



**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date:** Wednesday, 23 July 2025  
**Time:** 2:00 PM  
**Location:** Condobolin Council Chambers

# **BUSINESS PAPER**

**Ordinary Council Meeting**

**23 July 2025**



## ACKNOWLEDGEMENT OF COUNTRY

Lachlan Shire Council acknowledges the Wiradjuri people as the Traditional custodians of this land.

We recognise their strength and resilience and pay respect to Elders past, present, and emerging and to all Aboriginal and Torres Strait Islander people who are part of the Lachlan Shire community.

## ***Lachlan Shire –THE HEART OF NSW***



### ***Our Vision:***

*For the Lachlan Shire to be a resilient community  
providing economic and social growth, through  
evolving, agricultural, business and mineral activities*

### ***Mission:***

*To engage the community, providing and delivering  
progressive services whilst implementing a long term  
strategic plan leading to the social and economic  
benefit of the community*

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**1 WEBCASTING**

Please note that today's meeting, other than the confidential sessions, are being recorded and will be placed on Council's website. All in attendance should refrain from making defamatory statements. Council takes all care when maintaining privacy, however members of the public gallery and those addressing Council should be aware that you may be recorded.

**2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS****3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

254a circumstances in which annual fees may be withheld-

- (1) Despite this Division, a council may resolve that an annual fee will not be paid to a councillor or that a councillor will be paid a reduced annual fee determined by the council—
  - (a) for any period of not more than 3 months for which the councillor is absent, with or without leave, from an ordinary meeting or ordinary meetings of the council, or
  - (b) in any other circumstances prescribed by the regulations.
- (2) Despite this division, if a councillor is absent, with or without leave of the council, from ordinary meetings of the council for any period of more than 3 months, the council must not pay any annual fee, or part of an annual fee, to that councillor that relates to the period of absence that is in excess of 3 months."

Councillor	13/12/2024	26/02/2025	26/03/2025	30/04/2025	28/05/2025	18/06/2025	30/06/2025	23/07/2025	27/08/2025	24/09/2025	22/10/2025	26/11/2025	10/12/2025
John Medcalf OAM	P	P	P	P	P	P	P						
Paul Phillips	P	P	P	P	P	A	P						
Megan Mortimer	P	P	P	P	P	P	P						
Melissa Blewitt	P	P	P	P	P	P	P						
Melissa Rees	P	P	P	P	P	P	P						
Peter Harris	P	P	P	P	P	P	LoA						
Dennis Brady	P	P	P	P	P	LoA	P						
Judith Bartholomew	P	P	P	P	P	A	P						
Robyn turner	P	P	P	P	P	P	P						
Juanita Wighton	P	LoA	P	P	P	P	P						
P - Present													
A - Apology													
LoA – Leave of Absence													
NA – No Apology													

**4 CONFIRMATION OF MINUTES**

Ordinary Meeting - 18 June 2025

Extraordinary Meeting - 30 June 2025

**MINUTES OF LACHLAN SHIRE  
ORDINARY COUNCIL MEETING  
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS  
ON WEDNESDAY, 18 JUNE 2025 AT 2.00 PM**

- PRESENT:** Cr John Medcalf OAM, Deputy Mayor Megan Mortimer, Cr Juanita Wighton, Cr Peter Harris (zoom), Cr Melissa Blewitt, Cr Melissa Rees, Cr Robyn Turner (zoom).
- IN ATTENDANCE:** Greg Tory (General Manager), Cherise Small (Executive Assistant), Karen Pegler (Director - Corporate and Community Services), Patrick Ruettjes (Director - Environment and Planning), Adrian Milne (Director - Infrastructure Services).

**The meeting opened at 2:10pm.**

**1 WEBCASTING**

The statement regarding the webcasting was read out by the **Mayor**.

**2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**

The Acknowledgement of Country and Elders was made by the **Mayor**.

**3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

**RESOLUTION 2025/130**

Moved: Cr Melissa Blewitt

Seconded: Deputy Mayor Megan Mortimer

That:

1. The request for Leave of Absence received from Cr Brady for the June 2025 council meeting be accepted.
2. That the request for Leave of Absence received from Cr Harris for the June 2025 extraordinary meeting be accepted.
3. Cr Bartholomew and Cr Phillips be granted an apology.

**CARRIED**

**4 CONFIRMATION OF MINUTES****RESOLUTION 2025/131**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Juanita Wighton

That the minutes of the Ordinary Meeting held on 28 May 2025 be confirmed.

**CARRIED****5 MAYORAL MINUTE****5.1 MAYORAL MINUTE - GENERAL MANAGER'S 2024/2025 PERFORMANCE REVIEW****RESOLUTION 2025/132**

Moved: Cr Robyn Turner

Seconded: Cr Juanita Wighton

That:

1. Mayoral Minute R25/67 be received and noted.

**CARRIED****5.2 MAYORAL MINUTE - MEETINGS AND FUNCTIONS****RESOLUTION 2025/133**

Moved: Cr Juanita Wighton

Seconded: Cr Melissa Blewitt

That:

1. The Mayoral Minute No. R25/142 be received and noted.

**CARRIED****5.3 MAYORAL MINUTE - CNSWJO BOARD MEETING****RESOLUTION 2025/134**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Melissa Blewitt

That:

1. The Delegate's Report No. R25/151 be received and noted.
2. That Council note the report from the Mayor on the Central NSW Joint Organisation (CNSWJO) Board meeting on 29 May 2025 held in Orange.

**CARRIED**



**6 PUBLIC FORUM**

Nil.

**7 DISCLOSURE OF INTEREST**

Cr Melissa Blewitt declared a Non-Pecuniary Less Than Significant interest in item No 17.7 Proposed Land Acquisition – 66 Jones Lane, Condobolin as she is a resident of Jones Lane, Condobolin.

**8 READ AND NOTE****8.1 BUILDING PROJECTS MONTHLY UPDATE FOR MAY/JUNE****RESOLUTION 2025/135**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Melissa Rees

That:

1. The Director of Environment and Planning Report No. R25/136 be received and noted.

**CARRIED**

**8.2 TOURISM AND PROMOTIONS UPDATE****RESOLUTION 2025/136**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Peter Harris

That:

1. The General Manager's Report R25/139 be received and noted.

**CARRIED**

**8.3 ACTIVE RESOLUTIONS****RESOLUTION 2025/137**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Juanita Wighton

That:

1. The General Manager's Report No. R25/140 be received and noted.

**CARRIED**

**8.4 FY24/25 ROADWORK MONTHLY REPORT FOR MAY****RESOLUTION 2025/138**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director Infrastructure Services Report No. R25/143 be received and noted.

**CARRIED****8.5 READ AND NOTE****RESOLUTION 2025/139**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Melissa Blewitt

That:

The recommendations included in the business paper to receive and note, the following items be adopted:

- 8.5 Outcome of IPART review of maximum prices the Valuer General can charge for land valuations;
- 8.6 Development Application Data for May 2025;
- 8.7 FY24/25 Utilities Monthly Update for May;
- 8.8 Investments as at 31 May 2025;
- 8.9 FY24/25 Urban Works Monthly Update for May.

**CARRIED****9 DECISION REPORTS****9.1 GENERAL MANAGER****9.1.1 LOCAL GOVERNMENT REMUNERATION TRIBUNAL 2025****RESOLUTION 2025/140**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. The General Manager's Report No. R25/134 be received and noted.
2. Council note advice regarding the 2025/2026 Determination of the Local Government Remuneration Tribunal relating to the annual fees for the Mayor and Councillors.

3. Council determine the annual fees for 2025/2026 to be:
- (a) Mayor Additional Fee - \$30,390
  - (b) Councillors - \$13,930
  - (c) Deputy Mayor - \$3,310 (from the Mayoral Additional fee)

**LOST**

A foreshadow motion was moved by **Cr Blewitt** and seconded by **Cr Rees** that Council:  
Lachlan Shire Councillors not receive an allowance increase but remain on the same amount as allocated last year.

The motion was put to a vote and the motion was **CARRIED**.

## **9.2 ENVIRONMENT AND PLANNING**

Nil

## **9.3 INFRASTRUCTURE SERVICES**

### **9.3.1 2025 LOCAL ROADS CONGRESS**

#### **RESOLUTION 2025/141**

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

That:

1. The Director Infrastructure Services report No R25/153 be received and noted.

**CARRIED**

### **9.3.2 MAINTENANCE OF VERMONT HILL ROAD**

#### **RESOLUTION 2025/142**

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

That:

1. The Director Infrastructure Services Report No. R25/154 be received and noted.
2. Council allocate an indicative value of \$15,000 from the FY2025/26 Rural Roads Maintenance Budget to undertake basic maintenance of Vermont Hill Road between the last property entrance and the shire boundary.
3. Council write a letter to the landowner to clearly communicate the standard of road that can be maintained, given Council's financial constraints and maintenance demands across the entirety of the unsealed road network.

**CARRIED**

**10 DEPUTATIONS**

Nil.

**11 NOTICES OF MOTION**

Nil

**12 NOTICES OF RESCISSION**

Nil

**13 DELEGATES REPORT**

Nil

**14 CORRESPONDENCE**

**14.1 CORRESPONDENCE**

**RESOLUTION 2025/143**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Melissa Rees

That:

1. The Correspondence Report No. R25/141 be received and noted.

**CARRIED**

**15        QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**16        PETITIONS**

Nil

**17        CLOSED SESSION**

**RESOLUTION 2025/144**

Moved: Cr Melissa Blewitt

Seconded: Cr Peter Harris

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**17.1 Cyber Security Action Plan update to Council June 2025**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**17.2 Roads and associated Infrastructure Revaluation**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**17.3 Tender Assessment - Bulk Fuel Supply and Delivery**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**17.4 Tender Assessment - RFT T2024/28 Condobolin Borefields II Scheme - Contract 2: Borehole Fit Out and Power Supply**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17.5 LSC Works Depot Condobolin - Legal and Cost Advice**

This matter is considered to be confidential under Section 10A(2)g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**17.6 Condobolin Borefields II Scheme - Condobolin WTP Telemetry Upgrade**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**17.7 Proposed Land Acquisition - 66 Jones Lane, Condobolin**

This matter is considered to be confidential under Section 10A(2)a and c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular

individuals (other than councillors) and information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17.8 Sale of Land - Lachlan Views Estate - Condobolin**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**CARRIED**

**RESOLUTION 2025/145**

Moved: Cr Melissa Rees

Seconded: Deputy Mayor Megan Mortimer

That Council moves out of Closed Council into Open Council.

**CARRIED**

**17.1 CYBER SECURITY ACTION PLAN UPDATE TO COUNCIL JUNE 2025**

**RESOLUTION 2025/146**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Juanita Wighton

That:

1. The Director of Corporate and Community Services Report No. R25/133 be received and noted.

**CARRIED**

**17.2 ROADS AND ASSOCIATED INFRASTRUCTURE REVALUATION**

**RESOLUTION 2025/147**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Peter Harris

That:

1. The Director of Corporate and Community Services Report No. R25/144 be received and noted.
2. Council resolves not to proceed with an accounting revaluation of roads and associated infrastructure assets for the year ended 30 June 2025, while acknowledging that this may lead to a qualified audit opinion for the 2024/25FY.

**CARRIED**

**17.3 TENDER ASSESSMENT - BULK FUEL SUPPLY AND DELIVERY****RESOLUTION 2025/148**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director Infrastructure Services Report R25/148
2. Council accept the tender offer from the following organisations for the supply and delivery of bulk fuel:
  - (a) Castlyn Pty Ltd. T/A Inland Petroleum;
  - (b) Ocwen Energy Pty Ltd T/As Lowes Petroleum Service; and
  - (c) Petro National Pty Ltd T/A Oilsplus; and
3. Council authorise the General Manager to Execute the Contracts.
4. Advise the Central NSW Joint Organisation of its decision.

**CARRIED**

**17.4 TENDER ASSESSMENT - RFT T2024/28 CONDOBOLIN BOREFIELDS II SCHEME - CONTRACT 2: BOREHOLE FIT OUT AND POWER SUPPLY****RESOLUTION 2025/149**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director Infrastructure Services Report No. R25/149 be received and noted.
2. The tender submission from Chiverton Grove Pty Ltd (T/A Thompsons Irrifab) be accepted.
3. The Mayor and General Manager be authorised to execute the contract documents and affix the Council seal if required.

**CARRIED**

**17.5 LSC WORKS DEPOT CONDOBOLIN - LEGAL AND COST ADVICE****RESOLUTION 2025/150**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. The General Manager's Report No. R25/157 be received and noted.
2. Council note the legal and cost advice provide by HWL Ebsworth Layers dated 27 May 2025.



3. No further action be taken regarding a potential negligence claim for incorrect legal advice as considered in Council resolution R2025/54.

**CARRIED**

#### **17.6 CONDOBOLIN BOREFIELDS II SCHEME - CONDOBOLIN WTP TELEMETERY UPGRADE**

##### **RESOLUTION 2025/151**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director Infrastructure Services Report R25/158 be received and noted.
2. The proposal from Alliance Automation Pty Ltd to undertake the design and installation of the modifications to the Condobolin Water Treatment Plan Chlorination control system be accepted.
3. The Mayor and General Manager be authorised to execute the necessary contract documents and affix the Council Seal.

**CARRIED**

**Cr Melissa Blewitt declared a Non-Pecuniary Less Than Significant interest in item No 17.7 Proposed Land Acquisition – 66 Jones Lane, Condobolin as she is a resident of Jones Lane, Condobolin.**

#### **17.7 PROPOSED LAND ACQUISITION - 66 JONES LANE, CONDOBOLIN**

##### **RESOLUTION 2025/152**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Juanita Wighton

That:

1. The General Manager's report No. R25/159 be received and noted.
2. Negotiations continue for the acquisition by agreement of the entire property at 66 Jones Lane, being the landowners' preferred outcome, up to the maximum amount set out in report No. R25/72 described as the best and final offer.
3. If no agreement is reached within a reasonable period of time, the General Manager is authorised to prepare and lodge an application to the Minister for Local Government (via the Office of Local Government) to acquire part of the land at 66 Jones Lane, Condobolin under the compulsory acquisition process for the purpose of Council's water treatment plant and associated infrastructure.
4. Further steps be taken as necessary to obtain approval from the Minister, Governor, or any public authority as may be necessary, and take all actions as maybe necessary to give notices and otherwise carry out the acquisition by means of compulsory acquisition.

5. Council notes the area of 66 Jones Lane to be acquired by compulsory acquisition process for the purpose of Council's water treatment plant and associated infrastructure is approximately 20.25 ha, but the final precise area may vary slightly subject to the preparation of the relevant survey.
6. The General Manager is authorised to issue a Proposed Acquisition Notice to the landowners of 66 Jones Lane Condobolin for the compulsory acquisition of part of that land, upon approval being granted by the Minister for Local Government.
7. Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as maybe required by law.
8. Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just terms Compensation) Act 1991.
9. Upon acquisition, the property be classified as operational land.

**CARRIED**

**Cr Blewitt and Cr Rees requested that their names be recorded as voting AGAINST the motion.**

#### **17.8 SALE OF LAND - LACHLAN VIEWS ESTATE - CONDOBOLIN**

##### **RESOLUTION 2025/153**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. The General Manager's Report No R25/160 be received and noted.
2. Proceeds from the sale of land in the Lachlan Views Estate residential subdivision be allocated to the repayment of an internal loan from the Plant Reserve (Lake Cargelligo Depot) as contemplated in report number R25/9 to the Council meeting on 26 March 2025.

**CARRIED**

#### **17.9 SILOS ROAD – SR 340 – PART CLOSURE**

##### **RESOLUTION 2025/154**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Peter Harris

That:

1. The Director Infrastructure Services Report No. R25/163 be received and noted.
2. Council resolve to transfer the land identified as Lot 1 DP1308121 to Graincorp Operations Limited for the value nominated in the report.
3. Council authorise the Mayor and the General Manager to execute the transfer of land documents and affix the Council seal.

	<b>CARRIED</b>
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The Meeting closed at 3:30pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 23 July 2025.

.....  
CHAIRPERSON

**MINUTES OF LACHLAN SHIRE  
EXTRAORDINARY COUNCIL MEETING  
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS  
ON MONDAY, 30 JUNE 2025 AT 09:00AM**

**PRESENT:** Cr John Medcalf OAM (zoom), Deputy Mayor Megan Mortimer(zoom), Cr Judith Bartholomew(zoom), Cr Melissa Blewitt, Cr Dennis Brady, Cr Paul Phillips (zoom), Cr Melissa Rees, Cr Robyn Turner(zoom), Cr Juanita Wighton (zoom).

**IN ATTENDANCE:** Greg Tory (General Manager), Cherise Small (Executive Assistant), Karen Pegler (Director - Corporate and Community Services), Patrick Ruettjes (Director - Environment and Planning), Adrian Milne (Director - Infrastructure Services)

Meeting started at 9:16pm.

**1 WEBCASTING**

The statement regarding the webcasting was read out by the **Mayor**.

**2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**

The Acknowledgement of Country and Elders was made by the **Mayor**.

**3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

**RESOLUTION 2025/155**

Moved: Cr Dennis Brady

Seconded: Cr Melissa Rees

1. That the request for Leave of Absence received from Cr Harris for the 30 June 2025 extraordinary meeting be accepted.

**CARRIED**

**4 CONFIRMATION OF MINUTES**

**RESOLUTION 2025/156**

Moved: Cr Paul Phillips

Seconded: Cr Robyn Turner

That the minutes of the Ordinary Meeting held on 18 June 2025 be confirmed.

**CARRIED**

**5 PUBLIC FORUM**

Nil.

**6 DISCLOSURE OF INTEREST**

Nil.

**7 DECISION REPORTS****7.1 CORPORATE AND COMMUNITY SERVICES****7.1.1 MAKING THE RATES FOR THE 2025-2026 FINANCIAL YEAR****RESOLUTION 2025/157**

Moved: Cr Melissa Rees

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director of Corporate and Community Services Report No. R25/174 be received and noted.
2. Council resolve to MAKE the Rates, Annual Charges and Water Consumption Charges, and ADOPT the Fees and Charges for the year 1 July 2025 to 30 June 2026, as set out in the 2026 – 2029 Delivery Program, the 2025-2026 Operational Plan, the 2025-2026 Budget (all provided under separate cover), and as listed in the attachment to this report.

**CARRIED**

**7.1.2 ADOPTION OF THE INTEGRATED PLANNING & REPORTING DOCUMENTS 2025.2026****RESOLUTION 2025/158**

Moved: Cr Melissa Rees

Seconded: Cr Juanita Wighton

That:

1. The Director Corporate and Community Services Report R25/176 be received and noted.
2. The Operational Plan 2025-2026, the 2026-2029 Delivery Program, the revised Resourcing Strategy, Workforce Plan 2026-2029, Fees and Charges, and the 10-year Long Term Financial Plan be adopted as presented.
3. The Community Strategic Plan 2025 to 2035 be adopted as presented.
4. The Workforce Plan 2026-2029 be adopted with minor formatting to be completed.

**CARRIED**

**7.1.3 ADOPTION OF THE DISABILITY INCLUSION ACTION PLAN 2025-2029****RESOLUTION 2025/159**

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

1. The Director Corporate and Community Services report R25/177 be received and noted.
2. The Disability Inclusion Action Plan 2025-2029 be adopted as presented.

**CARRIED**

**8 DEPUTATIONS**

Nil.

**9 CLOSED SESSION**

Nil

**The Meeting closed at 9:24am.**

**The minutes of this meeting were confirmed at the Extraordinary Council Meeting held on 23 July 2025.**

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**CHAIRPERSON**

**5 MAYORAL MINUTE****5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS****TRIM Number: R25/169****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Mayoral Minute No. R25/169 be received and noted.

**PURPOSE**

To provide council with details of the meetings and functions attended by the Mayor and Deputy Mayor in June 2025.

**MAYOR:**

24.06.2025	National General Assembly of Local Government – Canberra.
25.06.2025	National General Assembly of Local Government – Canberra.
26.06.2025	National General Assembly of Local Government – Canberra.
27.06.2025	National General Assembly of Local Government – Canberra.
30.06.2025	Extraordinary Council Meeting – Condobolin.
02.07.2025	CNSWJO Opt-in Advocacy Mayors meeting – MS Teams.
09.07.2025	Pre-Meeting Briefing – Condobolin.
10.07.2025	CMA Executive Meeting – MS Teams.
11.07.2025	Central West Recovery & Resilience Package - Community Leader's Forum 14 – MS Teams.
22.07.2025	Local Celebration Awards Dinner – Penrith.
23.07.2025	Ordinary Council Meeting – Condobolin.

**DEPUTY MAYOR:**

30.06.2025	Extraordinary Council Meeting – Condobolin.
01.07.2025	NSW State Government budget announcement media event – Parkes.
09.07.2025	Pre-Meeting Briefing – Condobolin.
23.07.2025	Ordinary Council Meeting – Condobolin.

**ATTACHMENTS**

Nil



**5.2 MAYORAL MINUTE - GENERAL MANAGER UPDATE****TRIM Number: R25/187****Author: General Manager****RECOMMENDATION**

That:

1. Mayoral Minute No. R25/187 be received and noted.
2. The Mayor be authorised to select and appoint a specialist recruitment consultant to undertake the recruitment of a General Manager.
3. The General Manager Performance Review Committee, comprising the Mayor, Deputy Mayor, Councillor Harris and Councillor Phillips, be appointed as the Recruitment Selection Committee to shortlist applicants and approve recruitment documentation.
4. The full Council participate in the interview of preferred applicant(s).
5. The Mayor be authorised to appoint Mr Alan Stoneham as the Acting General Manager of Lachlan Shire Council from 3 September 2025 until the new General Manager commences work.
6. Mr Stoneham be delegated all delegations currently assigned to the General Manager for the duration of the Acting appointment.

As Council is aware the General Manager, Greg Tory, resigned from his position on 26 June 2025, with effect from 2 September 2025. To initiate the recruitment of a new General Manager, I instructed the General Manager to prepare an Expression of Interest (EOI) document to obtain proposals from specialist recruitment consultants, to assist Council through the recruitment process.

The EOI document was issued to five specialist recruitment firms during the week commencing 7 July 2025, with a closing date for submissions of 25 July 2025. With Council's approval, I will assess the offers received, with the General Manager and the Manager Human Resources, before selecting and appointing a recruitment consultant.

The current General Manager's Performance Review Committee, comprising the Mayor, Deputy Mayor, Councillor Harris and Councillor Phillips, could be appointed as the Recruitment Selection Committee with responsibility to shortlist applicants to be interviewed and authorise recruitment documentation such as the Candidate Information Package, interview questions etc.

I have also contacted Mr Alan Stoneham and confirmed his availability to undertake the role of Acting General Manager during the recruitment period. Councillors will recall that Mr Stoneham was employed as Council's Acting General Manager from 31 March to 23 May 2025 while the General Manager was on leave. Accordingly, Mr Stoneham is familiar to Council staff and he is aware of current issues facing Council. Mr Stoneham is also available sit on the Recruitment Selection Committee and contribute his knowledge and experience to the recruitment process.

A possible timeline for the recruitment of a new General Manager is shown in the table below. However, this is subject to change depending on the availability and recommendations of the successful recruitment consultant.

25 July 2025	Closing Date for quotations from recruitment consultants.
30 July 2025	Appointment of preferred recruitment consultant.
11 August 2025	Advertising for new General Manager.
8 Sept 2025	Applications close.
15 Sept 2025	Shortlisting with Recruitment Selection Committee.
29 Sept 2025	Full Council interviews with shortlisted applicants.
29 Sept 2025	Extra Ordinary Council Meeting to confirm appointment of preferred applicant.
December 2025	New GM commences work.

## ATTACHMENTS

Nil

**5.3 MAYORAL MINUTE - COST SHIFTING ONTO LOCAL GOVERNMENT****TRIM Number:** R25/188**Author:** Executive Assistant**RECOMMENDATION**

That:

1. The Mayoral Minute No. R25/188 be received and noted.
2. Council note the findings of the LGNSW Cost Shifting report for the 2023/2024 financial year.
3. A copy of the cost shifting report be placed on Council's website for access by the community.
4. Council writes to the Premier, the NSW Treasurer and the NSW Minister for Local Government seeking that they urgently address these costs through a combination of regulatory reform and appropriate funding.

**PURPOSE**

The pressure on councils to maintain services of appropriate standard that meet the needs of our communities has reached unprecedented levels.

The unrelenting growth of cost shifting to councils, coupled with rate pegging and insufficient state and federal funding, is increasingly eroding the possibility of financially sustainable local government and risking the capacity of councils to deliver the essential infrastructure and services required by their communities.

The latest research commissioned by Local Government NSW (LGNSW) shows that the increase in cost shifting has continued unabated by various State and Federal Government policies.

The cost shifting report, produced by independent consultants Morrison Low for the 2023/2024 financial year, reveals that \$1.5 billion of expense has been imposed on councils. This is an increase of approximately \$140 million (10 per cent) since the last report for the 2021/22 financial year, when the total cost shift was estimated at \$1.36 billion.

On average, this also now represents an inflated cost of \$497.40 for each ratepayer, an increase of \$36.72 from 2021/22. It is unfair to our communities that such a large portion of their rates are being diverted away from local priorities.

(The full report is available online at [www.lgnsw.org.au/costshifting](http://www.lgnsw.org.au/costshifting))

With councils having to fund this ongoing subsidy primarily for the State Government each and every year, it means our communities get less or go without. They go without safer roads. They go without parks. And they go without important community services that only councils provide, while their communities are effectively paying hidden taxes to other levels of government.

For Council, cost shifting means for example that we:

- Levels of service for almost all council activities and services are reduced below the expectation of the community and facility users.
- Road upgrade and maintenance programs rely on external competitive grant programs.
- Parks and reserve and roadside area maintenance is reduced.
- Investment in services like childcare, libraries, and community building maintenance cannot be enhanced or expanded.
- Upgrades to public facilities for disability access cannot be funded or programmed.

Councillors, our communities deserve better. The decades-long practice of cost shifting is continuing to undermine the financial sustainability of the local government sector. This must stop. The November 2024 report of the parliamentary inquiry into the ability of councils to fund infrastructure and services called for the NSW Government to identify opportunities to reduce cost shifting to local government. This call must be heard and acted upon.

It is essential to councils and communities that the NSW Government urgently seek to address cost shifting through a combination of regulatory reform and appropriate funding.

## ATTACHMENTS

1. **Cost Shifting Draft Letter** [↗](#)

#### 5.4 MAYORAL MINUTE - NSW ELECTORAL COMMISSION - POLITICAL DONATIONS AND ELECTORAL EXPENDITURE DISCLOSURES.

**TRIM Number:** R25/195

**Author:** Executive Assistant

##### RECOMMENDATION

That:

1. The Mayoral Minute No. R25/195 be received and noted.

##### PURPOSE

Councillors and mayors elected at the 2024 Local Government elections must comply with the provisions of the *Electoral Funding Act* 2018, including disclosing information about political donations and electoral expenditure to the NSW Electoral Commission.

The disclosure lodgement period commenced 1 July 2025 and, noting that first-time elected council members may not be familiar with these disclosure reporting requirements, we are contacting you with information to share with your council members. We request that you copy the following information into your council meeting agenda and/or meeting papers or any other relevant communications.

##### DISCLOSURE OBLIGATIONS

Councillors and mayors elected at the 2024 Local Government elections must comply with the provisions of the *Electoral Funding Act* 2018. This includes disclosing information about political donations and electoral expenditure to the NSW Electoral Commission. A 'disclosure' is the reporting of information to the NSW Electoral Commission. Penalties may apply for non-compliance.

##### Who is responsible for submitting disclosures to the NSW Electoral Commission?

Councillors and mayors are responsible for lodging their own disclosures of political donations and electoral expenditure to the Electoral Commission.

##### Councillors and mayors have to lodge more than one disclosure

Disclosure rules are complex and you will have to submit multiple disclosures.

Councillors and mayors elected at the 2024 Local Government elections may have **at least three** separate disclosures to lodge:

- an elected member half-yearly disclosure of political donations made and received during the period 1 January to 30 June 2025

- an elected member annual expenditure disclosure for expenditure made during the period 1 July 2024 to 30 June 2025
- a candidate annual expenditure disclosure for expenditure made during the period 1 July 2024 to 30 June 2025
- a group disclosure annual expenditure disclosure for expenditure made during the period 1 July 2024 to 30 June 2025 (if you were the lead candidate of a group)

If no political donations were made or received and/or no electoral expenditure was incurred during the half-yearly or annual reporting periods, a 'Nil' disclosure must be lodged for the relevant period.

### WHEN ARE DISCLOSURES DUE?

Disclosures of political donations must be lodged by 11 August 2025. Disclosures of electoral expenditure must be lodged by 22 September 2025.

Disclosure type	Disclosure period	Disclosures due
Half-yearly disclosure of political donations	1 January – 30 June 2025	Lodge from 1 July 2025 to 11 August 2025.
Annual disclosure of electoral expenditure	1 July 2024 – 30 June 2025	Lodge from 1 July 2025 to 22 September 2025.

### How can disclosures be submitted to the NSW Electoral Commission?

You can submit your disclosures using *Funding and disclosure online*. Information about accessing and using the portal is available on the NSW Electoral Commission's website:

- [how-to guides](#)
- request access to [Funding and disclosure online](#)
- [log into Funding and disclosure online](#), if access is already approved.

### More information

There is detailed information on our website to help you understand your disclosure obligations:

- Timeline: [Disclosure reporting periods and due dates for 2024-25](#)
- Fact sheet: [Disclosing political donations \(half-yearly period 1 January to 30 June 2025\)](#)
- [General information about disclosures](#)

You can also contact the NSW Electoral Commission's helpdesk Monday to Friday 9am-5pm on 1300 022 011 or by email at [fdc@elections.nsw.gov.au](mailto:fdc@elections.nsw.gov.au).

### ATTACHMENTS

Nil

- 6 PUBLIC FORUM**
- 7 DISCLOSURE OF INTEREST**

**8 READ AND NOTE****8.1 ACTIVE RESOLUTIONS****TRIM Number:** R25/168**Author:** Executive Assistant**RECOMMENDATION**

That:

1. The General Manager's Report No. R25/168 be received and noted.

**PURPOSE**

To provide Council with an update on Active Resolutions as at July 2025.

**SUPPORTING INFORMATION**

The Active Resolutions are attached.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council.

**ATTACHMENTS**

1. Active Resolutions. [⇒](#)



## 8.2 TOURISM AND PROMOTIONS UPDATE FOR JUNE

**TRIM Number:** R25/173

**Author:** Tourism Manager

### RECOMMENDATION

That:

1. The General Manager's Report R25/173 be received and noted.

### PURPOSE

This report aims to update Council on the progress of tourism-related projects and initiatives for June 2025.

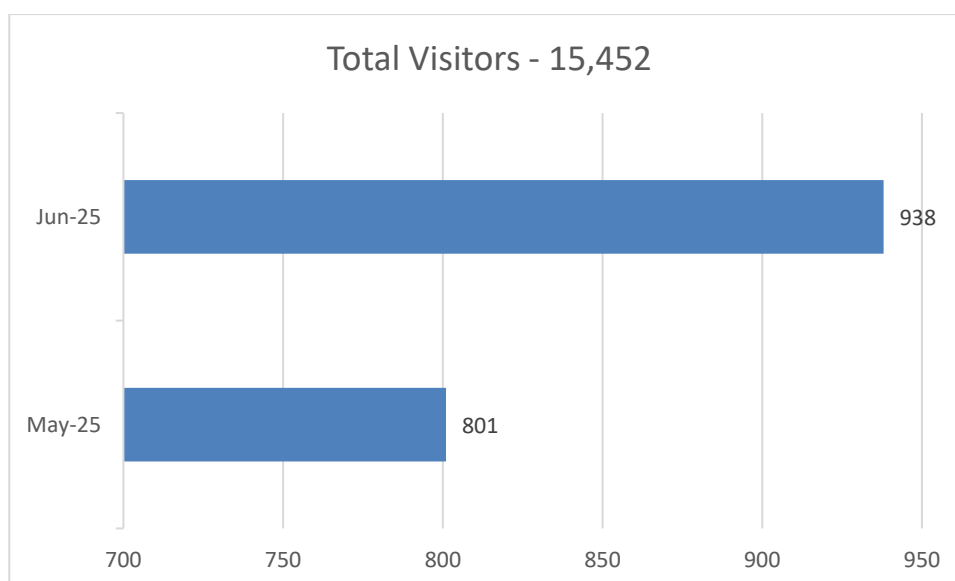
### SUPPORTING INFORMATION

Nil.

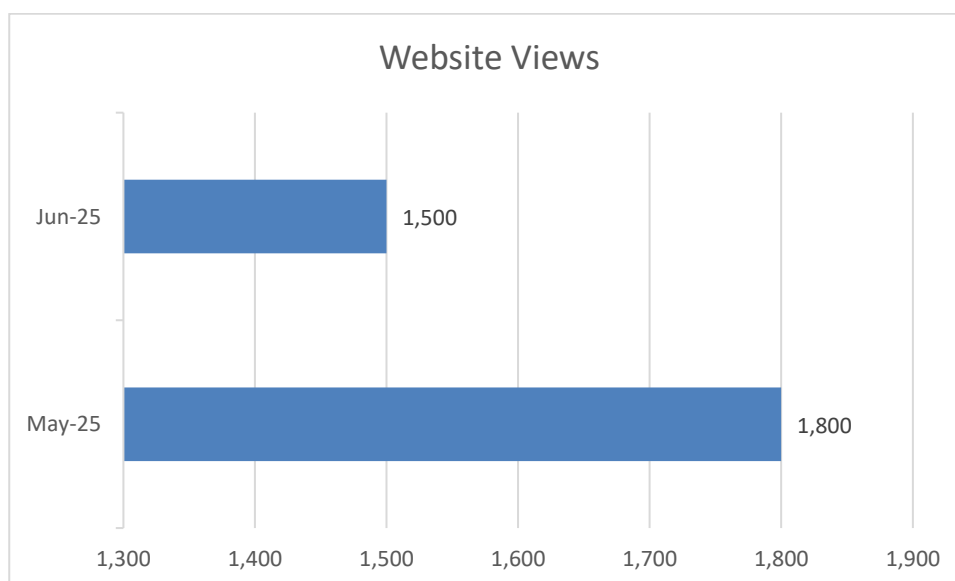
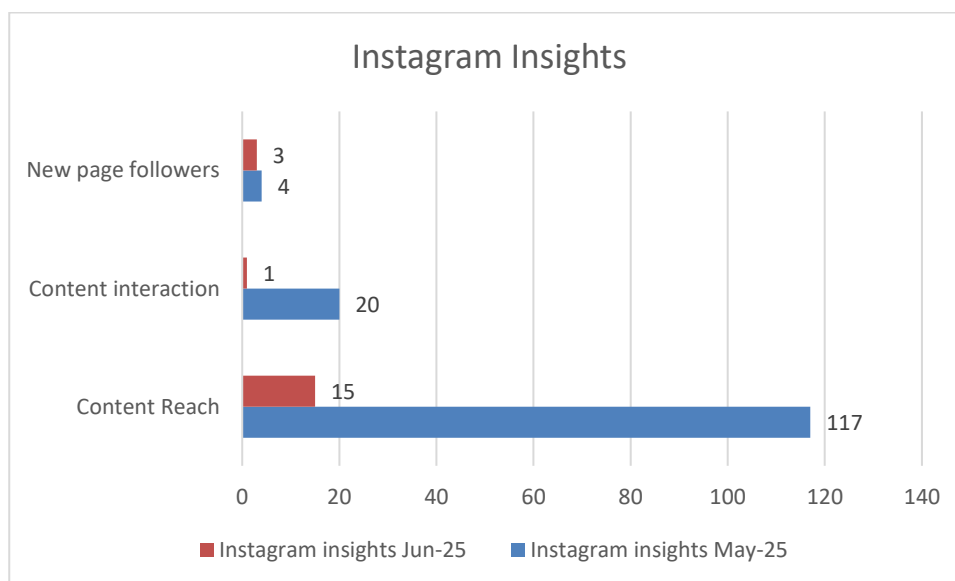
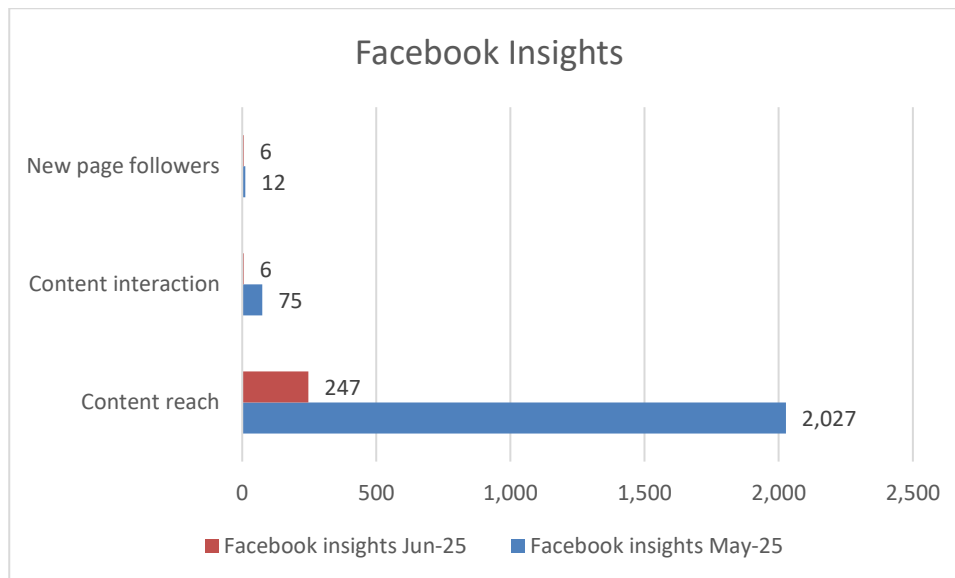
### BACKGROUND

Council has adopted the 2024/2025 budget and the associated Delivery and Operational Plans. This report presents updates on the progress and implementation of tourism projects and activities.

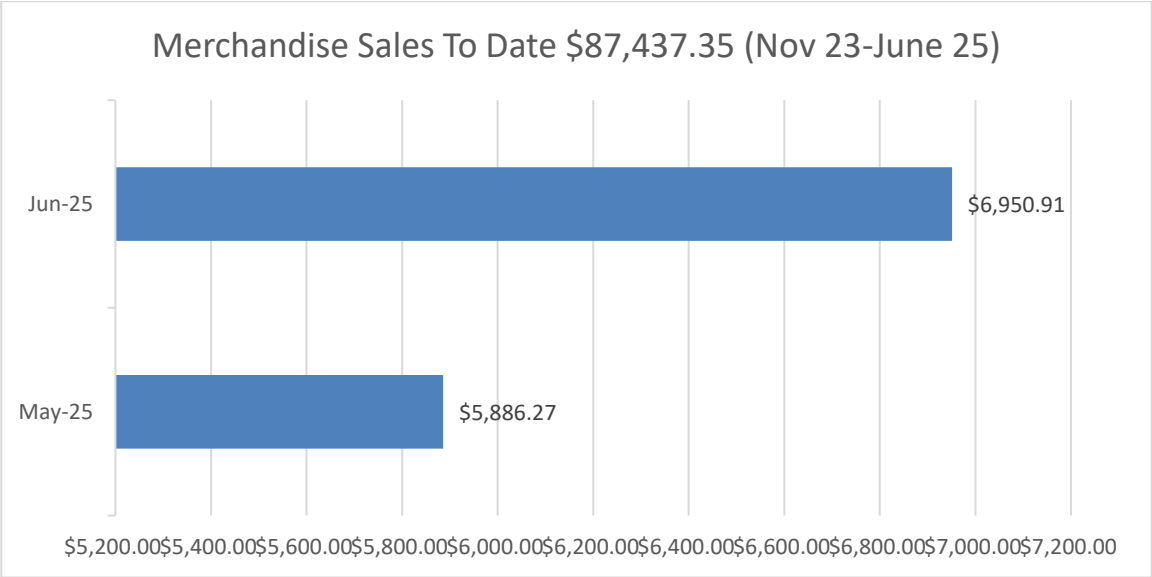
### ISSUES AND COMMENTS




**\*\* Please note:** the above statistics only relate to people visiting the visitor information centre and do not include café patronage. Total visitors since opening in November 2023. Data will be reported in current calendar year, from the August 2025 report.








Top 5- page visits: Wiradjuri Culture, Home page, Eat & Drink, Blog - The best things in life are free, See & Do.




\*\* Please note: Merchandise sales data will be reported in current calendar year, from the August 2025 report.

INITIATIVE	PROGRESS
Shire-wide	
VIC Accreditation	Lachlan Shire Visitor Information Centre annual accreditation completed and approved.
Marketing	<div>Print and digital media published:<ul style="list-style-type: none"><li>- Caravanning World (Winter edition)</li><li>- The Wanderer (Winter edition)</li><li>- Overlander Magazine</li></ul></div> <div></div>

	
<p><b>Penrith REAL Festival 12 - 14 September 2025</b></p>	<p>Planning is currently underway for Penrith’s REAL Festival (River, Environment, Arts and Lifestyle), scheduled to take place at Tench Reserve, Jamisontown from Friday 12 to Sunday 14 September 2025. Proposed event times are 4:00pm–10:00pm on Friday and Saturday, and 10:00am–3:00pm on Sunday. Ongoing discussions with Penrith City Council’s City Activation, Community and Place Team are focused on exploring opportunities for Lachlan Shire’s participation. Costings for potential involvement are currently being developed.</p>
<p><b>Arts Out West Annual General Meeting and Gathering - Condobolin</b></p>	<p>The 2025 Arts Out West Annual General Meeting and Gathering was held in Condobolin on Sunday, 22 June 2025. As part of the day’s program, delegates toured several of the town’s key cultural and tourism attractions, including the Utes in the Paddock installation, the Lachlan Shire Visitor Information Centre, the Wiradjuri Study Centre, and the Condobolin and District Museum.</p> <p>Lunch was provided at the Condobolin Community Centre, offering delegates an opportunity to connect and network.</p> <p>During the afternoon, delegates viewed the art exhibition showcasing the work of local and regional artists before participating in the formal proceedings of the Annual General Meeting.</p> 
<p><b>Launch of Utes in the Paddock colouring book</b></p>	<p>Local artist Karen Tooth officially launched her new colouring book on Sunday, 22 June, at the Lachlan Shire Visitor Information Centre during the Arts Out West Gathering. The book, priced at \$20, is now available</p>

	<p>for purchase at a range of local businesses throughout the region, including the Visitor Information Centre.</p>  
<b>Lachlan Shire Town map</b>	Review in progress.
<b>Town Bucket List brochures</b>	A series of DL brochures is currently being prepared, highlighting the 'must-do' activities in each town. The brochures will feature the new visitor guide branding.
<b>Lachlan Shire Destination Guide</b>	<p>The distribution of the new Lachlan Shire Visitor Guide is ongoing, with positive feedback received from visitors, local businesses and the broader community.</p> <p>The centre has also received numerous calls from other information centres, commending Council on the quality and presentation of the guide. Several have requested further details on the design approach, paper specifications and advertising prospectus.</p>
<b>Condobolin</b>	
<b>Utes in the Paddock Merchandise</b>	<p>Utes in the Paddock branded polo shirts and beanies have arrived in stock, with beanies proving popular, selling out within two days.</p> 
<b>Sculpture Down the Lachlan Brochure</b>	Development of the Sculpture Down the Lachlan brochure (Condobolin to Forbes) is now in progress. Artwork has been received from the Forbes Art Society.
<b>Utes in the Paddock Book</b>	The design concept is currently being revised in response to the recent release of the Utes in the Paddock colouring book.



<b>Utes in the Paddock Trailhead</b>	Signage installation scheduled for late July 2025. 
<b>Lake Cargelligo</b>	
<b>Visitor Information Centre Displays</b>	Two interpretive panels and a wall-mounted mud map are currently being prepared. This is the final phase of the centre refresh.
<b>Water Tower Mural Signage</b>	Lakes Alive Inc. agreement has been received and sign production is underway. The final sign location will be determined in consultation Lakes Alive Inc.
<b>Tottenham</b>	
<b>Visitor Information Centre Displays</b>	Four interpretive panels, a wall-mounted mud map and window graphic are currently being prepared. This is the final phase of the centre refresh.
<b>Volunteer shirts and vests</b>	Lachlan Shire – Heart of NSW branded polo shirts and vests are being distributed to volunteers at the Tottenham Visitor Information Centre. Name badges have been ordered and are currently pending delivery.
<b>Water Tower Mural signage</b>	Sign installed.

## FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

## LEGAL IMPLICATIONS

Nil.

## RISK IMPLICATIONS

Project management and financial controls have been established to manage budget and reputational risks.

## STAKEHOLDER CONSULTATION

Consultation is undertaken with the Lake Cargelligo and Tottenham Visitor Information Centre volunteers, government agencies, Destination NSW and Destination Central West, Condobolin Chamber of Commerce, Museum Committees, and other key stakeholders regularly.

## OPTIONS

Not applicable.

**CONCLUSION**

This report provides an update to Council on tourism-related initiatives and projects being undertaken by the tourism team.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

1.1 Increase community participation in arts and cultural activities.

2.1 A vibrant tourism industry.

2.3 Encourage business activity.

**ATTACHMENTS**

Nil

**8.3 FY24/25 ROADWORKS MONTHLY UPDATE FOR JUNE****TRIM Number: R25/178****Author: Manager - Roads****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R25/178 be received and noted.

**PURPOSE**

The purpose of this report is to provide a summary of road works undertaken by the Infrastructure Services Department completed in June 2025, works in progress in the month of July and works scheduled for the month of August. The execution and completion of works varies depending on resource availability, weather conditions, work priorities and unforeseen circumstances

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

Flood damage restoration work for AGRN 1034 (NSW flooding from 14 September 2022 Natural Disaster) and gravel re-sheeting continues to be the main area of road activity for June and July.

Countrywide Asphalt have completed all work on the sealed roads in the Condobolin north area, Condobolin Town Streets and Lake Cargelligo Town Streets. Apart from Lachlan Street, Condobolin the sealed road flood damage repairs have now been completed.

RECS group have commenced work on their unsealed road flood damage repair contracts in the Carlisle Road area north of Condobolin. Initial observation of their work is the standard of their completed work is very good.

Ross Bros (dayworks/plant hire contract) have completed their flood damage work on roads in the Burcher area and are moving to the Vermont Hill Road area to undertake flood damage work and restoration work on the last 3 km of Vermont Hill Road to the shire boundary.

One council crew and two contract grader crews are undertaking flood damage restoration work on unsealed roads, with two other council crews undertaking gravel re-sheeting projects as well as flood damage restoration work on roads within the vicinity of the gravel re-sheeting projects. Three council graders are undertaking maintenance grading with two graders currently stood down due to lack of operators.



**UPDATE****Works undertaken in June**

- **Heavy patching, re-sheeting and grade water and roll (gwr) undertaken on the following roads**
  - Main Roads
    - MR 461 Henry Parkes Way – gwr and 60 flood damage sites
  - Shire Roads
    - SR 44 Melrose Plains Road – gwr and 109 flood damage sites
    - SR 124 Crown Camp Road – gwr and 3.5 km gravel re-sheeting
    - SR 345 Forest Lane /SR 346 Airport Road – 1.0 km of gravel re-sheeting
    - SR 1347 Albert Road – gwr and 39 flood damage sites
- **Road and culvert reconstruction undertaken on the following roads**
  - Regional Roads
    - Nil
  - Shire Roads
    - SR 124 Crown Camp Road – new culvert installed
- **Road reseals/sealing**
  - Regional Roads
    - nil
  - Shire Roads
    - SR 341 Jones Lane 0.9 km – completed by contractor at no cost to council
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following unsealed roads**
  - Main Roads
    - nil
  - Shire Roads
    - SR 5 Lansdale Road – flood damage permanent restoration (contractor)
    - SR 11 Moira Vale Road – flood damage permanent restoration
    - SR 13 Millridge Road – flood damage permanent restoration (contractor)
    - SR 62 Carlisle Road – flood damage permanent restoration (contractor)
    - SR 66 Ootha Road – flood damage permanent restoration
    - SR 70 Burando Road – flood damage permanent restoration
    - SR 75 Ridgeland Road – flood damage permanent restoration
    - SR 86 Gunning Road – flood damage permanent restoration (contractor)
    - SR 87 Hubbards Road – flood damage permanent restoration (contractor)
    - SR 88 Fairholme Road – flood damage permanent restoration (contractor)
    - SR 91 Marsden Road – flood damage permanent restoration (contractor)
    - SR 92 Longingetin Road – flood damage permanent restoration (contractor)
    - SR 97 Driftway Road – flood damage permanent restoration (contractor)
    - SR 116 Wilkins Road – flood damage permanent restoration (contractor)
    - SR 116 Wilkins Road – maintenance grading
    - SR 198 Fairs Road – maintenance grading
    - SR 199 Bootoowa Road – maintenance grading
    - SR 205 Contarlo Road – maintenance grading
    - SR 208 Brewer Lane – maintenance grading
    - SR 252 Lone Wilga Road – flood damage permanent restoration (contractor)

- SR 267 Adams Road – flood damage permanent restoration (contractor)
- SR 268 Linton Lane – flood damage permanent restoration (contractor)
- SR 372 Woods Road – flood damage permanent restoration (contractor)
- SR 373 Hopes Road – flood damage permanent restoration (contractor)
- SR 385 Terrys Lane – flood damage permanent restoration
- SR 1144 Weelah Road – flood damage permanent restoration (contractor)
- **Shoulder grading/slashing/vegetation control/patching and flood damage undertaken on the following sealed roads**
  - Main Roads
    - MR 57N Fifield Road – pothole patching
    - MR 57NN The Bogan Way – slashing
    - MR 57S The Gipps Way – slashing
    - MR 231 Wyalong Road – shoulder grading
    - MR 377 Lachlan Valley Way (aka South Forbes Road) – pothole patching
    - MR 501 Lachlan Valley Way (aka Hillston Road) – slashing
    - MR 7521 Kiacatoo Road - slashing
  - Shire Roads
    - SR 342 Worthington Lane – slashing
    - SR 343 Willis Lane – slashing
    - SR 433 Brownies lane - slashing

#### **Works in progress or planned for July**

- **Heavy patching, re-sheeting and grade water and roll in progress on the following roads**
  - Main Roads
    - nil
  - Shire Roads
    - SR 11 Moira Vale Road – gwr, 1.0 km of gravel re-sheeting
    - SR 44 Melrose Plains Road – gwr, 1.5 km gravel re-sheeting and 109 flood damage sites
    - SR 170 Tomlinsons Road – 1.0 km of gravel re-sheeting
    - SR 408 Deacons Lane –gwr, 2.0 km of gravel re-sheeting
- **Road and culvert reconstruction in progress on the following roads**
  - All Roads
    - nil
- **Road reseals/sealing**
  - All Roads
    - nil
- **Maintenance grading/sucker removal/storm damage repairs in progress on the following unsealed roads**
  - Main Roads
    - nil
  - Shire Roads
    - SR 1 Wonga Road – flood damage restoration (contractor)
    - SR 2 Hunts Road – flood damage restoration (contractor)
    - SR 4 Currawong Road – flood damage restoration (contractor)
    - SR 50 Vermont Hill Road – flood damage restoration (contractor)

- SR 51 Eremeran Road – flood damage restoration (contractor)
  - SR 53 Mumbil Tank Road – flood damage restoration (contractor)
  - SR 60 Springvale Road – flood damage restoration
  - SR 200 Morris Lane – maintenance grading
  - SR 201 Keeleys Lane – maintenance grading
  - SR 202 Quinanes Lane – maintenance grading
  - SR 208 Brewer Lane – maintenance grading
  - SR 230 Lachlan Valley Way – maintenance grading
  - SR 251 Queens Plains Road – flood damage restoration (contractor)
  - SR 252 Lone Wilga Road – flood damage restoration (contractor)
  - SR 253 Strudwicks Road – maintenance grading
  - SR 276 Avoca Road – maintenance grading
  - SR 318 Bonny Doon Lane – flood damage restoration
  - SR 333 Rosedale Road – flood damage restoration (contractor)
  - SR 427 St Kilda Lane – flood damage restoration (contractor)
  - SR 435 Yethera Road – maintenance grading
  - SR 436 Minemoorong Road – maintenance grading
  - SR 1139 Weja Road – maintenance grading
- **Shoulder grading/slashing/vegetation control and patching in progress on the following sealed roads**
    - All Roads
      - As required

#### **Works planned for August**

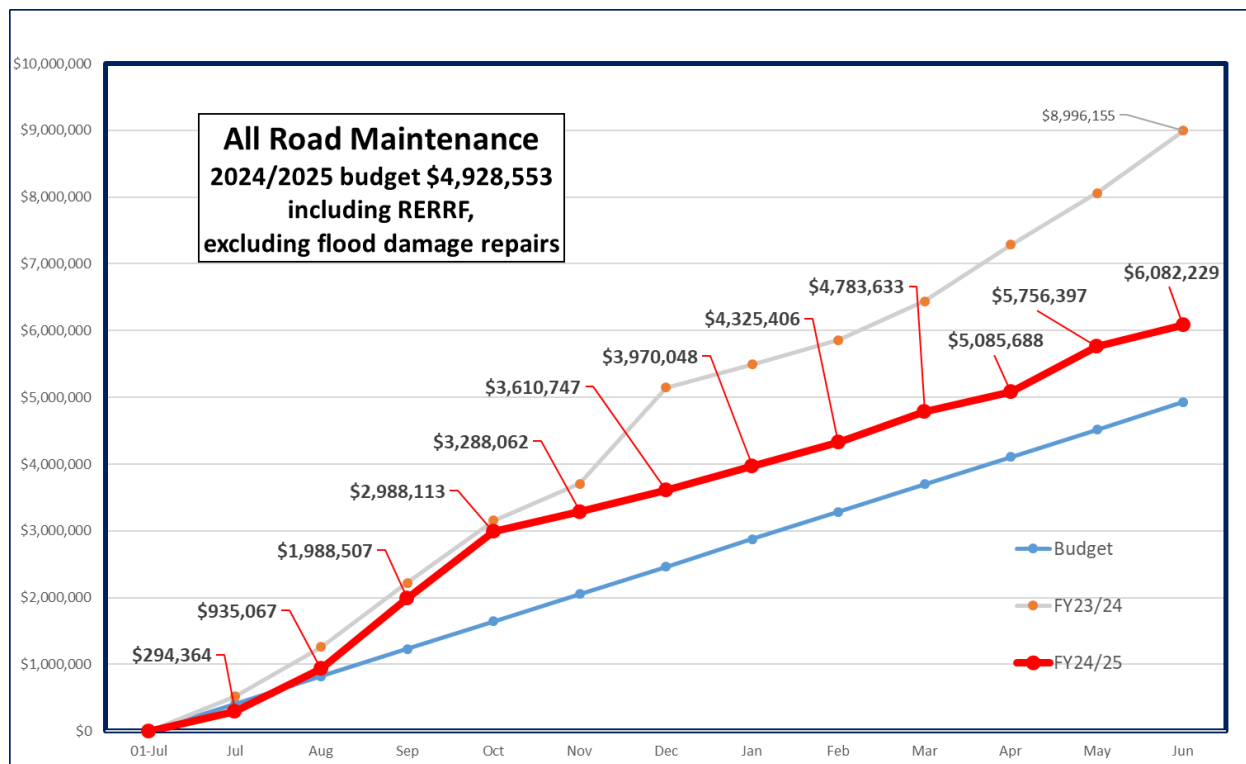
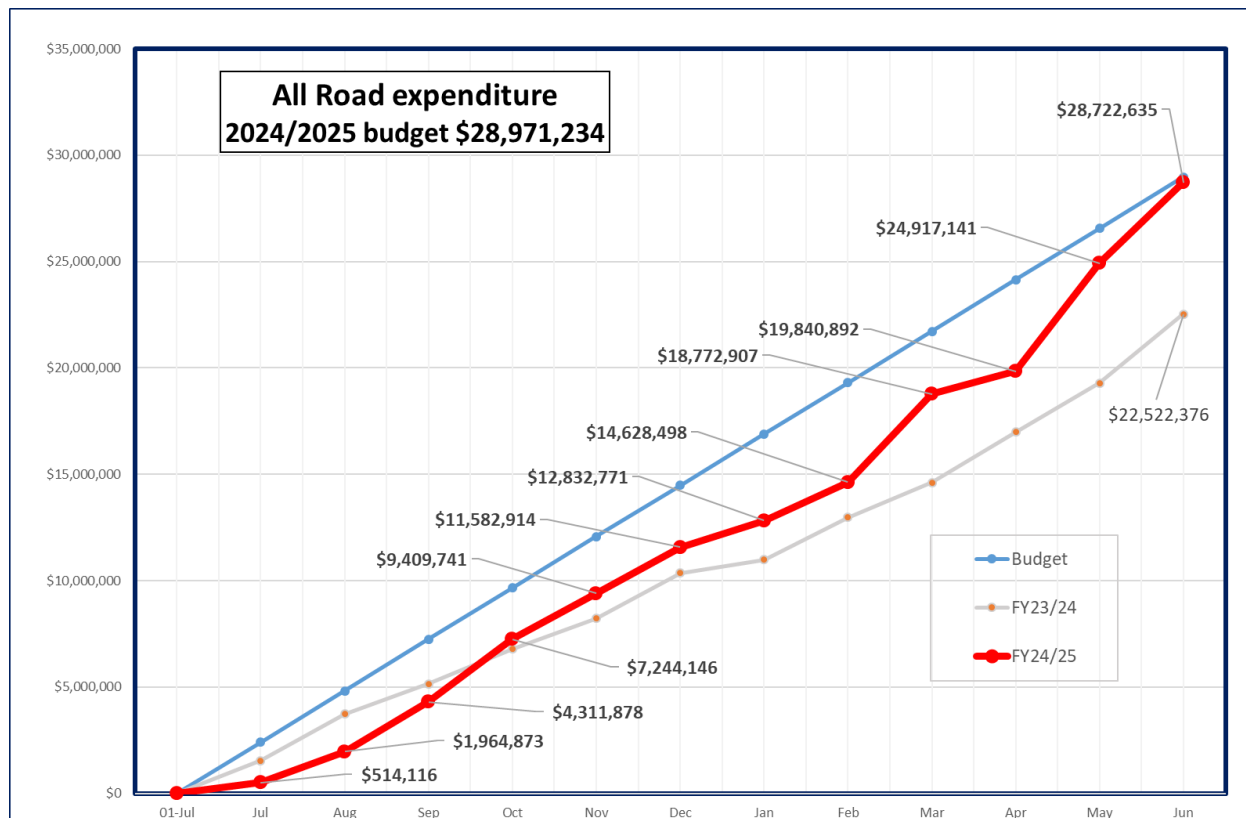
- **Heavy patching, re-sheeting and grade water and roll to be undertaken on the following roads**
  - Regional Roads
    - nil
  - Shire Roads
    - Work not completed in July
- **Road resealing/sealing**
  - All Roads
    - nil
- **Road and culvert reconstruction to be undertaken on the following roads**
  - All Roads
    - nil
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following roads**
  - Main Roads
    - nil
  - Shire Roads
    - Work not completed in July
- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
  - All Roads
    - As required

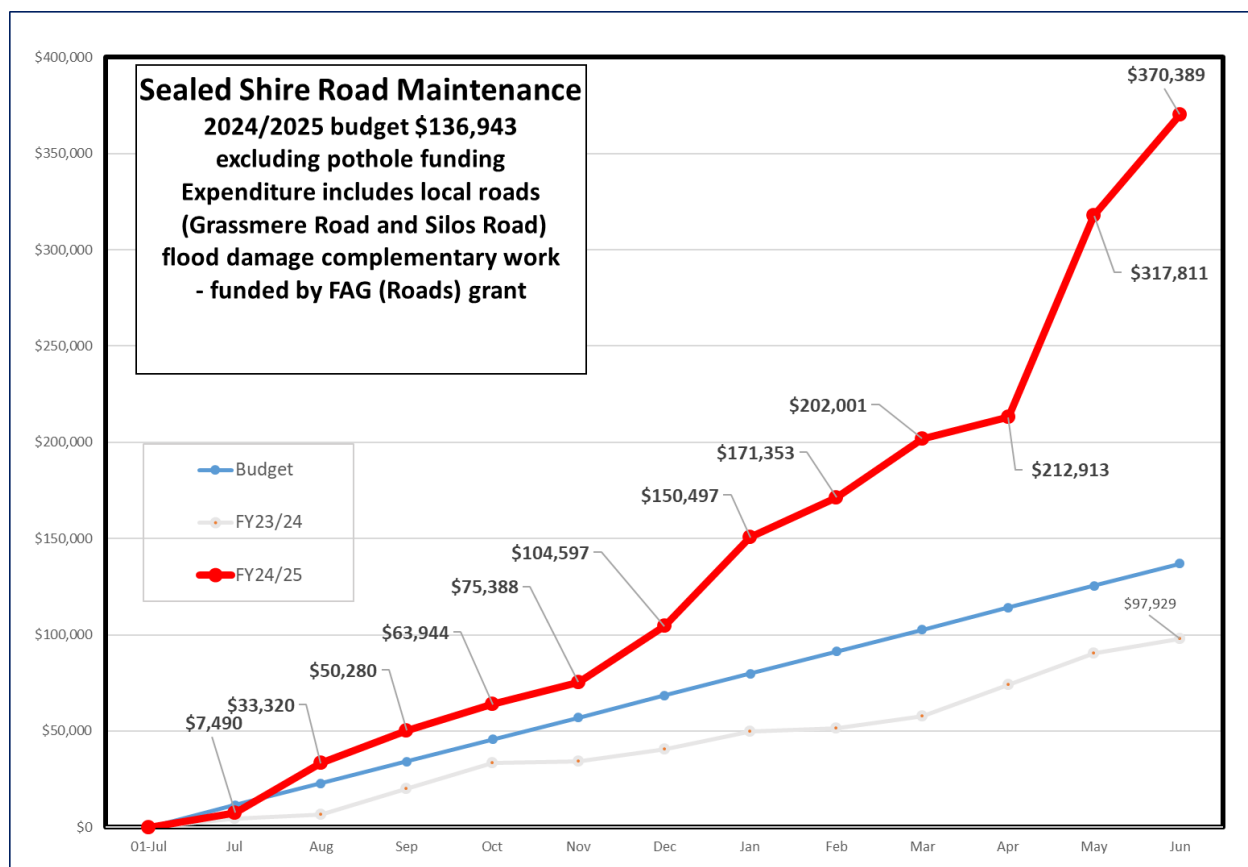
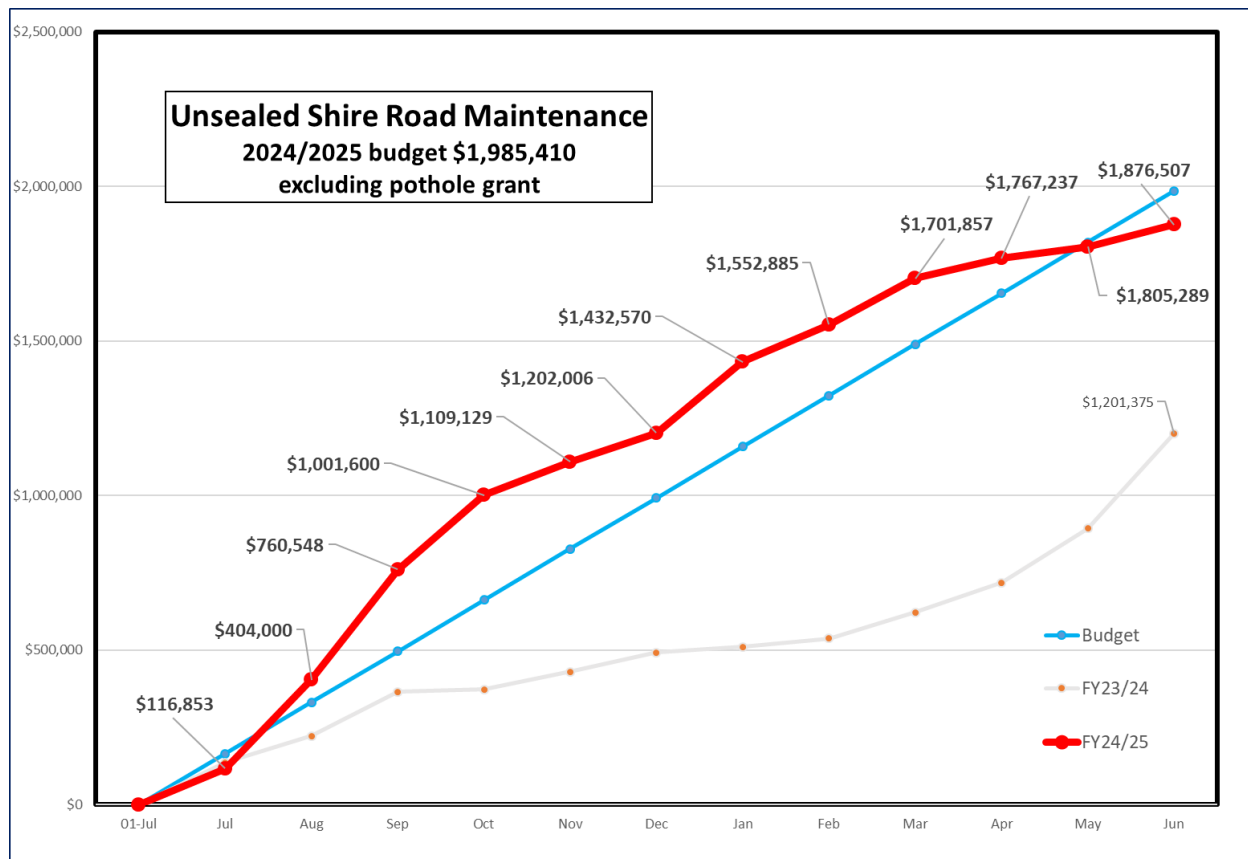
**FINANCIAL AND RESOURCE IMPLICATIONS**

<b>CONSTRUCTION PROJECTS</b>					
<b>Regional Roads</b>					
<b>Project</b>	<b>Budget</b>	<b>Funding source</b>	<b>Expend to date</b>	<b>Forecast Expend</b>	<b>Comments</b>
<b>Regional Roads, reseals</b>					
MR 57S The Gipps Way	\$424k	TfNSW Block Grant	\$424k	\$424k	<b>Complete</b>
Balance	\$26k		\$0k	\$0k	Remaining Block grant funds allocated to complementary works with Flood Damage contracts
<b>Total</b>	<b>\$450k</b>		<b>\$424k</b>	<b>\$424k</b>	
MR 7513 Nyngan Road 4 km gravel re-sheeting	\$200k	TfNSW Block Grant	\$159k	\$159k	<b>Complete</b>
Regional Roads, heavy patching	\$50k	TfNSW Block Grant	\$0k	\$0k	<b>Complete</b> Complementary works undertaken with Flood Damage repair contracts
Regional Roads, culvert renewal	\$60k	TfNSW Block Grant	\$60k	\$60k	<b>Complete</b> Culverts replaced on MR 57S The Gipps Way
MR 231 Wyalong Road seal widening 5 km	\$580k	Regional Emergency Roads Repair Fund (RERRF)	\$728k	\$728k	<b>Complete</b> Over expenditure to be funded from Block grant
MR 347 Dandaloo Road complementary works with Flood Damage contract	\$900k	RERRF	\$1.0m	\$1.0m	<b>Complete</b> Over expenditure to be funded from Block grant
MR 7513 Lake Cargelligo Road seal widening 8 km	\$900k	RERRF	\$1.33m	\$1.33m	<b>Complete</b> Over expenditure to be funded from Block grant
MR 7513 Lake Cargelligo Road seal widening 6 km	\$720k	RERRF	\$1.11m	\$1.11m	<b>Complete</b> Over expenditure to be funded from Block grant
MR 57NN The Bogan Way/MR 347 Dandaloo Road intersection reconstruction	\$200k	RERRF	\$136k	\$136k	<b>Complete</b>
MR 7513 Lake Cargelligo Road raise road 3 km east of Lake Cargelligo	\$900k	NSW Severe Weather & Flood grant	\$30k	\$30k	Postponed until FY25/26
MR 347 Dandaloo Road/ MR 377 Lachlan Valley Way flood warning signage	\$60k	NSW Severe Weather & Flood grant	\$0k	\$0k	Postponed until FY25/26
MR 57S William/Lachlan/Busby Sts intersection design	\$500k	TfNSW Block Grant	\$3k	3k	Postponed until FY25/26
MR 461 Henry Parkes Way seal widen 4 km	\$980k	RERRF	\$664k	\$664k	<b>Widening complete</b> reseal progamed for Dec 2025

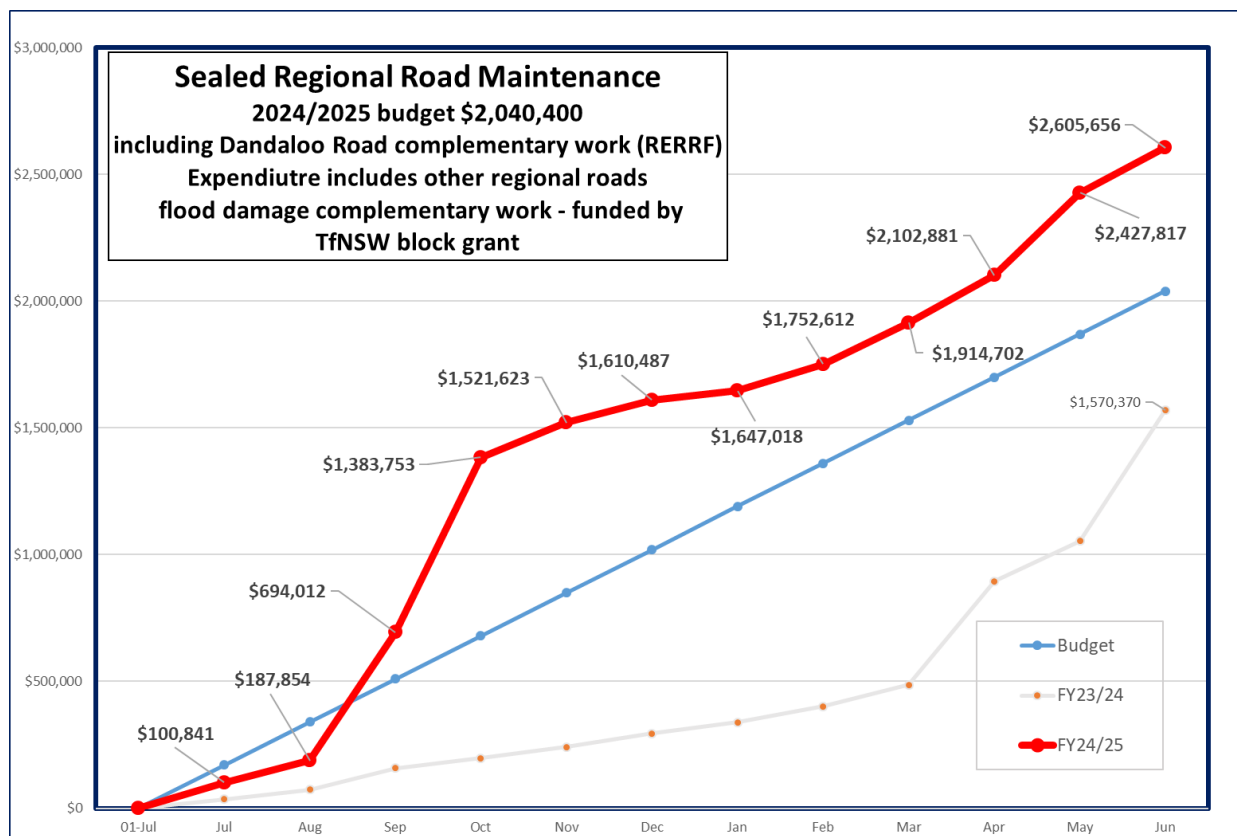
CONSTRUCTION PROJECTS					
Local Roads					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
<b>Local road reseals</b>					
SR 231 Curlew Road 10 km	\$435k	FAG Roads \$140k, RTR \$450k, RERRF \$435k	\$405k	\$405k	<b>Complete</b>
SR 231 Curlew Road 1.5 km	\$135k		\$55k	\$55k	<b>Complete</b>
SR 45 Boona Road 9 km	\$400k		\$400k	\$400k	<b>Complete</b>
SR 340 Silos Road 0.6 km	\$55k		\$39k	\$39k	<b>Complete</b>
<b>Total</b>	<b>\$1,025m</b>		<b>\$899k</b>	<b>\$899k</b>	
<b>Local roads gravel re-sheets</b>					
SR 34 Wiltmatha Road 2 km	\$77k	Special Rate Variation \$200k, RERRF \$500k, RTR \$484k	\$107k	\$107k	<b>Complete</b>
SR 60 Springvale Road 3 km	\$115k		\$91k	\$91k	<b>Complete</b>
SR 95 Ilgindrie Road 2 km	\$77k		\$89k	\$89k	<b>Complete</b>
SR 97 Driftway Road 4 km	\$154k		\$150k	\$150k	<b>Complete</b>
SR 118 Bolso Road 2 km	\$77k		\$150k	\$150k	<b>Complete</b>
SR 6 Billandry Road 0.5 km	\$30k		\$7k	\$7k	<b>Complete</b>
SR 11 Moira Vale Road 1.0 km	\$50k		\$4k	\$4k	Postponed until FY25/26
SR 43 Back Tullamore Road 1.0 km	\$45k		\$23k	\$23k	<b>Complete</b>
SR 1151 Kadungle Road 0.5 km	\$22k		\$15k	\$15k	<b>Complete</b>
SR 170 Tomlinsons Road 1 km	\$50k		\$0k	\$0k	Postponed until FY25/26
SR 214 Nilssons Lane 1 km	\$50k		\$75k	\$75k	<b>Complete</b>
SR 223 Blackers Road 0.5 km	\$30k		\$34k	\$34k	<b>Complete</b>
SR 345 Forest Lane 1 km	\$50k		\$47k	\$47k	<b>Complete</b>
SR 44 Melrose Plains Road 1.5 km	\$67k		\$8k	\$8k	Work in progress
SR 408 Deacons Lane 2 km	\$86k		\$0k	\$0k	Postponed until FY25/26
Stuart Drive, Curlew Waters 1 km	\$50k		\$98k	\$98k	<b>Complete</b>
SR 124 Crown Camp Road 3.5 km	\$86k		\$36k	\$36k	Work in progress
SR 1347 Albert Road 1.5 km	\$67k		\$32k	\$32k	Work in progress
<b>Total</b>	<b>\$1,184m</b>		<b>\$966k</b>	<b>\$966k</b>	
SR 5 Lansdale Road 2 km seal widening	\$287k	RERRF	\$396k	\$396k	<b>Complete</b> additional cost funded from RERRF
SR 11 Moira Vale Road 1 km seal widening	\$146k	RERRF	\$262k	\$262k	<b>Complete</b> additional cost to funded from RERRF
SR 45 Boona Road 18 km seal widening	\$3.3 m	Fixing Local Roads \$2.97m, RTR \$330k	\$1.551m pre 1 July 2024, \$1,829m in FY24/25 <b>Total \$3,379m</b>	\$3.38m	<b>Complete</b> additional cost to be funded from RTR
SR 185 Yelkin Road 2 km seal widening	\$350k	RTR	\$536k	\$536k	<b>Complete</b> additional cost funded from RTR
SR 194 North Uabba Road 2 km seal widening	\$350k	RTR	\$525k	\$525k	<b>Complete</b> additional cost funded from RTR
SR 1169 Bobadah Road 4 km seal widening	\$642k	RTR/RERRF	\$495k	\$495k	<b>Complete</b>
Officers Parade, Condobolin 350 metres road recostruction	\$166k	RTR	\$166k	\$166k	<b>Complete</b>
McDonnell St, Condobolin Bathurst St to Lachlan St reconstruction	\$240k	RERRF \$140k, FAG Roads \$100k	\$0k	\$0k	Postponed until FY25/26 as repairs to sewer pump station are not complete
Albert Road, Bulbodney Creek culvert replacement	\$800k	LRCI	\$510k	\$510k	<b>Complete</b>

2022 Flood Damage Permanent Restoration Work					
Expenditure to date					
Contract	Contractor	Contract value including variations	Approved flood damage work	Complementary work	Comments
C2024-03 Kiacatoo Road	Countrywide Asphalt Pty Ltd	\$1.102m	\$867k	\$235k	<b>Contract complete</b> North River Road included as contract variation
C2024-08 Dandaloo Road	Countrywide Asphalt Pty Ltd	\$2.649m	\$1.630m	\$1.019m	<b>Contract complete</b> Lachlan Valley Way (aka Hillston Road) included as contract variation
C2024-14 Unsealed roads Lake Cargelligo area	Ross Bros Excavations	\$625k	\$625k	N/A	<b>Contract complete</b>
C2024-15 Sealed Roads south	Stabilised Pavements of Australia	\$2.270m	\$1.964m	\$306k	<b>Contract complete</b>
Council workforce, Contractors unsealed roads	Council staff and sub-contractors	N/A	\$2.533m	N/A	Work in progress
C2024-27 Sealed Roads Condobolin	Countrywide Asphalt Pty Ltd	\$1.926m	\$1.082m	\$775k	<b>Contract complete</b> Lake Cargelligo urban streets and Henry Parkes Way widening included as contract variation. Final claim to be confirmed
C2024-26 Sealed Roads north	Stabilcorp Pty Ltd	\$2.230m	\$1.446m	To be confirmed	<b>Contract complete</b> Final claim to be confirmed
C2025-5 Unsealed Roads Zone 3 Condobolin South	Grassit Pty Ltd	\$0.403m	\$0	To be confirmed	Work to be undertaken after C2025-7
C2025-6 Unsealed Roads Zone 4 Lake Cargelligo East	Grassit Pty Ltd	\$0.626m	\$0	To be confirmed	Work to be undertaken after C2025-7
C2025-7 Unsealed Roads Zone 7 Condobolin North	Grassit Pty Ltd	\$0.696m	\$0.036k	To be confirmed	Work in progress
C2023-19 Project Management for Flood Damage restoration	Shepherd Services Pty Ltd	\$3.200m	\$2.508m	N/A	Expenditure includes set out costs (cost to date approx \$420k) which can be claimed directly as a defect restoration cost . TfNSW have agreed 10% project management and 3% initial defect capture can be claimed from the approved upper limit funding irrespective of the final defect restoration cost. ie. approx \$2.88m
<b>Total</b>		<b>\$15.73m</b>	<b>\$12.69m</b>	<b>\$2.533m</b>	









## CONCLUSION

Total roads expenditure for FY24/25 is approximately \$29 million which is \$6.5m higher than the previous year. As expected this increase is a result of the Flood Damage permanent restoration work, up \$9 m from previous year. There has been a \$3m drop in maintenance work. This is mainly following the increase in maintenance undertaken in FY23/24 which was funded by the RERRF program.

## LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 3.1 - Efficient transport networks that meet community and business needs.  
 Transport Asset Management Plan.

## ATTACHMENTS

Nil

**8.4 DEVELOPMENT APPLICATION DATA FOR JUNE 2025****TRIM Number:** R25/179**Author:** Manager Town Planning**RECOMMENDATION**

That:

1. The Director Environment and Planning Report No. R25/179 be received and noted.

**PURPOSE**

This report is to provide Council with information about development activity occurring within the Lachlan Shire Council area during June 2025.

**SUPPORTING INFORMATION**

Council's Development Data.

**BACKGROUND**

Development application data provides an indication of upcoming construction activity and economic value that is anticipated in the local government area. This report provides information on the past month's data and a comparison with the previous year.

The following tables show the development applications that have been determined and those that have been lodged in the past month, together with a comparison to the previous year.

**Table 1: Summary of Development Application (DA) Data for June 2025 and 2024**

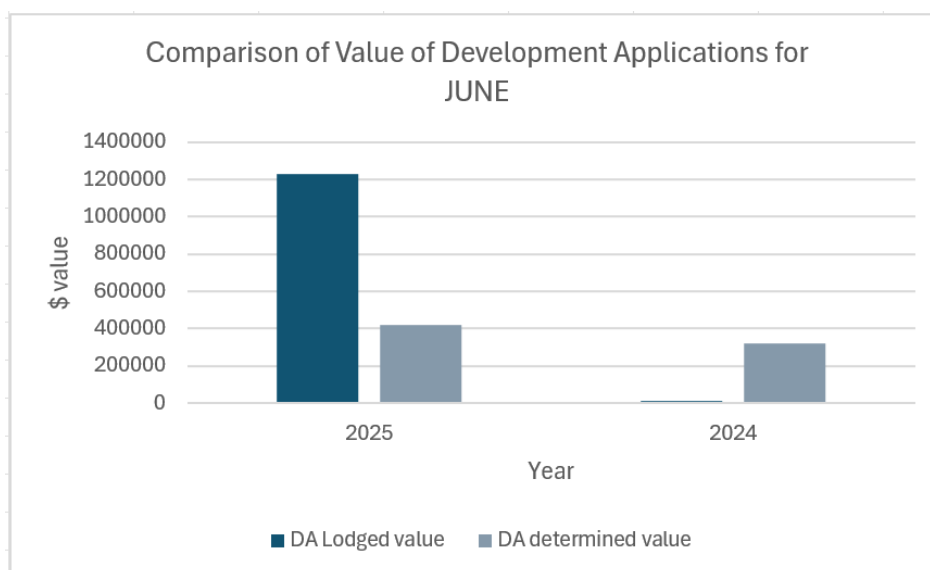
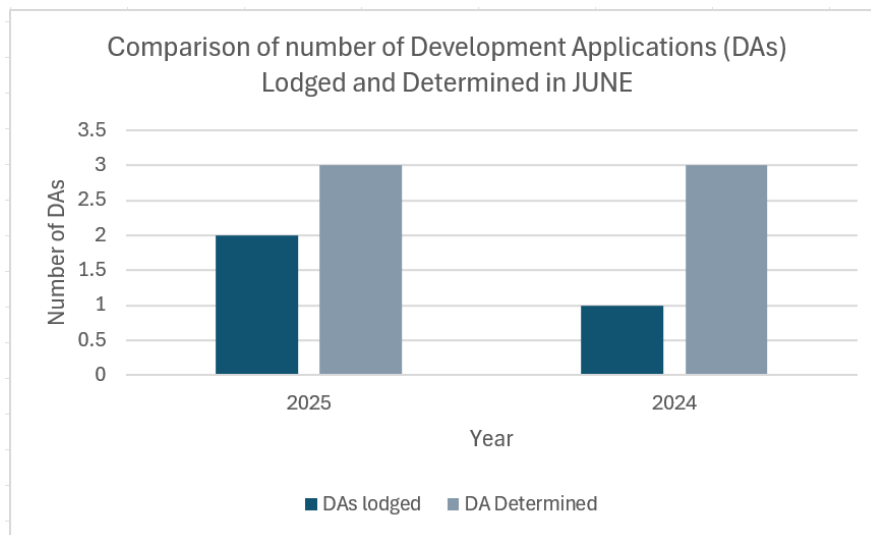
Development Applications	June 2025	June 2024
DAs lodged	2	1
DA Determined	3	3
DA Lodged value	\$1,230,000.00	\$10,000.00
DA determined value	\$417,595.00	\$320,669.00

**Table 2: Development applications LODGED in June 2025**

DA Number	Development Description	Location	Value
DA2025/19	Transportable Dwelling	1 Diggers Avenue CONDOBOLIN	\$350,000.00
DA2025/18	Dual Occupancy	6 Reef Street LAKE CARGELLIGO	\$880,000.00
<b>TOTAL</b>	<b>2</b>		<b>\$ \$1,230,000.00</b>

**Table 3: Development Applications DETERMINED in June 2025**

DA Number	Development Description	Location	Value	Determination:
DA2025/19	Transportable Dwelling	1 Diggers Avenue CONDOBOLIN	\$350,000.00	Approved under Delegated Authority
DA2025/20	Construction of Shed	Tasker Street CONDOBOLIN	\$10,000.00	Approved under Delegated Authority
DA2025/17	Construction of Shed	Mingelo Street TOTTENHAM	\$46,595.23	Approved under Delegated Authority
<b>TOTAL</b>	<b>3</b>		<b>\$417,595.23</b>	

**Summary graphs of the comparisons**

## ISSUES AND COMMENTS

A total of 30 development applications have been determined this financial year at an average of 50 days, which is inside the legislative timeframe for approvals and below the average net days taken to determine a DA across all NSW Councils. Council's average number of days reflect the data obtained via Council's Development software which varies from the NSW Planning Portal Council league table as the Planning Portal does not accurately collect and calculate data.

Note that the average determination timeframe of 50 days is less than last month's 54 days. The median number of days for determination of development applications this financial year is 40 days.

## FINANCIAL AND RESOURCE IMPLICATIONS

The assessment and determination of development applications is a statutory requirement under the *Environmental Planning and Assessment Act 1979*. It is resourced through Council's budget. Council collects development application fees in accordance with Schedule 4 of the *Environmental Planning and Assessment Regulation 2021*.

Development application determination data reveals a total development value of \$2,582,149 for applications determined in the 2024/2025 financial year.

## LEGAL IMPLICATIONS

All applications are assessed in accordance with relevant legislation including the *Environmental Planning and Assessment Act 1979*.

## RISK IMPLICATIONS

Council has assessed all applications against relevant legislation to minimise Council's exposure to risk.

## STAKEHOLDER CONSULTATION

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. Council also often engages with the community and adjoining owners in respect of applications. Council has a robust and extensive Community Participation Plan in place with the latest version dating from April 2020.

## CONCLUSION

In June this year there were 2 development applications lodged with Council, which is one more than the same period last year. In June this year and last year there were 3 development applications determined.

The value of development applications lodged this month is significantly higher at \$1,230,000, than the same month last year. The value of determined development applications for June 2025 was also higher than the previous year, at \$417,595.

Since the beginning of the 2024/2025 financial year there have been 30 development applications determined with a total development value of \$2,582,149.

## LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No 4.2 - Strong Effective Responsive Council.

**ATTACHMENTS**

Nil

**8.5 BUILDING PROJECTS MONTHLY UPDATE FOR MAY/JUNE****TRIM Number:** R25/180**Author:** Manager - Projects and Building**RECOMMENDATION**

That:

1. The Director of Environment and Planning Report No. R25/180 be received and noted.

**PURPOSE**

The purpose of this report is to provide a summary of projects currently being undertaken by the Lachlan Shire Council Environment and Planning Department. The execution and completion of work varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Council has adopted the 2024/25 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital and grant funded projects regarding buildings.

**ISSUES AND COMMENTS**

Project	Budget	Funding Source	Est. Expend. To Date	Forecast Expend.	Comments
Condobolin Works Depot	\$7,246,707.60 (2021)	\$6,000,000 Loan, \$1,700,000 Depot replacement reserve, \$948,800 plant reserve, \$200,000 unfinished works reserve	\$8,610,697.93	\$8.848m	Construction Management Contract Issued. Trade & Suppliers panel has been created. Civil works re-commenced onsite on 9 September 2024. Recent no show of scheduled contractor has impacted project schedule. Building works 80% completed.

					Completion scheduled for mid-September.
Electronic Community Signs – Lake Cargelligo & Tottenham	\$170,000	LRCI P4	\$65k	\$190,000. Additional \$20k from savings within other LRCI P4 projects	Consultation to be scheduled with relevant groups in Lake Cargelligo and Tottenham. Discussions held with Lakes Alive Representatives – 27 August 2024. Discussion held with Tottenham representatives 9 September 2024. RFQ prepared and sent out. PO's have been issued for Lake Cargelligo and Tottenham signs. Deposits paid. Lake sign installed, awaiting connection to power. Tottenham sign scheduled to be installed in the first week of August.
Lake Museum renewal	\$65,000	Capital	\$38k	\$65,000	Scope of works finalised. Preliminary costing obtained. New security screen to northern awning completed. New front door has been provided as well as new carpet to front room. Project Completed.
Condobolin Children Service – Soft fall & playground renewal	\$56,000	Capital	\$1.5k	\$56,000	Initial meeting held to discuss needs and options. Difficulty obtaining quotes for soft fall due to small quantity of works. Works not undertaken in

					24/25. New budget allocation in 25/26.
Condobolin SES Renewal	\$35,000	Capital	\$15.7k	\$35,000	Inspection undertaken. Project scope developed. Provision of new A/C units to replace old evaporative unit. Gaps in brickwork to be reviewed and gaps filled later in the year to allow for drainage work undertaken previously to reduce the moisture impact on the building. Works completed.
CAP 24 -016 - Community Facilities/Public Amenities Flood Resilience & Betterment - SRA/Pony Club Grounds	\$1.77m (3yr project completion date June 2026)	CAP24	\$284.9k	\$1.77m	<b>Stage 1</b> (Flood survey works, new cottage, earthworks, tender – cottage and amenity building) – project has commenced (November 2024). Survey works completed, old cottage has been demolished. Tender awarded for cottage. PO issued for earthworks. 10% deposit paid for cottage. Earthworks are underway.

### **Condobolin Works Depot Budget Update**

Original Budget	\$7,816,707.60
Expenditure to date	\$8,610,697.93
New Project Management Costs (est.)	\$350,000.00
Expenditure – since recommencement of project- April 2024	\$4,062,684.95



Remaining Initial Budget	\$1,217,514.00
Estimated Completion Costs	\$2,137,078.04

*All figures include GST*

The following local companies have been utilised to date for works on the project.

- Ross Bros Excavation Pty
- Seton Electrical Contracting
- Lachlan Ready Mix Pty Ltd
- Sparra's Grader Hire Pty Ltd
- Emmat Group Pty Ltd
- Robertson's Ready Mix
- Chris Nagle Electrical

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Project management and financial controls are in place to manage financial expenditure and resource allocation.

### **LEGAL IMPLICATIONS**

Nil. All project materials and services have been procured in accordance with the requirements of the NSW *Local Government Act 1993* and Council's procurement policy. *Environmental Planning and Assessment Act 1979* provisions are being complied with regarding development approvals and planning controls.

### **RISK IMPLICATIONS**

Project management and financial controls are in place to manage time and budget risks. The projects have been assessed against relevant legislative requirements to minimise Council's exposure to risk.

### **STAKEHOLDER CONSULTATION**

Council's newspaper column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the local government area.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

### **OPTIONS**

Not applicable.

### **CONCLUSION**

This report updates Council on the capital improvements/new work being undertaken by the Environment and Planning Department.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 1.7 Improved social outcomes for people with disability.

CSP 4.2 Strong effective and Responsive Council.

CSP 6.2 Upgrade community buildings.

**ATTACHMENTS**

**Nil**

**8.6 INVESTMENTS AS AT 30 JUNE 2025****TRIM Number: R25/191****Author: Accountant****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R25/191 be received and noted.

**PURPOSE**

The *Local Government (General) Regulation 2021* section 212 specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

**SUPPORTING INFORMATION**

Council's general bank account reconciled balance as at 30 June 2025 is \$13,001,345.78 Investments held at 30 June 2025 totalling \$55,606,436 are set out in Attachment 1.

**Responsible Accounting Officer Certificate**

I certify that the investments have been reconciled with the Council's general ledger as at 30 June 2025, and that investments have been made in accordance with the *Local Government Act 1993*, *Local Government (General) Regulation 2021* and Council's Investment Policy.

Karen Pegler

Responsible Accounting Officer

**FINANCIAL UPDATE**

As at the end of June 2025, Council is compliant across all counterparty limits except for ING (A) and Police CU. This is due to capital outflows and the investment portfolio's balance falling in recent months, and is not an issue of concern. ING (A) is over its maximum limit of 20% by 1.58%, Police CU (unrated) is over its maximum limit of 5% by 1.29%. These will be rectified over the coming months by deploying funds to alternate banks.

Over the past 12 months the portfolio, excluding on call cash, returned 4.98% p.a. outperforming the AusBond Bank Bill Index (bank bills) by 0.59% p.a.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Investments are made in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

## **CONCLUSION**

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

## **ATTACHMENTS**

1. **Monthly Investment Report - June 2025** [➡](#)

**8.7 FY24/25 URBAN WORKS MONTHLY UPDATE FOR JUNE****TRIM Number: R25/193****Author: Manager - Roads****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R25/193 be received and noted.

**PURPOSE**

The purpose of this report is to provide an update of the capital improvements in the Urban Works section. The items listed are for works undertaken in June, in progress for the month of July and forecast for the month of August 2025.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Council has adopted the 2024/2025 budget and associated Delivery and Operational Plans and Quarterly Budget Reviews. This report provides updates on the delivery of the Urban Works program, with some overlap with roads, utilities, tourism and buildings where required.

**ISSUES AND COMMENTS**

Project delivery has focused on grant funded projects with funding deadlines and capital works. Particular focus has been the completion of the LRCI 4 program.

Overall, most of the Urban Work's projects are progressing well with contractors and staff focusing on project priorities and delivery deadlines.

**Works Completed in June**

Condobolin Rodeo and Pony Club Facility Upgrades	Work complete, with only minor items requiring attention to ensure works are fully operation.
Condobolin Entrance Beautification	Contractors engaged and works underway with the removal of dead trees on Henry Parkes Way and trees planted.
Condobolin Cemetery Carpark and footpath	Project complete.
Mount Tilga Walking Track	Step installation underway. Signs installed. Only minor items requiring attention to rectify defects.

Lake Cargelligo Foreshore Restoration	Project complete.
Lake Cargelligo Liberty Park Master Plan works	Project complete.
Lake Cargelligo Liberty Park Festoon Lights	Work complete, with only minor items requiring attention to ensure works are fully operation.
Lake Cargelligo Second Sporting Field option	Pipe, solenoids, pits and tank installed. Earthworks complete. Minor works on pump extraction required to ensure compliance. Minor works to sprinklers required to ensure system is fully operational.
Lake Cargelligo Rec Scoreboard upgrade	Site works commenced mid-June with the installation of the piers and the erection of the steel frame for the scoreboard. Scoreboard to be installed.
Lake Cargelligo Rec Ground Lighting Upgrade	Project complete.
Tottenham Skate Park and Multi-use facility	Project complete. Signage to be installed prior to fence being removed.
Tullibigeal Tennis Court Refurbishment	Project complete.
Fifield Park Shelter refurbishment	Project complete.
Update of the Active Transport Plan	Draft plan has been reviewed by Transport with comments. When adjustments are made, the document will be presented to Council in August for endorsement prior to public exhibition.
Regional Drought Resilience Plan	Projects confirmed and RFQs advertised, tender assessments to be complete in July.

### **Works Underway in July**

Condobolin Entrance Beautification	Contactors engaged and works underway with the removal of dead trees on Henry Parkes Way and trees planted.
Mount Tilga Walking Track	Works Complete
Lake Cargelligo Second Sporting Field option	Work complete.
Lake Cargelligo Rec Scoreboard upgrade	Work complete
Update to the Active Transport Plan	When amendments are made the document will be presented to Council in August for endorsement prior to public exhibition.
Regional Drought Resilience Plan	Implementation projects have been approved and RFQ's advertised, assessments of RFQs to be complete and contractors to be engaged.

**Works Scheduled for August**

Memorial Park flood recovery (CAP)	Design and procurement to commence
SRA flood recovery (CAP)	Design and procurement to commence
Update to the Active Transport Plan	Draft plan to be put on public exhibition if approved by Council.
Regional Drought Resilience Plan	The following Drought resilience plans to be underway <ul style="list-style-type: none"> <li>- Heat Mapping Urban Cooling Plan</li> <li>- Recreational Water Bodies plan</li> <li>- Community Assets Plan</li> </ul>

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project	Budget	Funding Source	Expenditure to Date	Forecast Expenditure	Comments
Condobolin Rodeo and Pony Club Facility	\$125k	LRCI 4	\$132k	\$125k	Overspend to be paid for by underspend on other LRCI projects.
Condobolin Entrance Beatification	\$70k	LRCI 4	\$38k	\$70k	Budget on track
Condobolin Cemetery Carpark & footpath	\$90k	LRCI 4	\$69k	\$90k	Project Complete
Mount Tilga	\$150k	LRCI 4	\$60k	\$150k	Budget on track
Lake Cargelligo Foreshore Refurbishment	\$250k	CAP24	\$266k	\$266k	Project Complete
Liberty Park Master Plan	\$250k	LRCI 4	\$268k	\$268k	Project Complete
Lake Secondary Sporting Oval	\$250k	LRCI 4	\$219k	\$250k	Budget on track
Lake Cargelligo Rec Lighting upgrade	\$180k	LRCI 4	\$179k	\$180k	Project Complete
Lake Cargelligo Rec Score board	\$63k	LRCI 4	\$52k	\$63k	Project Complete
Tottenham Skate Park	\$300k	LRCI 4	\$277k	\$277k	Project Complete

Project	Budget	Funding Source	Expenditure to Date	Forecast Expenditure	Comments
Tulli Tennis Court refurbishment	\$150k	LRCI 4	\$152k	\$152k	Project Complete
Active Transport Plan	\$100k	Get Active	\$75k	\$100k	Budget on track

**LEGAL IMPLICATIONS**

Nil

**RISK IMPLICATIONS**

Priority will be given to grant funded works with deadlines approaching, meetings are held with Finance staff to confirm project completions and project funding roll over for incomplete works.

**STAKEHOLDER CONSULTATION**

Staff are engaging with specific stakeholders on each project, in accordance with Council's community consultation policy. Meetings have been held with the Lake Cargelligo Sporting Clubs, Tullibigeal Tennis Club, Tottenham Community, Tullibigeal Central School and council staff.

**OPTIONS**

1. Council continue to implement urban works capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the capital improvements program and budget.

**CONCLUSION**

This report updates Council on the capital improvements undertaken by the Urban Works team in June, underway in July and forecast for August.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 4.2 Strong, Effective and Responsive Council.
- 4.4 Strategic Management of Villages and Crown Reserves.
- 6.1 Increase recreational use of the lakes and rivers.
- 6.3 New and visually appealing streetscapes.
- 6.4 Improved Parks, Gardens and Sporting Ovals.
- 6.5 Provision of neat, accessible and respectful cemeteries.

**ATTACHMENTS**

Nil



**8.8 FY24/25 UTILITIES MONTHLY UPDATE FOR JUNE****TRIM Number: R25/194****Author: Manager - Utilities****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report R25/194 be received and noted.

**PURPOSE**

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for June, in progress for the month of July and forecast for the month of August.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

**ISSUES AND COMMENTS****Condobolin**

Project	Progress
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	<ul style="list-style-type: none"><li>• Concept design is progressing.</li><li>• A workshop to discuss the water quality report was held and attended by the technical experts from DCCEEW and NSW PW. NSW Health representative was not in attendance.</li><li>• The bore water quality is required to finalise the options report. It was agreed at the workshop that the options report can be developed but may not be able to be finalised until the development of the bores fit-out is completed.</li></ul>
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	<ul style="list-style-type: none"><li>• Pipelines designs are underway.</li><li>• HAZOP (hazard and operability study) is scheduled to be held at the end of July in Condobolin with the relevant operators. This study will assist the development of the concept design to identify hazards and operability problems in a complex process treatment.</li></ul>

RNSW 755 Condobolin Bore Fields II	<ul style="list-style-type: none"> <li>The SCADA integration of the new chlorine system has been awarded to Council's preferred SCADA integrator/contractor.</li> </ul>
DWS072 Condobolin Drought Water Security Project	<ul style="list-style-type: none"> <li>Condobolin Borefields II Scheme – Contract 2: Borehole Fit Out and Power Supply has been awarded.</li> <li>Startup meeting was held with initial reconnaissance and survey of the whole site planned.</li> </ul>
Lachlan St Sewer Pump Station – civil constructions upgrade	<ul style="list-style-type: none"> <li>Both pumps and rising mains have been installed.</li> <li>Scaffolding will be removed to allow the remaining epoxy coating process to complete.</li> </ul>

### Lake Cargelligo

Project	Progress
Lake Cargelligo STP – Sewer Lagoons	<ul style="list-style-type: none"> <li>Effluent has been diverted to the evaporation ponds.</li> <li>19mm of rain since last update.</li> <li>Dried sludge relocation has been deferred due to competing priorities.</li> <li>Funding of \$3m announced by the State Government. Details to be provided in due course.</li> <li>Sampling continues.</li> </ul>
Lake Cargelligo WTP – Chemical Storage Upgrade	<ul style="list-style-type: none"> <li>Finalisation of the tender documentation continues to be deferred due to staffing priorities.</li> </ul>
Lake Cargelligo WTP – GAC Filter Upgrade	<ul style="list-style-type: none"> <li>Exploration of funding opportunities continues.</li> </ul>

### Tottenham

Project	Progress
RNSW 841 Tottenham Water Supply – Telemetry upgrade	<ul style="list-style-type: none"> <li>Some of the civil works have started. Concrete pits construction in Tottenham Reservoir is currently underway. These pits will house the new flowmeters and electric valve actuators that will assist with regulating the water source via SCADA.</li> </ul>

### Shire Wide

Project	Progress
RNSW 842 Sewage Effluent Reuse Management System (Lake Cargelligo,	<ul style="list-style-type: none"> <li>The tender submissions are still being evaluated.</li> <li>NSW PW has advised tenderers of delay in tender consideration.</li> </ul>

Condobolin & Tottenham)	
Integrated Water Cycle Management (IWCM) Strategy	<ul style="list-style-type: none"> <li>NSW PW is continuing to finalise the IWCM Strategy Report.</li> </ul>
Sewer Rehabilitation and Investigation	<ul style="list-style-type: none"> <li>Contract has been executed.</li> <li>Work packages are currently being collated.</li> </ul>

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	\$900K	SSWP	\$298K	\$790K	Budget is on track
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	\$675K	SSWP	\$392K	\$413K	Budget is on track
RNSW 755 Condobolin Bore Fields II	\$3.9M	Restart NSW	\$2.61M	\$3.9M	Budget is on track, but final tender still has to be awarded.
DWS072 Contract 5: Transfer Pump Station	\$2.57M	SSWP	\$2.63M	\$2.83M	Revised budget is on track
Lachlan St Sewer Pump Station – Construction	\$1.2M	Sewer Fund	\$1.23M	\$1.41M	Variation for leaks have increased costs. This will be funded through reducing sewer relining works.
Lake Cargelligo STP – Sewer Lagoons investigations	\$150K	Sewer Fund	\$26K	\$150K	Budget is on track
Lake Cargelligo WTP – Chemical Storage Upgrade	\$210K	Water Fund	\$110K	\$210K	Revised budget on track
Lake Cargelligo WTP – GAC Filter Upgrade	\$57K	Water Fund	\$12K	\$57K	Final investigations underway. Budget is on track
RNSW 841 Tottenham Water Supply	\$4.6M	Restart NSW	\$3.73M	\$4.6M	Budgets are on track

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
RNSW 842 Sewage Effluent Reuse Management System	\$2.56M	Restart NSW	\$649K	\$2.56M	Project scope under review
Integrated Water Cycle Management (IWCM) Strategy	\$330K	Safe & Secure	\$157K	\$330K	Budget is on track
Sewer Rehabilitation and Investigation	\$1.3M	Sewer Fund	\$169K	\$1.3M	Contractual options are being explored for the delivery.

### LEGAL IMPLICATIONS

In the Condobolin, Lake Cargelligo, Tottenham and Albert water supply schemes, sufficient high-quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council's water supply system is governed by DCCEEW and the backwash discharge from the water treatment plant is administered by the EPA. Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher. Lachlan Shire Council is providing sewerage services to communities across the shire.

The day to day operation of the sewerage services is governed by DCCEEW and the effluent discharge from the sewerage treatment plant is administered by the EPA.

There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality are checked regularly to identify any deviation from the current guidelines and standards.

### RISK IMPLICATIONS

Risk associated with the engagement of NSW Public Works to assist with project delivery is mitigated by the formation of a project steering committee with INSW, DCCEEW, NSW Public Works and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (Roscco), Lachlan Airspace Reference Panel, NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

**STAKEHOLDER CONSULTATION**

DCCEEWS, Infrastructure NSW, NSW Public Works, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases. Stakeholders for the Lake Cargelligo STP issues are being updated by fortnightly status updates and meetings are required.

**OPTIONS**

1. Council continue to implement the water and sewer capital, operational and maintenance programs as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the water and sewer capital, operational and maintenance program.

**CONCLUSION**

This report is provided to update Council on activities in the Utilities section in June, underway for July and planned for August.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

CSP 7.2 Water Security for All Towns and Villages.

**ATTACHMENTS**

Nil

**9 DECISION REPORTS**

**9.1 GENERAL MANAGER**

Nil

## 9.2 CORPORATE AND COMMUNITY SERVICES

### 9.2.1 COMMUNITY DONATION AND EVENT SUPPORT - JULY 2025

**TRIM Number:** R25/183

**Author:** Administration Officer - Corporate & Community Services

#### RECOMMENDATION

That:

1. The Director of Corporate and Community Services Report R25/183 be received and noted.
2. Council to provide financial support of \$1,000 to Lake Cargelligo Central School or its Parents and Citizens Association, to be held on behalf of Matilda Porquet, a student at Lake Cargelligo Central School, to assist with her expenses to represent Australia in cross country, in Las Vegas. This financial support is to be funded from the elected members budget, and is conditional on Matilda's participation in the event in September 2025.
3. Council to provide financial support of \$1,000 to the Rotary Club of Condobolin Inc., for the Rotary Annual Christmas Carnival on 14.12.2025 plus any requested in-kind support (estimated to be \$9,500). The financial support is to be funded from the community events budget with in-kind support to be funded from the Special Events Budget. All support is conditional on the event proceeding.
4. Decline the Condobolin Chamber of Commerce's request for a 100% concession on SRA Hall hires fees for the 2025 Condobolin Business Awards, and apply the 50% concession for not for profit organisations, as permitted under Council's adopted Fees and Charges.
5. Council note that the Condobolin Senior Rugby League Football Club event "Beyond the Game" has been postponed to the end of November 2025. A financial donation of \$1,000 was approved at the May Council Meeting (Resolution 2025/103), on the condition that the event proceeded.
6. Council formally rescind Resolution 2025/105, adopted at the May 2025 Council meeting, to donate \$500 to 78 Designs for their project "From My Heart to Yours – Art That Moves" art competition, as the project has been cancelled.

#### PURPOSE

Council is asked to consider requests for monetary and in-kind support for community events to be held in the 2025/2026 financial year. For the purpose of this policy 'Donation' also means financial contribution, event in kind support, and Fee and Charge concessions, unless specified otherwise.

#### SUPPORTING INFORMATION

A copy of the requests for donations are included as attachments.

## BACKGROUND

Council adopted the Community Event and Donations Policy v2 in May 2024. As requests are submitted, they will be assessed against this policy. Where possible, approval under delegated authority will be utilised. Where delegated authority or another Council Policy does not apply, a request will be submitted to a Council meeting for determination.

As community groups' transition to funding rounds, there will be a further period where requests will continue to be submitted to Council for a decision.

## ISSUES AND COMMENTS

### 1. Lake Cargelligo Central School P&C – Matilda Porquet Cross Country Dream

The school P&C is requesting financial support on behalf of Matilda Porquet, a student at Lake Cargelligo Central School, who has been selected to represent Australia at an international cross-country event in Las Vegas, USA, this coming September. To assist with the considerable costs associated with the trip—including travel, accommodation, and related expenses—Matilda is aiming to raise \$10,000. The request states Matilda has been fundraising herself.

It is recommended \$1,000 in financial support to be funded from the elected members budget be approved. Support is conditional on Matilda's participation in the event in September 2025. If Matilda does not participate the funds will have to be repaid to Council.

It is proposed that any support is not paid directly to Matilda but be held by the School or the School P&C who can then use the funds to contribute to her costs.

### 2. Rotary Club of Condobolin Inc – Project Rotary Annual Christmas Carnival

This organisation is requesting financial support of \$3,000 for the Rotary Annual Christmas Carnival to be held on 14 December 2025. Council's records show that donations of \$1,000 were made annually from the 2016–2017 to 2023–2024 financial years, except in 2019 when a contribution of \$1,700 was provided for the Christmas tree function.

Council has also provided in kind support of \$9,205 in 2025, \$3,879 in 2024 and \$9,378 in 2023.

It is recommended that financial support of \$1,000 be funded from the Elected Members' general donations budget, conditional on the project being completed by 14 December 2025.

Whilst in kind support has not been requested at this time, based on past years, this will eventuate closer to time. The recommendation has therefore included a provision for in-kind support of an estimated \$9,500. This is similar to recent years.

As requested at the July 2025 Pre-meeting Briefing, Council provided support for the Christmas events at:

- Lake Cargelligo – financial donation of \$1,000 per year plus in-kind support \$3,219 in 2025; \$3,378 in 2024 and \$6,950 in 2023.
- Tottenham – financial donation of \$500 per year plus in-kind support \$260 in 2025, \$1,797 in 2024 and \$3,544 in 2023.
- Tullibigeal - financial donation of \$1,000 in 2024 and \$500 in 2023 plus in-kind support \$2,391 in 2025, \$2,925 in 2024 \$4,616 in 2023



Councillors should consider the value of the request from each group as the size of each event varies together with the size of the community participation in the event.

### **3. Condobolin Chamber of Commerce – 2025 Condobolin Business Awards**

The organisation requested both in-kind and financial support at the May 2025 Council Meeting (Resolution No. 2025/95). The resolution approved a financial donation of \$1,000 and an in-kind contribution estimated to be under \$500, presumed to cover toilet facilities only.

While the application request form indicates a preference for SRA Hall hire, it does not include an explicit request for a full fee waiver. Under Council's current fee structure, the organisation qualifies for the standard 50% not-for-profit discount.

The Chamber of Commerce wrote to Council asking for consideration of a full fee waiver for SRA Hall hire for the Business Awards event.

It is recommended Council not provide a full fee waiver and apply the 50% not-for-profit concession as permitted under its adopted Fees and Charges. The recommendation is consistent with previous decisions of Council.

In addition, in FY25 the operational cost of the SRA Hall exclusive of depreciation, loan interest and loan repayments exceed the income by \$49,000. In FY24 the cost difference was \$45,000 plus depreciation, loan interest & loan repayments.

This is not sustainable and the utilisation of the hall needs to be reviewed as hall hire fees are barely covering insurance, power and cleaning costs.

### **4. Condobolin Senior Rugby League Football Club – Beyond the Game**

In May 2025, Council resolved to provide financial support to the Condobolin Senior Rugby League Football Club, conditional on the event occurring by 14 June 2025. The club has since advised that the event has been postponed to the off-season, ending 31 August, with plans to reschedule to October or November 2025. This change was communicated along with appreciation for Council's contribution and a request to confirm if rescheduling affects the donation. Although the new timing exceeds the original condition, the nature and community benefit of the event remain unchanged.

It's recommended that Council formally note that the resolution allow completion by 30 November 2025.

The Club has been advised to contact once they have a confirmed date for payment of the donation.

### **5. 78 Designs – Art Competition – “From my heart to yours – art that moves”**

This group informed Council via a telephone conversation on Friday, 11 July 2025, that the project approved at the May Council meeting under resolution 2025/105 has been cancelled. The resolution had allocated \$500 in support of the event, with the condition that the project be completed by the end of June 2025. Following the approval email sent on 30 May 2025, no further communication was received from the project organisers, as Council was awaiting their response to provide bank details. The applicant has now confirmed the cancellation of the event and extended their sincere apologies, along with gratitude for Council's willingness to support the initiative. Although reasons for cancellation were not specified, interest was expressed about reapplying for future support should the project be revisited.

**FINANCIAL AND RESOURCE IMPLICATIONS**Community Events Program

This budget totals \$125,000 refer to General Ledger number 3820.0460.0622.

*The remaining budget available for utilisation is \$125,000.*

**Included in the budget as a separate line item and will not come to Council for decision**

The abovementioned budget includes \$2,400. for Welcome to Community events (\$600 each for Tullibigeal, Tottenham, Lake Cargelligo and Condobolin). Refer to Council Resolution 2023/50 March 2023. The \$600 for events will only be paid upon written application to Council.

Elected Members general donations

This budget totals \$30,000. Refer to General Ledger number 3020.0405.0622.

*The remaining budget available for utilisation is \$30,000*

**Included in the budget as a separate line item and will not come to Council for decision**

The abovementioned budget includes \$100 per school for end of year school events. Refer to Council Resolution 2022/312 November 2022. The \$100 for events will only be paid upon written application to Council.

In kind contributions

This budget totals \$125,000 Refer to General Ledger number 3230.0509.

*The remaining budget available for utilisation is \$125,000 less the approved in-kind support for the Condobolin and Lake Cargelligo estimated to be around \$24,000*

**Quarterly report to Council - Community Donations & Event Support approved under delegation**

As requested, a quarterly report will be provided to Council showing all approvals made under delegated authority. Jointly the Mayor and General Manager must approve or decline any applications made under delegated authority. Delegated authority approvals only apply to the following:

- (a) In kind Support \$1,000 or less;
- (b) Fee or Charge Concession \$500 or less;
- (c) Financial donation of \$500 or less

The next report will be provided to the June 2025 Council meeting.

**LEGAL IMPLICATIONS**

Council can provide financial assistance through an annual donation program in accordance with section 356 of the *Local Government Act 1993*. A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Donation requests made by organisations or individuals who act for personal gain will be subject to Section 356 (2) of the *Local Government Act 1993*.

“A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days’ public notice of the council’s proposal to pass the necessary resolution has been given.”

Fee concessions are permissible in accordance with section 610E and 610F of the *Local Government Act 1993*.

**RISK IMPLICATIONS**

There is reputational risk for Council when making decisions to approve or not to approve requests.

**STAKEHOLDER CONSULTATION**

Nil

**OPTIONS**

1. Provide the full amount of the requested donations.
2. Decline the full amount of the requested donations.
3. Vary the amount of the donations.

**CONCLUSION**

Council is asked to consider and make a resolution on the amount of any donation it wishes to provide.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

**ATTACHMENTS**

1. **Matilda Porquet - Donation to support an athlete** [⇒](#)
2. **Rotary Club of Condobolin Inc - Application form** [⇒](#)
3. **Condobolin Chamber of Commerce - Application and Email trail** [⇒](#)
4. **Condobolin Senior Rugby League Football Club** [⇒](#)

### 9.3 ENVIRONMENT AND PLANNING

#### 9.3.1 LACHLAN SHIRE LOCAL APPROVALS POLICY

**TRIM Number:** R25/135

**Author:** Manager - Projects and Building

#### RECOMMENDATION

That:

1. The Director of Environment and Planning Report No. R25/135 be received and noted.
2. The draft Local Approvals Policy – ENV014 be placed on public exhibition for a minimum of 28 days.
3. Following expiry of the public exhibition period, subject to no public submissions being received, the draft Local Approvals Policy – ENV014 be adopted and the Footpath Restaurant and Street Trading Policy – ENV004 be rescinded.
4. The existing Local Approvals Policy remain in force until the expiry of the public exhibition period and adoption of the new draft policy ENV014.

#### PURPOSE

The purpose of this report is to seek Council's endorsement to publicly exhibit the revised draft Local Approvals Policy (LAP) – ENV014 for a minimum period of 28 days in accordance with the requirements of the *Local Government Act 1993* and re-adopt the LAP following the exhibition period as well as rescind Footpath Restaurant and Street Trading Policy – ENV004.

The proposed amendments to the LAP relate to satisfying legislation requirements and updates since the previous review of the Local Approvals Policy was adopted in December 2022.

#### SUPPORTING INFORMATION

Draft Local Approvals Policy – ENV014

#### BACKGROUND

Council's LAP was first presented to Council on 14 March 2017 and, following public exhibition, it commenced on 11 May 2017. The policy was also reviewed and re-adopted in December 2022.

A LAP (other than a local policy adopted since the last general election) is automatically revoked at the expiration of 12 months after the declaration of the poll for that election unless the Council revokes it sooner. This means the current LAP is automatically revoked on 1 October 2025.

Section 68 of the *Local Government Act 1993* (the Act) requires a person to obtain approval from Council before carrying out certain activities.

The LAP is designed to outline those activities described in the Table under Section 68 of the Act, which, under certain circumstances, may be carried out without approval of Council.

This does not, however, prevent any person applying for approval to carry out an activity granted an exemption under the Policy. The purpose of a LAP is to list activities that do not need a separate approval from Council and to outline the criteria for those activities where approval is required.

As part of this review, staff have taken the approach to reduce the number of policies that relate to Section 68 activities under the Act. With that in mind, the revised policy has been updated to include the appropriate parts of the Footpath Restaurant and Street Trading Policy – ENV004.

### **ISSUES AND COMMENTS**

The draft LAP has been reviewed in accordance with the *Local Government Act 1993*, the *Local Government (Manufactured Home Estates, Caravan Parkes, Camping Grounds and Moveable Dwellings) Regulation 2021* and the *Local Government (General) Regulation 2021*.

The Act allows Council to adopt a LAP, in which it sets criteria for exemptions from requiring an approval as well as criteria for assessing applications that do not meet the exemption criteria.

Maintaining a LAP provides certainty for customers on what information is required to be submitted with an application and outlines what will be considered in the assessment of an application. This provides a transparent and faster approval process clearly outlining what is required and when an exemption applies.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

This matter has no direct financial impact on Council's adopted budget.

### **LEGAL IMPLICATIONS**

The draft LAP has been reviewed in accordance with the applicable legislation including the Act.

### **RISK IMPLICATIONS**

None anticipated.

### **STAKEHOLDER CONSULTATION**

The LAP was originally adopted in 2017, with subsequent adoption in 2022. Both periods included a public exhibition period of a minimum period of 28 days.

The draft LAP Policy will be available for comment on Council's website, and a public notice will be placed in each of the local newspapers and on Council's website.

### **OPTIONS**

1. Exhibit the draft Local Approvals Policy, as attached, for a minimum 28-day period and automatically adopt the policy subject to no public submissions being received as well as rescind the Footpath Restaurant and Street Trading Policy – ENV004.
2. Make amendments to the draft Local Approvals Policy and then exhibit the policy for a minimum 28-day period, then automatically adopt the policy subject to no public submissions being received as well as rescind the Footpath Restaurant and Street Trading Policy – ENV004.
3. Not proceed with a Local Approvals Policy and require customers to make application for every activity covered under a LAP.

**CONCLUSION**

Council is required to adopt a LAP in accordance with the Act, as the current policy will be revoked automatically on 1 October 2025. The LAP provides greater certainty and transparency around applicable activities which may be carried out throughout the Shire.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

4.2 Strong effective and Responsive Council

**ATTACHMENTS**

1. Local Approvals Policy [⇒](#)

**9.3.2 PARKES ENERGY FROM WASTE PROJECT****TRIM Number: R25/190****Author: Director Environment and Planning****RECOMMENDATION**

That:

1. The Director of Environment and Planning Report No. R25/190 be received and noted.
2. Council do not proceed with the procurement of independent expert advice relating to the Parkes Energy from Waste (EfW) Project at this time.

**PURPOSE**

To inform Council of the potential cost of independent expert advice to be provided in relation to the Parkes EfW Project in accordance with Council Resolution 2025/116.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Parkes Shire Council issued a media release regarding the proposed Parkes EfW Project on 24 March 2025. Parkes Clean Future Alliance sent a letter to Councillors on 5 May 2025. Officers provided information about the Parkes EfW Project to Councillors via memo on 13 May 2025.

Following a Notice of Motion, Council, at its meeting of 28 May 2025, resolved that:

- The Director of Environment and Planning provide a report on the cost of providing independent expert advice.
- Council request greater transparency from Parkes Shire Council and the NSW Government, including access to detailed emissions data, water catchment modelling, and freight transport assessments related to the proposed development.
- Council prepare and submit a formal submission or public statement to ensure the views and concerns of Lachlan Shire residents are accurately represented in regional planning and consultation processes.
- Council request a meeting with Member for Barwon Mr. Roy Butler MP, to obtain more information regarding the Parkes EfW.
- Council write to the Department of Planning asking for more information on the Parkes EfW and request to be kept informed.

Officers provide regular updates on this resolution via the Active Resolutions section of Council meetings. Officers have written to the Department of Planning, Housing and Infrastructure and the proponent, Parkes Energy Recovery, to be kept informed of the progress of the project and obtain all relevant information from the proponent and NSW State Government.

On 9 July 2025, the Member for Barwon, Mr Roy Butler MP addressed Councillors and advised that, at this stage, not much detailed information about the Parkes EfW Project was publicly available, but that he had regular discussions with Phil Donato, Member for Orange, whose electorate covers Parkes and the proposed project area. Roy Butler and his staff offered to assist with preparing a formal submission on behalf of Council.

MRA Consulting Group, a consultancy specialising in waste management services consulting, provided a fee proposal on 9 July 2025 which is contained in Attachment 1.

The proposal offers to provide an independent assessment of the potential impact of the proposed Parkes EfW Project on the Lachlan Shire area, *'in order to enable Council to take an informed position and provide concerned residents with appropriate information in response to their concerns'*.

### **ISSUES AND COMMENTS**

While the proposal from MRA Consulting Group will review the potential impact of the Parkes EfW Project with respect to air emissions, water emissions, odour, traffic and social amenity, it is only able to do so with existing published information, which – at this early stage in the project – is not very detailed. The review will centre around the technology proposed and *'its track record in other jurisdictions'*.

It is expected that the review can be completed within four weeks of the fee proposal being accepted, but that it would be very generic in nature and based on publicly available information mainly from NSW State Government sources. It should be noted that emissions information on both the proponent's website, [www.parkesenergy.com.au](http://www.parkesenergy.com.au), and the NSW State Government's websites are based on a reference plant in Dublin, Ireland.

At this initial stage of the project, the associated fee proposal from MRA Consulting Group is based on actual work undertaken subject to a schedule of hourly rates. It is capped at \$16,500 (\$15,000 plus GST). It is expected that once further information is publicly available on the project, a more detailed fee proposal would have to be sourced to address the newly available information and analyse its potential impact on the region.

Officers in their correspondence to the proponent and the NSW State Government made it very clear that Council should be included in any future public consultation and any information available should be shared with Council.

It should also be noted that the approval process rests solely with the NSW State Government. As the proposal is located in the Parkes Special Activation Precinct, the NSW State Government has full jurisdiction over the process, and there is no legal recourse for local government in the process.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The fee proposal in its initial stage is capped at \$15,000 plus GST and based on hourly rates of work performed. Future fee proposals based on more detailed information being publicly available would have to be sourced once information becomes available and its associated costs are unknown at this time. Council would have to reduce other operational expenses in order to fund this fee proposal. Given that Council is not a party to the approval process of the project, there is no recourse to recover the money from grants or other external sources.

### **LEGAL IMPLICATIONS**

Nil



**RISK IMPLICATIONS**

The concerns of residents and the potential impact of the proposed Parkes EfW Project are very important considerations in the analysis of the proposed project, and officers are fully committed to providing all available information to Councillors and the community. The provision of independent expert advice, however, would have to be funded from Council sources within the existing budget, and Council's influence on the proposal is very limited.

**STAKEHOLDER CONSULTATION**

MRA Consulting Group

**OPTIONS**

Option 1 – Council do not proceed with the procurement of independent expert advice relating to the Parkes EfW Project at this time as the information that is publicly available is not of sufficient detail to provide meaningful independent expert advice to Councillors and residents in the Lachlan Shire.

Option 2 – Council amend its budget to enable a purchase order of \$15,000 plus GST to commission a report from MRA Consulting Group in accordance with Attachment 1.

**CONCLUSION**

The concerns regarding the potential impact of the proposed Parkes EfW Project on the environment, the community and the regional economy are acknowledged, and officers are very interested in disseminating all publicly available information to Councillors and the community. It is, however, not recommended at this time to commission independent expert advice due to the lack of detail on the proposal and the resulting generic nature of any advice received at this stage.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

4.2 Strong, effective and Responsive Council

**ATTACHMENTS**

1. **Attachment 1 - Impact of the Parkes EfW Project** [⇒](#)

**9.4 INFRASTRUCTURE SERVICES**

Nil

**10 DEPUTATIONS**

**11 NOTICES OF MOTION**

Nil

**12 NOTICES OF RESCISSION**

Nil

**13 DELEGATES REPORT****13.1 DELEGATES REPORT****TRIM Number: R25/170****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Delegate's Report No. R25/170 be received and noted.

**PURPOSE**

To provide Council with the outcomes of the Mining and Energy Related Councils Association Ordinary Meeting held at the Preston Stanley Room, NSW Parliament House, Sydney 4 June 2025 which was attended by Cr Dennis Brady via MS Teams.

**SUPPORTING INFORMATION**

The draft minutes as received from the Mining and Energy Related Councils Association Ordinary Meeting are attached.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council.

**ATTACHMENTS**

1. **MERC Draft Minutes Ordinary Meeting 4th June 2025.** [⇒](#)

**13.2 2025 NATIONAL GENERAL ASSEMBLY****TRIM Number: R25/181****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Delegate's Report No. R25/181 be received and noted.

**SUPPORTING INFORMATION**

More than 1,300 local government leaders from across Australia gathered in Canberra from 24-27 June for the 31st National General Assembly of Local Government (NGA).

We were welcomed to country for the National General Assembly by Ngunnawal woman and Co-Chair of ACT Reconciliation Council, Selina Walker. The Assembly recognised the Ngunnawal and Ngambri peoples as traditional custodians of the ACT and recognised any other people or families with connection to the lands of the ACT and region. The Assembly paid its respects to their elders past, present and emerging, and acknowledged the vital and ongoing contributions First Nations peoples continue to make to our nation.

Her Excellency the Honourable Ms Sam Mostyn AC, Governor-General of Australia, formally opened the Assembly and spoke about the role of community leadership and local engagement in building national resilience and unity, including the importance of teaching our younger generation the importance of civic governance.

We heard from a range of Federal Ministers across the Assembly including: The Honourable Kristy McBain MP, Senator the Hon Katy Gallagher, The Honourable Julian Hill MP, The Honourable Josh Wilson MP, The Honourable Darren Chester MP, Dr Anne Webster MP and the Honourable Kevin Hogan MP.

There was broad acknowledgement from Ministers that councils play a critical role in supporting their communities and that the role has expanded significantly, as has the financial pressure councils face. That is why local government is calling for urgent action to ensure the financial sustainability of councils.

Delegates heard from Mark Bouris AM and Dr Merriden Varrall who unpacked global economic forces shaping Australia's local economies, including trends in trade, security, and investment.

Jason Clarke, world leading consultant on issues of leadership and innovation, closed Day 1 of the NGA with an energising and practical presentation on how councils can take bold ideas and translate them into tangible, community-focused change.

Day 2 of the NGA featured the launch of ALGA's exciting new research "Adapting Together: Local Government Leadership in a Changing Climate". The report finds that Australia's councils are expected to spend more than \$2 billion over the next five years to future-proof their communities from the changing climate, resulting in up to \$4.7 billion in avoided costs to communities.

ALGA President Mayor Matt Burnett noted "Climate-resilient infrastructure is expensive and takes time to build, so we need sustainable funding from the Federal Government to implement long-term planning and adaptation now and into the future". That is why "We are asking the Government for a new \$400 million climate adaptation fund, distributed to all Australia's councils each year, to deliver ongoing and sustainable place-based climate solutions" Mayor Burnett said.

Councils considered the way AI is shaping the future with presentations from Stephen Scheeler, founder of The Digital CEO and co-founder and CEO of Omniscient, and Tim Golsby-Smith, co-founder and CEO of myLot.

The 2025 NGA saw the return of concurrent listening sessions providing an interactive platform for delegates to engage directly with federal agencies and sector experts on key policy issues. The listening sessions included:

- Housing and community infrastructure – where the discussion covered a range of challenges from housing affordability, the prohibitive cost of housing infrastructure, ideas around housing and homelessness.
- Emergency management capacity and capability – where attendees shared examples of what has worked in their communities and highlighted remaining challenges. This included the need for long-term funding certainty and better integration of local knowledge in disaster preparedness and recovery frameworks.
- Local government jobs and skills – where attendees highlighted key issues attracting workers to the regions, promoting council careers to young values-led workers, better access to local training, cost-shifting concerns, migrant workforce support, and housing shortages as a major staffing barrier.
- Safer roads - discussed infrastructure funding and general maintenance, speed management, driver behaviour, and the broader questions of regional vs urban specific problems.

### **Motions and Assembly Outcomes**

Almost 190 motions were debated across a range of policy areas including financial sustainability, roads, disaster resilience, health, housing, and climate. Motions passed by the NGA will be referred to relevant Ministers for response and also used by the ALGA Board to inform national policy positions.

### **ATTACHMENTS**

1. **2025 NGA Communique.** [↗](#)
2. **NGA 2025 Listening Report** [↗](#)

**14 CORRESPONDENCE****14.1 CORRESPONDENCE****TRIM Number: R25/167****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Correspondence Report No. R25/167 be received and noted.
2. Gwydir Shire Council be advised of Council's willingness to join a Regional and Rural Medical Services Alliance with the objectives outlined in their letter dated 20 June 2025.

**PURPOSE**

To provide Council with details of correspondence received in July 2025.

**SUPPORTING INFORMATION**

Water NSW Lake Cargelligo Embankment Project – Letter received.

Central Weest Community Leaders Forum 13 – Draft Minutes/Actions.

Phil Donato MP - Extension of Resilient Business Activation Plan – letter received.

Gwydir Shire Council – Regional and Rural Medical Services Alliance

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council.

**ATTACHMENTS**

1. **Water NSW Lake Cargelligo Embankment Project.** [⇒](#)
2. **Central West Community Leaders Forum 13 – 13 June 2025 - Minutes/Actions.** [⇒](#)
3. **Phil Donato MP - Extension of Resilient Business Activation Plan.** [⇒](#)
4. **Gwydir Shire Council - Regional and Rural Medical Services Alliance** [⇒](#)

**15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**16 PETITIONS**

Nil

**17      CLOSED SESSION**



**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**17.1 Draft Audit Risk and Improvement Committee (ARIC) Fees, Reasonable Expenses and Facilities Policy 2025-2026**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**17.2 Draft Audit Risk and Improvement Committee (ARIC) Terms of Reference - Review 2025**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**17.3 Business Continuity Plan Review 2025**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**17.4 Tender plant and truck hire - Additional contractor**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17.5 Australian trade mark application no. 2440671**

This matter is considered to be confidential under Section 10A(2)g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**17.6 Draft Audit Risk and Improvement Committee (ARIC) Workplan 2025-2026**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**17.7 Electricity Procurement Small Market Sites**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to

conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.