



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 29 November 2023
Time: 2:00PM
Location: Condobolin Council Chambers

BUSINESS PAPER

Ordinary Council Meeting

29 November 2023



ACKNOWLEDGEMENT OF COUNTRY

Lachlan Shire Council acknowledges the Wiradjuri people as the Traditional custodians of this land.

We recognise their strength and resilience and pay respect to Elders past, present, and emerging and to all Aboriginal and Torres Strait Islander people who are part of the Lachlan Shire community.

Lachlan Shire –THE HEART OF NSW



Our Vision:

For the Lachlan Shire to be a resilient community providing economic and social growth, through evolving, agricultural, business and mineral activities

Mission:

To engage the community, providing and delivering progressive services whilst implementing a long term strategic plan leading to the social and economic benefit of the community

Order Of Business

1	Webcasting	7
2	Acknowledgement of Country and Elders	7
3	Apologies and Requests for Leave of Absence.....	7
4	Confirmation of Minutes	7
	Minutes of Ordinary Council Meeting 18 October 2023.....	8
5	Mayoral Minute	20
	5.1 Mayoral Minute - Meetings and Functions November.....	20
6	Public Forum	22
7	Disclosure of Interest.....	22
8	Read and Note	23
	8.1 Building Projects Monthly Update for October/November.....	23
	8.2 Active Resolutions - November	30
	8.3 Investments as at 31 October 2023	31
	8.4 FY23/24 Utilities Monthly Update October	33
	8.5 Development Data October 2023	38
	8.6 FY23/24 Urban Works Monthly Update for October.....	41
	8.7 FY23/24 Roadworks monthly update for October.....	46
9	Decision Reports	55
	9.1 General Manager.....	56
	9.1.1 Payment of Expenses and Provision of Facilities for Councillors - Councillor Expense Claim.....	56
	9.2 Corporate and Community Services	59
	9.2.1 Community Donation and Event Support Program.....	59
	9.2.2 Credit Card Policy V4 Amendments to Card Holders.....	64
	9.2.3 Adoption of Annual Report and audited Financial Statements for the year ended 30 June 2023	67
	9.3 Environment, Tourism and Economic Development	74
	9.3.1 DA2023/29 - Medical Facility - Request for Exemption to Lachlan Section 7.12 Development Contribution	74
	9.3.2 DA2023/43 - Demolition of Existing Buildings and Construction of a Warehouse and Manufacturing Facility at 14-20 Lachlan Street Condobolin - Building Line Variation Request	78
	9.3.3 Draft Lachlan Housing Strategy.....	82
	9.4 Infrastructure Services.....	86
	9.4.1 Proposed street naming.....	86

9.4.2	Road funding report - Grattan Institute.....	92
10	Deputations	95
11	Notices of Motion.....	95
	Nil	
12	Notices of Rescission	95
	Nil	
13	Delegates Report.....	96
13.1	Delegates Report	96
14	Correspondence	97
14.1	Correspondence	97
15	Questions of which Notice has been given	98
	Nil	
16	Petitions.....	98
	Nil	
17	Closed Session.....	99
17.1	Lease - 35 Bathurst St., Condobolin - Historical Society Building	100
17.2	Request for water account adjustment 1018906	100
17.3	Condobolin Depot	100
17.4	Willow Bend Sports Centre - Licence Agreement	100
17.5	Goanna Manor - Lionel Hunt Park, 125 Bathurst Street, Condobolin	100
17.6	Internal Audit - IT and Cyber Security	100
17.7	Tender Assessment - RFT T2023/15 Augmentation of Lachlan St Sewer Pumping Station	100
17.8	Finalisation of Sale of Land for Unpaid Rates Under Section 713 of the Local Government Act1993.	101
17.9	Contracts for the Supply and Delivery of Road Signs.....	101
17.10	Offer to purchase 6 Reef Street Lake Cargelligo	101
17.11	CCHAC - Expression of Interest to lease floor space 7 Hay Street Condobolin.....	101
17.12	Update on Records Management Internal Audit.....	101
17.13	ARIC Minutes - June 2023 Meeting	101
17.14	Strategic Internal Audit Plan update encompassing the progress of the Internal Audit - Plant Utilisation	101
17.15	Review of Banking Options - Lachlan Shire	102
17.16	1 McInnes Street Lake Cargelligo - Master Plan Update.....	102
17.17	Tender Assessment - Bitumen Sealing Contract	102
17.18	Lachlan River Flood Study - Condobolin to Lake Brewster	102

1 WEBCASTING

Please note that today’s meeting, other than the confidential sessions, are being recorded and will be placed on Council’s website. All in attendance should refrain from making defamatory statements. Council takes all care when maintaining privacy, however members of the public gallery and those addressing Council should be aware that you may be recorded.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

Clause 254A of the NSW Local Government Act 1993 state...

254A Circumstances in which annual fees may be withheld-

- (1) *Despite this Division, a council may resolve that an annual fee will not be paid to a councillor or that a councillor will be paid a reduced annual fee determined by the council—*
 - (a) *for any period of not more than 3 months for which the councillor is absent, with or without leave, from an ordinary meeting or ordinary meetings of the council, or*
 - (b) *in any other circumstances prescribed by the regulations.*

- (2) *Despite this Division, if a councillor is absent, with or without leave of the council, from ordinary meetings of the council for any period of more than 3 months, the council must not pay any annual fee, or part of an annual fee, to that councillor that relates to the period of absence that is in excess of 3 months.”*

Councillor	22/02/2023	22/03/2023	26/04/2023	24/05/2023	28/06/2023	26/07/2023	23/08/2023	27/09/2023	25/10/2023	29/11/2023	13/12/2023
John Medcalf OAM	P	P	P	P	P	P	P	P	P		
Paul Phillips	P	P	P	P	P	P	P	P	P		
Megan Mortimer	P	P	P	P	P	P	P	P	P		
Melissa Blewitt	P	P	P	P	P	P	P	P	P		
Melissa Rees	P	P	P	P	LoA	P	P	P	A		
Peter Harris	P	P	P	P	P	P	P	P	P		
Dave Carter	A	P	P	P	LoA	P	P	P	P		
Dennis Brady	LoA	P	A	P	P	LoA	P	P	LoA		
Judith Bartholomew	P	P	P	P	P	P	P	P	P		
Robyn Turner					P	P	P	P	P		
P - Present											
A - Apology											
LoA - Leave of Absence											

4 CONFIRMATION OF MINUTES

Ordinary Meeting - 18 October 2023

**MINUTES OF LACHLAN SHIRE
ORDINARY COUNCIL MEETING
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS
ON WEDNESDAY, 18 OCTOBER 2023 AT 2.00 PM**

PRESENT: Mayor Paul Phillips, Cr Judith Bartholomew, Cr Melissa Blewitt, Cr Dennis Brady, Cr Dave Carter, Cr Peter Harris, Cr Megan Mortimer, Deputy Mayor John Medcalf (OAM), Cr Robyn Turner.

IN ATTENDANCE: Karen Pegler (Director - Corporate and Community Services), Guy Marchant (Acting Director - Environment, Tourism and Economic Development), Adrian Milne (Director - Infrastructure Services), Cherise Small (Executive Assistant).

Meeting started at 2:09pm

1 WEBCASTING

The Mayor made everyone present aware that the meeting is being recorded.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

The Acknowledgement of Country and Elders was made by Cr Bartholomew.

3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

RESOLUTION 2023/231

Moved: Cr Melissa Blewitt

Seconded: Cr Peter Harris

That:

The request for Leave of Absence received from Cr Brady be accepted.

CARRIED

4 CONFIRMATION OF MINUTES

The Director - Corporate and Community Services made an amendment to the minutes of the meeting held on 27 September to item no. 9.1 of the General Manager Decision report to read as follows:

The following changes were requested and adopted by Council to Delegates to S.355 Committees:

Lake Cargelligo Cemetery Management Committee	Currently Cr Phillips, Cr Bartholomew & Cr Turner
Provides for the care, control and management of the Lake Cargelligo Cemetery	

Cr Blewitt and **Cr. Harris** made no objection to the amendment.

RESOLUTION 2023/232

Moved: Cr Melissa Blewitt

Seconded: Cr Peter Harris

That the minutes of the Ordinary Meeting held on 27 September 2023 be confirmed.

CARRIED

5 MAYORAL MINUTE

5.1 MAYORAL MINUTE - CHANGE OF COUNCIL MEETING DATE

RESOLUTION 2023/233

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. Mayoral Minute report No. R232/284 be received and noted.
2. The Ordinary Council meeting schedule for 15 November be deferred to 2:00pm on 29 November 2023.
3. The Ordinary Council meeting scheduled for 20 December be brought forward to 13 December 2023.
4. The Pre-meeting Briefing scheduled for 6 December 2023 be cancelled due to the proximity of the date with the November and December Council meetings.

CARRIED

5.2 MEETINGS AND FUNCTIONS - OCTOBER

RECOMMENDATION

That:

1. The Mayoral Minute No. R23/303 be received and noted.

6 PUBLIC FORUM

Nil.

7 DISCLOSURE OF INTEREST

Cr. Dennis Brady declared a non-pecuniary less than significant interest in item no. 9.2.1 Community Donation and Event Support Program – Funding Round Applications - as he is a member of the Rotary Club.

8 READ AND NOTE**RESOLUTION 2023/234**

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

That:

The recommendations included in the business paper to receive and note, the following items be adopted:

- 8.1 Satisfaction Survey – Information to Councillors and Community.
- 8.3 Investments as at 30 September 2023.
- 8.5 WHS Self-Audit 2023.

CARRIED

8.2 BUILDING PROJECTS MONTHLY UPDATE FOR SEPTEMBER/OCTOBER**RESOLUTION 2023/235**

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

- 1. The Director of Environment, Tourism and Economic Development Report No. R23/290 be received and noted.

CARRIED

8.4 FY23/24 URBAN WORKS MONTHLY UPDATE FOR SEPTEMBER**RESOLUTION 2023/236**

Moved: Cr Dennis Brady

Seconded: Cr Melissa Blewitt

That:

- 1. The Director Infrastructure Services Report No. R23/296 be received and noted.

CARRIED

8.6 FY23/24 UTILITIES MONTHLY UPDATE SEPTEMBER**RESOLUTION 2023/237**

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That:

1. The Director Infrastructure Services Report No. R23/301 be received and noted.

CARRIED

8.7 DEVELOPMENT DATA SEPTEMBER 2023**RESOLUTION 2023/238**

Moved: Cr Dennis Brady

Seconded: Cr John Medcalf

That

1. The Director Environment, Tourism and Economic Development Report No. R23/300 be received and noted.

CARRIED

8.8 ACTIVE RESOLUTIONS - OCTOBER**RESOLUTION 2023/239**

Moved: Cr Peter Harris

Seconded: Cr Judith Bartholomew

That:

1. The General Manager's Report No. R23/304 be received and noted.

CARRIED

8.9 FY23/24 ROADWORKS MONTHLY UPDATE FOR SEPTEMBER

A motion was moved by **Cr Harris** and seconded by **Cr. Medcalf** that Council:

1. Rescind resolution 2023/213 of Item 9.1.3 (number 3) from the September 27th Ordinary Meeting and have the grant funding under the Local Road and Community Infrastructure Phase 4B Program with a total value of \$1,227,771 reallocated to a Albert Road betterment project;
2. \$2mil from the RERRF State Government funding be spent on gravel resheeting.

The motion was put to a vote and the motion was **CARRIED**.

RESOLUTION 2023/240

Moved: Cr Dennis Brady

Seconded: Mayor John Medcalf

That:

1. The Director Infrastructure Services report No R23/291 be received and noted.
2. Rescind resolution 2023/213 of Item 9.1.3 (number 3) from the September 27th Ordinary Meeting and have the grant funding under the Local Road and Community Infrastructure Phase 4B Program with a total value of \$1,227,771 reallocated to a Albert Road betterment project;
3. \$2mil from the RERRF State Government funding be spent on gravel resheeting.

CARRIED

9 DECISION REPORTS

9.1 GENERAL MANAGER

Nil

9.2 CORPORATE AND COMMUNITY SERVICES

9.2.1 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM - FUNDING ROUND APPLICATIONS

The Director Corporate and Community Service made an amendment to item numbers 10 and 11 of the recommendation to read as follows:

10. Council resolves to provide to the Condobolin Sports Promotion Inc. for the Condo 750 Cross Country Rally:
 - To make available the SRA Hall and new amenities block facilities; and
 - a financial donation of \$5,000; and

- in-kind support estimated to be worth up to \$13,227.

This support is conditional on the event proceeding.

11. Council declines to provide to the Condobolin Sports Promotion Inc. for the Condo 750 Cross Country Rally:

- Any concession on security bonds;
- Any further concession on discounted Fees for the use of Council premises.

Cr Harris and **Cr Bartholomew** made no objection to the amendment.

RESOLUTION 2023/241

Moved: Cr Peter Harris

Seconded: Cr Judith Bartholomew

That:

1. The Director of Corporate and Community Services Report No. R23/293 be received and noted.
2. Council rescind Resolution Number 2022/335 dated 14 December 2022, for the Tess Cross Memorial Penning, as no payment details have been received despite numerous attempts to contact the organiser.
3. Council approve a financial donation of \$1,000 for the Rotary Club of Lake Cargelligo Inc.'s Monster Fireworks Display. This donation is to be funded from the Annual Budget for Community Events and is conditional on the event proceeding.
4. Council approve a donation of in-kind support estimated to be valued at \$6,790 for the Condobolin Picnic Club Inc.'s annual Picnic Races in February 2024. The in-kind support is to be funded from Special Events and is conditional on the event proceeding.
5. Council approve a \$1,000 financial donation to the Condobolin Clay Target Club to support the costs of the Condo Classic Annual Open Shoot. This donation is to be funded from the Annual Budget for Community Events and is conditional on the event proceeding.
6. Council approve a financial donation of \$1,000 donation to the Wiradjuri Condobolin Corporation to contribute to lighting and sound system costs at the Miima Warrabinya – Skyfest 2024. This donation is to be funded from the Annual Budget for Community Events and is conditional on the event proceeding.
7. Council approve a financial donation of \$300 to the Condobolin International Women's Day High Tea 2024. This donation is to be funded from the Annual Budget for Community Events and is conditional on the event proceeding.
8. Council approve a financial donation of \$1,000 and in kind support estimated to be worth \$465 to the Rotary Club of Condobolin Inc. for its Summer Carnival. The financial donation is to be funded from the Annual Budget for Community Events, with in-kind support to be funded from Special Events, and is conditional on the event proceeding.
9. Council approve a financial donation of \$500 to the Tottenham Christmas Tree for the Community Christmas Tree event. This donation is to be funded from the Annual Budget for Elected Members and is conditional on the event proceeding.

10. Council resolves to provide to the Condobolin Sports Promotion Inc. for the Condo 750 Cross Country Rally:
- To make available the SRA Hall and new amenities block facilities; and
 - a financial donation of \$5,000; and
 - in-kind support estimated to be worth up to \$13,227.

This support is conditional on the event proceeding.

11. Council declines to provide to the Condobolin Sports Promotion Inc. for the Condo 750 Cross Country Rally:
- Any concession on security bonds;
 - Any further concession on discounted Fees for the use of Council premises.
12. Council approve a \$500 financial donation to the Lachlan Arts Council for the completion of The Tile Project. This donation is recommended to be funded from the General Donations Elected Members Budget and is conditional on the project completion. If the project is not completed before 31 March 2024, the funds will need to be repaid to Council.
13. Council decline the in kind support request from the Lachlan Arts Council for the Tile Project as Council is unable to resource this given its current and forward work commitments.
14. Council approve a \$1,000 donation to the Tottenham Tennis Club for their 2024 Winter Tennis Coaching Clinic. This financial; donation is to be funded from the Elected Members Annual Budget and is conditional on the event proceeding.

CARRIED

9.2.2 DATA SHARING AGREEMENT - SPATIAL SERVICES AND LACHLAN SHIRE COUNCIL

RESOLUTION 2023/242

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That:

1. The Director of Corporate and Community Services Report No. R23/289 be received and noted.
2. That Council notes the report on the data sharing agreement between Council and Spatial Services.
3. Council resolves to enter into a revised Data Sharing Agreement with Spatial Services.

CARRIED

9.3 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT

Nil.

9.4 INFRASTRUCTURE SERVICES

Nil.

10 DEPUTATIONS

Nil.

11 NOTICES OF MOTION

Nil.

12 NOTICES OF RESCISSION

Nil.

13 DELEGATES REPORT

Nil.

14 CORRESPONDENCE

14.1 CORRESPONDENCE

RESOLUTION 2023/243

Moved: Cr Peter Harris

Seconded: Cr John Medcalf

That:

1. The Correspondence Report No. R23/302 be received and noted.

CARRIED

15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil.

16 PETITIONS

Nil.

RESOLUTION 2023/244

Moved: Cr Megan Mortimer

Seconded: Cr Melissa Blewitt

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993.

CARRIED

Meeting paused at 3:07pm

Meeting resumed at 3:27pm

17 CLOSED SESSION

17.1 Tender Assessment - RFT T2023/10 Design and Construction of Albert Water Reservoir

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.2 Tender Assessment - RFT T2023/11 Leg O Mutton Dam Upgrade

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.3 Collection and disposal of used motor oil - Netwaste Regional Contract.

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RESOLUTION 2023/245

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That Council moves out of Closed Council into Open Council.

CARRIED

17.1 TENDER ASSESSMENT - RFT T2023/10 DESIGN AND CONSTRUCTION OF ALBERT WATER RESERVOIR**RESOLUTION 2023/246**

Moved: Cr John Medcalf

Seconded: Cr Peter Harris

That:

1. The Director Infrastructure Services Report No. R23/298 be received and noted.
2. The tender submission from Chiverton Grove Pty Ltd (T/A Thompsons Irrifab) be accepted.
3. The Mayor and General Manager be authorised to execute the contract documents and affix the Council seal.
4. Council resolve to allocate \$855,121.00 from the Water Reserve to complete this project.

CARRIED

17.2 TENDER ASSESSMENT - RFT T2023/11 LEG O MUTTON DAM UPGRADE**RESOLUTION 2023/247**

Moved: Cr Dave Carter

Seconded: Cr Dennis Brady

That:

1. The Director Infrastructure Services Report No. R23/299 be received and noted.
2. The tender submission from Grassit Pty Ltd be accepted.
3. The Mayor and General Manager be authorised to execute the contract documents and affix the Council seal.
4. Council resolve to allocate \$372,878.00 from the Water Reserve to complete the project.

CARRIED

17.3 COLLECTION AND DISPOSAL OF USED MOTOR OIL - NETWASTE REGIONAL CONTRACT.

RESOLUTION 2023/248

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Director Environment Tourism and Economic Development Report No. R23/294 be received and noted.
2. Council accept the option to extend the Contract with Cleanaway dated 28 July 2020 for the final twelve (12) month period, ending 19 September 2024.
3. The Mayor or General Manager be authorised to sign the contract documents and affix the Council seal if required.

CARRIED

The Meeting closed at 15:41

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 29 November 2023.

.....
CHAIRPERSON

5 MAYORAL MINUTE**5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS NOVEMBER****TRIM Number: R23/318****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Mayoral Minute No. R23/318 be received and noted.

PURPOSE

To provide council with details of the meetings and functions attended by the Mayor and Deputy Mayor for the month of November.

OCTOBER:

- 16.10.2023 Meeting with Murray Darling Basin Authority – Condobolin.
- 18.10.2023 Ordinary Council Meeting – Condobolin.
- 20.10.2023 Meeting with Margaret Cook – Lake Cargelligo.
- 21.10.2023 Opening of the Burrima Boardwalk – The Marra.
- 25.10.2023 Meeting with Roy Butler, MP – Lake Cargelligo.
- 26.10.2023 Murrin Bridge Pre-School Opening – Murrin Bridge.

NOVEMBER:

- 1.11.2023 Pre-Meeting Briefing – Condobolin.
- 12.11.2023 LGNSW Annual Conference – Sydney.
- 13.11.2023 LGNSW Annual Conference – Sydney.
- 14.11.2023 LGNSW Annual Conference – Sydney.
- 21.11.2023 Meeting with Minister Aitchison – Sydney.
- 23.11.2023 CNSWJO Board Meeting – Sydney.
- 23.11.2023 Statewide Mutual's 30th Birthday – Sydney.
- 24.11.2023 Country Mayors Association Board Meeting – Sydney.
- 29.11.2023 ARIC Meeting – Condobolin.
- 29.11.2023 Ordinary Council Meeting – Condobolin.

ATTACHMENTS

Nil

6 PUBLIC FORUM

1. Boys to the Bush.
2. Allegro Concepts.

7 DISCLOSURE OF INTEREST

8 READ AND NOTE

8.1 BUILDING PROJECTS MONTHLY UPDATE FOR OCTOBER/NOVEMBER

TRIM Number: R23/307

Author: Manager - Projects and Building

RECOMMENDATION

That:

1. The Director of Environment, Tourism and Economic Development Report No. R23/307 be received and noted.

PURPOSE

The purpose of this report is to provide a summary of projects currently being undertaken by the Environment, Tourism and Economic Development Department. The execution and completion of work varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

SUPPORTING INFORMATION

NIL.

BACKGROUND

Council has adopted the 2023/24 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital and grant funded projects regarding buildings.

ISSUES AND COMMENTS

Please note that most projects were heavily impacted by the October/November/December 2022 flooding events. No work was undertaken in November/December 2022. The majority of the projects recommenced in mid-January 2023.

Project	Budget	Funding Source	Expend. To Date	Forecast Expend.	Comments
Condobolin and District Historical Museum - Extension to Museum and Display Enhancements	\$77,765	SCCF R3	\$56.8K	\$77,765	The main structure has now been completed. Rear fence and gate have been installed. New furniture has been installed. Once the container at the rear has been

					painted this project will be complete.
Condobolin Works Depot	\$7,246,707.60	\$6,000,000 Loan and remaining \$1.25m from Council reserves	\$2,953,289.97	\$7,246,707.60	Contracts signed. Works commenced 8 March 2021. Ongoing issue with alleged subsoil moisture which is the subject of a formal dispute raised by the contractor. The contractor has ceased works on-site whilst the dispute remains unresolved. Final arbitration award has been received. Now the subject of a legal matter. No progress can occur until such time that the legal matter is resolved. Mediation was scheduled for 9 November 2023.
Lachlan Shire Visitor Information Centre	\$4,403,973.00 above includes contingency of \$347,836.03	Growing Local Economies Fund	\$3,704,386.00	\$4,403,973.00	PWA engaged to provide Project Management Services. PCG established to oversee project delivery. Contract has been issued to Patterson Building Group (PBG) to construct the VIC. PBG commenced works. Outstanding issues/works have been completed. Certificate of Completion was issued on 24 October 2023. Opening scheduled for 25 November 2023.

Willow Bend Sports Centre Renewal	\$300,000 (reduced by \$125K as per Council report)	LRCI P3	\$51.6k	\$176,600	A meeting has been held with the manager of the sports centre to discuss potential impacts of works as well as options. Meeting held onsite with builders in regard to the amenities renewal. Initial quote received. Scope has been reviewed. New fans have arrived and have been installed. New A/C has been installed. PO issued for cubical changes and new floor covering. Quotes have been obtained for replacement WC's. Scheduling now being prepared & finalised
Companion Animal Surrender Cages - Lake Cargelligo	\$50,000	LRCI P3	\$1.7k	\$50,000	Preferred site has been identified. Plans have been finalised, quote has been received and purchase order has been issued to local builder. Site works have commenced. Main structure has been erected, roofing & external cladding has been provided. Minor flashing & fencing work required to complete the project.
Administration Centre Upgrade	\$320,000	LRCI P3	\$283.7k	\$320,000	Building Project Completed. Landscaping improvement works will be

					completed by the urban works team.
Tottenham Caravan Park Enhancement	\$190,000	LRCI P3 \$190k & Council funds \$35k	\$107.2k	\$190,000	Schedule of works being finalised. Quotes are being obtained and PO's to be issued for various items. Solar lighting has been installed throughout the park and on the footpath towards town. Works have been completed on the new office, patio slab and renewal of several rooms. Internal roads upgraded, drive thru sites have been provided. New smoke alarms have been provided throughout the accommodation units. External painting works are yet to commence.
Sign Replacement – Lake Cargelligo Foreshore walk	\$50,000	SCCF R3	Nil	\$50,000	Audit undertaken. Meeting was held with relevant parties on Monday 20 June 2022. Sign details are now being prepared with the stakeholders but have been delayed due to the flooding events. A funding variation has been approved until November 2023. Final designs are being prepared and works are scheduled to commence on renewal of sign frames.

Fire Appliance Display - Tullibigeal	\$125,000	SCCFR5	\$1.3k	\$125,000	Initial meeting held with community members on 16 January 2023. Discussion was held in regard to obtaining some local history of the appliance. Additional \$40,000 allocated directly to the committee through separate grant funding for appliance restoration. Site identified, awaiting approval for use of Crown land site. Works are progressing in regard to the appliance renewal. Shed plans have been finalised. Quotes to be called for once the site has been confirmed and Council has reviewed legal advice as well as endorsed the licence agreement.
Provision of Hearing Loop & PA to Fife Hall	\$25,000	Capital - Council	Nil	\$25,000	Quotes currently being obtained. PO issued, awaiting installation.

Condobolin Works Depot Budget Update

Please note there has been no change to these figures due to suspension of the work by the contractor.

Budget	\$7,816,707.60
Contract Value	\$7,246,707.60*
Other Works and Project Management Costs	\$570,000.00
Contingency (included in Contract Value)	\$400,000.00
Approved Variations	\$262,978.32
Remaining contingency	\$51,708.80

Current Expenditure	\$2,953,289.97
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All figures include GST

** Figure includes Contingency*

A saving of \$69,679.03 was achieved for the electrical substation, which has been reflected in the above approved variation figure.

Visitor Information Centre Budget Update

Budget	\$4,403,973.00
Contract Value	\$3,709,490.63
Other Works and Project Management Costs	\$341,058.56
Contingency	\$353,423.81
Approved Variations	\$81,820.18
Remaining contingency	\$271,603.63
Current Expenditure	\$3,704,386.00

All figures include GST

FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

LEGAL IMPLICATIONS

Nil. All project materials and services have been procured in accordance with the requirements of the NSW Local Government Act 1993 and Council's procurement policy. Environmental Planning and Assessment Act provisions are being complied with regarding development approvals and planning controls.

RISK IMPLICATIONS

Project management and financial controls are in place to manage time and budget risks. The projects have been assessed against relevant legislative requirements to minimise Council's exposure to risk.

Risks surrounding project delivery are being managed through the use of external project managers such as Public Works Advisory to assist with the delivery of building projects.

The cost of the formal arbitration and mediation processes associated with the resolution of the contractual dispute regarding the Works Depot construction possess a financial risk to this project that cannot be quantified at this time.

STAKEHOLDER CONSULTATION

Council's fortnightly news column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the Shire.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

OPTIONS

Not applicable.

CONCLUSION

This report updates Council on the capital improvements/new work being undertaken by the Environment, Tourism and Economic Development Department.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective and Responsive Council.

ATTACHMENTS

Nil

8.2 ACTIVE RESOLUTIONS - NOVEMBER

TRIM Number: R23/316

Author: Executive Assistant

RECOMMENDATION

That:

1. The General Manager's Report No. R23/316 be received and noted.

PURPOSE

To provide Council with an update on Active Resolutions as at November 2023.

SUPPORTING INFORMATION

The Active Resolutions are attached.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. Active Resolutions

8.3 INVESTMENTS AS AT 31 OCTOBER 2023**TRIM Number: R23/322****Author: Manager - Finance****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R23/322 be received and noted.

PURPOSE

The *Local Government (General) Regulation 2021 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

SUPPORTING INFORMATION

Council's general bank account reconciled balance at 31 October 2023 is \$1,697,019. Investments held at 31 October 2023 totalling \$62,608,693 are set out in Attachment 1.

Responsible Accounting Officer Certificate

I certify that the investments have been reconciled with the Council's general ledger as at 31 October 2023, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2021* and Council's Investment Policy.

Karen Pegler,

Responsible Accounting Officer.

FINANCIAL UPDATE

As at the end of October 2023, Council's portfolio is compliant across its counterparty and credit quality limits.

Over the past 12 months, the portfolio, excluding on call cash, returned 3.66% p.a., just underperforming compared to AusBond Bank Bill Index (bank bills) by 0.08% p.a. The annualised one month performance shows an improving situation, with Council outperforming the AusBond Bank Bill Index by 0.62%.

At the time of writing, there is an expectation that the Reserve Bank will raise interest rates at the November Board meeting on 7 November 2023.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Investments are made in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

CONCLUSION

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

ATTACHMENTS

- 1. Investment Report as at 31 October 2023**

8.4 FY23/24 UTILITIES MONTHLY UPDATE OCTOBER

TRIM Number: R23/325

Author: Manager - Utilities

RECOMMENDATION

That:

1. The Director Infrastructure Services Report No. R23/325 be received and noted.

PURPOSE

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for October, in progress for the month of November and forecast for the month of December 2023.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

ISSUES AND COMMENTS

Condobolin

Project	Progress
RNSW 1879 Condobolin Water Supply Upgrade Scoping Study	<ul style="list-style-type: none"> • Amended scoping study has been received. • Finalisation report to INSW is being drafted.
RNSW 755 Condobolin Bore Fields II	<ul style="list-style-type: none"> • NSW Public Works and Infrastructure and Property teams are providing Survey information for the land acquisition and no longer providing the legal services. • Council is progressing the documentation for formal land acquisition using local legal services.
DWS072 Condobolin Drought Water Security Project	<ul style="list-style-type: none"> • Contract 3: WTP Modifications – tender documents are being finalised and aiming to be released by mid to late November. • Contract 5: Transfer Pump Station – piezometers installation has commenced. Waiting for the result of the power loading assessment.

Lachlan St Sewer Pump Station – Concept and Detailed Design Upgrade	<ul style="list-style-type: none"> Due to the requests from the prospective tenderers, the tender closing date has been extended to Monday 13 November 2023.
Officers Parade Sewer Pump Station – Concept and Detailed Design Upgrade	<ul style="list-style-type: none"> Amended draft design has been received from NSW Public Works and final comments have been provided for the finalisation of the tender documents.

Lake Cargelligo

Project	Progress
Lake Cargelligo STP – Screen Extractor	<ul style="list-style-type: none"> It is currently scheduled to undertake the installation by Condobolin staff.
Lake Cargelligo STP – Sewer Lagoons	<ul style="list-style-type: none"> The water level has now dropped approximately 600mm since September. Weekly sampling is continuing to be taken from the lagoons. The ponding water in the neighbour’s properties has reduced to a few isolated locations. With the agreement from the EPA, the updates are now being provided fortnightly.
Lake Cargelligo WTP – Chemical Storage Upgrade	<ul style="list-style-type: none"> RFQ documents are currently under review and being finalised.
Lake Cargelligo WTP – GAC Filter Upgrade	<ul style="list-style-type: none"> GAC Filter tests can only be undertaken when using lake water as the raw water source. Lake Cargelligo raw water pump station is currently out of order and works are being scheduled to get this pump station up and running. The source of raw water continues to be the Merri Abba bores.
Lake Cargelligo Reservoir No.1 (4ML) and 16 Mile Reservoir Remediation	<ul style="list-style-type: none"> Due to other priorities, the review of the condition assessment report is currently on-hold.
Water Main Replacement Foster Street (Walker St to Grace St) and Extension Loughnan Street (Yelkin St to Conapaira St)	<ul style="list-style-type: none"> The water main works in Loughnan and Foster Streets have started. Works are anticipated to take up to eight (8) weeks to complete.

Tottenham

Project	Progress
RNSW 841 Tottenham Water Supply	<ul style="list-style-type: none"> Start-up meetings for the new Albert Reservoir and Leg O Mutton Dam upgrade projects are scheduled in mid-November.

Shire Wide

Project	Progress
RNSW 842 Sewage Effluent Reuse Management System (Lake Cargelligo, Condobolin & Tottenham)	<ul style="list-style-type: none"> Investigation is underway into the salinity problems around the Tottenham racecourse. Salt, nitrogen and phosphorus balance will be undertaken to determine the impact of effluent reuse. The result of the investigation will recommend the best scheme/s that are likely to be effectively operated at a manageable cost.
Integrated Water Cycle Management (IWCM) Strategy	<ul style="list-style-type: none"> Due to the unavailability of the key staff with some relevant stakeholder, Project Reference Group Workshop 1 has been re-scheduled to 12-December.
Natural Resources Access Regulator (NRAR) – metering requirements	<ul style="list-style-type: none"> The leaks have been repaired and the flowmeters have been validated to comply with NRAR metering requirements.

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
RNSW 1879 Condobolin Water Supply Upgrade Scoping Study	\$110K	Restart NSW	\$64K	\$110K	Budget is on track
RNSW 755 Condobolin Bore Fields II	\$3.9M	Restart NSW	\$2.4M	\$3.9M	Power supply, bore works and chlorine system upgrade at Condobolin WTP remain. Budget is on track
DWS072 Contract 5: Transfer Pump Station	\$2.15M	Safe & Secure	\$2.21M	\$2.54M	Approved variation, revised funding signed. Revised budget is on track
Lachlan St Sewer Pump Station – Concept and Detail Design Upgrade	\$150K	Sewer Fund	\$136K	\$144K	Budget is on track
Officers Parade Sewer Pump Station – Concept and Detail Design Upgrade	\$145K	Sewer Fund	\$57K	\$135K	Budget is on track
Lake Cargelligo STP – Screen Extractor	\$66K	Sewer Fund	\$48K	\$66K	Budget is on track
Lake Cargelligo STP – Sewer Lagoons	\$150K	Sewer Fund	\$13K	\$150K	Budget is on track

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
Lake Cargelligo WTP – Chemical Storage Upgrade	\$110K	Water Fund	\$36K	\$121K	The over expenditure will be funded within the existing budget.
Lake Cargelligo WTP – GAC Filter Upgrade	\$57K	Water Fund	\$12K	\$57K	Budget is on track
Lake Cargelligo Reservoir No.1 (4ML) and 16 Mile Reservoir Remediation	\$180K	Water Fund	\$25K	\$180K	Budget is on track
Water Main Replacement Foster Street (Walker St to Grace St) and Extension Loughnan Street (Yelkin St to Conapaira St)	\$215K	Water Fund	\$80K	\$249K	Design change resulted in additional costs. The over expenditure will be funded within the existing budget.
RNSW 841 Tottenham Water Supply	\$4.6M	Restart NSW	\$665K	\$4.6M	Budget is on track. New Albert Res and Leg O Mutton Dam upgrade to be funded
RNSW 842 Sewage Effluent Reuse Management System	\$2.556 M	Restart NSW	\$446K	\$2.556M	Budget is on track
Integrated Water Cycle Management (IWCM) Strategy	\$491K	Safe & Secure	\$98K	\$491K	Budget is on track
Natural Resources Access Regulator (NRAR) – metering requirements	\$102K	Water Fund	\$105K	\$105K	The over expenditure will be funded within the existing budget.

LEGAL IMPLICATIONS

In the Condobolin, Lake Cargelligo, Tottenham and Albert water supply schemes, sufficient high-quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council’s water supply system is governed by DPE Water and the backwash discharge from the water treatment plant is administered by the EPA.

Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher.

Lachlan Shire Council is providing sewerage services to communities across the shire. The day to day operation of the sewerage services is governed by DPE and the effluent discharge from the sewerage treatment plant is administered by the EPA. There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality are checked regularly to identify any deviation from the current guidelines and standards.

RISK IMPLICATIONS

Risk associated with the engagement of NSW Public Works to assist with project delivery is mitigated by the formation of a project steering committee with INSW, DPE Water, NSW Public Works and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (Roscco), Lachlan Airspace Reference Panel, NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

STAKEHOLDER CONSULTATION

DPE Water, Infrastructure NSW, NSW Public Works Advisory, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases.

OPTIONS

1. Council continue to implement the water and sewer capital, operational and maintenance programs as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the water and sewer capital, operational and maintenance program.

CONCLUSION

This report is provided to update Council on activities in the Utilities section in October, underway for November and planned for December 2023.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

CSP 7.2 Water Security for All Towns and Villages.

ATTACHMENTS

Nil

8.5 DEVELOPMENT DATA OCTOBER 2023

TRIM Number: R23/330

Author: Manager- Town Planning

RECOMMENDATION

That:

1. The Director Environment, Tourism and Economic Development Report No. R23/330 be received and noted.

PURPOSE

This report is to provide Council with information in relation to development activity occurring within the Shire during October 2023.

SUPPORTING INFORMATION

Council’s Development Data.

BACKGROUND

During the month of October 2023 there were three (3) applications lodged with a value totalling \$2,096,825. Four (4) approvals were issued within this time.

Development Applications and Complying Development Certificates Approved in October 2023.

Approval Number	Development Description	Location	Value	Delegated Authority/Council
DA 2023/35	Extractive Industry (Quarry)	1486 Boona Road, Condobolin	\$55,000	Delegated Authority
DA 2023/40	Construction of Dwelling and Outbuilding (Shed)	43 Grace Street, Lake Cargelligo	\$505,000	Delegated Authority
DA 2023/42	Construction of Farm Building	6130 The Gipps Way, Burcher	\$196,559	Delegated Authority
DA 2023/44	Construction of Dwelling and Outbuilding (Shed)	78 Walker Street, Lake Cargelligo	\$380,000	Delegated Authority

TOTAL No. OF APPROVED DEVELOPMENTS	4		\$1,136,559	
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Comparison to Previous Year: Applications Approved October 2022

Total **Number** of Applications **approved in October 2022**: 4

Total **Value** of Applications **approved for October 2022**: \$49,300

Development Applications and Complying Development Certificates Received in October 2023

Development Identifier	Development Description	Location	Value
DA 2023/39	Motel Accommodation – Installation of 9 attached units	20-24 McDonnell Street, Condobolin	\$1,708,835
DA 2023/44	Construction of Dwelling and Outbuilding (Shed)	78 Walker Street, Lake Cargelligo	\$380,000
DA 2023/45	Construction of Outbuilding (Shed)	4 Crouch Street, Condobolin	\$7,990
TOTAL	3		\$2,096,825

Comparison to Previous Year: Applications Received October 2022

Total Number of Applications **received in October 2022**: 5

Total Value of Applications **received for October 2022**: \$1,464,035

ISSUES AND COMMENTS

A total of twenty-three (23) approvals have been issued this financial year at an average of 34 days, which is inside the legislative timeframe for approvals and below the average net days taken to determine a DA across all NSW Councils.

FINANCIAL AND RESOURCE IMPLICATIONS

No foreseeable issues.

LEGAL IMPLICATIONS

All applications are assessed in accordance with relevant legislation including the Environmental Planning and Assessment Act.

RISK IMPLICATIONS

All applications were assessed against relevant legislation to minimise Council's exposure to risk.

STAKEHOLDER CONSULTATION

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. Council also often engages with the community and adjoining owners in respect of applications.

OPTIONS

1. Receive and note the report.

CONCLUSION

Development Application and Complying Development Certificate approved data reveals a total development value of \$36,042,870 for applications approved in the 2023/2024 financial year.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 - Strong Effective Responsive Council.

DP 4.2.2 – Council's decision making is equitable and ethical.

ATTACHMENTS

Nil

8.6 FY23/24 URBAN WORKS MONTHLY UPDATE FOR OCTOBER**TRIM Number: R23/333****Author: Manager Urban Works****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R23/333 be received and noted.

PURPOSE

The purpose of this report is to provide an update of the capital improvements in the Urban Works Section. The items listed are for works undertaken in October, in progress for the month of November and forecast for the month of December 2023.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2023/2024 budget and associated Delivery and Operational Plans and Quarterly Budget Reviews. This report provides updates on the delivery of the Urban Works program, with some overlap with roads, utilities, tourism and buildings where required.

ISSUES AND COMMENTS

Project delivery has focused on grant funded projects with funding deadlines and capital works.

Overall the majority of the Urban Works projects are progressing well with contractors and staff focusing on project priorities and delivery deadlines.

Works Completed in October

Tourism Precinct – stage 3. BBRF	Landscaping works continued with the planting of trees, grasses and mulch. Street furniture and bubbler have arrived and locations confirmed ready for installation.
Scott Street Subdivision	Installation of the stormwater and sewer continued throughout the subdivision and excess spoil was removed from site. Delays have occurred with the design and approval of the electrical items, ETOs to be reviewed.
Footpaths	Offices Parade footpath Driveways have been installed where requested and paid by residents. Construction of the Riverwalk path and backfilling was complete and is now open to the public.
Condobolin Cemetery Plinth installation	Site works delayed. They will continue when the contractor is available.
Lake Cargelligo Cricket Club toilet	The concrete slab was poured and finished, the toilet bock was also delivered and installed on site.
Lake Cargelligo Netball Court refurbishment	PO was issued to the court resurfacing contractor with site works to commence early next year ready for the court installation in March.
Tullibigeal Netball Court Refurbishment	PO was issued to a second contractor to rectify the court defects as soon as the contractor is available.
Tottenham Swimming pool solar heating	The system has been commissioned and is operational. Reports have been positive with increased usage of the facility for the first month of the swimming season.
Burcher Tennis Court upgrades	Contractors completed the upgrade and the project is nearing completion. The LED lighting is expected to be installed late November.
Weja RFS shed	Main slab has been poured and the shed has been erected.

Works Underway in November

Tourism Precinct – stage 3. BBRF	Final tidy up and installation of seating, bins and bubbler to be complete prior to the opening. Grant finalisation report and acquittal completed.
Scott Street Subdivision	Continuation and completion of the stormwater and sewer within the subdivision is expected to be complete by the end of this month subject to weather. Encroachments are being resolved with neighbouring fences, drains and structures. Issues with existing Telecommunications infrastructure are being worked through
Footpath Construction	Remaining Officers Parade footpath to be complete late November. Memorial Park works to commence.
Condobolin Cemetery Plinth installation	Site works to recommence when the contractor is available.
Lake Cargelligo Cricket Club toilet	Power and water to be connected to the toilet block and the facility operational.
Lake Cargelligo Netball Court	Works to commence early next year when contractors become available.
Tullibigeal Netball court resurfacing	Defects to be rectified early next year when the contractor becomes available.
Burcher Tennis Court upgrades	Project has been complete excluding lighting upgrade works. Lighting to be installed late November.
Weja RFS Shed	Erection of the shed structure complete. Fit-out works to continue, expected completion early December.

Works Scheduled in December

Tourism Precinct – stage 3. BBRF	All works to be complete and the facility to be operational.
Scott Street Subdivision	Installation of electrical and NBN conduits to be installed and earthworks to continue.
Footpath Construction	Memorial Park foot path works to continue.
Condobolin Cemetery Plinth installation	Site works to recommence when the contractor is available.
Lake Cargelligo Cricket Club toilet	Services installation to be complete and facility operational.
Tullibigeal Netball court resurfacing	Defects to be rectified early next year when the contractor becomes available.
Lake Cargelligo Netball Court	Site works commence subject to contractor availability.
Burcher Tennis Court upgrades	Works to be complete with the LED lighting installed and commissioned.
Weja RFS Shed	Installation of the shed and associated works to be complete and the facility operational.

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Expenditure to Date	Forecast Expenditure	Comments
Tourism Precinct Stage 3	\$600K	BBRF 4 SCCF2	\$600K	\$600K	Budget is on track
Scott Street	\$4,233k	LRCI, land, stormwater, water, sewer reserves	\$2,814k	\$4,233k	Budget variations are being actively managed.
7 footpath locations	\$1,221k	FLR, LRCI3, SCCF4, General Rev	\$755k	\$1,221k	Budget is on track
Condobolin Swimming Pool leak remediation	\$500k	LRCI3	\$434k	\$500k	On Budget
Lake Cargelligo Cricket Club Toilet	\$65k	SCCF4	\$52k	\$65k	Budget is on track
Lake Cargelligo Netball Courts	\$303k	SCCF5	\$0k	\$303k	Budget is on track
Tottenham Recreation Security fencing	\$50k	SCCF4	\$29k	\$50k	Budget on track
Tullibigeal Netball Courts	\$135k	SCCF4	\$65k	\$70k	Budget underspent Correcting defects
Burcher Tennis Court Upgrade	\$150k	SCCF5	\$82k	\$150k	Budget on track
Weja RFS Shed	\$150k	RFS	\$92k	\$150k	Budget is on track

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Priority will be given to grant funded works. Meetings held with Finance staff to confirm project completions and project funding roll over for incomplete works.

Inflation continues to present concerns with budgets and supply of goods and materials.

STAKEHOLDER CONSULTATION

Staff are engaging with specific stakeholders on each project, in accordance with Council's community consultation policy. Meetings have been held with the Tullibigeal Netball committee and Lake Cargelligo Junior & Senior Cricket Association and Lake Cargelligo Netball.

OPTIONS

1. Council continue to implement urban works capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the capital improvements program and budget.

CONCLUSION

This report updates Council on the capital improvements undertaken by the Urban Works team in October, in progress for November and forecast work for December 2023.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 3.3 Upgrade Street Lighting.
- 4.2 Strong, Effective and Responsive Council.
- 4.4 Strategic Management of Villages and Crown Reserves.
- 6.1 Increase recreational use of the lakes and rivers.
- 6.3 New and visually appealing streetscapes.
- 6.4 Improved Parks, Gardens and Sporting Ovals.
- 6.5 Provision of neat, accessible and respectful cemeteries.

ATTACHMENTS

Nil

8.7 FY23/24 ROADWORKS MONTHLY UPDATE FOR OCTOBER**TRIM Number: R23/312****Author: Manager - Roads****RECOMMENDATION**

That:

1. The Director Infrastructure Services report No R23/312 be received and noted.

PURPOSE

The purpose of this report is to provide a summary of road works undertaken by the Infrastructure Services Department completed in October, works in progress in the month of November and works scheduled for the month of December. The execution and completion of works varies depending on resource availability, weather conditions, work priorities and unforeseen circumstances.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Road construction work is increasing to ensure that Council's commitment to funding agencies for the 2023/2024 Capital Works program can be met. As noted below the majority of Council's unsealed roads have been graded during the year.

UPDATE

Seven council graders are continuing to undertake routine maintenance grading on the unsealed road network. Four of these graders are operating with water carts and rollers undertaking grade/water/roll operations. Contractor graders have been stood down for a variety of reasons – lack of water, harvest commitments, machinery breakdown. Approximately 90 – 95% of the unsealed roads have been graded since January 2023 with graders currently working on the last 2 pockets of roads, north of Derriwong and south west of Tullibigeal.

Works undertaken in October

- **Heavy patching, re-sheeting and grade water and roll undertaken on the following roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 34 Wilmatha Road – gwr (contractor)
 - SR 41 Red Heart Road – gwr (contractor)
 - SR 60 Springvale Road – gwr (contractor)
 - SR 171 Phillips Road – gwr
 - SR 230 Lachlan Valley Way – gwr

- SR 231 Curlew Road – gwr
- SR 1411 Lachlan Valley Way – gwr
- **Road and culvert reconstruction undertaken on the following roads**
 - Main Roads
 - MR 57S The Gipps Way – Regional NSW/Block grant – Murie culvert, road formation completed. Sealing programmed for November.
 - MR 57S The Gipps Way – FCR/Block grant – Nerathong Bridge replacement, asphaltting of approaches programmed for November.
 - MR 57NN The Bogan Way – FCR/Block grant – Jumble Plains Road intersection reconstruction and widening line marking has been completed. Fixing Country Road project has now been fully completed.
 - Shire Roads
 - SR 10 Meadowview Road – RTR – sealed causeways reconstruction
 - SR 1033 Boreamble Road – RTR – 1.8 km seal widening in progress
- **Road reseals/sealing**
 - Regional Roads
 - nil
 - Shire Roads
 - SR 3 Tabratong Crossing Road – primer seal on approx. 1.4 km pothole patching
 - SR 1169 Bobadah Road – Seal widen and reseal of 2 km has been completed.
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following unsealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 120 Merribogie Road – maintenance grade
 - SR 123 Stidwells Lane – maintenance grade
 - SR 138 Yaddra Road – maintenance grade
 - SR 140 Singh Road – maintenance grade
 - SR 163 Murphy Road – maintenance grade
 - SR 231 Curlew Road – maintenance grade
 - SR 408 Deacons Lane – maintenance grade
 - SR 1032 Sims Road – maintenance grade
- **Shoulder grading/slashing/vegetation control/patching and flood damage undertaken on the following sealed roads**
 - Main Roads
 - MR 57 NN The Bogan Way – slashing
 - MR 231 Wyalong Road – slashing
 - MR 377 Lachlan Valley Way – slashing
 - MR 423 Lachlan Valley Way – slashing
 - MR 7513 Lake Cargelligo Road – vegetation control
 - Pothole repair on all Main Roads
 - Shire Roads
 - Pothole repair on several roads

Works in progress or planned for November

- **Heavy patching, re-sheeting and grade water and roll in progress on the following unsealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 70 Burando Road – gwr
 - SR 71 Condobolin Road – gwr
 - SR 73 Reynella Road – gwr
 - SR 74 Derriwong Road – gwr
 - SR 75 Ridglands Road – gwr
 - SR 76 Timmins Lane – gwr
 - SR 230 Lachlan Valley Road – gwr
 - SR 384 Karawah Road – gwr
 - SR 385 Terrys Lane – gwr
 - SR 1347 Albert Road - gwr

- **Road and culvert reconstruction in progress on the following roads**
 - Main Roads
 - MR 57S The Gipps Way – FCR/Block grant – Nerathong bridge replacement, asphaltting of bridge approaches
 - MR 57S The Gipps Way – regional NSW/Block grant – Murie culvert to be sealed, with guard rail, line marking and signage to follow.
 - Shire Roads
 - SR 60 Springvale Road – pavement failure repairs
 - SR 1033 Boreamble Road – RTR – 1.8 km seal widen construction
 - Town Streets
 - Nil

- **Road reseals/sealing**
 - Main Roads
 - MR 57S The Gipps Way – Murie culvert reconstruction – two coat seal
 - Shire Roads
 - SR 1033 Boreamble Road – seal widen and reseal 1.8 km

- **Maintenance grading/sucker removal/storm damage repairs in progress on the following roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 145 Imries Lane – maintenance grade
 - SR 146 Glasgows Lane – maintenance grade
 - SR 148 Halls Road – maintenance grade
 - SR 149 Gubbata Road – maintenance grade
 - SR 150 Slant Road – maintenance grade
 - SR 151 Mudda Rocks Road – maintenance grade

- SR 152 Thomas Lane – maintenance grade
- SR 180 O'Reillys Road – maintenance grade
- SR 185 Yelkin Road – maintenance grade
- **Shoulder grading/slashing/vegetation control and patching in progress on the following sealed roads**
 - Main Roads
 - As required
 - Shire Roads
 - SR 60 Springvale Road – shoulder grading narrow seal

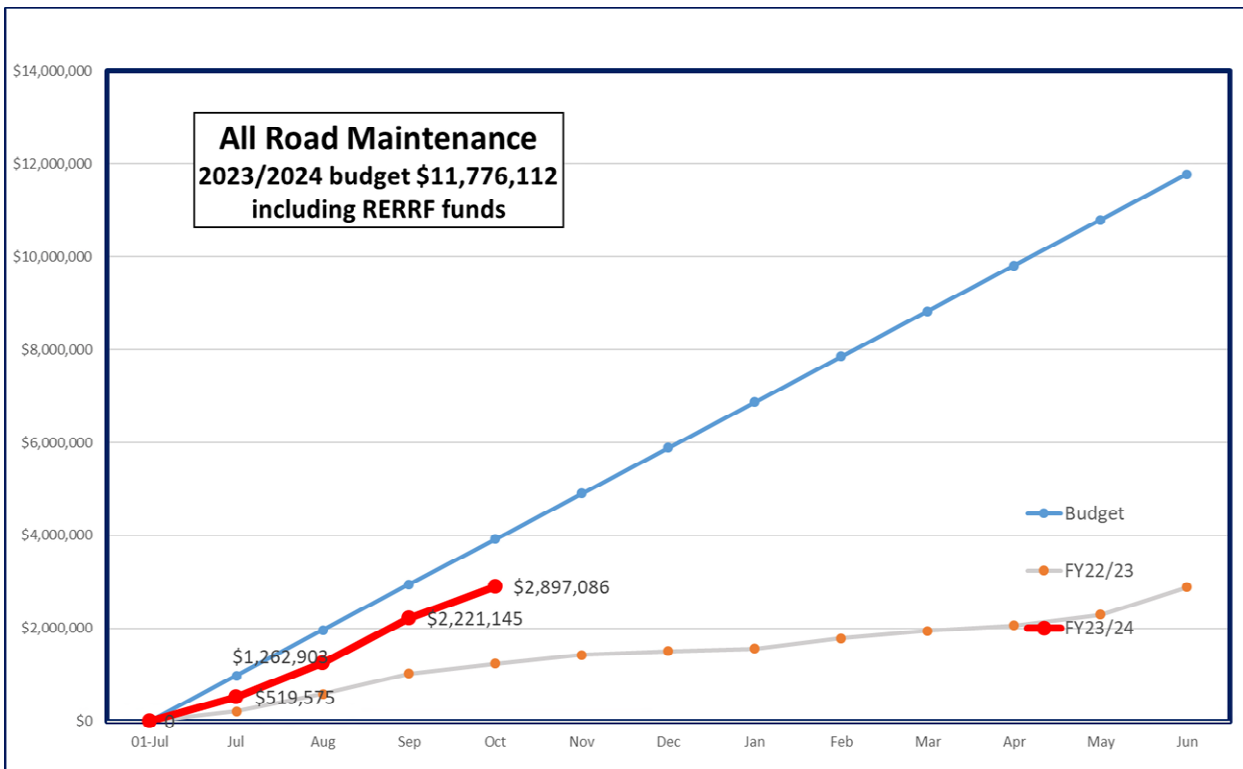
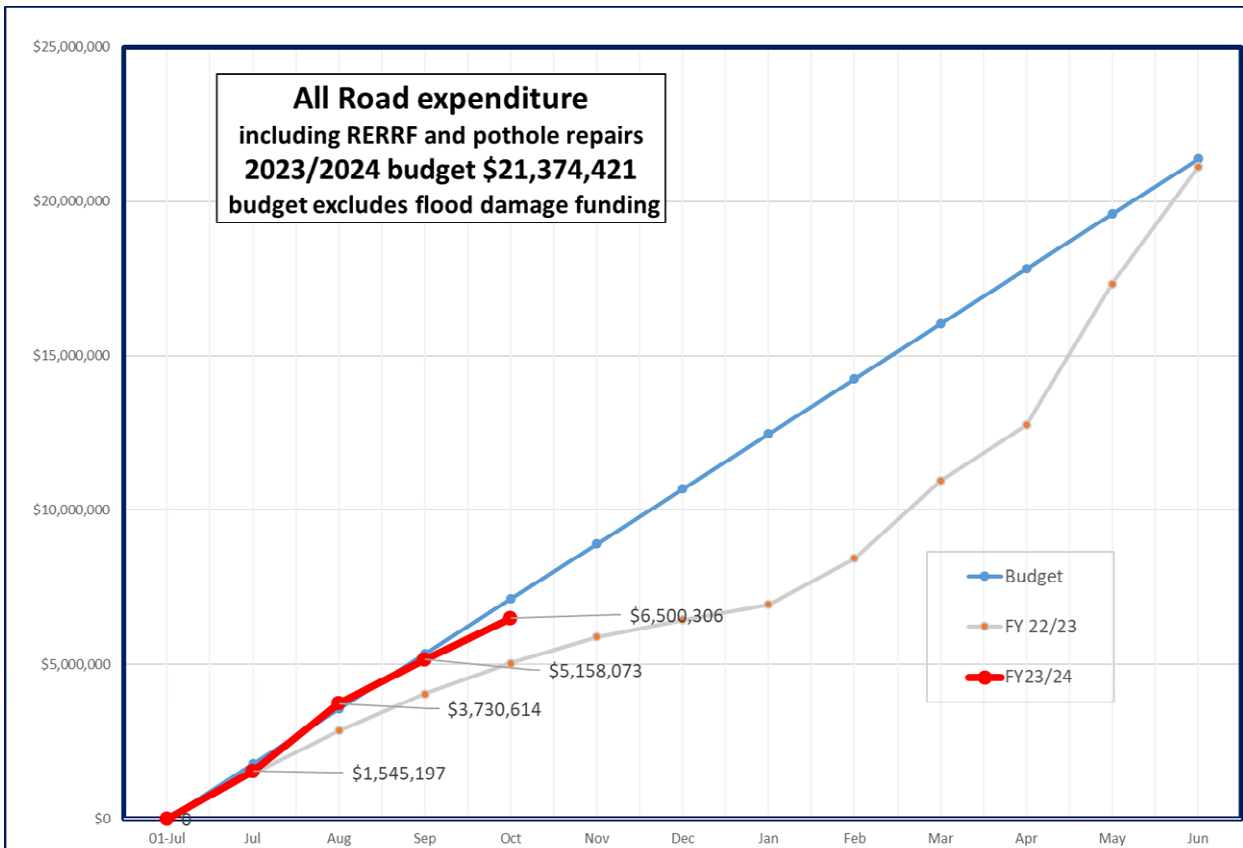
Works planned for December

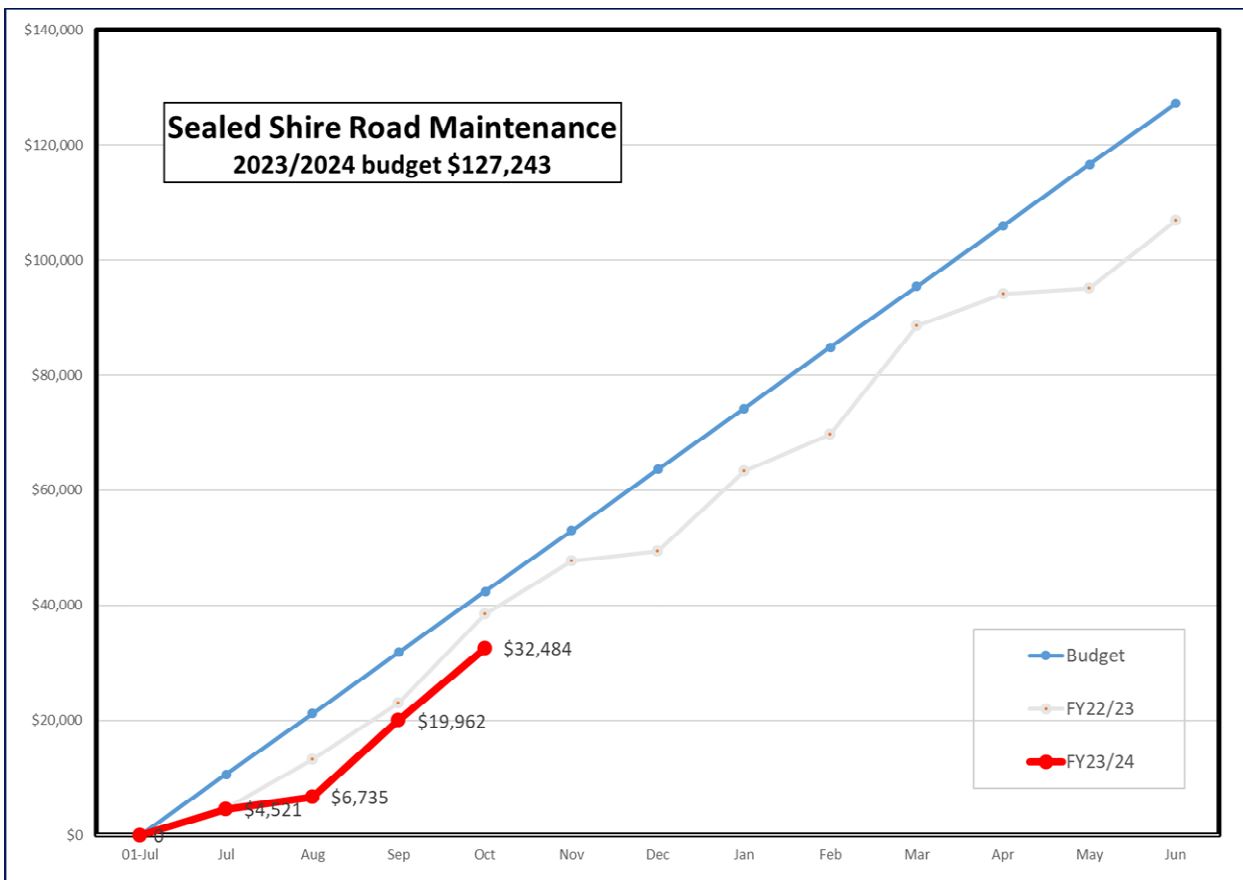
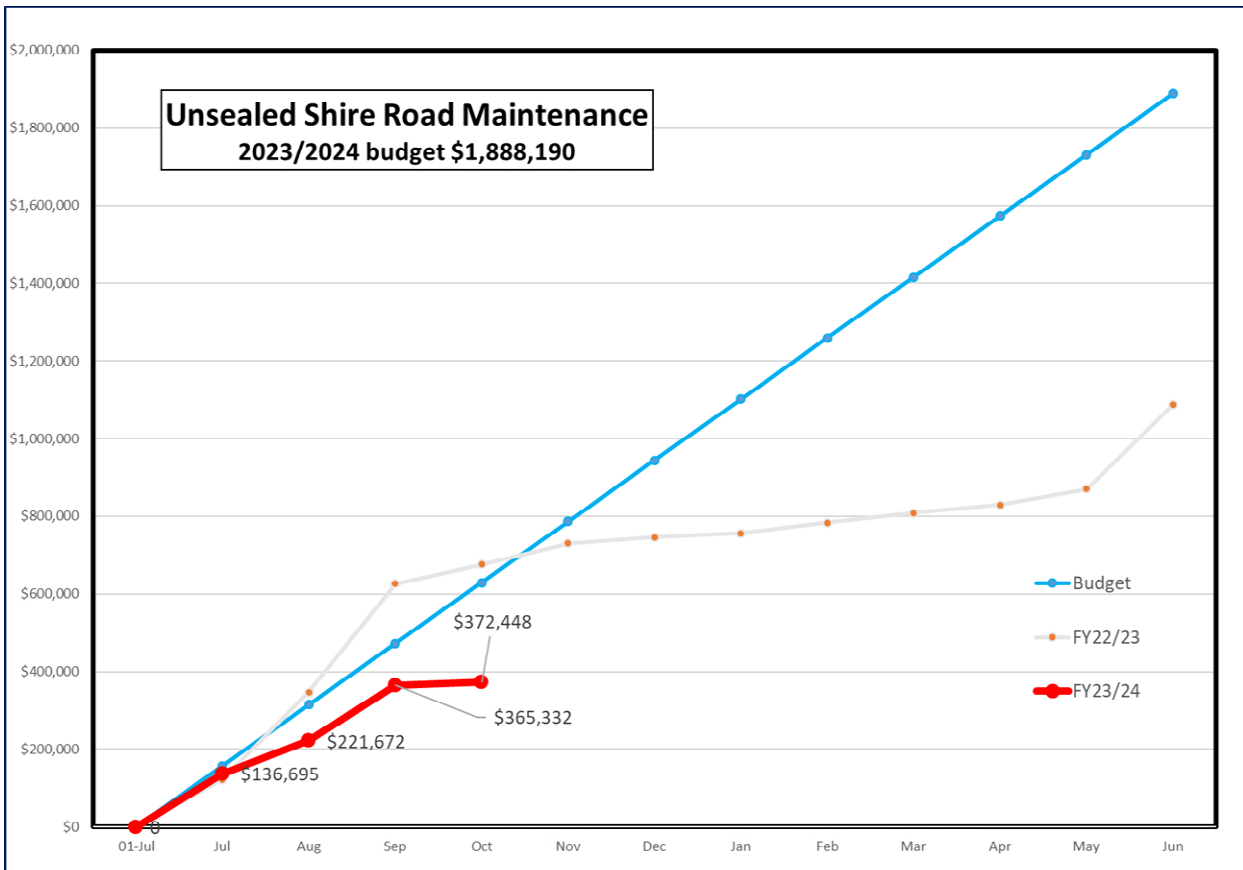
- **Heavy patching, re-sheeting and grade water and roll to be undertaken on the following unsealed roads**
 - Main Roads
 - As required
 - Shire Roads
 - As required
- **Road resealing/sealing**
 - Main Roads
 - nil
 - Shire Roads
 - nil
- **Road and culvert reconstruction to be undertaken on the following roads**
 - Main Roads
 - MR 57S The Gipps Way – FCR/Block grant – Nerathong bridge replacement – project completion
 - MR 57S The Gipps Way – Regional NSW/Block grant – Murie Culvert – project completion
 - Shire Roads
 - SR 343 Willis Lane – RTR – Construction of pavement for 2 km seal extension
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following roads**
 - Main Roads
 - nil
 - Shire Roads
 - Roads not completed in November
- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
 - All Roads
 - Ongoing pothole patching

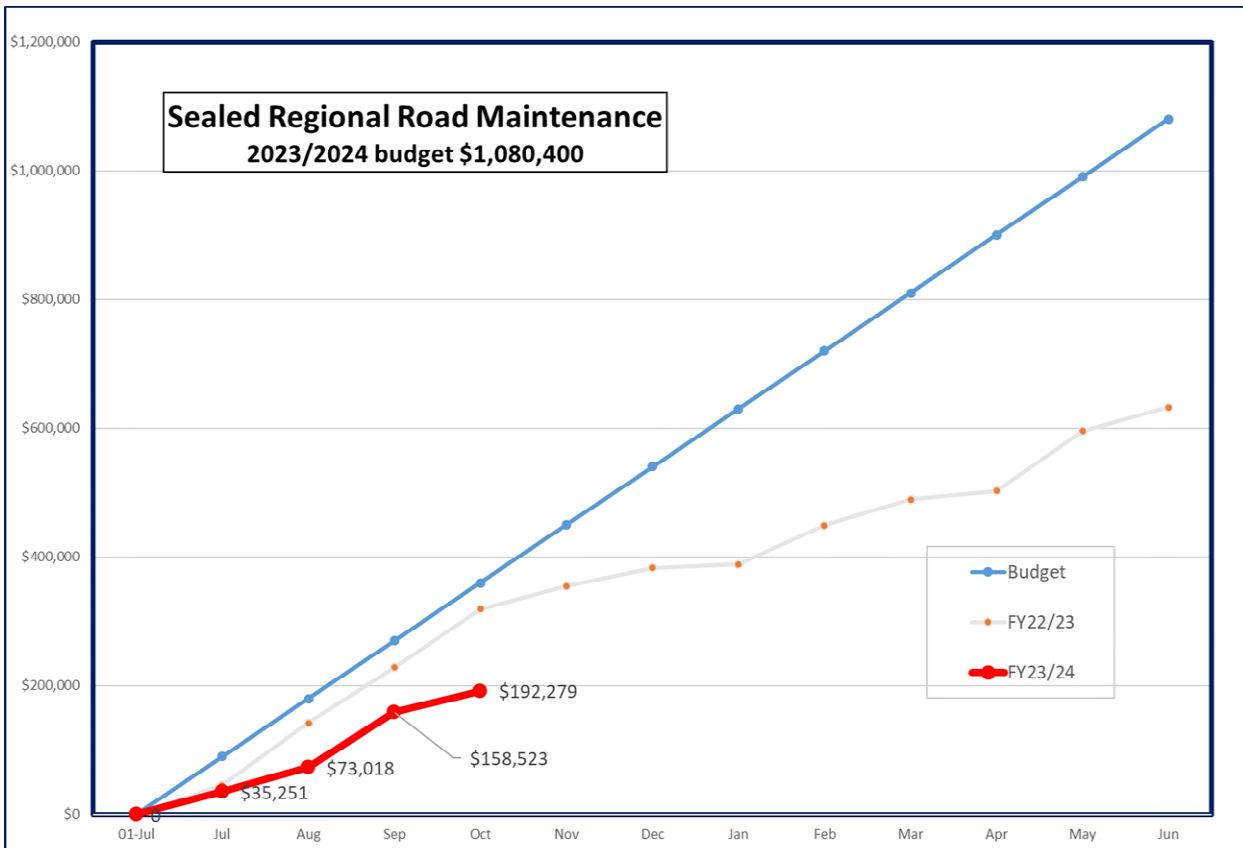
FINANCIAL UPDATE

CONSTRUCTION PROJECTS					
Regional Roads					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Regional Roads, reseals					
Total	\$447k		\$0k	\$447k	Resealing program to be determined
Regional Roads, heavy patching	\$50k	TfNSW Block Grant	\$0k	\$0k	Program to be determined
Regional Roads, culvert renewal	\$60k	TfNSW Block Grant	\$0k	\$0k	Program to be determined
MR 371 Foster St, Lake Cargelligo, Lake St to Lorne St reconstruction	\$3.6m	RTR \$500k, State Government funding \$2,800k, LRCI \$300k	\$3.238m pre 1 July 2023, \$781k in FY23/24 Total \$4.018m	\$4.0m	Project complete. Over expenditure to be funded by FAGs Roads
MR 57N The Bogan Way, widening 28 km	\$3.9m	FCR \$2.686m, TfNSW Block Grant \$1.214m	\$3.216m pre 1 July 2023, \$544k in FY23/24 Total \$3.760m	\$3.9m	Project complete
MR 57S The Gipps Way, Nerathong Bridge replacement	\$2.808m	FCR \$2.387m, TfNSW Block Grant \$421k	\$1.579m pre 1 July 2023, \$34k in FY23/24 Total \$1.613m	\$2.808m	Asphalt of approaches to be completed in November
MR 57S, MR 377, Condobolin Freight Betterment and Visitor Centre road works	\$9.248m	Regional NSW funding \$5,599k, TfNSW Block grant \$2,149k, TfNSW Repair \$400k, RTR \$300k, Additional \$800k Regional NSW as a result of Natural Disaster	\$7.218m pre 1 July 2023, \$2.431m in FY23/24 Total \$9.649m	\$10.0m	Murie road construction in complete, sealing programmed for November. Over expenditure to be funded by TfNSW block
MR 231 Wyalong Road seal widening 8 km	\$900k	Repair \$450k, Block \$450k	\$0k	\$0k	TfNSW repair program has been cancelled for 4 years.

CONSTRUCTION PROJECTS					
Local Roads					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Local road reseals					
SR 60 Springvale Road	\$130k	FAG Roads \$140k, RTR \$450k	\$0k	\$130k	Programmed for Q3
SR 10 Meadowview Road	\$60k		\$0k	\$60k	Causeway reconstruction in progress
Balance	\$300 k		\$0k	\$300K	Resealing program to be determined
Total	\$490k		\$0k	\$237.8k	
Local roads gravel re-sheets					
SR 91 Marsden Road	\$300k	Special Rate Variation \$200k, RTR \$500k, Evolution Mining \$138k	\$0k	\$300k	10 km gravel re-sheeting Programmed for Q3
SR 194 North Uabba Road	\$60k		\$0k	\$60k	2 km gravel re-sheeting Programmed for Q3
Balance	\$476k		\$0k	\$476k	Gravel re-sheeting program to be determined
Total	\$838k		\$0k	\$838k	
Officers Parade upgrade	\$1.4m	Fixing Local Roads \$780k, RTR \$520k, \$100k FAG	\$1.17m pre 1 July 2023, \$194k in FY22/23 Total \$1,364m	\$1.4m	Final sections of footpath in progress
SR 3 Lansdale Road widening and upgrade	\$400k	Roads to Recovery	\$106k	\$400k	Culvert installation in progress
SR 45 Boona Road 18 km seal widening	\$3.3 m	Fixing Local Roads \$2.97m, RTR \$330k	\$120k	\$3.3m	Design in progress
SR 64 Platina Road 2 km seal widening	\$300k	Roads to Recovery	\$0k	\$300k	Programmed for Q3
SR 343 Willis Lane seal extension	\$400k	Roads to Recovery	\$82k pre 1 July 2023, \$1k in FY22/23 Total \$83k	\$400k	Vegetation cleared, road pavement construction will commence in Q3
SR 1033 Boreamble Rd 1.8 km seal widening	\$248k	Roads to Recovery	\$64k	\$248k	Widening in progress
SR 1169 Bobadah Road 2 km seal widening	\$300k	Roads to Recovery	\$235k	\$300k	Project complete







Note: To date this financial year \$2.02m has been spent of Regional and Local Roads Repair Program funds and \$272k on pothole repairs.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 3.1 Efficient transport networks that meet community and business needs.
 Transport Asset Management Plan.

CONCLUSION

Approximately 90 – 95% of the unsealed roads have been graded since January 2023 with graders currently working on the last 2 pockets of roads, north of Derriwong and south west of Tullibigeal.

ATTACHMENTS

Nil

9 DECISION REPORTS

9.1 GENERAL MANAGER**9.1.1 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR COUNCILLORS - COUNCILLOR EXPENSE CLAIM****TRIM Number:** R23/319**Author:** General Manager**RECOMMENDATION**

That:

1. The General Manager's Report No. R23/319 be received and noted.
2. Council determine if Councillor Carter's Councillor Expense claim should be approved for payment.

PURPOSE

To inform Council of a Councillor Expense claim, from Councillor Carter, that is not eligible for payment under Council's policy *Payment of Expenses and Provision of Facilities for Councillors* and obtain direction from Council on whether the policy should be varied and payment authorised.

SUPPORTING INFORMATION

A copy of Council policy *Payment of Expenses and Provision of Facilities for Councillors* is attached.

BACKGROUND

During informal discussion immediately following the 23 August 2023 Council meeting, Councillors were informed of and agreed to Cr Carter and the Director Infrastructure Services attendance at the Australian Local Government Association (ALGA) National Local Roads, Transport and Infrastructure Congress in Canberra on 6 and 7 September 2023. Their attendance was in line with their positions as Council delegates on Council's Road Safety Steering and Traffic Committees.

Both delegates attended the congress. The Director Infrastructure travelled to the congress in a Council provided motor vehicle on 5 September and returned to Condobolin on the evening of 7 September. Councillor Carter travelled to the congress in his personal vehicle.

ISSUES AND COMMENTS

On 27 September 2023 Cr Carter submitted a Councillor Expense Claim Form for his travel to and from the Congress. The claim detailed;

05/09/2023 – travel from Condobolin to Canberra – 380km

08/09/2023 – travel Canberra to Condobolin – 380km

The claim form does not provide required details of the make or model vehicle claimed or the vehicles engine capacity (i.e. under or over 2.5L).

The following is an extract from the *Payment of Expenses and Provision of Facilities* policy;

Travel Arrangements and Expenses

Transportation

Where Council Officers are attending any meeting, conference, seminar or function and are travelling by motor vehicle Councillors will, where practical, travel to and from the meeting, conference, seminar or function with the Officers.

Should travel with an Officer be impractical, then the Councillor will make a request of the Mayor or General Manager (or the General Manager's nominee) to authorise travel by the most direct route to and from the meeting, conference, seminar or function either in a 'pool' vehicle or the Councillor's private vehicle. (See below).

Use by Councillors of Their Private Motor Vehicle(s)

Where car pool vehicles are unavailable Council will meet the cost of councillors using their own motor vehicle for travelling by the most direct route to and from the destination (plus an allowance for incidental kilometres on overnight stays) for:

a) meetings of the Council or the meetings of any Committee of the Council, Working Party, Taskforce, forum or the like, of which the Councillor is a member; or any briefing, community consultation, or the like, organised or authorised by the Council.

b) business or inspections within or outside the Council area in accordance with a resolution of the Council.

c) periodical conferences and/or meetings of organisations of which the Council is a member or other meetings specifically authorised by resolution of Council or where a Councillor has been elected as the Council's delegate to an organisation

d) any meeting, conference or function on behalf of the Council or the Mayor when such attendance is authorised.

Councillors are to lodge claims for travelling expenses within a period of three months after which the expense was incurred and the claim is to be on the appropriate form. The Councillor will also lodge with any claims a log of the journey in the "Councillor Expense Claim" form.

The total quantum of travelling expenses paid for the use of a Councillor's motor vehicle by a Councillor for travelling on Council business is to be either:

(i) an amount calculated according to the rates applicable under the Local Government State Award (or its successors), or;

(ii) an amount equivalent to the cost of a return first class rail fare, or an economy air fare whichever is the lesser amount.

In accordance with the policy the applicable rate for reimbursement of travel expenses under the Local Government State Award, and the calculated reimburse amount, is either;

Under 2.5L @ \$0.81/km for 760km equals \$615.60

Over 2.5L @ \$0.95/km for 760km equals \$722.00

Attached is an email from Cr Carter explaining why he used his personal vehicle for travel to and from the congress.

FINANCIAL AND RESOURCE IMPLICATIONS

There is a budget allocation for the payment of expenses for councillors. There are sufficient funds available to cover the cost of the expense claimed.

LEGAL IMPLICATIONS

No legal implications have been identified.

RISK IMPLICATIONS

There is reputational risk for Council in varying adopted policies and procedures.

STAKEHOLDER CONSULTATION

Nil.

OPTIONS

- 1) Approve the Councillor Expense claim as submitted at the rates identified in the *Payment of Expenses and Provision of Facilities Policy*.
- 2) Approve the refund of the actual travel expenses incurred by Cr Carter for fuel only, subject to the submission of receipts or a reasonable estimate of the fuel cost.
- 3) Approve an alternate payment amount.
- 4) Refuse payment of the Councillor Expense Claim as it is not in accordance with Council's policy.

CONCLUSION

The council delegate to the Australian Local Government Associations National Local Road Transport and Infrastructure Congress travelled to the congress in a private motor vehicle contrary to Council Policy *Payment of Expenses and Provision of Facilities Policy*. A Councillor Expense claim has been lodged for the travel and Council's consideration required to determine if the claim should be approved for payment.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 – Strong effective and responsive Council.

DP 4.2.2 – Council's decision making is equitable and ethical.

ATTACHMENTS

1. **Email from Councillor Carter**
2. **Councillor Expense Claim - Cr Carter**
3. **Payment of Expense and Provision of Facilities Policy**

9.2 CORPORATE AND COMMUNITY SERVICES

9.2.1 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM

TRIM Number: R23/309

Author: Customer Service / Service NSW Officer

RECOMMENDATION

That:

1. The Director of Corporate and Community Services Report No. R23/309 be received and noted.
2. Council approve a financial donation of \$1,000 and in kind support valued at an estimated \$700, for the Condobolin Chamber of Commerce's Street Festival. The cash donation is to be funded from the Annual Budget for Community Events; and in kind support funded from the in kind Contributions budget. Both donations are conditional on the event proceeding.
3. Council approve a financial donation of \$1,000 for the Tullibigeal Swimming Pool Committee's, Community Christmas Tree Event. This donation is to be funded from the Annual Budget for Community Events and is conditional on the event proceeding.
4. Council approve a donation of in kind support estimated to be valued at \$4,595 for West Milby Rodeo & Gymkhana. This contribution is to be funded from the in kind Contributions budget.
5. Council approve in kind support estimated to be valued at \$500 to the Tottenham Christmas Tree for the Community Christmas Tree event. This contribution is to be funded from the in kind Contributions budget.

PURPOSE

Council is asked to consider requests for monetary and in kind support for community events to be held in the 2023/2024 financial year. For the purpose of this policy 'Donation' also means financial contribution, event in kind support, and Fee and Charge concessions, unless specified otherwise.

SUPPORTING INFORMATION

A copy of the requests for donation are included as an attachment.

BACKGROUND

Council adopted its Community Event and Donations Policy on 28 June 2023. As requests are submitted, they will be assessed against this policy. Where possible, approval under delegated authority will be utilised. Where delegated authority or another Council Policy does not apply, a request will be submitted to a Council meeting for determination.

As community groups' transition to funding rounds, there will be a further period where requests will continue to be submitted to Council for a decision.

ISSUES AND COMMENTS

There is sufficient budget to fund the recommended donations. Council should keep in mind there will be a second funding round later in the financial year.

Condobolin Chamber of Commerce

This organisation is requesting a financial donation of \$2,000, to cover the costs of entertainment for the Shop Condo for Christmas/Street Festival, to be held on 1 December 2023. This group have also requested the following in-kind support estimated to be valued at \$700:

- Traffic Control Plan and Traffic Control;
- Hanging Street Banners; and
- Any unforeseen works.

Council has supported the Chamber of Commerce's Shop Condo for Christmas campaign in 2019, with a \$500 financial donation.

This meets the terms of the Community Donation & Event Support Policy but cannot be approved under delegation.

Tullibigeal Swimming Pool Committee

This organisation is requesting a financial donation of \$2,000 to cover the costs of a BBQ Dinner at the Community Christmas Tree Event to be held on 15 December 2023.

Council has supported the Tullibigeal Swimming Pool Committee's Community Christmas Tree Event previously, with provisions of cash and in kind support. The donations were in 2022 (\$500), 2021 (\$500 cash and \$759 in kind), 2020 (\$500 cash and \$1,080 in kind) and 2019 (\$500 cash and \$1,011 in kind).

No in kind support has been requested for this event but support may be requested closer to the event. If so, an in kind donation support request will be provided to Council.

This meets the terms of the Community Donation & Event Support Policy but cannot be approved under delegation.

West Milby Rodeo & Gymkhana

This request is presented to Council for consideration after the event. Within the terms of the Community Donation & Event Support Policy, Council may use its discretion to approve the in kind support requested. This meets the terms of the Community Donation & Event Support Policy but cannot be approved under delegation.

The total estimated cost is \$4,595, made up as follows:

- Traffic Control Plan and traffic sign supply and install;
- Slashing prior to the event; and
- Grounds Maintenance.

Council have previously supported the West Milby Rodeo & Gymkhana in 2022 (\$121), 2021 (\$2,891) and 2020 (\$3,490) through the provision of in kind support.

This in kind support is recommended to be funded from the Special Events – in kind support budget.

Tottenham Christmas Tree

Council approved a \$500 financial donation for this event in October 2023, as part of the Community Donation & Event Support funding round. Whilst the committee did not request any in kind support, it has now become apparent that Council ordinarily provide some support. Hence, the Committee may anticipate ongoing assistance. If Council was to approve in kind support, the committee will receive a letter encouraging them to apply for this with the financial donation. It is a transition year for the community.

Council has provided in kind support of \$3,500 in the 2023 FY (note this included a new Christmas Tree \$3,200), \$408 in 2022 FY and \$628 in the 2021 FY.

The in kind support provided, is estimated to be valued at \$500 and consists of the following:

- Traffic Control Plan and Traffic Control; and
- Bins and other items.

This meets the terms of the Community Donation & Event Support Policy but cannot be approved under delegation.

FINANCIAL AND RESOURCE IMPLICATIONS

1. Community Events Program

Budget \$32,950. Refer to General Ledger Number 3820.460.622

The remaining budget available for allocation is \$20,359.

The abovementioned budget includes \$2,400 for Welcome to Community events (\$600 each for Tullibigeal, Tottenham, Lake Cargelligo and Condobolin). Refer to Council Resolution 2023/50 March 2023. The \$600 for events will only be paid upon written application to Council.

2. Elected Members general donations

This Budget totals \$27,540. Refer to General Ledger number 3020.0405.0622.

The remaining budget available for allocation is \$24,551.

The abovementioned budget includes \$100 per school for end of year School events. Refer to Council Resolution 2022/312 November 2022. The \$100 for events will only be paid upon written application to Council.

3. In kind donations

This Budget totals \$123,229. Refer to General Ledger number 3230.0509.

The remaining budget available for allocation is \$56,425.

Included in the Budget as a separate line item and will not come to Council for decision

Rates concessions \$9,900. General Ledger number 3020.0406.623. Applications are made under the Rating and Revenue Policy, and assessed by staff. If the applicant is not eligible for assistance under the Rating and Revenue Policy, it may come to Council for a decision and funding from an alternative budget. *Budget remaining for allocation. \$7,433.*

Quarterly report to Council - Community Donations & Event Support approved under delegation

As agreed with Councillors, a quarterly report will be provided to Council showing all approvals made under delegated authority. Jointly the General Manager and the Mayor must approve or decline any applications made under delegated authority. Delegated authority approvals only apply to the following:

- (a) In kind Support \$500 or less
- (b) Fee or Charge Concession \$500 or less
- (c) A financial Donation less than \$500 (for the 12-month transition period 1 August 2023 to 31 July 2024)

The first report is attached for Council's information.

LEGAL IMPLICATIONS

Council can provide financial assistance through an annual donation program in accordance with section 356 of the *Local Government Act 1993*. A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Donation requests made by organisations or individuals who act for personal gain will be subject to Section 356 (2) of the *Local Government Act 1993*.

"A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given."

Fee concessions are permissible in accordance with section 610E and 610F of the *Local Government Act 1993*.

RISK IMPLICATIONS

There is reputational risk for Council when making decisions to approve or not to approve particular requests.

STAKEHOLDER CONSULTATION

Council – November Pre Briefing meeting.

OPTIONS

1. Provide the full amount of the requested donations.
2. Decline the full amount of the requested donations.
3. Vary the amount of the donations.

CONCLUSION

Council is asked to consider and make a resolution on the amount of any donation it wishes to provide.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

- 1. Condobolin Chamber of Commerce Christmas Festival donation**
- 2. Tullibigeal Swimming Pool Committee - Request for financial assistance - Tullibigeal Community Christmas Tree Event 15/12/2023**
- 3. West Milby Rodeo & Gymkhana - In Kind Support Requests & Costing - 21 October 2023**
- 4. Tottenham Christmas Tree-Community Christmas Tree - in kind costing**
- 5. Quarterly report to Council - Community Donations & Event Support approved under delegation**
- 6. Donations spreadsheet to 141123**

9.2.2 CREDIT CARD POLICY V4 AMENDMENTS TO CARD HOLDERS**TRIM Number: R23/320****Author: Director - Corporate and Community Services****RECOMMENDATION**

That:

1. The Director of Corporate and Community Services Report No. R23/320 be received and noted.
2. Council approve the updated Corporate Credit Card Policy v4 as presented.
3. Authorise the General Manager to increase the Credit Card facility limit from \$55,000 to \$70,000 in line with the policy.

PURPOSE

To present a draft copy of the updated Corporate Credit Card Policy (“the policy”) to Council for discussion and adoption.

SUPPORTING INFORMATION

As attached.

BACKGROUND

The Office of Local Government (OLG) issued Circular 21-29 / 13 September 2021 / A778846 advising the release of the Guideline on the Use and Management of Credit Cards (OLG Guideline).

Under section 23A of the Local Government Act 1993 (the Act) a council must take into consideration relevant Guidelines.

A comprehensive review of the policy was last conducted when the OLG released its guidelines. This policy was presented to the Audit, Risk and Improvement Committee (ARIC) in February 2022, and adopted by Council in April 2022.

ISSUES AND COMMENTS

It is important to note that this is not a revision of the policy itself. The updated policy reflects changes to card holders only. Due to the resignation of one of the executive leadership team, it was the appropriate time for a revision of the credit card eligible positions and credit limits.

It should be noted that the card issuer National Australia Bank has not previously increased the facility limit from \$55k to \$70k, in line with the Credit Card Policy v3 which was adopted in April 2022. This action will be incorporated into the resolution. Council does not generally exceed its

credit limit each month so it has not been an issue to date. With the updates recommended to the policy, it is appropriate to ensure the credit card facility limit is sufficient.

Major changes to policy as part of the updating process

An appendix has been added to the policy. All eligible position titles and credit limits have been moved out of the body of the policy and into this section.

New eligible positions: Manager Town Planning \$3k and Manager Tourism \$5k

Updating of position title: Financial Accountant is replaced by Manager Finance

Increase to credit card limit for individual positions: Manager Human Resources & Director Infrastructure Services both \$3k to \$5k

Variations to the eligible position holders and their credit limit do not require adoption by Council. *Any increase to the credit card facility limit requires a resolution of Council.*

FINANCIAL AND RESOURCE IMPLICATIONS

The adopted Credit Card Policy v3 allows for a total facility credit limit of \$70k.

Credit card issuance and use is also restricted to within the holder's financial and responsibility delegations.

The cost and risk is to be assessed, against the convenience and necessity for access to credit card payments where no other form of payment is available or practical.

LEGAL IMPLICATIONS

Local Government Act 1993 NSW

Local Government (General) Regulation 2021

Issuing Bank's Credit Card Terms & Conditions (currently NAB)

Office of Local Government Guideline on the Use and Management of Credit Cards

RISK IMPLICATIONS

Legislative risk if Council is not compliant with all requirements under the Act, associated Regulations and Office of Local Government Guidelines.

The use of credit cards involves the potential risk of fraud and misuse. This policy establishes procedures and guidelines to decrease this risk. Training will be provided to all card holders to minimise this risk.

The use and management of credit cards by councils is an important element of internal control that must be included in each council's risk management framework.

STAKEHOLDER CONSULTATION

Executive Leadership Team.

ARIC-November 2023 meeting. Any relevant comments will be provided to Council at the November 2023 meeting.

OPTIONS

1. Adopt the updated policy as presented.
2. Council recommend changes to the policy and adopt the amended policy.

CONCLUSION

The updated Corporate Credit Card Policy, as attached, is presented to Council for consideration. Council is asked to review the policy, recommend changes and adopt the policy with recommended changes (if any) incorporated.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2. Strong, effective and responsive council.

4.2.5 Council's exposure to risk is minimised.

ATTACHMENTS

1. **Corporate Credit card Policy V4**

9.2.3 ADOPTION OF ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023**TRIM Number: R23/324****Author: Director - Corporate and Community Services****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R23/324 be received and noted.
2. The Annual Report 2022-2023 be adopted as presented.
3. The Lachlan Shire Council Annual Financial Statements and Audit Reports for the year ended 30 June 2023 be adopted as presented.

PURPOSE

The purpose of this report is:

- For Council to adopt the Annual Report for 2022-23. This provides approval for the Annual Report to be sent to the Minister for Local Government and the Office of Local Government;
- To inform Council that, in accordance with *Section 418 (3) of the Local Government Act 1993*, public notice was given that the Audited Annual Financial Statements of the Lachlan Shire Council for the period ending 30th June 2023 will be presented at the Ordinary meeting of Council on 29 November 2023; and
- To present Council's audited 2022-23 Financial Statements and Auditor reports as required by *Section 419 of the Local Government Act 1993*.

SUPPORTING INFORMATION

The Annual Report for 2022-23 along with the 2022-23 Financial Statements and Auditor Reports will be provided under separate cover. This is due to the size of the documents.

BACKGROUND

In accordance with the *Local Government Act 1993*, its associated regulations and the Integrated Planning and Reporting Guidelines (IP&R Guidelines) for Local Government in NSW, Council is required to prepare an Annual Report within five months after the end of the financial year. The Annual Report is one of the key points of accountability between Council and the community.

ISSUES AND COMMENTS

In accordance with the IP&R Guidelines, the Annual Report focuses on Council's implementation of the Delivery and Operational Plan as these reflect the specific 'work' for which Council is responsible.

Council lodged its audited modified (qualified) financial statements with the Office of Local Government on 31 October 2023, within the prescribed timeframe, as required by *Section 416 of the Local Government Act 1993*. Local Government Solutions, a software provider to NSW Councils, released its unofficial statistics showing 49% of Councils lodged after the prescribed timeframe. Out of the Councils who lodged before the timeframe, 77% received audit sign off on 31 October.

Our external auditors' efforts were hampered by the NSW Audit Office putting out tenders for the next round of auditor appointments during the end of year financial reporting period. We were also advised that the NSW Audit Office would not be reviewing any Councils' work as they were required to attend Tender Assessment training on 27 October. In addition, audit documents cannot be issued to Council on the same day as there is a prescribed order of issue for Council's audit documents. This seems to be inefficient & delayed sign off for our Council.

As expected and previously discussed with Council and the Audit, Risk and Improvement Committee (ARIC), a modified (qualified) audit opinion was received on the financial statements. The qualification related solely to the non-recognition of the Rural Fire Service "red fleet" equipment. The non-recognition of Rural Fire Service equipment in Council's statements is consistent with the direction adopted by Council, at its June 2022 Ordinary meeting in support of the LG NSW position and the recommendation of Council's Audit Risk and Improvement Committee. At the July 2023 meeting, Council, with the support of ARIC, reaffirmed its position not to recognise the Rural Fire Service equipment.

For the 2022/23FY, as at 6 November 12 councils (2021/22FY: 42) did not record rural firefighting equipment in their financial statements and received a qualified audit. Lachlan Shire was one of the Councils.

Audit opinions of NSW Councils, whether they be unmodified (the result we want) or modified (qualified) are reported to the NSW Parliament and displayed on the NSW Audit Office website via the Annual Report on Local Government.

The net operating surplus for 2022-23 was \$12.1m, significantly more than the 2021-22 year result of \$3.92m. The operating surplus was generated primarily from the General Fund. This large surplus was predominantly due to Council receiving significant increases in grant income much of which has been pre-paid. This may have an adverse effect in Council's future financial statements if the prepayment is not continued. As prepayment has been common for many years, at this point, there is no indication it won't continue. Nonetheless it remains a risk. It should be noted that this is a timing risk only, not a cash flow risk.

The result was impacted by another large operating loss in the water business of \$875k however, this was considerably less than the previous year loss of \$1.3m. The sewer business reported an operating loss of \$52k however this was also considerably less than the \$227k loss in the 2021-22 year.

Council met 4 out of the 6 Office of Local Government (OLG) benchmarks. Council continues to remain below the OLG's Own Source Operating Revenue ratio of 60%. This is due to the proportionally high level of grants and contributions received by Council. This means Lachlan Shire, like many other rural Councils, is highly dependent on grant funding. Council's ratio continues to decline although this is not unexpected due the high level of grant funding offered. In addition, Rate and Annual Charges outstanding at 10.4%, exceeded the benchmark of less than 10%. Council

conducted an auction on the 28 October 2023 for properties that met the legislative requirements and had outstanding rates. This is expected to reduce the outstanding rates and charges below the OLG benchmark.

Section 419 of the Local Government Act provides that:

A council must present its audited financial statements, together with the auditor's reports, at a meeting of the council to be held on the date fixed for the meeting.

The council's auditor may attend the meeting at which these reports are presented and the external auditor, Katy Henry from Intentus, will present to Council at this meeting via Zoom on the conduct of the audit and Council's financial results.

All legislative requirements were met within prescribed timelines.

FINANCIAL AND RESOURCE IMPLICATIONS

There are no financial and resource implications for this report.

LEGAL IMPLICATIONS

As outlined in *Clause 217 of the Local Government (General) Regulation 2021*, Council is required to adopt an Annual Report and submit it to the Minister for Local Government and the Office of Local Government. In lodging its financial statements and providing a copy to this meeting, Council has complied with its statutory obligations under the *Local Government Act 1993*.

RISK IMPLICATIONS

None identified.

STAKEHOLDER CONSULTATION

NSW Audit Office.

Intentus – external auditors.

Audit, Risk and Improvement Committee (ARIC) – 29 November 2023 meeting.

Council is required by legislation to advertise its audited financial statements and audit reports. It is also required to make copies available for inspection at Council's Condobolin and Lake Cargelligo Administration Offices and to display them on Council's website. This has already been actioned.

In accordance with *Section 420 of the Local Government Act 1993*, any person may make a submission in writing to Council with respect to the audited financial statements or the auditor's reports. Submissions will close on 16th November 2023, in compliance with the legislative time of 7 days after public notification. Any submissions received will be provided to and discussed with management, council's external auditors and the ARIC. Any submissions received will be referred to Council under separate cover. A copy of the public exhibition document is included as an attachment for Council's information.

OPTIONS

None.

CONCLUSION

It is recommended that the audited financial statements and auditor reports for the year ended 30 June 2023 and the Annual Report 2022-23 be adopted by Council (as presented).

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Outcome 4.2.1: Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

- 1. Public Notice - Annual Financial Statements on exhibition.**
- 2. Annual Report 2022/2023.**
- 3. Public Submissions Questions and Answers.**

9.2.4 QUARTERLY BUDGET REVIEW 1 2024 FY**TRIM Number: R23/349****Author: Manager - Finance****RECOMMENDATION**

That:

1. The Director Corporate and Community Service Report No. R23/349 be received and noted.
2. The Quarterly Budget adjustments including reserve movements be adopted as presented.

PURPOSE

To provide Council with a quarterly review of the Operational Plan budget as at 30 September 2023, as required by the *Local Government (General) Regulation 2021*.

SUPPORTING INFORMATION

A copy of Council's projected results and proposed reserve balances are included as attachments.

BACKGROUND

The *Local Government (General) Regulation 2021* requires the Council to prepare and consider a budget review statement each quarter (aside from June), which shows:

- Estimates of Income and Expenditure
- Any relevant revisions of these estimates

This review is completed in consultation with the responsible Director or Manager of the relevant department.

The statement must comply with the Local Government Code of Accounting Practice and be considered by the Council no later than 2 months past the conclusion of the quarter.

ISSUES AND COMMENTS

A review of the 2023-2024 budget has been completed to identify:

- Budget variations;
- Council resolutions impacting on budget; and
- Information that has become available since the adoption of the current year's budget which is not currently reflected in the 2023-2024 Operational Budget.

The actual year to date operating result as at 30 September 2023 shows an operating gain of \$4.6M before capital income. Interest & Investment income is currently low as accruals from 2023 are affecting the overall balance. This is a timing matter only.

Overall, actual operating income and expenses are within acceptable ranges as at 30 September 2023 at 42.9% and 28.7% respectively, with 25% of the financial year elapsed. Income percentage is high and this is because rating revenue is recognised at the beginning of the year when rates notices are levied.

Significant budget variances have been summarised below:

- *Operating Income* – User Fees have increased based on actuals for Section 7.12 applications and Energy credits received.
- *Operating grants* – Increased by \$10.9M with the signing of the funding agreement of the Regional Emergency Road Repair Grant \$9.9M, and recognising an increase in the Financial Assistance Grant budget by \$876K.
- *Capital Grants* - \$1.3m has been recognised for the Water Restart Projects.
- *Operating Expenditure* – Materials and services have increased by \$2.4M mainly attributable to the allocation of the Regional Emergency Road Grant.
- *Capital Expenditure* - \$2.7M for the Water projects as approved by Council at the October Council Meeting and \$850K for Sewer works.

Council's expected net financial position as at 30 June 2024, after the proposed budget amendments, is reflected in **Attachment 1**, along with the actual financial results for the period ended 30 September 2023. This quarterly review adjustments have resulted in an operating budget gain of \$420K (before capital), with an overall expected operating gain (including capital income) of \$7.1M.

This significant improvement in the operating budget, is directly attributable to the Regional Emergency Roads Grant. Much like last year's payment of roads grants which were received and recognised in 2023. However, the majority of the expenditure is being incurred in 2024. The Regional Emergency Road Grant, to be received in 2024, will positively impact the operational result this financial year. However, in the 2025 financial year, when the bulk of the works will be completed, there will be a substantial negative impact on the operating result in the financial statements.

REPORT BY RESPONSIBLE ACCOUNTING OFFICER

The following statement is made in accordance with Clause 203(2) of the *Local Government (General) Regulation 2021*:

Council's projected financial position as reflected in QBR1 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

LEGAL IMPLICATIONS

Nil to this report.

RISK IMPLICATIONS

There are financial risks with projecting budgeted income and expenditure as unexpected variances can occur. These can be mitigated by careful management of costs. As these figures are unaudited, they are subject to change.

STAKEHOLDER CONSULTATION

Council officers with budgetary responsibilities have been consulted in identifying these budget variations.

OPTIONS

That Council approve the budget variations as listed in the Quarterly Budget Review (1) adjustment documents.

CONCLUSION

Council's financial position remains sound.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP: 4.2 - Strong effective and Responsive Council.

Delivery Program Action 4.2.1 - Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

1. **Operational Plan Budget and results as at 30 September 2023**
2. **QBR 1 Summary of adjustments**
3. **Reserve Balances as at 30 September 2023**

9.3 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT

9.3.1 DA2023/29 - MEDICAL FACILITY - REQUEST FOR EXEMPTION TO LACHLAN SECTION 7.12 DEVELOPMENT CONTRIBUTION

TRIM Number: R23/274

Author: Manager- Town Planning

RECOMMENDATION

That:

1. The Acting Director of Environment, Tourism and Economic Development Report No. R23/274 be received and noted.
2. Council resolve to approve DA2023/29 in accordance with the Recommended Conditions of Consent provided in Attachment 3, including an exemption to Lachlan Section 7.12 Development Contribution Plan amount of \$2,140.00.

Applicant	Griffith Aboriginal Medical Service
Proposal	DA2023/29 - Alterations and Additions to Medical Facility
Land Details	Lot 10 in Section 2 DP 758595, 8-10 Foster Street, Lake Cargelligo
Owner	George Protogeros
Exhibition/Notification	02 August 2023 - 25 August 2023
Number of Submissions	None (0)
Zoning	RU5 Village – Lachlan Local Environmental Plan 2013
Total Value of Works	\$214,000
List of all relevant S4.15(1)(a) matters	Refer to attached assessment report
Political Donations	None disclosed
Reason for referral to Council	Request for Exemption to Section 7.12
Recommendation	Approval subject to conditions – see attached Assessment Report

PURPOSE

The purpose of this report is to seek Council’s determination of a Development Application (DA) which seeks approval for alterations and additions to the Murrin Bridge Aboriginal Medical Service

building, including a request for exemption to Section 7.12 Development Contribution, on Lot 10, Section 2 in DP 758595, known as 8-10 Foster Street, Lake Cargelligo.

SUPPORTING INFORMATION

Request for exemption from Griffith Aboriginal Medical Service

Development Application Assessment Report

Recommended Conditions of Consent

Plans of the Proposed Development

BACKGROUND

The applicant for the subject proposal, has provided a detailed request for an exemption to what would be the applicable section 7.12 contribution amount of \$2,140.00, this can be found in **Attachment 1** to this report.

Section 7.12 of the Environmental Planning and Assessment Act 1979 allows a levy, based on a percentage of the development cost, to be imposed when a development consent or complying development certificate is issued. Levies paid to Council are applied towards the provision, extension or augmentation of public facilities, or towards recouping the cost of their provision, extension or augmentation. However, those projects need to be specifically listed in a contributions plan.

Council’s Section 7.12 (formerly Section 94A) Contribution Plan (“the plan”) commenced 8 July 2015 and applies to all land within the local government area of Lachlan Shire Council. The levies, under the plan, are calculated as a percentage of the cost of development as follows:

Proposed cost of the development	Maximum percentage of the levy
Up to \$100,000	Nil
\$100,001 - \$200,000	0.5 percent
More than \$200,000	1.0 percent

For example, if the cost of a development is \$500,000, the levy is \$5,000 ($\$500,000 \times 0.01 = \5000).

The plan enables Council to provide high quality and diverse public amenities and services to achieve the above actions and as a consequence meet the expectations of the existing and future residents of the Lachlan Shire.

ISSUES AND COMMENTS

In accordance with 1.10 of Lachlan Section 7.12 Contributions Plan, Council may exempt the following kinds of developments from the levy authorised to be imposed under the Plan:

- *A development by a registered charity, community organisation or service club that will, in the opinion of the Council, provide a material public benefit to the Lachlan Shire community.*

For such claims to be considered, any such development will need to include a comprehensive submission arguing the case for an exemption and include details of the mechanism ensuring that such development is, and will remain in the form proposed.

- *Works to raise an existing dwelling to be above the Flood Planning Level.*
- *Public infrastructure to be carried out by or on behalf of any public authority including the Council.*

The applicants request states the exemption is in accordance with requirements of the Plan, as Griffith Aboriginal Medical Service is a charity or not for profit organisation that provides a material public benefit to the Lachlan Shire community.

A review of the documentation confirms that Griffith Aboriginal Medical Service is registered with the Australian Charities and Not-for-profits Commission. The facility has provided a service to the Murrin Bridge and Lake Cargelligo Community for more than 10 years and provides medical and allied health services to Aboriginal and Non Aboriginal People. Improvements to health care services are considered to be a material public benefit to the Lachlan Shire community.

Council has most recently provided an exemption to the Lachlan Section 7.12 Contribution Plan, at the Ordinary Meeting of Council on 27 April 2022, per resolution 2022/124 for DA2021/47 – Transitional Group Home - Catholic Care Wilcannia-Forbes.

It will be recommended below the exemption request be granted in this instance. A condition will be applied, requiring the development to remain in the proposed form, to ensure the exemption is only given to the use/operation in accordance with the Plan.

All other Development Application issues and matters have been assessed in accordance with the relevant legislation, including the Environmental Planning and Assessment Act 1979. A detailed assessment of these can be found in **Attachment 2** to this report.

FINANCIAL AND RESOURCE IMPLICATIONS

The assessment and determination of the DA has all been carried out utilising the existing operational budget.

Providing an exemption to the development, from the levy under the Section 7.12 Contributions Plan, will mean that \$2,140.00 will not be provided to Council as a development contribution.

LEGAL IMPLICATIONS

The application has been assessed in accordance with the relevant legislation, including the Environmental Planning and Assessment Act 1979. There are no legal implications to report at this time. Should Council decide to refuse the Application, sufficient planning grounds would need to be provided.

RISK IMPLICATIONS

There are no risk implications to report at this time.

STAKEHOLDER CONSULTATION

In accordance with the requirements of Council's Community Participation Plan, the proposed development was placed on public exhibition between 02 August 2023 and 25 August 2023. This included notification letters to surrounding properties and a notice on Council's website with application documentation. No (0) submissions were received during this period.

OPTIONS

1. Council resolve to approve the DA, subject to the recommended conditions, including granting exemption to the Lachlan Section 7.12 Development Contribution Plan amount of \$2,140.00.
2. Council resolve to approve the DA, but not grant the Section 7.12 Development Contribution amount of \$2,140.00.
3. Council resolve to refuse the DA, and provide reasons for the decision.
4. Council resolve to defer the DA, and provide reasons for the decision.

CONCLUSION

DA2023/29 seeks approval for Alterations and Additions to the Murrin Bridge Aboriginal Medical Service at 8-10 Foster Street, Lake Cargelligo.

The purpose of this report is to seek Council's determination of the DA, including the consideration of a request for exemption by the applicant to the Section 7.12 Development Contribution.

The DA including the request for exemption to the contribution, has been assessed by Council staff and is recommended for approval, subject to conditions.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 4.2 Strong effective and Responsive Council.

ATTACHMENTS

1. **Request for exemption from Griffith Aboriginal Medical Service**
2. **Development Application Assessment Report**
3. **Recommended Conditions of Consent**
4. **Plans of the Proposed Development**

9.3.2 DA2023/43 - DEMOLITION OF EXISTING BUILDINGS AND CONSTRUCTION OF A WAREHOUSE AND MANUFACTURING FACILITY AT 14-20 LACHLAN STREET CONDOBOLIN - BUILDING LINE VARIATION REQUEST

TRIM Number: R23/306

Author: Manager- Town Planning

RECOMMENDATION

That:

1. The Acting Director of Environment, Tourism and Economic Development Report No. R23/306 be received and noted.
2. Council resolve to approve DA2023/43 in accordance with the Recommended Conditions of Consent provided in Attachment 2, including the front building line variation.

Applicant	Akura Pty Ltd
Proposal	DA2023/43 – Demolition of Existing Buildings, Construction of Warehouse and Manufacturing Facility with Offices and Consolidation of Lots
Land Details	Lot 10-12 DP 859023 & Lot 3 DP 1148430, 14-20 Lachlan Street, Condobolin
Owner	Condobolin Business Investments Pty Ltd
Exhibition/Notification	09 October 2023 - 27 October 2023
Number of Submissions	None (0)
Zoning	RU5 Village – Lachlan Local Environmental Plan 2013
Total Value of Works	1. \$3,272,916.90
List of all relevant S4.15(1)(a) matters	Refer to attached assessment report
Political Donations	None disclosed
Reason for referral to Council	Front Building Line Variation Request
Recommendation	Approval subject to conditions – see attached Assessment Report

PURPOSE

The purpose of this report is to seek Council’s determination of a Development Application (DA) which seeks approval for demolition of existing buildings and construction of a warehouse and manufacturing facility, including a request for a front building line variation, on Lot 10-12 DP 859023 & Lot 3 DP 1148430, known as 14-20 Lachlan Street, Condobolin.

SUPPORTING INFORMATION

Development Application Assessment Report.

Recommended Conditions of Consent.

Plans of the Proposed Development.

BACKGROUND

The proposed development is a redevelopment of the site and will accommodate the needs of the business operators Allegro Concepts. The development is proposed to be two storeys with an overall gross floor area amount of 1519.91sqm.

The site currently has a number of existing buildings, including a dwelling, factory and storage sheds. **Figure 1** below shows the existing site.



Figure 1 – Existing site

The application proposes a front building line variation to the 6m Development Control Plan (DCP) requirement, with the building proposed a minimum of 2.075m from Lachlan Street, in proximity to the adjoining service station. Vehicular access to the development will be from the existing access off Lachlan Street, with 18 parking spaces to be provided on-site.

Figure 2 below shows perspective drawing of the development.



Figure 2 – Perspective Drawing of Development

Detailed plans, outlining the location and size of the works, can be found in **Attachment 3** to this report.

ISSUES AND COMMENTS

Building Line Variation – Lachlan Street

The proposal is located over three allotments, which has road frontage to Lachlan Street and backs onto Bathurst Lane. The site is visually prominent when passing through the township as it is on a main road and adjoins a service station. The proposed front setback to street, being Lachlan Street, does not meet the numerical control of 6 metres as outlined in Lachlan Development Control Plan 2018 (DCP), as it is setback only a minimum of 2.075 metres.

The road reserve, associated with Lachlan Street varies as the street does not run parallel with the properties. The road reserve currently comprises only the carriageway, however there are plans for a walkway to be constructed in the short term.

The matter was reviewed by Council's Infrastructure Services Team, including Manager Roads. Following a site inspection and detailed assessment of the plans the recommendation is for the variation to be reduced to a maximum of 2.3m, this will ensure the development does not impact on the adjoining service station and allows for satisfactory traffic sight lines.

As part of the variation consideration it is noted that there is an existing building on the site that has 0m setback, at the front boundary that will be demolished as part of the development.

There is no town planning concerns with supporting the reduced front setback to 2.3m, given the proposed development responds well to the streetscape and is of high design quality.

FINANCIAL AND RESOURCE IMPLICATIONS

The assessment and determination of the DA has all been carried out utilising the existing operational budget.

LEGAL IMPLICATIONS

The application has been assessed in accordance with the relevant legislation, including the Environmental Planning and Assessment Act 1979. There are no legal implications to report at this time. Should Council decide to refuse the Application, sufficient planning grounds would need to be provided.

RISK IMPLICATIONS

There are no risk implications to report at this time.

STAKEHOLDER CONSULTATION

In accordance with the requirements of Council's Community Participation Plan, the proposed development was placed on public exhibition between 09 October 2023 and 27 October 2023. This included notification letters to surrounding properties and a notice on Council's website with application documentation. No (0) submissions were received during this period.

OPTIONS

1. Council resolve to approve the DA, subject to the recommended conditions, including the front building line variation to 2.3m.

2. Council resolve to approve the DA, but not grant the building line variation subject to conditions requiring design amendments for a 6m front building line setback.
3. Council resolve to refuse the DA, and provide reasons for the decision.
4. Council resolve to defer the DA, and provide reasons for the decision.

CONCLUSION

DA2023/43 seeks approval for Demolition of Existing Buildings, Construction of Warehouse and Manufacturing Facility and Consolidation of Lots at 14-20 Lachlan Street, Condobolin.

The purpose of this report is to seek Council's determination of the DA, including the consideration of a request for a building line variation.

The DA including the building line variation has been assessed by Council staff and is recommended for approval, subject to conditions.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 4.2 Strong effective and Responsive Council.

ATTACHMENTS

1. **Development Application Assessment Report**
2. **Recommended Conditions of Consent**
3. **Plans of the Proposed Development**

9.3.3 DRAFT LACHLAN HOUSING STRATEGY**TRIM Number: R23/337****Author: Manager- Town Planning****RECOMMENDATION**

That:

1. The Acting Director of Environment, Tourism and Economic Development Report No. R23/337 be received and noted.
2. The draft Lachlan Housing Strategy be placed on public exhibition for a minimum period of 28 days until 5 February 2024.

PURPOSE

The purpose of this report is to request that Council place the draft Lachlan Housing Strategy (LHS) on public exhibition for a minimum period of 28 days.

SUPPORTING INFORMATION

Draft Lachlan Housing Strategy – Under Separate Cover.

BACKGROUND

In 2020 Council adopted its Local Strategic Planning Statement (LSPS), which included a 20 year vision for land use in the Shire. The LSPS show Council's vision and gives effect to the Central West and Orana Regional Plan 2036, based on local characteristics and opportunities, and Council's own priorities in the Community Strategic Plan (CSP).

In 2018 Council attempted to complete an Urban Settlement Strategy (USS), this was in response to the then Department of Planning's comments that Council needed to update demographic and economic data, and to adjust proposed land use zonings and minimum lot sizes. The adoption of the LSPS has now reduced the strategic planning need for the completion of the USS as key matters can be merged into the LSPS and dealt with through other more direct and targeted strategies. The LSPS also lists a number of medium term planning priorities for housing.

A recent increase in housing development and uptake of land for housing has led to a shortage of suitable land for housing within the Shire, which is limiting the growth of residential development. Ensuring there is suitable land available for housing will ensure residential growth in the village and rural residential areas for the future.

The Lachlan Local Environmental Plan currently provides for a mix of residential accommodation from single detached dwellings, dual occupancy development and multi dwelling housing. However, housing diversity is limited with the majority of dwellings being single detached houses. The Housing Strategy will need to unpack this issue and housing opportunities across the Village and Large Lot Residential zones. The strategy should investigate housing diversity and what that actually means in the context of Lachlan Shire. It will also need to examine the issue of housing for

older people and the extent to which the existing residents of the LGA are supported to age in place in suitable accommodation.

During the course of the preparation of the Rural and Industrial Lands Strategy it became apparent that some of the opportunity areas considered for the expansion of employment land could also be considered suitable for urban (residential) and rural residential expansion. To this end, there was a need to look more holistically at “settlement”. The final structure of the Rural and Industrial Lands Strategy also lends itself to a residential chapter or addendum.

On 25 May 2022, at the Ordinary Council Meeting, Council resolved per Resolution 2022/166 to appoint Eight Mile Planning to undertake a Housing Strategy for Lachlan Shire Council:

- 1. The Director Environment Tourism and Economic Development Report No. R22/130 be received and noted.*
- 2. Council endorse the preparation of a Lachlan Shire Housing Strategy and engage Eight Mile Planning to prepare the strategy.*
- 3. Council be provided with regular updates regarding the preparation of the Lachlan Shire Housing Strategy.*

The project commenced in July 2022, with required background studies undertaken, a councillor workshop was held in May 2023 and key stakeholder consultation undertaken since.

ISSUES AND COMMENTS

The draft Lachlan Housing Strategy covers the entire Lachlan Shire Local Government Area. It has been undertaken by a suitably qualified consultant and it continues the momentum established during the completion of Council’s Industrial and Rural Lands Strategy.

The draft Housing Strategy has assessed the current housing market in the LGA. It delivers recommendations to efficiently meet future housing needs and identify the areas that could be set aside for residential development as part of the town structure plans for Condobolin, Lake Cargelligo and Tottenham. Beyond this each of the Shire’s Villages have been reviewed and structure plans have been developed for them showing areas for potential opportunity and growth.

The overall objective of the draft Strategy is to provide Council with clear recommendations for residential growth required to meet the future needs of residents over the next ten years (short term 2024-2033), and beyond.

This Project enables Council to better understand and appreciate the amount of potential residential land available and prepare an action plan for future housing delivery that ties into the broader State Government strategic context.

Housing supply and affordability are key issues currently being addressed across NSW. The draft Housing Strategy has considered affordable housing in the context of the Lachlan LGA. This includes the role that the smaller villages play in the affordable housing market.

A key component of the draft LHS is providing tools to assist informing the community about what development opportunities there is to develop existing residential land within towns and villages. This has been developed through a series of fact sheets for dual occupancy (two dwellings on one site) and granny flats (secondary dwellings).

Further to achieve the required outcomes the draft LHS has:

- Identified population changes and the housing demands associated with current trends
- Identified areas that are suitable for residential development
- Provided guidance on key issues such as affordable housing and changing population needs
- Informed policies and planning controls in the LLEP and Development Control Plans

The timeline for the completion of this project would be for public exhibition in December 2023 and early 2024, with a final version presented to Council for adoption by April 2024.

FINANCIAL AND RESOURCE IMPLICATIONS

The draft Lachlan Housing Strategy has been prepared by staff and a qualified consultant within existing budgets.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

The Housing Strategy will be a key strategic planning document for Council and needs to be carefully prepared. Without a considered and immediate response Council is at risk of being without suitable land for residential uses.

STAKEHOLDER CONSULTATION

Prior to commencement, discussions took place with officers from the Department of Planning, Industry and Environment and they advised that such a Strategy will assist in amending key planning policies, such as the Lachlan Local Environmental Plan 2013.

A councillor session was held as part of the councillor briefing on 5 May 2023, with project consultant Liz Densley from Eight Mile Planning in attendance.

Key stakeholder consultation meetings were undertaken by the project consultant and Council staff in May 2023 at Condobolin and Lake Cargelligo to seek feedback on current trends and appropriate locations for growth from those in the industry.

It is proposed that the draft Housing Strategy be placed on public exhibition for a minimum of 28 days in accordance with Council's Community Participation Plan. As the exhibition period will be over the Christmas/New Year period it is recommended that the exhibition period be extended throughout January and early February to allow people sufficient time to review the draft strategy and provide feedback to Council.

The draft LHS will be available for comment from Council's offices and other agencies throughout the shire in addition to being available on Council's website. Social media and newspaper notifications will also be used to advertise the exhibition process. Staff will also attend various locations throughout the Shire to seek community feedback whilst the strategy is on exhibition.

The outcomes of the exhibition will provide feedback to assist in the finalisation of the Strategy.

OPTIONS

1. Decide to place the draft Housing Strategy for Lachlan Shire, as attached, on public exhibition for a minimum period of 28 days until 5 February 2024;
2. Decide to make amendments to the draft Housing Strategy, then exhibit the document for a minimum period of 28 days until 5 February 2024;
3. Decide not to exhibit the draft Housing Strategy.

CONCLUSION

The purpose of this report is to seek Council's endorsement to place the draft Lachlan Housing Strategy (LHS) on public exhibition.

Council currently has a limited amount of suitable land for housing growth and a lack of guidance for the development of residential land. The draft Lachlan Housing Strategy provides a vision for land use in these key areas over the next twenty (20) years.

The information gained will also assist Council in making amendments to key planning policies such as Lachlan Local Environmental Plan (LLEP 2013).

It is important that the draft Lachlan Housing Strategy now be placed on public exhibition to enable community feedback to be provided, prior to further consideration and adoption by Council.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective and Responsive Council.

ATTACHMENTS

Nil.

9.4 INFRASTRUCTURE SERVICES**9.4.1 PROPOSED STREET NAMING****TRIM Number: R23/305****Author: Administration Officer****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report R23/305 be received and noted.
2. Council endorse three preferred names to be put forward to the Geographic Names Board
 - (a) Road 1 - Scott Street,
 - (b) Road 2 – Dunne Street,
 - (c) Road 3 – Wighton Place

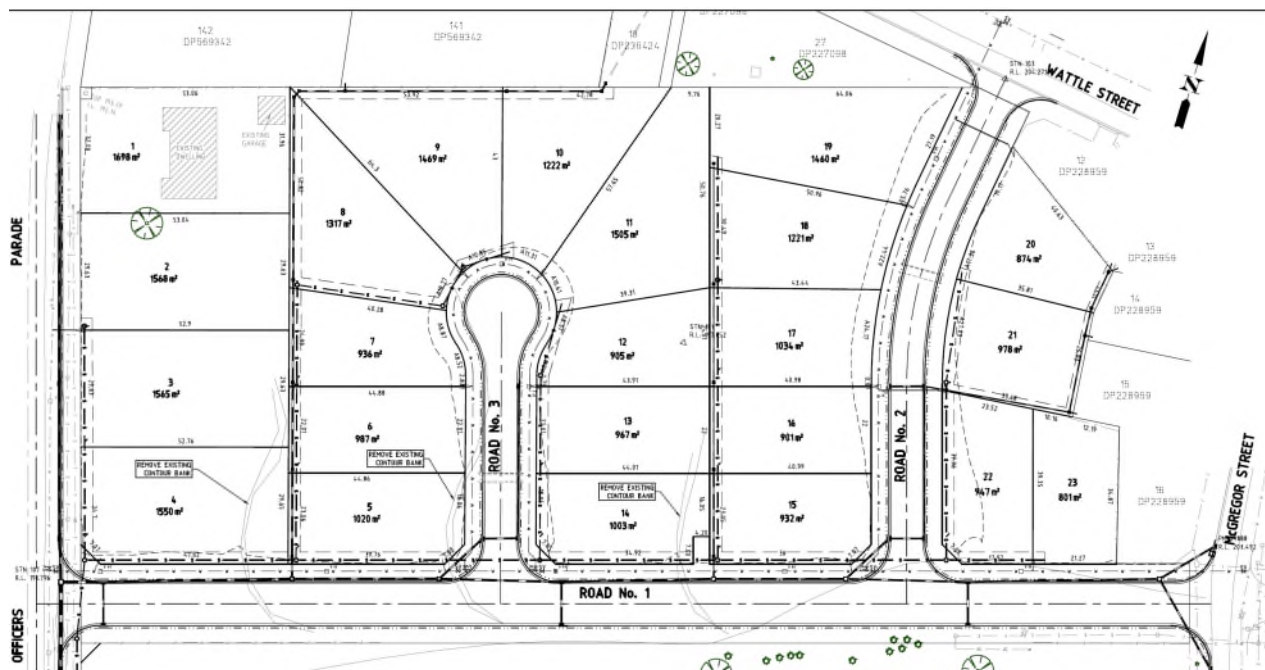
PURPOSE

This report is informing Council of the results from the community survey for the proposed street names in the new 22 lot sub-division in Condobolin. This report is seeking a Council resolution on the preferred names to be submitted to the Geographical Names Board (GNB) for the 3 newly created roads.

SUPPORTING INFORMATION

Survey Results have been attached to report.

BACKGROUND



ISSUES AND COMMENTS

The 22-lot estate is currently under construction and is located between Officers Parade, Scott, McGregor and Wattle Streets. The EOI invited suggestions from the public for names for the new streets and housing estate through a survey in Survey Monkey. Paper surveys were also accepted with the data entered into survey monkey by administration staff. The survey closed on 25 September 2023 at 4pm.

The results from the community consultation are summarised in the below table. The responses received via the web survey were anonymous, therefore suggestion details or clarification from applicants cannot be made. Street name suggestions and the reasoning are listed in the table below in no particular order;

Name Proposal	Comment from survey	Comment from Council staff
Allan Press	Allan was a long time Councillor who lived in McGregor Street and was the ward Rep.	Correct spelling is believed to be 'Alan'. Lived in Wattle Street until 2022. Records suggest he is still alive.
Iris Dunne	1. One of the early women to be a Councillor on Lachlan Shire and also lived in the area.	Lived in Officers Parade, passed away 26/12/2017.
Gundy Wighton	2. worked on the Shire for a very long time as did his brothers and as a respected Aboriginal elder he should be honoured and as we haven't any aboriginal names that I know of on any streets in the Shire, this reason would be a good start.	Ernest "Gundy" Wighton. Nla.gov.au has a record of interview of Gundy's life. Passed away 20/08/2009.
Burrur Close	For the cul-de-sac – It has been argued that Condobolin meant 'hop bush' in the language of the Wiradjuri people, but in a New Wiradjuri Dictionary the word used for 'hop bush' is burrur. It seems that an	Unsure of pronunciation.

	early settler, William Lee, occupied a run in 1844 which was called 'Condoublin'. By 1848 it had changed to 'Condobolin'.	
Saunders	Les 'Skinny' Saunders who was an employee and Councillor of Council.	Former employee of Council and former Councillor. Passed away 23/4/2018
Roady McRoad Face Street	If it's good enough for Sir David Attenborough then it's good enough for Condo.	Does not comply with road naming convention.
River View Drive (or Street)	Scott Street extension, Very nice view of the Lachlan River and sunsets.	Could create confusion with the River View Caravan Park.
Acacia Way	Wattle Street access – Commonly known as Wattle, Acacia is the largest genus of vascular plants in Australia and an ideal name for a street to access to Wattle Street	
Dietrich Street	Helpful and well-known person in Shire area	Unclear which Dietrich this is referring to.
Clive Dunne Street	These names blend elements of the local landscape, proximity to the Lachlan River, indigenous culture, and native flora and fauna. They reflect the unique identity of Condobolin and pay respect to heritage and offer a sense of community.	Husband of the late Iris Dunne, it is understood that he continues to live at 70 Officers Parade, Condobolin.
Wiggins Street		Not clear if this is to honour a specific person.
Manwaring Street		Not clear if this is to honour a specific person. Former mayor still alive.
Eucalyptus Street		
Redgum Road		
Riverfront Street		
Chamen Street		Not clear if this is to honour specific person.
Vane Tempest Street		Not clear if this is to honour a specific person
Salter Street	For Anita and Andrew Salter	Anita Salter (Manager Operations for Lachlan Shire Council) and Andrew Salter died in a car accident in 2009. Lived in Innes Street Condobolin.
Gibson Close	Cul-de-sac (or Gibson Street if another road name). I would like a street named in honour of our family name – Gibson. My father and his family have a long	It is not clear which Gibson this is referencing. Alexander, Edward, James, Septimus are all male Gibson's buried in Condobolin. It could be Septimus Gibson, died 2022, Gum

	association with Condobolin and would be a great honour to all his family.	Bend Lake cottage caretaker from 2007 – 2019. Lived in McGregor Street Condobolin in later years.
Stewart Street	Mayor Stewart is the only past Mayor without a street named for him in Condobolin. Resident from 1898 until 1903.	Stewart Crescent was previously used in 2005. In 2011 it was renamed to Randall Place. There is a Stuart Drive at Curlew Waters.
Press Street	The Hon. Ann E. Press MLC– is featured in the booklet- Women of Lachlan. The Booklet highlights a long and distinguished career, with a strong focus on health, education and women’ issues. Serving in various positions on numerous boards and committees. Third woman to be elected to the NSW Legislative Council	Women of Lachlan. Booklet provides more information around her life and achievements.

The GNB road naming guidelines have a number of requirements for road names: -

- Road names are required to uniquely and clearly identify roads.
- The road names themselves need to be clear and unambiguous.
- Duplication of similar and like sounding road names should be avoided.
- A name derived from an indigenous source should be local to the area and be endorsed by the recognised local indigenous community.
- As per Australian standard 4819 – Rural and urban Addressing ‘Every road name shall consist of a name element followed by a road type. Road names without a type shall not be used (e.g. “Broadway” is not acceptable)’.
- A road name should not be named after someone living.

FINANCIAL AND RESOURCE IMPLICATIONS

The information provided from the survey is not expected to have any additional impact on Council’s resources or finances. The financial and resource implications for the road naming is limited to administration and advertising.

LEGAL IMPLICATIONS

Roads Act 1993 – sect 162, 163.

Roads Regulations 2018 section 7- outlines the Procedure for road naming.

RISK IMPLICATIONS

Road naming is a subjective topic, with many varied opinions. The EOI process that has been undertaken has provided all community members with the opportunity to have input into the road naming.

STAKEHOLDER CONSULTATION

The community has been consulted via a survey uploaded onto Survey Monkey. The feedback has been summarised in the options section of this report. The survey results have also been attached.

The matter was discussed at the Pre-meeting briefing on 1 November 2023, where the 3 preferred options were agreed upon by the Councillors that were present.

Mrs Bonnie Merritt (sister of Gundy Wighton) has expressed support for the proposal for Wighton Place. A letter has been written to Mr Clive Dunne, at the writing of this report, a response had not been received.

OPTIONS

1. Council endorse the options that were agreed upon at the Pre-meeting briefing - Scott Street, Dunne Street and Wighton Place – and they be submitted to the GNB.
2. Council endorse an alternative 3 road names to submit to the GNB.

CONCLUSION

Some of the suggestions for road names don’t conform with road naming conventions. Council have been asked to consider three preferred road/street names, taking into consideration the guidelines outlined by the Geographical Names Board (GNB) which is the road naming authority.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 – Strong effective and responsive Council.

CSP 4.3 – Enhanced communication with residents.

CSP 6.3 – New and visually appealing streetscapes.

ATTACHMENTS

- 1. Results from Street Names and Estate Survey**
- 2. Additional Historic information**

9.4.2 ROAD FUNDING REPORT - GRATTAN INSTITUTE**TRIM Number: R23/343****Author: Director Infrastructure Services****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report R23/343 be received and noted.

PURPOSE

Inform Council of a recent report released by the Grattan Institute. This report provides some recommendations to improve road funding, the distribution of road funding as well as highlighting issues and obstacles faced by remote councils.

SUPPORTING INFORMATION

A complete copy of the report and supporting data can be found at the Grattan Institute Website.

<https://grattan.edu.au/report/potholes-and-pitfalls-how-to-fix-local-roads/>

BACKGROUND

The Grattan Institute is an independent organisation that produces high-quality public policy recommendations for Australia's future. Since being established in 2008, their independent research has not received any ongoing government funding and they reject commissioned work to ensure this independence.

ISSUES AND COMMENTS

This report has analysed road data across Australia including asset maintenance, asset conditions, funding distribution, funding administration, making recommendations for better road networks across Australia.

Report Recommendation - Boost funding for local roads

The federal government should:

- increase core funding to local governments with a \$600 million annual increase in the Financial Assistance Grants, and
- a \$400 million annual increase to Roads to Recovery funds.
- It should index both funds to a cost index that reflects changes in the costs that councils face, and population; and
- establish a \$200 million per year fund to assess and upgrade local roads identified as priority freight routes, in exchange for the council providing permit access to compliant heavy vehicles.

Report Recommendation – Untied funding is not going where it is needed most

The federal government should fix the distribution of the Financial Assistance Grants by:

- allocating grants between and within states according to the principle that every council should have the capacity to provide a similar level of service to their community;
- reducing the minimum grant to 10 per cent of an equal-per-capita share of funding;
- Combine the separate grant components and distribute the entire pool on an equalisation basis

Report Recommendation – Tied funding imposes unnecessary burdens

State and federal governments should reform tied funding arrangements to reduce poorly-targeted application, compliance, and accountability requirements.

Report Recommendation – Give councils more help to manage their roads

The federal government should:

- establish a national road hierarchy and associated minimum service level standards for local as well as state roads;
- establish a small list of essential data items attached to the road hierarchy, to enable the measurement of council's performance, in consultation with states and Local Government Associations; and
- provide funding and support to councils to acquire the necessary technology, software, and staff training to collect and use this data.

State governments, in consultation with Local Government Associations, should develop best practice templates of documents for asset management plans and long-term financial plans. These templates should be audited annually by council audit committees, and every five years by state auditors-general.

FINANCIAL AND RESOURCE IMPLICATIONS

This report can be used by Councillors and Council staff to continue to advocate for changes to the Financial Assistance Grant distribution, continuation of untied and non-competitive grant funding (such as R2R and LRCI) and continue to allocate resources towards asset management planning.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Lachlan Shire Council's road network is currently significantly impaired as a result of the 2022 flooding. The restoration of these assets to pre-flood condition is contingent on the approval of the Natural Disaster Recovery Funding Arrangements.

Lachlan Shire Council is classified as outer Regional and remote by the Federal Government. Lachlan Shire Council manages its available financial and labour resources to deliver the best possible outcomes for the wider community. If the trends that have been identified by this report continue, there is a risk that road assets will not receive the essential maintenance budgets they require to maintain their current conditions.

STAKEHOLDER CONSULTATION

The report was presented in draft form at the Roads, Transport and Infrastructure Congress in September 2023. The Grattan Institute has been promoting this report and highlighting that some Local Governments do not know what road assets they are managing.

OPTIONS

Nil.

CONCLUSION

Council has been informed about the recent report released by the Grattan Institute. Council now has the opportunity to use this report as a key advocacy piece to highlight the need for improved road funding, improved distribution of road funding as well as highlighting issues and obstacles faced by remote councils.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 3.1 Efficient transport networks that meet community and business needs.

Transport Asset Management Plan.

ATTACHMENTS

Nil

10 DEPUTATIONS

11 NOTICES OF MOTION

Nil

12 NOTICES OF RESCISSION

Nil

13 DELEGATES REPORT

13.1 DELEGATES REPORT

TRIM Number: R23/331

Author: Executive Assistant

RECOMMENDATION

That:

1. The Delegates Report No. R23/331 be received and noted.

PURPOSE

To provide Council with a report on the Central NSW Joint Organisation Policy Lab Workshop held on 28 September 2023 in Orange attended by the Deputy Mayor and General Manager.

SUPPORTING INFORMATION

The report from the Central NSW Joint Organisation is attached.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. **Policy Lab Workshop Report.**

14 CORRESPONDENCE**14.1 CORRESPONDENCE****TRIM Number: R23/317****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Correspondence Report No. R23/317 be received and noted.

PURPOSE

To provide Council with details of correspondence received in October.

SUPPORTING INFORMATION

New South Wales Aboriginal Land Council – Letter received.

NSW Government Central West Flood Recovery – Letter received.

Minister for Agriculture, Fisheries and Forestry, Minister for Emergency Management – Joint Media Release received.

Boys to the Bush Promotional Brochure.

Telstra – email communication regarding backup power supply for Condobolin

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. **NSW Aboriginal Land Council.**
2. **NSW Government Central West Flood Recovery.**
3. **Minister for Agriculture, Fisheries and Forestry, Minister for Emergency Management – Media Release.**
4. **Boys to the Bush Promotional Brochure.**
5. **Telstra - Backup power supply Condobolin**

15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

16 PETITIONS

Nil

17 CLOSED SESSION

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 Lease - 35 Bathurst St., Condobolin - Historical Society Building

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17.2 Request for water account adjustment 1018906

This matter is considered to be confidential under Section 10A(2)a and b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and discussion in relation to the personal hardship of a resident or ratepayer.

17.3 Condobolin Depot

This matter is considered to be confidential under Section 10A(2)c and g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

17.4 Willow Bend Sports Centre - Licence Agreement

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.5 Goanna Manor - Lionel Hunt Park, 125 Bathurst Street, Condobolin

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.6 Internal Audit - IT and Cyber Security

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.7 Tender Assessment - RFT T2023/15 Augmentation of Lachlan St Sewer Pumping Station

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.8 Finalisation of Sale of Land for Unpaid Rates Under Section 713 of the Local Government Act 1993.

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17.9 Contracts for the Supply and Delivery of Road Signs

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.10 Offer to purchase 6 Reef Street Lake Cargelligo

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.11 CCHAC - Expression of Interest to lease floor space 7 Hay Street Condobolin.

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.12 Update on Records Management Internal Audit

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.13 ARIC Minutes - June 2023 Meeting

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.14 Strategic Internal Audit Plan update encompassing the progress of the Internal Audit - Plant Utilisation

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance,

be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.15 Review of Banking Options - Lachlan Shire

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.16 1 McInnes Street Lake Cargelligo - Master Plan Update

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.17 Tender Assessment - Bitumen Sealing Contract

This matter is considered to be confidential under Section 10A(2)dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

17.18 Lachlan River Flood Study - Condobolin to Lake Brewster

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.