investments:			
• External restrictions	28.5	29.0	

Debt

At 30 June 2023, Council had:

- \$6.3 million in secured loans (\$6.8 million in 2022–23)
- \$500,000 in approved overdraft facility with nil drawn down
- \$50,000 in credit card facility with \$16,000 used.

PERFORMANCE

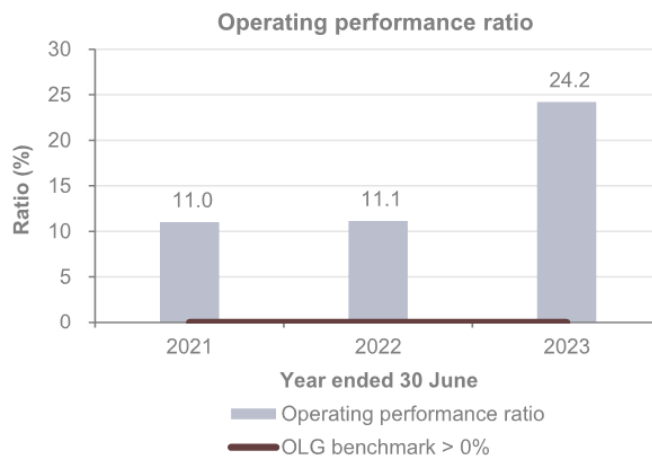
Performance measures

The following section provides an overview of the Council’s performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning and Environment.

Operating performance ratio

The Council continues to exceed the benchmark set by the OLG.

The ‘operating performance ratio’ measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.



Own source operating revenue ratio

The high level of grants and contributions received by Council resulted in this ratio continuing to remain below the benchmark.

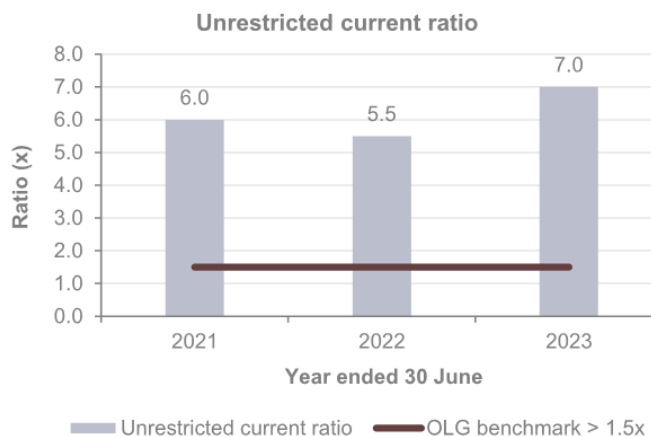
The ‘own source operating revenue ratio’ measures council’s fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60%.



Unrestricted current ratio

The Council continues to exceed the benchmark for this ratio.

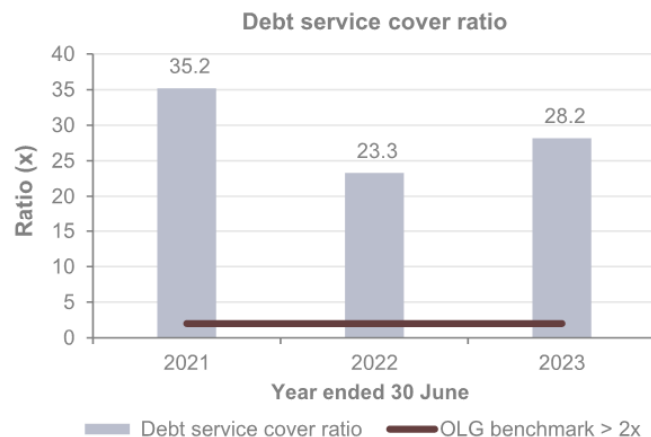
The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.



Debt service cover ratio

The Council continues to exceed the benchmark.

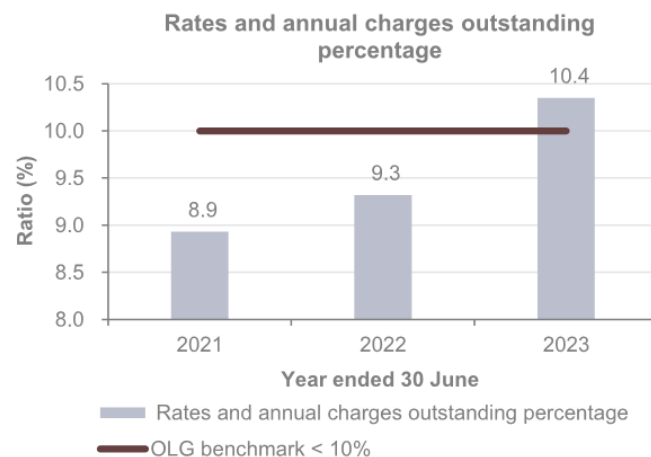
The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.



Rates and annual charges outstanding percentage

Council's rates and annual charges outstanding percentage was slightly higher than the benchmark for the current reporting period.

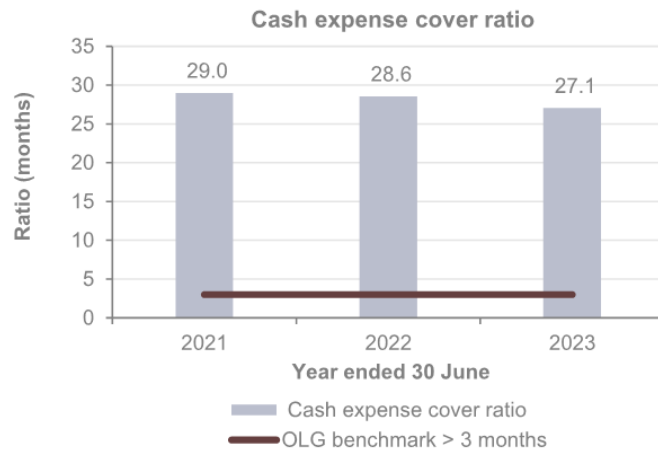
The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than ten per cent for regional and rural councils.



Cash expense cover ratio

The Council continues to exceed the benchmark.

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.



Infrastructure, property, plant and equipment renewals

Council renewed \$7.4 million of infrastructure, property, plant and equipment during the 2022–23 financial year. This was mainly spent on capital work in progress at \$4.7 million and roads at \$2.1 million. A further \$23.4 million was spent on new assets, of which \$17.5 million remained in work in progress at year end.

OTHER MATTERS

Legislative compliance

My audit procedures identified a material deficiency in the Council’s financial statements due to the non-recognition of rural fire-fighting equipment which will be reported in the Management Letter.

Except for the matter outlined above, the Council’s:

- accounting records were maintained in a manner and form that facilitated the preparation and the effective audit of the GPFS
- staff provided all accounting records and information relevant to the audit.

Monique Bartley
 Audit Leader, Financial Audit

Delegate of the Auditor-General for New South Wales

Lachlan Shire Council

SPECIAL PURPOSE FINANCIAL STATEMENTS

for the year ended 30 June 2023



Lachlan Shire Council

Special Purpose Financial Statements

for the year ended 30 June 2023

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Income Statement of sewerage business activity	5
Statement of Financial Position of water supply business activity	6
Statement of Financial Position of sewerage business activity	7
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Background

- i. These Special Purpose Financial Statements have been prepared for the use by both Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.
- ii. The principle of competitive neutrality is based on the concept of a 'level playing field' between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, state or local, should operate without net competitive advantages over other businesses as a result of their public ownership.

- iii. For Council, the principle of competitive neutrality and public reporting applies only to declared business activities.

These include **(a)** those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation, and **(b)** those activities with a turnover of more than \$2 million that Council has formally declared as a business activity (defined as Category 1 activities).

- iv. In preparing these financial statements for Council's self-classified Category 1 businesses and ABS-defined activities, councils must **(a)** adopt a corporatisation model and **(b)** apply full cost attribution including tax-equivalent regime payments and debt guarantee fees (where the business benefits from Council's borrowing position by comparison with commercial rates).

Lachlan Shire Council

Special Purpose Financial Statements

for the year ended 30 June 2023

Statement by Councillors and Management

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement '*Application of National Competition Policy to Local Government*',
- the Division of Local Government Guidelines '*Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*',
- the Local Government Code of Accounting Practice and Financial Reporting,
- Sections 3 and 4 of the NSW Department of Planning and Environment, Water's Regulatory and assurance framework for local water utilities.

To the best of our knowledge and belief, these statements:


- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 27 September 2023.



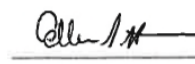
Paul Phillips
Mayor
27 September 2023



John Medcalf OAM
Councillor
27 September 2023



Greg Tory
General Manager
27 September 2023



Colleen Staines
Acting Responsible Accounting Officer
27 September 2023

Lachlan Shire Council | Income Statement of water supply business activity | for the year ended 30 June 2023

Lachlan Shire Council

Income Statement of water supply business activity

for the year ended 30 June 2023

\$ '000	2023	2022
Income from continuing operations		
Access charges	1,747	1,559
User charges	2,662	2,321
Interest and investment income	306	134
Grants and contributions provided for operating purposes	54	19
Other income	1	91
Total income from continuing operations	4,770	4,124
Expenses from continuing operations		
Employee benefits and on-costs	740	866
Materials and services	2,399	2,344
Depreciation, amortisation and impairment	1,953	1,683
Water purchase charges	157	190
Other expenses	396	357
Total expenses from continuing operations	5,645	5,440
Surplus (deficit) from continuing operations before capital amounts	(875)	(1,316)
Grants and contributions provided for capital purposes	2,678	9,100
Surplus (deficit) from continuing operations after capital amounts	1,803	7,784
Surplus (deficit) from all operations before tax	1,803	7,784
Surplus (deficit) after tax	1,803	7,784
Plus accumulated surplus	46,877	39,093
Closing accumulated surplus	48,680	46,877
Return on capital %	(1.2)%	(1.9)%
Subsidy from Council	3,901	3,848
Calculation of dividend payable:		
Surplus (deficit) after tax	1,803	7,784
Less: capital grants and contributions (excluding developer contributions)	(2,652)	(9,100)

Lachlan Shire Council

Income Statement of sewerage business activity

for the year ended 30 June 2023

\$ '000	2023	2022
Income from continuing operations		
Access charges	1,865	1,690
User charges	32	28
Interest and investment income	293	94
Grants and contributions provided for operating purposes	28	17
Other income	6	6
Total income from continuing operations	2,224	1,835
Expenses from continuing operations		
Employee benefits and on-costs	460	417
Materials and services	812	750
Depreciation, amortisation and impairment	799	648
Other expenses	205	247
Total expenses from continuing operations	2,276	2,062
Surplus (deficit) from continuing operations before capital amounts	(52)	(227)
Grants and contributions provided for capital purposes	54	23
Surplus (deficit) from continuing operations after capital amounts	2	(204)
Surplus (deficit) from all operations before tax	2	(204)
Surplus (deficit) after tax	2	(204)
Plus accumulated surplus	10,399	10,603
Closing accumulated surplus	10,401	10,399
Return on capital %	(0.2)%	(1.1)%
Subsidy from Council	919	971
Calculation of dividend payable:		
Surplus (deficit) after tax	2	(204)
Less: capital grants and contributions (excluding developer contributions)	(46)	(23)

Lachlan Shire Council | Statement of Financial Position of water supply business activity | for the year ended 30 June 2023

Lachlan Shire Council

Statement of Financial Position of water supply business activity

as at 30 June 2023

\$ '000	2023	2022
ASSETS		
Current assets		
Cash and cash equivalents	1,681	692
Investments	3,722	5,801
Receivables	2,031	1,219
Total current assets	7,434	7,712
Non-current assets		
Investments	1,895	1,673
Infrastructure, property, plant and equipment	75,264	69,179
Total non-current assets	77,159	70,852
Total assets	84,593	78,564
LIABILITIES		
Current liabilities		
Contract liabilities	1,172	1,495
Total current liabilities	1,172	1,495
Total liabilities	1,172	1,495
Net assets	83,421	77,069
EQUITY		
Accumulated surplus	48,680	46,877
Revaluation reserves	34,741	30,192
Total equity	83,421	77,069

Lachlan Shire Council | Statement of Financial Position of sewerage business activity | for the year ended 30 June 2023

Lachlan Shire Council

Statement of Financial Position of sewerage business activity

as at 30 June 2023

\$ '000	2023	2022
ASSETS		
Current assets		
Cash and cash equivalents	1,560	1,547
Investments	3,462	3,894
Receivables	464	384
Total current assets	5,486	5,825
Non-current assets		
Investments	1,763	1,123
Infrastructure, property, plant and equipment	21,577	20,318
Total non-current assets	23,340	21,441
Total assets	28,826	27,266
Net assets	28,826	27,266
EQUITY		
Accumulated surplus	10,401	10,399
Revaluation reserves	18,425	16,867
Total equity	28,826	27,266

Note – Significant Accounting Policies

A statement summarising the supplemental accounting policies adopted in the preparation of the special purpose financial statements (SPFS) for National Competition Policy (NCP) reporting purposes follows.

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these special purpose financial statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these special purpose financial statements have been prepared in accordance with the *Local Government Act 1993 (Act)*, the *Local Government (General) Regulation 2021 (Regulation)* and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, fair value of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

The Statement of Financial Position includes notional assets/liabilities receivable from/payable to Council's general fund. These balances reflect a notional intra-entity funding arrangement with the declared business activities.

National Competition Policy

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government. The framework for its application is set out in the June 1996 NSW Government Policy statement titled 'Application of National Competition Policy to Local Government'. *The Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality* issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, and returns on investments (rate of return and dividends paid).

Declared business activities

In accordance with *Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*, Council has declared that the following are to be considered as business activities:

Category 1

(where gross operating turnover is over \$2 million)

Water Supplies

Comprising the whole of the operations and assets of the water supply systems servicing the towns of Condobolin, Lake Cargelligo, Tottenham, Tullibigeal, Burcher and Fifield.

Category 2

(where gross operating turnover is less than \$2 million)

Sewerage Services

Comprising the whole of the operations and assets of the sewerage reticulation and treatment system servicing the towns of Condobolin, Lake Cargelligo and Tottenham.

Taxation equivalent charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs. However, where Council does not pay some taxes, which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in special purpose financial statements. For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

Notional rate applied (%)

continued on next page

Page 8 of 14

Note – Significant Accounting Policies (continued)

Corporate income tax rate – 25% (21/22 25%)

Land tax – the first \$969,000 of combined land values attracts 0%. For the combined land values in excess of \$969,000 up to \$5,925,000 the rate is \$100 + 1.6%. For the remaining combined land value that exceeds \$5,925,000 a premium marginal rate of 2.0% applies.

Payroll tax – 5.45% on the value of taxable salaries and wages in excess of \$1,200,000.

In accordance with section 4 of Department of Planning, Industry & Environment (DPE) – Water's regulatory and assurance framework, a payment for the amount calculated as the annual tax equivalent charges (excluding income tax) must be paid from water supply and sewerage business activities.

The payment of taxation equivalent charges, referred to in the regulatory and assurance framework as a 'dividend for taxation equivalent', may be applied for any purpose allowed under the Act.

Achievement of substantial compliance to sections 3 and 4 of DPE – Water's regulatory and assurance framework is not a prerequisite for the payment of the tax equivalent charges; however the payment must not exceed \$3 per assessment.

Income tax

An income tax equivalent has been applied on the profits of the business activities. Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested. Accordingly, the return on capital invested is set at a pre-tax level – gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the relevant corporate income tax rate, currently 25% (21/22 25%).

Income tax is only applied where a gain from ordinary activities before capital amounts has been achieved. Since the taxation equivalent is notional – that is, it is payable to the 'Council' as the owner of business operations – it represents an internal payment and has no effect on the operations of the Council.

Accordingly, there is no need for disclosure of internal charges in the SPFS. The rate applied of 25% is the equivalent company tax rate prevalent at reporting date. No adjustments have been made for variations that have occurred during the year.

Local government rates and charges

A calculation of the equivalent rates and charges for all Category 1 businesses has been applied to all assets owned, or exclusively used by the business activity.

Loan and debt guarantee fees

The debt guarantee fee is designed to ensure that Council business activities face 'true' commercial borrowing costs in line with private sector competitors. In order to calculate a debt guarantee fee, Council has determined what the differential borrowing rate would have been between the commercial rate and Council's borrowing rate for its business activities.

(i) Subsidies

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed. Subsidies occur where Council provides services on a less than cost recovery basis. This option is exercised on a range of services in order for Council to meet its community service obligations. The overall effect of subsidies is contained within the Income Statements of business activities.

(ii) Return on investments (rate of return)

The NCP policy statement requires that councils with Category 1 businesses 'would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field'.

Funds are subsequently available for meeting commitments or financing future investment strategies. The rate of return is disclosed for each of Council's business activities on the Income Statement.

The rate of return is calculated as follows:

Operating result before capital income + interest expense

Written down value of I,PP&E as at 30 June

Note – Significant Accounting Policies (continued)

As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 4.02% at 30/6/23.

(iii) Dividends

Council is not required to pay dividends to either itself (as owner of a range of businesses) or to any external entities.

Local government water supply and sewerage businesses are permitted to pay an annual dividend from its water supply or sewerage business surplus.

Each dividend must be calculated and approved in accordance with section 4 of DPE - Water's regulatory and assurance framework and must not exceed:

- 50% of this surplus in any one year, or
- the number of water supply or sewerage assessments at 30 June 2023 multiplied by \$30 (less the payment for tax equivalent charges, not exceeding \$3 per assessment).

In accordance with section 4 of DPE - Water's regulatory and assurance framework, a Dividend Payment form, Statement of Compliance, Unqualified Independent Financial Audit Report and Compliance Audit Report are required to be submitted to DPE – Water.

Lachlan Shire Council

Special Purpose Financial Statements
for the year ended 30 June 2023



INDEPENDENT AUDITOR'S REPORT
Report on the special purpose financial statements
Lachlan Shire Council

To the Councillors of Lachlan Shire Council

Opinion

I have audited the accompanying special purpose financial statements (the financial statements) of Lachlan Shire Council's (the Council) Declared Business Activities, which comprise the Statement by Councillors and Management, the Income Statement of each Declared Business Activity for the year ended 30 June 2023, the Statement of Financial Position of each Declared Business Activity as at 30 June 2023 and Significant accounting policies note.

The Declared Business Activities of the Council are:

- water supply
- sewerage.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's declared Business Activities as at 30 June 2023, and their financial performance for the year then ended, in accordance with the Australian Accounting Standards described in the Significant accounting policies note and the Local Government Code of Accounting Practice and Financial Reporting 2022–23 (LG Code).

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I have fulfilled my other ethical responsibilities in accordance with APES 110.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the Significant accounting policies note to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2023 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and Special Schedule 'Permissible income for general rates'.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in the Significant accounting policies note to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.

A handwritten signature in black ink that reads "Monique Bartley". The signature is written in a cursive style with a large, looping initial 'M'.

Monique Bartley
Delegate of the Auditor-General for New South Wales

31 October 2023
SYDNEY

Lachlan Shire Council

SPECIAL SCHEDULES
for the year ended 30 June 2023



Lachlan Shire Council

Special Schedules

for the year ended 30 June 2023

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Report on infrastructure assets as at 30 June 2023	6

Lachlan Shire Council

Permissible income for general rates

\$ '000	Notes	Calculation 2022/23	Calculation 2023/24
Notional general income calculation ¹			
Last year notional general income yield	a	7,870	7,037
Plus or minus adjustments ²	b	11	4
Notional general income	c = a + b	7,881	7,041
Permissible income calculation			
Or rate peg percentage	e	1.80%	3.70%
Or plus rate peg amount	i = e x (c + g)	142	261
Sub-total	k = (c + g + h + i + j)	8,023	7,302
Plus (or minus) last year's carry forward total	l	-	986
Sub-total	n = (l + m)	-	986
Total permissible income	o = k + n	8,023	8,288
Less notional general income yield	p	7,037	8,284
Catch-up or (excess) result	q = o - p	985	3
Carry forward to next year ⁶	t = q + r + s	985	3

Notes

- (1) The notional general income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.
- (2) Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called 'supplementary valuations' as defined in the *Valuation of Land Act 1916 (NSW)*.
- (6) Carry-forward amounts which are in excess (an amount that exceeds the permissible income) require Ministerial approval by order published in the *NSW Government Gazette* in accordance with section 512 of the Act. The OLG will extract these amounts from Council's Permissible income for general rates Statement in the financial data return (FDR) to administer this process.

Lachlan Shire Council | Permissible income for general rates | for the year ended 30 June 2023



INDEPENDENT AUDITOR'S REPORT

Special Schedule – Permissible income for general rates

Lachlan Shire Council

To the Councillors of Lachlan Shire Council

Opinion

I have audited the accompanying Special Schedule – Permissible income for general rates (the Schedule) of Lachlan Shire Council (the Council) for the year ending 30 June 2024.

In my opinion, the Schedule is prepared, in all material respects in accordance with the requirements of the Local Government Code of Accounting Practice and Financial Reporting 2022–23 (LG Code) and is in accordance with the books and records of the Council.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Schedule' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I have fulfilled my other ethical responsibilities in accordance with APES 110.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the special purpose framework used to prepare the Schedule. The Schedule has been prepared for the purpose of fulfilling the Council's reporting obligations under the LG Code. As a result, the Schedule may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2023 includes other information in addition to the Schedule and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements, special purpose financial statements and Special Schedule 'Report on infrastructure assets as at 30 June 2023'.

My opinion on the Schedule does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and the special purpose financial statements.

In connection with my audit of the Schedule, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Schedule or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Schedule

The Councillors are responsible for the preparation of the Schedule in accordance with the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation of the Schedule that is free from material misstatement, whether due to fraud or error.

In preparing the Schedule, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Schedule

My objectives are to:

- obtain reasonable assurance whether the Schedule as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Schedule.

A description of my responsibilities for the audit of the Schedule is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar8.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Schedule on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Schedule.



Monique Bartley
Delegate of the Auditor-General for New South Wales

31 October 2023
SYDNEY

Lachlan Shire Council

Report on infrastructure assets as at 30 June 2023

Asset Class	Asset Category	Estimated cost to bring assets to satisfactory standard \$ '000	Estimated cost to bring to the agreed level of service set by Council \$ '000	2022/23 Required maintenance ^a \$ '000	2022/23 Actual maintenance \$ '000	Net carrying amount \$ '000	Gross replacement cost (GRC) \$ '000	Assets in condition as a percentage of gross replacement cost				
								1	2	3	4	5
Buildings	Buildings	573	573	716	488	41,998	74,888	17.4%	6.8%	66.0%	7.9%	1.9%
	Sub-total	573	573	716	488	41,998	74,888	17.4%	6.8%	66.0%	7.9%	1.9%
Other structures	Other structures	-	-	71	59	18,390	28,401	19.0%	21.6%	53.8%	4.6%	1.0%
	Sub-total	-	-	71	59	18,390	28,401	19.0%	21.6%	53.8%	4.6%	1.0%
Roads	Roads	8,071	8,071	6,138	7,259	372,232	510,711	34.3%	39.5%	20.5%	4.9%	0.8%
	Sealed roads	-	-	-	-	-	-	0.0%	0.0%	0.0%	0.0%	0.0%
	Unsealed roads	-	-	-	-	-	-	0.0%	0.0%	0.0%	0.0%	0.0%
	Bridges	-	-	-	-	26,491	38,703	57.6%	35.7%	4.0%	2.2%	0.5%
	Footpaths	77	77	100	65	4,538	6,591	40.3%	43.0%	16.4%	0.1%	0.2%
	Other road assets	-	-	-	-	-	-	0.0%	0.0%	0.0%	0.0%	0.0%
	Other	-	-	-	-	-	-	0.0%	0.0%	0.0%	0.0%	0.0%
	Other road assets (incl. bulk earth works)	-	-	-	-	-	-	0.0%	0.0%	0.0%	0.0%	0.0%
Sub-total	8,148	8,148	6,238	7,324	403,261	556,005	36.0%	39.3%	19.3%	4.7%	0.7%	
Water supply network	Water supply network	9,823	9,823	2,341	2,066	59,067	117,310	19.5%	28.4%	29.5%	9.9%	12.7%
	Sub-total	9,823	9,823	2,341	2,066	59,067	117,310	19.5%	28.4%	29.5%	9.9%	12.7%
Sewerage network	Sewerage network	6,718	6,718	1,165	835	19,621	44,179	9.7%	20.9%	28.5%	19.7%	21.2%
	Sub-total	6,718	6,718	1,165	835	19,621	44,179	9.7%	20.9%	28.5%	19.7%	21.2%
Stormwater drainage	Stormwater drainage	60	60	59	51	10,565	14,241	29.1%	51.6%	16.7%	1.6%	1.0%
	Sub-total	60	60	59	51	10,565	14,241	29.1%	51.6%	16.7%	1.6%	1.0%
Total – all assets		25,322	25,322	10,590	10,823	552,902	835,024	29.9%	33.5%	26.5%	6.4%	3.7%

(a) Required maintenance is the amount identified in Council's asset management plans.

Infrastructure asset condition assessment 'key'

- 1 Excellent/very good** No work required (normal maintenance)
- 2 Good** Only minor maintenance work required
- 3 Satisfactory** Maintenance work required
- 4 Poor** Renewal required

continued on next page

Page 6 of 10

Lachlan Shire Council

Report on infrastructure assets as at 30 June 2023 (continued)

5 **Very poor** Urgent renewal/upgrading required

Lachlan Shire Council

Report on infrastructure assets as at 30 June 2023

Infrastructure asset performance indicators (consolidated) *

\$ '000	Amounts 2023	Indicator 2023	Indicators		Benchmark
			2022	2021	
Buildings and infrastructure renewals ratio					
Asset renewals ¹	<u>7,427</u>	11.74%	57.25%	104.07%	> 100.00%
Depreciation, amortisation and impairment	<u>63,286</u>				
Infrastructure backlog ratio					
Estimated cost to bring assets to a satisfactory standard	<u>25,322</u>	4.24%	2.86%	3.23%	< 2.00%
Net carrying amount of infrastructure assets	<u>597,110</u>				
Asset maintenance ratio					
Actual asset maintenance	<u>10,823</u>	102.20%	116.83%	97.47%	> 100.00%
Required asset maintenance	<u>10,590</u>				
Cost to bring assets to agreed service level					
Estimated cost to bring assets to an agreed service level set by Council	<u>25,322</u>	3.03%	2.18%	2.60%	
Gross replacement cost	<u>835,024</u>				

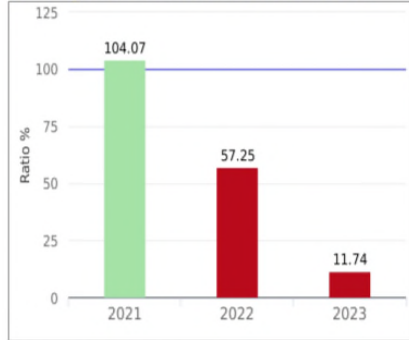
(*) All asset performance indicators are calculated using classes identified in the previous table.

(1) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

Lachlan Shire Council

Report on infrastructure assets as at 30 June 2023

Buildings and infrastructure renewals ratio



Buildings and infrastructure renewals ratio

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

Commentary on result	
22/23 ratio	11.74%

The impairment of the roads, due to the flood event, has had a significant negative impact on this ratio for 2023. Adjusting for impairment, this ratio, although still under benchmark, would be 74.67%, which is an improvement on 2022.

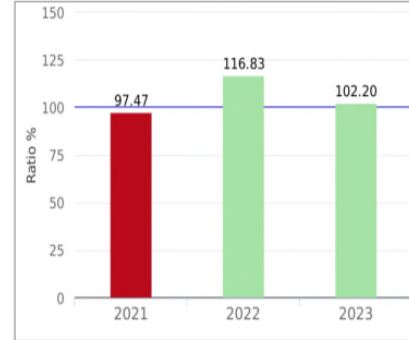
Benchmark: — > 100.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

Asset maintenance ratio



Asset maintenance ratio

Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the infrastructure backlog growing.

Commentary on result	
22/23 ratio	102.20%

The ratio shows Council is allocating sufficient resources to maintain its assets, which is a positive result.

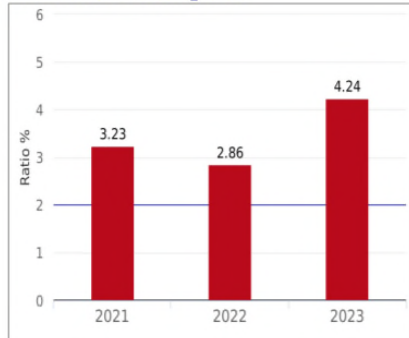
Benchmark: — > 100.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

Infrastructure backlog ratio



Infrastructure backlog ratio

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.

Commentary on result	
22/23 ratio	4.24%

Council had a significant flood event this year which adversely affected this ratio. Priority was given to enable access to, from and within the Local Government area.

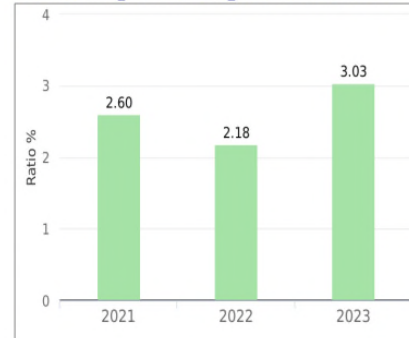
Benchmark: — < 2.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

Cost to bring assets to agreed service level



Cost to bring assets to agreed service level

This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.

Commentary on result	
22/23 ratio	3.03%

This ratio continues to improve but was influenced by the significant works carried out on reopening the Local Government area following the major flood event that occurred this year.

Lachlan Shire Council

Report on infrastructure assets as at 30 June 2023

Infrastructure asset performance indicators (by fund)

\$ '000	General fund		Water fund		Sewer fund		Benchmark
	2023	2022	2023	2022	2023	2022	
Buildings and infrastructure renewals ratio							
Asset renewals ¹	11.16%	69.10%	28.60%	18.91%	20.98%	16.61%	> 100.00%
Depreciation, amortisation and impairment							
Infrastructure backlog ratio							
Estimated cost to bring assets to a satisfactory standard	1.71%	0.38%	15.76%	15.84%	33.45%	32.40%	< 2.00%
Net carrying amount of infrastructure assets							
Asset maintenance ratio							
Actual asset maintenance	111.83%	138.27%	88.25%	88.35%	71.67%	95.64%	> 100.00%
Required asset maintenance							
Cost to bring assets to agreed service level							
Estimated cost to bring assets to an agreed service level set by Council	1.30%	0.32%	8.37%	8.19%	15.21%	14.89%	
Gross replacement cost							

(1) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

Questions from the Public Submissions on the Financial Statements and Council responses

1. Re Page 16 Fees & Charges Hall Hire \$8,000 – that seems a bit small?
Hall hire on page 16 is \$6,000 and this is correct. A number of halls are run by section 355 committees who set the fees and retain the income. The Lake Cargelligo Hall and the Lake Cargelligo Power Boat Club are section 355 committees.
2. Congratulations (Page 4 & 78) with a net operation profit before grants and contributions of a 210.3% from \$3.9M to \$12.1M in the year.
A significant amount of the increase relates to grants which have been prepaid to Council. This expenditure will be spent in the 2024 and later years therefore the increase in the result is skewed by this and relates only to a timing matter.
3. Very confusing to me the various Total Grants figures on different pages – is there a reason?
 - (Page 4)Total grants for both operation & capital purposes totalling \$53,600M. This is the total amount of grants income for the financial year and is shown on Council's Income statement. This figures is calculated on an accruals basis, and is therefore, made up of grants Council has been paid for and grants which have been invoiced but not yet paid.
 - Page 8) Grants & contributions \$43,607M. This is the total amounts of grants income that council has been paid for in the financial year and is shown on the Statement of Cash Flows.
 - page 18) Total grants and non-developer contributions \$33,120M. This appears on a note to the financial statements and is a breakup of the operating grants shown on the Income Statements.
 - page 78) Grants & contribution revenue \$53,600M This is summary page and the amount consists of the operating and capital grants income that is shown on the Income Statement.

It is fair to say that the financial statements, which are prepared in accordance with Accounting Standards, are not user friendly. The Accounting Standards assume that the user has a certain level of knowledge and this might be true for every person reading the statements.
4. On Statement in The Lake News :-
Operating results from continuing operations \$32,612M
Nett operating result for the year before grants and contributions for capital purposes \$12,132M –
Does (\$32,612M less \$12,132M which equals \$20,300M) is this the total of unspent grant money ? or is it more ?
The \$20.3m relates to capital grants income as shown on the Income Statements and it is not necessarily unspent grants income.
5. (Page 82) Newspaper Advertising (ref 1) KMP is employed by local newspaper in which Council Advertises \$19,000, can you please advise how much was spent on advertising with The Lake News?
This information is not publicly available. Council total expenditure on advertising was \$75,000 and it is equitably shared across shire publications.
6. (Page 13) Interesting that in dealing in millions of dollars two figures could be actually the same (\$24662M) side by side – I suppose it's a coincidence? They are Income Transport \$24,662M and Income Governance & Financial Control \$24,662M

It is a co-incidence. The Transport income is predominantly made up of grants. The Governance & Financial Control is made up of rates income and grants.

7. Also interesting that Monique Bartley Delegate of the Auditor-General for New South Wales 31 October 2023 SYDNEY refers to pages 13 & 14 in her summary “The description forms part of my auditor’s report. Page 13 of 14 The scope of my audit does not include, nor provide assurance: • that the Council carried out its activities effectively, efficiently and economically • about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented • about any other information which may have been hyperlinked to/from the financial statements”
This is a statement and has no specific information which can be answered.
8. (Page 29) “ and other items not budgeted included \$40K for the sale of water” – can you say whether this was temporary or permanent sale ? How many Megalitres? And was there a reason for selling it?
This was a temporary sale of 800ML of water as the water was surplus to Council’s requirements for the year. It is a high security licence and unused amounts cannot be carried forward to the new year.
9. Caravan Park income \$674,000 – expenses \$507,000 – does that mean a \$167,000 profit on the caravan parks?
No, the overall result for the caravan park, including depreciation and capital works, was a loss of \$370,000. The \$507,000 only relates to materials services. Other expenses such as employee costs, depreciation and capital works are required, by accounting standards, to be shown in other notes of the financial statements.
10. Page 27) Donations, contributions and assistance to other organisations (Section 356) \$177K, seems a lot when there is much discussion on when someone asks for a small amount like a thousand dollars. Is there a list?
The list appears in the Annual Report which will be on Council’s website by 30 November 2023 and is included in the November 2023 Business Paper.

Operational Budget Budget 2023-2024						
Description	Original Annual Budget - Operating Plan 2023/2024	Actual YTD Results as at 30/09/2023	Percentage Actual YTD/Amended QBR Budget	Revotes & additional projects	Adjustments for QBR1	Proposed Amended Annual Budget as at 30/06/24
CONSOLIDATED RESULTS						
Income						
Rates & Annual Charges	(13,764,498)	(13,952,916)	101.4%	-		(13,764,498)
User Charges & Fees	(3,618,404)	(1,592,092)	44.0%	-	(152,982)	(3,771,386)
Interest & Investment Revenue	(2,314,993)	68,912	-3.0%	-		(2,314,993)
Other Revenues	(1,153,244)	(228,648)	19.8%	-		(1,153,244)
Other Income	(333,482)	(100,203)	30.0%		(39,088)	(372,570)
Grants & Contributions - Operating	(18,074,301)	(2,413,569)	13.3%	(54,100)	(10,894,949)	(29,023,350)
Grants & Contributions - Capital	(3,303,869)	(980,318)	18.2%	(2,094,262)	(1,257,999)	(6,656,130)
Net Gains from the Disposal Of Assets	0	0	0.0%			0
Total Income from Continuing Operations	(42,562,792)	(19,198,834)	42.9%	(2,148,362)	(12,345,018)	(57,056,173)
Expenses						
Employee Costs	11,577,771	2,534,865	21.9%		115,820	11,693,591
Borrowing Costs	325,260	62,040	19.1%			325,260
Materials & Contracts	13,289,437	7,538,580	34.5%	8,579,844	2,367,264	24,236,545
Depreciation	11,533,805	2,883,451	25.0%	-		11,533,805
Other Expenses	2,170,769	597,610	27.5%	-	20,120	2,190,889
Losses on Disposal of Assets	0	0	0.0%	-		0
Total Expenses from Continuing Operations	38,897,042	13,616,546	28.7%	8,579,844	2,503,204	49,980,090
Operating Result from continuing operations - (Gain)/Loss	(3,665,750)	(5,582,288)		6,431,481	(9,841,814)	(7,076,083)
Operating Result from continuing operations before Capital income (Gain)/Loss	(361,881)	(4,601,970)		8,525,744	(8,583,815)	(419,953)
Capital Expenditure						
Loan Funds Utilised	0	0	0.0%	-	-	0
Loan Principal Repaid	469,353	147,363	31.4%	-	-	469,353
Transfers to Restricted Assets (Reserves)	183,556	183,556	100.0%	-	123,970	307,526
Transfers from Restricted Assets (Reserves)	(2,318,415)	(17,258,511)	100.0%	(14,940,095)	(2,417,918)	(19,676,429)
Depreciation Contra	(11,533,805)	(2,883,451)	25.0%	-		(11,533,805)
Net Unrestricted Cash (Surplus)/Deficit	(284,171)	(16,673,935)		\$ -	(8,545,765)	(8,829,936)

Proposed Quarterly Budget Adjustments September 2023		
	DETAILS	\$
INCOME - OPERATING		
	Fees - Kerb and Guttering - Moulder Street Extension	75,000.00
	Section 57.12 Contributions	84,882.00
	Environmental Revenue - Energy Credits	39,088.00
	Rent for Abbatoir site Condobolin	10,000.00
	Rent for Abbatoir Cottage 1 Condobolin	500.00
	Rent for Abbatoir Cottage 2 Condobolin	2,600.00
	Total Adjustment for Operating Income (Increase)	192,070.00
INCOME - CAPITAL GRANTS & CONTRIBUTIONS		
	Water Fund - Restart NSW 841 Grant	1,257,999.00
	Total Adjustment for Capital Grants & Contributions (Increase)	1,257,999.00
INCOME - OPERATING GRANTS		
	Elected Members - Australia Day Grant	15,000.00
	Library - State Grant	43,104.00
	Financial Assistance Grant - General Purpose	567,522.00
	Financial Assistance Grant - Road Component	308,352.00
	Regional Roads - Block Grant	9,384.00
	Block Grant - Traffic Facilities	4,000.00
	Regional Emergency Road Repair Grant Funding - Transport for NSW	9,947,587.20
	Total Adjustment for Operating Grants (Increase)	10,894,949.20
EXPENDITURE		
	Water Fund - Debt Recovery Fees	3,000.00
	IT - employee salary and wages	30,940.00
	IT - Contractors	30,940.00
	Elected Members - Office Equipment and Furniture	10,000.00
	Elected Members - Civic Functions - Mayoral Christmas Party	10,000.00
	Elected Members - Australia Day Expenditure	15,000.00
	Library - Non-Book resource expenses	4,000.00
	All Staff Christmas Party	5,000.00
	Development Expenses - Legal Fees	5,000.00
	Vacant Lands - Legal Fees	5,000.00
	Gravel Pits - investigations and approvals for expansion	50,000.00
	Regional Roads - Maintenance	9,384.00
	Regional Roads - Traffic Facilities	4,000.00
	Local Roads - Lachlan Valley Way - Lachlan River - Causeway Design	62,000.00
	2024 Workers Compensation Premium	36,535.00
	Buildings - Cottage 1 Abbatoir Maintenance	5,000.00
	Buildings - SRV Maintenance	5,000.00
	Water consumption at Abbatoir Cottage 1 Condobolin	80.00
	Water consumption at Abbatoir Cottage 2 Condobolin	40.00
	Waste Services - Infrastructure Services	10,000.00
	Waste Services - Environmental Services	7,000.00
	Waste Services - Corporate Services	3,000.00
	Lake Cargelligo - Preliminary Investigations & Draft Masterplan for development of McInnes Street	100,000.00
	Employee Salary and Wages - Children Services	1,596.00
	Superannuation - Children Services	175.00
	Employee Salary and Wages - Lake Waste	1,065.00
	Superannuation - Lake Waste	117.00
	Employee Salary and Wages - General Management	2,261.00
	Superannuation - General Management	248.00
	Employee Salary and Wages - Infrastructure Service	40,574.00
	Superannuation - Infrastructure Services	2,189.00
	Regional and Local Road Repairs	2,000,000.00
	Total Adjustment for operating Expenditure (Increase)	2,367,264.00
CAPITAL EXPENDITURE		
	Water Fund - Design and Construction of Albert Reservoir	1,770,242.00
	Water Fund - Leg O Mutton Dam Upgrade	745,756.00
	Sewer Fund - Condobolin Sewer Main Rehabilitation	400,000.00
	Sewer Fund - Lake Cargelligo sewer main rehabilitation	250,000.00
	Sewer Fund - Tottenham Sewer Main rehabilitation program	125,000.00
	Sewer Fund - Lake STP - Install Flow Meters	75,000.00
	Library - Book Purchases	4,000.00
	Gum Bend Lake - Power Upgrade	17,000.00
	Gum Bend Lake BBQ Shelter and BBQ	40,000.00
	SRA Ground - 2 x pumps	25,000.00
	Kerb and Guttering - Moulder Street Extension Condobolin	150,000.00
	Economic Development - Purchase of land in Burcher	30,000.00
	Total Adjustment for Capital Expenditure (Increase)	3,589,998.00
TRANSFER TO RESERVES		
	Transfer to 57.12 Contributions Reserve	84,882.00
	Transfer to Revolving Energy Reserve	39,088.00
	Total Adjustment for Transfers to Reserves	123,970.00
TRANSFER FROM RESERVES		
	Transfer from Unspent Grants Reserve - Children Services - Unspent BASC Vouchers	6,919.43
	Water Fund - Transfer from Reserve	1,257,999.00
	Sewer Fund - Transfer from Reserve	850,000.00
	Transfer from Gravel Restoration Reserve - Investigate expansion of Pits	50,000.00
	Transfer from Unfinished Works - FAG - Kerb and Gutter Moulder Street Condobolin	75,000.00
	Transfer from Unfinished Works Reserve - SRA pumps	25,000.00
	Transfer from Gum Bend Lake Reserve - BBQ Shelter & BBQ	23,000.00
	Transfer from Housing and Development Reserve - Purchase land in Burcher	30,000.00
	Transfer from Housing and Development Reserve - McInnes St Investigations	100,000.00
	Total Adjustment for Transfers from Reserves	2,417,918.43

2024 RESERVE MOVEMENTS

Details	Opening Balance 1/07/2023	Approved by Cnl Resln June 23		Approved by Cnl Resln August 2023	Proposed		Proposed Balance
		2024 Annual Budget transfers in	2024 Annual Budget transfers out	Budget Revotes transfers out	QBR 1 adj trf in	QBR 1 adj trf out	
19550/29550/39550 - Other Reserves							
9550 - Reserve ELE	2,068,012						2,068,012
9551 - Reserve Unexpended Grants	13,207,739			9,935,304		6,919	3,265,516
9552 - Reserve Uncompleted Works	2,608,617			184,508		25,000	2,399,109
9553 - Reserve Election	25,245	30,000					55,245
9554 - Reserve Chambers/Computers	138,371			80,890			57,481
9555 - Reserve Meals on Wheels	65,319						65,319
9556 - Reserve Town Planning	118,071			58,468			59,603
9557 - Reserve Cemetery	89,756			57,099			32,657
9558 - Reserve Plant	7,657,430		398,761	1,020,668			6,238,001
9559 - Reserve Housing & Development	1,992,020			46,906		130,000	1,815,114
9562 - Reserve Swimming Pools	81,266						81,266
9563 - Reserve Retirement Village Proceeds	930,686			16,392			914,294
9568 - Reserve Aerodromes	45,568	5,000					50,568
9570 - Reserve Gravel Restoration Reserve	712,954		20,000			50,000	642,954
9571 - Reserve Gum Bend Lake	68,508					23,000	45,508
9572 - Reserve HACC	25,000	40,956					65,956
9575 - Reserve Domestic Waste Management	107,081						107,081
9576 - Reserve Capital Improvements	1,487,981						1,487,981
9577 - Reserve Tip Restoration	206,983						206,983
9580 - Reserve Stormwater Drainage	693,755	52,600	50,000	50,000			646,355
9582 - Reserve Condobolin Main Street Improve	104,261						104,261
9583 - Reserve FAG GP & Road Grant Rec'd in Advance	12,436,906			26,100		75,000	12,335,806
9586 - Reserve Waste Management Improvements	298,946	20,000	199,342	35,000			84,604
9587 - Reserve Depot Improvements	6,095,093						6,095,093
9589 - Reserve Section 7.12 Contributions	345,787	35,000		100,000	84,882		365,669
9592 - Reserve Revolving Energy Fund	117,495				39,088		156,583
29550.9591 - S64 Contributions Water	26,254						26,254
29550.9578 - Water Supply Reserve	7,267,902		639,748	2,755,646		1,257,999	2,614,509
39550.9591 - S64 Contributions Sewer	7,659						7,659
39550.9578 - Sewer Supply Reserve	6,778,687		1,010,564	573,115		850,000	4,345,008
19550 - Other Reserves Total	65,809,353	183,556	2,318,415	14,940,095	123,970	2,417,918	46,440,450



**38-42 Jondaryan Avenue
Griffith NSW 2680**

**Ph: 6962 0000
Fax: 6962 0044**

01/08/2023

Lachlan Shire Council
58-64 Molong St
Condobolin NSW 2877

Attention: Carolyne Marchant

REQUEST FOR EXEMPTION TO CONTRIBUTION PLAN (DA 2023/29)

I refer to the recent Development Application DA 2023/29 submitted by the Griffith Aboriginal Medical Service (**GAMS**) in relation to 8-10 Foster St Lake Cargelligo.

The Development Application is for alterations and additions to the current Murrin Bridge Aboriginal Health Service (**MTAHS**) located on site at this location.

GAMS has received Invoice No 40327 (via the NSW Planning Portal) for Development Application costs associated with this development.

In particular GAMS wishes to apply under Section 1.10 of the Section 7.12 Contribution Plan for exemption of the 1% levy included in Invoice 40327 entitled "Section 7.12 Contribution Plan". This levy amounts to \$2140.

Section 1.10 of the plan permits registered charities to apply for an exemption of this charge if we can establish the development provides a material benefit to the Lachlan Shire Community.

The Federal Government has highlighted Aboriginal Health as a main initiative under the "Closing the Gap" Strategies currently in place. Murrin Bridge Aboriginal Health Service provides a range of health services aimed at improving the health outcomes of the local Aboriginal community.

The development proposed will establish e a modern and professional medical service leading to improved existing and additional services to the community.

It is also important to note that the service not only provides medical and allied health services to the Lake Cargelligo Aboriginal Community but also to Non Aboriginal people as well.

Services currently provided at MABHS include:

- General Practice (Doctor Services)
- Nursing Services
- Dietitian
- Psychologist
- Counsellor
- Physiotherapist (until recently)
- Tackling Indigenous Smoking
- Drug and Alcohol Program
- Social and Emotional Well Being Program
- Child and Maternal Health Program
- Weekly Elders Program
- Fortnightly Optometrist Services
- Podiatrist
- Cardiac Specialist Clinic

The development proposed is significant. GAMS has purchased the building off the Protogeros family and is now moving forward to bring the facility up to a standard that the whole community will be proud of. The purchase of this property further emphasises the commitment to the Lake Community by GAMS. The subsequent upgrade will deliver significant material benefit to the Lake Cargelligo / Murrin Bridge communities.

GAMS is looking for favourable outcome in relation to this request. We have included copies of documents verifying we are a Registered Charity Organisation which can be verified on the Australian Business Register. Our ABN is 98484540405.

GAMS has decide to pay the full amount of the invoice to ensure the processing of the Development Application is not held up. We are now seeking reimbursement of the levy being \$2140.

If you wish to discuss this matter with me further please don't hesitate to call me on 69620000.

Yours faithfully,



Stacey O'Hara
Chief Executive Officer

PO Box 3373, Albury NSW 2640


GRIFFITH ABORIGINAL COMMUNITY MEDICAL SERVICE INC
(GRIFFITH ABORIGINAL COMMUNITY MEDICAL)
PO BOX 1424
GRIFFITH NSW 2680



Australian Government
Australian Taxation Office

Client enquiries
Telephone: 1300 130 248

8 July 2005

Dear Organisation Manager

Notification of endorsement for charity tax concessions
For your information

Enclosed is your organisation's *Notice of endorsement for charity tax concessions*.

Please note the following points.

- Your organisation's endorsement to access charity tax concessions, together with the date or period of effect, is entered in the public register maintained by the Australian Business Registrar at www.abr.business.gov.au
- Your organisation's endorsement is based on the information it has supplied. Your organisation is required by law to notify the Tax Office in writing if its circumstances change and it ceases to be entitled to endorsement.
- The tax laws do not require any particular intervals between self-reviews, but we recommend a yearly review. Your organisation should also carry out a review if there are major changes to its structure or operations.

A charity can self assess its entitlement to fringe benefits tax and GST charity tax concessions up to 1 July 2005. After this date, your charity will only be eligible to access charity tax concessions available under these laws if it has been endorsed.

For more information

We have a range of publications and services for non-profit organisations. Copies of the *Income tax guide for non-profit organisations* (NAT 7967) and other publications are available on the non-profit area of our website at www.ato.gov.au/nonprofit or by phoning us on 1300 130 248 between 8.00am and 6.00pm, Monday to Friday.

To keep up to date on key tax issues affecting the non-profit sector subscribe to receive our free electronic news service by using the email update link on our homepage at www.ato.gov.au

If your organisation has also applied for other endorsements you will receive separate notification.

Yours faithfully

Michael Carmody
Commissioner of Taxation and
Registrar of the Australian Business Register

CHARITY_ADVICES_411-TED-0008003-0016005



Australian Government
Office of the Registrar of Indigenous Corporations

CERTIFICATE OF REGISTRATION OF AN ABORIGINAL AND TORRES STRAIT ISLANDER CORPORATION



This is to record that

GRIFFITH ABORIGINAL MEDICAL SERVICE ABORIGINAL CORPORATION

INDIGENOUS CORPORATION NUMBER: 8268

is a corporation registered under the
Corporations (Aboriginal and Torres Strait Islander) Act 2006.

The date of registration is 20 August 2015

Joe Mastrolemba
Delegate of the Registrar of Aboriginal and Torres Strait Islander
Corporations



Certificate issued under section 32-1(c)

CORPORATIONS (ABORIGINAL AND TORRES STRAIT ISLANDER) ACT 2006

Griffith Aboriginal Medical Service Aboriginal Corporation



Charity is registered.



Charity reporting is up to date.

Charity details

ABN:

[98484570405](#)

Address:

*38-42 Jondaryan Avenue
Griffith
NSW, 2680, AUSTRALIA*

Email:

sohara@griffithams.org.au

Phone:

[269620000](#)

Charity Size:

Large

Who the charity helps:

- Aboriginal and Torres Strait Islander people
- Adults - aged 25 to under 65
- Adults - aged 65 and over
- All ages
- Children - aged 6 to under 15
- Females
- General community in Australia
- Males
- People from a culturally and linguistically diverse background
- People with chronic illness (including terminal illness)
- People with disabilities
- Youth - 15 to under 25

Date established:

20 August 2015

Last reported:

25 November 2015

Financial year end:

30/06

Summary of activities

Provided GP and other health services to Aboriginal people mainly

Where the charity operates

States:

- New South Wales

Office of the Registrar of Indigenous Corporations (ORIC)

Note: This charity submits annual reports and governing documents to the Office of the Registrar of Indigenous Corporations (ORIC) as well as notifies them of any changes. This satisfies the charity's reporting and notification obligations to the ACNC.

As ORIC registered charities are not required to notify the ACNC of any changes, the ACNC Register may not be current.

View the charity's documents and reports on the [ORIC Register](#).

Using the information on the Register

Information on the Charity Register has been provided to the ACNC by charities. If information is not shown, this may be because it has not yet been provided. The ACNC may also approve information be withheld from the Charity Register in certain circumstances. [Read more about information on the Charity Register](#).

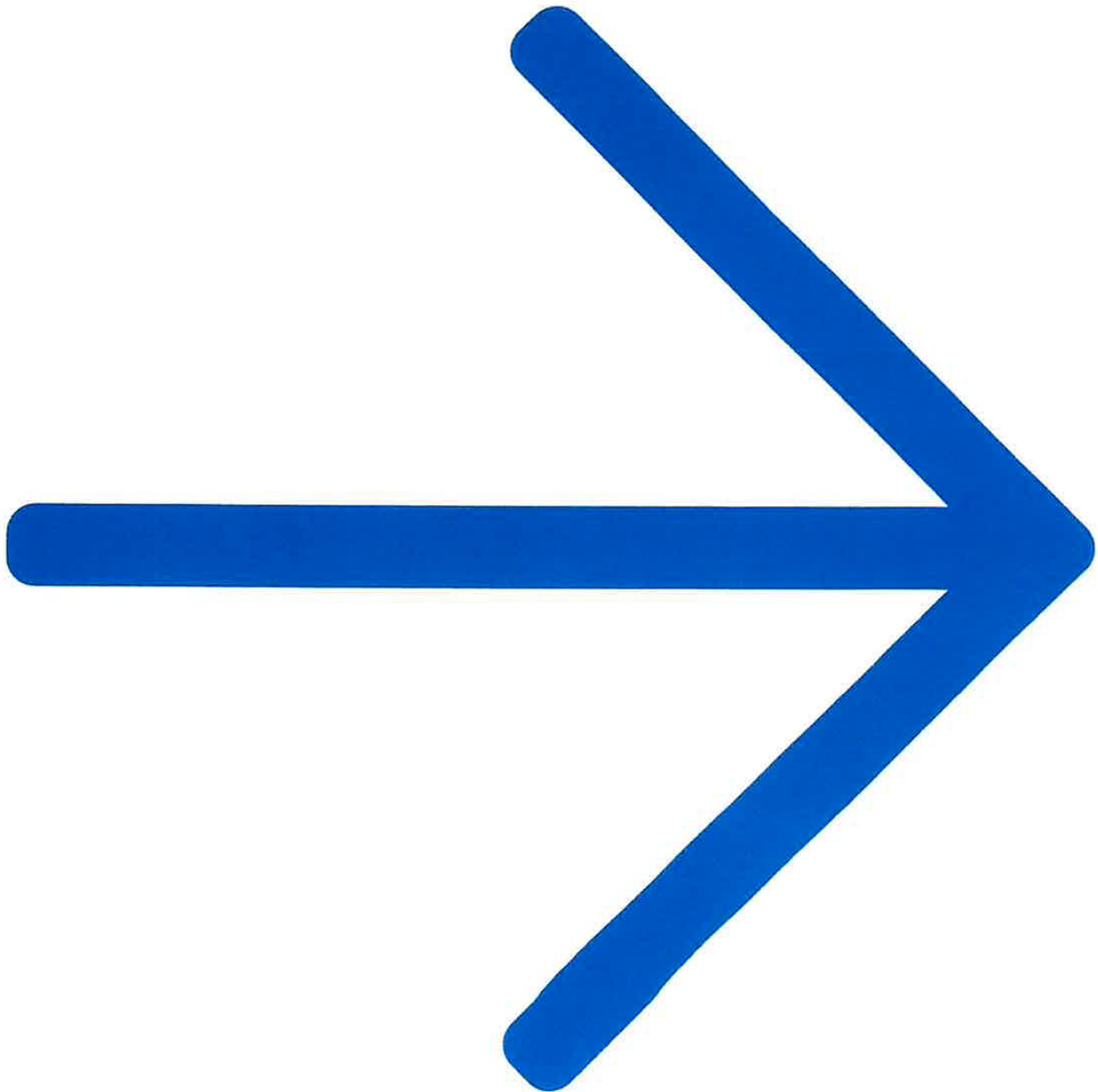
People

Responsible people

The role of a 'Responsible Person' is an important one for registered charities. Generally, a charity's Responsible People are its board or committee members, or trustees.

[James Williams](#)

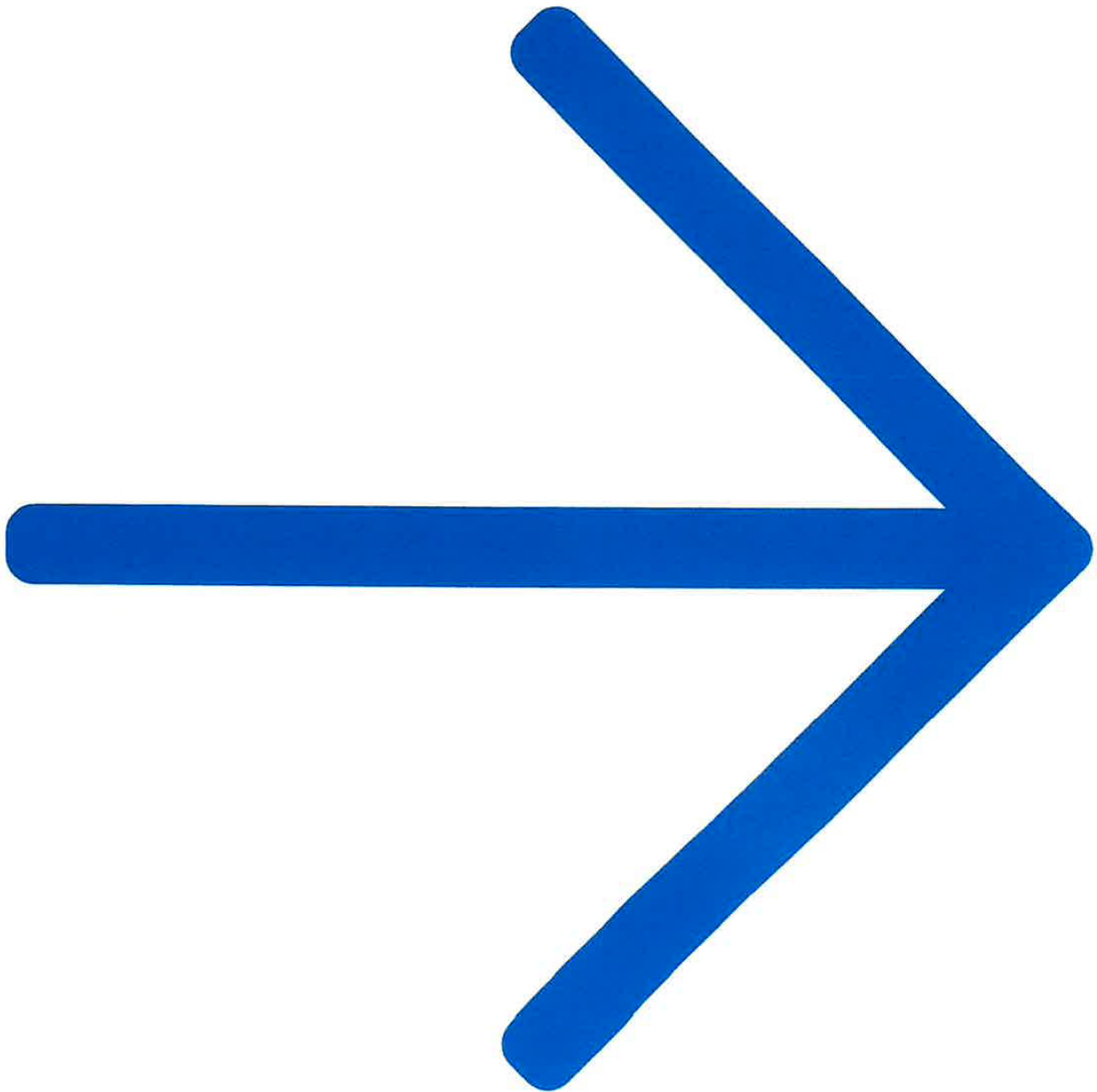
- **Role: Director**
Associated charities



Jessica Judd

- **Role: Director**

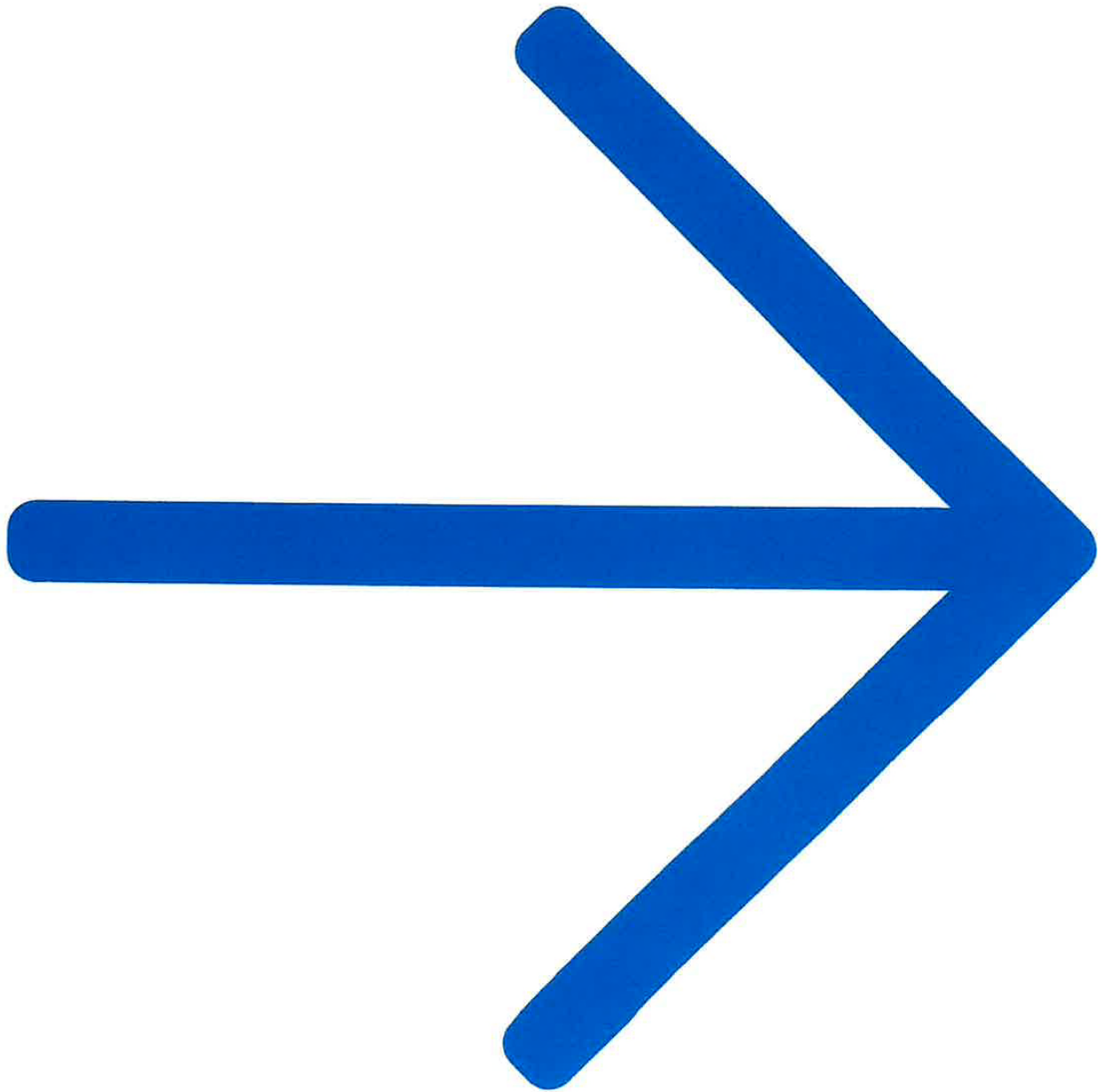
Associated charities



Kathy McKenzie

- Role: Director

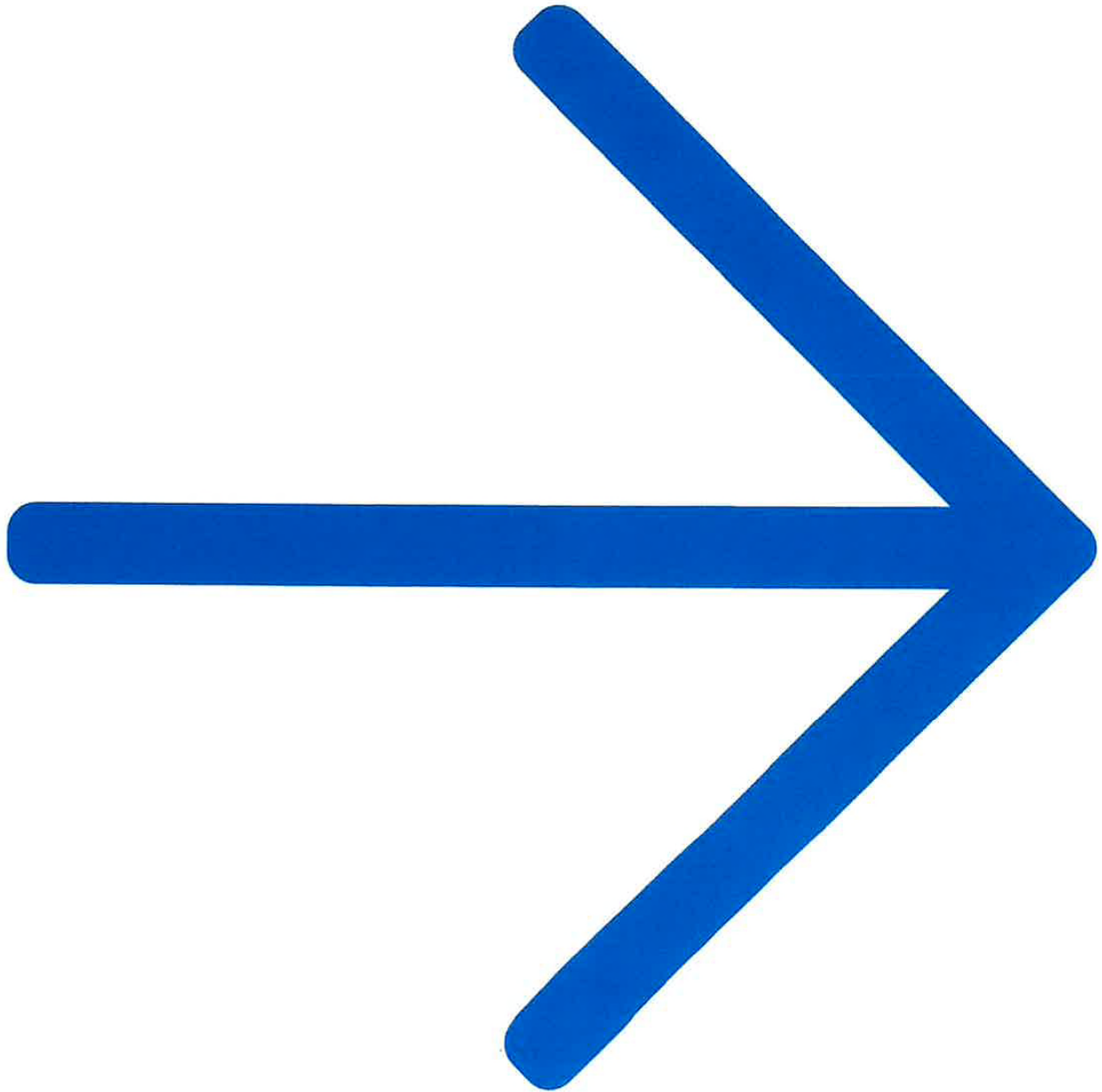
Associated charities



Lynette Kilby

- Role: Director

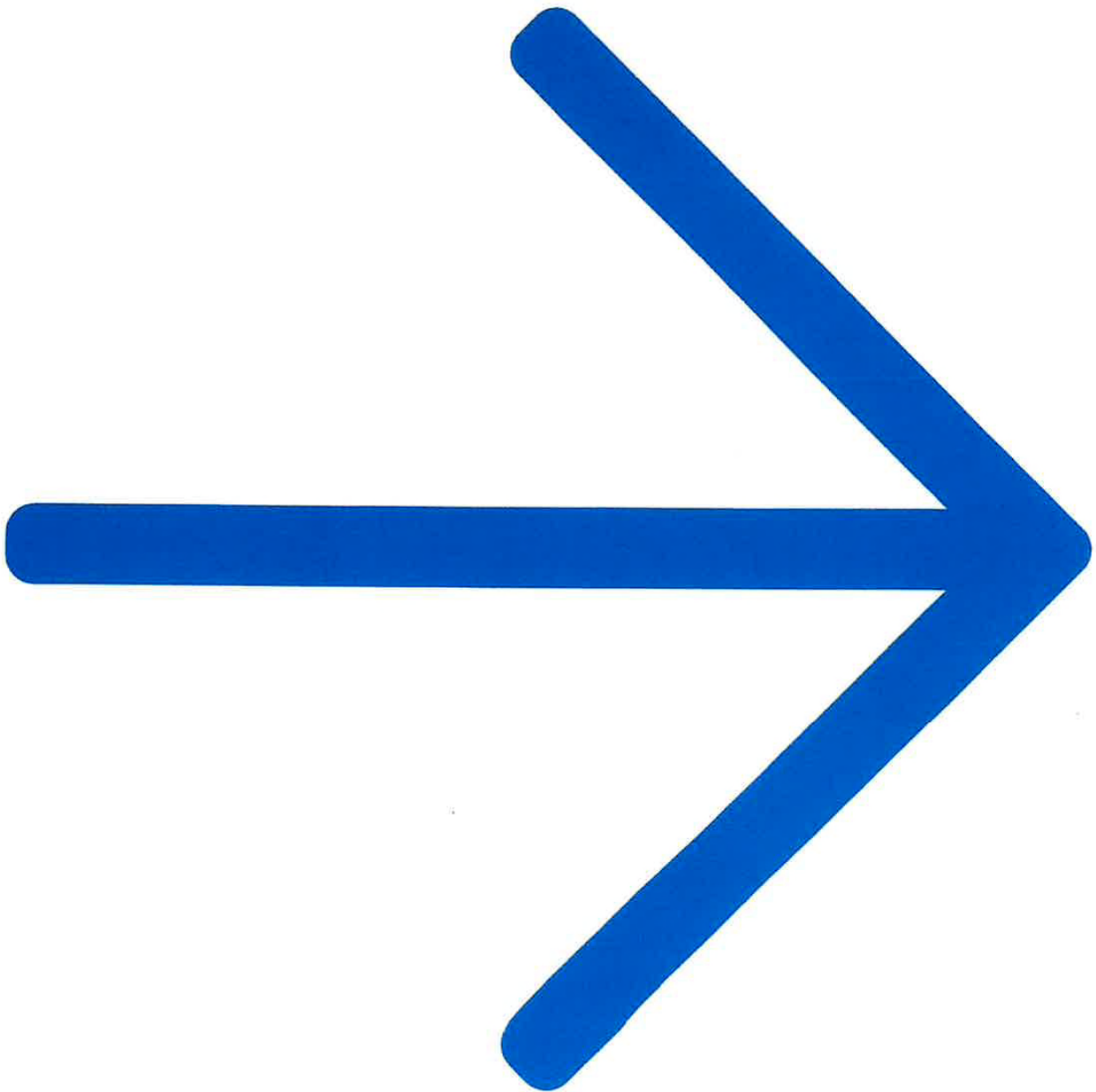
Associated charities



Madison Penrith

- Role: Director

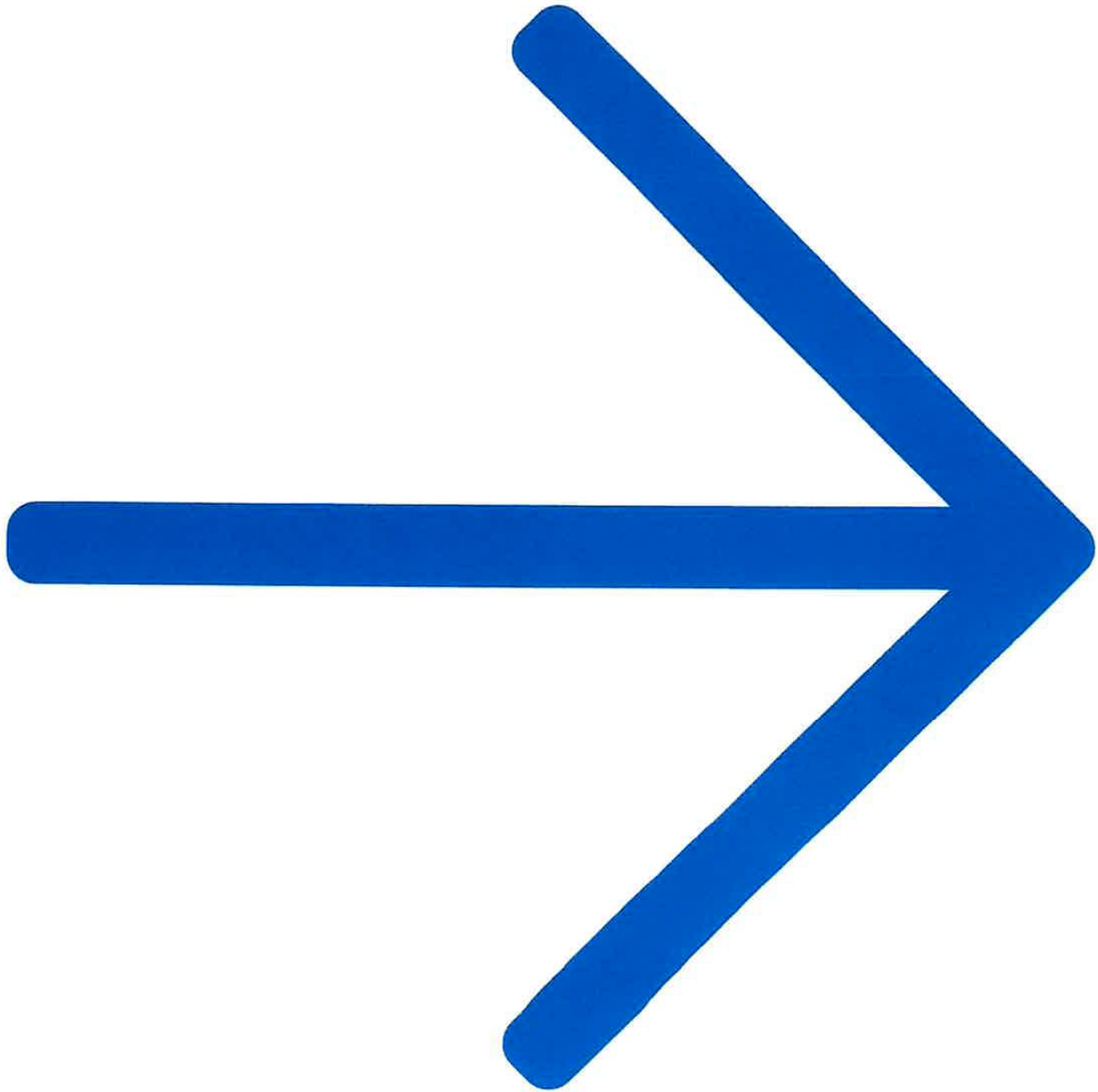
Associated charities



Maria Williams

- Role: Director

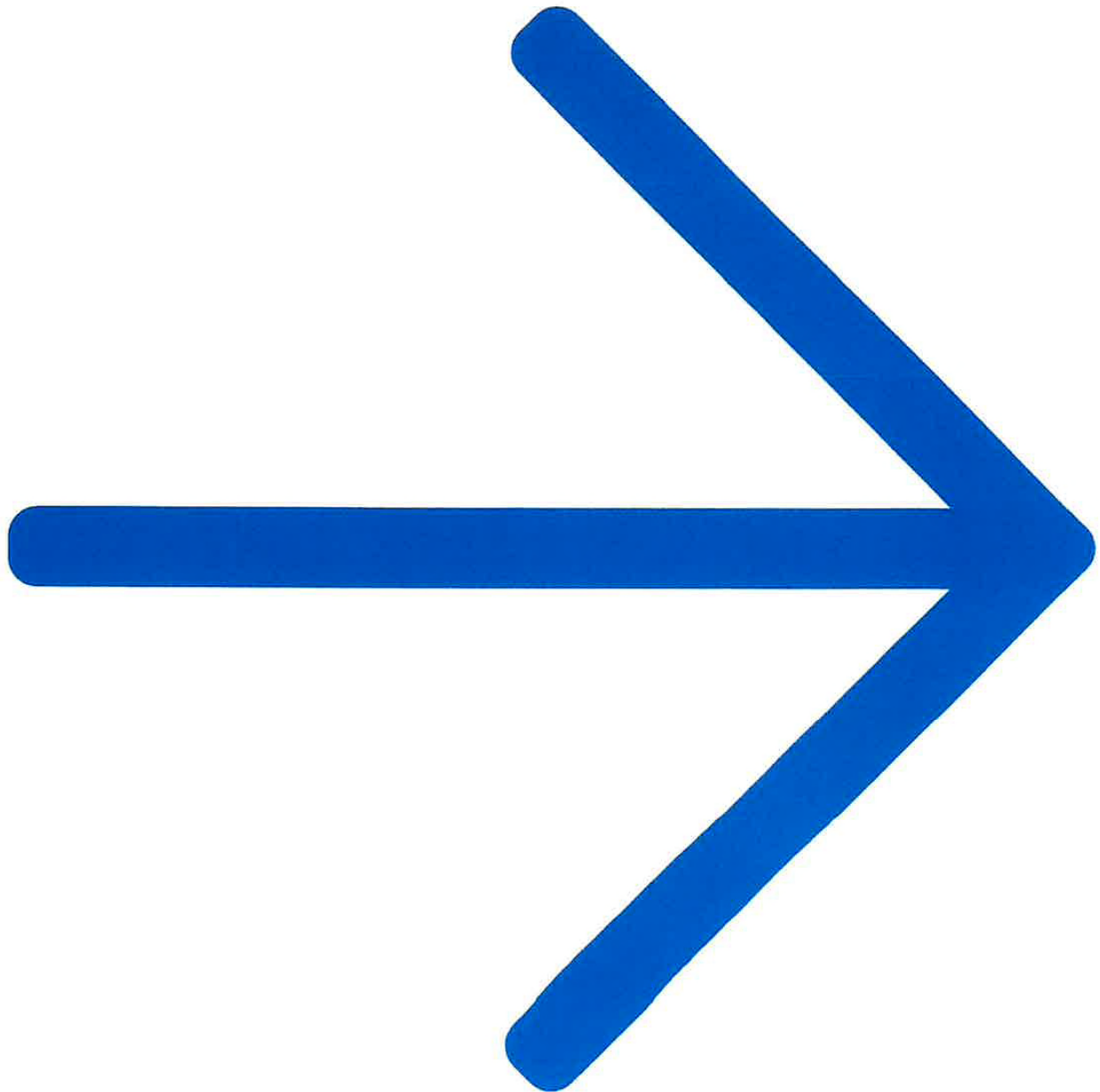
Associated charities



Norma O'Hara

- Role: Director

Associated charities



Documents

Annual reporting

Title	Due date	Date received	Download
Annual Information Statement 2024	No due date	Not required - ORIC	—
Financial Report 2024	No due date	Not required - ORIC	—
Annual Information Statement 2023	No due date	Not required - ORIC	—
Financial Report 2023	No due date	Not required - ORIC	—

<https://www.acnc.gov.au/charity/charities/fa96634b-38af-e811-a963-000d3ad244fd/profile>

10/12

Title	Due date	Date received	Download
Annual Information Statement 2022	No due date	Not required - ORIC	—
Financial Report 2022	No due date	Not required - ORIC	—
Annual Information Statement 2021	No due date	Not required - ORIC	—
Financial Report 2021	No due date	Not required - ORIC	—
Annual Information Statement 2020	No due date	Not required - ORIC	—
Financial Report 2020	No due date	Not required - ORIC	—
Annual Information Statement 2019	No due date	Not required - ORIC	—
Financial Report 2019	No due date	Not required - ORIC	—
Annual Information Statement 2018	No due date	Not required - ORIC	—
Financial Report 2018	No due date	Not required - ORIC	—
Annual Information Statement 2017	No due date	Not required - ORIC	—
Financial Report 2017	No due date	Not required - ORIC	—
Annual Information Statement 2016	No due date	Not required - ORIC	—
Financial Report 2016	No due date	Not required - ORIC	—

Annual Information Statement 2015 No due date 25 November 2015



[View AIS](#)

Financial Report 2015 No due date 25 November 2015



[Download](#)

Annual Information Statement 2014 31 January 2015 18 December 2014



[View AIS](#)

Financial Report 2014 31 January 2015 18 December 2014



[Download](#)


Annual Information Statement 2013 31 March 2014 13 March 2014



[View AIS](#)

Financial Report 2013 No due date Not required —

Documents

Title	Date	Reporting year	Download
Governing Document	18 December 2014	2014	 Download

History

The charity's subtype history

Purpose	Start date	End date
Public Benevolent Institution (PBI)	1 January 2014	—
2012 Public benevolent institution	3 December 2012	31 December 2013
2012 Another purpose beneficial to the community	3 December 2012	31 December 2013

Registration status history

Effective date	Status
3 December 2012	Registered

Enforcement action history

Enforcement action refers to the exercise of powers under the [ACNC Act](#).

TFN 732931517



Australian Government
 Australian Taxation Office

8 July 2005

Notice of endorsement for charity tax concessions

This endorsement notice has been issued to:

Name	GRIFFITH ABORIGINAL COMMUNITY MEDICAL SERVICE INC
Australian business number	98 484 570 405

GRIFFITH ABORIGINAL COMMUNITY MEDICAL SERVICE INC, a public benevolent institution, is endorsed to access the following tax concessions from the dates shown:

- Income tax exemption from 1 July 2000 under Subdivision 50-B of the *Income Tax Assessment Act 1997*.
- GST concessions from 1 July 2005 under Division 176 of *A New Tax System (Goods and Services Tax) Act 1999*.
- FBT exemption from 1 July 2005 under section 123C of the *Fringe Benefits Tax Assessment Act 1986*.

Your organisation's endorsement to access charity tax concessions, together with the date or period of effect, is entered in the public register maintained by the Australian Business Registrar at www.abr.business.gov.au

Your organisation must notify the Tax Office in writing if it ceases to be entitled to endorsement.

Michael Carmody
 Commissioner of Taxation and
 Registrar of the Australian Business Register

Attachment 2 - Development Application Assessment Report
Development Application No. 2023/29 – Lot: 10 Sec: 2 DP: 758595, 8-10 Foster Street, Lake Cargelligo

1. Background

a. Context

The development site falls within the Lake Cargelligo Township, to the eastern end of Foster Street.

The site is zoned RU5 – Village, under *Lachlan Local Environmental Plan 2013*.

The development site is surrounded by businesses to the front and residences to the rear. The current premises comprises a number of single level buildings, which are being used as a Medical Facility.

b. Site Description

The subject site is legally described as Lot: 10 Sec: 2 DP: 758595, Lake Cargelligo and is known as 8-10 Foster Street, Lake Cargelligo with a total area of approximately 2023 square metres.

The site currently has a number of existing buildings and has a small amount of vegetation over the site. There is vehicle access to the site via the unnamed laneway accessed from Canada & Major Street, beyond this there is access to the front of property on Foster Street. Figure 1 below shows site location.



Figure 1 – Site location including sewer line

c. The Proposal

The proposal is for Alterations and Additions to the Existing Medical Facility.

The development represents a fit for purpose facility that will provide improved medical services. The applicant notes the development includes the following which is shown on the development plans:

The existing shed is to be enclosed under the one roofline with the existing medical centre building to remove the existing box gutter and improve drainage. New access doors are proposed front and rear of the medical centre building. A new access ramps will be constructed at the rear of the facility. Internal walls will be changed to create additional meeting rooms and amenities

Attachment 2 - Development Application Assessment Report

Development Application No. 2023/29 – Lot: 10 Sec: 2 DP: 758595, 8-10 Foster Street, Lake Cargelligo

Property Attributes

Property attributes detail the characteristics and any restrictions on the property.

Table 1 below outlines the property attributes of the development site.

Table 1 - Property Attributes

Attribute	Comment
Easements, restrictions or fill affected. List applicable attribute and how dealt with.	Lot: 10 Sec: 2 DP:758595 The site has a sewer line passing through the middle of the lot which is not impacted by the development.
Indigenous Heritage	No – AHIMS search showed no items or areas within 250 metres of the site
Flood Prone under Council’s mapping	No
Bushfire Prone under Council’s mapping	No
Potentially contamination Register	No
Improvements:	Buildings
Current Use:	Medical / Health Facility

Integrated Development

The following outlines which other approvals are required which would constitute “integrated development” for the purpose of Section 4.46 of the EP&A Act.

Issue	Yes	No	Issue	Yes	No
Coal Mine Subsidence Compensation Act 2017	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Petroleum (Onshore) Act 1991	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fisheries Management Act 1994	<input type="checkbox"/>	<input checked="" type="checkbox"/>	POEO Act 1997	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Heritage Act 1977	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Roads Act 1993	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mining Act 1992	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rural Fires Act 1997	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NPWS Act 1974	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Water Management Act 2000	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Matters for Considerations

Issue	Yes	No
Is the development Designated Development (check schedule3 of EP&A Regs)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the development Crown Development (check Division 4.6 EP&A Act)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the development for a Concept DA (check Division 4.4 EP&A Act)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the development Regional Development (check SRD SEPP)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the development State Significant Development (check SRD SEPP)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the development for an existing use (check Division 4.11 EP&A Act)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Attachment 2 - Development Application Assessment Report
Development Application No. 2023/29 – Lot: 10 Sec: 2 DP: 758595, 8-10 Foster Street, Lake Cargelligo

2. Assessment

a. Planning Assessment

The consent authority is required to take into consideration the matters referred to in section 4.15 of the *Environmental Planning and Assessment Act 1979* as are of relevance to the development the subject of the application.

Relevant matters for consideration under s4.15 are:

- *State Environmental Planning Policy (Resilience and Hazards) - 2021;*
- *Lachlan Local Environmental Plan 2013;*
- *Lachlan Development Control Plan 2013;*
- *Lachlan Shire 7.12 Contributions Plan 2015;*
- *Lachlan Shire Community Participation Plan 2019;*
- The likely impacts of the development, including environmental impacts on the natural and built environment and social and economic impacts in the locality;
- The suitability of the site for the development;
- Any submissions made in accordance with the *Environmental Planning and Assessment Act & Environmental Planning and Assessment Regulation (the Regulation)*, and
- The public interest.

a. Section 4.15(1)(a) The Provisions Of Any Environmental Planning Instrument

i. *State Environmental Planning Policy (Resilience and Hazards) - 2021*

Chapter 4 Clause 4.6 of the Policy requires Council to consider whether land is contaminated prior to granting consent to the carrying out of any development on that land. Should the land be contaminated, Council must be satisfied that the land is suitable in a contaminated state for the proposed use.

There is no indication that the site has previously been occupied by any use that could have led to contamination of the site. Furthermore, the land is not identified on Councils register of potentially contaminated sites. Accordingly, it is not considered necessary to request any investigation reports on the subject site. The site is considered suitable for the proposal subject to standard conditions.

ii. *Lachlan Local Environmental Plan (LLEP) 2013*

Part 2 Permitted or prohibited development & Land Use Table

Development Characterisation	<i>medical centre means premises that are used for the purpose of providing health services (including preventative care, diagnosis, medical or surgical treatment, counselling or alternative therapies) to out-patients only, where such services are principally provided by health care professionals. It may include the ancillary provision of other health services.</i>
Land Use Zone	The site is identified on Land Zoning Map – Sheet LZN_1A as RU5 Village.

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Zone Objectives	<ul style="list-style-type: none"> To provide for a range of land uses, services and facilities that are associated with a rural village
Land Use Table - Is Proposal Permissible In Zone?	Yes - The ongoing use as a Medical Centre is listed as permitted with consent within the RU5 Zone as it is not development specified in item 2 or 4 of the land use table.
Is Proposal Consistent With Zone Objectives? (Clause 2.3(2))	<p>Under clause 2.3(2) of LLEP 2013, the consent authority must have regard to the objectives for development in the zone.</p> <p>The development relates to a use that is seen to fit within a wide range of uses, services and facilities for the village zone and therefore is consistent with the objective for the zone.</p> <p>Compliance with conditions of consent will ensure the development will have minimal adverse effects on other land surrounding permitted land uses, including residential.</p> <p>The development will not undermine land use objective and is considered to be consistent with the zone objective.</p>

Principal Development Standards (Part 4)

Part 4 Principal Development Standards		
Part 4	Local Provisions Applicable To Development And/Or Site	How Does The Development Comply (Where Applicable)

Nil

Miscellaneous Provisions (Part 5)

Part 5 Miscellaneous Provisions		
Part 5	Local Provisions Applicable To Development And/Or Site	How Does The Development Comply (Where Applicable)
Clause 5.10 – Heritage	<p>The objectives of this clause are as follows:</p> <p>(a) to conserve the environmental heritage of Lachlan,</p> <p>(b) to conserve the heritage significance of heritage items and heritage conservation areas, including associated fabric, settings and views,</p> <p>(c) to conserve archaeological sites,</p> <p>(d) to conserve Aboriginal objects and Aboriginal places of heritage significance.</p>	<p>The site does not contain any listed items and is not located within proximity of any items.</p> <p>The site is also not located within a heritage conservation area.</p> <p>Consequently the proposal is satisfactory with this section including the objectives.</p> <p>A stop works condition has been recommended during works for any unexpected items that may be found during construction works.</p>

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Additional Local Provisions (Part 6)

Part 6 Additional Local Provisions		
Part 6	Local Provisions Applicable To Development And/Or Site	How Does The Development Comply (Where Applicable)
Clause 6.1 Earthworks	<p>The objective of this clause is to ensure that earthworks for which development consent is required will not have a detrimental impact on environmental functions and processes, neighbouring uses, cultural or heritage items or features of the surrounding land.</p> <p>Before granting development consent for earthworks (or for development involving ancillary earthworks), the consent authority must consider the following matters—</p> <ul style="list-style-type: none"> a) the likely disruption of, or any detrimental effect on, drainage patterns and soil stability in the locality of the development b) the effect of the development on the likely future use or redevelopment of the land, c) the quality of the fill or the soil to be excavated, or both, d) the effect of the development on the existing and likely amenity of adjoining properties, e) the source of any fill material and the destination of any excavated material, f) the likelihood of disturbing relics, g) the proximity to, and potential for adverse impacts on, any waterway, drinking water catchment or environmentally sensitive area, h) any appropriate measures proposed to avoid, minimise or mitigate the impacts of the development. 	N/A - No earthworks proposed.
Clause 6.3 – Stormwater	<p>The objective of this clause is to minimise the impacts of urban stormwater on land to which this clause applies and on adjoining properties, native bushland and receiving waters.</p> <p>This clause applies to land in the following zones:</p> <ul style="list-style-type: none"> · <i>Zone RUS Village</i> <p>Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that the development:</p> <ul style="list-style-type: none"> a) is designed to maximise the use of water permeable surfaces on the land having regard to the soil characteristics affecting on-site infiltration of water, and b) includes, if practicable, on-site 	<p>There are major no changes to the existing arrangements onsite, with additional roof areas to be discharged into the existing system.</p> <p>The proposal, subject to complying with relevant conditions.</p>

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Part 6 Additional Local Provisions		
Part 6	Local Provisions Applicable To Development And/Or Site	How Does The Development Comply (Where Applicable)
	stormwater retention for use as an alternative supply to mains water, groundwater or river water, and c) avoids any significant adverse impacts of stormwater runoff on adjoining properties, native bushland and receiving waters, or if that impact cannot be reasonably avoided, minimises and mitigates the impact.	
Clause 6.7 – Essential Services	Development consent must not be granted for development unless the consent authority is satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required: a. the supply of water, b. the supply of electricity, c. the disposal and management of sewage, d. stormwater drainage or on-site conservation, e. suitable vehicular access.	Relevant referrals were sent for assessment, along with review of utilities mapping. Through this process it has been confirmed that the site is currently serviced by water, electricity, sewer as well as direct vehicular and pedestrian access services, as required by the clause. Servicing conditions have been applied as relevant and it is the responsibility of the owner/applicant to upgrade services to the site, at their cost, if required.

- b. Section 4.15 (1)(a)(ii) The provisions of any proposed instrument that is or has been the subject of public consultation under *the Act* and that has been notified to the Consent Authority

Nil

- c. Section 4.15 (1)(a)(iii) The provisions of any Development Control Plan

Lachlan Shire Development Control Plan 2018 (LDCP)

The proposal has been assessed in regard to compliance with the following chapters:

DCP Provision / Objective	Assessment/Compliance
Chapter 1 – Introduction	
1.3 - Land to which this plan applies This plan applies to all land within Lachlan Shire and subject to Lachlan LEP 2013.	The subject site within the Lachlan Shire and subject to the LLEP 2013.

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DCP Provision / Objective	Assessment/Compliance
Chapter 3 – Development	
<p>3.1 – Development on all land</p> <p>This section applies to all land within Lachlan Shire and to all streets and road frontages with the exception of:</p> <ul style="list-style-type: none"> • Lanes in settlements not exceeding 6.5 metres in width, and • Land on which a building is proposed to be erected and being of a class 3, 4, 5, 6, 7 or 8 as defined in the Building Code of Australia. 	<p>The proposal is generally consistent with the aims of this section and the finer aspects will be assessed under the detailed provisions below.</p>
<p>3.1.2 Building Line</p> <p>Except in the case of a corner allotment the minimum distance from a street alignment at which a building may be erected is 6.0 metres</p>	<p>Satisfactory – There is no changes to the main building line.</p>
<p>3.1.4 Water efficiency and storm water management</p> <ul style="list-style-type: none"> • A stormwater management plan is to be submitted with the development application that assesses the stormwater drainage requirements and constraints, including flood controls if the land is flood prone, and proposes stormwater management and treatment methods 	<p>The existing building footprint has only minor changes as part of the proposal. The applicant is required to submit a plan as part of recommended conditions.</p>
<p>3.1.5 Landscaping</p> <ul style="list-style-type: none"> • A landscape concept plan is to be submitted with the development application 	<p>The site is generally void of existing landscaping. A landscaping plan has not be provided and the applicant is required to submit a plan as part of recommended conditions.</p>
<p>3.2.1 Application</p>	<p>This section applies to land zoned RU5 Village, E4 Environmental Living and RE1 Public Recreation in the settlements of Condobolin, Lake Cargelligo and Tottenham.</p> <p>Below are development controls that apply to new development applications that relate to land to which this section applies. Specific controls apply to community facilities, educational establishments, health services facilities, and to neighbourhood shops.</p>
<p>3.2 – Commercial Development in the RU5 Zone</p> <p>3.3.1 - Application</p>	<p>Business areas are intended to accommodate the long-term requirements for retailing in the villages and towns.</p> <p>It is also the intention that other business and commercial activities and tourist-oriented services and facilities generally be located in this area. Re-development of existing business areas is encouraged.</p> <p>The aim is to provide a compact intensive and lively shopping environment centred on the main street. Consequently, active frontages to pedestrian ways and streets within business areas</p>

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DCP Provision / Objective	Assessment/Compliance
	are encouraged. Outdoor cafes, display and entertainment areas are also encouraged to create a character of activity and excitement.
<p>3.2.3 – Parking Access & Driveways</p> <p>Controls – Parking and Access</p> <ul style="list-style-type: none"> · Long-stay parking will be generally provided outside the core area · Parking will be provided at the ratio of one space per 100m² office floor space (recommend in covering report to council to prepare a contributions plan so that levies may be paid in lieu) · Proposed uses are not to be developed beyond the capacity to provide conveniently located short-stay parking · Driveways, access ways and car parking areas for commercial development shall be paved with asphaltic concrete, a bitumen seal, paving bricks or coloured patterned concrete 	<p>The site and building are existing are well as established parking on the street and to the rear of the building.</p> <p>No additional floor space is proposed to the building or additional parking on-site.</p> <p>Given the nature of the use and the existing area no issues are expected.</p>
<p>3.7 Development of flood prone land</p> <p>3.7.1 – Generally</p> <ul style="list-style-type: none"> · All buildings at or below the FPL should be constructed of flood compatible materials. · All development applications should demonstrate that the proposed structure can withstand the force of floodwater, debris and buoyancy. <p>On site sewage management facilities should be sited and designed to withstand flooding conditions (including consideration of structural adequacy, avoidance of inundation and flushing/leaking into flowing flood waters)</p>	<p>N/A – Site is not floodprone</p>

d. Section 4.15 (1)(a)(iia) The provisions of any Planning Agreement

The subject site does not have a Planning Agreement.

e. Section 4.15 (1)(a)(iv) The provisions of the Regulations

The *Environmental Planning & Assessment Regulation 2021* prescribes certain development consent conditions that form part of the development consent conditions imposed.

- **AS 2601** Australian Standard AS 2601—1991: *The Demolition of Structures*
Demolition does form part of this application and consent has been applied for.
- **BCA** The development is capable of complying with the *Building Code of Australia* and relevant Australian Standards.

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f. Section 4.15 (1)(b) The Likely Impacts Of The Development

The proposal has the potential to result in adverse impacts however those impacts are capable of being mitigated by conditions of consent (e.g. traffic, parking, management of facility and social impacts) or can be considered to result in minimal impact within reasonable/acceptable limits. There are likely to be no adverse social and economic impacts associated with the proposal.

Context and Setting

The proposed development has been designed with compatible scale and form appropriate to its context. The site is suitable for the proposed development given it requires minimal work and the existing use generally fits in the location. The proposed development fits within the context and setting without altering the bulk or scale of development in the area.

Parking, Access, Transport and Traffic

The site contains a vehicle access from the unnamed side lane access to the rear and has parking available on Foster Street which will be retained.

With respect to the parking controls of the Lachlan Development Control Plan 2018, there is no minimum requirement for a medical centre. The proposal does not increase the amount of gross floor area or the capacity of the facility therefore no additional parking is required. The existing use has operated at the property without any issues for more than 20 years.

Overall this is unlikely have a detrimental impact on the street, locality or any other relevant consideration.

Social Impact in Locality

The development provides an important service to the community, providing health and medical services. The proposed development is designed to respond to these needs in the context of social responsibility. The site is appropriately located and the proposed development appropriately designed to minimise any negative social impacts in the locality.

g. Section 4.15 (1)(c) The suitability of the site for the development

The subject development site is suitable for the development. There are no physical impediments to the proposal that cannot be overcome by the imposition of suitable development conditions. The land is appropriately zoned to accommodate the improvement works to the existing medical facility.

h. Section 4.15 (1)(d) Any submissions

This application was notified for a period of 21 days in accordance with the requirements of the Lachlan Community Participation Plan between 02 August 2023 and 25 August 2023. This included notification letters being sent to surrounding properties and a notice on Council's website with supporting documentation. No (0) submissions were received during this period.

i. Section 4.15 (1)(e) The public interest

The public interest is a broad consideration relating to many issues which the development has generally satisfied.

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The proposal will provide improvements to an important health service, in the village zone of the local government area. The proposed development is generally consistent with the relevant statutory requirements and planning objectives.

The application is not expected to have any unreasonable impacts on the environment or the amenity of the locality, with operational matters controlled by conditions. It is considered appropriate with consideration to the zoning and the character of the area and is therefore considered to be in the public interest.

Accordingly, development consent of this proposal will not undermine the public interest subject to appropriate conditions being imposed on any development consent.

3. Consultations**a. Council Referrals**

The application was referred to a number of Council internal referral teams. Where required, conditions have been recommended and imposed by the technical assessments.

No external agencies comments were required.

b. Political Donations Disclosure

Under Section 10.4(4) of the *Environmental Planning and Assessment Act, 1979* (the Act), a person who makes a relevant planning application to Council is required to disclose any reportable political donations and gifts made by any person with a financial interest in the application within the period commencing two years before the application is made and ending when the application is determined, including:

- a. all reportable political donations made to any Councillor of this Council
- b. all gifts made to any Councillor or employee of this Council.

Note: Section 10.4(1) of the Act states 'political donations or gifts are not relevant to the determination of any such planning application and the making of political donations or gifts does not provide grounds for challenging the determination on any such planning application'.

The Disclosure Statement received by Council indicates that no reportable donations or gifts have been made.

4. Other Matters for Consideration**a. Biodiversity Conservation Act**

The *Biodiversity Conservation Act 2016* (BC) contains a number of matters that are required to be considered as part of a DA.

In accordance with the above listed legislation there are a number of tests to determine whether the proposed development results in the need of offsets. Firstly, the test to determine whether proposed development or activity is likely to significantly affect threatened species or ecological communities, or their habitats (7.3).

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Given no native vegetation is proposed to be removed, as well as the absence of any recorded endangered flora or fauna on site, there is not anticipated to be any adverse impacts upon ecological communities or habitats of threatened species. Secondly whether the proposed removal of native vegetation exceeds the biodiversity offsets scheme threshold (7.4).

No native vegetation is proposed to be removed. Therefore the threshold will not be impacted.

Thirdly whether the development is within a declared area of outstanding biodiversity value. The published biodiversity values map does not include any declared areas at the subject site.

Based on the above assessment the application does not fall within the biodiversity offset scheme. Relevant matters under the Biodiversity Conservation Act 2016 have been considered.

b. Lachlan Shire 7.12 Contributions Plan 2015

Council's Section 7.12 Contributions Plan applies to all applications for development consent. Pursuant to Council's Section 7.12 Contributions Plan, development with a proposed cost in excess of \$200,000 is subject to a development contribution of 1% of the total applicable development value.

Council's Section 7.12 Contributions Plan states:

This Plan authorises the Council to grant consent to development to which this Plan applies subject to a condition requiring the applicant to pay to the Council a levy of 1% of the proposed cost of carrying out the development, provided that the Council does not also impose on the consent a condition pursuant to section 7.11 of the Act.

The value of the proposed development is \$214,000 which would require a contribution of \$2,140.00 to be paid under Council's Section 7.12 Contributions Plan.

In accordance with Section 1.10 of Council's Section 7.12 Contributions Plan, Council may exempt the following kinds of developments from the levy, authorised to be imposed under the plan:

- *a development by a registered charity, community organisation or service club that will, in the opinion of the Council, provide a material public benefit to the Lachlan Shire community.*

For such claims to be considered, any such development will need to include a comprehensive submission arguing the case for an exemption and include details of the mechanism ensuring that such development is, and will remain in the form proposed.

- *Works to raise an existing dwelling to be above the Flood Planning Level*
- *Public infrastructure to be carried out by or on behalf of any public authority including the Council*

The applicants requests states the exemption is in accordance with requirements of the Plan, as Griffith Aboriginal Medical Service is a charity or not for profit organisation that provides a material public benefit to the Lachlan Shire community.

A review of the documentation confirms that Griffith Aboriginal Medical Service is registered with the Australian Charities and Not-for-profits Commission. The facility has provided a service to the Murrin Bridge and Lake Cargelligo Community for more than 10 years and provides medical and allied health services to Aboriginal and Non Aboriginal People. Improvements to health care services are considered to be a material public benefit to the Lachlan Shire community.

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Council has most recently provided an exemption to the Lachlan Section 7.12 Contribution Plan, at the Ordinary Meeting of Council on 27 April 2022, per resolution 2022/124 for DA2021/47 – Transitional Group Home - Catholic Care Wilcannia-Forbes.

It will be recommended below the exemption request be granted in this instance. A condition will be applied, requiring the development to remain in the proposed form, to ensure the exemption is only given to the use/operation in accordance with the Plan.

5. Conclusion

The proposal has appropriately addressed the provisions of Lachlan Local Environmental Plan (LLEP 2013). The proposal is also consistent with the applicable provisions of the relevant state policies.

With respect to the Section 7.12 Contributions Plan exemption, the proposed development and operation has demonstrated that it meets the requirements within the Plan and it should be supported.

In conclusion, the proposal is permitted with consent, is consistent with the objectives of the zone and where necessary conditions have been recommended such as to offset any adverse impacts.

Based on the assessment above, where there are no outstanding issues, it is recommended that DA No. 2023/29 be approved by Council.

6. Recommendation

That Council approve DA No. 2023/29, for the Alterations and Additions to Existing Medical Centre- at Lot: 10 Sec: 2 DP: 758595 , 8-10 Foster Street, Lake Cargelligo, subject to the recommended conditions of consent in **Attachment 3**.

END OF REPORT

Attachment 3 – Recommended Conditions of Consent
Development Application No. 2023/29 – Lot: 10 Sec: 2 DP: 758595, 8-10 Foster Street Lake Cargelligo

Attachment 3 – Recommended Conditions of Consent

ADMINISTRATIVE CONDITIONS

1. Prescribed Conditions

This development consent is subject to the prescribed conditions made under the *Environmental Planning & Assessment Regulation 2021*.

2. Development in Accordance with Plans and Documents

The development must be in accordance with the following approved Development Application plans and documents as endorsed by Council's stamp. Where there is an inconsistency between the approved plans/documentation and conditions of consent, the conditions of consent take precedence to the extent of the inconsistency.

3. Construction Certificate & PCA Notification

Before any site works, building or use is commenced, the person having the benefit of the development consent must:

- a. obtain a Construction Certificate from Lachlan Shire Council or other accredited certifier, and
- b. appoint a Principal Certifying Authority.

4. Building Code of Australia

All building work must be carried out in accordance with the requirements of the Building Code of Australia (as in force of the date the application for the relevant Construction Certificate was made).

PRIOR TO ISSUE OF CONSTRUCTION CERTIFICATE

5. Construction Site Management Plan

Prior to the release of the Construction Certificate, a Construction Site Management Plan must be submitted to and approved by Council. The Construction Site Management Plan must include the following measures:

- location of protective site fencing;
- location of site storage areas/offices/equipment;
- location of building materials for construction, e.g. stockpiles
- provisions for public safety;
- dust control measures;
- method used to provide site access location and materials used;
- provisions for temporary sanitary facilities;
- location and size of waste containers/skip bins;
- details of proposed sediment and erosion control measures;
- method used to provide construction noise and vibration management;
- stop work protocol for any potential Aboriginal objects found/uncovered during works and
- construction traffic management details consistent with other required amendments.

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6. Utility Arrangements

Arrangements are to be made with utility authorities in respect to the services supplied by those authorities to the development. The cost associated with the provision or adjustment of services within the road and footway areas is to be at the developer's expense.

PRIOR TO COMMENCEMENT OF WORKS**7. Construction Certificate Requirements**

Prior to commencement of work, the person having the benefit of the Development Consent:

- a. Shall appoint a Principal Certifying Authority (PCA).
- b. Shall ensure a Construction Certificate is issued by the PCA.
- c. Shall notify Council of their intention to commence the site works, at least two days prior to commencement of work.

Where Lachlan Shire Council is nominated as the Principal Certifying Authority, the following requirements shall be satisfied before the commencement of work:

- a. The LSC Principal Certifying Authority Service Agreement shall be completed and signed by the applicant.
- b. The LSC Notice of Commencement of Building Works and Appointment of Principal Certifying Authority shall be completed and issued to Council at least two days before undertaking any work in accordance with the Construction Certificate.
- c. Terms and conditions of the LSC Principal Certifying Authority Service agreement shall be satisfied.

8. Sediment & Erosion Controls

Erosion and sediment control devices must be maintained throughout the entire construction phase of the development until the site is stabilised such that sediment will not be washed into the stormwater system during heavy rainfall.

9. Section 68 Approval

A Section 68 Approval must be obtained by a Licensed Plumber and Drainer prior to any sewer or stormwater work being carried out on the site. Plans must be supplied for assessment and approval as part of the s68 application and must indicate that pipe and pit sizing meets the requirements of AS3500 and the Plumbing Code of Australia. Further, a final inspection must be carried out upon completion of plumbing and drainage work prior to occupation of the development.

10. Section 138 Approval

A Section 138 Approval must be obtained prior to any physical works within Council's road reserve such as (but not limited to) you will need to obtain approval in writing from Council's Infrastructure Services Director or delegate.

The following information may need to be provided:

- a. detailed drawings of the proposed works in the road and footpath area,
- b. provision of public risk insurance and,
- c. details of timing and length of works.

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11. Construction Site Management Plan

The Construction Site Management Plan measures are to be implemented prior to the commencement of any works including demolition and excavation.

DURING WORKS**12. Demolition - WorkCover, AS2601 & Work Health and Safety Act 2011**

Demolition work must:

- a. be carried out in accordance with the requirements, of the WorkCover Authority of New South Wales
- b. be carried out in accordance with the Work Health and Safety Act 2011
- c. be carried out by a WorkCover licensed contractor where demolition work involves the removal of any materials containing asbestos, and
- d. be carried out in accordance with the provisions of AS 2601-2001: The Demolition of Structures (or subsequent edition/s).

13. Hours of Works

All works that are carried out in accordance with an approved consent that involve the use of heavy vehicles, heavy machinery and other equipment likely to cause offence to adjoining properties shall be restricted to the following hours in accordance with the NSW Environment Protection Authority Noise Control Guidelines:

- Mondays to Fridays, 7am to 6pm
- Saturdays, 7am to 1pm (if inaudible on neighbouring residential premises), otherwise 8am to 1pm
- No work is permitted on Sundays and Public Holidays.

Other construction works carried out inside a building/tenancy and do not involve the use of equipment that emits noise are not restricted to the construction hours stated above.

The provisions of the Protection of the Environment Operations Act, 1997 in regulating offensive noise also apply to all construction works.

14. Dust Mitigation

Construction activities occurring at the premises must be carried out in a manner that will minimise emissions of dust from the premises.

15. Rubbish and Debris

All building rubbish and debris, including that which can be wind blown, shall be contained on site in a suitable container at all times prior to disposal at Council's Waste Management Centre. The container shall be erected on the building site prior to work commencing.

Materials and sheds or machinery to be used in association with the construction of the building shall not be stored or stacked on Council's footpath, nature strip, reserve or roadway.

Note: No building rubbish or debris shall be placed on any adjoining public reserve, footway or road

16. Maintenance of Erosion & Runoff Controls

The soil and water management controls must be maintained at all times and checked for adequacy daily. The controls must not be removed until the development is completed and the disturbed areas have been stabilised.

Maintenance must include but is not limited to ensuring:

- a. all sediment fences, sediment traps and socks are properly placed and are working effectively
- b. drains, gutters and roads must be maintained clear of sediment at all times.

It is an offence under the *Protection of the Environment Operations Act 1997* to allow soil or other pollutants to fall or be washed into any waters or be placed where it is likely to fall or be washed into any waters. Substantial penalties may be issued for any offence.

Any excavated soil to be disposed of offsite must be assessed by a suitably qualified consultant in accordance with the Waste Classification Guidelines, Part 1: Classifying Waste (EPA 2014) to inform appropriate disposal. All waste requiring offsite disposal must be taken to a licenced waste facility.

17. Inspections

The applicant is to obtain a Compliance Certificate from Council or an accredited certifying authority, certifying compliance with the Building Code of Australia, and any other relevant conditions of consent for the stages of construction listed in column 1. For the purpose of obtaining the compliance certificate the work must be inspected by an accredited certifying authority at the time specified in column 2.

	Column 1	Column 2
A	Wall Frame	When the wall frame has been constructed, prior to cladding and hot and cold plumbing completed.
B	Internal drainage	When all internal plumbing work is completed and prior to concealment.
C	External drainage	When all external plumbing work is installed and prior to concealment.
D	Final	Prior to occupation of the building.

18. Surface Waters

The land surrounding any structure must be graded to divert surface water to the street and clear of existing and proposed structures and adjoining premises.

19. Licensed Plumber

All plumbing and drainage work shall be carried out by a licensed plumber and drainer and to the requirements of AS/NZS 3500 and the National Plumbing Code of Australia (Volume 3 of the NCC).

Note1: Notice of Work is to be issued to the Council no later than 2 business days before the work concerned is carried out.

Note 2: A Certificate of Compliance for the plumbing and drainage work identified in Colum 1 at the times specified in Colum 2 must be obtained from Council:

	Column 1	Column 2
A	Internal Sewer Drainage	When all internal plumbing and drainage work is installed and prior to concealment.

B	External Sewer Drainage	When all internal plumbing and drainage work is installed and prior to concealment.
C	Stormwater Drainage	When all external stormwater drainage work is installed and prior to concealment.
D	Final	Prior to occupation of the building or structure.

Note 3: Sewer Diagram is to be issued to the Council and the owner of the land or the owner’s agent, on completion of the final inspection.

20. Earthworks

Earthworks (including any structural support or other related structure for the purposes of the development):

- a. must not cause a danger to life or property or damage to any adjoining building or structure on the lot or to any building or structure on any adjoining lot, and
- b. must not redirect the flow of any surface or ground water or cause sediment to be transported onto an adjoining property, and
- c. retained material must have a gradient of at least 5%

21. Contamination – Unexpected Finds Protocol

Should any contamination or suspect material be encountered during site preparation, earth works, construction or any other stage of the development, works must cease immediately, and a suitably qualified consultant engaged to conduct a thorough contamination assessment and provide recommended management actions to guide the management of any contamination onsite. Council must be notified if this protocol is required to be enacted.

22. Cultural Heritage Stop Work Protocol

A stop work protocol must be implemented for any potential heritage items found during excavation including ceasing work immediately if any Aboriginal objects are found/uncovered, secure the site and inform Office of Environment and Heritage and Lachlan Shire Council immediately.

PRIOR TO OCCUPATION/USE

23. Occupation Certificate

An Occupation Certificate is to be obtained pursuant to Section 6.9 of the Environmental Planning and Assessment Act 1979, from the Principal Certifying Authority on completion of all works and prior to the occupation/use.

The “Final Occupation Certificate” shall not be issued if any conditions of this consent, but not the conditions relating to the operation of the development, are outstanding.

A copy of the Occupation Certificate and all necessary documentation supporting the issue of the Certificate is to be submitted to Lachlan Shire Council, if Council is not the Principal Certifying Authority.

24. Works As Executed - Stormwater Drainage

Prior to the issue of an Occupation Certificate, Works As Executed Plans must be submitted the Certifying Authority by a registered surveyor certifying compliance of all drainage works with the approved design plans. The Works As Executed dimensions and levels must be shown in red on a copy of the approved Construction Certificate plans. This plan must verify surface and invert levels on all pits, invert levels and

sizes of all pipelines, and finished surface levels on all paved areas. All levels must relate to Australian Height Datum.

25. Building - Fire Safety Certificate before Use

In accordance with the *Environmental Planning and Assessment Regulation 2021*, prior use, the owner must cause the issue of a Final Fire Safety Certificate in accordance with the aforesaid Regulation. In addition, in relation to each essential fire or other safety measure implemented in the building or on the land on which the building is situated, such a Certificate is to state:

- a. That the measure has been assessed by a person (chosen by the owner of the building) who is properly qualified to do so.
- b. That as at the date of the assessment the measure was found to be capable of functioning at a standard not less than that required by the attached Schedule.
- c. A copy of the certificate is to be given (by the owner) to the Commissioner of Fire & Rescue NSW and a further copy is to be displayed in a frame and fixed to a wall inside the buildings main entrance.

DURING USE

26. Fire Safety

The owner must submit to Council and the NSW Fire Brigade an Annual Fire Safety Statement, each 12 months, commencing within 12 months after the date on which the initial Interim/Final Fire Safety Certificate is issued or the use commencing, whichever is earlier.

27. Offensive Noise

The use and occupation of the premises including all plant and equipment shall not give rise to any 'offensive noise' as defined under the Protection of the Environment Operations Act 1997 and shall comply with the Noise Policy for Industry (2017) (as amended).

28. Amenity - General

The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.

29. Outdoor Lighting

Outdoor lighting must comply with AS 4282-1997: Control of the obtrusive effects of outdoor lighting. The maximum luminous intensity from each luminaire must not exceed the Level 1 control relevant under Table 2.2 of AS 4282. The maximum illuminance and the threshold limits must be in accordance with Table 2.1 of AS 4282.

30. Use and Operator

The development must remain as a Medical/Health Services Facility. Should be operator change from Griffith Aboriginal Medical Service, the operator must demonstrate to Council that they are a registered charity and not-for-profit otherwise pay Council the applicable Lachlan Section 7.12 Contribution Plan amount of \$2,140.00.

Prescribed conditions under the Environmental Planning and Assessment Regulation 2021**Compliance with Building Code of Australia and insurance requirements under the Home Building Act 1989**

1. A development consent for development that involves any building work must be issued subject to the following conditions:
 - (a) that the work must be carried out in accordance with the requirements of the *Building Code of Australia*, in force on the date of the application.
 - (b) in the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.

Note: In this condition, a reference to the *Building Code of Australia* is a reference to that Code as in force on the date the application for the relevant complying development certificate is made.

Erection of signs

2. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (c) stating that unauthorised entry to the site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

Note: This condition does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building that does not affect the external walls of the building.

Note: This condition does not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.

Note: This condition applies to a complying development certificate issued before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

Note: Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).⁵

Notification of Home Building Act 1989 requirements

3. Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:

- 8 -

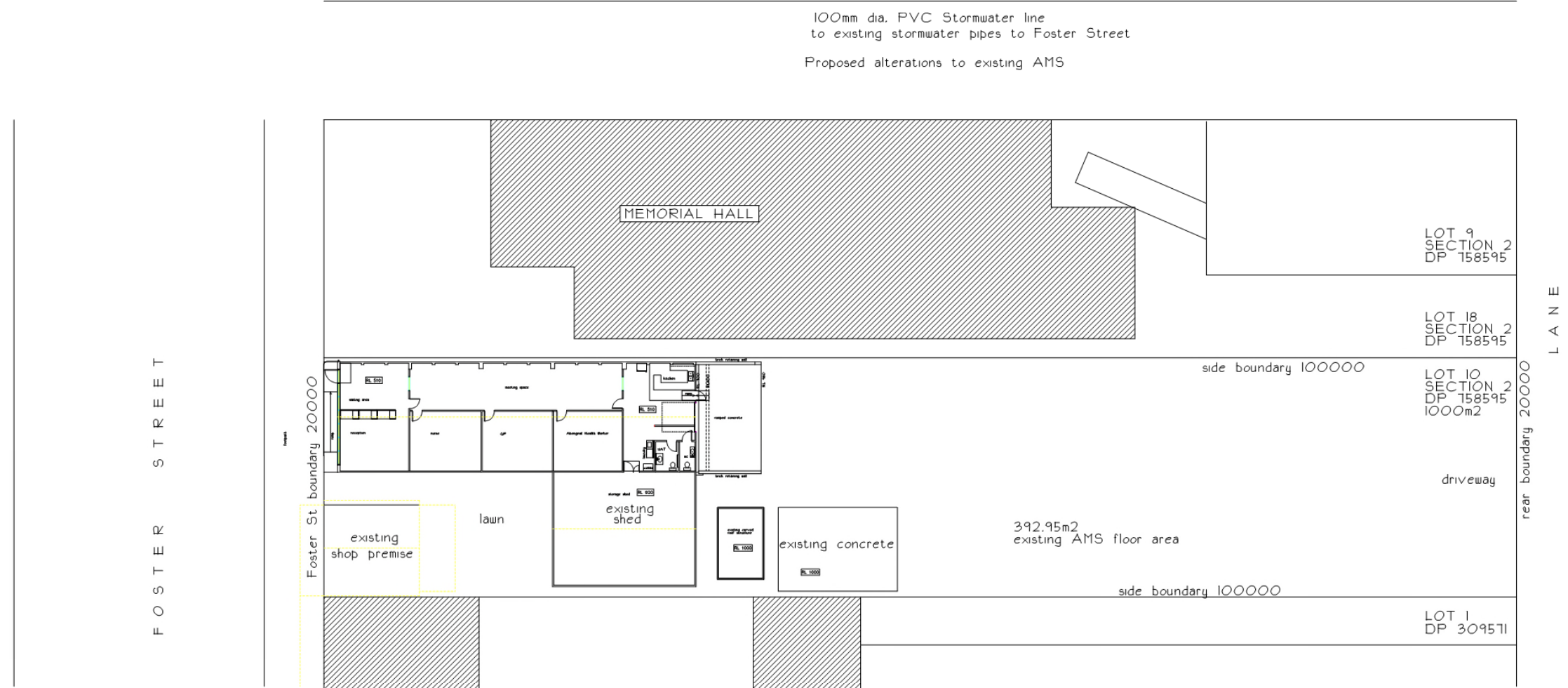
- (a) in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
 - (b) in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.
4. If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under condition 19 above becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.
5. Conditions 3 and 4 do not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.

Condition relating to shoring and adequacy of adjoining property

6. Where development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the certificate must at the person's own expense:
- (a) protect and support the adjoining premises from possible damage from the excavation, and
 - (b) where necessary, underpin the adjoining premises to prevent any such damage.

Note: This condition does not apply if the person having the benefit of the complying development certificate owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.

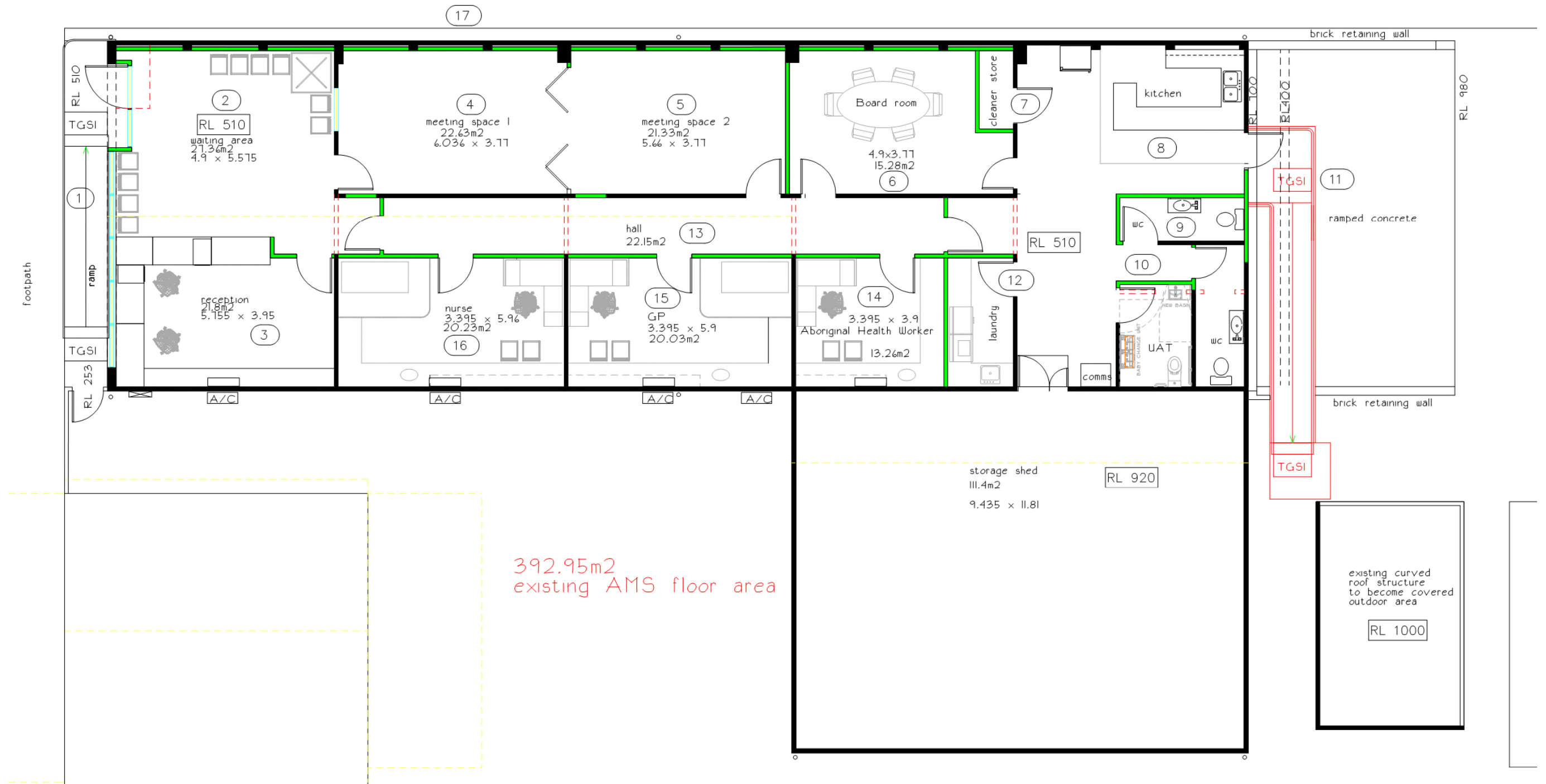
END OF CONDITIONS



ALL DIMENSIONS AND NOTES ARE TO BE CONFIRMED BY BUILDER AND/OR OWNER BEFORE COMMENCING WORKS.
DO NOT SCALE FROM DRAWINGS. USE FIGURED DIMENSIONS ONLY.
ALL CONSTRUCTION WORK IS TO BE IN ACCORDANCE WITH THE BUILDING CODE OF AUSTRALIA AND ALL RELEVANT CODES AND GOVERNING BODIES.
TIMBER FRAMING IS TO BE COMPLETED IN ACCORDANCE WITH THE NATIONAL LIGHT TIMBER FRAMING CODE SAA 1684.
CONCRETE SLABS AND FOOTINGS ARE TO BE IN ACCORDANCE WITH SAA 2870.1.
ANY DISCREPANCIES FOUND IN THESE DRAWINGS MUST BE REPORTED TO SHERENE BLUMER BEFORE WORKS BEGIN.
ALL NATURAL GROUND LINES, SITE CUTS, INDICATED LEVELS, DRIVEWAYS, LIGHTPOLES AND ALL OTHER GRAPHICALLY REPRESENTED SYMBOLS ARE INDICATIVE ONLY AND MUST BE VERIFIED ON SITE BY THE BUILDER AND PROFESSION APPLICABLE BEFORE WORKS BEGIN.

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NO.	AMENDMENT	DATE	PROJECT	DESIGN & DOCUMENTATION BY			
			PROPOSED NEW ALTERATIONS & ADDITIONS	SHERENE BLUMER			
LEGEND			LOCATION	12 WHITTON STREET GRIFFITH NSW 2680			
			CLIENT	PH: 02 69644465			
			MURRIN BRIDGE ABORIGINAL HEALTH SERVICE INC.	MOBILE: 0438 295862			
			DRAWING	SCALE	DATE	DRAWN	NUMBER
			EXISTING SITE PLAN	1:400@A3	9 AUG 2022	SB	01
			E-MAIL: sherene@blumer.net.au				

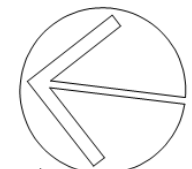


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NO.	AMENDMENT	DATE

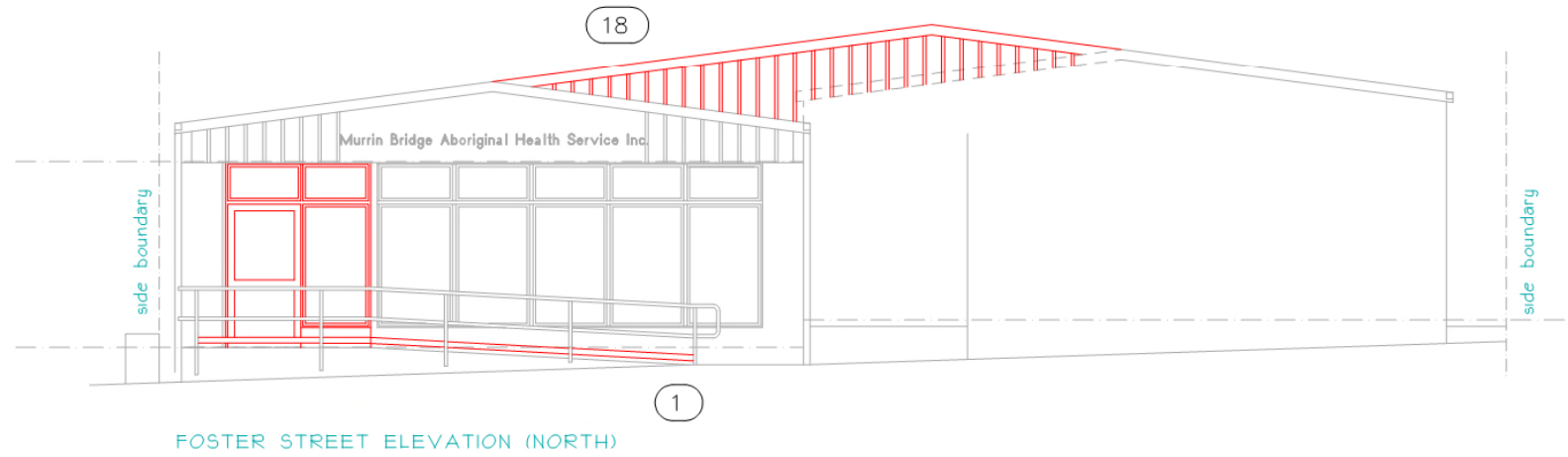
LEGEND

- existing walls to be removed
- existing walls to be retained

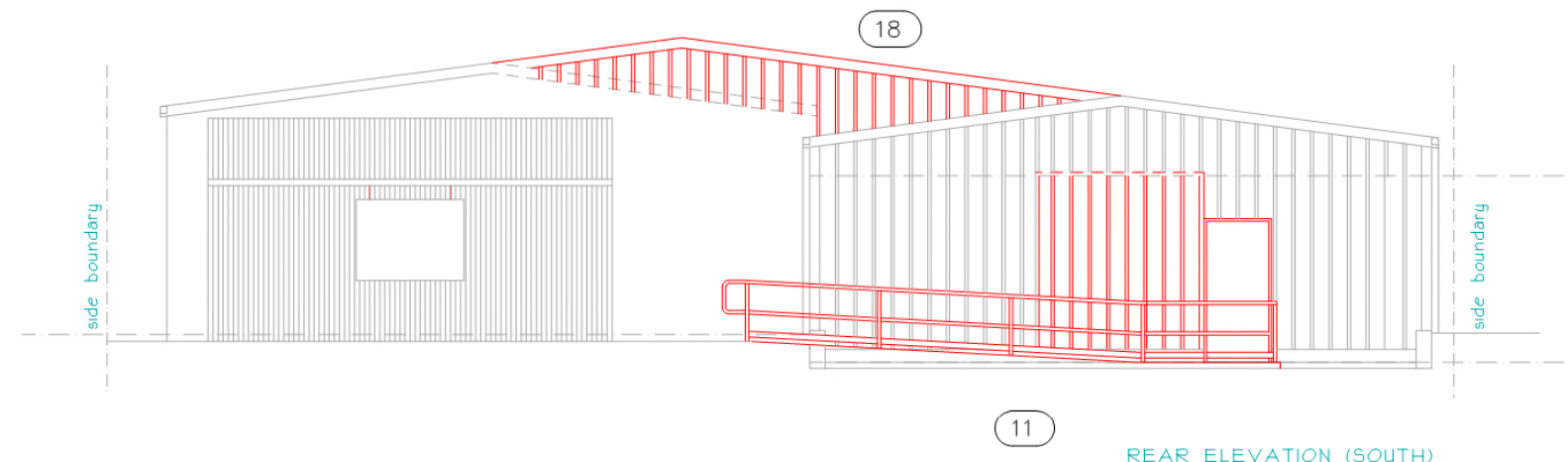


PROJECT	PROPOSED NEW ALTERATIONS & ADDITIONS
LOCATION	10 FOSTER STREET LAKE CARGELLIGO NSW 2672
CLIENT	MURRIN BRIDGE AMS
DRAWING	PROPOSED FLOOR PLAN

DESIGN & DOCUMENTATION BY			
SHERENE BLUMER			
12 WHITTON STREET GRIFFITH NSW 2680			
PH: 02 69644465			
MOBILE: 0438 295862			
E-MAIL: sherene@blumer.net.au			
SCALE	DATE	DRAWN	NUMBER
1:100@A3	9 AUG 2022	SR	03



FOSTER STREET ELEVATION (NORTH)



REAR ELEVATION (SOUTH)

<p>ALL DIMENSIONS AND NOTES ARE TO BE CONFIRMED BY BUILDER AND/OR OWNER BEFORE COMMENCING WORKS. DO NOT SCALE FROM DRAWINGS. USE FIGURED DIMENSIONS ONLY. ALL CONSTRUCTION WORK IS TO BE IN ACCORDANCE WITH THE BUILDING CODE OF AUSTRALIA AND ALL RELEVANT CODES AND GOVERNING BODIES. TIMBER FRAMING IS TO BE COMPLETED IN ACCORDANCE WITH THE NATIONAL LIGHT TIMBER FRAMING CODE SAA 1684. CONCRETE SLABS AND FOOTINGS ARE TO BE IN ACCORDANCE WITH SAA 2870.1. ANY DISCREPANCIES FOUND IN THESE DRAWINGS MUST BE REPORTED TO SHERENE BLUMER BEFORE WORKS BEGIN. ALL NATURAL GROUND LINES, SITE CUTS, INDICATED LEVELS, DRIVEWAYS, LIGHTPOLES AND ALL OTHER GRAPHICALLY REPRESENTED SYMBOLS ARE INDICATIVE ONLY AND MUST BE VERIFIED ON SITE BY THE BUILDER AND PROFESSION APPLICABLE BEFORE WORKS BEGIN. COPYRIGHT SHERENE BLUMER B. Sc (ARCH) B ARCH 2022</p>	NO.	AMENDMENT	DATE	PROJECT	DESIGN & DOCUMENTATION BY				
				PROPOSED NEW ALTERATIONS & ADDITIONS	SHERENE BLUMER				
	LEGEND				LOCATION	12 WHITTON STREET GRIFFITH NSW 2680			
					CLIENT	PH: 02 69644465 MOBILE: 0438 295862 E-MAIL: sherene@blumer.net.au			
				DRAWING	SCALE	DATE	DRAWN	NUMBER	
				PROPOSED ELEVATIONS	1:100@A3	9 AUG 2022	SB	04	

Attachment 1 - Development Application Assessment Report - Development Application No. 2023/43 – Lots 10-12 DP 859023 & Lot 3 DP 1148430, 14-20 Lachlan Street

1. Background

a. Context

The development site falls within the Condobolin Township, to the eastern end of Lachlan Street.

The site is zoned RU5 – Village, under *Lachlan Local Environmental Plan 2013*.

The development site is surrounded by businesses to the side and rear of it. The current site comprises a number of buildings and uses including a single storey dwelling, storage premises and a light industry manufacturer.

b. Site Description

The subject site is legally described as Lot 10-12 DP 859023 & Lot 3 DP 1148430, 14-20 Lachlan Street, Condobolin with a total area of approximately 2502.3 square metres.

The site currently has a number of existing buildings, including a dwelling and a number of small trees over the site. There is vehicle access to the via Lachlan Street to the front and Bathurst Lane to the rear **Figure 1** below shows the existing site.



Figure 1 – Existing site

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c. The Proposal

The proposal is for demolition of existing buildings, construction of a two storey warehouse and manufacturing facility with offices and consolidation of lots.

The proposed development represents a total modern redevelopment of the site and will accommodate the needs of the business operators Allegro Concepts. **Figure 2** below shows perspective drawing of the development.



Figure 2 – Perspective Drawing

Vehicle parking is proposed on-site with 18 parking spaces to be accessed via Lachlan Street, with additional vehicle access provided to the rear onto Bathurst lane. There is also a covered area for larger vehicles to load and unload goods provided separately.


Property Attributes

Property attributes detail the characteristics and any restrictions on the property.

Table 1 below outlines the property attributes of the development site.

Attachment 1 - Development Application Assessment Report - Development Application No. 2023/43 – Lots 10-12 DP 859023 & Lot 3 DP 1148430, 14-20 Lachlan Street

Table 1 - Property Attributes

Attribute	Comment		
Easements, restrictions or fill affected. List applicable attribute and how dealt with.	<p>Lots 10-12 DP 859023 & Lot 3 DP 1148430:</p> <p>The site has a sewer line passing through the lower portion of it, which the existing development impacts on (corrugated iron shed built fully over it) and the proposed development is also shown to be built over it. The development must be designed in accordance with Council’s Build in the Vicinity of Sewer Mains Policy. Relevant conditions have been applied to ensure this is to Council’s satisfaction.</p>		
Indigenous Heritage	<p>No – AHIMS search showed no items or areas within 50 metres of the site:</p>  <p>A search of Heritage NSW AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:</p> <table border="1" style="width: 100%;"> <tr> <td style="color: red;">0 Aboriginal sites are recorded in or near the above location.</td> </tr> <tr> <td style="color: red;">0 Aboriginal places have been declared in or near the above location.*</td> </tr> </table>	0 Aboriginal sites are recorded in or near the above location.	0 Aboriginal places have been declared in or near the above location.*
0 Aboriginal sites are recorded in or near the above location.			
0 Aboriginal places have been declared in or near the above location.*			
Flood Prone under Council’s mapping	Yes – The matter has been reviewed by Council’s flood technical consultant and is addressed in further detail in report below.		
Bushfire Prone under Council’s mapping	No		
Potentially contamination Register	Yes – Geotechnical Investigation Undertaken		
Improvements:	Buildings and outbuildings		
Current Use:	Dwelling House, Storage Premises and Light Industry		

Integrated Development

The following outlines which other approvals are required which would constitute “integrated development” for the purpose of Section 4.46 of the EP&A Act.

Issue	Yes	No	Issue	Yes	No
Coal Mine Subsidence Compensation Act 2017	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Petroleum (Onshore) Act 1991	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fisheries Management Act 1994	<input type="checkbox"/>	<input checked="" type="checkbox"/>	POEO Act 1997	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Heritage Act 1977	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Roads Act 1993	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mining Act 1992	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rural Fires Act 1997	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NPWS Act 1974	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Water Management Act 2000	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Attachment 1 - Development Application Assessment Report - Development Application No. 2023/43 – Lots 10-12 DP 859023 & Lot 3 DP 1148430, 14-20 Lachlan Street

Other Matters for Considerations

Issue	Yes	No
Is the development Designated Development (check schedule3 of EP&A Regs)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the development Crown Development (check Division 4.6 EP&A Act)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the development for a Concept DA (check Division 4.4 EP&A Act)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the development Regional Development (check SRD SEPP)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the development State Significant Development (check SRD SEPP)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the development for an existing use (check Division 4.11 EP&A Act)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

2. Assessment

a. Planning Assessment

The consent authority is required to take into consideration the matters referred to in section 4.15 of the *Environmental Planning and Assessment Act 1979* as are of relevance to the development the subject of the application.

Relevant matters for consideration under s4.15 are:

- *State Environmental Planning Policy (Resilience and Hazards) - 2021;*
- *Lachlan Local Environmental Plan 2013;*
- *Lachlan Development Control Plan 2013;*
- *Lachlan Shire 7.12 Contributions Plan 2015;*
- *Lachlan Shire Community Participation Plan 2019;*
- The likely impacts of the development, including environmental impacts on the natural and built environment and social and economic impacts in the locality;
- The suitability of the site for the development;
- Any submissions made in accordance with the *Environmental Planning and Assessment Act & Environmental Planning and Assessment Regulation (the Regulation)*, and
- The public interest.

a. Section 4.15(1)(a) The Provisions Of Any Environmental Planning Instrument

i. *State Environmental Planning Policy (Resilience and Hazards) - 2021*

Chapter 4 Clause 4.6 of the Policy requires Council to consider whether land is contaminated prior to granting consent to the carrying out of any development on that land. Should the land be contaminated, Council must be satisfied that the land is suitable in a contaminated state for the proposed use.

- 4.6 Contamination and remediation to be considered in determining development application**
 (1) A consent authority must not consent to the carrying out of any development on land unless—
 (a) it has considered whether the land is contaminated, and

Attachment 1 - Development Application Assessment Report - Development Application No. 2023/43 – Lots 10-12 DP 859023 & Lot 3 DP 1148430, 14-20 Lachlan Street

- (b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and
 - (c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.
- (2) Before determining an application for consent to carry out development that would involve a change of use on any of the land specified in subsection (4), the consent authority must consider a report specifying the findings of a preliminary investigation of the land concerned carried out in accordance with the contaminated land planning guidelines.
- (3) The applicant for development consent must carry out the investigation required by subsection (2) and must provide a report on it to the consent authority. The consent authority may require the applicant to carry out, and provide a report on, a detailed investigation (as referred to in the contaminated land planning guidelines) if it considers that the findings of the preliminary investigation warrant such an investigation.
- (4) The land concerned is—
- (a) land that is within an investigation area,
 - (b) land on which development for a purpose referred to in Table 1 to the contaminated land planning guidelines is being, or is known to have been, carried out,
 - (c) to the extent to which it is proposed to carry out development on it for residential, educational, recreational or child care purposes, or for the purposes of a hospital—land—
 - (i) in relation to which there is no knowledge (or incomplete knowledge) as to whether development for a purpose referred to in Table 1 to the contaminated land planning guidelines has been carried out, and
 - (ii) on which it would have been lawful to carry out such development during any period in respect of which there is no knowledge (or incomplete knowledge).

There is an indication that the site has previously been occupied by uses that could have led to contamination of the site, as it is identified on Council’s potentially contaminated register. Accordingly, it is considered necessary for investigations at the subject site. Whilst a Phase 1 investigation document has not been provided, there were geotechnical soil investigations undertaken without issue and a report submitted with the application to Council.

Based on the above the development satisfies the objectives of SEPP R&H and the development is fit for purpose, subject to conditions being imposed to ensure all works cease in the event of unexpected findings during development phase. At this time (if unexpected findings were encountered) testing would be required and compliance with the recommended remediation works by the developer.

ii. Lachlan Local Environmental Plan (LLEP) 2013

Part 2 Permitted or prohibited development & Land Use Table

Development Characterisation	Light Industry, Warehouse and Distribution Centre
Land Use Zone	The site is identified on Land Zoning Map – Sheet LZN_10A as RU5 Village.
Zone Objectives	<ul style="list-style-type: none"> • To provide for a range of land uses, services and facilities that are associated with a rural village

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Land Use Table - Is Proposal Permissible In Zone?	Yes - The proposed uses are permitted in the RU5 Zone as they are not development specified in item 2 or 4 of the land use table.
Is Proposal Consistent With Zone Objectives? (Clause 2.3(2))	<p>Under clause 2.3(2) of LLEP 2013, the consent authority must have regard to the objectives for development in the zone.</p> <p>The development relates to a use that is seen to fit within a wide range of uses, services and facilities for the village zone and therefore is consistent with the objective for the zone.</p> <p>Compliance with conditions of consent will ensure the development will have minimal adverse effects on other land surrounding permitted land uses, including the adjoining service station.</p> <p>The development will not undermine land use objective and is considered to be consistent with the zone objective.</p>

Principal Development Standards (Part 4)

Part 4 Principal Development Standards		
Part 4	Local Provisions Applicable To Development And/Or Site	How Does The Development Comply (Where Applicable)

Nil

Miscellaneous Provisions (Part 5)

Part 5 Miscellaneous Provisions		
Part 5	Local Provisions Applicable To Development And/Or Site	How Does The Development Comply (Where Applicable)
Clause 5.10 – Heritage	<p>The objectives of this clause are as follows:</p> <ul style="list-style-type: none"> (a) to conserve the environmental heritage of Lachlan, (b) to conserve the heritage significance of heritage items and heritage conservation areas, including associated fabric, settings and views, (c) to conserve archaeological sites, (d) to conserve Aboriginal objects and Aboriginal places of heritage significance. 	<p>The site does not contain any listed items and is not located within proximity of any items.</p> <p>The site is also not located within a heritage conservation area.</p> <p>Consequently the proposal is satisfactory with this section including the objectives.</p> <p>A stop works condition has been recommended during works for any unexpected items that may be found during construction works.</p>
Clause 5.21 – Flood Planning	<p>(2) Development consent must not be granted to development on land the consent authority considers to be within the flood planning area unless the consent authority is satisfied the development—</p> <p>(a) is compatible with the flood function and behaviour on the land, and</p>	<p>The site is identified on the Flood Planning Map and the development has been reviewed in accordance with the requirements of this section by Council’s Flood Technical Consultant (GCA Engineering Solutions).</p>

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	<p>(b) will not adversely affect flood behaviour in a way that results in detrimental increases in the potential flood affectation of other development or properties, and</p> <p>(c) will not adversely affect the safe occupation and efficient evacuation of people or exceed the capacity of existing evacuation routes for the surrounding area in the event of a flood, and</p> <p>(d) incorporates appropriate measures to manage risk to life in the event of a flood, and</p> <p>(e) will not adversely affect the environment or cause avoidable erosion, siltation, destruction of riparian vegetation or a reduction in the stability of river banks or watercourses.</p>	<p>I have reviewed the Lyall and Associates FRMP to ascertain the 1% flood level. From figures 2.8 (hydrographs), and 2.1 (Study location plan) the 1% AEP flood level is 190.4m AHD. The flood planning level is therefore 190.9 m AHD.</p> <p>I note the proposed finished floor level for the building is 191.00m AHD. The proposed floor level is supported.</p> <p>The proposed finished car park minimum level is 190.58m AHD, which is higher than the 1% AEP flood level. The proposed car parking levels are supported.</p> <p>The Flood Hazard and Hydraulic Categorisation of the land (Lyall and Associates Fig 2.11) indicates the site is Low Hazard Flood Fringe. It is therefore assessed that the proposed development will not have any impact on flooding outside of the site.</p> <p>While the attached plan shows the limit of flood affectation as indicated by the state LIDAR topo, the detailed survey indicates that the site is only just affected and the design adequately addresses any remaining concerns. Flood velocities are likely to be low, and are not a matter for consideration.</p> <p>In respect of the remaining provisions of Clause 5.21 of the Lachlan LEP, 2013:</p> <p>The development:</p> <ul style="list-style-type: none"> a) Is compatible with the flood function and behaviour on the land . b) will not adversely affect flood behaviour. c) will not adversely affect the safe occupation or efficient evacuation of people or exceed the capacity of existing evacuation routs. d) Incorporates appropriate measures to manage risk to life. e) Will not adversely affect the environment. <p>The following matters have been considered:</p> <ul style="list-style-type: none"> a) The impact of the development in projected changes to flood behaviour as a result of climate change is considered in the Lyall and Associates modelling b) The intended design and scale of buildings resulting from the development is not unreasonable.
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Attachment 1 - Development Application Assessment Report - Development Application No. 2023/43 – Lots 10-12 DP 859023 & Lot 3 DP 1148430, 14-20 Lachlan Street

		<p>c) <i>The development's floor level is above the flood level and therefore, risk to life is minimised.</i></p> <p>d) <i>The proposed building form is not at risk of requiring modification as a result of flooding.</i></p> <p>It is recommended that flooding issues do not form a reason to refuse the development application. The Application is supported.</p>
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Additional Local Provisions (Part 6)

Part 6 Additional Local Provisions		
Part 6	Local Provisions Applicable To Development And/Or Site	How Does The Development Comply (Where Applicable)
Clause 6.1 Earthworks	<p>The objective of this clause is to ensure that earthworks for which development consent is required will not have a detrimental impact on environmental functions and processes, neighbouring uses, cultural or heritage items or features of the surrounding land. Before granting development consent for earthworks (or for development involving ancillary earthworks), the consent authority must consider the following matters—</p> <ul style="list-style-type: none"> a) the likely disruption of, or any detrimental effect on, drainage patterns and soil stability in the locality of the development b) the effect of the development on the likely future use or redevelopment of the land, c) the quality of the fill or the soil to be excavated, or both, d) the effect of the development on the existing and likely amenity of adjoining properties, e) the source of any fill material and the destination of any excavated material, f) the likelihood of disturbing relics, g) the proximity to, and potential for adverse impacts on, any waterway, drinking water catchment or environmentally sensitive area, h) any appropriate measures proposed to avoid, minimise or mitigate the impacts of the development. 	<p>The proposal relies on typical construction methods which are not expected to significantly affect existing environmental functions or surrounding structures. The objective would be satisfied in this case. The application appropriately seeks consent for earthworks as demonstrated in the submitted plans.</p> <p>Conditions have been included which require protection measures to be implemented for any excavation for which the zone of influence extends beyond the lot boundary and into adjoining land.</p>
Clause 6.3 – Stormwater	<p>The objective of this clause is to minimise the impacts of urban stormwater on land to which this clause applies and on adjoining properties, native bushland and receiving waters.</p> <p>This clause applies to land in the following zones:</p>	<p>The application has submitted a detailed drainage plan.</p> <p>Referral was made to Council's Infrastructure Services team to assess the proposal and identify stormwater drainage requirements.</p>

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Part 6 Additional Local Provisions		
Part 6	Local Provisions Applicable To Development And/Or Site	How Does The Development Comply (Where Applicable)
	<p><i>Zone RU5 Village</i></p> <p>Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that the development:</p> <ul style="list-style-type: none"> a) is designed to maximise the use of water permeable surfaces on the land having regard to the soil characteristics affecting on-site infiltration of water, and b) includes, if practicable, on-site stormwater retention for use as an alternative supply to mains water, groundwater or river water, and c) avoids any significant adverse impacts of stormwater runoff on adjoining properties, native bushland and receiving waters, or if that impact cannot be reasonably avoided, minimises and mitigates the impact. 	<p>Conditional approval is recommended. This will ensure the proposal will not compromise the objective of the clause. Council officers are satisfied, where relevant, that the matters listed in sub-clause 3 are satisfactorily addressed by the above.</p>
Clause 6.7 – Essential Services	<p>Development consent must not be granted for development unless the consent authority is satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required:</p> <ul style="list-style-type: none"> a. the supply of water, b. the supply of electricity, c. the disposal and management of sewage, d. stormwater drainage or on-site conservation, e. suitable vehicular access. 	<p>The site is currently serviced by water, electricity, sewer as well as direct vehicular and pedestrian access services, as required by the clause. Plans are required to show the services connections prior to works commencing.</p> <p>Servicing conditions have been applied as relevant and it is the responsibility of the owner/applicant to upgrade services to the site, at their cost, if required.</p>

b. Section 4.15 (1)(a)(ii) The provisions of any proposed instrument that is or has been the subject of public consultation under *the Act* and that has been notified to the Consent Authority

Nil

c. Section 4.15 (1)(a)(iii) The provisions of any Development Control Plan

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Lachlan Shire Development Control Plan 2018 (LDCP)

The proposal has been assessed in regard to compliance with the following chapters:

DCP Provision / Objective	Assessment/Compliance
Chapter 1 – Introduction	
<p>1.3 - Land to which this plan applies</p> <p>This plan applies to all land within Lachlan Shire and subject to Lachlan LEP 2013.</p>	<p>The subject site within the Lachlan Shire and subject to the LLEP 2013.</p>

DCP Provision / Objective	Assessment/Compliance
Chapter 3 – Development	
<p>3.1 – Development on all land</p> <p>This section applies to all land within Lachlan Shire and to all streets and road frontages with the exception of:</p> <ul style="list-style-type: none"> • Lanes in settlements not exceeding 6.5 metres in width, and • Land on which a building is proposed to be erected and being of a class 3, 4, 5, 6, 7 or 8 as defined in the Building Code of Australia. 	<p>It is noted that the applicant has addressed the proposal under Section 3.3 – Industrial development in zones RU5.</p>
<p>3.3 – Industrial development in zones RU5 Village, RU1 Primary Production and R5 Large Lot Residential</p> <p>3.3.1 - Application</p>	<p>The DA will be assessed under these provisions as an industrial development.</p>
<p>3.3.2 – Aims</p> <p>(a) To improve the appearance and architectural quality of individual industrial developments and industrial estates,</p> <p>(b) To ensure that the repetitive effect of building bulk associated with close development of structure does not become undesirable as a total visual form and is adequately softened by landscaping,</p> <p>(c) To ensure that each development can satisfactorily function totally within its designed site, in particular relating to on-site car parking, off-street loading/unloading areas, manoeuvring areas and waste management,</p> <p>(d) To discourage any development which is, in the opinion of Council, unreasonably detrimental to the surrounding area in regard to use, design, height, bulk, scale, open space, landscape and density,</p>	<p>The proposal is generally consistent with the aims of this section and the finer aspects have been assessed under the detailed provisions below.</p> <p>Key items to note are the impacts on streetscape. This includes the minor bulk and scale impacts of the proposal. The other key item is the protection of the amenity and compatibility to adjoining properties during operation of the site.</p>

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DCP Provision / Objective	Assessment/Compliance
<p>(e) To minimise and regulate activities that have a negative impact on the environment and to ensure such activities are not detrimental to public health, (f) To minimise the causes of non-compatibility between different land uses and to provide adequate "buffers" to mitigate any remaining impacts, (g) To screen storage areas (or entire developments where necessary), (h) To ensure that design, placement and height of buildings takes into account site constrain (i) To ensure that industrial developments are designed, constructed and operated in accordance with the principles of cleaner production and the waste hierarchy of avoidance, reuse, recycle and, as a last measure, disposal, (j) To create a pleasant working environment for employees, and (k) to continue to develop the industrial areas as mixed-use areas by consolidating existing development and to provide supporting, but separate, functions to business areas.</p>	
<p>3.3.3 – Setbacks</p> <p>The front building setback shall be determined on the following criteria:</p> <ul style="list-style-type: none"> - provision of landscaped area to a minimum depth of three metres, - provision of car parking facilities, - building height, bulk and layout, - the nature and needs of the industrial activity, and - the general streetscape. <ul style="list-style-type: none"> • Main Roads <ul style="list-style-type: none"> - All buildings shall be setback six metres to provide for adequate landscaping • Secondary Street Frontage • Side and Rear Boundaries <ul style="list-style-type: none"> - There are no side and rear boundary setbacks all buildings are to be set back from the side boundaries to comply with the requirements of the National Construction Code 	<p>The minimum setback of any structure proposed to the boundaries of the site is 2.075m to Lachlan Street. The applicant has requested a variation to the front setback.</p> <p>The proposal to Lachlan Street as the primary main road frontage is 2.075m, which does not comply with the 6m requirement. The applicant has requested a variation and Council officers have carefully considered the request in terms of streetscape, existing development, impact to adjoining properties and traffic.</p> <p>Response from Council Manager Roads:</p> <p><i>I think the minimum setback should be at a minimum sufficient to allow the existing fuel station to maintain the current visibility of the existing fuel station sign. I have measured the setback of the rear edge of this sign from the road and it is approx. 2.3 metres from the boundary line.</i></p> <p><i>The proposed building cannot be considered similar to “the existing building to be demolished and the sheds to the west” as the influence of the proposed building on the adjoining property – the service station – is significantly more than the existing building and the sheds.</i></p> <p><i>There is some mitigation with regards to the setback which could be taken into account and may appease some of the issues in that the road to the west of the development curves to the south which does help improve the visibility of the service station when it is approached from the western end of Lachlan Street.</i></p>

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DCP Provision / Objective	Assessment/Compliance
	<p><i>However in conclusion I believe the minimum setback should be 2.3 metre with restrictions on the height of any landscaping in setback area.</i></p> <p>As part of the variation consideration it is noted that there is an existing building on the site that has 0m setback at the front boundary that will be removed and the proposed building is of a quality design that addresses Lachlan Street well. Given the above response and the support of the matter from Council Director Infrastructure Services the variation is supported subject to conditions of consent.</p> <p>There is no secondary street frontage.</p> <p>The proposal raises no concerns with side and rear setbacks given the can designed to meet the NCC.</p>
<p>3.3.4 – Height of Industrial Buildings</p> <ul style="list-style-type: none"> · Council shall assess the suitability of the height of all industrial development applications on individual merit having regard to: <ul style="list-style-type: none"> - existing streetscape, scale, context and setting of existing and proposed uses, - adjoining land uses, and - potential for overshadowing. <p>Height shall be measured from the natural ground level to the highest point of the building.</p> <ul style="list-style-type: none"> - A maximum of two storeys is generally preferred in zone RU5 Village 	<p>Satisfactory – The building is to a maximum height of approximately 7.2 m with 7m eaves.</p> <p>The building form raises no concerns under this section.</p> <p>The size of the building is not considered to be greater than two storeys and meets the requirements of this section.</p>
<p>3.3.5 – Parking Access & Driveways</p> <p>Controls - location and design</p> <ul style="list-style-type: none"> - Parking areas should be easily accessible and adequately identified - Minimum dimensions for a car parking space are 2.6 metres x 5.5 metres - Where the car parking space is enclosed on both sides the minimum width shall be 3.1 metres - the minimum parking requirements shall be provided at the rate of one space per two persons employed on the site or; - one space per 100m² of gross floor area whichever is the greater for stand-alone buildings · Car parking areas shall be paved with asphaltic concrete, a bitumen seal, paving bricks or concrete - Access Driveways 	<p>The proposal provides a driveway access, via Lachlan Street to a vehicle parking area.</p> <p>The applicant has provided plans showing 18 parking spaces on the site. This also includes a disabled parking space.</p> <p>The development has a total gross floor area of 1500sqm, resulting in a required amount of 15 parking spaces, which has been satisfied on the development plans. Car parking spaces will be required to be sealed in accordance with this requirement.</p>

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DCP Provision / Objective	Assessment/Compliance
<ul style="list-style-type: none"> • In areas where kerb and gutter is provided for, driveways should have a minimum width of six metres across the full width of the footpath crossing, and have a perpendicular alignment to the street. All such driveways shall incorporate paved crossovers. However, this width may be increased depending on the use of the building and the type of vehicles using the site . • In areas where kerb and gutter is not provided for driveways, all access ways shall be constructed so as to incorporate a minimum six metre wide all weather gravel footway crossing, extending from the edge of the existing road to the entrance • Driveways and access ways shall be paved with asphaltic concrete, a bitumen seal, paving bricks or concrete • All access driveways are to be located so as to provide maximum sight distances • The applicant shall ensure the erection of signs that clearly indicate to drivers of vehicles, both on and off the subject land, the driveway by which they are to enter or leave the subject land, so that the entrance and exit function in the proper manner and to minimise the likelihood of accidents occurring. 	<p>Access driveways are shown on plans to be suitable for the size of vehicles and there is through site access to Bathurst Lane.</p> <p>The required details have been shown on plans and conditions have been provided addressing all of the required matters under this section.</p>
<p>3.3.7 – Building Standards</p> <ul style="list-style-type: none"> - The design of any buildings, as well as being functional, is to contribute to an attractive and cohesive streetscape and be compatible with surrounding development in the area - The design of the building when viewed from the street shall be of a high architectural standard, minimising expanses of blank wall space. Examples of desirable design elements include: - the external walls of industrial buildings shall be of profiled colour-treated cladding or masonry materials, or a combination of both - particular consideration shall be given to the design and use of the above materials in the street elevation of industrial buildings, particularly where such buildings are in close proximity to residential or commercial neighbourhoods or front main roads. 	<p>The proposal is capable of complying with the relevant requirements of the BCA.</p>

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DCP Provision / Objective	Assessment/Compliance
<p>Controls - materials</p> <ul style="list-style-type: none"> · The front elevation of the building and where side or rear walls will be visible from a public road, public reserve, railway lines or other public areas, are to be constructed of: <ul style="list-style-type: none"> - face brick, - a combination of face brick and colorbond type materials (providing brick is the most visually dominant material used), - pre-cast concrete panels, concrete block-work or rendered brickwork and/or painted in suitable colours and treated against graffiti. · All other walls of the building are to be either: - brick, or - concrete block, or - combination of colorbond type materials, brick and concrete block, or <ul style="list-style-type: none"> - pre-cast concrete panels, complying with the requirements of the National Construction Code. · Applications for developments proposing the use of materials different from those specified above will be considered on merit having regard to the external appearance of such materials and their relation to existing building materials in the vicinity. 	<p>The site has a single frontage to Lachlan Street that is visually prominent from the public domain. The building is to an overall height of approximately 7.2m and has been well designed to accommodate its location on the site.</p> <p>The building will be pre cast concrete with large glass window panels fronting Lachlan Street including a mix of colours and other materials to give contrast.</p> <p>The office component presents well to the main street frontages as required with windows and signage.</p>
<p>3.3.8 – Site Coverage</p> <ul style="list-style-type: none"> - Maximum site coverage for any industrial development shall be 60% of site area 	<p>Satisfactory – complies at 51.2% (1283.9/2502 = 51.2% excluding required parking)</p>
<p>3.3.9 – Number of Storeys</p> <ul style="list-style-type: none"> - Maximum number of storeys on any given site is restricted to three. 	<p>Satisfactory - The proposal building is not greater than 3 storey, being 2 storey with a maximum height of 7.2m</p>
<p>3.3.10 – Amenity</p> <ul style="list-style-type: none"> - Windows, doors and other wall openings should be arranged to minimise noise impacts on residences, where an industry is located within 400 metres of a residential land use - External plant such as generators, air conditioning plant and the like should be enclosed to minimise noise nuisance - External and security lighting should be directed and shielded to avoid light spillage to adjoining residential areas, and - Driveways should be arranged or screened to avoid leadlight glare on residential windows; 	<p>The proposal is unlikely to cause any amenity issues given the nature of existing operations not causing any issues, its distance from residences and other uses. Suitable noise conditions will be applied for operations.</p> <p>There is no adjoining residences that could be impacted by light glare.</p>
<p>3.3.11 – Staff amenity</p> <ul style="list-style-type: none"> - Staff amenities shall be provided in accordance with the requirements of Work Cover Authority and the Building Code of Australia, and are to be shown on plans 	<p>Staff amenities have been provided in the building.</p>

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DCP Provision / Objective	Assessment/Compliance
submitted with both the Development and Construction Certificate applications.	
3.3.12 – Waste minimisation and management	Satisfactory – Waste minimisation measures have been identified for during works and operation consistent with the requirements of this section.
3.3.13 – Access and facilities for people with a disability.	The development will need to accommodate the needs of those with a disability in accordance with AS 1428.1 and the NCC.
<p>3.3.14 – Hours of Operation</p> <ul style="list-style-type: none"> - Operating hours of some industrial developments can have a significant detrimental impact on nearby residential and other sensitive areas due to noise, traffic and other emissions. Operating hours will be considered on the individual merits and should be justified in the Development Application or application for a modification of an existing consent 	<p>Satisfactory – Location is generally void of residential uses and has a number of other busy adjoining uses.</p> <p>As a precaution appropriate noise management conditions have been applied.</p>
<p>3.3.15 – Fencing</p> <ul style="list-style-type: none"> · Fencing should provide adequate security for industrial developments without detracting from the streetscape. In this regard, Council requires the submission of all details of fencing materials, height and colours to be submitted with the Development Application for the proposed development · Fencing will be considered in conjunction with the proposed landscaping concept plan · Fencing shall be designed in a way that maximizes natural surveillance from the main street and illustrates a regard for the amenity and purpose of the site · Front fencing must not be less than 1.8 metres in height nor exceed a maximum height of 2.1m · All other perimeter fencing must not be less than 1.8 metres in height nor exceed a maximum height of 2.1m · The preferred style of fencing is galvanized chain wire incorporating a green coloured PVC coating or painted steel/ aluminium tube fencing. 'Colorbond' or galvanised solid sheet steel fencing in front of the adopted building line is not permissible · Open yard activities and other unsightly areas are to be screened from public view 	<p>The site contains existing chainmesh boundary fence to the rear and side boundary. Details on any new fencing will be required prior to works.</p>
<p>3.7 Development of flood prone land</p> <p>3.7.1 – Generally</p> <ul style="list-style-type: none"> · All buildings at or below the FPL should be constructed of flood compatible materials. 	<p>The is identified as being floodprone and the</p> <p>The site will be connected to sewer and not an OSSM system.</p>

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DCP Provision / Objective	Assessment/Compliance
<ul style="list-style-type: none"> · All development applications should demonstrate that the proposed structure can withstand the force of floodwater, debris and buoyancy. · On site sewage management facilities should be sited and designed to withstand flooding conditions (including consideration of structural adequacy, avoidance of inundation and flushing/leaking into flowing flood waters) 	

d. Section 4.15 (1)(a)(iia) The provisions of any Planning Agreement

The subject site does not have a Planning Agreement.

e. Section 4.15 (1)(a)(iv) The provisions of the Regulations

The *Environmental Planning & Assessment Regulation 2021* prescribes certain development consent conditions that form part of the development consent conditions imposed.

- **AS 2601** Australian Standard AS 2601—1991: *The Demolition of Structures*
Demolition does form part of this application and consent has been applied for.
- **BCA** The development is capable of complying with the *Building Code of Australia* and relevant Australian Standards.

f. Section 4.15 (1)(b) The Likely Impacts Of The Development

The proposal has the potential to result in adverse impacts however those impacts are capable of being mitigated by conditions of consent (e.g. traffic, parking, management of facility and social impacts) or can be considered to result in minimal impact within reasonable/acceptable limits. There are likely to be no adverse social and economic impacts associated with the proposal.

	Satisfactory	Not Satisfactory	Not Relevant	Comment
Context & Setting	x			The proposed development is located on an appropriately zoned and sized site. The site is within a commercial type area and is common for manufacturing industries to be located in this type of area in Condobolin and Lachlan Shire.
Streetscape	x			The proposal will set a high standard for the streetscape and present as a well finished development.
Traffic, access and parking	x			Satisfactory – Traffic generation is not expected to result in adverse impacts in terms of capacity, functioning or safety of the local road network. There is adequate parking and vehicles access proposed on site. The recommended front setback of 2.3m will ensure there is adequate sight lines for adjoining businesses and will not result in unreasonable impacts.
Utilities	x			The site is fully serviced and connection to water sewer and power available to the site. The building is proposed over a sewer infrastructure, is required to be designed to accommodate by an engineer in accordance with Council’s Build Over Sewer Policy.

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				Infrastructure Services – Utilities are satisfied with the design and concept.
Heritage	x			The site is not listed on the LLEP 2013 and has no known aboriginal sites. Cultural heritage condition applied.
Water Quality & Stormwater	x			Managed through conditions. No impact to adjoining properties.
Soils, soil erosion	x			A large amount of cut and fill ground works are proposed to ensure the building is above the required flood level. Appropriate soil and erosion conditions applied.
Flora and Fauna Trees	x			The location of the proposal does not impact any flora or fauna. The allotment is not effected by terrestrial biodiversity. Located in a well-established area and does not contain or is not adjacent to a national park or wildlife corridor.
Waste	x			Conditions of consent will ensure that the site is kept in an appropriate state during works.
Natural hazards - Flooding - Bushfire Prone	x			The site is not bushfire prone however is subject to flooding. The proposed finished floor levels of the development have been reviewed by flood technical staff and are satisfactory.
Site design and internal design	x			The location and design of the proposal on the site is consist with the LDCP 2018 requirements.
Construction	x			Hours of works and noise to be controlled through standard conditions.
Cumulative Impacts	x			The development of an appropriately zoned site with appropriate access and essential services available. It is seen as satisfactory and will not create any cumulative impacts.
Setbacks, Building Envelopes	x			The proposed building setbacks following detailed consideration do not raise any conflicts or concern subject to meeting recommended conditions.

g. Section 4.15 (1)(c) The suitability of the site for the development

The subject development site is suitable for the development. There are no physical impediments to the proposal that cannot be overcome by the imposition of suitable development conditions. The land is appropriately zoned to accommodate the substantial redevelopment of the site.

h. Section 4.15 (1)(d) Any submissions

This application was notified for a period of 21 days in accordance with the requirements of the Lachlan Community Participation Plan between 09 October 2023 and 27 October 2023. This included notification letters being sent to surrounding properties and a notice on Council’s website with supporting documentation. No (0) submissions were received during this period.

i. Section 4.15 (1)(e) The public interest

The public interest is a broad consideration relating to many issues which the development has generally satisfied.

The proposal will provide improvements to an important manufacturing business, in the village zone of the local government area. The proposed development is generally consistent with the relevant statutory requirements and planning objectives.

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The application is not expected to have any unreasonable impacts on the environment or the amenity of the locality, with operational matters controlled by conditions. It is considered appropriate with consideration to the zoning and the character of the area and is therefore considered to be in the public interest.

Accordingly, development consent of this proposal will not undermine the public interest subject to appropriate conditions being imposed on any development consent.

3. Consultations

a. Council Referrals

The application was referred to a number of Council internal referral teams. Where required, conditions have been recommended and imposed by the technical assessments.

No external agencies comments were required.

b. Political Donations Disclosure

Under Section 10.4(4) of the *Environmental Planning and Assessment Act, 1979* (the Act), a person who makes a relevant planning application to Council is required to disclose any reportable political donations and gifts made by any person with a financial interest in the application within the period commencing two years before the application is made and ending when the application is determined, including:

- a. all reportable political donations made to any Councillor of this Council
- b. all gifts made to any Councillor or employee of this Council.

Note: Section 10.4(1) of the Act states 'political donations or gifts are not relevant to the determination of any such planning application and the making of political donations or gifts does not provide grounds for challenging the determination on any such planning application'.

The Disclosure Statement received by Council indicates that no reportable donations or gifts have been made.

4. Other Matters for Consideration

a. Biodiversity Conservation Act

The *Biodiversity Conservation Act 2016* (BC) contains a number of matters that are required to be considered as part of a DA.

In accordance with the above listed legislation there are a number of tests to determine whether the proposed development results in the need of offsets. Firstly, the test to determine whether proposed development or activity is likely to significantly affect threatened species or ecological communities, or their habitats (7.3).

Given only a couple of scattered trees and no native vegetation is proposed to be removed, as well as the absence of any recorded endangered flora or fauna on site, there is not anticipated to be any adverse impacts upon ecological communities or habitats of threatened species. Secondly whether the proposed removal of native vegetation exceeds the biodiversity offsets scheme threshold (7.4).

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No native vegetation is proposed to be removed. Therefore the thresholds will not be impacted.

Thirdly whether the development is within a declared area of outstanding biodiversity value. The published biodiversity values map does not include any declared areas at the subject site.

Based on the above assessment the application does not fall within the biodiversity offset scheme. Relevant matters under the Biodiversity Conservation Act 2016 have been considered.

b. Lachlan Shire 7.12 Contributions Plan 2015

Council's Section 7.12 Contributions Plan applies to all applications for development consent. Pursuant to Council's Section 7.12 Contributions Plan, development with a proposed cost in excess of \$200,000 is subject to a development contribution of 1% of the total applicable development value.

Council's Section 7.12 Contributions Plan states:

This Plan authorises the Council to grant consent to development to which this Plan applies subject to a condition requiring the applicant to pay to the Council a levy of 1% of the proposed cost of carrying out the development, provided that the Council does not also impose on the consent a condition pursuant to section 7.11 of the Act.

The value of the proposed development is \$3,272,916.90 which requires a contribution of \$32,729.16 to be paid under Council's Section 7.12 Contributions Plan. A check of Council's records indicates this was paid on lodgement of the application. A suitable condition has been applied to address the cost of development relative to the requirements of the Plan.

5. Conclusion

The proposal has appropriately addressed the provisions of Lachlan Local Environmental Plan (LLEP 2013). The proposal is also consistent with the applicable provisions of the relevant state policies.

With respect to the front building line variation, the proposed development has demonstrated that it meets the requirements within the Plan and a review from technical staff recommends that a variation should be supported to allow 2.3m front setback.

In conclusion, the proposal is permitted with consent, is consistent with the objectives of the zone and where necessary conditions have been recommended such as to offset any adverse impacts.

Based on the assessment above, where there are no outstanding issues, it is recommended that DA No. 2023/43 be approved by Council.

6. Recommendation

That Council approve DA No. 2023/43, for Demolition of Existing Buildings, Construction of Warehouse and Manufacturing Facility with Offices and Consolidation of Lots - at Lot 10-12 DP 859023 & Lot 3 DP 1148430, 14-20 Lachlan Street, Condobolin subject to the recommended conditions of consent in **Attachment 2**.

END OF REPORT

Attachment 2 – Recommended Conditions of Consent Development Application No. 2023/43 –
14-20 Lachlan Street Condobolin – Akura Pty Ltd

Attachment 2 – Recommended Conditions of Consent

ADMINISTRATIVE CONDITIONS

1. Construction Certificate & PCA Notification

Before any site works, building or use is commenced, the person having the benefit of the development consent must:

- a. obtain a Construction Certificate from Lachlan Shire Council or other accredited certifier, and
- b. appoint a Principal Certifying Authority.

2. Prescribed Conditions

This development consent is subject to the prescribed conditions made under the *Environmental Planning & Assessment Regulation 2021*.

3. Development in Accordance with Plans and Documents

The development shall be carried out in accordance with the approved stamped and signed plans and/or documentation listed below except where modified by any following condition or as amended in red ink.

A current copy of the Development Consent and Construction Certificate (including all plans, specifications and certificates) shall be maintained on the development site at all times until issue of an occupation certificate.

Note 1: Modifications to the approved plans will require the lodgement and consideration by Council of a modification pursuant to Section 4.55 of the Environmental Planning and Assessment Act.

Note 2: The approved plans and supporting documentation may be subject to conditions imposed under section 4.17 of the Act modifying or amending the development (refer to conditions of consent which must be satisfied prior to the issue of any Construction Certificate).

4. Building Code of Australia

All building work must be carried out in accordance with the requirements of the Building Code of Australia (as in force of the date the application for the relevant Construction Certificate was made).

5. Compliance with Consent

The conditions of this Development Consent issued under the Environmental Planning and Assessment Act 1979, are to be complied with. These conditions must be given to the builder and contractors to ensure this development is carried out in accordance with the approval.

6. Compliance with Notations on Drawings

The development must comply with any notations highlighted on the approved plans and specifications.

Attachment 1 – Recommended Conditions of Consent - Development Application No. 2023/43 – Lots 10-12 DP 859023 & Lot 3 DP 1148430, 14-20 Lachlan Street

PRIOR TO ISSUE OF CONSTRUCTION CERTIFICATE

7. Section 7.12 Contributions

Pursuant to s7.12 of the *Environmental Planning and Assessment Act 1979* and the Lachlan Shire Council Section 7.12 Contributions Plan 2015, a levy in the amount of \$32,729.17 must be paid to Council prior to the commencement of any building works, unless the applicant and Council enter in an agreement for the applicant to provide works-in-kind or a material public benefit to the Council in part or full satisfaction of the levy.

The amount is to be adjusted in accordance with clause 25J(4) of the *Environmental Planning and Assessment Regulation 2000* and section 1.16 of the Lachlan Shire Council Section 7.12 Levy Contributions Plan 2015.

8. Engineer Designed Pavement

All vehicle parking areas, manoeuvring areas and the access aisle must be paved, drained and line marked. The pavement must be designed by a qualified civil engineer and certified to be satisfactory for the expected traffic loadings for a development of this size and type. AUSTRROADS Guide to Pavement Technology can be used as the design guideline for the pavement design.

The car parking areas and all associated facilities must be laid out in accordance with the current Australian Standards.

9. Long Service Levy

The Long Service Levy must be paid prior to the issue of the Construction Certificate for work exceeding a value of \$25,000.00.

Note: This is a levy imposed by the NSW Government and administered by the Long Service Payments Corporation for the purpose of long service payments to building and construction workers.

10. Front Setback

Prior to the release of the Construction Certificate the applicant is to lodge revised plans and documentation to Lachlan Shire Council for approval, showing the front building setback a minimum of 2.3m from Lachlan Street and receive approval in writing from Council's General Manager or Delegate.

11. Build Over Sewer

Prior to the release of the Construction Certificate the applicant is to lodge detailed engineering plans and documentation to Lachlan Shire Council for approval, showing compliance with Council's Build In Vicinity of Sewer Mains Policy and receive approval in writing from Council's General Manager or Delegate.

NOTE 1: In this regard detail engineering plans that include the following information:

- location of proposed building
- invert level of the sewer including offset distances (Council to provide this information)
- nature of ground

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- limits of the Zone Of Influence
- pier location and depths
- section across the zone of influence including piercing details
- Certification on the plan by a suitably qualified structural engineer, that the building has been designed structurally adequate to be self-supporting in the event of failure of the sewer pipeline and/or surrounding soil.

NOTE 2: Demonstrate a suitable engineering solution to protect the development and Council's sewer main due to the vertical loads imposed by building works.

NOTE 3: If concrete encasement of Council's sewer main is proposed, the engineering plans need to outline the following details:

- The dimension of the concrete encasement (length, width, depth, etc)
- The vertical and horizontal clearance between the sewer main and concrete encasement
- In accordance with the WSAA code

12. Erosion and Sediment Control Plan

An Erosion and Sediment Control Plan (ESCP) must be prepared to ensure erosion and sediment is controlled during high rainfall or dust events to prevent impact to downstream waterways. This must meet the standards outlined in the publication Soils and Construction: Managing Urban Stormwater Fourth Edition Vol. 1 (or subsequent amendments) prepared by Landcom.

13. Water and Sewer Connection

Prior to the release of the Construction Certificate the applicant is to lodge a "Water and Sewer Connection Form" to Lachlan Shire Council and receive approval in writing.

The development shall have a separate and distinct water and sewer connection directly with the public infrastructure, in accordance with the Local Government (Approvals) Regulation 1999.

14. Utility Arrangements

Arrangements are to be made with utility authorities in respect to the services supplied by those authorities to the development. The cost associated with the provision or adjustment of services within the road and footway areas is to be at the developer's expense. Such work includes (but is not limited to) upgrade or connection to sewer or stormwater mains, and alteration of stormwater pits and sewer manhole levels.

15. Site Works Management Plan

Prior to the release of the Construction Certificate, a Site Works Management Plan must be submitted to and approved by Council. The Site Management Plan must include the following measures:

- location of protective site fencing;
- demolition management including volumes of waste, measures and controls;
- location of site storage areas/offices/equipment;
- location of building materials for construction, e.g. stockpiles
- provisions for public safety;
- dust control measures;
- method used to provide site access location and materials used;

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- provisions for temporary sanitary facilities;
- location and size of waste containers/skip bins;
- details of proposed sediment and erosion control measures;
- method used to provide construction noise and vibration management;
- stop work protocol for any potential Aboriginal objects found/uncovered during works and
- construction traffic management details consistent with other required amendments.

16. Finished Floor Level - Flooding

Prior to the release of the Construction Certificate the applicant is to lodge plans to Lachlan Shire Council and receive approval in writing from Council's General Manager or Delegate. The plans are to show the minimum levels for flood protection:

- a) finished floor level for the building is 191.00m AHD, and
- b) finished car park minimum level is 190.58m AHD,

PRIOR TO COMMENCEMENT OF WORKS**17. Construction Certificate Requirements**

Prior to commencement of work, the person having the benefit of the Development Consent:

- a. Shall appoint a Principal Certifying Authority (PCA).
- b. Shall ensure a Construction Certificate is issued by the PCA.
- c. Shall notify Council of their intention to commence the site works, at least two days prior to commencement of work.

Where Lachlan Shire Council is nominated as the Principal Certifying Authority, the following requirements shall be satisfied before the commencement of work:

- a. The LSC Principal Certifying Authority Service Agreement shall be completed and signed by the applicant.
- b. The LSC Notice of Commencement of Building Works and Appointment of Principal Certifying Authority shall be completed and issued to Council at least two days before undertaking any work in accordance with the Construction Certificate.
- c. Terms and conditions of the LSC Principal Certifying Authority Service agreement shall be satisfied.

18. Fencing

Prior to the commencement of any work, security fencing shall be installed around the perimeter of the site to a minimum height of 1.8 metres and in compliance with AS4687 Temporary Fencing and Hoardings and any other applicable WorkCover Guidelines. The fencing must be maintained throughout the construction phase.

19. Section 68 – Plumbing and Drainage Works

A Section 68 Approval must be obtained by a Licensed Plumber and Drainer prior to any sewer or stormwater work being carried out on the site. Plans must be supplied for assessment and approval as part of the s68 application and must indicate that pipe and pit sizing meets the requirements of

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AS3500 and the Plumbing Code of Australia. Further, a final inspection must be carried out upon completion of plumbing and drainage work prior to occupation of the development.

20. Sediment & Erosion Controls

Erosion and sediment control devices must be maintained throughout the entire construction phase of the development until the site is stabilised such that sediment will not be washed into the stormwater system during heavy rainfall.

21. Site Requirements

Prior to the commencement of construction works:

- (a) Toilet facilities at or in the vicinity of the work site shall be provided at the rate of one toilet for every 20 persons or part of 20 persons employed at the site. Each toilet provided must be:
 - a standard flushing toilet connected to a public sewer, or
 - if that is not practicable, an accredited sewage management facility approved by the council, or
 - alternatively, any other sewage management facility approved by council.
- (b) All excavations and backfilling associated with the erection or demolition of a building must be executed safely and in accordance with the appropriate professional standards. All excavations associated with the erection or demolition of a building must be properly guarded and protected to prevent them from being dangerous to life or property.
- (c) If an excavation associated with the erection or demolition of a building extends below the level of the base of the footings of a building on an adjoining allotment of land, the person causing the excavation to be made:
 - must preserve and protect the building from damage, and
 - if necessary, must underpin and support the building in an approved manner, and
 - must at least 7 days before excavating below the level of the base of the footings of a building on an adjoining allotment of land, give notice of intention to do so to the owner of the adjoining allotment of land and furnish particulars of the excavation to the owner of the building being erected or demolished. The owner of the adjoining allotment of land is not liable for any part of the cost of work carried out for the purposes of this condition, whether carried out on the allotment of land being excavated or on the adjoining allotment of land, (includes a public road and any other public place).
- (d) If the work involved in the erection or demolition of a building is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or involves the enclosure of a public place, a hoarding or fence must be erected between the work site and the public place:
 - if necessary, an awning is to be erected, sufficient to prevent any substance from, or in connection with, the work falling into the public place,
 - the work site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place, and
 - any such hoarding, fence or awning is to be removed when the work has been completed.

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DURING WORKS

22. Demolition Works

Demolition must be undertaken in accordance with the following:

- a) All demolition work shall be carried out in accordance with *Australian Standards AS 2601-1991 Demolition of Structures*, other relevant Australian Standards and the requirements of SafeWork NSW.
- b) All works removing asbestos containing materials must be carried out by a suitably licensed asbestos removalist duly licensed with Workcover NSW, holding either a Friable (Class A) or a Non-Friable (Class B) Asbestos Removal License, which ever applies, AND a current SafeWork NSW Demolition License where works involve demolition.

NOTE:

- Removal of asbestos by a person who does not hold a Class A or Class B asbestos removal license is permitted if the asbestos being removed is 10m², or less, of non-friable asbestos (approximately the size of a small bathroom).
 - Friable asbestos materials must only be removed by a person who holds a current Class A asbestos license.
 - To find a licensed asbestos removalist please see www.workcover.nsw.gov.au
- c) The developer, or demolition contractor, must notify adjoining residents prior to the commencement of asbestos removal works. At least seven (7) working days (i.e. Monday to Friday exclusive of public holidays) notice must be given. Notification is to include, at a minimum:
 - The date and time when asbestos removal works will commence
 - The name, address and business hours contact telephone number of the demolisher, contractor and/or developer
 - The full name and license number of the asbestos removalist/s; and
 - The telephone number of SafeWork NSW Hotline 13 10 50
 - d) Written notice is to be given to Council for inspection prior to demolition. Such written notice is to include the date when demolition will commence and details of the name, address, business hours and contact telephone number of the demolisher, a copy of the demolisher's licence and a copy of their public liability insurance (minimum \$20 million) are also to be provided to Council.

The following inspections must be undertaken:

- i) A *pre commencement* inspection when all the site works are installed on the site and prior to demolition commencing.
- ii) A *final* inspection when the demolition works have been completed.

NOTE: 48 hours' notice to carry out inspections is required. Arrangement for inspections can be made by phoning 68951950

- e) Erosion and sedimentation controls shall be in place prior to the commencement of demolition works and shall be maintained throughout the demolition of the building and any regrading of the ground levels, approved removal of vegetation etc. The controls shall be installed in accordance with the details approved by Council and/or as directed by Council officers. These requirements shall be in accordance with Managing Urban Stormwater - soils and Construction produced by Landcom (Blue Book). A copy of the Erosion and Sediment Control Plan must be kept on site during the demolition works and made available to Council officers on request.

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- f) Hazardous or intractable wastes arising from the demolition process must be removed and disposed of in accordance with the requirements of SafeWork NSW New South Wales and the Environmental Protection Authority.
- g) All vehicles leaving the site with demolition materials must have their loads covered and vehicles must not track soil and other materials onto public property (footpaths, roads, reserves etc.) and the footpaths must be suitably protected against damage when plant and vehicles access the site.
- h) Following completion of asbestos removal works an independent, and suitably qualified/licensed asbestos removalist, must undertake a clearance inspection and issue an asbestos clearance certificate.
- i) Upon completion of works and prior to the issue of any Final/Completion letter, a final inspection is to be carried out by Council and the person entitled to act on this consent shall provide the following information;
 - I. the total tonnage of all waste and excavated material disposed of from the site;
 - II. documentary evidence in the form of tip receipts from the approved waste management facility shall be obtained demonstrating the appropriate disposal of the waste. Tip receipts shall be provided to Council at the completion of the works.

23. Site Fill – Clean Material

Any proposed site fill must be of clean material only, free from organic matter, and compacted in horizontal layers not more than 250mm thick to 95% of the standard maximum dry density of the soil. A validation certificate shall be provided to Council verifying that the material to be used is free of contaminants and fit for purpose and re-use in residential, commercial or industrial use, prepared by a qualified Geotechnical Engineer.

NOTE: Soil density tests from a NATA registered laboratory, and conducted in accordance with Australian Standard 1289, will be required, prior to the issue of a Construction Certificate for the erection of a building or the issue of a Subdivision Certificate.

24. Works within Road Reserve – Vehicle Access

Prior to any physical works within Council's road reserve such as (but not limited to) driveway/vehicle access the applicant needs to apply for approval under Section 138 of the *Roads Act 1993*. The construction of the concrete driveways should not impact on road works on either street.

Vehicular access within the road reserve must be constructed to Council standards, at full cost to the developer, by a licensed Council approved contractor. Driveway design and grades shall comply with AS2890.1: 2004 (or as amended).

The following information may need to be provided:

- a. detailed drawings of the proposed works in the road and footpath area,
- b. provision of public risk insurance and,
- c. details of timing and length of works.

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25. Hours of Works

All works that are carried out in accordance with an approved consent that involve the use of heavy vehicles, heavy machinery and other equipment likely to cause offence to adjoining properties shall be restricted to the following hours in accordance with the NSW Environment Protection Authority Noise Control Guidelines:

- Mondays to Fridays, 7am to 6pm
- Saturdays, 7am to 1pm (if inaudible on neighbouring residential premises), otherwise 8am to 1pm
- No work is permitted on Sundays and Public Holidays.

Other construction works carried out inside a building/tenancy and do not involve the use of equipment that emits noise are not restricted to the construction hours stated above.

The provisions of the Protection of the Environment Operations Act, 1997 in regulating offensive noise also apply to all construction works.

26. Survey Certification – Building Setbacks, Floor Height and Sewer

A survey plan, signed by a Registered Surveyor shall be submitted to the Certifying Authority for approval, when the formwork of the building is completed.

The survey plan must show that the building setback, floor height and the location of the footings are consistent with the Approved Plans outlined in Conditions 3, 10, 11 & 16.

27. Site Toilet Facilities

Adequate toilet facilities for workers must be provided at or in the vicinity of the work site.

28. Inspections

The applicant is to obtain a Compliance Certificate from Council or an accredited certifying authority, certifying compliance with the Building Code of Australia, and any other relevant conditions of consent for the stages of construction listed in column 1. For the purpose of obtaining the compliance certificate the work must be inspected by an accredited certifying authority at the time specified in column 2.

	Column 1	Column 2
A	Footings	When the footings have been excavated and all steel reinforcement has been placed in position.
B	Slab	When reinforcement steel has been placed in position in any concrete slab, irrespective of whether the slab is suspended, on the ground, or on fill.
C	Wall Frame	When the wall frame has been constructed, prior to cladding and hot and cold plumbing completed.
D	Roof Frame	When the roof frame has been constructed, prior to sheeting.
E	Wet Areas	When flashing to all wet areas, including the bathroom, wash room, water closet, shower recess have been completed.
F	Internal drainage	When all internal plumbing work is completed and prior to concealment.
G	External drainage	When all external plumbing work is installed and prior to concealment.
H	Final	Prior to occupation of the building.

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29. Surface Waters

The land surrounding any structure must be graded to divert surface water to the street and clear of existing and proposed structures and adjoining premises.

30. Stormwater Drainage

Stormwater drainage must be constructed so as to provide satisfactory overland flow path and not adversely affect adjacent properties.

31. Maintenance of Erosion & Runoff Controls

The soil and water management controls must be maintained at all times and checked for adequacy daily. The controls must not be removed until the development is completed and the disturbed areas have been stabilised.

Maintenance must include but is not limited to ensuring:

- a. all sediment fences, sediment traps and socks are properly placed and are working effectively
- b. drains, gutters and roads must be maintained clear of sediment at all times.

It is an offence under the *Protection of the Environment Operations Act 1997* to allow soil or other pollutants to fall or be washed into any waters or be placed where it is likely to fall or be washed into any waters. Substantial penalties may be issued for any offence.

Any excavated soil to be disposed of offsite must be assessed by a suitably qualified consultant in accordance with the Waste Classification Guidelines, Part 1: Classifying Waste (EPA 2014) to inform appropriate disposal. All waste requiring offsite disposal must be taken to a licenced waste facility.

32. Licensed Plumber

All plumbing and drainage work shall be carried out by a licensed plumber and drainer and to the requirements of AS/NZS 3500 and the National Plumbing Code of Australia (Volume 3 of the NCC).

Note 1: Notice of Work is to be issued to the Council no later than 2 business days before the work concerned is carried out.

Note 2: A Certificate of Compliance for the plumbing and drainage work identified in Colum 1 at the times specified in Colum 2 must be obtained from Council:

	Column 1	Column 2
A	Internal Sewer Drainage	When all internal plumbing and drainage work is installed and prior to concealment.
B	External Sewer Drainage	When all internal plumbing and drainage work is installed and prior to concealment.
C	Stormwater Drainage	When all external stormwater drainage work is installed and prior to concealment.
D	Final	Prior to occupation of the building or structure.

Note 3: Sewer Diagram is to be issued to the Council and the owner of the land or the owner’s agent, on completion of the final inspection.

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33. Contamination – Unexpected Finds Protocol

Should any contamination or suspect material be encountered during site preparation, earth works, construction or any other stage of the development, works must cease immediately, and a suitably qualified consultant engaged to conduct a thorough contamination assessment and provide recommended management actions to guide the management of any contamination onsite. Council must be notified if this protocol is required to be enacted.

34. Cultural Heritage Stop Work Protocol

A stop work protocol must be implemented for any potential heritage items found during excavation including ceasing work immediately if any Aboriginal objects are found/uncovered, secure the site and inform Office of Environment and Heritage and Lachlan Shire Council immediately.

35. Dust Mitigation

Construction activities occurring at the premises must be carried out in a manner that will minimise emissions of dust from the premises.

36. Road Reserve and Public Road

No construction materials, plant or equipment relating to work authorised by this consent are to be placed or stored within the road reserve during the period in which work authorised by this consent will be carried out without the prior written approval of the Council.

The applicant is to maintain all adjoining public roads to the site in a clean and tidy state, free of excavated "spoil" material.

PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE**37. Subdivision Certificate**

The applicant is to obtain a Subdivision Certificate pursuant to Section 6.4 of the Environmental Planning and Assessment Act 1979, as amended from Council. The final survey plan and paper copies are to be submitted to Council along with the application for the subdivision certificate prior to its lodgement with the Lands Titles Office.

NOTE: Council will only consider issuing a subdivision certificate in relation to this subdivision when it is satisfied that all conditions of development consent have been complied with and the appropriate fee paid.

38. Utility Services

Prior to the issue of the Subdivision Certificate evidence shall be provided from the public utility service providers showing that all lots in the subdivision have met the relevant requirements:-

- a) Essential Energy: Notification or Arrangement Certificate of Acceptance
- b) Lachlan Shire Council: Water Connection Certificate of Compliance
- c) Certification from an approved telecommunications provider

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39. Stormwater and Sewer

Prior to the issue of Subdivision Certificate, evidence shall be provided to demonstrate that all impervious surfaces have been properly drained in accordance with the approved plans and conditions to Council's satisfaction (As stormwater authority).

Appropriate easements must be provided for stormwater and sewer benefiting Lachlan Shire Council

PRIOR TO OCCUPATION/USE**40. Landscaping**

Landscaping (including installation of an adequate watering system) is to be carried out and maintained in accordance with the approved landscape plan.

41. Occupation Certificate

An Occupation Certificate is to be obtained pursuant to Section 6.9 of the Environmental Planning and Assessment Act 1979, from the Principal Certifying Authority on completion of all works and prior to the occupation/use.

The "Final Occupation Certificate" shall not be issued if any conditions of this consent, but not the conditions relating to the operation of the development, are outstanding.

A copy of the Occupation Certificate and all necessary documentation supporting the issue of the Certificate is to be submitted to Lachlan Shire Council, if Council is not the Principal Certifying Authority.

42. Building - Fire Safety Certificate before Occupation or Use

In accordance with Clause 153 of the *Environmental Planning and Assessment Regulation 2000*, on completion of building works and prior to the issue of an Occupation Certificate, the owner must cause the issue of a Final Fire Safety Certificate in accordance with Clause 170 of the aforesaid Regulation. The Fire Safety Certificate must be in the form or to the effect of Clause 174 of the *Environmental Planning and Assessment Regulation, 2021*. In addition, in relation to each essential fire or other safety measure implemented in the building or on the land on which the building is situated, such a Certificate is to state:

- a. That the measure has been assessed by a person (chosen by the owner of the building) who is properly qualified to do so.
- b. That as at the date of the assessment the measure was found to be capable of functioning at a standard not less than that required by the attached Schedule.
- c. A copy of the certificate is to be given (by the owner) to the Commissioner of Fire & Rescue NSW and a further copy is to be displayed in a frame and fixed to a wall inside the buildings main entrance.

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43. Pavement of Vehicle Access and Parking Areas

Prior to the issue of Occupation Certificate, the paving of all vehicular movement areas including vehicle parking spaces and road reserve access cross over must be either a minimum of 150mm thick flexible pavement and sealed or 150mm thick reinforced concrete.

44. Vehicle Parking Areas

Prior to the issue of Occupation Certificate, all parking areas are to be provided and completed in accordance with the approved Construction Certificate Plans and to Council's Satisfaction.

45. Works As Executed – All Drainage

Prior to the issue of an Occupation Certificate, Works As Executed Plans must be submitted the Certifying Authority by a registered surveyor certifying compliance of all drainage works with the approved design plans. The Works As Executed dimensions and levels must be shown in red on a copy of the approved Construction Certificate plans. This plan must verify surface and invert levels on all pits, invert levels and sizes of all pipelines, and finished surface levels on all paved areas. All levels must relate to Australian Height Datum.

46. Business Identification Signage

Prior to Occupation, business identification signage and directional signage must be provided at the vehicle entry and exit points.

GENERAL AND DURING USE**47. Signage**

No signage is approved as part of the application, no signs or advertising material shall be erected on or in conjunction with the proposed occupation of the site without a subsequent application being approved by Council.

48. Fire Safety

The owner must submit to Council and the NSW Fire Brigade an Annual Fire Safety Statement, each 12 months, commencing within 12 months after the date on which the initial Interim/Final Fire Safety Certificate is issued or the use commencing, whichever is earlier.

49. Offensive Noise

The use and occupation of the premises including all plant and equipment shall not give rise to any 'offensive noise' as defined under the Protection of the Environment Operations Act 1997 and shall comply with the Noise Policy for Industry (2017) (as amended).

50. Amenity - General

The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.

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51. Landscaping

The landscaped development area of the development is to be maintained at all times in accordance with the approved plans showing landscaping.

Any landscaping, fencing and signage to be provided within the site or along the boundary with any adjoining road reserve is to be designed and maintained to provide safe sight distance to pedestrians for motorists entering and exiting the site to minimise conflict in accordance with AS2890.1-2004 "Off-street car parking".

52. Manoeuvring of Vehicles

All vehicles to enter and exit the site in a forward direction and are not to be reversed onto the adjoining road reserve.

Internal vehicular manoeuvring aisles, parking areas and loading bays shall be maintained clear of obstruction and used exclusively for the purposes of vehicle access, parking and loading and unloading respectively. Under no circumstances shall these areas be used for the storage of goods or waste receptacles or any other purpose.

53. Vehicle Parking Spaces

A minimum of 15 car parking spaces must be made available on site at all times in accordance with Australian Standards AS2890.1 2004, AS2890.2.2002 and AS/NZS2890.6.2009.

54. Waste Management and Disposal

Provision shall be made for the disposal, and containment, of garbage and waste generated by the service station. Receptacles shall ensure garbage and waste cannot escape by wind or water and must be cleaned regularly.

55. Lighting

All exterior lighting associated with the development must be designed and installed so that no obtrusive light will be cast onto any adjoining property. All lighting must comply with *the AS 4282:1997 Control of the Obtrusive Effects of Outdoor Lighting*.

56. Storage and Handling of Flammable and Combustible Liquids

At all times the storage and handling of any flammable and combustible liquids is to be in accordance with *AS 1940-2004 The storage and handling of flammable and combustible liquids*

All above ground storage facilities containing flammable and combustible liquids must be banded, stored and managed in accordance with *AS 1940-2004 The storage and handling of flammable and combustible liquids*.

57. Contamination

No contaminated waste water or liquid waste is to be discharged into Lachlan Shire Council's stormwater or sewerage system without a prior Trade Waste Agreement being entered into with Council and the Applicant.

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58. Damage to Public Infrastructure

Any damage which is caused to Council's infrastructure as a result of the proposed development must be repaired immediately to Council's satisfaction and at no cost to Council.

Prescribed conditions under the Environmental Planning and Assessment Regulation 2021

Compliance with Building Code of Australia and insurance requirements under the Home Building Act 1989

1. A development consent for development that involves any building work must be issued subject to the following conditions:
 - (a) that the work must be carried out in accordance with the requirements of the *Building Code of Australia*, in force on the date of the application.
 - (b) in the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.

Note: In this condition, a reference to the *Building Code of Australia* is a reference to that Code as in force on the date the application for the relevant complying development certificate is made.

Erection of signs

2. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (c) stating that unauthorised entry to the site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

Note: This condition does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building that does not affect the external walls of the building.

Note: This condition does not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.

Note: This condition applies to a complying development certificate issued before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

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Note: Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).

Notification of [Home Building Act 1989](#) requirements

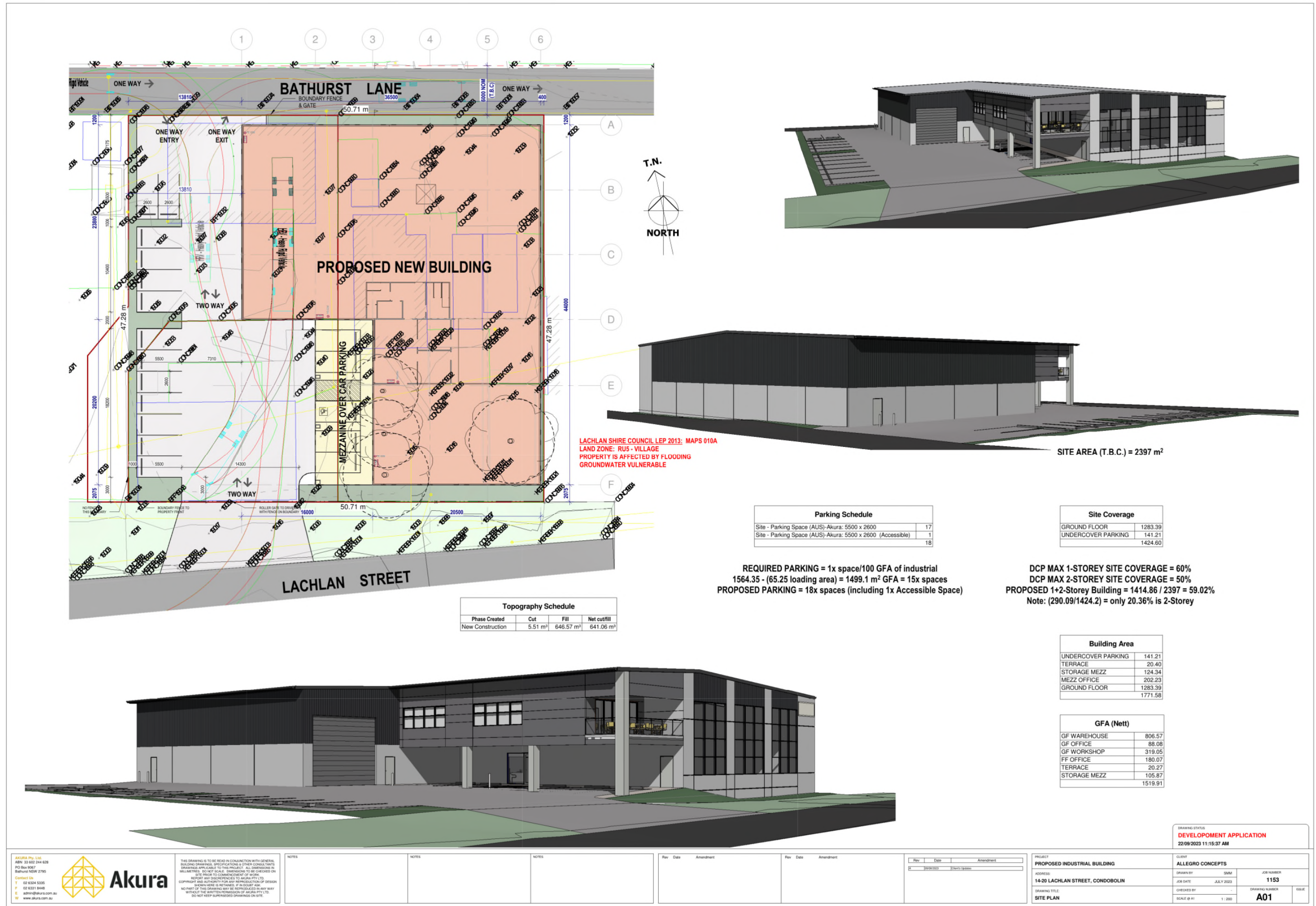
3. Residential building work within the meaning of the [Home Building Act 1989](#) must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:
 - (a) in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
 - (b) in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.
4. If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under condition 19 above becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.
5. Conditions 3 and 4 do not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.

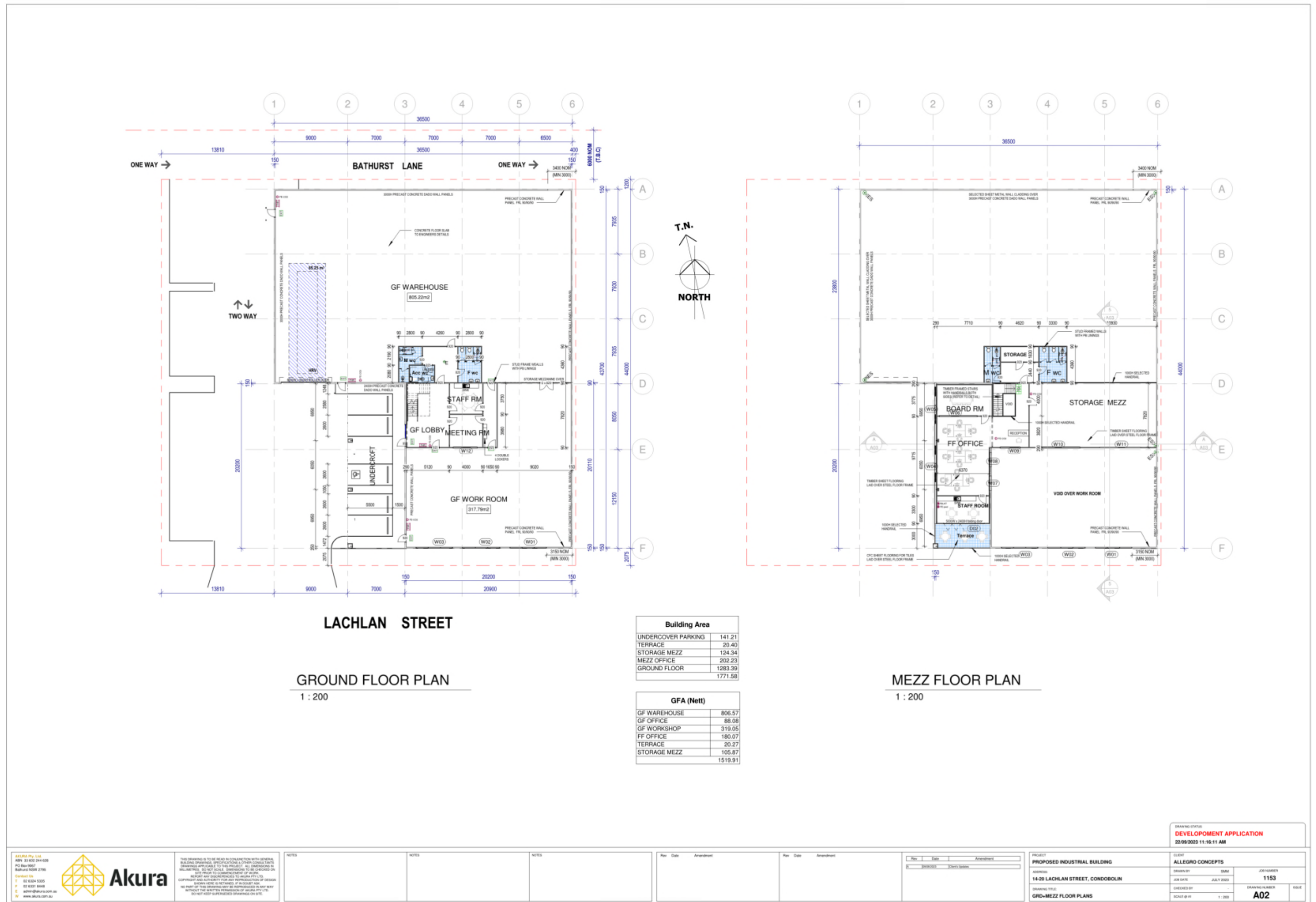
Condition relating to shoring and adequacy of adjoining property

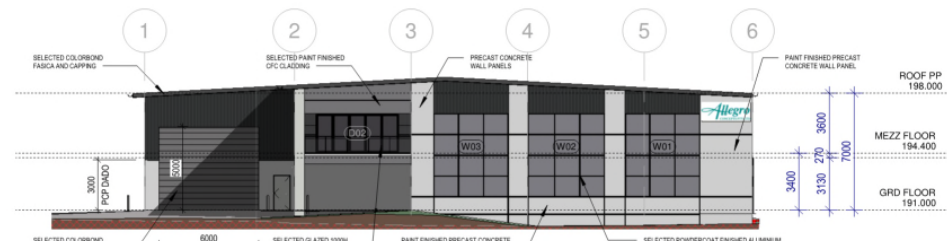
6. Where development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the certificate must at the person's own expense:
 - (a) protect and support the adjoining premises from possible damage from the excavation, and
 - (b) where necessary, underpin the adjoining premises to prevent any such damage.

Note: This condition does not apply if the person having the benefit of the complying development certificate owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.

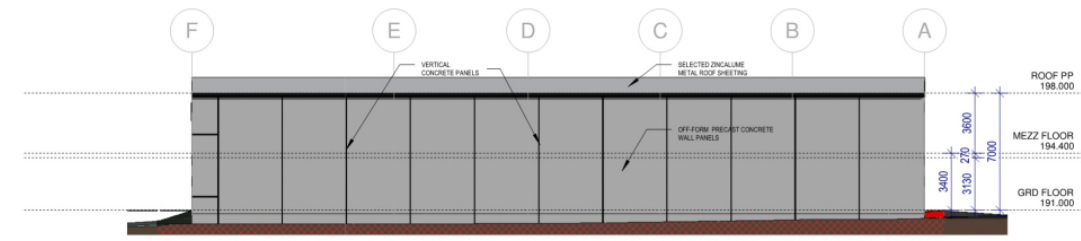
END OF CONDITIONS



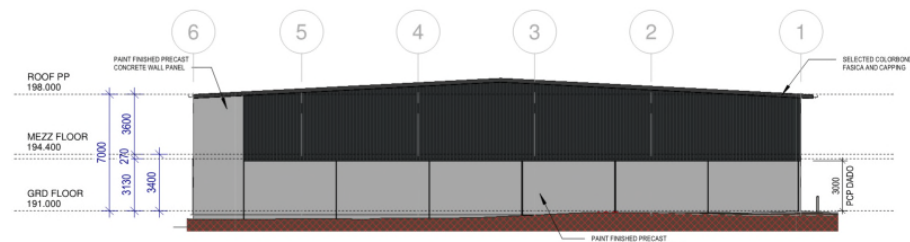




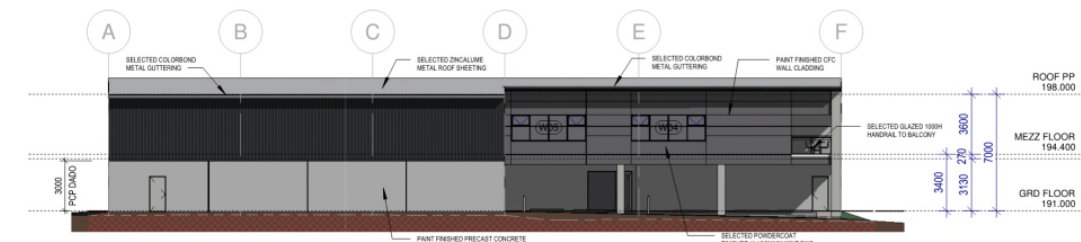
ELEVATION A
1 : 200



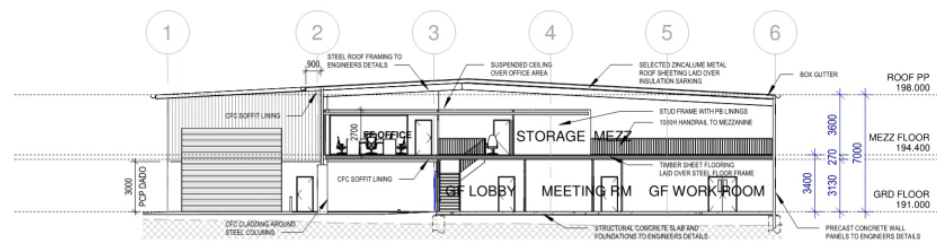
ELEVATION B
1 : 200



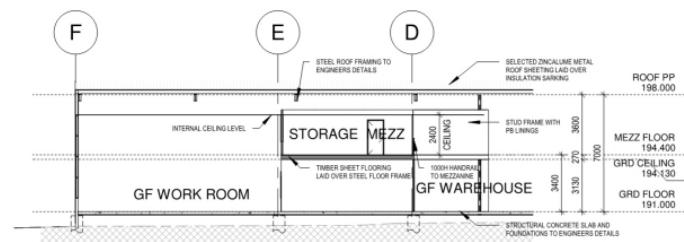
ELEVATION C
1 : 200



ELEVATION D
1 : 200



SECTION A-A
1 : 200



SECTION B-B
1 : 200

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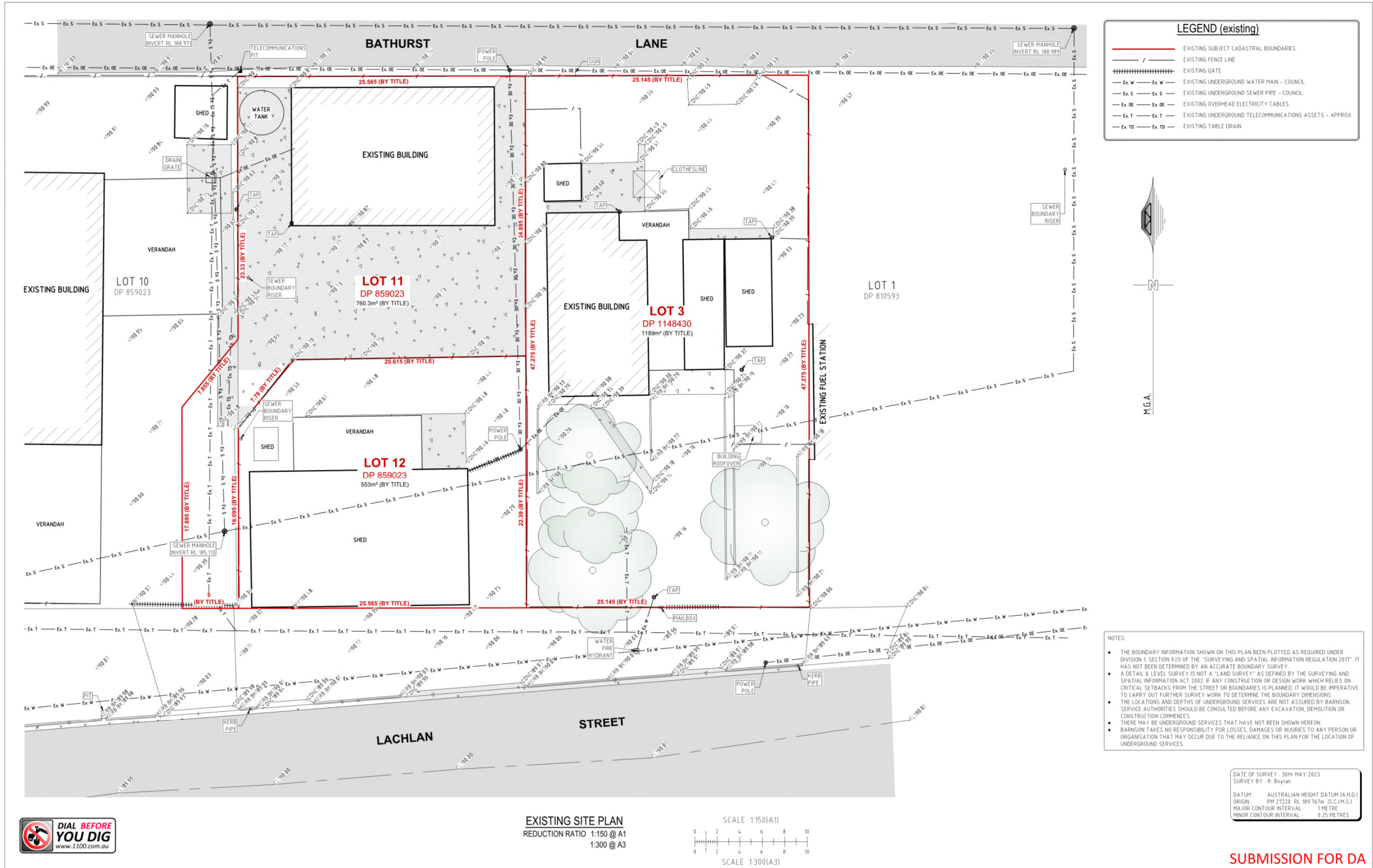
Rev	Date	Amendment

Rev	Date	Amendment

PROJECT	14-20 LACHLAN STREET, CONDOBOLIN
ADDRESS	14-20 LACHLAN STREET, CONDOBOLIN
DRAWING TITLE	ELEVATIONS + SECTION

DRAWING STATUS
DEVELOPMENT APPLICATION
22/09/2023 11:17:07 AM

CLIENT	ALLEGRO CONCEPTS
DRAWN BY	SMH
JOB DATE	JULY 2023
CHECKED BY	
SCALE @ A1	1 : 200
JOB NUMBER	1153
DRAWING NUMBER	A03
ISSUE	



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Rev	Date	Description
A	31-07-2023	DA SUBMISSION

PROPOSED INDUSTRIAL BUILDING

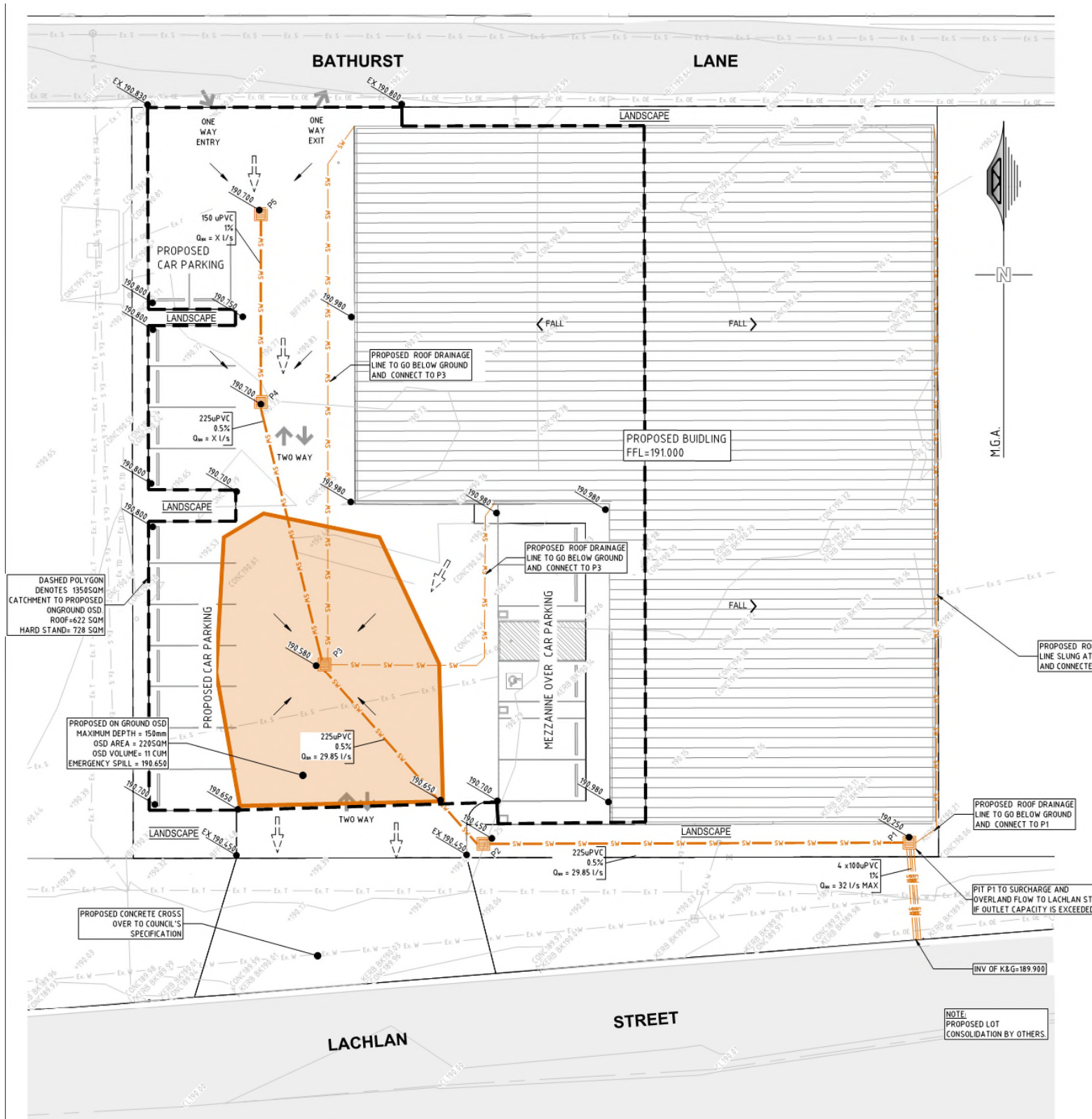
Site Address
14-20 LACHLAN STREET
CONDOBOLIN NSW 2877
Client
AKURA

EXISTING SITE PLAN

Design ST
Drawn JS
Check DOS

Original Sheet Size A1
Revision A

Certification
Project No 42142
Drawing No C01



STORMWATER ANALYSIS
 DESIGN CALCULATIONS AS PER AS3500.3-2018

A) PRE-DEVELOPMENT FLOW

- TOTAL APPLICABLE CATCHMENT = 2,400m²
- RAINFALL INTENSITY (I_{5%}) = 158.4 mm/hr (5min- 5% AEP)
- Cr = RUNOFF COEFFICIENT FOR ROOFED AREA = 1.0
- Ar = TOTAL ROOFED AREA = 802 m²
- Ci = RUNOFF COEFFICIENT FOR UNROOFED IMPERVIOUS AREA = 0.9
- Ai = TOTAL UNROOFED IMPERVIOUS AREA = 503 m²
- Cp = RUNOFF COEFFICIENT FOR PERVIOUS AREA = 0.3
- Ap = TOTAL PERVIOUS GRASS AREA = 1,095m²
- 5% AEP FLOW Q_{PRE-DEV} = (CrAr + Ci Ai + Cp Ap) I / 3600 = 69.7 l/s

B) POST-DEVELOPMENT FLOW

- TOTAL APPLICABLE CATCHMENT = 2,400m²
- RAINFALL INTENSITY (I_{5%}) = 158.4 mm/hr (5min- 5% AEP)
- Cr = RUNOFF COEFFICIENT FOR ROOFED AREA = 1.0
- Ar = TOTAL ROOFED AREA = 1,425 m²
- Ci = RUNOFF COEFFICIENT FOR UNROOFED IMPERVIOUS AREA = 0.9
- Ai = TOTAL UNROOFED IMPERVIOUS AREA = 783 m²
- Cp = RUNOFF COEFFICIENT FOR PERVIOUS AREA = 0.3
- Ap = TOTAL PERVIOUS GRASS AREA = 192m²
- 5% AEP FLOW Q_{POST-DEV} = (CrAr + Ci Ai + Cp Ap) I / 3600 = 96.30 l/s

C) OSD CALCULATION:

1. REQUIRED OSD VOL = (POST-DEV) x PEAK FLOW DURATION = (96.3-69.7) x 5 x 60 = 7980 l = 7.98 CUM
2. PROPOSED OSD VOL = 11 CUM
3. DESIGN POST DEVELOPMENT FLOW

 - BY-PASS FLOW (PART ROOF + LANDSCAPE) = 39.85 l/s
 - CONTROL FLOW FROM OSD = 29.85 l/s
 - TOTAL DESIGN POST DEVELOPMENT FLOW = 69.7 l/s

4. ORIFICE CALCULATION: TO BE DETERMINED AT CC STAGE

 - AVAILABLE HEAD ABOVE CENTER = XX
 - ORIFICE COEFFICIENT = 0.8
 - FLOW VIA ØXXmm = 2985 l/s

LEGEND (existing)

- PROPOSED SUBJECT EXTENT
- EXISTING UNDERGROUND WATER MAIN - COUNCIL
- EXISTING UNDERGROUND SEWER PIPE - COUNCIL
- EXISTING OVERHEAD ELECTRICITY CABLES
- EXISTING UNDERGROUND TELECOMMUNICATIONS ASSETS - APPROX.
- EXISTING TABLE DRAIN

LEGEND (proposed)

- ▭ EXTENT OF PROPOSED ROOF
- SW — SW — SW — PROPOSED UNDERGROUND STORMWATER PIPE
- ▭ PROPOSED GRATED STORMWATER PIT (WITH SPEL STORMSACK IN HARDSTAND AREAS)
- PROPOSED SURFACE FALL DIRECTION
- PROPOSED MAJOR FLOW PATH, MIN 1:200
- PROPOSED/EXISTING GROUND LEVEL
- 375 RCP 0.33% GRADIENT 5% AEP FLOW

DESIGN NOTE:
 ARI = 5% AEP STORM DURATION = 5 MIN.
 RAINFALL INTENSITY = 158.4 mm/hr

STORMWATER PIT SCHEDULE

PIT No.	TOP R.L.	DEPTH (mm)	IL INLET	IL OUTLET	LxB	LID TYPE
P1	190.250	300	189.950	189.950	600x900	HD GRATED
P2	190.450	370	190.080	190.080	600x600	HD GRATED
P3	190.580	430	190.150	190.150	600x600	HD GRATED
P4	190.700	470	190.230	190.230	600x600	HD GRATED
P5	190.700	360	-	190.340	600x600	HD GRATED



PROPOSED CONCEPT STORMWATER MANAGEMENT PLAN
 REDUCTION RATIO 1:150 @ A1
 1:300 @ A3

SUBMISSION FOR DA



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Rev Date Description
 A 31-07-2023 DA SUBMISSION

Project **PROPOSED INDUSTRIAL BUILDING**

Site Address **14-20 LACHLAN STREET CONDOBOLIN NSW 2877**

Client

Drawing Title **PROPOSED CONCEPT STORMWATER MANAGEMENT PLAN**

Design **ST**

Drawn **JS**

Original Sheet Size **A1**

Certification

Project No **42142**

STATEMENT OF ENVIRONMENTAL EFFECTS

PROPOSED LIGHT INDUSTRIAL DEVELOPMENT

September 22, 2023

SITE: Subdivision of lot 3, DP 1148430, Lot 11 7 12, DP 859023
 LACHLAN STREET (22 BATHURST LANE), CONDOBOLIN, NSW 2877

CLIENT: ALLEGRO CONCEPTS

INTRODUCTION:

This Statement of Environmental Effects is submitted to the Lachlan Shire Council in accordance with the Environmental Planning and Assessment Act 1979, in support of a development application for the proposed new industrial building.

This statement responds to the Lachlan Shire Council LEP 2013 and the Lachlan Shire Council DCP 2018. The site is located on Maps 010A of the LEP. The property is located within a RU5-Village zone. Light Industry is not prohibited within the zone.

SITE:

The proposed development is on three separate lots that are a combination of existing residential and industrial buildings. The properties are located between Lachlan Street and Bathurst Lane. The proposed subdivision lot for this application has site dimensions: 47.28m deep x 50.71m wide. The site slopes from Bathurst Lane in the north to the front southern boundary on Lachlan Street.

PROPOSED SITE AREA = 2397 m²

There are trees on the site to be removed as indicated on the site plan. The adjoining western property has an existing shed located between Lachlan Street and Bathurst Lane boundaries. There is a fuel station located to the east.



SITE LOCATION

- the neighbouring property to the west, providing visual relief in the streetscape.
- (c) All parking, truck movements and waste management are contained within the development site.
 - (d) The proposal has been discussed with Council and it is considered a reasonable solution for this site.
 - (e) The proposed development does not involve any works or activities that are detrimental to the environment or public health.
 - (f) This development is compatible with the adjoining properties that are industrial activities, and commercial properties to the north.
 - (g) There are no proposed external storage areas.
 - (h) The proposed building height and placement are appropriate for the site and its relationship to adjoining properties. The front setback of the building accommodates a suitable visual corridor to the fuel station.
 - (i) The proposed building will be constructed in precast concrete and prefabricated steel frames and cladding. This achieves minimum waste and efficient construction on site.
 - (j) The design includes large southern glazing to provide excellent natural lighting for employee work activities where required. The storage and warehouse are located at the rear of the site with good access for staff and deliveries.
 - (k) The new development does replace old obsolete buildings with a modern structure that is appropriate for the proposed use and function of the business.

3.3.3 Setbacks

Proposed:	Lachlan Street	= 2.075 M
	Bathurst Lane	= 1.200 M
	West Side Boundary	= 13.810 M
	East Side Boundary	= 0.400 M

The front setback is less than the recommended 6m and it has been considered by Council to be appropriate because the existing building to be demolished, and the sheds to the west, are located close to the street boundary. This is in keeping with the existing streetscape. The building has been set back 2.075m to provide landscaping and an adequate line of sight for signage and driveway of the adjoining fuel station. The setback to the west provides access and parking for vehicles. It also provides landscape screening along the side and front boundary. The rear setback to Bathurst Lane provides an area for landscaping.

3.3.4 Height of industrial buildings

The proposed building is two storeys in height and approximately 8m high. This is in keeping with surrounding industrial buildings within the streetscape.

3.3.5 Parking and access driveways

The proposed driveway and parking areas provide compliant truck movements within the site for entry and exit forward movement. Access is provided from both Bathurst Lane and Lachlan Street. The car parking areas are located within proximity to the building entry and are minimum 5.5 x 2.6 in dimension.

Required Parking: 1x space / 100 m2 GFA = 1499.1 / 100 = minimum 15 spaces
 Parking Provided: 18x spaces (including 1x accessible space)
 Disabled Parking: 1x accessible parking space provided.

Driveway access points have good visual sight lines to and from the street and property.

The proposed development provides safe and sufficient provision for on-site vehicular parking, and functional vehicular access in accordance with Section 14 – Parking guidelines, and AS2890.1(2004) – Parking facilities – Part 1: Off-street

car parking, and AS2890.2 (2002) – Parking facilities – Part 2: Off-street commercial vehicle facilities.

3.3.7 Building standards

The building is functional for its intended use and will contribute to the streetscape with its design.

The office and workshop step forward of the warehouse at the rear of the building. The undercroft parking below the office provides a covered entry and an articulated built form. The wide-open setback to the west presents more of the building façade to the street.

The materials used will be off-form precast concrete wall panels, painted precast wall panels, colorbond metal sheeting and large glazed elements. The glazing to the front southern façade provides excellent natural lighting to the workshop area and an interesting elevation in the streetscape. The office area received good natural light from the extensive glazing. The building will meet Section J requirements in energy efficiency, insulation, and passive solar design.

3.3.8 Site Coverage

Maximum site coverage = 60%

RU5 zone maximum = two storey = 50%; single storey = 60%

Proposed site coverage = $1424 / 2397 = 59.4\%$

Note: two storey portion of building = $347 / 2397 = 14.4\%$

single storey portion of building = $1077 / 1424 = 44.9\%$

The building height and footprint are not changed with the inclusion of the two storey elements. The built form requires the proposed height of the building for the functions of the one storey warehouse and workshop. The single and two storey parts of the building are under the one roof form. Therefore, the site coverage does not change the overall bulk and scale of the development because of the two storey parts within the design.

3.3.9 Numbers of storeys

Maximum = three storey

Proposed = two storey (Complies)

3.3.10 Amenity

There are no residential properties near this development.

All windows and door openings are to the south and west towards other industrial properties and the open space to the river. All care will be taken to locate the mechanical plant and equipment away from the street. Security lighting will be directed and shielded away from the street. There are no residential properties that would be affected by vehicle headlights from movement in the carpark area.

3.3.11 Staff amenities

The amenities provided in this building comply with NCC2022 and Work Cover Authority requirements. Facilities provide equitable provision for male and female staff. Separate facilities are provided for office and workshop/warehouse staff. Amenities are shown in the drawings.

3.3.12 Waste minimization and management

The building construction includes precast concrete wall panels, prefabricated steel frame, prefabricated metal wall sheeting, prefabricated windows, doors, and other prefinished elements. Therefore, construction waste is minimised on site. During construction designated skip bins are provided for separation of recyclable and general

waste. Site management will arrange the collection and removal of waste bins at the required time.

The tenant of the building can provide their operational waste management if required. Waste will generally be stored within the building in designated skip bins, that are collected and emptied by a waste removal contractor.

3.3.13 Access and facilities for people with disability

The design complies with the NCC2022 and AS 1428.1 requirements. Accessible parking is provided close to the main entry. Level access is provided to the building and within the ground floor area.

3.3.14 Hours of operation

The proposed operation noise is not significant for this owner. Operation times will depend on shift allocation. Operating times could be 24 hours / day and 6 days / week.

3.3.15 Fencings

There are no proposed fences in this application. If fences are required in the future, they would most likely be under the Exempt and Complying Development Code 2008 requirements. A separate application would be submitted to the certifying authority.

SUMMARY

We recommend this application for approval and believe it provides an appropriate solution for the site. The development is in character for the RU5 – Village zone, and it will enhance the streetscape.

Proposed Streets and Estate Names

#1

COMPLETE

Collector: Social Media Post 1 (Facebook Link)
Started: Tuesday, August 29, 2023 4:53:03 PM
Last Modified: Tuesday, August 29, 2023 4:53:49 PM
Time Spent: 00:00:45
IP Address: 114.73.116.30

Page 1: CONDOBOLIN

Q1

Suggested Street Names

Allan Press

Q2

Respondent skipped this question

Suggested Estate Name

Q3

Please provide information to support your suggested name

Long time Councillor who lived in McGregor Street and was the ward Rep

Proposed Streets and Estate Name

#2

COMPLETE

Collector: Web Link 2 (Web Link)
Started: Tuesday, August 29, 2023 4:55:10 PM
Last Modified: Tuesday, August 29, 2023 4:55:43 PM
Time Spent: 00:00:32
IP Address: 114.73.116.30

Page 1: CONDOBOLIN

Q1

Suggested Street Names

Iris Dunne

Q2

Respondent skipped this question

Suggested Estate Name

Q3

Please provide information to support your suggested name

one of the early women to be a Councillor on Lachlan Shire and also lived in the area.

#3

COMPLETE

Collector: Web Link 2 (Web Link)
Started: Tuesday, August 29, 2023 4:55:55 PM
Last Modified: Tuesday, August 29, 2023 4:57:43 PM
Time Spent: 00:01:48
IP Address: 114.73.116.30

Page 1: CONDOBOLIN

Q1

Suggested Street Names

Gundy Wighton *Ernech.*

Q2

Respondent skipped this question

Suggested Estate Name

Q3

Please provide information to support your suggested name

worked on the Shire for a very long as did his brothers and as respected Aboriginal elder he should be honoured and as have we haven't any aboriginal names that I know on any Streets in the Shire this reason would be a good start.

Proposed Streets and Estate Name

#4

COMPLETE

Collector: Social Media Post 1 (Facebook Link)
Started: Wednesday, August 30, 2023 8:19:20 AM
Last Modified: Wednesday, August 30, 2023 8:22:45 AM
Time Spent: 00:03:24
IP Address: 114.73.116.30

Page 1: CONDOBOLIN

Q1

Suggested Street Names

SAUNDERS

Q2

Suggested Estate Name

Doesn't need one

Q3

Please provide information to support your suggested name

Skinny (Les) SAUNDERS who was an employee and Councillor of Council

Proposed Street and Estate Names

#5

COMPLETE

Collector: Social Media Post 1 (Facebook Link)
Started: Wednesday, August 30, 2023 7:00:44 PM
Last Modified: Wednesday, August 30, 2023 7:02:59 PM
Time Spent: 00:02:14
IP Address: 110.144.149.140

Page 1: CONDOBOLIN

Q1

Suggested Street Names

RoadyMcRoad Face Street

Q2

Respondent skipped this question

Suggested Estate Name

Q3

Please provide information to support your suggested name

If it's good enough for sir David Attenborough then it's good enough for condo

Proposed Streets and Estate Name

#6

COMPLETE

Collector: Social Media Post 1 (Facebook Link)
Started: Wednesday, September 06, 2023 2:42:40 PM
Last Modified: Wednesday, September 06, 2023 3:03:57 PM
Time Spent: 00:21:16
IP Address: 1.145.50.80

Page 1: CONDOBOLIN

Q1

Suggested Street Names

Cul-de-sack - Burrur Close
 Scott St extension - River View Drive
 Wattle St access - Acacia Way

Q2

Suggested Estate Name

Sandy Hills Estate
 The area prior to developing were sand hills, since all the development, there is no evidence of the sand hills existence.

Q3

Please provide information to support your suggested name

Cul-de-sac - It has been argued that Condobolin meant "hop bush" in the language of the Wiradjuri people but in A New Wiradjuri Dictionary the word used for "hop bush" is "burrur". It seems that an early settler, William Lee, occupied a run in 1844 which was called "Condoublin". By 1848 it had changed to "Condooblin".
 Scott St extension - very nice view of the Lachlan River & sunsets
 Wattle St access - Acacia, commonly known as Wattle, Acacia is the largest genus of vascular plants in Australia and an ideal name for a street to access Wattle Street

Proposed Streets and Estate Names

#7

COMPLETE

Collector: Social Media Post 1 (Facebook Link)
Started: Thursday, September 14, 2023 2:32:21 PM
Last Modified: Thursday, September 14, 2023 2:38:05 PM
Time Spent: 00:05:44
IP Address: 110.149.150.36

Page 1: CONDOBOLIN

Q1

Suggested Street Names

Dietrich street

Q2

Suggested Estate Name

Dietrich estate

Q3

Please provide information to support your suggested name

Helpful person in council other area well knowing in the area of the council shire

Proposed Streets and Estate Name

#8

COMPLETE

Collector: Social Media Post 1 (Facebook Link)
Started: Thursday, September 21, 2023 6:57:44 PM
Last Modified: Thursday, September 21, 2023 7:43:13 PM
Time Spent: 00:45:28
IP Address: 206.83.112.93

Page 1: CONDOBOLIN

Q1

Suggested Street Names

- Clive Dunne St, Wiggins St, Manwaring St, Eucalyptus St, Redgum Road, Riverfront St, Chamen St, River view St, Salter St (for Anita and Andrew Salter), Vane Tempest St

Q2

Suggested Estate Name

Goodoo Estate (Murray Cod), Pennys Estate, Kingfisher Estate, Murray Cod Close, Gumtree Grove Estate, Lachlan Heights, Major Mitchell Estate, Riverton Estate, Gulgo Estate, Gavel Estate, (Dick Gavel- Masons Master)

Q3

Please provide information to support your suggested name

These names blend elements of the local landscape, proximity to the Lachlan River, indigenous culture, and native flora and fauna. They reflect the unique identity of Condobolin and pay respect to heritage and offer a sense of community.

#9

COMPLETE

Collector: Social Media Post 1 (Facebook Link)
Started: Tuesday, September 26, 2023 7:51:17 AM
Last Modified: Tuesday, September 26, 2023 8:02:52 AM
Time Spent: 00:11:34
IP Address: 49.180.226.181

Page 1: CONDOBOLIN

Q1

Suggested Street Names

Gibson Close (cul de sac) or Street if other road

Q2

Respondent skipped this question

Suggested Estate Name

Q3

Please provide information to support your suggested name

I would like a street named in honour of our family name - Gibson. My father & his family have a long association with Condobolin & would be a great honour to all of his family. I know applications closed yesterday afternoon & understand if you cannot accept this suggestion. Thank you for your time.

Stewart Street or Crescent

The name Stewart Crescent was first adopted in 2005 for the proposed road off McGregor Street, providing a through road to Officer’s Parade for the new McGregor Street subdivision. Then in 2011 this was changed to Randall Place, as somewhere? there is rural road with the same or similar name. Mayor Stewart is the only past Mayor without a street named for him in Condobolin.

William Francis Stewart came to Condobolin from Forbes in 1898 to take over the license of the Condobolin Hotel (now named Imperial Hotel).

“Bill” was a great benefit to the town and district. He was an Alderman for a considerable time and filled the office of Mayor with great credit to himself and to the satisfaction of the ratepayers.

He was the Secretary of the Hospital and worked hard for the advancement of this institution. He was a tower of strength in the Fire Brigade. He encouraged the Cricket Club and introduced football into the district. He was a strong supporter of the Oddfellows Lodge and for the Patriotic Fund and was always foremost in getting up a concert or entertainment for any worthy project, (such as the Boer War Memorial).

Bill, his wife and son, left Condobolin in 1903 on account of his wife’s health.

.....

The Lachlander January 27th 1898 - William Francis Stewart, late of Forbes, has now taken over the license of the Condobolin Hotel. (Later named Imperial Hotel)

The Lachlander April 1899- Notice is hereby given that a meeting of all interested in forming a football club at Condobolin, are invited to attend a meeting for that purpose, to be held at the Condobolin Hotel W.F. Stewart.

Lachlander Friday February 6th 1903 ‘Valedictory’ and portrait sketch attached

South African Boer War Monument

Excerpt from the Unveiling Ceremony Friday 31st July 1903. The Mayor, gave credit to ex Alderman Stewart, as the first to take up the matter of erecting the monument and only for his pluck and determination, it would not be here today. Mr Stewart who was received with applause, returned thanks to the Mayor for his remarks. He was pleased to see the memorial had been constructed and that was sufficient credit for what he had done.



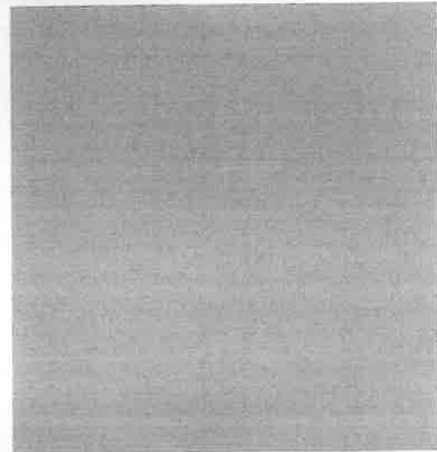
The Hon. Ann. E. Press M.L.C.

Anne Elizabeth Press (nee Speechley) was born in Dubbo in 1903.

Originally educated by her mother Charlotte until high school, Anne was then a student of the St. Joseph's Nuns at West Wyalong. At the age of 16, Anne won a scholarship to Sydney Teachers College and after gaining her qualifications returned to the country and taught for several years in the Forbes district.

From her very early years, Anne showed real leadership with her active involvement and representation on a range of different committees and groups.

Not only was Anne a wonderful advocate for communities in the country, she was also passionate about a number of causes. She made a significant contribution to matters concerning Health, Education and Women's issues and all from a strong social justice platform. She was a regular contributor of letters to the local newspaper "The Lachlander" willing to



share her position and opinion on many public matters.

She was active in the provision of hospital services in Condobolin and was a Director of the Hospital Board from 1950 – 1973.

As a result of her interest in education, she served the local Parents and Citizens Association and was elected as Vice President of the New South Wales Council of P. & C. Association in 1950.

She was particularly active in seeking aid for teachers in special schools.

With her huge capacity as a strong voice in representing the needs of local people and her advocacy and lobbying skills, it was only natural that a career in politics would present itself. In October 1959, Anne was elected to the N.S.W. Legislative Council. A trailblazer for women in the bush, Anne was only the third woman in the state to achieve this position. For the next 19 years she



represented people from all N.S.W. Communities.

During her time in NSW Parliament, Anne was instrumental in the introduction of legislation which led to all babies being tested for a range of possible diseases – especially Phenyl Ketoneuria – this became known as the wet nappy test.

Other special interests in Parliament were to highlight deficiencies in the State system for delinquent girls.

Locals will also remember Anne's long time work for the Royal For West Children's Health Scheme. Through her own Condobolin Branch of the 2PK Sunshine Club, Anne was President for over 30 years and became a Councillor for the For West Health Scheme and held that position for 20 years.

Again Anne's passion for better health care facilities and education services in the bush saw her appointed as a

Councillor for the Bush Nurses Association from 1968 – 1973.

For 12 years she served as Chair of the N.S.W. Taxi Advisory Council.

She was a staunch supporter of the Katoomba C.W.A. and an accomplished needle woman and pianist.

The Honourable Anne E Press: a truly inspirational leader.

Additional information on historic figures

Guy Ernest William “Gundy” Wighton

Ernest Wighton, born 1923 in Condobolin, and known as Gundy. Growing up in Condobolin, Ernest Wighton was a boxer until he lost interest as a result of being paid less than some of the people he won against. Wighton was also a skilled slaughterman, blacksmith, concreter, explosives expert and worked as a plumber. Wighton served in the Australian Army from 22nd of April, 1942 to the 12th of August, 1943.

<https://www.austlit.edu.au/austlit/page/A126083>



Ernest Wighton (29), of Condobolin.

<https://nla.gov.au/nla.obj-220983839/listen>

In this interview, Gundy talks about his family; Koori background; discrimination against Koori's; schooling in Condobolin; living at the Murie; white people at The Murie; his occupations; dances and singing at The Murie; listening to records; memories of Slim Dusty; travelling boxing shows; boxing with Roy Bell and Les McNabb; joining army in 1942; Kingsford-Smith in Condobolin.

Photo of Gundy Wighton on the walls of the Administration area of the Lachlan Shire Council Chambers



William Francis Stewart

The name Stewart Crescent was first adopted in 2005 for the proposed road off McGregor Street, providing a through road to Officer’s Parade for the new McGregor Street subdivision.

Then in 2011 this was changed to Randall Place, as somewhere? there is rural road with the same or similar name. Mayor Stewart is the only past Mayor without a street named for him in Condobolin.

William Francis Stewart came to Condobolin from Forbes in 1898 to take over the license of the Condobolin Hotel (now named Imperial Hotel).

“Bill” was a great benefit to the town and district. He was an Alderman for a considerable time and filled the office of Mayor with great credit to himself and to the satisfaction of the ratepayers.

He was the Secretary of the Hospital and worked hard for the advancement of this institution. He was a tower of strength in the Fire Brigade. He encouraged the Cricket Club and introduced football into the district. He was a strong supporter of the Oddfellows Lodge and for the Patriotic Fund and was always foremost in getting up a concert or entertainment for any worthy project, (such as the Boer War Memorial).

Bill, his wife and son, left Condobolin in 1903 on account of his wife’s health.

.....

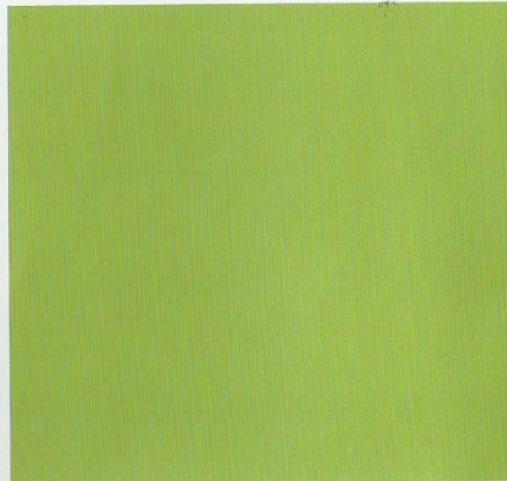
The Lachlander January 27th 1898 - William Francis Stewart, late of Forbes, has now taken over the license of the Condobolin Hotel. (Later named Imperial Hotel)

The Lachlander April 1899- Notice is hereby given that a meeting of all interested in forming a football club at Condobolin, are invited to attend a meeting for that purpose, to be held at the Condobolin Hotel W.F. Stewart.

Lachlander Friday February 6th 1903 ‘Valedictory’ and portrait sketch attached

South African Boer War Monument

Excerpt from the Unveiling Ceremony Friday 31st July 1903. The Mayor, gave credit to ex Alderman Stewart, as the first to take up the matter of erecting the monument and only for his pluck and determination, it would not be here today. Mr Stewart who was received with applause, returned thanks to the Mayor for his remarks. He was pleased to see the memorial had been constructed and that was sufficient credit for what he had done.



The Hon. Ann. E. Press M.L.C.

Anne Elizabeth Press (nee Speechley) was born in Dubbo in 1903.

Originally educated by her mother Charlotte until high school, Anne was then a student of the St. Joseph's Nuns at West Wyalong. At the age of 16, Anne won a scholarship to Sydney Teachers College and after gaining her qualifications returned to the country and taught for several years in the Forbes district.

From her very early years, Anne showed real leadership with her active involvement and representation on a range of different committees and groups.

Not only was Anne a wonderful advocate for communities in the country, she was also passionate about a number of causes. She made a significant contribution to matters concerning Health, Education and Women's Issues and all from a strong social justice platform. She was a regular contributor of letters to the local newspaper "The Lachlander" willing to

share her position and opinion on many public matters.

She was active in the provision of hospital services in Condobolin and was a Director of the Hospital Board from 1950 – 1973.

As a result of her interest in education, she served the local Parents and Citizens Association and was elected as Vice President of the New South Wales Council of P. & C. Association in 1950.

She was particularly active in seeking aid for teachers in special schools.

With her huge capacity as a strong voice in representing the needs of local people and her advocacy and lobbying skills, it was only natural that a career in politics would present itself. In October 1959, Anne was elected to the N.S.W. Legislative Council. A trailblazer for women in the bush, Anne was only the third woman in the state to achieve this position. For the next 19 years she



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The Honourable Anne E Press, a truly inspirational leader.

Central NSW Joint Organisation

Policy Lab Workshop

28 September 2023

Report to attendees



Attendees

Facilitators	Professor Mark Evans, CSU Deputy Vice-Chancellor (Research), Adjunct Professor Graham Sansom, University of Technology Sydney Professor Gerry Stoker, Chair in Governance at the University of Southampton.
Panel Members	The Hon. Stephen Lawrence, MLC Cr Kevin Beatty, Mayor of Cabonne Council and Chair of CNSWJO Cr Bill West, immediate past Mayor, Councillor Cowra Council Cr Gerrald Power, Deputy Mayor Orange City Council Ms Noreen Vu, General Manager Weddin Shire Council
Bathurst Regional Council	Cr Beb Fry, Deputy Mayor Mr Darren Sturgiss, Acting General Manager Mr Garry Styles, Consultant
Blayney Shire Council	Cr John Newstead Cr Michelle Prysejones Cr Bruce Reynolds
Cabonne Council	Cr Kevin Beatty, Mayor Cr Andrew Rawson Cr Kathryn O’Ryan Mr Brad Byrnes, General Manager
Cowra Shire Council	Cr Bill West Cr Cheryl Downing Cr Nikki Kiss, OAM
Lachlan Shire Council	Cr John Medcalf, OAM Mr Greg Tory, General Manager
Lithgow City Council	Cr Maree Statham Cr Darryl Goodwin Mr Craig Butler, General Manager
Oberon Council	Cr Andrew McKibbin Cr Lauren Trembath Cr Helen Hayden Cr Gary Wallace, General Manger
Orange City Council	Cr Gerrald Power, Deputy Mayor Mr Dave Waddell CEO
Parkes Shire Council	Cr Neil Westcott, Mayor Cr Marg Applebee, Deputy Mayor Cr Ken Keith, OAM
Weddin Shire Council	Cr Glenda Howell Cr Jason Kenah Ms Noreen Vu, General Manager
Central Tablelands Water	Mr Gavin Rhodes, General Manager
Key Stakeholders	Ms Oliva West, Director, Regional Development Central West
CSU	Ms Julia Andrews, Director of External Engagement, Orange & Bathurst Office of Engagement and Enterprise Susan Barnes, Community Relations Officer, Orange Office of Engagement and Enterprise Ms Amber Marks, Business Development Manager Ms Samantha Beresford, Head of Government Relations and Regional Engagement Office of Engagement and Enterprise Ms Jessica McLaughlin, Assistant Media Officer, Office of the Vice-Chancellor Ms Trease Clarke, Senior Media Officer, Office of the Vice-Chancellor Mr Craig Murphy, Senior Project Officer, Digital Innovations, Office of Engagement and Enterprise Mr Brenton Cox, Photographer
CNSWJO	Ms Jennifer Bennett, Executive Officer Ms Meredith Macpherson, Water Utilities Alliance Program Manager Ms Kate Barker, Net Zero and Operational Program Manager Ms Carolyn Griffin, Project Officer Ms Grace Quinton, Project Officer Ms Verity Page, Executive Support Officer

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Policy Lab Facilitators Professor Mark Evans, Professor Mark Evans, CSU Deputy Vice-Chancellor (Research), Cr Kevin Beatty, Chair of CNSWJO, Ms Jennifer Bennett, Executive Officer, CNSWJO, Adjunct Professor at the University of Technology Sydney Graham Sansom also presented the findings of the Democratic Audit of Local Government.
Image from Brenton Cox Photography

Precis

At the request of Councillors of the region, more opportunities are being created for collaborative work on policy to inform advocacy and programming at the regional level.

Policy Labs has been developed in collaboration with Charles Stuart University to explore the issues important to our communities with a view to action this region can work on to shift the dial. The first Policy Lab for Central NSW Councils was held September 28 2023 at the CSU Campus in Orange.

Policy being explored was Australian Local Democracy and Social Media. Please find slide decks and reports attached.

Attendees defined problems and worked on solutions in both areas.

This report summarises the event and provides direction for the CNSWJO Board to consider. Attendees were provided with background reading which is available on request.

Any feedback to this report for Board consideration is welcomed where the recommendations to the Board are provided below.

Once the Board has considered the advice in this report a report will be provided back to member Councils.



Chair of CNSWJO, Cr Kevin Beatty welcomes the regions Board and Councillors to the Policy Lab Workshop
Image from Brenton Cox Photography

Recommendations to the Board

The following recommendations are drawn from the two workshops.

Firstly regarding Local Democracy it is recommended that the CNSWJO adopt the following policy and receive a report from the Policy Labs Subcommittee on the implementation of:

1. reframing the rhetoric – speak about local government in terms of capability, opportunity etc;
2. encouraging a ‘big conversation’ about expanding regional collaboration – consider a more authoritative regional board (representing member councils) that’s better placed to advise/negotiate with state and federal agencies;
3. using a regional strategy to build trust in/respect for local government and improve its status in the overall system of government – don’t gloss over difficult issues eg integrity; JOs as ‘think-tanks’?
4. removing red tape barriers to more regional ACTION; tap available resources/talent more effectively; but avoid raising the ghost of mergers in the process;
5. reviewing financial sustainability – address ‘spatial fiscal imbalance’ particularly between Western Sydney and Central NSW; review Federal Assistance Grants system and distribution of other grants to improve equity; avoid competitive grants;
6. expanding self-regulation (eg in planning, environment, water) – Audit Risk and Improvement Committees could be useful but must have effective local representation;
7. re-establishing the primary democratic role of councillors – remove cap on numbers, increase fees;
8. providing more background information (including party?) on election candidates – aim for better quality;
9. rejigging the Integrated Planning & Reporting framework – (a) as a basis for enhanced community engagement; (b) to make the cycle a better fit for newly elected councils;
10. rejecting mandatory popular election of mayors or wards;
11. rejecting amalgamations;
12. rejecting changes that might increase oversight and regulation (eg revamping the Office of Local Government); and
13. rejecting changing the councillor-executive relationship – at least in the short term pending needed changes.

Regarding social media the following recommendations are made:

14. The Board provide the advice on social media to Council as a proforma report; and
15. that this advice include;
 - a. canvassing the idea of a shared resource in social media support; and
 - b. consideration of Councils’ other regulatory obligations relevant to social media under the Local Government Act, Work Health and Safety Act and other material legislation.

Australian Local Democracy with Professors Mark Evans, Graham Sansom and Gerry Stoker

Professor Mark Evans welcomed attendees to Charles Sturt University. From a presentation by Professor Sansom some of the findings about the status of our local democracy added up to NSW being the least locally democratic State in the nation, for example:

- State constitution does not guarantee *democratic* local government
- Unconstrained state oversight/intervention – rate pegging, planning etc
- No statutory, place-based, democratic mechanisms below whole of LGA

Professor Gerry Stokes provided advice on how localism is tracking in the United Kingdom. Based on concepts like the principle of subsidiarity, control has been devolving top down in the UK however funding has not – leading to significant financial challenges for NSW Council equivalent in the UK. [Councils in England in crisis as Birmingham ‘declares itself bankrupt’ | Local government | The Guardian](#)

Some ideas for change were canvassed by Professor Graham Sansom including;

- A *national* conversation about *state* constitutions: adopt the best
- Transform OLG into a multi-purpose, independent Local Government Commission: largely advisory but limit Minister’s power to override advice
- Expand ‘self-regulation’ using Local Government NSW plus Audit Risk and Improvement Committees
- Candidates to declare their backgrounds, interests, and policy positions
- Regular independent ‘representation reviews’ covering all aspects of electoral system, whether councils adequately reflect their communities, possible changes required
- Re-establish the primary *democratic* role of councillors: ‘*community connectors, brokers and leaders*’ (engagement becomes councillor-led)
- Remove the cap on numbers of councillors: (Electoral) Commission to determine required number based on adequate and diverse representation

A panel session was held where each panelists was asked what their one idea was to grow local democracy in NSW.

Subsidiarity is a principle of social organisation that originated in the Roman Catholic church, and was developed following the [First Vatican Council](#). *In its most basic formulation, it holds that social problems should be dealt with at the most immediate (or local) level consistent with their solution.* The [Oxford English Dictionary](#) defines subsidiarity as the idea that a central authority should have a subsidiary (that is, a supporting, rather than a subordinate) function, performing only those tasks which cannot be performed effectively at a more immediate or local level.... It has been associated by some with the idea of [decentralisation](#).



Policy Lab Panel Members L-R Cr Kevin Beatty Chair of CNSWJO Mayor of Cabonne Council, The Hon Stephen Lawrence, MLC and previous Mayor of Dubbo City Council, Ms Noreen Vu, General Manager of Weddin Shire Council, Cr Gerald Power, Deputy Mayor Orange City Council, Cr Bill West, long serving Councillor and previous Mayor of Cowra Council.
Image from Brenton Cox Photography

The Panel session was followed by a workshop which pulled together the following advice. Firstly, attendees were keen to reinforce that any shift in policy needs to consider the extreme financial constraints Councils are finding themselves in this region – through no fault of their own. Then the workshop fielded the following ideas:

- Reframe the rhetoric – speak about local government in terms of capability, opportunity etc;
- Encourage a ‘big conversation’ about expanding regional collaboration – consider a more authoritative regional board (representing member councils) that’s better placed to advise/negotiate with state and federal agencies;
- Use a regional strategy to build trust in/respect for local government and improve its status in the overall system of government – don’t gloss over difficult issues eg integrity; JOs as ‘think-tanks’?
- Remove red tape barriers to more regional ACTION; tap available resources/talent more effectively; but avoid raising the ghost of mergers in the process;
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- Expand self-regulation (eg in planning, environment, water) – Audit Risk and Improvement Committees could be useful but must have effective local representation;
- Re-establish the primary democratic role of councillors – remove cap on numbers, increase fees;
- More background information (including party?) on election candidates – aim for better quality;
- Rejig IP&R framework – (a) as a basis for enhanced community engagement; (b) to make the cycle a better fit for newly elected councils;

The workshop was also keen to rule out the following as “no go” area:

- Mandatory popular election of mayors; wards
- Amalgamations
- Changes that might increase oversight and regulation (eg revamping the Office of Local Government)
- Changing the councillor-executive relationship – at least in the short term pending needed changes to councillor numbers, roles, payment etc plus supportive changes at the regional level

While comparing to the rest of Australia and then the UK – did we go far enough in exploring local democracy? Take for example the Swiss.

There are 26 Cantons in Switzerland, the equivalent of states in Australia, all of which have many municipalities. For example, the Canton of Zurich with a population of over 1.5m has 169 municipalities – where municipalities are equivalent of local councils in NSW. These municipalities have more responsibility than NSW Councils including for local roads, pools, libraries, riverine health, forests, schools, quality secure water and cemeteries.

Given the culture of direct democracy in Switzerland forced amalgamations are unheard of though neighbouring LGAs have been known to amalgamate where the *people* vote for it. Further, the concept of a “donut Council” which is loudly decried in NSW, is seen as totally logical in the Canton of Zurich. The Swiss cannot believe that forced amalgamations of rural Councils with their regional centres occurs in Australia as in rural Zurich the view is that the needs of urban versus rural very different.

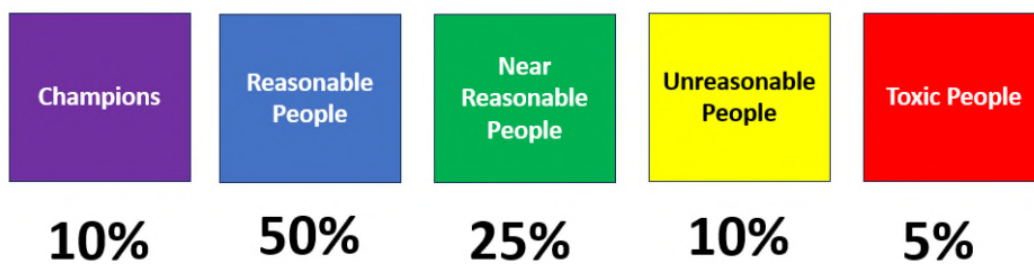
Social Media with Les White and Rob Herrick

Councils operate within a community with its various social media sites. The issue is not just Council owned sites but for other sites over which Council has not control for example “Have a Whinge about Council” or even sites specifically set up to tackle one issue such as a Special Rate Variation.

This session focussed on managing a toxic social media environment. The advice below is drawn from the workshop session and an attached report.

Understanding the social media environment

It’s important to recognise the general social media landscape. There are several different key groups online, and they interact with one another in ways that can be both advantageous and disadvantageous.



- Champions - they love you and your work
- Reasonable people - they can see what you’re doing and why and accept it is necessary.
- Near-reasonable people - they are generally like 'reasonable people' but can have irrational triggers, often over a pet issue, and sometimes never forget it. When people in this group are agitated, it empowers unreasonable and toxic people.
- Unreasonable people - They've just decided they don't like you and it will be hard to win them over. In a political sense, these are the ones who will always vote against you, irrespective of what you've done or promised, however they have positive intent. They will try to win over other people online through selective reasoning. They feed off the discontent of others.
- Toxic people – This group is simply looking to inflict as much damage as possible and cannot be won over and often find validation in the discontent of others.

Managing a toxic social media environment

There are two key steps that need to be undertaken to return to a moderate social media environment *over which you have direct control*:

1. Cut the toxic out of the conversation all together.
 This can seriously rebalance the landscape and change the tone of the public conversation. The best method of doing this is by establishing a terms of use, it must be something almost everyone would accept is reasonable. It should include a preface setting the tone for constructive debate before listing specific things that will not be tolerated and then conclude with consequences. Announce it and implement it but apply a grace period before users are blocked or banned.

Terms of use example:

The City of Orange appreciated feedback from citizens and ratepayers and wishes to support constructive online discussions about the issues facing our community.

This page is moderated and abusive behaviour will not be tolerated. This includes:

- 1. Threats of violence*
- 2. Personal attacks*
- 3. Swearing*
- 4. Spreading of misinformation, including links*
- 5. Sharing explicit imagery, including links*
- 6. Repeatedly making the same comment*
- 7. Irrelevant contributions*
- 8. Impersonation of others, or use of pseudonyms*
- 9. Spam, scams or marketing*

All serious threats will be reported to police, Comments that violate these terms will be removed. Repeated violations of these terms may result in a user being banned or suspended from this page.

- Delete and hide comments that violate your terms immediately. Take screenshots of repeat offenders before banning or suspending them and keep it on file.
 - You can also set up an auto-hide feature for any comments that use certain terms.
 - After the grace period, implement these terms stringently and start banning the worst offenders. Spend a period of time focusing on this. Within one to two weeks, you should see a considerable drop in the most vile interactions. This helps you reset, so you can more easily manage your accounts.
2. Win over near-reasonable people by demonstrating fairness, accountability and transparency.
By targeting the near-reasonable group you will
 - a. Automatically win support from champions and reasonable people
 - b. Quell the unreasonable, because they won't gain validation from the toxic, who you remove; or from the discontent of others.
 3. Respond to comments and don't dismiss positive intent
The vast majority of people who interact with your social media accounts will have a positive intention behind doing so, and if you recognise this it will help facilitate a positive interaction.

If people feel attacked or dismissed they will not be open to different ideas or points of view. You need to show them you are listening to their core concerns. Be aware that while they may have positive intent, it may still come across in a confrontational way, but if it is not abusive, and you respond well, you will not only start winning that person over, but *others* who are following the conversation *which is key*.



This does something else that is critical: Demonstrating respect and decency, especially in the face of those who are short and confrontational will help to charm those who are 'near reasonable'.

This can only be done if you are in the right frame of mind. If you act unreasonably at any time, this will shake this group of people, and you risk being labelled unfair or liars.

What you're trying to do is create a domino effect. Once the toxic fall, it's easier to charm the near-reasonable. Once the near reasonable are making the right noises then the unreasonable have nothing to feed off. Combined this can take a lot of heat out of an online conversation.

It is important to note, you can't expect to eliminate abuse and unreasonableness, but you can manage it and reduce it. These people always will be, and always have been present in the community - social media just elevates their voices.

Importantly, not all sites are owned and operated by Council. There are a few tactics that can be helpful in managing toxicity on other sites:

1. Get out in front and be strategic
 - Build trust with the community through other mechanisms eg CSP consultation, surveys, events, subcommittees of Councils, other communications such as newsletters. Build a database of community members and communicate with them regularly.

- If you know there is a significant likelihood of toxicity about a matter before Council – develop a plan to manage this and be resource ready to implement it. This includes a “page of facts” that can be dropped into toxic conversations.
2. Do not hide – engage on other sites
 - Do not engage on sites other than your own – just drop in “the facts.”
 - Redirect those looking for factual information on the issue to a site you control.
 3. Be ready willing and able to go the legal route

Sending a \$500 legal letter can quickly shut down defamatory or threatening toxicity.

Mental health of Council staff/Councillors constantly exposed to social media is important

Avoid interacting with online users in a defensive or combative way, as opponents can capture this and turn this against you. To win over those who are somewhat reasonable you need to seem reasonable - emotions must be left at the door, as they will cloud your judgement. Strategies to achieve this:

- a. Avoid people in public view, such as the Mayor or CEO managing their own account. Anyone who feels personally connected to the issue should leave it to others. In cases of individual councillors, they should turn off comments or suspend accounts. Let staff manage and respond where possible.
- b. Avoid overexposure of any individual to the toxic online environment: even if the abuse isn't specifically targeted at a staff member, looking at it on an ongoing basis can be demoralising and lead to a clouded judgement.
- c. Make sure everyone who manages social accounts acts consistently and have a set of rules that are clearly and publicly defined.
- d. Give consideration to a shared resource at the regional level to call in help when more is needed.

Note on social media timings

When an issue is starting to gain momentum, or is bound to gain momentum, then it is best for an organisation to publicly address it at an early opportunity.

Take the time to get your messaging right, but you do not want to let your opponents set the stage on any issue. Allowing this to happen can create unvalidated public concerns that will not go away. It can be frustrating and time-consuming responding to such baseless concerns.

When determining to what extent you respond to online commentary, you will want to consider the expectations of your audience. Generally there is a large and growing section of the community that will want to interact with you through social media and will want you to respond.

As a rule of thumb, it is recommended responding within one business day. Generally, the public understands large organisations, or people in high office have a large volume of communications. Also, very few private individuals respond to their friends or family in real-time on social media.

Also, you do not need to respond to every comment individually, rather try responding to each concern, as you will find the same concern is raised multiple times. You may choose to respond to the most prominent comment on the matter, or by publishing an individual post on concerns that are attracting significant attention.

Seeking help

Any case of direct and severe threat should be reported to police. If you would report a threat in a phone call to police, then if the comment is made on social media you should also report it to police. This includes:

- threats of violence towards anyone;
- threats of property damage;
- threats of terrorism; and
- threats of self-harm.

Establish a culture of support within your organisation. Having a broad institutional understanding of the impact a toxic online environment can have will encourage support among colleagues. Organisational leaders can encourage this behaviour by checking in on their staff. The simple act of making others aware you understand the situation they are facing and are prepared to help can help build significant resilience within your team.

The Australian eSafety Commissioner also has resources for managing online abuse. You can file a report of Adult Cyber Abuse to eSafety Commissioner after exhausting the options available through the platform in question. The eSafety Commissioner has the power to order content be taken off line and can issue fines to companies or individuals who do not comply. Find out more at:

www.esafety.gov.au

<https://www.esafety.gov.au/report/what-you-can-report-to-esafety#adult-cyber-abuse>

Social Media in a day-to-day setting

Using this strategy day-to-day will assist you in keeping control of the issues before they arise. An open and respectful forum will always facilitate the exchange of good ideas and public understanding of the decisions your organisation makes.

- **BE PROACTIVE:** Get in front of issues – don't let unreasonable and toxic people write history
- **HOUSE RULES:** Maintain house rules and moderation, this will keep the temperature down at all times and give you a head start when issues escalate.
- **BE POSITIVE:** Remember always be reasonable
- **CULTURE OF SUPPORT:** Check in with staff and members using social media and reinforce reality

Next Steps

The Board will give consideration to the above report and its recommendations. Please provide any feedback to this draft by COB 9 November.

Please note the next Policy Lab will be in the new year and explore Productive Water.



LBN23/1279

Mr Danny Chapman
Chairperson
New South Wales Aboriginal Land Council

Via email: determinations@alc.org.au
CC: alc@crowland.nsw.gov.au

Dear Mr Chapman

I refer to the Aboriginal Land Claim listed in Attachment A, lodged with the Registrar, Aboriginal Land Rights Act in the locality of Tottenham (the Claim).

As the Deputy Secretary delegated to administer the *Crown Land Management Act 2016* for the purposes of the *Aboriginal Land Rights Act 1983*, I have responsibility for the determination of Aboriginal land claims.

Following the assessment of the Claim, I am satisfied that when the Claim was made the land was claimable Crown land.

I am pleased to advise I have granted the Claim.

Pursuant to sections 36(9) and (9A) of the *Aboriginal Land Rights Act 1983*, the grant and transfer of the land does not affect any existing native title interest therein. It might also be noted that any proven native title interest in the land may limit dealings in accordance with section 42 of the Act.

Arrangements will now be made to transfer title to the land Condobolin Local Aboriginal Land Council unless advised otherwise by New South Wales Aboriginal Land Council. A notice of registration will be forwarded on completion.

Yours sincerely

A handwritten signature in black ink that reads 'Anita Mitchell'.

Anita Mitchell
A/Deputy Secretary, Crown Lands and Public Spaces

Date signed: 06/10/2023

Encl: Attachment A 'Claims listing and outcomes', Attachment B 'Diagram'

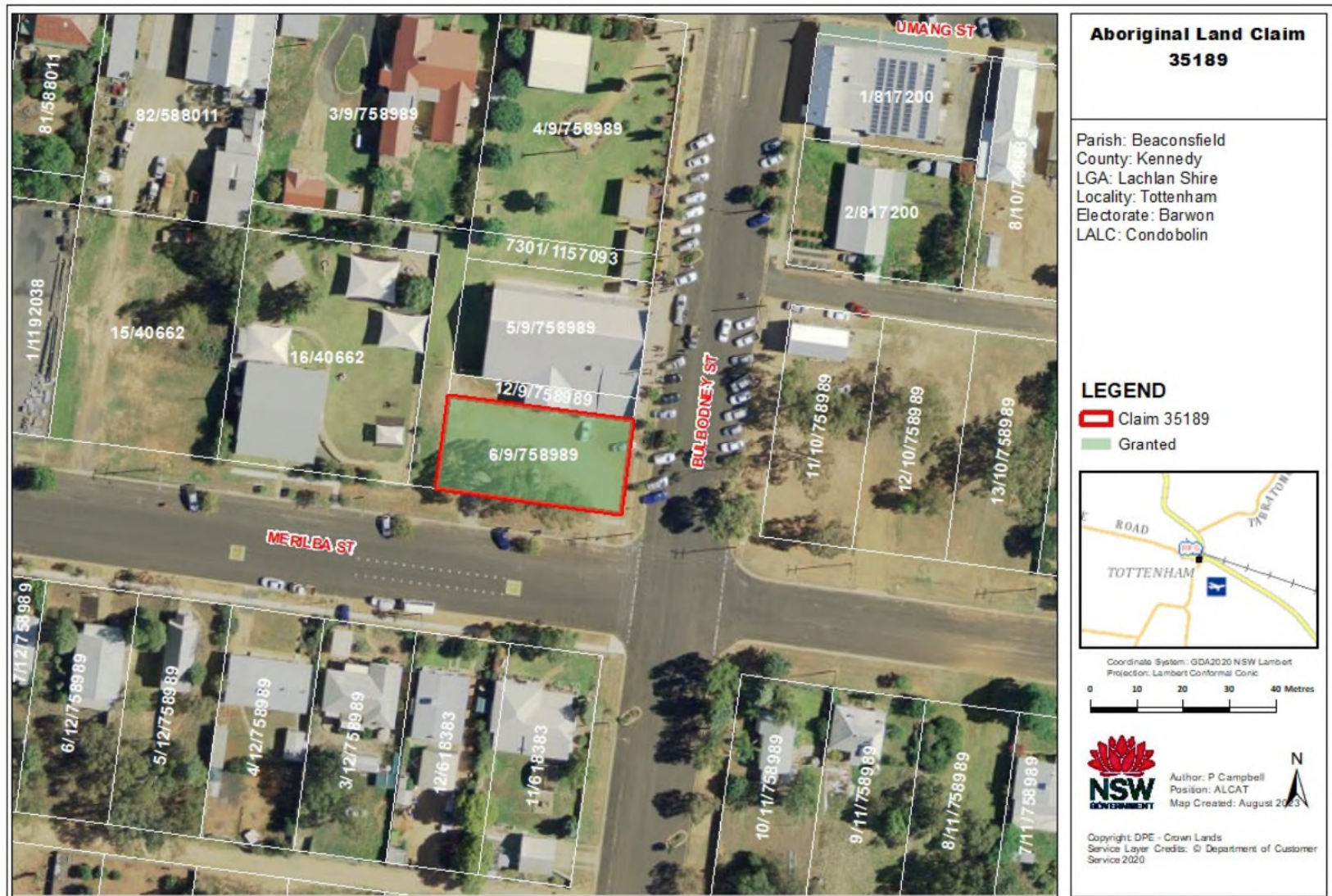
6 Stewart Avenue Newcastle West NSW 2302
PO Box 2185 Dangar NSW 2309
Tel: 1300 886 235 www.crowland.nsw.gov.au ABN: 20 770 707 468

**Attachment A
LBN23/1279**

Administrative boundaries					
Parish: Beaconsfield, County: Kennedy, LGA: Lachlan, Electorate: Barwon, LALC: Condobolin					
Claim No	Lodged	Claimant	Land Assessed	Outcome	Refusal reason
35189	11/04/2011	NSWALC obo Condobolin LALC	6/9/758989	Grant	N/A
Total approximate area assessed as claimable				0.08 ha.	
Key: NSWALC = New South Wales Aboriginal Land Council, LALC = Local Aboriginal Land Council, Obo = on behalf of					

Attachment B

LBN23/1279



Disclaimer: The spatial information and identifying features contained on this map (including cadastral linework, shading or hatching) are for diagrammatical purposes only and are not to be interpreted as survey accurate. The location, shape and size of the spatial information and identifying features contained herein may change if a formal survey over the subject land occurs, or is required.

Cherise Small

From: Greg Tory
Sent: Friday, 3 November 2023 4:34 PM
To: Cherise Small
Cc: Records
Subject: FW: Central West Flood Recovery Funds
Attachments: 231031_MR_Central West Flood Recovery.pdf

Hi Cherise,

Would you please include this email and the attached in the correspondence report to the November Council meeting.

Thanks,

Greg



Greg Tory
General Manager
P: (02) 6895 1901 M: 0427 073 770
PO Box 216 CONDOBOLIN NSW 2877
www.lachlan.nsw.gov.au

From: Ken Harrison <Ken.Harrison@reconstruction.nsw.gov.au>
Sent: Thursday, 2 November 2023 1:15 PM
To: Kent.Boyd <kent.boyd@parkes.nsw.gov.au>; Steve Loane <steve.loane@forbes.nsw.gov.au>; Bradley Byrnes <Bradley.Byrnes@cabonne.nsw.gov.au>; Greg Tory <Greg.Tory@lachlan.nsw.gov.au>; kevin.beatty@cabonne.nsw.gov.au; ken.keith@parkes.nsw.gov.au; Phyllis Miller <Phyllis.Miller@forbes.nsw.gov.au>; Councillor John Medcalf OAM <John.MedcalfOAM@lachlan.nsw.gov.au>
Cc: Stephen Wills <Stephen.Wills@reconstruction.nsw.gov.au>; Megan Mckay <Megan.Mckay@reconstruction.nsw.gov.au>; Lisa Cavasin <Lisa.Cavasin@reconstruction.nsw.gov.au>; Deborah Bate <Deborah.Bate@reconstruction.nsw.gov.au>
Subject: Central West Flood Recovery Funds

Dear Mayors and GMs

As detailed in the attached media statement the NSW Government has committed \$50 million for Central West communities impacted by last year's devastating floods. Over the coming months, the NSW Reconstruction Authority will work closely with impacted councils (Cabonne, Forbes, Lachlan and Parkes) and local community leaders to prioritise the additional funding and determine potential future funding which may be required.

The funding will be put towards key measures including:

- Priority Disaster Adaptation Plans so communities are better prepared
- Repair and replacement of critical community assets and improving the resilience of public infrastructure, including bridges and roads
- Assistance with housing programs, with work to be further developed with councils and community leaders.

The NSW Reconstruction Authority continues to work with the Commonwealth to co-fund and increase this funding package.

Our experience in other regions tells us that locally-led recovery is necessary, so meetings with Councils have already commenced and we will continue to engage with the Councils across the Central West to develop the priorities and inform the approach to this program. We have met recently with Cabonne and Forbes Councils and will be in touch with Lachlan and Parkes Councils to organise similar sessions as soon as possible.

Please call if you wish to discuss further.

Kind regards

Ken H

Ken H

Ken Harrison

Director, Central West, Orana and Far West
Regional Delivery

Preparedness and Recovery Group
NSW Reconstruction Authority

0447 517 056 ken.harrison@reconstruction.nsw.gov.au

www.dpie.nsw.gov.au/nsw-reconstruction-authority

Dubbo, NSW 2830



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Chris Minns

Premier

Paul Scully

Minister for Planning and Public Spaces

Jihad Dib

Minister for Customer Service and Digital Government

Minister for Emergency Services

Minister for Youth Justice

Phil Donato

Member for Orange



Media Release

NSW Government commits \$50 million for Central West flood recovery

Tuesday, 31 October 2023

Editors note, footage of the Premier and the Member for Orange here:

https://drive.google.com/file/d/1kREdYqclsl49IXPy7cw4_rpZxbBi3Nk5/view?usp=sharing

The NSW Government has committed \$50 million for Central West communities impacted by last year's devastating floods.

Households will be able to use the funding for house raising and retrofits, allowing the incorporation of designs and materials that can withstand future flooding events.

Over the coming months, the NSW Reconstruction Authority will work closely with local community leaders to prioritise the additional funding and determine potential future funding which may be required.

When Planning Minister Paul Scully and Emergency Services Minister Jihad Dib visited the Central West in August they identified more work was needed.

This funding package is a significant step forward and will help to boost the community-led recovery of the Central West. The new fund also responds to the strong positions put forward by the Member for Orange Phil Donato.

The cash injection will be an initial down payment towards measures including:

- Priority Disaster Adaptation Plans for the Central West so communities are better prepared.
- Repair and replacement of critical community assets and improving the resilience of public infrastructure, including bridges and roads.
- Assistance with housing programs, with work to be further developed with councils and community leaders.

The announcement adds to the more than \$42 million in grants and subsidies paid by the Commonwealth and NSW Government to individuals, households, small businesses and primary producers across the Central West impacted by last year's floods.

Other work undertaken to support local communities includes:

- 15 recovery assistance points set-up across the Central West
- \$40 million Pods on Private Property Program and \$19 million At-Home Caravan program

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- Community Recovery Officers for Cabonne, Forbes and Wentworth
- Community projects such as the rebuild of Eugowra's pre-school with Cabonne Shire Council.

The funding comes from the new \$150 million Community Restoration Flood Fund announced by the NSW Government in the September budget to support disaster impacted communities in the Northern Rivers and Central West. The Fund is an acknowledgement that the NSW Government is standing by communities for the long haul.

The 2022 floods exposed several ongoing risks across the State due to our changing climate and long-standing land uses. The NSW Government recognises that recovery is not a short-term fix and requires evidence-based planning and community leadership.

While the former government made unfunded commitments to communities, the Minns Government is taking a considered approach to ensure that the commitments made are adequately funded and informed by community leaders.

Quotes to be attributed to the Premier Chris Minns:

"The 2022 floods were an unprecedented disaster and we remain focused on helping the whole community recover and rebuild. It's clear there needs to be a sustained effort and there is more we can do to continue the reconstruction program. That's why we're committed to practical action on the ground to help people get back on their feet, with the involvement of local leaders."

Minister for Planning and Public Spaces Paul Scully said:

"The Government is being open and transparent about the process we are undertaking. At the same time, we acknowledge there are details to be worked through with the community."

"We appreciate that what people want most is to get back into their homes and on with their lives and we are committed to helping them do just that. This is not about a simple fix, it's a concerted effort making sure that communities in the Central West can build back stronger."

"This is a significant step forward in making sure communities are better prepared for future floods and will allow community leaders to shape how recovery proceeds in the Central West."

Minister for Emergency Services Jihad Dib said:

"It's critical that we continue to support communities who have borne the brunt of the 2022 floods. We've seen first-hand how flood recovery efforts are progressing and we know recovery takes time."

"When we visited the Central West we were impressed with the work undertaken by communities in rebuilding and this investment is a further step towards that recovery. This funding package will support the social and economic recovery of this important region devastated by floods".

Member for Orange Phil Donato:

"This additional injection from the Community Restoration Flood Fund is a welcome start on the wide range of recovery and reconstruction work that still needs to be done across the region. Everyone who experienced the 2022 floods and is still dealing with the after-effects day in and day out understands we have a long road ahead of us and additional support will be required."

MEDIA:

Bess Graham | **Premier** | 0427 779 257

Kate Bryant | **Minister Scully** | 0455 609 661

Mark Scala | **Minister Dib** | 0427 549 878

OFFICIAL



SENATOR THE HON MURRAY WATT
MINISTER FOR AGRICULTURE, FISHERIES AND FORESTRY
MINISTER FOR EMERGENCY MANAGEMENT



THE HON PAUL SCULLY MP
MINISTER FOR PLANNING AND PUBLIC SPACES

THE HON JIHAD DIB MP
MINISTER FOR EMERGENCY SERVICES

JOINT MEDIA RELEASE

Thursday, 9 November 2023

FLOOD RECOVERY AND RESILIENCE BOOST DELIVERED FOR NSW'S CENTRAL WEST

More funding has been committed to help the NSW Central West region's recovery from last year's devastating floods and build resilience for the future.

The Albanese Government has agreed to match funding announced last week by the Minns Government to deliver the *Central West Recovery and Resilience Package*, bringing the total joint funding for the program to \$60 million.

This package includes support for the repair and replacement of critical community assets, improving the resilience of public infrastructure and legal aid assistance.

In addition, the Albanese Government has provided in principle support to match funding to deliver a \$40 million resilient housing program for the Central West, with details of the program to be agreed following consultation with the local community.

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This brings the total commitment for these programs to \$100 million jointly funded by the Albanese and Minns Governments.

These important projects will be overseen by a forum of community leaders and representatives from both Commonwealth and State Governments, to ensure all levels of Government are committed to the long-term recovery of the Central West.

These programs will prioritise the most impacted local government areas of **Cabonne, Parkes, Forbes and Lachlan**.

Funding will be provided under the jointly funded Disaster Recovery Funding Arrangements (DRFA).

Federal Minister for Emergency Management Murray Watt said funding for communities devastated by natural disasters remains a top priority for the Albanese Government.

“The floods experienced by communities across the Central West almost a year ago, were on a scale never seen before,” Minister Watt said.

“After the event we supported the community through recovery initiatives, but longer-term it’s important that all levels of Government are looking at ways to make communities more resilient to future events.

“This funding provided by the Albanese and Minns Government will help to build stronger, safer communities in the Central West.

“I acknowledge the persistent advocacy of the local Mayors and the Member for Calare, Andrew Gee MP, which has resulted in today’s commitment.

“Over coming months, the Albanese Government will work closely with the NSW Government to develop an appropriate approach to supporting the resilience of housing in the Central West.”

New South Wales Minister for Emergency Services Jihad Dib said the commitment from the Commonwealth would provide important additional funding that will help Central West communities build back stronger. Mr Dib also acknowledged the work of the Member for Orange, Phil Donato, in advocating for support for his community.

“The NSW and Commonwealth Governments are committed to helping communities in the Central West recover, rebuild and prepare,” Minister Dib said.

“We know how important targeted support is for communities after a natural disaster, and it’s clear that more needs to be done to help them adapt and mitigate future extreme weather events.

“Over the coming months, the NSW Reconstruction Authority will consult with community and work closely with local community leaders to prioritise the additional funding and help design the Central West housing program.”

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Planning and Public Spaces Minister Paul Scully said the funding demonstrates a joint commitment to the region to help them recover and is about ensuring communities are better prepared for future natural disasters.

“Recovery doesn’t happen overnight – it’s a long-term issue that requires evidence-based planning and community leadership,” Minister Scully said.

“This funding will go a long way to making sure communities are better placed to mitigate future disasters and recover more quickly.”

Further information:

The Central West Recovery and Resilience Package, jointly funded by the Albanese and Minns Governments, is comprised of:

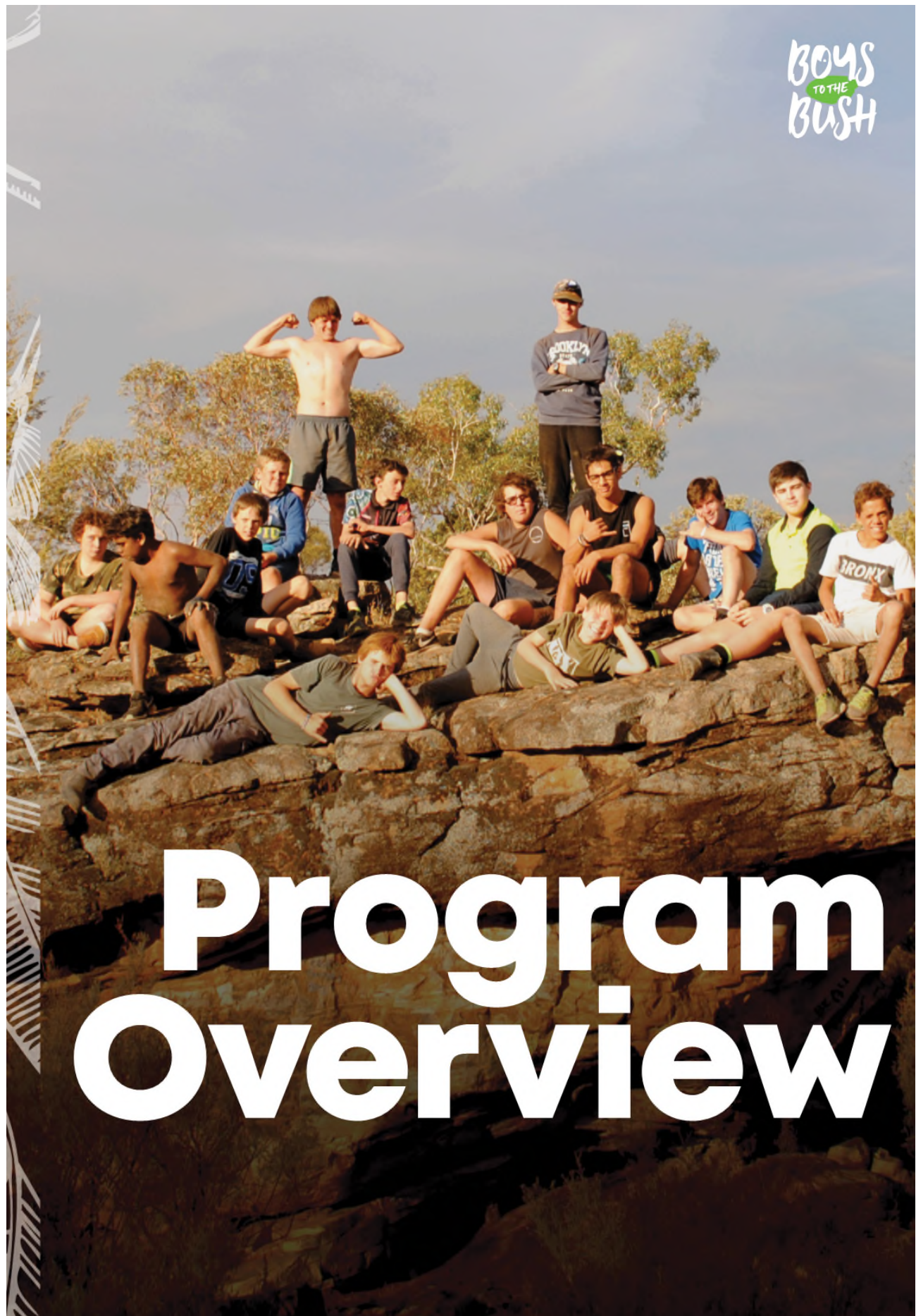
- Regional Transport Resilience Fund estimated \$32M
- Community Assets Program estimated \$25M
- Legal Aid Assistance Program estimated \$1M
- Central West Housing Consultation Program estimated \$2M
- Central West Housing Program (in principle agreement) estimated \$40M

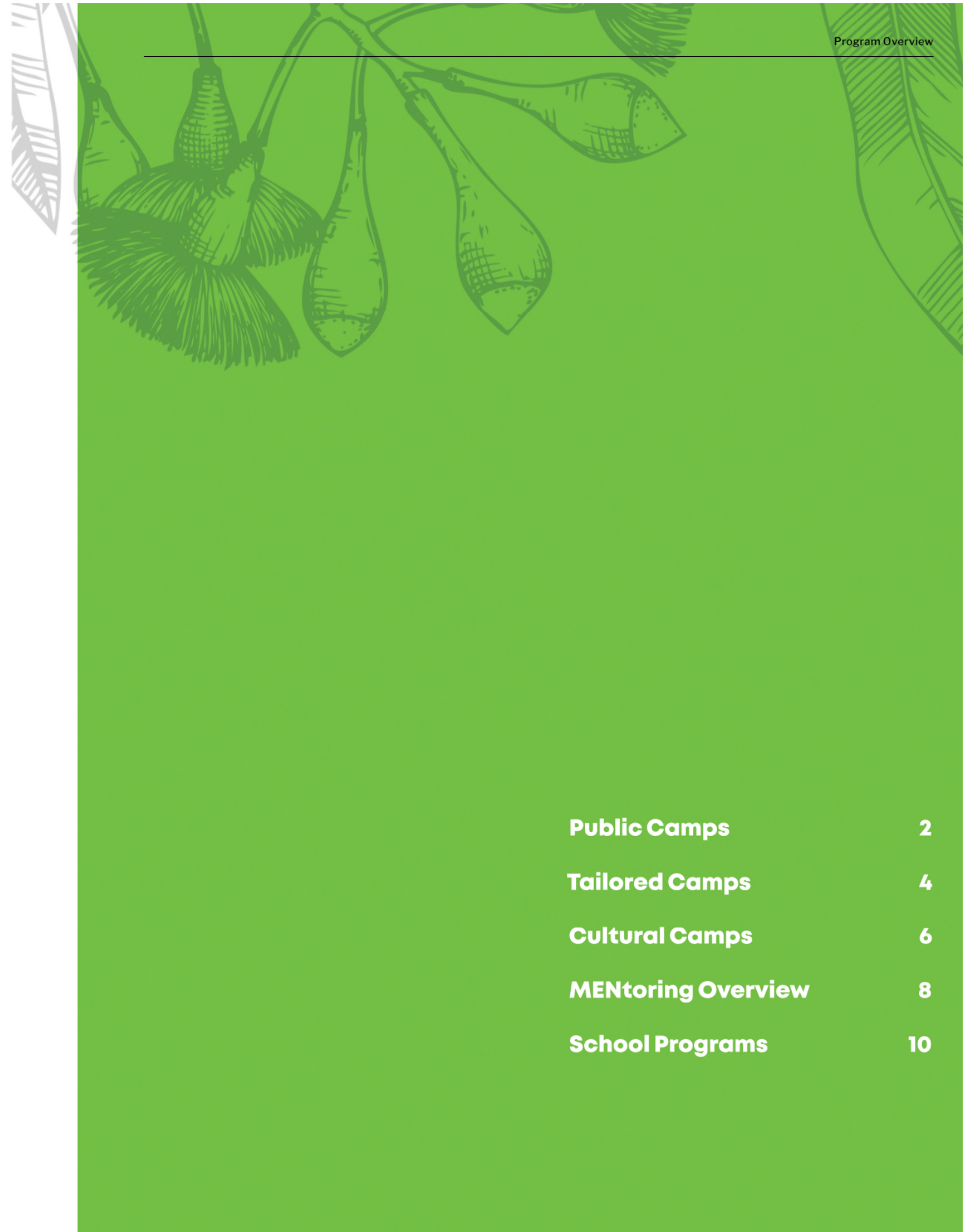
CONTACTS:

Minister Watt's Office: Brock Taylor 0499 779 387

Minister Dib's Office: Mark Scala – 0427 549 878

Minister Scully's Office: Kate Bryant – 0455 609 661





Program Overview

**It's easier
to build a
strong boy
than to repair
a broken man.**

Frederick Douglas

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Public Camps.

Boys to the Bush Public Camps

This is where it all started.

These camps remain very popular with most participants returning regularly.

Our public camps run every School Holidays across several locations surrounding Forbes, Leeton, Young, Albury-Wodonga, Bathurst, Lake Cargelligo, Wangaratta and Tallangatta.

The participants camp in the outdoors and spend much of their time learning about life on the land. Participants work with animals, go fishing/yabbying, explore local communities, learn trade specific skills, make new friends, enjoy water sports whilst detoxing from technology.

The camps are staffed at five participants to one staff member. Our goal is to surround the boys with positive adult influences, in a safe environment where they can learn how to become a good man.



Ages 10 – 16 y/o

Cost \$1490 (excluding GST)

Inclusions All meals and activities; bedding; administration; merchandise; photos; staffing; individualised camp report; transport during camp+

Duration Four days and three nights

Registration Contact us to reserve a position or for more information:

+ Transportation to / from camp from regional towns can be arranged at an additional cost.



@ info@boystothebush.org.au
 W boystothebush.org.au



Boys to the Bush Tailored Camps

This camp is suited to those that may find it difficult to be around larger groups.

Much like our public camps, however this is more suited for boys who will enjoy a shorter camp, in a smaller group setting with a higher staff ratio.

The activities will be similar to our public camps, including farm and recreational activities.



Ages 10 years +

Cost \$1535 (excluding GST)

Inclusions All meals and activities; bedding; administration; merchandise; photos; staffing; individualised camp report; transport during camp+

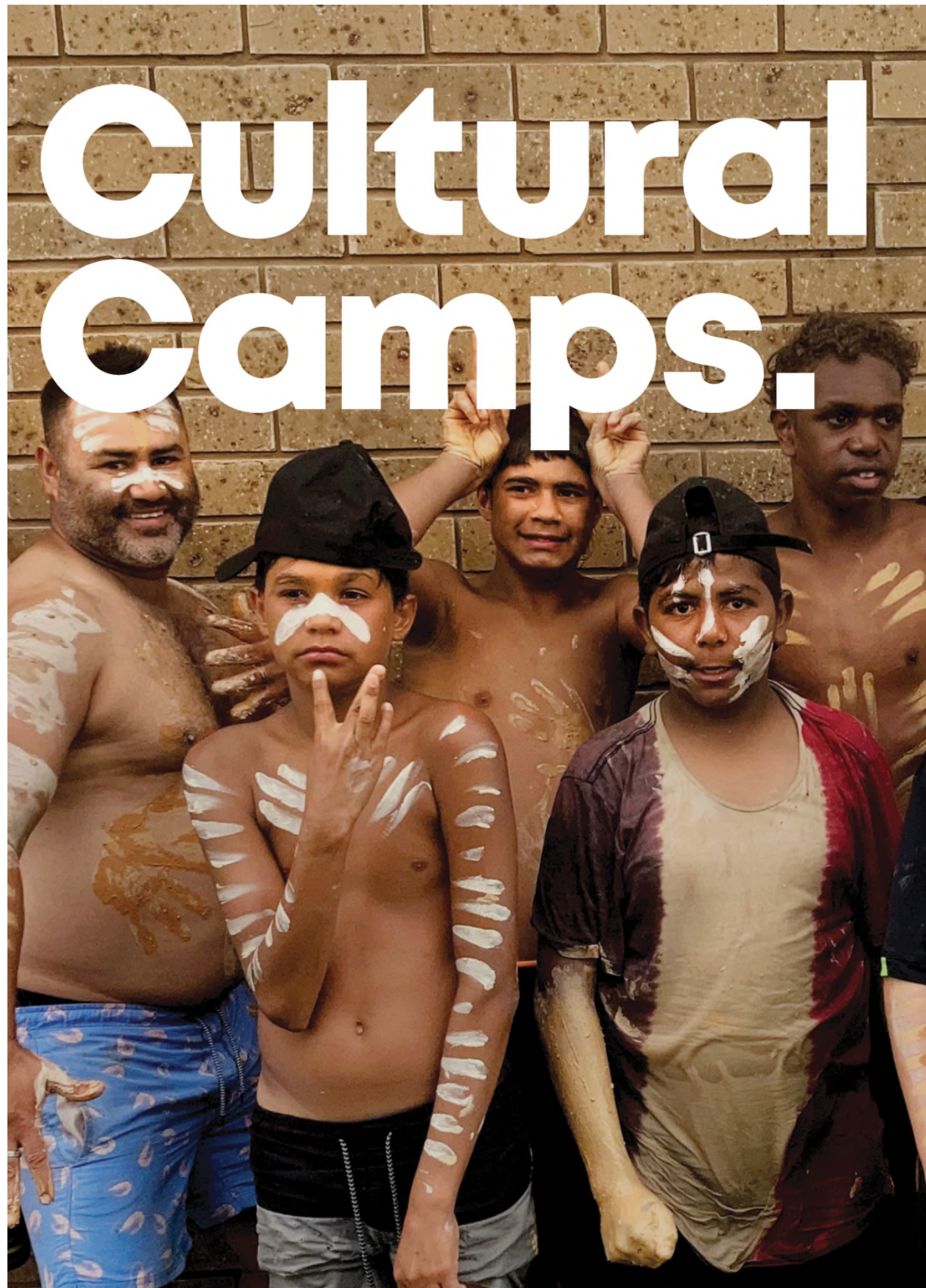
Duration Three days and two nights

Registration Contact us to reserve a position or for more information:

+ Transportation to / from camp from regional towns can be arranged at an additional cost.



@ info@boystothebush.org.au
w boystothebush.org.au



Boys to the Bush Cultural Camps

Open to all Aboriginal and Torres Strait Islander youth.

How it Works

This program will connect program participants with community based Aboriginal organisations, groups, programs, and individuals whilst expanding their own identity and connection to country. Participants are picked up from a central location and returned at the end of the camp. The camp duration is three days and two nights with minimum two BttB staff members on site at all times.

Activities

- Connection to Elders
- Connection to local indigenous services
- Connection to Country
- Visits to significant sites
- Opportunity to learn traditional dance
- Artifact making
- Promote identity
- Connect with community
- Engage with local positive influences.



Notes

Please note that Boys to the Bush may engage external facilitators to assist deliver components of this program.

Ages 10 years +

Cost Weekday Camp: \$1580
Weekend Camp: \$1925
(excluding GST)

Inclusions All meals and activities; bedding; administration; merchandise; photos; staffing; individualised camp report; transport during camp+

Duration Three days and two nights

Registration Contact us to reserve a position or for more information:

+ Transportation to / from camp from regional towns can be arranged at an additional cost.



@ info@boystothebush.org.au
W boystothebush.org.au



Boys to the Bush MENToring Program

Boys to the Bush offer a variety of MENToring programs to assist boys to become good men.

How it Works

The key component to all our programs is our ability to have the youth engage with us. Once we establish a positive rapport, we link the participant with their community. When the youth are connected to their community, they are more likely to make positive decisions and increase their resilience.

Every program is built around the boys individual needs and mutually identified goals

Each session is reported on in relation to the identified goals.



Activities

- Woodworking
- Metalwork
- Fitness
- Work experience
- Social skills
- Financial literacy
- Introduction to mechanics
- Introduction to power tools
- Kayaking
- Fishing
- Volunteering
- Gardening
- Cooking
- Everyday living skills

Target Goals / Themes

- Connecting / re-engaging with family
- Indigenous connection education
- Connecting / re-engaging with support services
- Mental Health Education
- Connecting / re-engaging with education
- Hygiene / presentation / grooming
- Respect for women
- Individualised goals unique to the boy.

Outcomes

- Increasing educational engagement
- Improving behaviours
- Learning social skills
- Increased engagement
- Positive experiences
- Social and community participation
- Capacity building.

Our programs are tailored for the individual or small group. Each program runs over an nine-week period during school terms.

Costing (excluding GST)

Includes: all meals, activities, merchandise, photos, local transport and session reports.

Session Types

Frequency	Cost
Nine sessions	\$7020
Five sessions	\$3900

+ Additional sessions per week can be included.



@ info@boystothebush.org.au
W boystothebush.org.au



Boys to the Bush School Program

Allowing boys the opportunity to 'connect' with each other, their school and the wider community.

How it Works

Up to ten students will be picked up from and returned to their schools each day of the program. The boys will be supervised by BttB although schools can send staff at their discretion.

The program will conclude with a presentation luncheon / assembly for participants, families and school staff.

Program Outcomes

- To allow the boys the opportunity to 'connect' with each other, their school and the wider community
- To promote resilience among the group
- For school participants to build a stronger rapport with school staff
- To surround the boys with positive male influences
- Increasing attendance
- Improved behaviors
- Enhanced social skills



Ages/ Criteria Determined by the school

Cost Per Program \$7500 (excluding GST)

Duration Five weeks (one day per week)

Inclusions All meals and activities; merchandise; photos; staffing; session report; certificate; transportation

Register Contact us to reserve a position or for more information:


+ Transportation to / from camp from regional towns can be arranged at an additional cost.





@ info@boystothebush.org.au
w boystothebush.org.au




 facebook.com/boystothebush

 @boystothebush386

 @boystothebush

 info@boystothebush.org.au

 boystothebush.org.au/contact

Greg Tory

From: Adrian Milne
Sent: Friday, 20 October 2023 12:36 PM
To: Greg Tory
Subject: FW: Notification of Proposal to Upgrade a Mobile Phone Base Station at Reservoir Hill Lookout Lot 96 Plan 752080 Brady Street, Condobolin, NSW 2877 - Council

Greg,
FYI – increase to 7 hours of battery storage to the upgraded mobile phone base station.
Kind regards,



Adrian Milne
Director - Infrastructure Services
P: (02) 6895 1972 M: 0428 431 035
PO Box 216 CONDOBOLIN NSW 2877
www.lachlan.nsw.gov.au

From: Jo Matshazi <Jo.Matshazi@servicestream.com.au>
Sent: Friday, 20 October 2023 10:28 AM
To: Adrian Milne <Adrian.Milne@lachlan.nsw.gov.au>; Telstra.Submissions <Telstra.Submissions@servicestream.com.au>
Subject: RE: Notification of Proposal to Upgrade a Mobile Phone Base Station at Reservoir Hill Lookout Lot 96 Plan 752080 Brady Street, Condobolin, NSW 2877 - Council

Good day Adrian,

Thank you for your patience regarding the enquiry below.

In consultation with the Design Engineer, it has been confirmed that the upgrade proposal includes the increase of the power battery back for up to 7 hrs at this site.

Please do not hesitate to contact us if you have a further enquiries.

Regards,

Jo Matshazi
Town Planner
Telecommunications Services



Level 1, 129 Pilbara Street
Welshpool, WA 6106
M: +61 487 949 301
jo.matshazi@servicestream.com.au
www.servicestream.com.au

From: Adrian Milne <Adrian.Milne@lachlan.nsw.gov.au>
Sent: Wednesday, 11 October 2023 10:56 AM
To: Jo Matshazi <Jo.Matshazi@servicestream.com.au>; Telstra.Submissions <Telstra.Submissions@servicestream.com.au>
Subject: RE: Notification of Proposal to Upgrade a Mobile Phone Base Station at Reservoir Hill Lookout Lot 96 Plan 752080 Brady Street, Condobolin, NSW 2877 - Council

[CAUTION - External Email]: Please do not download attachments or click links from unknown senders or when unexpected. Contact IT Service Desk if unsure.

Dear Telstra,
Lachlan Shire Council has made numerous representations regarding limited and unreliable backup/battery power supply for the telecommunication towers at Reservoir Hill Condobolin. This has been done through the Local Emergency Management Committee, as well as our General Manager making representations to various Telstra representatives.
Lachlan Shire Council was guaranteed that the back-up power supply was looked and improved with recent works undertaken. On 23rd September 2023, there was a power outage across Condobolin. There was also complete loss of all mobile and data reception during this power outage.
Can this issue of limited (or nil) and unreliable back up power supply be addressed in your proposed upgrade of the base station at Condobolin?
Kind Regards,



Adrian Milne
Director - Infrastructure Services
P: (02) 6895 1972 M: 0428 431 035

PO Box 216 CONDOBOLIN NSW 2877
www.lachlan.nsw.gov.au

From: Jo Matshazi <Jo.Matshazi@servicestream.com.au>
Sent: Tuesday, 3 October 2023 4:17 PM
To: Council <council@lachlan.nsw.gov.au>
Subject: Notification of Proposal to Upgrade a Mobile Phone Base Station at Reservoir Hill Lookout Lot 96 Plan 752080 Brady Street, Condobolin, NSW 2877 - Council



Telstra Corporation Limited – Notification of Proposal to Upgrade a Mobile Phone Base Station at an Existing Site for 4G/5G Technologies

Telstra Site Name: Condobolin NTL

RFNSA No.: 2877001

Address: Reservoir Hill Lookout Lot 96 Plan 752080 Brady Street, Condobolin, NSW 2877

Please see attached information regarding a proposal to upgrade a Telstra mobile phone base station at the above address.

Additional information is available at www.rfnsa.com.au, site reference number: **AS PROVIDED ABOVE**

If you are unable to read the attachment or would like further details, please contact:

Planning Consultant on behalf of Telstra
Postal Address: Service Stream Level 1, 129 Pilbara Street, Welshpool, WA 6106
Email: telstra.submissions@servicestream.com.au
Service Stream Ltd A.B.N. 46 072 369 870
Telstra Ltd A.C.N. 086 174 781

Jo Matshazi
Town Planner
Telecommunications Services



Level 1, 129 Pilbara Street
Welshpool, WA 6106
M: +61 487 949 301
jo.matshazi@servicestream.com.au
www.servicestream.com.au

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