



# **ATTACHMENTS**

**Ordinary Council Meeting**

**23 July 2025**





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Ref: Greg Tory

23 July 2025

The Hon. Chris Minns MP  
Premier  
kogarah@parliament.nsw.gov.au

The Hon. Daniel Mookhey MLC  
Treasurer  
office@treasurer.nsw.gov.au

The Hon. Ron Hoenig MP  
Minister for Local Government  
office@hoenig.minister.nsw.gov.au

Dear Premier, Treasurer and Minister

**Re: Cost shifting onto Lachlan Shire Council**

I write to you on behalf of Lachlan Shire Council to seek your commitment to work in partnership with the local government sector to address the issue of cost shifting. Cost shifting arises where the NSW Government forces councils to assume responsibility for infrastructure, services and regulatory functions without commensurate funding or funding mechanisms.

The unrelenting growth of cost shifting to councils, coupled with rate pegging, is increasingly eroding any possibility of financially sustainable local government and risking the capacity of councils to deliver the essential infrastructure and services required by their communities.

The latest research commissioned by Local Government NSW (LGNSW)<sup>1</sup> shows that the increase in cost shifting has continued unabated by various NSW Government policies.

The cost shifting report, produced by independent consultants Morrison Low for the 2023/2024 financial year, reveals that \$1.5 billion of expense has been imposed onto councils. This is an increase of approximately \$140 million (10 per cent) since the last report for the 2021/22 financial year, when the total cost shift was estimated at \$1.36 billion.

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<sup>1</sup> Cost shifting report available online at [www.lgnsw.org.au/costshifting](http://www.lgnsw.org.au/costshifting)

This also now represents an inflated cost of \$497.40 for each ratepayer, an increase of \$36.72 from 2021/22.

For Lachlan Shire Council this cost impost means that we are not able to allocate funds for the maintenance and upgrade of local roads without being reliant on grants from other levels of government. Council finds it difficult to deliver services to the level expected by our community while maintenance on important community infrastructure such as childcare centres, public halls and other community buildings must be deferred. These issues are compound for many small rural and regional councils who are responsible for the delivery of water and sewer services to communities with large reticulation networks and minimal connections. The water and sewer services are rarely delivered at cost and usually require cross subsidy from Council's General Fund resulting in further reductions in service levels.

This decades-long practice of cost shifting is continuing to undermine the financial sustainability of the local government sector.

The November 2024 report of the parliamentary inquiry into the ability of councils to fund infrastructure and services recognised the impact of cost shifting and called for the NSW Government to identify opportunities to reduce cost shifting to local government. This call must be heard and acted upon.

I therefore urge you to take immediate action to address this through a combination of regulatory reform and appropriate funding.

Addressing this longstanding matter would demonstrate a commitment from your government to work in partnership with councils for the benefit of the communities we all serve.

For further information or to arrange a meeting, please contact Lachlan Shire Council at [council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au) or on (02) 6895 1900.

Your sincerely,

Cr John Medcalf  
Mayor

## ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
June 2025	GM	<p><b>2025/152 17.7 PROPOSED LAND ACQUISITION - 66 JONES LANE, CONDOBOLIN</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The General Manager's report No. R25/159 be received and noted.</li> <li>2. Negotiations continue for the acquisition by agreement of the entire property at 66 Jones Lane, being the landowners' preferred outcome, up to the maximum amount set out in report No. R25/72 described as the best and final offer.</li> <li>3. If no agreement is reached within a reasonable period of time, the General Manager is authorised to prepare and lodge an application to the Minister for Local Government (via the Office of Local Government) to acquire part of the land at 66 Jones Lane, Condobolin under the compulsory acquisition process for the purpose of Council's water treatment plant and associated infrastructure.</li> <li>4. Further steps be taken as necessary to obtain approval from the Minister, Governor, or any public authority as may be necessary, and take all actions as maybe necessary to give notices and otherwise carry out the acquisition by means of compulsory acquisition.</li> <li>5. Council notes the area of 66 Jones Lane to be acquired by compulsory acquisition process for the purpose of Council's water treatment plant and associated infrastructure is approximately</li> </ol>	<p>Response sent to landowner regarding the rejection of their counter offer.</p> <p>Legal representative instructed to commence work on obtaining Minister's approval to issue a Provisional Acquisition Notice.</p> <p>RFQ brief being prepared for the engagement of an Economist to provide a report on land development costs in Lachlan Shire.</p>	June 2026.

ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

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AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
		<p>20.25 ha, but the final precise area may vary slightly subject to the preparation of the relevant survey.</p> <p>6. The General Manager is authorised to issue a Proposed Acquisition Notice to the landowners of 66 Jones Lane Condobolin for the compulsory acquisition of part of that land, upon approval being granted by the Minister for Local Government.</p> <p>7. Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as maybe required by law.</p> <p>8. Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just terms Compensation) Act 1991.</p> <p>9. Upon acquisition, the property be classified as operational land.</p> <p style="text-align: right;">Mortimer/Wighton</p>		
March 2025	GM	<p><b>2025/59 17.6 PROPOSAL TO INSTALL A MONOPOLE TOWER IN BURCHER</b></p> <p><b>RESOLVED THAT:</b></p> <p>1. The General Manager's Report No. R25/63 be received and noted.</p> <p>2. Council agree to licence/lease a small portion of Lot 5 Section 2 DP 758191 (49 Bena Street) Burcher to Yless4U for the purpose of installing a Monopole tower to improve internet connectivity throughout the village of Burcher.</p>	Lease terms have been agreed. Awaiting confirmation of the proposed site before settlement.	August 2025.

## ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

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	Dept.	Resolution	Action Taken to Date	Expected Completion
		3. The lease/licence fee be set as per option 1 of the report. 4. All costs associated with the preparation and registration of the lease/licence are the responsibility of the applicant, Yless4U. 5. The General Manager be authorised to sign the lease/licence documents. Wighton/Phillips		
February 2025	GM	<b>2025/34 17.9 ELECTRICITY PROCUREMENT FOR SMALL MARKET SITES</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>The General Manager's report No. R25/15 be received and noted;</li> <li>Council participates in the regional procurement process, facilitated by Central NSW Joint Organisation, for the supply of electricity for small market sites;</li> <li>Council note the extreme volatility of the energy market currently being experienced;</li> <li>Agree to purchase 50% of renewable energy for each site;</li> <li>Note the short timeframe for acceptance of offers for the supply of electricity;</li> <li>Resolve that because of the extenuating circumstances set out in the report a satisfactory result would not be achieved by inviting tenders for the aggregated procurement of electricity for small market sites which are due to commence on 1 July 2025;</li> <li>Note that the reasons for the decision of the Council in resolution 6 are as follows:               <ol style="list-style-type: none"> <li>The services with respect to which the tender relates can only be provided by energy retailers.</li> </ol> </li> </ol>	CNSWJO advised of Council's resolution. RFP has been released by the JO. Further report to be submitted to Council once tenders have been received and assessed. Contracts signed and finalisation report to Council provided to the July 2025 Council meeting. Complete.	Complete.

## ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
		<p>(b) Council has received expert advice that due to the nature of the relevant market, offers from those retailers which will be made in response to the request for tender will only be open for acceptance for a period of 1-2 weeks.</p> <p>(c) Even if the tender period was shortened to 7 days as permitted under the Regulations, some if not all of the relevant tenders would expire prior to Council being able to undertake an assessment of tenders, report the matter to Council and resolve to accept or reject any tenders.</p> <p>(d) This would result in Council either having no valid tenders which it is able to accept, or it would not be able to consider for acceptance all of the tenders lodged in response to the request for tender.</p> <p>(e) This would not be a satisfactory result for Council.</p> <p>8. Delegate the determination, acceptance or rejection of proposals on behalf of Council to the General Manager;</p> <p>9. Delegate authority for the execution of the contract for the supply of electricity for small sites to the General Manager;</p> <p>10. Receive a further report, on conclusion of the process, detailing the outcome; and</p> <p>11. Advise the Central NSW Joint Organisation of this decisions.</p> <p style="text-align: right;">Phillips/Harris</p>		

## ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
February 2025	GM	<b>2025/27 17.2 OFFER TO PURCHASE LOTS 16, 20 AND 23 DUNNE STREET CONDOBOLIN</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>The General Manager's Report No. R25/24 be received and noted.</li> <li>Council agree to sell lots 16, 20 and 23 Dunne Street Condobolin to Homes NSW for the price indicated in option a) of the report.</li> <li>The General Manager engage Council's legal representative to prepare contracts of sale for lots 16, 20 and 23.</li> <li>The Mayor and General Manager be authorised to sign the Contracts of Sale and any necessary documents to complete the sale.</li> </ol> <p style="text-align: right;">Phillips/Turner</p>	Settlement booked for 23 July 2025. Complete.	Complete.
October 2024	GM	<b>2024/262 17.6 PROPOSED LAND ACQUISITION - JONES LANE CONDOBOLIN</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>The General Manager's report No. R24/283 be received and noted.</li> <li>The General Manager is authorised to prepare and lodge an application to the Minister for Local Government (via the Office of Local Government) to acquire the land at 66 Jones Lane Condobolin under compulsory acquisition process.</li> <li>The General Manager is authorised to issue a Proposed Acquisition Notice to the landowners of 66 Jones Lane Condobolin upon approval being granted by the Minister for Local Government.</li> <li>Council approve an increase of 10% to the negotiated maximum acquisition price approved in Council resolution R2023/174.</li> </ol> <p style="text-align: right;">Mortimer/Rees</p>	2 <sup>nd</sup> offer to purchase has been forwarded to the landowner in response to the receipt of the 2 <sup>nd</sup> valuation. Response to 2 <sup>nd</sup> offer has been received and is under consideration. Response sent to landowner regarding the rejection of their counter offer. Legal representative instructed to commence work on	June 2026.



ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
			obtaining Minister's approval to issue a Provisional Acquisition Notice. RFQ brief being prepared for the engagement of an Economist to provide a report on land development costs in Lachlan Shire.	
May 2025	DEP	<b>2025/116 NOTICE OF MOTION (PARKES EfW)</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>1. Notice of Motion Report No. R25/132 be received and noted.</li> <li>2. Director of Environment and Planning provide a report on the cost of providing independent expert advice.</li> <li>3. Council request greater transparency from Parkes Shire Council and the NSW Government, including access to detailed emissions data, water catchment modelling, and freight transport assessments related to the proposed development.</li> <li>4. Council prepare and submit a formal submission or public statement to ensure the views and concerns of Lachlan Shire residents are accurately represented in regional planning and consultation processes.</li> <li>5. Council request a meeting with Member for Barwon Mr. Roy Butler MP, to obtain more information regarding the Parkes EfW.</li> </ol>	<p>Council has written to the proposed operator, Parkes Energy, to obtain further information and to be included in any future community consultation. Parkes Energy confirmed that Council has been added as a stakeholder for all future consultation and communication and has been entered to their email list.</p> <p>Council has written to the Department of</p>	December 2025.

## ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
		6. Council write to the Department of Planning asking for more information on the Parkes EfW and request to be kept informed. Wighton/Brady	Planning, Housing and Infrastructure (DPHI) asking for more information. DPHI referred back to the proposed operator, Parkes Energy.  Council has written to Roy Butler's office requesting a meeting. Roy Butler, MP, attended a meeting with councillors on 9 July 2025.  Requests for quotes for the provision of independent expert advice are being prepared. A report is being presented to the July 2025 Council meeting.	
April 2025	DEP	<b>2025/78 17.3 RIVERVIEW AND LAKEVIEW CARAVAN PARK OPTIONS</b>	Tender documents are being prepared.	November 2025.

ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

<b>LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025</b>				
<b>AUTHOR: GENERAL MANAGER</b>				
	Dept.	Resolution	Action Taken to Date	Expected Completion
		<b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>1. The Director Environment and Planning Report No. R25/74 be received and noted.</li> <li>2. Council seeks tenders for both management contracts and lease option as a package.</li> <li>3. Council authorises the General Manager or their representative to negotiate with all lease tenderers, with the aim of achieving option 3 within this report.</li> <li>4. A further report be presented to Council providing details on tenders received, any negotiations and preferred options.</li> </ol> <p style="text-align: right;">Harris/Phillips</p>		
April 2025	DEP	<b>2025/68 9.3.1 SOLAR INSTALLATIONS - COUNCIL DWELLINGS</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>1. The Director of Environment and Planning Report No. R25/97 be received and noted.</li> <li>2. Endorse the installation of rooftop solar at 38 McGregor Street, Condobolin, and 51 Officers Parade, Condobolin.</li> <li>3. Continue with installation of solar/renewable energy projects when budgets are available, and suitable sites have been identified.</li> </ol> <p style="text-align: right;">Phillips/Brady</p>	Quotes have been received from suppliers and are within the budget. Preliminary works have commenced in June 2025.	August 2025.
February 2025	DEP	<b>2025/19 9.3.2 WASTE MANAGEMENT SERVICES FOR BURCHER</b>  <b>RESOLVED THAT:</b>	The Landfill Consolidation and Environmental	December 2025.

## ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
		<ol style="list-style-type: none"> <li>The Director Environment and Planning Report No. R25/29 be received and noted.</li> <li>Council resolves to close the Burcher Landfill Waste Facility.</li> <li>Council resolves to apply for Grant Funding under the Environment Protection Authority's current Landfill Consolidation and Environmental Improvement Program. Council also resolves to apply for any other relevant grant program, as available.</li> <li>Council extends the Kerbside Waste Collection (waste only) to the Burcher village.</li> <li>Council consults with the Burcher community to select a site for a Waste Transfer Station that will comprise 4-6 front lift skip bins in a locked enclosure.</li> <li>Council install a Waste Transfer Station at the most suitable site. Mortimer/Phillips</li> </ol>	<p>Improvement Program funding application has been submitted.</p> <p>Kerb side waste collection to the Burcher village commenced on 4 April 2025. Community consultation is being prepared. Council officers attended the Burcher Progress Association meeting on 9 April 2025 and gave an update on the project.</p> <p>The outcome of the funding application is expected to be published in due course.</p>	
May 2024	DEP	<b>2024/104 9.3.1 TOTTENHAM PLANNING PROPOSAL</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>The Director of Environment and Planning Report No. R24/74 be received and noted.</li> <li>Council endorse the preparation and lodgement of a Planning Proposal for rezoning in Tottenham, amending Lachlan Local</li> </ol>	<p>The Tottenham Planning Proposal has been forwarded to the Department of Planning, Housing and Infrastructure (DPHI). Preliminary feedback</p>	December 2025.

## ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
		<p>Environmental Plan 2013, in accordance with the Council's Industrial and Rural Lands Strategy.</p> <p>3. Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.</p> <p>4. Council seek authority from the Department of Planning, Housing and Industry to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.</p> <p>5. Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.</p> <p>6. A further report be submitted to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.</p> <p style="text-align: right;">Harris/Mortimer</p>	<p>from DPHI has been received and is currently being discussed between Council and DPHI officers.</p> <p>DEP attended meeting with DPHI officers in June 2024.</p> <p>Further consultation is underway. The proposal was featured in Talking Tottenham (April 2025 edition). Officers addressed the Tottenham Welfare Council (May 2025). Drop-in sessions were conducted on 3 June and 10 June 2025.</p> <p>Officers are currently working through the written submissions received.</p>	

## ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
May 2023	DEP	<b>2023/116 11.2 NOTICE OF MOTION - MEMORIAL TO DAVID DOYLE AND NEIL DUNNE</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>1. Notice of Motion Report No. R23/115 be received and noted.</li> <li>2. Council investigate and liaise with the families of the late David Doyle &amp; Neil Dunne of D&amp;D Technologies in honoring them for the life saving device they developed which has saved countless children's lives world-wide.</li> <li>3. Council communicate with the Doyle and Dunne families and D&amp;D Technologies to see what type of memorial they would prefer and determine if they will finance the memorial and support Council with this proposed project.</li> </ol> <p style="text-align: right;">Brady/Carter</p>	Investigation/research is currently in progress. Council officers have been in contact with the Doyle and Dunne families and liaison with D&D Technologies is underway. Currently waiting for feedback from D&D Technologies.	September 2025.
July 2022	DEP	<b>2022/222 NSW FLOOD PLANNING PACKAGE</b> <b>RESOLVED THAT:</b> Council resolve to amend Lachlan DCP 2018 to include flood planning controls and mapping and that a further report be presented outlining the proposed changes before the draft DCP is placed on public exhibition. <p style="text-align: right;">Harris/Bendall</p>	The Draft DCP will be prepared subject to resource availability. Further flood studies are currently on hold (see Resolution 2024/309 below). Council's Manager Town Planning is currently reviewing the DCP.	December 2025.

## ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
MAY 21	DEP	<b>92/2021 HONOUR ROLL/ACKNOWLEDGEMENT BOARD</b> <b>RESOLVED THAT:</b> That an Acknowledgement Board project be considered, along with other meritorious projects, for a funding application under the Stronger Country Communities Fund – Round 4. Subject to Council approval, and a successful grant application for the Acknowledgement Board project, expressions of interest be invited from community members to assist with the determination of appropriate criteria for a person's name to be considered for inclusion on the board. The advisory group is also to make recommendations to Council on the initial list of people's names for inclusion on the board. A further report be presented to Council following determination of the project funding application. <div>Harris/Brady</div>	The project was not supported by Council for funding under the Stronger Country Communities Fund – Round 4 or the LRCI4A funding programs. Other funding opportunities will now need to be identified. Subject to funding being received. No current grants match the proposal.	To be determined.
FEB 18	DEP	<b>28/18 LAKE CARGELLIGO WASTE FACILITY – LAND ACQUISITION</b> <b>RESOLVED THAT:</b> Approve the proposal to acquire 72,700 square metres of crown land comprising part lot 7308 DP 1151003, lot 7009 DP 1057453 and lots 7005 and 7006 DP: 1029763. Authorise the General Manager to lodge a Compulsory Acquisition Consent to Acquire Crown Land Application to the Department of Industry – Lands. The DIS provide an estimated cost of the access road to the March Ordinary Council meeting. <div>Phillips/Hall</div>	Estimate finalised and included in the upcoming FY25/26 budget.  With the passing of the budget for FY25/26, this project has been completed and handed over to Infrastructure Services.	Complete.

ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
June 2025	C&CS	<b>2025/153 17.8 SALE OF LAND - LACHLAN VIEWS ESTATE – CONDOBOLIN</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>1. The General Manager's Report No R25/160 be received and noted.</li> <li>2. Proceeds from the sale of land in the Lachlan Views Estate residential subdivision be allocated to the repayment of an internal loan from the Plant Reserve (Lake Cargelligo Depot) as contemplated in report number R25/9 to the Council meeting on 26 March 2025</li> </ol> <p style="text-align: right;">Harris/Mortimer</p>	Noted.	September 2025.
May 2025	C&CS	<b>2025/127 17.8 APPOINTMENT OF A YOUTH SERVICES PROVIDER FOR THE PERIOD 1 JULY 2025 TO 30 JUNE 2029 AND TENDER EVALUATION T2025/3.</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>1. The Director Corporate and Community Services Report No. R25/69 be received and noted.</li> <li>2. A single provider model be retained for the delivery of youth services in the Lachlan Shire Council area.</li> <li>3. The 4-year youth services contract be awarded to Lachlan and Western Regional Services.</li> </ol>	In progress. LWRS advised they are the successful tendered. Central West Family Services advised they were unsuccessful. Contracts to be exchanged and signed.	August 2025.



ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
		<p>4. Council delegate authority to the General Manager to sign the contract for the provision of youth services commencing 1 July 2025 and terminating on 30 June 2029.</p> <p>5. Council authorise the affixing of the Council seal to the contract documents.</p> <p style="text-align: right;">Phillips/Bartholomew</p>		
May 2025	C&CS	<p><b>2025/124 17.5 MANAGED PRINT SERVICES CONTRACT - EXTENSION TO 6 SEPTEMBER 2025 WHILST PROCUREMENT OCCURS FOR THE NEW CONTRACT</b></p> <p><b>RESOLVED THAT:</b></p> <p>1. The Director Corporate and Community Services Report R25/126 be received and noted, and</p> <p>2. Council resolve to extend the Managed Print Services Contract with Inland Digital to 6 September 2025, whilst the procurement process is facilitated.</p> <p style="text-align: right;">Brady/Harris</p>	Complete.	Complete.
May 2025	C&CS	<p><b>2025/120 17.1 SHORT TERM LICENCE STABLE 6, SRA GROUNDS CONDOBOLIN</b></p> <p><b>RESOLVED THAT:</b></p> <p>1. The Director Corporate &amp; Community Services Report R25/107 be received and noted.</p> <p>2. Council resolves to offer a short-term licence to Sarah Smith for South Forbes Road Reserve Trust, reserve number R89343 (known as part lot 7302 DP 1166993 Stable 6, SRA Grounds), as shown</p>	Applicant declined. Readvertised to close when applications are received.	December 2025.

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AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
		<p>within the red line on the map attached to the short-term licence, at a license fee of \$40 per week including GST plus water consumption, for the maximum term of 12 months. A bond of 2 weeks rent, and a copy of the licensee's public liability insurance is required. The license fee is required to be paid annually in advance.</p> <p>3. The General Manager be authorised to sign the licence document.</p> <p style="text-align: right;">Brady / Bartholomew</p>		
May 2025	C&CS	<p><b>2025/114 9.2.4 BUSH BURSARY PROGRAM 2025-26</b></p> <p><b>RESOLVED THAT:</b></p> <p>1. The Director Corporate &amp; Community Services Report No. R25/130 be received and noted.</p> <p>2. Council write to NSW Rural Doctors Network providing support in principle with possible future funding support subject to changing the program to include Allied Health Services and encouraging students to come to Western NSW.</p> <p style="text-align: right;">Brady/Wighton</p>	Correspondence sent. Waiting on response from NSW Rural Doctors.	August 2025.
May 2025	C&CS	<p><b>2025/112 9.2.2 DRAFT INTEGRATED PLANNING &amp; REPORTING DOCUMENTS 2025.2026</b></p> <p><b>RESOLVED THAT:</b></p> <p>1. The Director Corporate and Community Services Report R25/119 be received and noted.</p>	No Feedback from Public Exhibition received for any documents and has been adopted on the 30/06/2025.	Completed.

## ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

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AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
		<p>2. The draft Operational Plan 2025-2026, the draft 2026-2029 Delivery Program, the revised Resourcing Strategy, draft Fees and Charges, and the 10-year Long Term Financial Plan be placed on public exhibition from 29 May 2025 for a period of 28 days.</p> <p>3. Following the completion of the public exhibition period the Director of Corporate and Community Services present a further report, summarising any submissions received during the public exhibition period, for the consideration of Council prior to final adoption of the Operational Plan (OP) 2025-2026, the 2026-2029 Delivery Program, the revised Resourcing Strategy, the Fees and Charges, and the Long-Term Financial Plan.</p> <p style="text-align: right;">Harris/Phillips</p>	Resourcing Strategy, CSP, workforce plan & Long term financial plan have been published on the website.	
May 2025	C&CS	<p><b>2025/90 9.2.1 COMMUNITY DONATION AND EVENT SUPPORT FUNDING ROUND 1</b></p> <p><b>RESOVLED THAT:</b> Council to provide a financial donation of \$500 to the Murrin Bridge Local Aboriginal Land Council for the project NAIDOC Ball 2025. The financial support is to be funded from the NAIDOC budget GL 3820.0409.0669 and is conditional on the project proceeding. Phillips/Rees</p>	Correspondence issued. Payment processed.	Completed.
May 2025	C&CS	<p><b>2025/93 9.2.1 COMMUNITY DONATION AND EVENT SUPPORT FUNDING ROUND 1</b></p> <p><b>RESOVLED THAT:</b> Council to provide a financial support of \$250 to the Condobolin Netball Association for the project 2025 Condobolin Netball Presentation. The</p>	Correspondence issued. Payment processed.	Completed.

ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
		financial support is to be funded from the elected members general donations and is conditional on the project proceeding. Blewitt/Turner		
May 2025	C&CS	<b>2025/100 9.2.1 COMMUNITY DONATION AND EVENT SUPPORT FUNDING ROUND 1</b>  <b>RESOLVED THAT:</b> Council to provide a financial support of \$1,000 to Sporting Shooters Association of Australia NSW Condobolin Branch Inc, for the project Club secure storage. The financial support is to be funded from the elected members general donations and is conditional on the project being completed by 31 October 2025. Brady/Turner	Correspondence issued. Payment processed.	Completed.
May 2025	C&CS	<b>2025/103 9.2.1 COMMUNITY DONATION AND EVENT SUPPORT FUNDING ROUND 1</b>  <b>RESOLVED THAT:</b> Council to provide a financial support of \$1000 to Condobolin Senior Rugby League Football Club for the project Beyond the game on 14.06.2025. The financial support is to be funded from the elected members general donations and is conditional on the project proceeding. Rees/Blewitt	Correspondence issued. Event has been postponed to end of November – Refer to July Council meeting Applicant advised to contact council for payment once a date is determined.	November 2025.

ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
May 2025	C&CS	<b>2025/105 9.2.1 COMMUNITY DONATION AND EVENT SUPPORT FUNDING ROUND 1</b>  <b>RESOLVED THAT:</b> Council to provide a financial support of \$500 to 78 Designs for an Art competition on 6.6.25 to 9.6.25. The financial support is to be funded from the elected members general donations and is conditional on the project proceeding.  Turner/Mortimer	Correspondence issued.  Event has been cancelled – refer to July Council.	Completed.
May 2025	C&CS	<b>2025/108 9.2.1 COMMUNITY DONATION AND EVENT SUPPORT FUNDING ROUND 1</b>  <b>RESOLVED THAT:</b> Council to provide a financial support of \$2000 and an in-kind estimated worth of \$3,400 to Southwest Antique Engine Society for the project Poppers in the Pines from 20.09.2025 to 21.09.2025. The financial contribution is to be funded from elected members general donations budget and the in-kind from the special events budget. All support is conditional on the event proceeding.  Brady/Phillips	Correspondence issued.  Payment processed.	Completed.
May 2025	C&CS	<b>2025/109 9.2.1 COMMUNITY DONATION AND EVENT SUPPORT FUNDING ROUND 1</b>  <b>RESOLVED THAT:</b> Council to provide a financial support of \$2,000 and an in-kind estimated to be \$6,280 to Lake Cargelligo Show Society for the project Live Reptile	Correspondence issued.  Payment processed.	Completed.

## ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
		Show on 30.08.2025. The in-kind support is to be funded from the special events budget with the financial donation from the elected member's budget. All support is conditional on the event proceeding.  Bartholomew/Turner		
April 2025	C&CS	<b>2025/79 17.4 LEASE - PART OF CONDOBOLIN AERODROME: KNOWN AS PART LOT 12 DP 1077845 AND LOT 3 DP 530410.</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>The Director Corporate &amp; Community Services Report R25/93 be received and noted.</li> <li>Council resolves to offer a lease to Ashley Bremner for part of the Condobolin Aerodrome: known as part Lot 12 DP 1077845 and Lot 3 DP 530410 for the term of 3 years. It is proposed the GST inclusive lease fees will be \$4,100 for the first year, \$5,500 for the second year, and the third year will \$5,500 plus a CPI increase. Payment will be 12 months in advance with a bond of \$315. Lessee will pay the cost of legal expenses and provide public liability insurance. Mr. Bremner will have 7 days to accept the offer or the offer will lapse.</li> <li>If Mr. Bremner declines the lease offer as presented, the land will go back out for Expression of Interest until it is leased.</li> <li>The General Manager be authorised to sign the lease document.</li> </ol> Brady/Harris	Applicant advised. Both parties have signed the lease. Invoices paid. Complete.	Complete.
April 2025	C&CS	<b>2025/64 9.2.1 DRAFT DISABILITY INCLUSION ACTION PLAN 2025-2029</b>	No Feedback from Public Exhibition received.	Completed.

## ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
		<b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>The Director Corporate and Community Services report R24/304 be noted, and</li> <li>The Draft Disability Inclusion Action Plan 2025-2029, subject to any alterations requested by council, be placed on public exhibition for 28 days, and adopted subject to no significant issues being received.</li> </ol> <p style="text-align: right;">Brady/Phillips</p>	Adopted on 30/06/2025 Published on Council's website.	
February 2025	C&CS	<b>2025/29 17.4 SHORT TERM LICENCE TO 2 JULY 2026 - PART LOT 2342 DP 566794, 105 HASSANS LANE CONDOBOLIN</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>The Director Corporate &amp; Community Services Report R25/31 be received and noted.</li> <li>Council provide a license to Jesse Edgerton for part lot 2342 DP 566794 (approximately 110 acres), 105 Hassans Lane, Condobolin at the fee of \$2,750 per annum including GST, or part thereof, payable yearly in advance. The Licence Agreement will have a short-term rental period until 2 July 2026. An annual CPI increase will apply. A bond equivalent to 2 weeks rent is required to be paid upon signing the license agreement. The licensee will also be required to provide council with a copy of the public liability insurance. The licensee will be provided to maintain the fences in stockproof condition and to provide adequate water to stock kept on the licensed land.</li> </ol> <p style="text-align: right;">Turner/Phillips</p>	Successful applicant advised. Application reported an issue for council investigation. Applicant advised land is unable to be used until the investigation is completed.	September 2025.

ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
June 2025	IS	<b>2025/154 17.9 SILOS ROAD – SR 340 – PART CLOSURE</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>1. The Director Infrastructure Services Report No. R25/163 be received and noted.</li> <li>2. Council resolve to transfer the land identified as Lot 1 DP1308121 to Graincorp Operations Limited for the value nominated in the report.</li> <li>3. Council authorise the Mayor and the General Manager to execute the transfer of land documents and affix the Council seal.</li> </ol> <p style="text-align: right;">Mortimer/Harris</p>	Documentation in progress.	September 2025
June 2025	IS	<b>2025/151 17.6 CONDOBOLIN BOREFIELDS II SCHEME - CONDOBOLIN WTP TELEMETERY UPGRADE</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>1. The Director Infrastructure Services Report R25/158 be received and noted.</li> <li>2. The proposal from Alliance Automation Pty Ltd to undertake the design and installation of the modifications to the Condobolin Water Treatment Plan Chlorination control system be accepted.</li> <li>3. The Mayor and General Manager be authorised to execute the necessary contract documents and affix the Council Seal.</li> </ol> <p>Harris/Mortimer</p>	Contract documents sent to contractor for signing.	September 2025.



ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
June 2025	IS	<b>2025/149 17.4 TENDER ASSESSMENT - RFT T2024/28 CONDOBOLIN BOREFIELDS II SCHEME - CONTRACT 2: BOREHOLE FIT OUT AND POWER SUPPLY</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>The Director Infrastructure Services Report No. R25/149 be received and noted.</li> <li>The tender submission from Chiverton Grove Pty Ltd (T/A Thompsons Irrifab) be accepted.</li> <li>The Mayor and General Manager be authorised to execute the contract documents and affix the Council seal if required.</li> </ol> <p style="text-align: right;">Harris/Mortimer</p>	Contract documents sent to contractor for signing.	September 2025.
June 2025	IS	<b>2025/148 17.3 TENDER ASSESSMENT - BULK FUEL SUPPLY AND DELIVERY</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>The Director Infrastructure Services Report R25/148</li> <li>Council accept the tender offer from the following organisations for the supply and delivery of bulk fuel: <ol style="list-style-type: none"> <li>Castlyn Pty Ltd. T/A Inland Petroleum;</li> <li>Ocwen Energy Pty Ltd T/As Lowes Petroleum Service; and</li> <li>Petro National Pty Ltd T/A Oilsplus; and</li> </ol> </li> <li>Council authorise the General Manager to Execute the Contracts.</li> <li>Advise the Central NSW Joint Organisation of its decision.</li> </ol> <p style="text-align: right;">Harris/Mortimer</p>	Central NSW Joint Organisation has been advised of Council decision. Waiting for signed contract documents to finalise contract execution.	September 2025.

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## ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
June 2025	IS	<b>2025/142 9.3.2 MAINTENANCE OF VERMONT HILL ROAD</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>The Director Infrastructure Services Report No. R25/154 be received and noted.</li> <li>Council allocate an indicative value of \$15,000 from the FY2025/26 Rural Roads Maintenance Budget to undertake basic maintenance of Vermont Hill Road between the last property entrance and the shire boundary.</li> <li>Council write a letter to the landowner to clearly communicate the standard of road that can be maintained, given Council's financial constraints and maintenance demands across the entirety of the unsealed road network.</li> </ol> <p style="text-align: right;">Harris/Blewitt</p>	Letter sent to landowner to advise of Council's decision. Contractor engaged to commence work in mid-July 2025.	July 2025.
May 2025	IS	<b>2025/128 17.9 CONTRACT UPDATE - MAINTENANCE AND REPAIR SERVICES</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>The Director Infrastructure Services Report R25/131 be received and noted.</li> <li>Central West Mechanical Service Pty Ltd.'s revised submission be added to the panel of suppliers for the maintenance and repair services of light and heavy fleet 2024-2026 (C2024-13).</li> <li>The General Manager be authorised to execute the contract documentation</li> </ol>	Contract documents provided. Waiting for return of executed documents.	July 2025.

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ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
		Brady/Turner		
May 2025	IS	<b>2025/126 17.7 LEASEBACK ELECTRIC VEHICLE INCENTIVE OPTION</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>1. The Director of Infrastructure Services Report No. R25/20 be received and noted.</li> <li>2. The Lachlan Shire Council endorse the EV incentive option, with shared reduction in operating costs when an EV is provided for leaseback holders.</li> </ol> <p style="text-align: right;">Phillips/Harris</p>	Updating of Leaseback document to include EV is underway.	August 2025.

ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
May 2025	IS	<b>2025/125 17.6 TENDER ASSESSMENT - UNSEALED ROAD FLOOD DAMAGE RESTORATION X 3 PACKAGES</b>  <b>RESOVLED THAT:</b> <ol style="list-style-type: none"> <li>The Director Infrastructure Services Report No R25/128 be received and noted.</li> <li>Award all 3 zones to RECS Group Australia.</li> </ol> <p style="text-align: right;">Phillips/Harris</p>	Contract documents provided. Waiting for return of executed documents.	August 2025.
May 2025	IS	<b>2025/123 17.4 C2023/18 - SEWER REHABILITATION AND INVESTIGATION 2024-2026</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>The Director Infrastructure Services Report R25/116 be received and noted.</li> <li>Council resolve to participate in a regional joint Contract W3_2024 Asset Management of Sewer Pipes organised by the Central NSW Joint Organisation (CNSWJO).</li> <li>The Mayor and General Manager be authorised to execute the Contract documents and affix the Council seal if required.</li> </ol> <p style="text-align: right;">Harris/Phillips</p>	Discussions are ongoing with CNSWJO regarding Contract execution.	August 2025.

ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
April 2025	IS	<b>2025/82 17.7 SUPPLY AND DELIVERY OF ONE NEW MOTOR GRADER</b>  <b>RESOVLED THAT:</b> 1) The Director Infrastructure Services Report No. R25/91 be received and noted. 2) Council purchase 1 new Caterpillar 150 grader from Westrac Pty Ltd for \$602,003.78 3) Council sell fleet no 6017 to DG & NJ Manwaring for \$231,000. Wighton/Harris	Delivery confirmed for November. Timeframe for November.	November 2025.
April 2025	IS	<b>2025/70 9.4.2 MAINTENANCE OF VERMONT HILL ROAD</b>  <b>RESOLVED THAT:</b> 1. The Director Infrastructure Services Report No. R25/96 be received and noted. 2. Council hold a meeting with the interested parties regarding the acceptable standard of maintenance required on Vermont Hill Road. Blewitt/Harris	Complete.	Complete

ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

<b>LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025</b>				
<b>AUTHOR: GENERAL MANAGER</b>				
	Dept.	Resolution	Action Taken to Date	Expected Completion
March 2025	IS	<b>2025/58 17.5 SMART WATER METERS</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>The Director Infrastructure Services Report No. R25/59 be received and noted.</li> <li>Further investigations take place regarding the viability of smart water metering in Lachlan Shire. A further report and business case be prepared for Council's consideration.</li> <li>Council formally request a variation to the RNSW841 Tottenham Water Security funding Deed, to consider the installation of smart meters across the Tottenham, Albert and B-section water network. Phillips/Mortimer</li> </ol>	Following up with provider.	August 2025.
February 2025	IS	<b>2025/31 17.6 CONTRACTS FOR LINE MARKING SERVICES</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>The Director Infrastructure Services Report R25/35 be received and noted.</li> <li>Council accept the tender proposals for the supply of linemarking services, and sign a contract with:- <ol style="list-style-type: none"> <li>ACT Linemarking Pty Ltd,</li> <li>Gumbay Holdings Pty Ltd t/as Avante Linemarking,</li> <li>Central West Linemarking Pty Ltd and</li> <li>Complete Linemarking Services Pty Ltd</li> </ol> </li> <li>The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required. Phillips/Bartholomew</li> </ol>	Contract documents provided to all Contractors. Awaiting return of executed documents.	August 2025.

ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
November 2024	IS	<p><b>2024/286 9.4.3 LACHLAN SHIRE TRAFFIC COMMITTEE MEETING NOVEMBER 2024</b></p> <p><b>RESOLVED THAT:</b></p> <ol style="list-style-type: none"> <li>1. Director Infrastructure Services Report No D24/337 be received and noted.</li> <li>2. Council consider the recommendations from Traffic Committee and resolve to: <ol style="list-style-type: none"> <li>(a) Deadmans point – not implement speed humps, nor a shared zone, nor review the speed limit. It is recommended for Council to determine appropriate signage.</li> <li>(b) Scott Street Sub-division - <b>the sub-division signage plan be endorsed. Speed zones to be referred to TfNSW for confirmation.</b></li> <li>(c) Traffic Guidance Schemes for Condo 750, Condo comes Alive, Lake Cargelligo Rotary Christmas Festival and Mayfield Hotel Australia Day events be endorsed.</li> <li>(d) St Francis Xavier Kiss and drop zone – implement a shortened bus zone in Conapaira Street and in its place, implement a kiss and drop zone. Implement the changed traffic arrangements with the school through January 2025.</li> </ol> </li> </ol> <p style="text-align: right;">Harris/Mortimer</p>	Item 2 (d) Kiss and drop zone at St Francis Xavier School is to commence in July 2025.	August 2025.

## ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
November 2024	IS	<b>2024/284 9.4.1 PART ROAD CLOSURE - SILOS ROAD, CONDOBOLIN</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>The Director Infrastructure Services Report No R24/325 be received and all feedback from the consultation be noted.</li> <li>Council resolve to close that part of SR 340 Silos Road, Condobolin, as identified in the report.</li> <li>The Mayor and General Manager be authorised to execute the necessary documents and affix the council seal.</li> </ol> <p style="text-align: right;">Rees/Turner</p>	Road closure complete.	Complete
July 2024	IS	<b>159/2024 CROWN RESERVE 96552 AND 96536 LAKE CARGELLIGO</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>The Director Infrastructure Services Report No. R24/184 be received and noted.</li> <li>Council formally request to be nominated as the Crown Land Manager for Crown Reserve 96552 (the golf course and cricket grounds).</li> <li>Council formally request to be nominated as the Crown Land Manager for Crown Reserve 96536 (the clubhouse) on the condition that there are no lease payment requirements.</li> </ol> <p style="text-align: right;">Brady/Harris</p>	Confirmation has been received from Crown Lands that LSC will not be nominated as Crown Land Manager until after a determination has been made on the Land Claim.	August 2025.



ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
March 2024	IS	<b>2024/43 9.4.1 HOLT STREET DRAINAGE - CONSULTATION UPDATE</b>  <b>RESOVLED THAT:</b> <ol style="list-style-type: none"> <li>1. The Director Infrastructure Services Report No. R24/69 be received and noted.</li> <li>2. Council continue discussions with land owners of Lot 3 Section 26 DP 75859 and Lot 4 Section 24 DP 758595 with the intention of formalising an additional drainage easement adjacent to the current drainage easement.</li> <li>3. Council prepare detailed design drawings and cost estimate for drainage upgrade on the concrete trapezoidal drain option. Mortimer/Medcalf</li> </ol>	Land holder of Lot 4 Section 24 DP 758595 is not willing to sign the documentation permitting a widened easement.	August 2025.
March 2023	IS	<b>2023/49 9.4.1 ROAD ENCROACHMENT ORANGE STREET, CONDOBOLIN</b>  <b>RESOLVED THAT:</b> <ol style="list-style-type: none"> <li>1. The Director Infrastructure Services Report No. R23/62 be received and noted.</li> <li>2. The Council acquire part of Lot 3, Sec A, DP 16964 pursuant to section 177 of the Roads Act 1993 for the purpose of road widening at the intersection of Orange, Tasker and Fay Streets, Condobolin.</li> <li>3. The Council will acquire the Land by compulsory process pursuant to section 30 of the Land Acquisition (Just Terms Compensation) Act 1991.</li> </ol>	Solicitor has been advised and requested to progress the matter.	December 2025.

ACTIVE RESOLUTIONS AS AT 18 JUNE 2025

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 23 JULY 2025				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
		4. The Council instructs its solicitors to make application to the Minister of Local Government to approve the acquisition under the Land Acquisition (Just Terms Compensation) Act 1991.  Brady / Rees		
OCT 21	IS	<b>243/2021 FY21/22 UTILITIES MONTHLY UPDATE FOR SEPTEMBER</b> <b>RESOLVED THAT:</b> Refer the RNSW842 Sewage Effluent Reuse Management System project costings for Tottenham to the Project Steering Committee for further discussion, highlighting the high ongoing cost for the proposed system.  Harris/Hall	Five Tenders received. Report to June Council meeting.	August 2025.
JUNE 21	IS	<b>147/2021 BURCHER WATER TREATMENT UPDATE</b> <b>RESOLVED THAT:</b> The outcomes from the stakeholder information session held on 1 June 2021 be noted. Council provide guidance on the matter of water supply for the community of Burcher.  Harris/Bendall	Ongoing.	Ongoing.



# Investment Report

01/06/2025 to 30/06/2025



## Portfolio Valuation as at 30/06/2025

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
NAB	AA-	TD	GENERAL	Annual	27/06/2024	02/07/2025	5.5000	1,000,000.00	1,000,000.00	602.74	602.74
P&N Bank	BBB+	TD	GENERAL	Annual	11/07/2023	09/07/2025	5.8000	1,000,000.00	1,000,000.00	56,410.96	4,767.12
NAB	AA-	TD	GENERAL	Annual	19/07/2024	22/07/2025	5.3500	1,000,000.00	1,000,000.00	50,861.64	4,397.26
NAB	AA-	TD	GENERAL	Annual	30/07/2024	30/07/2025	5.3000	600,000.00	600,000.00	29,273.42	2,613.70
BOQ	A-	TD	GENERAL	Annual	10/08/2021	12/08/2025	1.0000	1,000,000.00	1,000,000.00	8,849.32	821.92
AMP Bank	BBB+	TD	GENERAL	Annual	13/08/2024	13/08/2025	5.0500	1,000,000.00	1,000,000.00	44,550.68	4,150.68
Westpac	AA-	TD	GENERAL	Quarterly	23/08/2024	26/08/2025	4.8500	500,000.00	500,000.00	2,591.10	1,993.15
AMP Bank	BBB+	TD	GENERAL	At Maturity	03/12/2024	02/09/2025	5.1000	1,000,000.00	1,000,000.00	29,342.47	4,191.78
NAB	AA-	TD	GENERAL	At Maturity	03/09/2024	03/09/2025	4.9500	1,000,000.00	1,000,000.00	40,820.55	4,068.49
Westpac	AA-	TD	GENERAL	Quarterly	03/09/2024	03/09/2025	4.8900	1,000,000.00	1,000,000.00	3,751.23	3,751.23
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	09/09/2024	09/09/2025	4.9000	1,000,000.00	1,000,000.00	39,602.74	4,027.40
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	05/09/2023	09/09/2025	5.0500	500,000.00	500,000.00	20,684.25	2,075.34
NAB	AA-	TD	GENERAL	At Maturity	10/09/2024	10/09/2025	4.9500	1,000,000.00	1,000,000.00	39,871.23	4,068.49
Police Credit Union SA	Unrated	TD	GENERAL	Quarterly	10/09/2024	10/09/2025	4.9500	1,500,000.00	1,500,000.00	4,271.92	4,271.92
Westpac	AA-	TD	GENERAL	Quarterly	12/09/2023	16/09/2025	5.0200	1,500,000.00	1,500,000.00	3,919.73	3,919.73
NAB	AA-	TD	GENERAL	Annual	17/09/2024	17/09/2025	4.9000	1,500,000.00	1,500,000.00	57,793.15	6,041.10
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	28/09/2023	30/09/2025	5.2500	1,000,000.00	1,000,000.00	92,342.47	4,315.07



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	04/10/2023	07/10/2025	5.3000	1,000,000.00	1,000,000.00	92,350.68	4,356.16
Westpac	AA-	TD	GENERAL	At Maturity	23/10/2024	23/10/2025	5.0700	1,000,000.00	1,000,000.00	34,864.93	4,167.12
P&N Bank	BBB+	TD	GENERAL	Annual	29/11/2023	28/11/2025	5.4500	1,000,000.00	1,000,000.00	31,953.42	4,479.45
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	30/11/2023	02/12/2025	5.4200	1,000,000.00	1,000,000.00	31,777.53	4,454.79
Westpac	AA-	TD	GENERAL	Quarterly	05/12/2024	02/12/2025	4.8700	750,000.00	750,000.00	2,601.78	2,601.78
Warwick Credit Union	Unrated	TD	GENERAL	Annual	20/12/2023	18/12/2025	5.2000	2,000,000.00	2,000,000.00	54,991.78	8,547.95
Suncorp Bank	AA-	TD	GENERAL	Annual	23/01/2024	27/01/2026	5.0500	2,000,000.00	2,000,000.00	43,997.26	8,301.37
Suncorp Bank	AA-	TD	GENERAL	Annual	06/02/2024	10/02/2026	4.9300	2,000,000.00	2,000,000.00	39,169.86	8,104.11
NAB	AA-	TD	GENERAL	At Maturity	08/04/2025	08/04/2026	4.3500	900,000.00	900,000.00	9,009.86	3,217.81
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	09/04/2024	14/04/2026	4.9300	1,000,000.00	1,000,000.00	11,210.68	4,052.05
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	06/06/2024	10/06/2026	5.2500	1,000,000.00	1,000,000.00	56,095.89	4,315.07
MyState Bank	BBB	TD	GENERAL	Annual	26/06/2025	23/06/2026	4.1500	1,000,000.00	1,000,000.00	568.49	568.49
Westpac	AA-	TD	GENERAL	Annual	27/06/2024	29/06/2026	5.2500	2,000,000.00	2,000,000.00	1,150.68	1,150.68
Westpac	AA-	TD	GENERAL	Quarterly	09/07/2024	14/07/2026	5.0900	1,000,000.00	1,000,000.00	11,574.52	4,183.56
Australian Military Bank	BBB+	TD	GENERAL	Annual	24/07/2024	28/07/2026	5.2200	1,000,000.00	1,000,000.00	48,910.68	4,290.41
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	22/08/2024	25/08/2026	4.6200	2,000,000.00	2,000,000.00	79,236.16	7,594.52
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	27/08/2024	27/08/2026	4.6300	2,000,000.00	2,000,000.00	78,139.18	7,610.96



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Australian Military Bank	BBB+	TD	GENERAL	Quarterly	29/08/2024	01/09/2026	4.5500	1,000,000.00	1,000,000.00	4,113.70	3,739.73
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	16/09/2024	14/09/2026	4.5500	500,000.00	500,000.00	17,950.68	1,869.86
Westpac	AA-	TD	GENERAL	Annual	24/09/2024	24/09/2026	4.5000	1,000,000.00	1,000,000.00	34,520.55	3,698.63
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	05/11/2024	05/11/2026	4.9400	1,000,000.00	1,000,000.00	32,211.51	4,060.27
Australian Military Bank	BBB+	TD	GENERAL	At Maturity	30/01/2025	29/01/2027	4.8200	2,000,000.00	2,000,000.00	40,144.66	7,923.29
Police Credit Union SA	Unrated	TD	GENERAL	Annual	26/02/2025	25/02/2027	4.7000	1,000,000.00	1,000,000.00	16,095.89	3,863.01
Police Credit Union SA	Unrated	TD	GENERAL	Annual	18/03/2025	18/03/2027	4.5500	1,000,000.00	1,000,000.00	13,089.04	3,739.73
Westpac	AA-	TD	GENERAL	Annual	27/03/2025	30/03/2027	4.5000	1,000,000.00	1,000,000.00	11,835.62	3,698.63
P&N Bank	BBB+	TD	GENERAL	Annual	18/04/2023	20/04/2027	5.0000	1,000,000.00	1,000,000.00	9,589.04	4,109.59
P&N Bank	BBB+	TD	GENERAL	Annual	14/02/2023	15/02/2028	5.2000	500,000.00	500,000.00	9,758.90	2,136.99
NAB	AA-	CASH	GENERAL	Monthly	30/06/2025	30/06/2025	3.7500	3,221,110.16	3,221,110.16	9,898.02	9,898.02
Macquarie Bank	A+	CASH	GENERAL	Monthly	30/06/2025	30/06/2025	4.1500	3,688.17	3,688.17	12.53	12.53
NAB	AA-	CASH	GENERAL	Monthly	30/06/2025	30/06/2025	2.8500	2,631,638.03	2,631,638.03	6,152.40	6,152.40
<b>TOTALS</b>								<b>55,606,436.36</b>	<b>55,606,436.36</b>	<b>1,358,515.55</b>	<b>196,976.10</b>



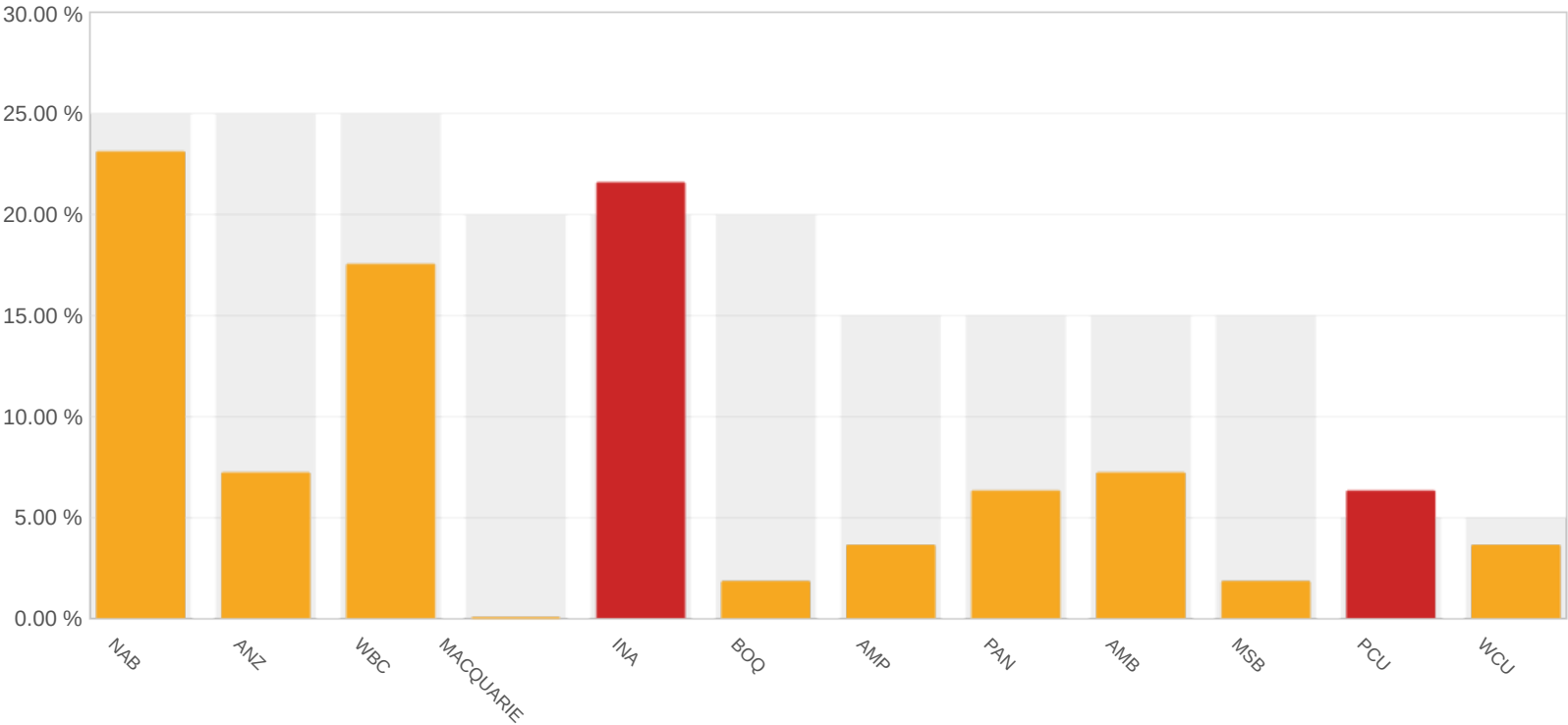
## Counterparty Compliance as at 30/06/2025

### Long Term Investments

Compliant	Bank Group	Term	Rating	Invested (\$)	Invested (%)	Limit (%)	Limit (\$)	Available (\$)
✓	NAB	Long	AA-	12,852,748.19	23.11	25.00	-	1,048,860.90
✓	ANZ Bank	Long	AA-	4,000,000.00	7.19	25.00	-	9,901,609.09
✓	Westpac	Long	AA-	9,750,000.00	17.53	25.00	-	4,151,609.09
✓	Macquarie Bank	Long	A+	3,688.17	0.01	20.00	-	11,117,599.10
✗	ING Bank (Australia) Ltd	Long	A	12,000,000.00	21.58	20.00	-	-878,712.73
✓	BOQ	Long	A-	1,000,000.00	1.80	20.00	-	10,121,287.27
✓	AMP Bank	Long	BBB+	2,000,000.00	3.60	15.00	-	6,340,965.45
✓	P&N Bank	Long	BBB+	3,500,000.00	6.29	15.00	-	4,840,965.45
✓	Australian Military Bank	Long	BBB+	4,000,000.00	7.19	15.00	-	4,340,965.45
✓	MyState Bank	Long	BBB	1,000,000.00	1.80	15.00	-	7,340,965.45
✗	Police Credit Union SA	Long	Unrated	3,500,000.00	6.29	5.00	-	-719,678.18
✓	Warwick Credit Union	Long	Unrated	2,000,000.00	3.60	5.00	-	780,321.82
<b>TOTALS</b>				<b>55,606,436.36</b>	<b>100.00</b>			



Counterparty Compliance - Long Term Investments





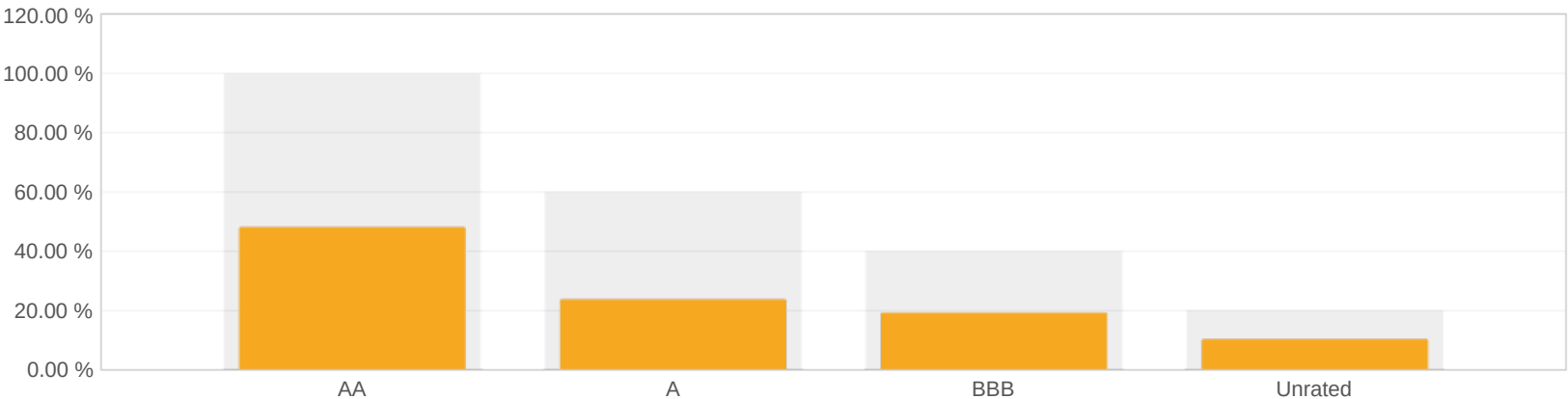


# Credit Quality Compliance as at 30/06/2025

## Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available (\$)
✓	AA	26,602,748.19	47.84	100.00	29,003,688.17
✓	A	13,003,688.17	23.39	60.00	20,360,173.65
✓	BBB	10,500,000.00	18.88	40.00	11,742,574.54
✓	Unrated	5,500,000.00	9.89	20.00	5,621,287.27
TOTALS		55,606,436.36	100.00		

## Credit Quality Compliance - Long Term Investments

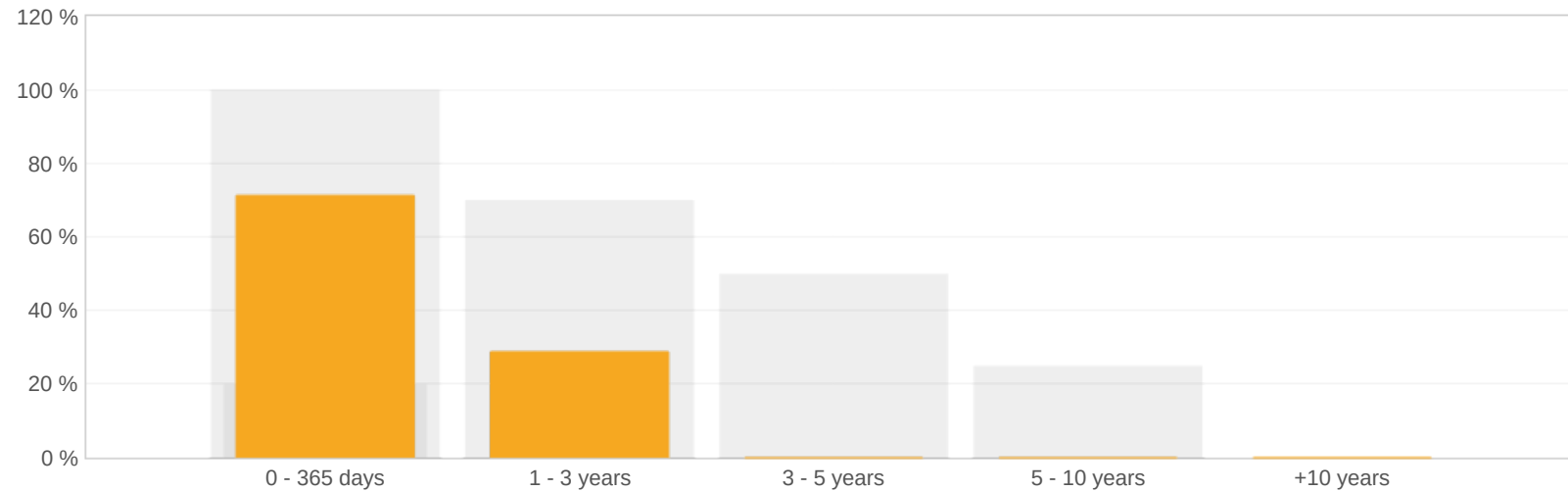




## Maturity Compliance as at 30/06/2025

Compliant	Term	Invested (\$)	Invested (%)	Min Limit (%)	Max Limit (%)	Available (\$)
✓	0 - 365 days	39,606,436.36	71.23	20.00	100.00	16,000,000.00
✓	1 - 3 years	16,000,000.00	28.77	0.00	70.00	22,924,505.45
✓	3 - 5 years	-	0.00	0.00	50.00	27,803,218.18
✓	5 - 10 years	-	0.00	0.00	25.00	13,901,609.09
✓	+10 years	-	0.00	0.00	0.00	-
<b>TOTALS</b>		<b>55,606,436.36</b>	<b>100.00</b>			

## Maturity Compliance





## Portfolio Comparison

From: 31/05/2025 To: 30/06/2025

Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/05/2025 (\$)	30/06/2025 (\$)	Difference (\$)
BOQ	A-	TD	5.1800	10/12/2024	10/06/2025	Annual	1,500,000.00	-	-1,500,000.00
AMP Bank	BBB+	TD	5.0200	20/08/2024	24/06/2025	Annual	1,000,000.00	-	-1,000,000.00
AMP Bank	BBB+	TD	5.0200	28/08/2024	25/06/2025	Annual	2,000,000.00	-	-2,000,000.00
NAB	AA-	TD	5.3000	26/06/2024	26/06/2025	Annual	1,000,000.00	-	-1,000,000.00
ING Bank (Australia) Ltd	A	TD	5.5500	28/06/2023	26/06/2025	Annual	1,000,000.00	-	-1,000,000.00
NAB	AA-	TD	5.5000	27/06/2024	02/07/2025	Annual	1,000,000.00	1,000,000.00	-
P&N Bank	BBB+	TD	5.8000	11/07/2023	09/07/2025	Annual	1,000,000.00	1,000,000.00	-
NAB	AA-	TD	5.3500	19/07/2024	22/07/2025	Annual	1,000,000.00	1,000,000.00	-
NAB	AA-	TD	5.3000	30/07/2024	30/07/2025	Annual	600,000.00	600,000.00	-
BOQ	A-	TD	1.0000	10/08/2021	12/08/2025	Annual	1,000,000.00	1,000,000.00	-
AMP Bank	BBB+	TD	5.0500	13/08/2024	13/08/2025	Annual	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	4.8500	23/08/2024	26/08/2025	Quarterly	500,000.00	500,000.00	-
AMP Bank	BBB+	TD	5.1000	03/12/2024	02/09/2025	At Maturity	1,000,000.00	1,000,000.00	-
NAB	AA-	TD	4.9500	03/09/2024	03/09/2025	At Maturity	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	4.8900	03/09/2024	03/09/2025	Quarterly	1,000,000.00	1,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.9000	09/09/2024	09/09/2025	At Maturity	1,000,000.00	1,000,000.00	-
ING Bank (Australia) Ltd	A	TD	5.0500	05/09/2023	09/09/2025	Annual	500,000.00	500,000.00	-



Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/05/2025 (\$)	30/06/2025 (\$)	Difference (\$)
NAB	AA-	TD	4.9500	10/09/2024	10/09/2025	At Maturity	1,000,000.00	1,000,000.00	-
Police Credit Union SA	Unrated	TD	4.9500	10/09/2024	10/09/2025	Quarterly	1,500,000.00	1,500,000.00	-
Westpac	AA-	TD	5.0200	12/09/2023	16/09/2025	Quarterly	1,500,000.00	1,500,000.00	-
NAB	AA-	TD	4.9000	17/09/2024	17/09/2025	Annual	1,500,000.00	1,500,000.00	-
ING Bank (Australia) Ltd	A	TD	5.2500	28/09/2023	30/09/2025	At Maturity	1,000,000.00	1,000,000.00	-
ING Bank (Australia) Ltd	A	TD	5.3000	04/10/2023	07/10/2025	At Maturity	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	5.0700	23/10/2024	23/10/2025	At Maturity	1,000,000.00	1,000,000.00	-
P&N Bank	BBB+	TD	5.4500	29/11/2023	28/11/2025	Annual	1,000,000.00	1,000,000.00	-
ING Bank (Australia) Ltd	A	TD	5.4200	30/11/2023	02/12/2025	Annual	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	4.8700	05/12/2024	02/12/2025	Quarterly	750,000.00	750,000.00	-
Warwick Credit Union	Unrated	TD	5.2000	20/12/2023	18/12/2025	Annual	2,000,000.00	2,000,000.00	-
Suncorp Bank	AA-	TD	5.0500	23/01/2024	27/01/2026	Annual	2,000,000.00	2,000,000.00	-
Suncorp Bank	AA-	TD	4.9300	06/02/2024	10/02/2026	Annual	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	4.3500	08/04/2025	08/04/2026	At Maturity	900,000.00	900,000.00	-
ING Bank (Australia) Ltd	A	TD	4.9300	09/04/2024	14/04/2026	Annual	1,000,000.00	1,000,000.00	-
ING Bank (Australia) Ltd	A	TD	5.2500	06/06/2024	10/06/2026	At Maturity	1,000,000.00	1,000,000.00	-
MyState Bank	BBB	TD	4.1500	26/06/2025	23/06/2026	Annual	-	1,000,000.00	1,000,000.00
Westpac	AA-	TD	5.2500	27/06/2024	29/06/2026	Annual	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	5.0900	09/07/2024	14/07/2026	Quarterly	1,000,000.00	1,000,000.00	-
Australian Military Bank	BBB+	TD	5.2200	24/07/2024	28/07/2026	Annual	1,000,000.00	1,000,000.00	-



Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/05/2025 (\$)	30/06/2025 (\$)	Difference (\$)
ING Bank (Australia) Ltd	A	TD	4.6200	22/08/2024	25/08/2026	Annual	2,000,000.00	2,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.6300	27/08/2024	27/08/2026	Annual	2,000,000.00	2,000,000.00	-
Australian Military Bank	BBB+	TD	4.5500	29/08/2024	01/09/2026	Quarterly	1,000,000.00	1,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.5500	16/09/2024	14/09/2026	Annual	500,000.00	500,000.00	-
Westpac	AA-	TD	4.5000	24/09/2024	24/09/2026	Annual	1,000,000.00	1,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.9400	05/11/2024	05/11/2026	Annual	1,000,000.00	1,000,000.00	-
Australian Military Bank	BBB+	TD	4.8200	30/01/2025	29/01/2027	At Maturity	2,000,000.00	2,000,000.00	-
Police Credit Union SA	Unrated	TD	4.7000	26/02/2025	25/02/2027	Annual	1,000,000.00	1,000,000.00	-
Police Credit Union SA	Unrated	TD	4.5500	18/03/2025	18/03/2027	Annual	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	4.5000	27/03/2025	30/03/2027	Annual	1,000,000.00	1,000,000.00	-
P&N Bank	BBB+	TD	5.0000	18/04/2023	20/04/2027	Annual	1,000,000.00	1,000,000.00	-
P&N Bank	BBB+	TD	5.2000	14/02/2023	15/02/2028	Annual	500,000.00	500,000.00	-
NAB	AA-	CASH	3.7500	31/05/2025	31/05/2025	Monthly	3,211,019.64	3,221,110.16	10,090.52
Macquarie Bank	A+	CASH	4.1500	31/05/2025	31/05/2025	Monthly	3,673.57	3,688.17	14.60
NAB	AA-	CASH	2.8500	31/05/2025	31/05/2025	Monthly	2,626,284.73	2,631,638.03	5,353.30
<b>TOTALS</b>							<b>61,090,977.94</b>	<b>55,606,436.36</b>	<b>-5,484,541.58</b>



Trades in Period

From: 01/06/2025 To: 30/06/2025

New Trades - From: 01/06/2025 To: 30/06/2025

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Value (\$)	Reference
MyState Bank	BBB	TD	GENERAL	Annual	26/06/2025	23/06/2026	4.1500	1,000,000.00	
TOTALS								1,000,000.00	



Sell Trades - From: 01/06/2025 To: 30/06/2025

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Selling Date	Yield/Margin (%)	Face Value (\$)	Gross Value (\$)	Capital Value (\$)	Reference
No entries for this item												
TOTALS									0			



**Matured Trades - From: 01/06/2025 To: 30/06/2025**

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Value (\$)	Reference
BOQ	A-	TD	GENERAL	Annual	10/12/2024	10/06/2025	5.1800	1,500,000.00	
AMP Bank	BBB+	TD	GENERAL	Annual	20/08/2024	24/06/2025	5.0200	1,000,000.00	
AMP Bank	BBB+	TD	GENERAL	Annual	28/08/2024	25/06/2025	5.0200	2,000,000.00	
NAB	AA-	TD	GENERAL	Annual	26/06/2024	26/06/2025	5.3000	1,000,000.00	
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	28/06/2023	26/06/2025	5.5500	1,000,000.00	
TOTALS								6,500,000.00	





Unrealised Gains / Losses as at 30/06/2025

Issuer	Rating	Type	Purchase Date	Maturity Date	Allocation	Cost (\$)	Value (\$)	Purchase Price	Current Price	Gain/Loss (\$)
No entries for this item										
TOTALS						0	0			0



Realised Gains / Losses

From: 01/06/2025 To: 30/06/2025

Issuer	Rating	Type	Purchase Date	Maturity Date	Selling Date	Cost Price	Current Price	Purchase Price	Selling Price	Realised	Type
No entries for this item											
TOTALS						0	0			0	



## Interest Received in Period

From: 01/06/2025 To: 30/06/2025

### Periodic Interest

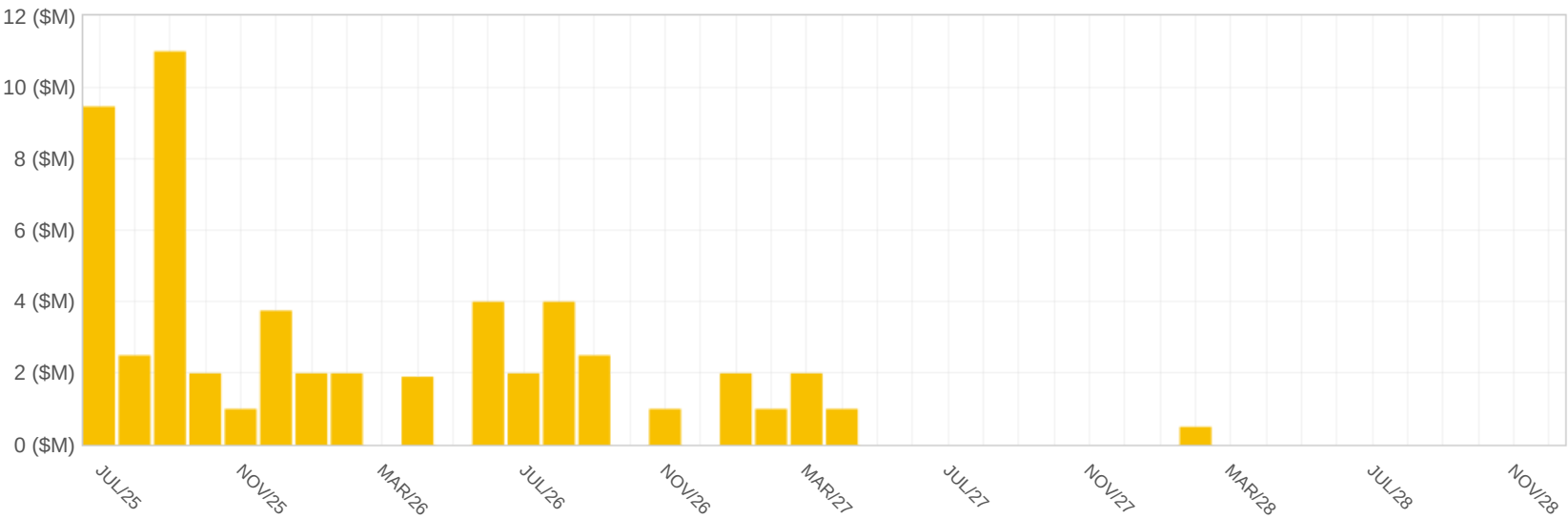
Issuer	Rating	Type	Allocation	Frequency	Value (\$)	Purchase Date	Maturity Date	Coupon Date	Type	Rate (%)	Received (\$)
BOQ	A-	TD	GENERAL	Annual	1,500,000.00	10/12/2024	10/06/2025	10/06/2025	Maturity	5.1800	38,743.56
AMP Bank	BBB+	TD	GENERAL	Annual	1,000,000.00	20/08/2024	24/06/2025	24/06/2025	Maturity	5.0200	42,360.55
AMP Bank	BBB+	TD	GENERAL	Annual	2,000,000.00	28/08/2024	25/06/2025	25/06/2025	Maturity	5.0200	82,795.62
NAB	AA-	TD	GENERAL	Annual	1,000,000.00	26/06/2024	26/06/2025	26/06/2025	Maturity	5.3000	53,000.00
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	1,000,000.00	28/06/2023	26/06/2025	26/06/2025	Maturity	5.5500	55,195.89
NAB	AA-	TD	GENERAL	Annual	1,000,000.00	27/06/2024	02/07/2025	27/06/2025	Periodic	5.5000	55,000.00
Westpac	AA-	TD	GENERAL	Quarterly	1,000,000.00	03/09/2024	03/09/2025	03/06/2025	Periodic	4.8900	12,325.48
Police Credit Union SA	Unrated	TD	GENERAL	Quarterly	1,500,000.00	10/09/2024	10/09/2025	10/06/2025	Periodic	4.9500	18,715.07
Westpac	AA-	TD	GENERAL	Quarterly	1,500,000.00	12/09/2023	16/09/2025	12/06/2025	Periodic	5.0200	18,979.73
Westpac	AA-	TD	GENERAL	Quarterly	750,000.00	05/12/2024	02/12/2025	05/06/2025	Periodic	4.8700	9,206.30
Westpac	AA-	TD	GENERAL	Annual	2,000,000.00	27/06/2024	29/06/2026	27/06/2025	Periodic	5.2500	105,000.00
<b>TOTALS</b>					<b>14,250,000.00</b>						<b>491,322.19</b>



Maturity Cash Flow as at 30/06/2025

Year	Jan (\$)	Feb (\$)	Mar (\$)	Apr (\$)	May (\$)	Jun (\$)	Jul (\$)	Aug (\$)	Sep (\$)	Oct (\$)	Nov (\$)	Dec (\$)	Total (\$)
2025	-	-	-	-	-	-	9,456,436	2,500,000	11,000,000	2,000,000	1,000,000	3,750,000	29,706,436.36
2026	2,000,000	2,000,000	-	1,900,000	-	4,000,000	2,000,000	4,000,000	2,500,000	-	1,000,000	-	19,400,000.00
2027	2,000,000	1,000,000	2,000,000	1,000,000	-	-	-	-	-	-	-	-	6,000,000.00
2028	-	500,000	-	-	-	-	-	-	-	-	-	-	500,000.00
TOTALS													55,606,436.36

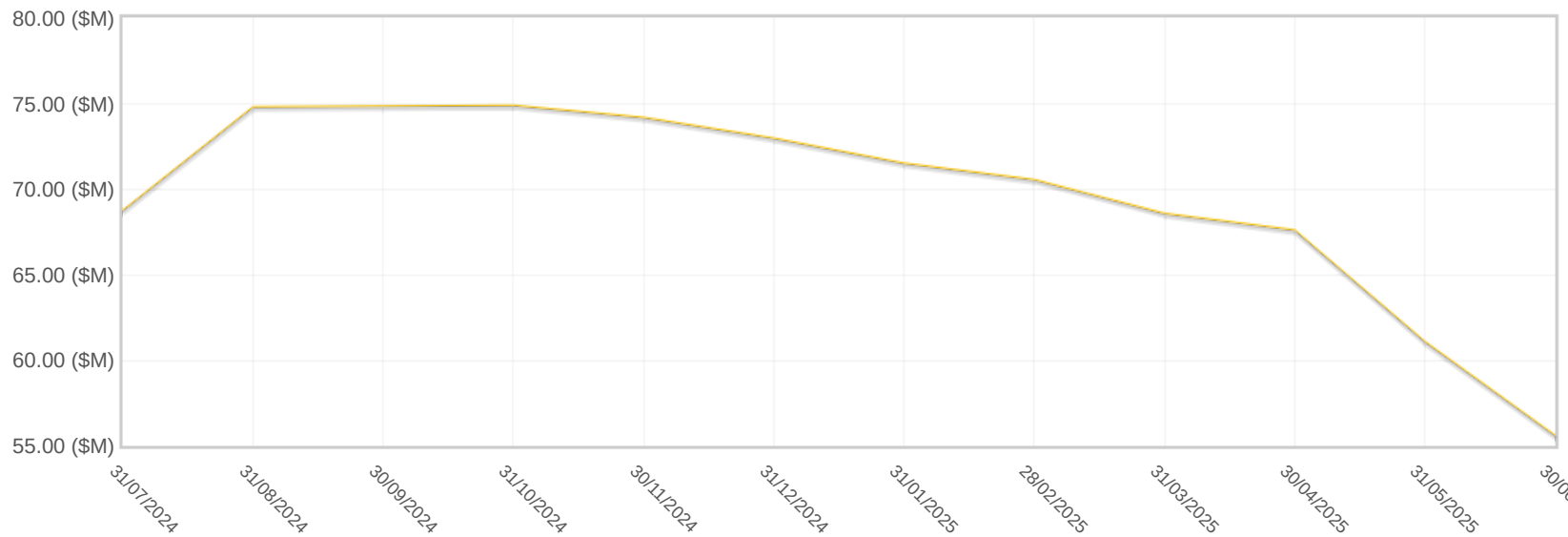
Maturity Cash Flow Distribution





Historical Portfolio Balances as at 30/06/2025

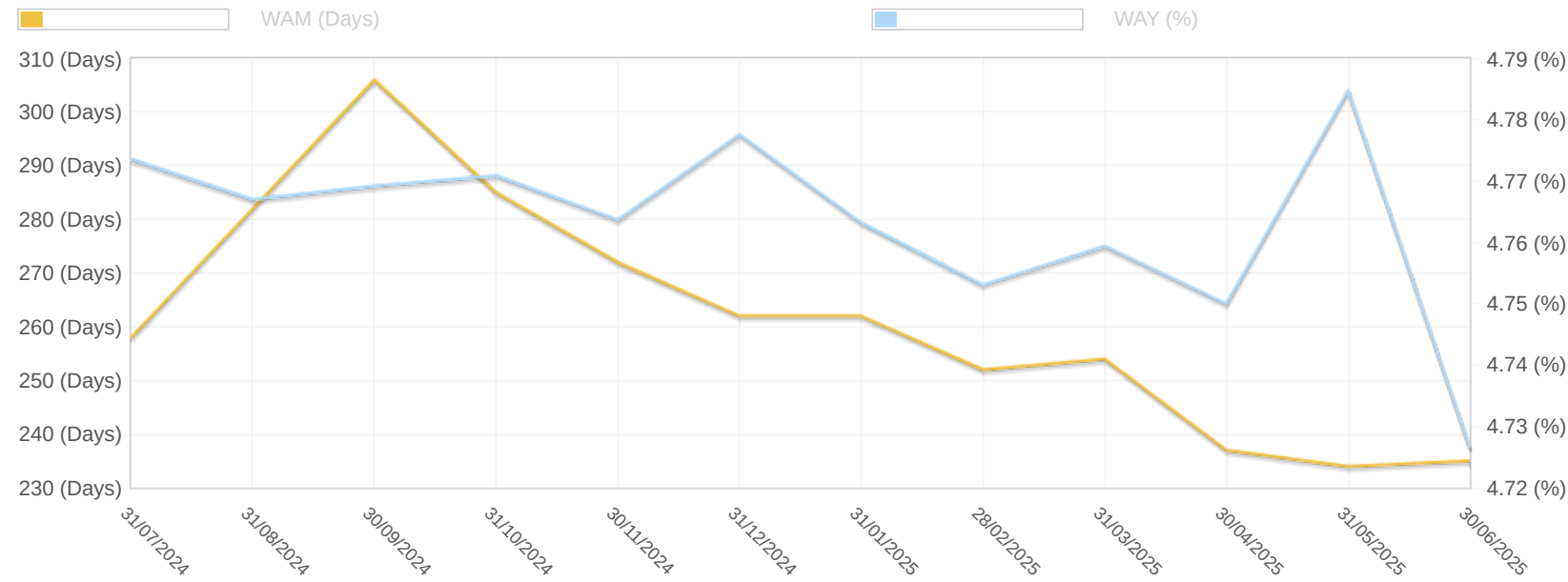
31/07/2024	31/08/2024	30/09/2024	31/10/2024	30/11/2024	31/12/2024	31/01/2025	28/02/2025	31/03/2025	30/04/2025	31/05/2025	30/06/2025
68.75	74.79	74.84	74.88	74.17	72.96	71.50	70.54	68.57	67.60	61.09	55.61





Historical Ratios as at 30/06/2025

	31/07/2024	31/08/2024	30/09/2024	31/10/2024	30/11/2024	31/12/2024	31/01/2025	28/02/2025	31/03/2025	30/04/2025	31/05/2025	30/06/2025
WAM (Days)	258	282	306	285	272	262	262	252	254	237	234	235
WAY (%)	4.7736	4.7670	4.7692	4.7709	4.7637	4.7776	4.7632	4.7531	4.7594	4.7500	4.7848	4.7266

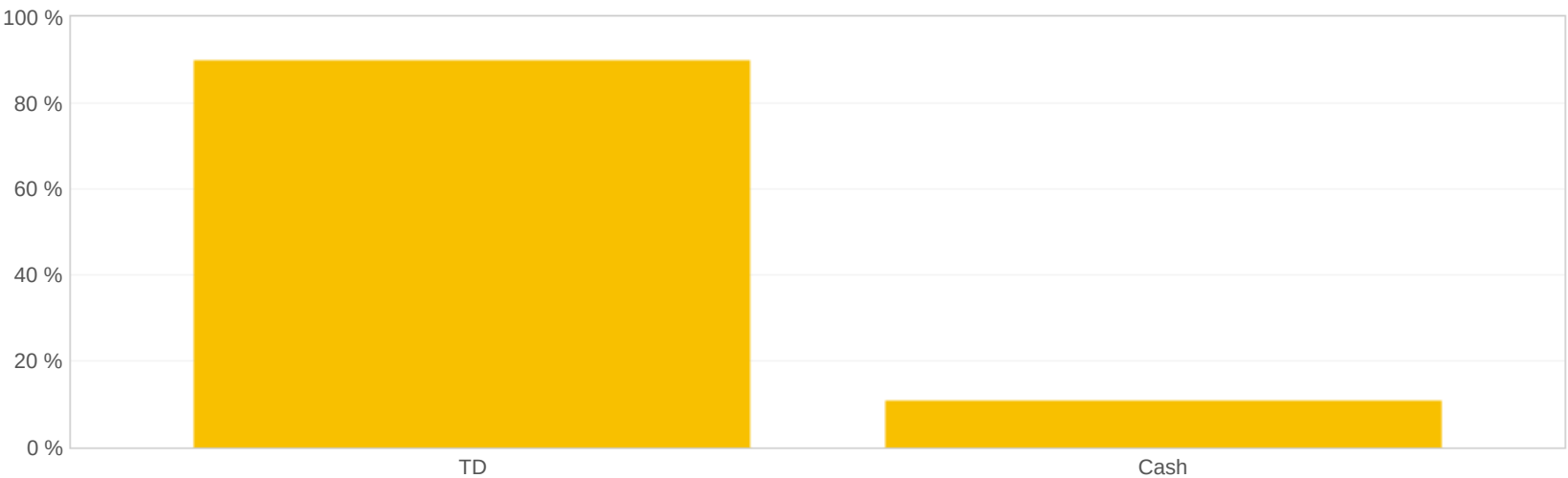




**Asset Class** as at 30/06/2025

Code	Number of Trades	Invested (\$)	Invested (%)
TD	44	49,750,000.00	89.47
Cash	3	5,856,436.36	10.53
TOTALS	47	55,606,436.36	100.0

**Asset Class Distribution**



**Marie Roussety**

---

**From:** Bek D <becksies89@gmail.com>  
**Sent:** Saturday, 28 June 2025 12:06 AM  
**To:** Bek D  
**Subject:** Funding opportunities for low socio economic families to send kids overseas when they qualify for sport  
**Attachments:** IMG\_6794.jpeg; IMG\_6793.jpeg; IMG\_6792.jpeg; IMG\_6795.jpeg

Dear Sirs,

We have a student at our school who is naturally gifted in cross-country running and has qualified to compete overseas.

She is from a low socio-economic background and has been fundraising by herself since March. As P&C Secretary I was approached on Thursday and so I am writing to ask if you know of any funding opportunities that she can look into.

Regards

Rebecca Dent  
LCCS P&C Secretary







**COUNTRY**  
LAS VEGAS

● YOUTH SPORT

**LET'S GET MATILDA TO THE USA!**

Matilda has been selected to represent Australia—and our community—in Cross Country Running this September 2025 in Las Vegas, USA! This is an incredible achievement and a once-in-a-lifetime opportunity for Matilda to compete on the international stage, but she needs our support to get there.

To make this dream a reality, she is seeking to raise \$10,000 + a little spending money to cover her travel, accommodation, and expenses.

Every donation—big or small—makes a difference. Let's rally behind Matilda and show her what community spirit really means.

Commonwealth Bank  
BSB: 062522  
ACCOUNT: 10159870

**SEPTEMBER  
2025**

**DONATE  
TODAY**  
& BE PART OF HER JOURNEY!

**MATILDA PORQUET**



## 100 Club Fundraiser 🌟🏃

Our local superstar [Matilda Porquet](#) has been invited to compete in cross country in Las Vegas, USA! 🇺🇸  
🌍

This is a huge opportunity and we're rallying behind her to help make it happen.

To support her journey, im running a 100 Club Fundraiser!



How it works:

- Only 100 numbers available
- \$20 per number
- Once all numbers are sold, 3 winners will be drawn:



1st Prize: \$300



2nd Prize: \$200



3rd Prize: \$100

To grab your lucky number and support Matilda's dream, comment below or message me directly.

Let's get behind Matilda and help her represent LCCS and her little community! 🌟💪

Every number gets her one step closer to Las Vegas!

Thank you for your support ❤️

# LACHLAN SHIRE COUNCIL

Community Donation and Event Support Policy

## FUNDING APPLICATION FORM



Please read the policy carefully before completing this application form, as applications that do not meet the stated funding criteria may be deemed ineligible. Should you require assistance or advice in completing the application form, please contact Council on (02) 6895 1900.

**Provision of the information is voluntary; however, if insufficient information is provided, we will be unable to process your application. The information will be stored in council's business systems.**

**We will not disclose your personal information to anybody else, unless you have given consent, or we are authorised or required to do so by law. Our Privacy Management Plan explains the lawful grounds on which we collect, use, disclose and transfer personal information. It also explains how you can seek access to, or amendment of the personal information we hold about you, and who to contact if you have a privacy enquiry or complaint.**

### PART A - Applicant Details

Name of group/organisation:

Rotary Club of Condobolin Inc

Postal Address:

PO Box 73 Condobolin NSW 2877

Contact Person:

Susan Bennett

Position in group/organisation:

President

Telephone/Mobile:

0427 002 215

Email Address

rotaryclubcondobolin@gmail.com

Is your organisation incorporated?

☒ Yes☐ No

Does your organisation have an ABN?

☒ Yes☐ No

ABN

16754962967

Does your organisation have Public Liability Insurance?

☒ Yes☐ No

If yes, please attach a valid Certificate of Currency.

### PART B - Project Details

Project Title:

Rotary Annual Christmas Carnival

Project Location:

Memorial Park Lachlan St Condobolin

Proposed Start Date:

14.12.2025

Proposed End Date:

14.12.2025

Summary of Project:

Annual Christmas Carnival incorporating market stalls, food vendors, entertainment, free sausage sizzle and the traditional Christmas Ham Wheel held in Memorial Park on a warm Sunday afternoon welcoming the community, families, neighbours and visitors to share a free afternoon of fun and enjoyment in a safe and clean environment.

LACHLAN SHIRE COUNCIL  
RECEIVED

11 APR 2025

FILE No.

2.15.2.0

REFERRED TO

M. Roussety

Page 1 of 3

Briefly summarise what your organisation does i.e. its mission.

our mission:

We provide service to others, promote integrity, and advance world understanding, goodwill, and peace through our fellowship of business, professional and community leaders.

our vision:

Together, we see a world where people unite and take action to create lasting change across the globe, in our communities and in ourselves.

How will this project benefit the local community?

Local artists and food vendors have an opportunity to participate and sell their craft and food to the public at an organised event. Rotary Club purchases sausages, drinks, hams and other items from local vendors thus supporting the local economy also.

This event is an opportunity for families to go out together for an afternoon of free entertainment in the park setting in the busy lead up to Christmas.

This event promotes Rotary International and its service to the community. The club raises money through the ham wheel and annual Christmas stocking raffle specifically for projects within the Lachlan Shire and local community including supporting junior athletes, school performers and academic achievers who have been chosen to represent their school or community in State and National competitions. All money raised by this Club is used locally and is not used for national or international Rotary projects.

Please estimate the number of participants and/or spectators in your project.

200 - 300 people over a 4 hour period

How will the success of the project be evaluated by your organisation?

Success is evaluated by the number of attendees estimated by crowd size, free sausage sandwiches served, feedback from participants and casual surveys of people attending.

How will your organisation acknowledge the financial contribution from Council?

Rotary will acknowledge Council support through its pre event advertising, distributed flyers and posters and on the day by the MC

Please outline how your organisation will manage this project.

The project is managed by the executive committee of the Condobolin Rotary Club as it has been for the past 50 years.

### PART C - Funding Sources

Has your organisation received funding assistance from Council before?

☒ Yes

☐ No

If Yes, in which financial year did your organisation last receive funding:

2023

Please provide details of any funding sought from other sources for this project.

Funding Source	Amount	Secured (Yes or No)
Rotary Club of Condobolin Inc Project Account	3000.00	Yes
Corporate sponsorship currently seeking	2000.00	no

Please outline how your organisation intends to manage and be accountable for the funds allocated, should your submission be successful.

Funds are managed by the Treasurer with all expenditure presented to and approved by the Club Executive and ratified by the members at a general meeting. Donated funds are deposited into the project specific account and kept separate from the general expenses account. Each activity is budgeted for and a final report is presented to the club after the event once all accounts have been paid.

#### PART D - Project Budget

Please provide a detailed budget for your project. It is important that you clearly identify expenses by type and that every effort is made to reasonably estimate the level of income expected from sources such as entrance fees and sponsorship.

Is project budget attached before?

☐ Yes

☒ No

Project Budget Summary:	Amount
Cash contributed by your organisation:	3000.00
Cash from other sources:	2000.00
In kind contribution, approximate value e.g. Volunteer	1500.00
Amount requested from Lachlan Shire Council	3000.00
Total Cost of Project:	9500.00

Authorisation:

I, Susan Bennett (print name)

certify that this application for funding was approved by the management committee of this organisation on

01 April, 23025 (insert Date).

Text

Signed:



Date:

02 April, 2025

Rotary Club of Condobolin Inc  
2025 Annual Christmas Carnival  
Preliminary Budget

### Expenditure

Advertising/Promotion including posters, flyers and mainstream media	\$1500.00
Free sausage sizzle costs including sausages, bread, sauce, napkins etc	\$1500.00
Free bottled water	\$ 300.00
Purchase of Christmas Hams (20 @ \$50 each)	\$1000.00
PA System Hire	\$1000.00
Chocolate Wheel Tickets/Prize Vouchers	\$ 200.00
Entertainment	\$2500.00
Inkind volunteer support to set up/clean up, organize and run	<u>\$1500.00</u>
 Total	 \$9500.00

### Income

Club Carnival Funds	\$3000.00
Council Grant	\$3000.00
Other sponsorship/fundraising	\$2000.00
Inkind volunteer support to set up/clean up, organize and run	<u>\$1500.00</u>
 Total	 \$9500.00



## Certificate of Currency

**Date of Issue:** 26 June 2025

**We hereby certify that the under mentioned insurance policy is current as at the date of this certificate, please refer to the important notices below.**

<b>Policy Type</b>	Public and Products Liability
<b>Insured</b>	Rotary Club of Condobolin
<b>Insurer</b>	QBE Insurance (Australia) Limited ABN: 78 003 191 035
<b>Policy Number(s)</b>	AP RODIAUS PLB
<b>Period of Insurance</b>	From: 4.00 pm 30/06/2025 Local Standard Time To: 4.00 pm 30/06/2026 Local Standard Time
<b>Interest Insured</b>	QBE will pay in respect of Personal Injury or Property Damage first happening during the Period of Insurance and caused by an Occurrence within the Territorial Limits in connection with Your Business.
<b>Limits of Liability</b>	Public: \$50,000,000 any one Occurrence  Products: \$50,000,000 any one Occurrence & in the aggregate for all injury or damage occurring during the Period of Insurance.
<b>Geographical Limit</b>	Anywhere in the World but subject to the Terms, Conditions and Exceptions of the Policy
<b>Special Conditions</b>	Subject to the existing Terms, Conditions and Exceptions of the Policy. The above-noted Insured is one of multiple insureds covered by policy number AP RODIAUS PLB. The limits of liability are aggregate limits for all named insureds under this policy

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### Further Information

Should you have any queries, please contact your District Insurance Officer.

### Important notes

- Aon does not guarantee that the insurance outlined in this Certificate will continue to remain in force for the period referred to as the Policy may be cancelled or altered by either party to the contract, at any time, in accordance with the terms of the Policy and the Insurance Contracts Act 1984 (Cth).
- Aon accepts no responsibility or liability to advise any party who may be relying on this Certificate of such alteration to or cancellation of the Policy.
- Subject to full payment of premium
- This certificate does not:
  - represent an insurance contract or confer rights to the recipient;
  - amend, extend or alter the Policy; or
  - contain the full policy terms and conditions

Aon Reference: AONBNE190JW  
Version: B063520

Aon Risk Services Australia Limited ABN 17 000 434 720 AFSL 241141  
GPO Box 65, Brisbane QLD 4001



**Marie Roussety**

---

**From:** Max Jones <essentialselfstorage@gmail.com>  
**Sent:** Friday, 11 July 2025 3:15 PM  
**To:** Emily Sinderberry  
**Cc:** Marie Roussety  
**Subject:** Re: FW: D25/5558 - Condobolin Chamber of Commerce - Resolution 2025/95 - Hall Hire Application – Fee Waiver Clarification

Hey,

We need to request the full hire of the SRA hall, and kitchen and stage hire, essentially all costs associated other than the \$1700 security bond. We really need this to support the event.

Regards

Max

On Fri, Jul 11, 2025 at 1:48 PM Emily Sinderberry <[ejsinderberry@gmail.com](mailto:ejsinderberry@gmail.com)> wrote:

Hi Marie

The Chamber of Commerce would like to formally request full fee relief for the SRA hall hire and understand that must be referred to the July Council meeting. Please let me know if there is anything else we need to submit or do for that.

Kind Regards

Emily Sinderberry

M: 0429688689

---

**From:** Marie Roussety <[Marie.Roussety@lachlan.nsw.gov.au](mailto:Marie.Roussety@lachlan.nsw.gov.au)>  
**Date:** Thursday, 10 July 2025 at 5:26 PM  
**To:** Max Jones <[essentialselfstorage@gmail.com](mailto:essentialselfstorage@gmail.com)>  
**Cc:** Emily Sinderberry <[ejsinderberry@gmail.com](mailto:ejsinderberry@gmail.com)>  
**Subject:** RE: FW: D25/5558 - Condobolin Chamber of Commerce - Resolution 2025/95 - Hall Hire Application – Fee Waiver Clarification

Hi Max,

Thank you for your email dated 8 July 2025 and for providing the budget and booking form.

We'd like to clarify that SRA Hall hire does not form part of Council's standard in-kind support services. While we acknowledge that your budget listed hall hire as an in-kind contribution, this may have led to a misunderstanding. In-kind support generally applies to specific services provided directly by Council staff (e.g. waste, traffic management, or equipment loan), rather than venue hire.

Please note all items with a monetary value should be included in the financial request. Only services and equipment provided directly by Council—without associated fees—fall under in-kind support. Therefore, any item that incurs a cost, such as venue hire, is considered a financial request rather than in-kind.

With that in mind, although your initial application was not approved in full, Council is now offering partial support through the standard 50% not-for-profit discount on hall hire, in line with adopted fees.

If you intended to formally request full fee relief for the SRA Hall hire, we kindly ask you to confirm this in writing.

Any request for full concession must be referred to the July Council meeting for decision.

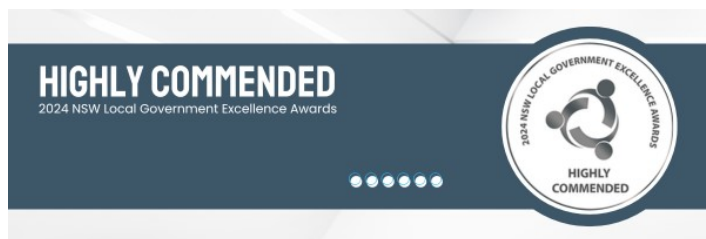
We'll keep you updated on any developments following the meeting.

Warm regards

Marie



Marie Roussety  
**Administration Officer**  
P: (02) 6895 1903  
PO Box 216 CONDOBOLIN NSW 2877  
[www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)



---

**From:** Max Jones <[essentialselfstorage@gmail.com](mailto:essentialselfstorage@gmail.com)>  
**Sent:** Tuesday, 8 July 2025 6:34 PM  
**To:** Marie Roussety <[Marie.Roussety@lachlan.nsw.gov.au](mailto:Marie.Roussety@lachlan.nsw.gov.au)>  
**Cc:** Emily Sinderberry <[ejsinderberry@gmail.com](mailto:ejsinderberry@gmail.com)>  
**Subject:** Re: FW: D25/5558 - Condobolin Chamber of Commerce - Resolution 2025/95 - Hall Hire Application – Fee Waiver Clarification

attached budget that was submitted to the Community Donation and event Support Program application shows the SRA hall and other items as an in kind donation by council, I would assume that it was plain that the request was made.

As the Community Donation and event Support Program application was successful I would assume we just needed to complete the booking form for the hall,

I have attached the budget that was submitted with the grant application and I have confirmed that we have completed the booking form.

Can you please clarify why you are requesting payment for the hire of the hall?

I appreciate your time and we really do need the support, it's a large event for our organisation to run with the limited funds we have available as we are part way through a relaunch of the organisation.

Regards

Max

# 6:16

## 2025 Condobolin Business Awards – Project Budget

### Cash Income

Income Source	Cash Value
Ticket Sales (120 x \$45)	\$5,400
Sponsorship (estimated)	\$2,000
Condobolin Chamber of Commerce contribution	\$500
<b>Total Cash Income</b>	<b>\$7,900</b>

### In-Kind Contributions

In-Kind Contribution	Estimated Value
----------------------	-----------------

On Tue, 8 Jul 2025 at 2:24 pm, Marie Roussety <[Marie.Roussety@lachlan.nsw.gov.au](mailto:Marie.Roussety@lachlan.nsw.gov.au)> wrote:

Good afternoon Max,

Further to our phone conversation earlier today, I would like to kindly reiterate the information outlined in the attached in-kind support form. As specified in the form, all Council Hall bookings—including those for the SRA Hall—must be made by contacting the phone number provided. For your convenience, I've reattached the form for reference.

The relevant section of the form was ticked, which indicates that the individual who completed it understood and acknowledged the appropriate booking procedure at the time.

As outlined in my previous email dated 24 June 2025, your application did not include a request for a fee waiver or complimentary use of the SRA Hall. However, if you have since received any advice from Council suggesting that a waiver may apply, please don't hesitate to let us know so we can look into it further on your behalf.

Just to note, a 50% discount is available to not-for-profit organisations and can be requested as part of the booking process.

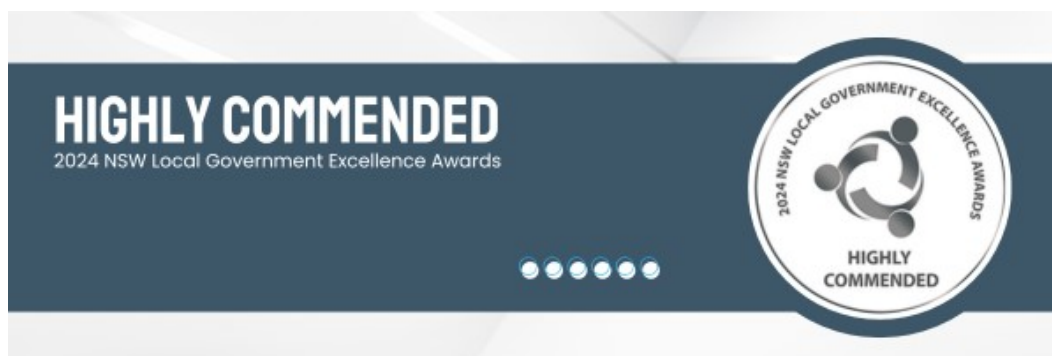
If you have any further questions or need additional assistance, please feel free to reach out to Council directly or contact us—we're more than happy to help however we can.

Kind regards

Marie



Marie Roussety  
**Administration Officer**  
P: (02) 6895 1903  
PO Box 216 CONDOBOLIN NSW 2877  
[www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)



**From:** Marie Roussety <[Marie.Roussety@lachlan.nsw.gov.au](mailto:Marie.Roussety@lachlan.nsw.gov.au)>  
**Sent:** Tuesday, 24 June 2025 2:20 PM  
**To:** Emily Sinderberry <[esinderberry@gmail.com](mailto:esinderberry@gmail.com)>  
**Cc:** Max Jones <[essentialselfstorage@gmail.com](mailto:essentialselfstorage@gmail.com)>  
**Subject:** RE: D25/5558 - Condobolin Chamber of Commerce - Resolution 2025/95 - Hall Hire Application – Fee Waiver Clarification

Good afternoon Emily,

Thank you for your email dated 23<sup>rd</sup> June 2025.

We've reviewed the details you provided with your funding and in-kind application, and it appears there was no reference included regarding a request for a fee waiver or charge-free use of the SRA Hall. If you've been advised by someone at Council that such a waiver applies to your booking, please let us know so we can follow it up further on your behalf.

Just to note, a **50% discount is available to not-for-profit organisations**, but this needs to be applied for as part of the booking process.

The good news is that this doesn't require a formal resolution through Council.

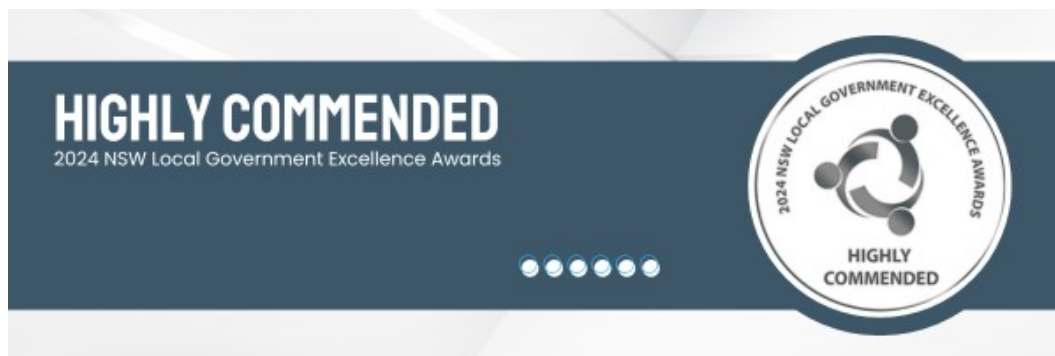
Please don't hesitate to reach out if you have any questions, we're here to help.

Kind regards,

Marie



Marie Roussety  
Administration Officer  
P: (02) 6895 1903  
PO Box 216 CONDOBOLIN NSW 2877  
[www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)



**From:** Emily Sinderberry <[ejsinderberry@gmail.com](mailto:ejsinderberry@gmail.com)>  
**Sent:** Monday, 23 June 2025 7:17 AM  
**To:** Marie Roussety <[Marie.Roussety@lachlan.nsw.gov.au](mailto:Marie.Roussety@lachlan.nsw.gov.au)>  
**Cc:** Max Jones <[essentialselfstorage@gmail.com](mailto:essentialselfstorage@gmail.com)>  
**Subject:** Re: D25/5558 - Condobolin Chamber of Commerce - Community Donation and event Support Program - Project, 2025 Condobolin Business Awards - Resolution 2025/95

Hi Marie

Thank you very much and we will get that form back asap.

Wondering if the hall hire fee was also waived or not?

Kind Regards

Emily Sinderberry

M: 0429688689

**From:** Marie Roussety <[Marie.Roussety@lachlan.nsw.gov.au](mailto:Marie.Roussety@lachlan.nsw.gov.au)>

**Date:** Friday, 30 May 2025 at 3:23 PM

**To:** Emily Sinderberry <[ejinderberry@gmail.com](mailto:ejinderberry@gmail.com)>

**Subject:** D25/5558 - Condobolin Chamber of Commerce - Community Donation and event Support Program - Project, 2025 Condobolin Business Awards - Resolution 2025/95

Good afternoon Emily,

Hope this e-mail finds you well.

I am pleased to advise that it was resolved by Council at its Ordinary Meeting on Wednesday 28<sup>th</sup> May 2025 to approve a financial donation of \$1000 and in-kind support to Condobolin Chamber of Commerce for the project 2025 Condobolin Business Awards.

Resolution No:2025/95.

This donation is conditional on the event proceeding.

In order to process the payment we kindly request you fill out the New Creditors Request Form and return for payment.

Council wishes you all the best for a successful event.

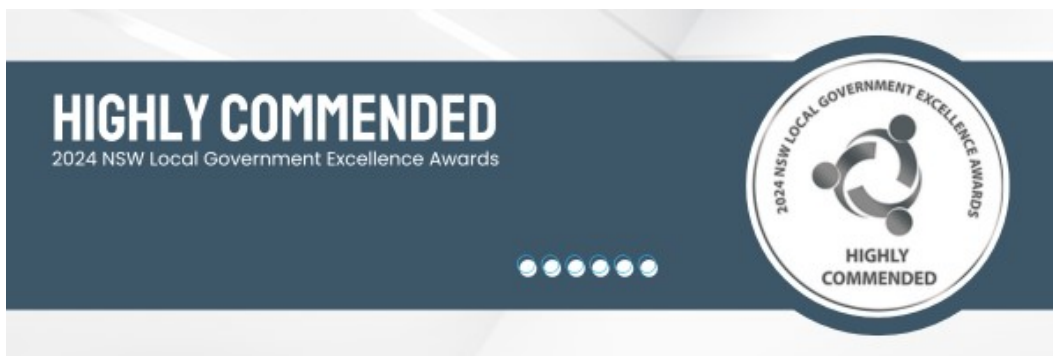
Kind Regards

Marie





Marie Roussety  
**Administration Officer**  
P: (02) 6895 1903  
PO Box 216 CONDOBOLIN NSW 2877  
[www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)



**From:** Emily Sinderberry <[ejsinderberry@gmail.com](mailto:ejsinderberry@gmail.com)>  
**Sent:** Tuesday, 15 April 2025 10:27 AM  
**To:** Catherine Cooper <[Catherine.Cooper@lachlan.nsw.gov.au](mailto:Catherine.Cooper@lachlan.nsw.gov.au)>  
**Cc:** Records <[Records@lachlan.nsw.gov.au](mailto:Records@lachlan.nsw.gov.au)>  
**Subject:** Re: Community Donation and event Support Program - Round 1 - APPLICATION

Hi Cath

Sorry not sure why they didn't come through. I've attached all 4 documents including Certificate of Currency.

Let me know if they don't come through.

Kind Regards

Emily Sinderberry

M: 0429688689

**From:** Catherine Cooper <[Catherine.Cooper@lachlan.nsw.gov.au](mailto:Catherine.Cooper@lachlan.nsw.gov.au)>  
**Date:** Monday, 14 April 2025 at 3:29 PM  
**To:** Emily Sinderberry <[ejsinderberry@gmail.com](mailto:ejsinderberry@gmail.com)>  
**Cc:** Records <[Records@lachlan.nsw.gov.au](mailto:Records@lachlan.nsw.gov.au)>  
**Subject:** RE: Community Donation and event Support Program - Round 1 - APPLICATION

Dear Emily

Thank you for your application for the Lachlan Shire Community Donation and Event support Program.

We acknowledge a Certificate of Currency will be coming however the only other attachment we received was a 2025 Condobolin Business Awards – Project Budget.

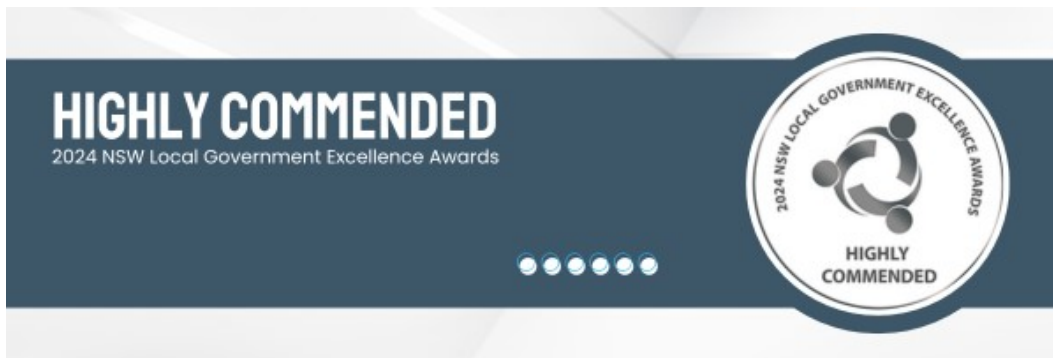
Would it be possible to submit an actual funding application found on Council website (search Community Donation and Event Support Program) or more information regarding your organisation and the project.

Kind Regards

Cath



Catherine Cooper  
**Library Assistant**  
P: (02) 6895 1900  
PO Box 216 CONDOBOLIN NSW 2877  
[www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)



I work on a casual basis. All urgent matters should be directed to [council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au)

**From:** Emily Sinderberry <[ejsinderberry@gmail.com](mailto:ejsinderberry@gmail.com)>

**Sent:** Monday, 14 April 2025 2:58 PM

**To:** Council <[council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au)>

**Cc:** Marie Roussety <[Marie.Roussety@lachlan.nsw.gov.au](mailto:Marie.Roussety@lachlan.nsw.gov.au)>; Max Jones  
<[essentialselfstorage@gmail.com](mailto:essentialselfstorage@gmail.com)>

**Subject:** Community Donation and event Support Program - Round 1 - APPLICATION

**Importance:** High

Good Afternoon

Please find attached the Condobolin Chamber of Commerce application for the Lachlan Shire Community Donation and Event Support Program – Round 1.

I will forward the Certificate of Currency as soon as I receive it.

Let me know if you have any questions or require any further information.

We greatly appreciate your consideration of this application.

Kind Regards

Emily Sinderberry

M: 0429688689

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# LACHLAN SHIRE COUNCIL

Community Donation and Event Support Policy

## FUNDING APPLICATION FORM



Please read the policy carefully before completing this application form, as applications that do not meet the stated funding criteria may be deemed ineligible. Should you require assistance or advice in completing the application form, please contact Council on (02) 6895 1900.

Provision of the information is voluntary; however, if insufficient information is provided, we will be unable to process your application. The information will be stored in council's business systems.

We will not disclose your personal information to anybody else, unless you have given consent, or we are authorised or required to do so by law. Our Privacy Management Plan explains the lawful grounds on which we collect, use, disclose and transfer personal information. It also explains how you can seek access to, or amendment of the personal information we hold about you, and who to contact if you have a privacy enquiry or complaint.

### PART A - Applicant Details

Name of group/organisation:

Condobolin Senior Rugby League Football Club

Postal Address:

35 Molong Street

Contact Person:

Craig Coleman

Position in group/organisation:

Co-President

Telephone/Mobile:

0488 421 543

Email Address

craigtc Coleman3@gmail.com

Is your organisation incorporated?

☒ Yes☐ No

Does your organisation have an ABN?

☐ Yes☒ No

ABN

Does your organisation have Public Liability Insurance?

☒ Yes☐ No

If yes, please attach a valid Certificate of Currency.

### PART B - Project Details

Project Title:

Beyond the Game - what matters off the field: connection, health, and resilience.

Project Location:

TBC

Proposed Start Date:

Saturday 14 June 2025

Proposed End Date:

Saturday 14 June 2025

Summary of Project:

We are seeking funding of \$5,000 to support a keynote speaker with lived or professional experience in mental health, particularly in Rugby League. Their insight will help reduce stigma, encourage help-seeking, and open conversations—especially among players and young people. Rugby league players often face pressures in silence, and community clubs like ours are uniquely placed to foster connection and support. This event will raise awareness of local, culturally appropriate services and promote wellbeing across our community. Funding will contribute to speaker costs, logistics, promotion, and refreshments. Your support will be acknowledged and will help create lasting, positive impact.

The funding will contribute to speaker costs, speaking fee, accommodation and travel expenses.

Briefly summarise what your organisation does i.e. its mission.

The Condobolin Senior Rugby League Football Club is a longstanding institution within our community and proudly competes in the Woodbridge Cup, representing Condobolin across the Central West region. This year, the committee is focused on strengthening community cohesion by providing a safe, inclusive, and enjoyable environment for all members of the community to come together through sport. We recognise that local sporting clubs play a vital role in fostering connection, promoting healthy lifestyles, and building a strong sense of belonging. Through our activities both on and off the field, we aim to create positive experiences that contribute to the overall wellbeing and unity of our town.

How will this project benefit the local community?

This mental health event will have a meaningful and lasting impact on the community by creating a safe and inclusive space to raise awareness, reduce stigma, and encourage open conversations around mental wellbeing. By using rugby league as a platform, the event will engage individuals who may not otherwise seek support or information, especially young men and community members involved in local sport. It will help strengthen community connections, promote a culture of looking out for one another, and provide access to local support services. Ultimately, the event aims to empower individuals with knowledge, foster resilience, and contribute to a healthier, more connected community where mental health is prioritised and supported.

Please estimate the number of participants and/or spectators in your project.

Approximately 150 people

How will the success of the project be evaluated by your organisation?

The success of the event will be evaluated through a combination of participant feedback, attendance numbers, and community engagement. Attendees will be invited to complete a short, anonymous survey to capture their experience, what they learned, and whether the event increased their awareness or comfort in talking about mental health. Feedback from players, families, and the community will also help assess the impact and relevance of the event. Additionally, success will be measured by the level of participation in activities, the number of referrals or connections made to support services, and the overall community response on social media and within the club. These insights will help guide future wellbeing initiatives and ensure continuous improvement.

How will your organisation acknowledge the financial contribution from Council?

Our Club will proudly acknowledge the financial contribution from Council through a range of public and promotional channels. This includes displaying the Council's logo on all event marketing materials, such as flyers, posters, and social media posts. Council will also be verbally acknowledged during event speeches and in any media coverage or interviews related to the event. Additionally, we will include Council's support in our post-event report and share photos and outcomes that demonstrate the impact of their contribution. Where appropriate, we would also welcome a Council representative to attend and speak at the event.

Please outline how your organisation will manage this project.

The club has a committee of 6 people plus 4 coach's who all will have a part in the event planning and organisation. Volunteers will also be sort to assist from our volunteers register.

## PART C - Funding Sources

Has your organisation received funding assistance from Council before?

☐ Yes

☒ No

Please provide details of any funding sought from other sources for this project.

Funding Source	Amount	Secured (Yes or No)
Nil		

Please outline how your organisation intends to manage and be accountable for the funds allocated, should your submission be successful.

Detailed records, including invoices and receipts, will be maintained for all expenses related to the event, such as speaker fees, travel, venue setup, and promotional materials. A financial report will be prepared at the conclusion of the event and made available to the funding body upon request. In addition, we will provide an outcomes summary, including participant feedback and photos, to demonstrate the impact and value of the funded activity within our community.

#### PART D - Project Budget

Please provide a detailed budget for your project. It is important that you clearly identify expenses by type and that every effort is made to reasonably estimate the level of income expected from sources such as entrance fees and sponsorship.

Is project budget attached before?

☐ Yes

☐ No

Project Budget Summary:	Amount
Cash contributed by your organisation:	\$3,000
Cash from other sources:	\$0
In kind contribution, approximate value e.g. Volunteer	\$5,000
Amount requested from Lachlan Shire Council	\$3,000
Total Cost of Project:	\$7,000 approx

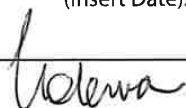
Authorisation:

I, Craig Coleman (print name)

certify that this application for funding was approved by the management committee of this organisation on

15/04/2025 (insert Date).  
Text

Signed:



Date:

15/04/2025

## Condobolin Senior Rugby League Football Club – Mental Health Event 2025

Projected Budget – all amounts are approximate.

Event: Beyond the Game - what matters off the field: connection, health, and resilience.

Saturday 14 June 2025

Item	Description	Estimated Cost (AUD
Keynote Speaker	Speaker fee, travel, and accommodation if required	\$3,000
Catering	Light refreshments, finger food, tea/coffee, drink station	\$2,000
Promotional Materials	Posters, flyers, social media graphics, signage	\$500
Event Equipment	Hire PA System and Lighting	\$500
Printing	Programs, feedback forms, handouts,	\$500
Wellbeing Packs	Books, journals, stress balls, wristbands, or tea packs	\$1,000
Venue Hire	Location to be determined, Club is seeking a fee free location	



**Marie Roussety**

---

**From:** Craig Coleman <craigcoleman3@gmail.com>  
**Sent:** Wednesday, 11 June 2025 8:34 PM  
**To:** Marie Roussety  
**Cc:** condobolinrams@outlook.com  
**Subject:** Re: D25/5597 - Condobolin Senior Rugby League Football Club - Community Donation and Event Support Policy funding application form - project, Beyond the Game, what matters off the field connection, health and resilience - Resolution 2025/103

Hi Marie

On behalf of the Condobolin Rams, I would like to extend our sincere thanks for Council's kind donation towards our upcoming event. The support means a great deal to our club and our wider community.

I'm writing to inform you that the event has been postponed to the off-season, which concludes on 31 August. We are now aiming to hold the event in either October or November.

We hope this change in timing will not impact Council's decision to support us, but please let us know if further information is required or if this rescheduling affects any conditions of the donation.

Thank you once again for your generous support.

Craig Coleman  
Co-President  
Condobolin Senior Rugby League Football Club

On Fri, 30 May 2025 at 4:10 pm, Marie Roussety <[Marie.Roussety@lachlan.nsw.gov.au](mailto:Marie.Roussety@lachlan.nsw.gov.au)> wrote:

Good afternoon Craig,

Hope this e-mail finds you well.

I am pleased to advise that it was resolved by Council at its Ordinary Meeting on Wednesday 28<sup>th</sup> May 2025 to approve a financial donation of \$1,000 to Condobolin Senior rugby League Football Club for the project Beyond the game on 14.06.2025

Resolution No:2025/103.

This donation is conditional on the event proceeding.

In order to process the payment we kindly request you fill out the New Creditors Request Form and return for payment.

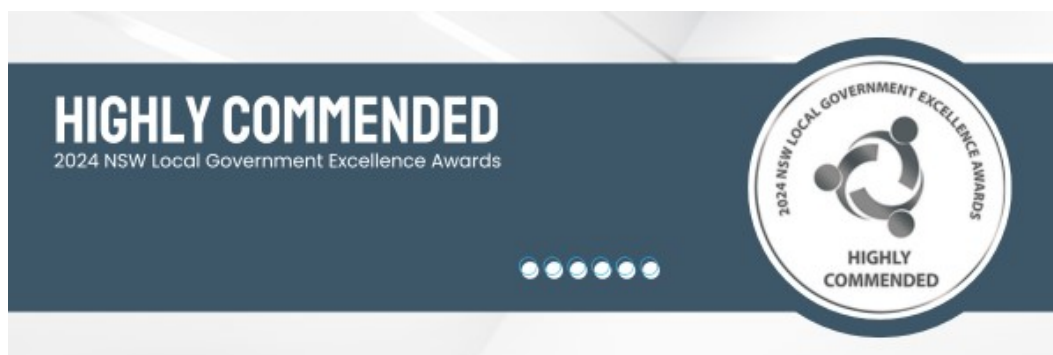
Council wishes you all the best for a successful event.

Kind Regards

Marie



Marie Roussety  
**Administration Officer**  
P: (02) 6895 1903  
PO Box 216 CONDOBOLIN NSW 2877  
[www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)



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**From:** Catherine Cooper <[Catherine.Cooper@lachlan.nsw.gov.au](mailto:Catherine.Cooper@lachlan.nsw.gov.au)>  
**Sent:** Tuesday, 22 April 2025 11:16 AM  
**To:** [craigtcoleman3@gmail.com](mailto:craigtcoleman3@gmail.com)  
**Cc:** Leslie Reid <[Leslie.Reid@lachlan.nsw.gov.au](mailto:Leslie.Reid@lachlan.nsw.gov.au)>  
**Subject:** Community Donation & Event Support Funding application

Dear Craig

Acknowledgement Email – Condobolin Senior Rugby League Football Club

Re: Beyond the Game – what matters off the field: connection, health and resilience

Your application to the Community Donation and Event Support Program has been received and will be submitted for resolution at Councils May meeting.

Applicants will be notified of Councils decision at the end of May.

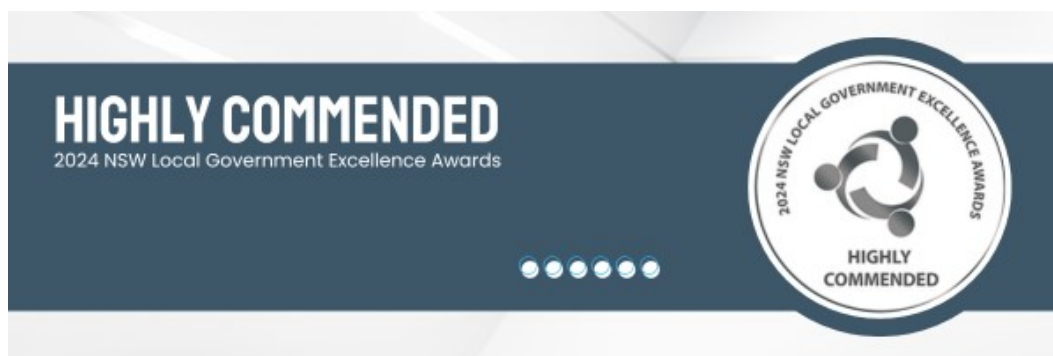
It was also noted you have Public Liability Insurance, could you send Lachlan Shire a current copy please. [council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au)

Kind Regards

Cath



Catherine Cooper  
**Casual Administration Officer**  
P: (02) 6895 1900  
PO Box 216 CONDOBOLIN NSW 2877  
[www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)



I work on a casual basis. All urgent matters should be directed to [council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au)



Lachlan Shire Council  
**LOCAL APPROVALS POLICY**  
ENV014

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## 1. BACKGROUND

This Policy aims to:

- Satisfy the requirements of section 158 (“Preparation of draft local policy for approvals”) of the *Local Government Act 1993* (LG Act 1993);
- Specify any circumstances where Lachlan Shire Council (Council) approval is not required before carrying out an activity;
- Specify criteria Council must consider in determining an application for an approval;
- Specify other matters relevant to seeking approvals from Council;
- Encourage the consolidation of Council policies in relation to approvals under the LG Act 1993;
- Assist Councils in meeting their obligations under section 77 of the LG Act 1993 by bringing relevant matters to the notice of intending applicants.
- Provide guidance for those participating in the local approvals process in the Lachlan Local Government Area (LGA);
- Specify the criteria which Council will take into consideration in determining applications for approval under the LG Act 1993; and
- Specify any other matters relating to the approvals process under the LG Act 1993.

## 2. OBJECTIVE

The Local Approvals Policy (“the Policy”) is prepared and adopted under Chapter 7, Part 3 of the LG Act 1993. The Policy is designed to outline those activities described in the Table under section 68 of the LG Act 1993, which under certain circumstances, may be carried out without approval of Council.

This does not, however, prevent any person applying for approval to carry out an activity granted an exemption under the Policy. The purpose of a Local Approvals Policy is to list activities that do not need a separate approval from Council and to outline the criteria for those activities where approval is required.

## 3. SCOPE

The Policy applies to all of Lachlan LGA and is divided into three parts:

### Part 1

Specifies activities for which a person is exempt from requiring an approval from Council. If the activity you wish to undertake is listed in Part 1, please consult the relevant exemption provisions. **Listed activities that are conducted in accordance with these provisions do not require Council Approval.** If you cannot meet these provisions, approval will be required.

### Part 2

Lists the matters that Council will consider when determining applications under the Policy. This section is intended to provide general information to applicants on the considerations that will be made by Council when assessing applications.

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### Part 3

Contains information regarding the application process, including any information that is required to be submitted with applications. Please consult this section for information on how to lodge an application and any supplementary documentation that may be required. Part 3 also lists any conditions associated with approvals. Upon determination, approved activities are required to be consistent with these conditions.

## 4. COMMENCEMENT

The Policy commenced on ###.

**Note:** The Local Approvals Policy was adopted by Council on 14 March 2017. Adoption of the Policy was publicly notified on ###.

A local policy (other than a local policy adopted since the last general election) is automatically revoked at the expiration of 12 months after the declaration of the poll for that election, unless Council revokes it sooner.

Note: Automatic revocation of the Policy is provided for by section 165(4) of the LG Act 1993.

## 5. DEFINITIONS

Expressions used in the Policy are defined in the Dictionary at the end of the LG Act 1993 (the "Act Dictionary"). Commonly used definitions from the Act Dictionary have been included below, as well as additional definitions used only for the purposes of this policy.

**Classified Road** means: Any of the following: a main road, a State highway, a freeway, a controlled access road, a secondary road, a tourist road, a tollway, a transitway, a State work. See *Roads Act 1993*, Part 5 for further details.

**Council approval:** Approval can include under delegated (Council Officer) authority

**Dangerous materials and implements** means:

- Materials and implements that pose a risk, hazard or uncertain outcomes for people. Dangerous materials include flammable materials and chemicals, fire, fireworks, smoke, flairs, heated elements, or anything giving off a level of heat or toxicity that poses a threat of harm or damage to members of the public and public property.
- Dangerous implements include knives, spears, swords, spikes, and sharp implements of any kind that pose a threat of harm to the general public.

**Circle acts** means: Structured performances requiring the audience to stop and watch or participate in the performances that normally attract larger crowds.

**Kerb** means: A raised border of rigid material formed at the edge of a carriageway.

**Manufactured Home** means: A self-contained dwelling (that is, a dwelling that includes at least one kitchen, bathroom, bedroom and living area and that also includes toilet and laundry facilities), being a dwelling:

1. that comprises one or more major sections, and
2. that is not a motor vehicle, trailer or other registrable vehicle within the meaning of the *Road Transport Act 2013*,

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**Manufactured home estate** means: land on which manufactured homes are, or are to be, erected.

**Mobile Vending** means: all types of registered vehicles which are used for the sale of articles, on a public road or in a public place, making brief intermittent stops, and does not involve the erection of stalls, hoardings or any other physical structures.

**Moveable Dwelling** means:

1. any tent, or any caravan or other van or other portable device (whether on wheels or not), used for human habitation, or
2. a manufactured home, or
3. any conveyance, structure or thing of a class or description prescribed by the regulations for the purposes of this definition.

**Noise device** means: Any loudspeaker, loudhailer, chime, horn, siren, bell or whistle.

**Public Land** means: Any land (including a public reserve) vested in or under the control of Council, but does not include:

1. a public road, or
2. land to which the *Crown Lands Management Act 2016* applies, or
3. a common, or
4. a regional park under the *National Parks and Wildlife Act 1974*.

**Public Road** means: A road that the public are entitled to use.

**Road Reserve** means: The entire right-of-way devoted to public travel, including footpaths, shoulders, verges and carriageways – the whole width between adjacent property boundaries.

**Road Users** means: Pedestrians, motorists, cyclists, motor cyclists, trucks, farm machinery and implements.

**Shoulder** means: The portion of the carriageway beyond the traffic lanes and contiguous and generally flush with the surface of the pavement.

**Small Amusement Device** means: an amusement device that is designed primarily for the use of children 12 years of age or under and includes such amusement devices as mini-Ferris wheels, battery operated cars and miniature railways but, in the case of rotating amusement devices, includes only those devices that have a maximum rotation of 14 revolutions per minute.

**Street Stall** means: The selling of articles either directly or from a stall or standing vehicle in a public street or a public place.

Examples of street stalls activities include:

- fundraising or commercial stalls in public malls or on footpaths
- sale of fruits and vegetables from barrows on a footpath
- sale of newspapers from a stand on a footpath

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- sale of food, drinks, fruits or vegetables from a stall, standing vehicle, trailer or structure (e.g. kiosks) in a pedestrian mall, near a tourist area, sporting venue or the like not being on private land
- sale of any goods from a stall, stand, standing vehicle or trailer located in a kerbside lane or on the side of a carriageway or vehicle rest area

**Relocatable Home** means:

- a manufactured home, or
- any other moveable dwelling (whether or not self-contained) that comprises one or more major sections, including any associated structure that forms part of the dwelling, but does not include a tent, caravan or campervan or any moveable dwelling that is a vehicle of a kind that is capable of being registered within the meaning of the *Road Transport Act 2013*.

**Vehicle Rest Area** means: rest areas constructed and maintained by Roads and Maritime Services.

## 6. ACTIVITIES COVERED BY POLICY

### Manufactured Homes

- Install a manufactured home in a manufactured home estate
- Install a moveable dwelling on a site that is not in a caravan park or camping ground
- Installation of relocatable homes and associated structures in flood liable caravan parks
- Installation of relocatable homes and associated structures of more than one storey within manufactured home estates
- Install a manufactured home on a site that is not in a manufactured home estate

### Stormwater Drainage

- Carry out stormwater drainage work

### Management of waste

- Approval to transport waste, for a fee or reward, over or under a public place
- Place waste in a public place
- Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility
- Operate a system of sewage management
- Domestic grey water diversion
- Place a waste storage container on a road

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#### Community Land

- Sports clubs charging a fee for spectators
- Busking & Street Theatre
- Set up, operate or use a loudspeaker or sound amplifying
- Fundraising
- Street Stalls
- Hiring of community land (park bookings)

#### Public Roads

- Applications related to public roads

#### Other Activities

- Operate a public car park
- Installation of a wood heater
- Install or operate amusement devices
- Operate a caravan park or camping ground
- Operate a manufactured home estate
- Mobile Vending on public roads and public land
- Festivals or Community Events
- Footway Dining

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## 7. EXEMPTIONS FROM OBTAINING APPROVAL

### EXPLANATORY NOTES

This part specifies those activities that may be undertaken without obtaining the separate approval of Council under section 68 of the LG Act 1993. The exemptions apply to those activities which are of a minor or common nature, and which have comparatively minimal impact.

**The activities must be conducted in accordance with the provisions outlined in this Policy.**

If you cannot meet these provisions, approval will be required. A person can decide to apply for approval to carry out an exempted activity specified in this part. Where appropriate, the section 68 Activity Type has been referenced in section headings, in parentheses.

### WHAT EXEMPTIONS ARE PROVIDED FOR IN THIS POLICY?

#### General Provisions

A person is exempt from gaining a particular approval of Council in the circumstances specified in this part. The exemptions do not apply to consents required by any other legislation, including the *Environmental Planning and Assessment Act 1979*. It is a condition of exemption that the person carrying out an activity specified in this part must comply with:

- The relevant exemption criteria for the activity in question
- The relevant performance standards prescribed in the Building Code of Australia or relevant Australian Standard. If subsequent activities involve an increase over and above the exemption circumstances shown in this part, then approval will be required for the further activity. The exemption provisions do not apply to buildings or structures proposed to be erected over an existing easement or sewer main. Structures or activities, which do not require approval, must be constructed of new materials [unless otherwise specified by Council in the Exemptions Schedule]. A person who fails to obtain prior approval, or who carries out an activity contrary to an approval or criteria for exemption, may be guilty of an offence under section 626 and section 627 of the LG Act 1993.

In relation to exempted activities, a person must give due consideration to:

- Maintaining the amenity of adjoining or neighbouring property
- Providing adequate drainage
- Eliminating potential fire risk
- Ensuring structural stability
- Providing external finishes that are easy to maintain, and don't cause nuisance or offense
- Avoid creating circumstances that creates habitat for vermin
- Avoiding obstruction or risk to public safety
- Not creating a nuisance
- Maintaining good public health

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**Note:** The exemptions do not relate to Development Applications or consents required under any other legislation. Should any doubt exist as to whether a particular activity requires approval, consult with Council officer prior to work commencing. Consultation should be undertaken early in the planning process.

#### 7.1. STRUCTURES OR PLACES OF PUBLIC ENTERTAINMENT

7.1.1. Install a manufactured home in a manufactured home estate (A1 Activity), *Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021, section 9 (Conditional Exemption)*

1. The prior approval of Council is not required for:
  - a. the installation of a manufactured home on land within a manufactured home estate, so long as:
    - i. it is designed, constructed and installed in accordance with the relevant requirements of Division 4 of this regulation, and
    - ii. it is not occupied by any person until a certificate of completion has been issued for it, or
  - b. the installation of an associated structure on land within a manufactured home estate, so long as it is designed, constructed and installed in accordance with the relevant requirements of Division 4 of this regulation.
2. An exemption provided for by this clause applies in respect of the installation of a manufactured home only if such installation is carried out by or with the consent of the holder of the approval to operate the manufactured home estate concerned in accordance with development consent granted in accordance with the *Environmental Planning and Assessment Act 1979*.
3. An exemption provided for by this clause does not apply to the installation of a manufactured home on flood liable land if Council has notified in writing the holder of the approval to operate the manufactured home estate concerned, before that installation, that the land is flood liable land.
4. An exemption provided for by this clause does not apply to the installation of manufactured homes, or associated structures, of more than one storey in height.

7.1.2. Install a tent, caravan or campervan on a site that is not in a caravan park or camping ground (A1 Activity), *Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021, section 77*

The prior approval of Council is not required for:

1. the installation of not more than two (2) caravans, campervans or tents on any land, so long as they are not occupied for more than two (2) days at a time and are not occupied for more than 60 days (in total) in any single period of 12 months, or
2. the installation of not more than one (1) caravan or campervan on land occupied by the owner of the caravan or campervan in connection with that owner's dwelling-house, so long as it is used for habitation only by the owner or by members of the owner's household and is maintained in a safe and healthy condition, or

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3. the installation of a caravan or campervan on pastoral or agricultural land, so long as it is merely occupied seasonally by persons employed in pastoral or agricultural operations on the land.
4. a moveable dwelling or associated structure on land to accommodate a person who has been displaced as a result of a natural disaster if the moveable dwelling or associated structure is:
  - a. maintained in a safe and healthy condition, and
  - b. removed within:
    - i. two (2) years after it is installed, or
    - ii. if the relevant local approvals policy for the moveable dwelling or associated structure specifies a longer period—the longer period.

**7.1.3. Install a moveable dwelling or associated structure in caravan park or camping ground (A1 Activity), Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021, section 74**

The approval of Council is not required for the installation of the following:

1. A relocatable home or associated structure on a dwelling site within a caravan park, so long as it is designed, constructed and installed in accordance with the relevant requirements of Division 4 of this regulation.
2. A caravan, tent or annexe on a dwelling site within a caravan park, so long as it is designed, constructed and installed in accordance with the relevant requirements of Division 5 of this regulation.
3. A tent on a campsite within a camping ground.
4. A campervan:
  - a. on a dwelling site within a caravan park, or
  - b. on a campsite within a camping ground.
5. a moveable dwelling or associated structure on a dwelling site within a caravan park or a camp site within a camping ground if:
  - a. the manager of the caravan park or camping ground is reasonably satisfied the installation is necessary to accommodate a displaced person, and
  - b. the moveable dwelling or associated structure is designed, constructed and installed in accordance with Division 4 or 5.
6. A relocatable home, annex, associated structure, caravan, campervan or tent only if such installation is carried out by or with the consent of the holder of the approval to operate the caravan park or camping ground.
7. An exemption provided for by this clause does not apply to the installation of a relocatable home, rigid annex or associated structure on flood liable land if Council has notified in writing the holder of the approval to operate the caravan park or camping ground concerned, before that installation, that the land is flood-labile land.

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8. An exemption provided for by this clause does not apply to the installation of a relocatable home, rigid annex or associated structure of more than one storey in height on any land within a caravan park or camping ground.

## Section 78

The prior approval of Council is not required for the installation of a caravan, campervan or tent on Crown reserves or on land that is reserved or dedicated under the *National Parks and Wildlife Act 1974*.

### 7.1.4. Install a manufactured home on a site that is not in a manufactured home estate or caravan park (A1 Activity)

Where manufactured homes are permitted under the *Lachlan Local Environmental Plan 2013*, and approval has been obtained under the provisions of the *Environmental Planning and Assessment Act 1979* and the *Lachlan Local Environmental Plan 2013*, the installation of the manufactured home is exempt from requiring separate approval under the LG Act 1993.

## 7.2 MANAGEMENT OF WASTE

### 7.2.1 Approval to transport waste, for a fee or reward, over or under a public place (C1 Activity), *Local Government (General) Regulation 2021*, section 48

The following activities may be carried out without the prior approval of Council subject to such conditions as are specified:

1. The transporting of waste over or under a public place for fee or reward if:
  - a. the activity is licensed under the *Protection of the Environment Operations Act 1997*, or
  - b. the waste is being transported through the area of Council and is not being collected or deposited in that area.

**Note:** A person who transports waste for fee or reward in circumstances that do not require a pollution control licence issued by the Environment Protection Authority must comply with the relevant requirements of the Regulations made under the *Protection of the Environment Operations Act 1997*.

### 7.2.2 Place waste in a public place (C2 Activity), *Local Government (General) Regulation 2021*, section 48 (b)

The following activities may be carried out without the prior approval of Council subject to such conditions as are specified:

1. The placing of waste in a public place, if it is done in accordance with arrangements instituted by Council.

### 7.2.3 Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility (C5 Activity), *Local Government (General) Regulation 2021*, section 48 (e)

The following activities may be carried out without the prior approval of Council subject to such conditions as are specified:

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1. The installation, construction or alteration of a waste treatment device, if that installation, construction or alteration is done:
  - a. under the authority of a licence in force under the *Protection of the Environment Operations Act 1997*, or
  - b. in a vessel used for navigation, or
  - c. in a motor vehicle registered under the *Road Transport Act 2013* that is used primarily for road transport.

**7.2.4 Operate a system of sewage management (within the meaning of section 68a) (C6 Activity), *Local Government (General) Regulation 2021*, section 48 (f)**

The following activities may be carried out without the prior approval of Council subject to such conditions as are specified:

1. So much of the operation of a system of sewage management as is limited to an action carried out:
  - a. under the authority of a licence in force under the *Protection of the Environment Operations Act 1997*, or
  - b. in a vessel used for navigation, or
  - c. in a motor vehicle registered under the *Road Transport Act 2013* that is used primarily for road transport.

**Section 47 – Temporary exemption for purchaser of land**

1. Despite the other provisions of this Regulation, a person who purchases (or otherwise acquires) land on which any sewage management facilities are installed or constructed may operate a system of sewage management without the approval required under section 68 of the LG Act 1993 for the period of 3 months after the date on which the land is transferred or otherwise conveyed to the person (whether or not an approval is in force, as at that date, in relation to the operation of a system of sewage management on that land).
2. Further, if the person duly applies, within the period of 2 months after the date on which the land is transferred or otherwise conveyed to the person, for approval to operate the system of sewage management concerned, the person may continue to operate that system of sewage management without approval until the application is finally determined.

**7.2.5 Domestic grey water diversion device (C6 Activity), *Local Government (General) Regulation 2021*, section 75A**

Domestic greywater diversion may be carried out without the prior approval of Council if:

1. it is carried out in accordance with the Plumbing Code of Australia, and
2. a sewage management facility is not installed on the premises concerned, and
3. the following performance standards are achieved:
  - a. the prevention of the spread of disease by micro-organisms,
  - b. the prevention of the spread of foul odours,

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- c. the prevention of contamination of water,
- d. the prevention of degradation of soil and vegetation,
- e. the discouragement of insects and vermin,
- f. ensuring that persons do not come into contact with untreated sewage or effluent (whether treated or not) in their ordinary activities on the premises concerned, the minimisation of any adverse impacts on the amenity of the premises concerned and surrounding lands.
- g. the minimisation of any adverse impacts on the amenity of the premises concerned and surrounding lands.

### 7.3 COMMUNITY LAND

#### 7.3.1 Sports and community clubs charging a fee for spectators (D1 Activity)

##### Local Criteria

Sports and Community clubs with prior approval from Council for the use of the associated sporting facility may charge a spectator fee to cover its commitments to a sporting association.

#### 7.3.2 Busking & Street Theatre (D2 and D4 Activity)

##### Local Criteria

The prior approval of Council is not required for busking or street theatre that complies with the following conditions:

1. Performers must not be within 5 metres of a bus stop, pedestrian crossing, taxi stand or intersection.
2. Must not occur in any area adjacent to an educational establishment or place of public worship.
3. Must be located 2 metres from building facade, adjacent shops or buildings.
4. Must be located no closer than 600mm to the back of kerb.
5. The activity must not obstruct or hinder the passage of pedestrians or vehicles nor create any nuisance or offensive noise.
6. The performance must not involve the use of dangerous materials and implements nor include drawing or marking the footpath or affixing any matter or structure to the footpath paving.
7. If located outside any shop must have the permission of the shop owner and adjacent shop owners.
8. Must not use a public address, sound system or amplified equipment.
9. Performers may receive voluntary donations from the audience but may not solicit funds.
10. Performers may only perform in one location for a maximum of 2 hours. Performers may subsequently relocate to another location that is at least 50 metres away.
11. Performers are not permitted when special events are in progress (unless approval given as part of the event).
12. Performers must not advertise goods for sale or associate themselves with such advertising in conjunction with their performance, other than recordings consisting of the performers own work.

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13. Performers may only operate between the hours of 8am and 8pm.
14. The activity shall incorporate appropriate risk management practices so as to avoid injury or loss.
15. No more than 1 performer within 50m of another performer.
16. Circle Acts and acts involving the use of dangerous materials or implements are not to be included in exemptions.

**Note:** Council and the NSW Police have the right to remove people if they are causing a nuisance to the public (including shop owners). This includes excessively repetitive performances.

#### 7.3.3 Set up, operate or use a loudspeaker or sound amplifying device (D5 Activity), *Local Government (General) Regulation 2021*, section 49

A loudspeaker or sound amplifying device may be set up, operated or used on community land without the prior approval of Council if it is done in accordance with a notice erected on the land by Council or if it is done in the circumstances specified, in relation to the setting up, operation or use (as the case may be), in Part 1 of the local approvals policy applying to the land.

**Note:** Council approval is needed where no notice is erected.

### 7.4 OTHER ACTIVITIES

#### 7.4.1 Operate a public car park (F1 Activity), *Local Government (General) Regulation 2021*, section 66

A public car park may be operated without the prior approval of Council if approval for its erection or operation has already been given by Council in connection with another approval or development consent and the car park complies with any applicable conditions of that approval or development consent.

#### 7.4.2 Installation of a wood heater (F4 Activity), *Local Government (General) Regulation 2021*, section 70

A domestic oil or solid fuel heating appliance (other than a portable appliance) may be installed without the prior approval of Council if details of the appliance are included in plans and specifications for the relevant building approved under Part 6 of the *Environmental Planning and Assessment Act 1979*.

#### Local Criteria

The installation of a wood heater is exempt from the need for approval provided that it complies with the following criteria:

1. Installation must be in accordance with:
  - a. The Building Code of Australia (BCA),
  - b. Relevant Australian Standards,
  - c. NSW Office of Environment and Heritage publication Environmental Guidelines for Selecting, Installing and Operating Domestic Solid Fuel Heaters, and
  - d. The manufacturer's specifications and its capability to meet stated emissions targets for the appliance.

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2. The solid fuel heater is not part of a heritage item identified in an Environmental Planning Instrument or draft Environmental Planning Instrument.
3. If the building is within a Heritage Conservation Area identified in an Environmental Planning Instrument or draft Environmental Planning Instrument, no part of the heater flue below roof level is visible from its frontage.
4. Structural integrity of building is not adversely affected.
5. Any openings created for installation are adequately weatherproofed.
6. There is no more than one solid fuel heater per dwelling, and it is used only for domestic purposes.

#### 7.4.3 Install or operate small amusement devices (F5 Activity), *Local Government (General) Regulation 2021*

##### Section 71

Amusement devices not required to be registered under the *Work Health and Safety Regulation 2017* may be installed or operated without the prior approval of Council.

##### Section 75

A small amusement device may be installed or operated without the prior approval of Council if:

1. the ground or other surface on which the device is to be or has been erected is sufficiently firm to sustain the device while it is in operation and is not dangerous because of its slope or irregularity or for any other reason, and
2. the device is registered under the *Work Health and Safety Regulation 2017*, and
3. the device:
  - a. is to be or has been erected, and
  - b. is to be or is being operated, in accordance with all conditions (if any) relating to its erection or operation set out in the current certificate of registration issued for the device under that Regulation, and
4. there exists for the device a current log book within the meaning of Chapter 5 of that Regulation, Part 5.2, Division 4, Subdivision 2, and
5. in the case of a device that is to be or is installed in a building, fire egress is not obstructed, and
6. there is in force a contract of insurance or indemnity for the device that complies with clause 74.

**Note:** for amusement devices that do not fall under the definition provided in section 8 of this Policy, assessment would be required under the *Lachlan Local Environmental Plan 2013*.

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## 8. CRITERIA CONSIDERED WHEN DETERMINING APPLICATIONS FOR ACTIVITIES THAT ARE NOT EXEMPT

### 8.1 WHAT LEGISLATIVE MATTERS MUST COUNCIL CONSIDER WHEN DETERMINING AN APPLICATION FOR APPROVAL?

This Part lists the criteria Council must take into consideration in determining whether to give or refuse approval of an application under the LG Act 1993 or where required under sections 125, 138 or 139A of the *Roads Act 1993*. This part applies only when the activity is not exempt from approval under Part 1 of the Local Approvals Policy.

In order to achieve the objectives of the Policy with regards to approving activities that do not adversely impact on the amenity of residents and visitors, the following requirements outlined in section 89 of the LG Act 1993 will be taken into consideration in the assessment of all applications. In determining an application, Council:

- will not approve the application if the activity or the carrying out of the activity for which approval is sought would not comply with the requirements of any relevant regulation, and
- will take into consideration any criteria in a local policy adopted by Council which are relevant to the subject-matter of the application, and
- will take into consideration the principles of Ecologically Sustainable Development.

If no requirements are prescribed and no criteria are adopted, Council in determining an application:

- is to take into consideration, in addition to the principles of ecologically sustainable development, all matters relevant to the application, and
- is to seek to give effect to the applicant's objectives to the extent to which they are compatible with the public interest.

In considering the public interest, the matters Council is to consider include:

- protection of the environment, and
- protection of public health, safety and convenience, and
- any items of cultural and heritage significance which might be affected.

The following sections indicate which clauses and relevant matters are to be considered when determining an application to ensure that the objectives of the Local Approvals Policy are achieved. Where appropriate, the section 68 Activity Type has been referenced in section headings, in parentheses.

**For information about the application process, including information required to be submitted with applications, please refer to Part 3 - Application Processes and Other Matters Relating to Approvals.**

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## 8.2. STRUCTURES OR PLACES OF PUBLIC ENTERTAINMENT

### 8.2.1. Installation of relocatable homes and associated structures on flood liable land (A1 Activity), *Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds And Movable Dwellings) Regulation 2021*, section 75

1. In deciding whether or not to approve the installation of a relocatable home, rigid annexe or associated structure on flood liable land in a caravan park or camping ground, Council must have regard to the principles contained in the Floodplain Development Manual.
2. Any approval to install a relocatable home or associated structure on flood liable land will require that the relocatable home and associated structure is designed, constructed and installed in accordance with the relevant requirements of Division 4.
3. Any approval to install a rigid annexe on flood liable land will require the rigid annexe to be designed, constructed and installed in accordance with the relevant requirements of Division 5.

### 8.2.2. Installation of relocatable homes and associated structures of more than one storey (A1 Activity), *Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds And Movable Dwellings) Regulation 2021*, section 76

In deciding whether to approve the installation in a caravan park or camping ground of a relocatable home, rigid annexe or associated structure having more than one (1) storey, Council is to have regard to the likely impact on the amenity of the occupiers of any adjoining relocatable home and the land adjoining that caravan park or camping ground.

## 8.3. WATER SUPPLY, SEWERAGE AND STORM WATER DRAINAGE WORK

### 8.3.1. Carry out stormwater drainage work (B5 Activity), *Local Government (General) Regulation 2021*, section 15

In determining an application for the purposes of section 68 of the LG Act 1993 for an approval to do any of the activities to which this clause applies, Council must have regard to the following considerations:

1. the protection and promotion of public health,
2. the protection of the environment,
3. the safety of its employees,
4. the safeguarding of its assets,
5. any other matter that it considers to be relevant in the circumstances.

Schedule 1 of the *Local Government (General) Regulation 2021* specifies mandatory standards for storm water drainage work, including that such works must comply with the New South Wales Code of Practice – Plumbing and Drainage.

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#### 8.4. MANAGEMENT OF WASTE

##### 8.4.1. Place a waste storage container on a road (C3 Activity), *Local Government (General) Regulation 2021*, section 27

In determining an application for approval to place on a road a building waste storage container, Council is to take into consideration any requirements or guidelines relating to the location, size and visibility of building waste storage containers that are notified to Council from time to time by Transport for NSW.

##### 8.4.2. Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility (C5 Activity), *Local Government (General) Regulation 2021*, section 29

1. In determining an application for approval to install, construct or alter a sewage management facility, Council must take into consideration the matters specified in this section.
2. With regard to environment and health protection matters, Council must consider whether the proposed sewage management facility (or the proposed sewage management facility as altered) and any related effluent application area will make appropriate provision for the following:
  - a. preventing the spread of disease by micro-organisms,
  - b. preventing the spread of foul odours,
  - c. preventing contamination of water,
  - d. preventing degradation of soil and vegetation,
  - e. discouraging insects and vermin,
  - f. ensuring that persons do not come into contact with untreated sewage or effluent (whether treated or not) in their ordinary activities on the premises concerned,
  - g. the re-use of resources (including nutrients, organic matter and water),
  - h. the minimisation of any adverse impacts on the amenity of the land on which it is installed or constructed and other land in the vicinity of that land.
3. With regard to guidelines and directions, Council must consider any matter specified in guidelines or directions issued by the Director-General in relation to the matters referred to in subsection (2).

Council will also consider the availability of any reticulated sewage infrastructure when considering applications for on-site wastewater devices. Generally, applications for on-site wastewater devices will not be approved in areas where connection to an existing sewage network is available.

##### 8.4.3. Operate a system of sewage management (within the meaning of section 68A of the LG Act 1993) (C6 Activity), *Local Government (General) Regulation 2021*

#### Section 43

In determining an application for approval to operate a system of sewage management, Council must consider any matter specified in guidelines or directions issued by the Director-General in relation to the environment and health protection matters referred to in clause 29 (2).

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**Section 44**

1. Any approval to operate a system of sewage management will require the operation to achieve the following performance standards:
  - a. the prevention of the spread of disease by micro-organisms,
  - b. the prevention of the spread of foul odours,
  - c. the prevention of contamination of water,
  - d. the prevention of degradation of soil and vegetation,
  - e. the discouragement of insects and vermin,
  - f. ensuring that persons do not come into contact with untreated sewage or effluent (whether treated or not) in their ordinary activities on the premises concerned,
  - g. the minimisation of any adverse impacts on the amenity of the premises and surrounding lands,
  - h. if appropriate, provision for the re-use of resources (including nutrients, organic matter and water).
2. Failure to comply with subclause (1) is not a breach of that performance standard if the failure was due to circumstances beyond the control of the person operating the system of sewage management (such as a fire, flood, storm, earthquake, explosion, accident, epidemic or warlike action).
3. A system of sewage management will also be required to be operated:
  - a. in accordance with the relevant operating specifications and procedures (if any) for the sewage management facilities used for the purpose, and
  - b. so as to allow the removal of any treated sewage (and any by-product of any sewage) in a safe and sanitary manner.

**8.5. COMMUNITY LAND****8.5.1. Fundraising on public land or public roads (D1 Activity)****Local Considerations**

In determining applications for fundraising, Council shall take into account the following considerations:

1. Fundraising may only be conducted by organisations which have been authorised by the Office of Liquor, Gaming & Racing.
2. Council reserves the right to refuse bookings for fundraising where multiple applications exist for a similar area and time.
3. The intended location, extent and duration of any fundraising activities will be assessed to minimize adverse public and commercial impacts.

Street stalls/ticket selling and public collections is granted in the case of casual or ad hoc requests to sell packaged food, busk, conduct stalls or sell raffle tickets and the like on a public road.

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Street stalls/ticket selling and public collections:

1. Shall nominate the location(s) of the proposed activity;
2. Shall be restricted to charitable and not-for-profit organisations based that benefit the Lachlan Shire;
3. Shall ensure compliance with the requirements of the *Food Act 2003* and any other relevant legislation;
4. Shall ensure that no obstruction is caused to the flow of pedestrians or traffic and ensure that a two metre wide footway is provided at all times for pedestrian traffic;
5. Any other requirements that are considered appropriate when consideration for approval is given.
6. Mobile ticket selling is to be restricted to the main streets within towns and villages of the Shire;
7. Ticket selling stands shall be limited to a size not exceeding 2.0m x 1.0m.

No approval fee is required for charitable or not-for-profit organisations.

#### 8.5.2. Street stalls on public land or public roads (D1 Activity)

##### Local Considerations

In determining applications for street stalls, Council shall take into account the following considerations.

1. Council will assess street stall applications with reference to the LG Act 1993, *Roads Act 1993* and associated regulations.
2. Council will ensure that commercial businesses are not disadvantaged by the occupation of street stalls or stationary vehicle vendors.
3. Council will ensure equitable allocation of available sites between requesting organisations.
4. Council will ensure the safety and preservation of the amenity for all users of malls, roadways and commercial areas used for street stalls and will provide reasonable access in these areas to maintain public safety and an aesthetic appearance.
5. Street stalls and mall occupation is limited to temporary use at designated sites and attracting pedestrian traffic only.
6. This Policy will not deal with requests for permanent street stalls or larger scale markets that attract vehicle traffic and have a greater public safety risk.
7. Street stalls in malls or on footpaths, except as permitted within Council's designated mall areas, may only be conducted by community based or not-for-profit organisations.
8. No site is booked exclusively by any particular group where there are other requests.
9. Stalls that intend to operate in vehicle rest areas require concurrent approval from Transport for NSW (TfNSW). Evidence of approval from TfNSW needs to be presented before Council can determine any applications of this nature.
10. For stalls that intend to distribute food and / or beverages, the food-vending stall must have had a satisfactory food safety inspection carried out by the relevant Council within the current financial year. The relevant Council refers to the LGA in which the food vending business is based.

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**Note:** Stalls that intend to fundraise will also be subject to the considerations listed in section 8.5.1 of this Policy (Fundraising on Public Land or Public Roads).

### 8.5.3. Display of goods and merchandise and portable signs (D1 Activity)

#### Local Considerations

This Policy provides for the granting of approval to business proprietors to display goods and merchandise and portable signs within a designated zone on the footway directly fronting the business premises.

Approval may be granted provided the goods are a sample of what is displayed for sale within the premises, and the sign refers only to the business which is the subject of the Street Trading Agreement to occupy the area of footway.

The placement of objects on the footpath against the front of a business of a “non-saleable” nature, such as pot plants, also require an approval.

A minimum cover of \$20 million for any one event and with Lachlan Shire Council noted as an interested party on the insurance certificate is required.

#### Approval Criteria

##### Merchandise and Sign Display

1. A two (2) metre wide unobstructed passage of footway is maintained at all times.
2. This merchandise display is contained within a strip that extends 750mm out from the property's front boundary and does not extend beyond the property's side boundaries. A clear space equivalent to the width of the premise's doorway shall be maintained in the designated display area.
3. Portable signage shall be limited in number to one per business, and the size restricted to a maximum of one (1) metre in height and 500 millimetres in width. Collapsible signs shall be capable of being locked into a rigid structure when erected.
4. The legs/supports of all display furniture and signs shall be secure and shall not extend or protrude beyond the designated display area or beyond the displayed goods.
5. The designated display area shall be maintained in a clean and tidy condition at all times.
6. The merchandise display furniture and signage shall be removed from the footpath whenever the premises are closed for business.
7. No sale or transactions in connection with the business's merchandise shall be conducted from the footpath.
8. Public address systems or spruiking are not permitted from the footpath.

### 8.5.4. Hiring of community land (park bookings) (D1 Activity)

Council will assess applications for park bookings in accordance with:

1. The nature and scale of the activity or function being undertaken.
2. Whether any amusement devices or marquees will be erected as part of the activity.

## 8.6. PUBLIC ROADS

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### 8.6.1. Applications related to public roads (E1 & E2 Activities), *Local Government (General) Regulation 2021*, section 50

This section relates only to those activities on public roads as stipulated in Section 68 of the Local Government Act, being activities that:

1. Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.
2. Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road.

In determining an application for an approval under Part E of the Table to section 68 of the LG Act 1993, Council must take into account:

1. the provisions of the *Roads Act 1993*, and
2. any relevant standards and policies of public authorities applying to the use of the road.

### 8.7. OTHER ACTIVITIES

#### 8.7.1. Operate a caravan park or camping ground (F2 Activity), *Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021*, section 71

1. Council must not grant an approval to operate a caravan park or camping ground unless it is satisfied that it will be designed, constructed, maintained and operated:
  - a. in accordance with the relevant requirements of Subdivisions 1–8 of Division 3, or
  - b. in the case of a primitive camping ground, in accordance with the relevant requirements of Subdivision 9 of Division 3 of the Regulation.
2. In deciding whether or not the approval for a caravan park or camping ground should allow the installation of a relocatable home, rigid annexe or associated structure on flood liable land, Council must have regard to the principles contained in the Floodplain Development Manual.

### Section 73

1. Any approval to operate a caravan park or camping ground will be subject to the following conditions:
  - a. the caravan park or camping ground must be designed, constructed, maintained and operated:
    - i. in accordance with the relevant requirements of Subdivisions 1–8 of Division 3, or
    - ii. in the case of a primitive camping ground, in accordance with the relevant requirements of Subdivision 9 of Division 3,
  - b. a person must not be permitted to stay in a moveable dwelling that occupies a short-term site or camp site for a total of more than 150 days in any 12 month period, unless the moveable vehicle is a holiday van and the person is the owner of that holiday van,

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- c. the owner of a holiday van that occupies a short-term site or camp site must not be permitted to stay in the holiday van for a total of more than 180 days in any 12 month period,
- d. a person must not be permitted to stay in a moveable dwelling in a primitive camping ground for a total of more than 50 days in any 12 month period.
2. For the purposes of this clause, only overnight stays are to be counted in calculating the number of days a person spends in a moveable dwelling.
3. This clause does not apply to the operation of a caravan park or camping ground for a period of not more than 6 weeks if the caravan park or camping ground is being operated solely in connection with the use of the land for a sporting, recreational or cultural event. Subclauses (1) (b), (c) and (d) and (2) do not apply to a resident owner, manager, operator or caretaker of the caravan park or camping ground.

**8.7.2. Operate a manufactured home estate (F3 Activity), Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021, section 6**

1. Council must not grant an approval to operate a manufactured home estate unless it is satisfied that the manufactured home estate will be designed, constructed, maintained and operated in accordance with the relevant requirements of Division 3.
2. In deciding whether or not the approval for the manufactured home estate should allow the installation of a manufactured home on flood liable land, Council must have regard to the principles contained in the Floodplain Development Manual.

**8.7.3. Mobile Vending on public roads and public land (F7 Activity)**

**Local Considerations**

In determining applications for mobile vending, Council must take into account the following considerations inclusive of the requirements of Council's Mobile Food and Drink Vendors Trading on Public Parks, Places, Roads and Reserves Policy:

1. The area(s) in which the applicant intends to conduct mobile vending activities, and its proximity to existing business, public parks, reserves and clubs.
2. Impacts of mobile vending with regards to safety, pedestrian and vehicular accessibility, amenity and public disturbance.
3. Mobile vendors that intend to operate in vehicle rest areas require concurrent approval from Transport for NSW (TfNSW). Evidence of approval from TfNSW needs to be presented before Council can determine any applications of this nature.

**For vendors that intend to distribute food and/or beverages, additional considerations apply in accordance with Council's Mobile Food and Drink Vendors Trading on Public Parks, Places, Roads and Reserves Policy.**

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#### 8.7.4. Festivals or Community Events (F7 Activity)

##### Local Considerations

Applications for festivals or community events will be assessed in accordance with Council's *Event Management Guide*. Please consult the Guideline for more information about matters Council will consider when determining applications.

#### 8.7.5. Footway dining (F7 Activity), *Roads Act 1993*, section 125

In determining applications for footway dining, Council must take into account the following considerations.

1. Council may grant an approval that allows a person who operates food or drink premises adjacent to a footway of a public road (being a public road that is vested in fee simple in Council) to use part of the footway for the purposes of the food and drink premises.
2. An approval may be granted on such conditions (including conditions as to payments in the nature of rent) as Council determines.
3. An approval may not be granted in respect of a footway of a classified road except with the concurrence of Transport for NSW.
4. The term of an approval is to be such period (not exceeding 7 years) as is specified in the approval.
5. An approval lapses at the end of its term or, if the part of the footway the subject of the approval ceases to be used for the purposes of a restaurant, when that use ceases.

##### Section 126

1. A roads authority:
  - a. may authorise the holder of an approval to erect and maintain structures in, on or over any part of the footway the subject of the approval, or
  - b. may, at the request and cost of the holder of the approval, erect and maintain any such structure, furniture or other things in, on or over any part of the road subject of the approval.
2. The roads authority may erect and maintain structures in, on or over any part of the footway the subject of an approval for the protection of public health and safety.

##### Section 127

While an approval is in force:

1. the use of the footway for the purposes of food or drink premises, and
2. the erection and maintenance of structures on the footway in accordance with an authorisation given in respect of the approval, are taken not to constitute a public nuisance and do not give rise to an offence against this or any other Act.

##### Approval criteria

Applications are lodged using the prescribed application forms (section 68 form) and payment of the appropriate application fee.

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Applications for footpath dining will need to demonstrate that the following approval criteria can be met:

1. The minimum unobstructed footpath width available for pedestrian use in any street within the Shire is two metres (2m).
2. Tables, chairs, barriers, shade structures (including canopy) shall be positioned wholly between so as not to overhang or encroach beyond the side boundaries and shall be wholly contained within the frontage of the food business premises. They should also abut the shopfront. Kerbside dining is not supported in ordinary circumstances.
3. Shading structures shall provide a minimum vertical clearance of two (2) metres above footway level.
4. Shade structures, tables and barriers shall be securely supported and suitably anchored to withstand unexpected wind gusts and shall be monitored for sturdiness at all times. Such items must not be permanently fixed to Council's Infrastructure without prior approval of the Director of Infrastructure Services.
5. The Restaurant trading tables and displayed items shall not reduce the minimum required footpath two metre (2m) width for pedestrian traffic.
6. All footpath dining furniture shall be to an approved structural standard and design, and prior to its use, is subject to approval by the relevant Council Officer.
7. All portable footpath dining furniture shall be removed from the footway whilst ever the food business is closed.
8. The footpath dining shall not restrict access to, or incorporate usage of, existing street furniture provided for public use.
9. Compliance with conditions and regulations relating to the preparation, storage and serving of food in a public place as determined by the Director Environment and Planning or their delegate.
10. The designated footpath dining area shall be maintained in a clean and tidy condition at all times.
11. Footpath restaurants must be sign posted as non-drinking and non-smoking.
12. Approval shall be sought from the Liquor Administration Board and the Local Area Commander, NSW Police, with regard to the consumption of alcohol in the footpath dining area, whether or not it is located within a designated alcohol-free zone of the Shire.
13. A right of access exists, with all utility services authorities with infrastructure in the footway, for the purpose of repairs and maintenance. There will be no compensation payable for interruption to footpath dining due to infrastructure repair or maintenance.
14. All applications will be subject to a six-month trial period to assess the impact of individual applications, thereafter a review of applications shall be conducted on an annual renewal basis.
15. The Director Infrastructure Services must sign the owner's consent section of the section 68 Form.

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#### 8.7.6. Install and operate a small amusement device, *Local Government (General) Regulation 2021*, section 72

Council must not grant an application for an approval to install or operate an amusement device unless it is satisfied:

1. that the ground or other surface on which the device is to be or has been erected is sufficiently firm to sustain the device while it is in operation and is not dangerous because of its slope or irregularity or for any other reason, and
2. that the device is registered under the *Work Health and Safety Regulation 2017*, and
3. that the device is to be or has been erected in accordance with all conditions (if any) relating to its erection set out in the current certificate of registration issued for the device under that Regulation, and
4. that there exists for the device a current log book within the meaning of Chapter 5 of that Regulation, and
5. that there is in force a contract of insurance or indemnity for the device that complies with section 74.

## 9. APPLICATION PROCESSES AND OTHER MATTERS RELATING TO APPROVALS

### 9.1. INFORMATION COUNCIL REQUIRES WHEN ASSESSING APPLICATIONS

The following part is intended to provide information about the processes involved in lodging an application to Council for any of the activities contained in the Policy, as well as any supplementary documentation required. Standard conditions of approval are also listed in this part, which will be attached to any issued approvals. It is a requirement that approved activities are conducted in accordance with all conditions associated with the activity in question, should approval be issued.

#### Section 68, Part A – Structures or places of public entertainment

##### 9.1.1. Installation of relocatable homes and associated structures in flood liable caravan parks (A1 Activity)

**Council requires the following information when assessing applications to install relocatable homes, annexes or associated structures on flood liable land:**

1. Completed application form
2. Legible plans and specifications of the proposed structure that show the following:
  - a. Site plan of the site, indicating site number and area of site in square metres.
  - b. Location, size and area of existing and proposed structures, caravans and annexes in square metres.
  - c. Distance of structure from the water's edge and/or adjoining installations.
  - d. All details of construction methods, material sizes and types shall be stated (including awnings).

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- e. Colour scheme of the proposed structures to be provided.
- f. Structures other than annexes are to be detachable from the caravan and annexe to allow uninhibited removal of both the caravan and annexe.
- 3. Submit a Practising Structural Engineers Certificate stating:
  - a. The design is structurally sound;
  - b. The relocatable home, rigid annexe and/or associated structures comply with any standards, codes and specifications required by the Regulation or by Ministerial specifications;
  - c. Specifications as to the manner in which the relocatable home, rigid annexe and/or associated structure must be transported / installed and as to the nature of the footings (if any) on which it must be installed;
  - d. Any specifications with respect to footings or tie-down systems must have regard to the design gust wind speed, soil type and other design considerations applicable to the various locations in which the annexe may be installed;
  - e. The relocatable home, rigid annexe and/or associated structure is designed and constructed in accordance with Parts 1 and 2 of AS1170, (except that the design gust wind speed referred to in Clause 3.2 of Part 2 of that standard is not to be taken to be less than 41 metres per second);
  - f. The materials being used to build the structure are flood compatible;
  - g. That the building or structure can withstand the force of flowing floodwaters, including debris and buoyancy forces as appropriate or that permanent fail safe measures are incorporated in the development, to ensure the timely, orderly and safe removal of the structure; and
  - h. That the development will not increase the flood hazard or flood damage to other properties or adversely affect flood behaviour.

**Approvals will be subject to the following conditions:**

- 1. Site to be serviced in accordance with Part 3 of the Regulation. This includes fire hose reels and fire hydrants.
- 2. Must have an adequate sewage disposal system and a separate application will be required.
- 3. Must be designed accordingly for the possible flood depths and velocities of the site. This information must be based on an acceptable flood study.
- 4. Must be constructed off site and brought into the park in major sections.
- 5. Not to be occupied prior to a final inspection by Council.
- 6. A compliance plate must be attached to an accessible part of a relocatable home.

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### 9.1.2. Installation of relocatable homes and associated structures of more than one storey (A1 Activity)

**An application for approval to install a moveable dwelling of more than one storey must be accompanied by the following:**

1. Completed application form
2. two copies of the plans and specifications for the moveable dwelling,
3. two copies of the plans and specifications for any fences already erected or to be erected,
4. two copies of the site plan of the land,
5. two copies of a sketch plan of the moveable dwelling, indicating its height and proposed external configuration as installed, in relation to its site.

The plans for the moveable dwelling required by this clause must be drawn to a suitable scale and must not be less than A4 size.

The plans required by this clause must show the following:

1. a plan of each floor section,
2. a plan of each elevation,
3. the levels of the lowest floor and of any yard or unbuilt-on area belonging to that floor and the levels of adjacent ground,
4. the height, design, construction and provision for fire safety and fire resistance (if any).

If:

5. the plans and specifications relate to a proposal to carry out any alteration or rebuilding of an existing moveable dwelling, or
6. it is proposed to modify plans and specifications that have been submitted to Council, then both copies of the plans are to be coloured or marked to adequately distinguish the proposed alteration, rebuilding or modification,

the specification of the moveable dwelling:

1. must describe the construction and materials of which the moveable dwelling is to be built and the method of drainage, sewerage and water supply, and
2. must state whether the materials will be new or second-hand and give particulars of any second-hand materials to be used.

This clause does not apply to moveable dwellings that are vehicles of a kind that are capable of being registered within the meaning of the *Road Transport Act 2013*.

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**Section 68, Part B – Water supply, sewerage and storm water drainage work****9.1.3. Carry out stormwater drainage work (B5 Activity)**

**Council requires the following information when assessing applications for stormwater drainage work:**

1. Completed application form.
2. Written permission from the landowner of the subject site on which work is to be undertaken.
3. A site plan showing the proposed development and point of connection, easement pipe size (available from Council) and proposed connection pipe size.
4. In circumstances where access is required from adjoining land, please provide evidence of an established easement – either a copy of the relevant 88B instrument or the Title for the subject land.

**Approvals will be subject to the following conditions:**

1. The connection hole is to be a neatly drilled or saw cut into the existing pipe.
2. The pipe connection is to finish flush with the inside of the existing pipe, NO intrusion.
3. Cement or epoxy resin to be used to the seat the new pipe to existing pipe.
4. The new connection is to be made above the spring line of the existing pipe, i.e. top half of the pipe.
5. The new pipe is to be installed so that flows run with the downstream flow of the existing pipe and at an angle no greater than 60 degrees.
6. A pit or junction chamber is to be constructed if the connecting pipe is greater than 1/3 the diameter of the existing pipe.
7. A final inspection from Council's Infrastructure Services will be required on completion of works. Please call (02) 6895 1900 to book an inspection.

**Note:** For applications that require the establishment of private easements, independent legal advice should be obtained by the applicant prior to lodging their application.

**Section 68, Part C – Management of waste****9.1.4. Place a waste storage container on a road (C3 Activity)**

**Council requires the following information when assessing applications for the placement of a waste storage container on a road:**

1. Completed application form.
2. Outline of the proposed timeframe for the placement.
3. You must include a drawing or plan showing the location, type, and length of work proposed.
4. Evidence of approval from the providers of affected services, e.g. telecommunications, gas, electricity and water (if applicable).
5. Certificate of Currency for public liability insurance for \$20 million noting Council as an interested party in relation to personal injury and property damage.

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9.1.5. Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility (C5 Activity)

**Council requires the following information when assessing applications to install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility:**

1. Completed application form – Install and Operate a Waste Water Treatment Device.
2. Constructional details of the treatment device and where applicable effluent collection well(s).
3. Precast concrete – submit manufacturer's plans and accreditation certificate.
4. Provide detailed site plan drawn to scale 1:200 or larger. The site plan shall indicate location of disposal areas with relevant dimensions from boundaries, dwellings, water courses etc. where applicable.

**Where on-site disposal of effluent is proposed, the following additional information is required:**

1. A site report from a suitably qualified On Site Wastewater Consultant shall be submitted in accordance with the NSW Environmental Health Protection Guidelines "On-site Sewerage Management for Single Households".
2. Plans and specifications shall be submitted detailing the design of the effluent disposal system.
3. The applicant shall identify the type and sizing of the effluent distribution system. Specifications must include scale drawings of location and spacing of any distribution and irrigation lines, and any associated fittings including filters, flush valves, vacuum breakers and sprinklers.

9.1.6. Operate a system of sewage management (within the meaning of section 68A) (C6 Activity)  
Council requires the following information when assessing applications to operate a system of sewage management

1. Completed application form – Application for Approval to Operate a System of Sewage Management.
2. Written consent from all property owners.

## **Section 68, Part D – Community land**

9.1.7. Fundraising on Public Land or Public Roads (D1 Activity)

**When considering an application for Fundraising, Council requires the following information:**

1. Completed application form.
2. A statement indicating the proposed location, times and dates of the fundraising activity.
3. Certificate of Currency for public liability insurance for \$20 million noting Council as an interested party in relation to personal injury and property damage.
4. Evidence of current fundraising license from the Office of Liquor, Gaming and Racing.

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**Approvals will be subject to the following conditions:**

1. Fundraising activities must not be within 5 metres of a bus stop, pedestrian crossing, taxi stand or intersection.
2. Must not occur in any area adjacent to an educational establishment or place of public worship or in any park or reserve.
3. A 2.0 metre wide unobstructed section of footpath is to be maintained at all times from the building façade, adjacent shops or buildings
4. Must be located no closer than 600mm to the back of the kerb.
5. The activity must not obstruct or hinder the passage of pedestrians or vehicles
6. The activity must not involve marking the footpath or affixing any matter or structure to the footpath paving.
7. Collectors may receive voluntary donations from the audience but may not solicit funds.
8. The activity must not cause nuisance, offence or obstruction.
9. If located for any period of time outside any shop must have the permission of the shop owner and adjacent shop owners; otherwise, must be roaming.
10. Must not include a public address system or the like.
11. Surrounding area is to be maintained in a clean and tidy condition and free of hazard and rubbish.
12. Fundraising activities must be conducted in accordance with the *Charitable Fundraising Act 1991*.

**Note:** Fundraising activities that require the placement of tables, chairs or any other physical structures should submit an application for a 'street stall'.

**9.1.8. Street stalls on Public Land or Public Roads (D1 Activity)****Council requires the following information when assessing applications for street stalls:**

1. Completed application form.
2. Certificate of Currency for public liability insurance for \$20 million noting Council as an interested party in relation to personal injury and property damage.
3. A site plan indicating the exact location of any proposed structures, including stalls, stationary vehicles, tables, chairs, signage and waste receptacles.
4. Evidence of consent of the business or organisation outside which the stall is to be situated and adjacent businesses (if applicable).
5. Photographs of the site on which the stall or stationary vehicle is intended to operate which indicate proximity to roadways and pedestrian access ways.

**For stalls that intend to distribute food, the following additional information is required:**

1. Evidence that the food-vending stall has been subject to a food safety inspection by the relevant Council within the current financial year. The relevant Council refers to the LGA in which the food vending business is based.

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**For stalls that intend to fundraise, the following additional information is required:**

1. Evidence of current fundraising license in accordance with the *Charitable Fundraising Act 1991*.

**Approvals will be subject to the following conditions:**

1. Limited to no more than 2 street stalls on any one day on the same footpath street frontage.
2. The stall shall not exceed 1.8m x 0.9m in horizontal surface measurements and should be placed in position so as not to cause obstruction to pedestrian or vehicular traffic and shall be placed as near as possible to the property boundary.
3. An adequate number of receptacles should be provided for the disposal of litter. Please ensure that all litter arising from the stand or stall is removed and that the footpath is kept free of litter during the period of operating the street stall or stand.
4. The name of the organisation must be prominently displayed on the stall, not on the footpath. No other signage is permitted.
5. Must have the consent of the business or organisation outside which the stall is to be situated and adjacent businesses.
6. Must be located no closer than 600mm to the back of kerb.
7. A 2.0-metre-wide unobstructed section of footpath is to be maintained at all times from the building façade, adjacent shops or buildings.
8. Stalls shall only operate between the hours of 8:00am and 8:00pm.
9. A minimum of 1.2 metres is required between each stall.
10. Must not hinder the passage of pedestrians or vehicles or create a nuisance or objectionable noise.
11. The immediate surrounding area is to be left in a clean and tidy condition and kept clear of hazards.

**Approvals for stalls distributing food and / or drink will be subject to the following additional conditions:**

12. The stall and its operation shall comply with the *Food Act 2003* and Regulations (as amended), Food Standards Code and the NSW Food Authority's Mobile Food Vending Vehicles Guideline (where applicable).
13. Evidence of current registration and a satisfactory food safety inspection of the food business within the current financial year shall be kept with the on-site at all times. Operators must be able to present their license approval to an authorised Council officer or delegated authority of Council on request.

**Approvals for stalls intending to fundraise will be subject to the following additional conditions:**

14. Fundraising activities must not be within 5 metres of a bus stop, pedestrian crossing, taxi stand or intersection.
15. Must not occur in any area adjacent to an educational establishment or place of public worship or in any park or reserve.
16. The activity must not involve marking the footpath or affixing any matter or structure to the footpath paving.

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17. Collectors may receive voluntary donations from the audience but may not solicit funds.
18. The activity must not cause nuisance, offence or obstruction.
19. Must not include a public address system or the like.
20. Fundraising activities must be conducted in accordance with the *Charitable Fundraising Act 1991*.

**Approvals for stalls intending to operate in vehicle rest areas will be subject to the following additional conditions:**

21. Vendors are required to operate in accordance with any conditions of approval from Transport for NSW.

**9.1.9. Hiring of community land (park bookings) (D1 Activity)**

**To book a public park or picnic area for your function:**

- Contact Council on (02) 6895 1900, you will be directed to a staff member who will outline the booking process.
- Remember to keep the confirmation letter/approval and have it with you on the day of your function.

**Section 68, Part E – Public Roads**

**9.1.10. Applications relating to public roads (E1 & E2 Activities)**

This section relates only to those activities on public roads as stipulated in section 68 of the LG Act 1993, being activities that:

1. Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.
2. Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road or hang an article beneath an awning over the road.

**When considering an applications relating to public roads, Council requires the following information:**

1. Completed application form.
2. A drawing or plan showing the location, type, and length of work proposed.
3. Certificate of Currency for public liability insurance for \$20 million noting Lachlan Shire Council as an interested party in relation to personal injury and property damage.

**Note:** Activities that encroach onto road pavement or effect service provider assets (e.g. Telecommunications, Electricity and Water) will need to submit additional information.

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## Section 68, Part F – Other Activities

### 9.1.11. Operate a caravan park or camping ground (F2 Activity)

When considering applications for the operation of a caravan park or camping ground, Council requires the following information:

1. Completed application form.

### 9.1.12. Operate a manufactured home estate (F3 Activity)

When considering applications for the operation of manufactured home estates, Council requires the following information:

1. Completed application form.

### 9.1.13. Mobile Vending on public roads and public land (F7 Activity)

When considering an application for mobile vending, application must be submitted in accordance with Council's Mobile Food and Drink Vendors Trading on Public Parks, Places, Roads and Reserves Policy.

### 9.1.14. Festivals or Community Events (F7 Activity)

The information required when applying for a festival or community event is specified in Council's application form – *Event Application Form*.

### 9.1.15. Footway Dining (*Roads Act 1993*)

**When considering an application for footway dining, Council requires the following information:**

1. Completed application form – Footway Dining.
2. An identification diagram. Diagram should indicate:
  - a. width of access for pedestrians.
  - b. frontage of the site, size of the area proposed to be used for dining purposes.
  - c. location of proposed furniture and details of other street furnishing such as trees and details of existing obstructions e.g. Rubbish receptacles, hydrants etc.
3. A brochure/photograph of the type of furniture proposed to be used (tables and chairs situated on the footway are to be of a smart design and not of plastic construction).
4. Certificate of Currency for public liability for \$20 million noting Lachlan Shire Council as an interested party in relation to personal injury and property damage with activities on a public footway and roadway.

**Approvals will be subject to the following conditions:**

1. The term of the approval may not exceed 5 years.
2. A clear path for pedestrians, including pedestrians with a disability, must be provided adjacent to the restaurant and be two (2) meters in width. This must be clear of obstacles at all times.
3. The number of tables permitted within the approved part will be specified by Council.

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4. Those tables situated on the footway without an approval will be deemed unauthorised. The applicant will be required to remove that table in accordance with section 107 of the *Roads Act 1993*. Failure to comply with section 107 will result in further action against the applicant, as provided by the *Roads Act 1993*.
5. The applicant shall supply and maintain all outdoor furniture at their own cost. Those tables and chairs situated on the footway are to be of a smart design and not of plastic construction.
6. The hours of operation for the approved area shall be subject to Council approval.
7. The applicant shall at all times observe and comply with the reasonable requirements of the law and Council; an Inspector or other Officer authorised by Council from time to time in respect of such tables, chairs or equipment, or use of the footway.
8. The applicant will not sell or serve or permit to be sold or served any alcoholic or intoxicating liquor in or from the approved area except where an appropriate liquor licence has been obtained from the relevant Licensing Authority and is current in respect of the adjoining premises.
9. Food must not be prepared or stored on the approved area and all food preparation and storage must take place inside the restaurant (except with prior approval of Council).
10. The applicant shall conduct the footway dining area only in conjunction with its adjoining restaurant and shall remove all outdoor furniture that is not permanently fastened to the footway from the approved part upon completion of trading daily.
11. The applicant shall maintain the approved area in a clean and tidy condition at all times.
12.
  - a. Where the Applicant/s decide/s to allow dogs in their outdoor dining area, the following conditions must be complied with:
    - i. the outdoor dining area must not be enclosed and must be able to be entered by the public without passing through an enclosed area;
    - ii. dogs must be on a leash at all times;
    - iii. dogs must be on the ground at all times;
    - iv. dogs can be provided with drink but not food; and
    - v. dangerous and restricted dogs are prohibited.
  - b. The following conditions apply to outdoor dining areas that are located in Council designated off-leash areas:
    - i. dogs are allowed off-leash in these areas but must be under effective control;
    - ii. dogs can be provided with food as long as the food is on the ground and not provided using any apparatus that is used for human food consumption;
    - iii. dogs can sit on a person's lap but must not be allowed to sit on any table or chairs or make contact with any other apparatus provided for the consumption of food by humans.

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- c. The Applicant/s must ensure that dog owners continue to be responsible for properly controlling their dogs in these off-leash areas. Dog owners are responsible for the dog's behaviour and for ensuring that it does not impact on the welfare of other people and/or patrons of the restaurant, dogs and animals in on or near the outdoor dining areas.
13. The Applicant/s will be responsible for informing their patrons of the conditions for having dogs in food consumption areas and should monitor compliance with these requirements or they will risk complaints being made.
14. The applicant shall not make any alterations to the approved area or erect any structures including advertising structures, signs and awnings without the prior approval of Council.
15. The applicant shall ensure that the use of the approved area shall not give rise to offensive noise as defined in the *Protection of the Environment Operations Act 1997*.
16. No entertainment shall be permitted within the approved area without the approval of Council.
17. The applicant may be required to carry out improvements to the footway at their expense, to the requirements of Council's Director of Infrastructure Services:
  - a. where the surface of the footway in the approved area is damaged cracked or has deteriorated, or in the opinion of Council is unsuitable for a dining area.
  - b. If the proposed outdoor area is to be near angle parking, then suitable wheel stops have to be installed, at the Applicant's costs, into the parking spaces to inhibit vehicle inadvertently mounting the footpath while entering the car space.
  - c. That concrete blocks installed at the end of the car park in front of the proposed tables are maintained and remain for the term of the licence.
18. The applicant shall grant statutory authorities access to the approved area whenever required.
19. The applicant is required to provide to Council when requested, a public liability insurance policy with an insurer covering the respective rights of the applicant and Lachlan Shire Council in respect of liability to the public for the minimum amount of \$20 million in respect of the approved area. Evidence of adequate insurance is required on each anniversary date of the approval.
20. The approval may be revoked by Council if:
  - a. The applicant has breached a term or provision of the approval;
  - b. The conduct of the restaurant on the approved area causes undue inconvenience or disruption to pedestrian or vehicular traffic or to the occupiers of adjoining or adjacent premises;
  - c. Any applicant requires revocation; or
  - d. The restaurant ceases to be operated by the applicant.
21. A notice of revocation shall be in writing and forwarded to the applicant at his/her/their/its stated address shown in the application.
22. No compensation or damages shall be payable by Council to the applicant or any other person or corporation in the event that revocation of the approval occurs.

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23. The approval lapses at the end of its term, or, if the restaurant adjoining the footway (the subject of the approval) ceases to be used for the purposes of a restaurant, when that use ceases.
24. The provisions of the *Roads Act 1993* and any other law prevail to the extent of any inconsistency between those and the agreement.

#### 9.1.16. Install and operate a small amusement device

**When considering applications to install or operate an amusement device, Council requires the following information:**

1. Completed application form.
2. Site plan showing the proposing location of the amusement device/s.
3. A copy of the Workcover NSW registration certificate.
4. Certificate of Currency for public liability insurance for \$20 million noting Lachlan Shire Council as an interested party in relation to personal injury and property damage.

**Approvals will be subject to the following conditions:**

It is a condition of an approval to install or operate an amusement device that the activity approved, and any building or work associated with or carried out in connection with the activity, complies with the following standards:

1. the ground or other surface on which the device is to be or has been erected is sufficiently firm to sustain the device while it is in operation and is not dangerous because of its slope or irregularity or for any other reason,
2. the device is registered under the *Work Health and Safety Regulation 2017*,
3. all conditions (if any) subject to which the device is so registered, and all relevant requirements of that Regulation are complied with,
4. the device is installed (including erected) and operated in a safe manner.

#### Other Matters Relating to Approvals

#### 9.2. LODGEMENT OF AN APPLICATION

Council has prepared a specific form and/or guide for most applications or bookings, designed to assist in the lodgement of the application. Depending on the type of work or activity, fees may apply and where these are required, they must be paid at the time of lodgement. Please refer to the Local Approvals Policy and Application Forms on Council's website for application requirements.

An application may be rejected within seven days of receipt if it is not clear as to the approval sought or the application is not easily legible. Fees if applicable are refunded. Copies of Council's application forms may be found at [www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au).

Applications are to be lodged at 58-64 Molong Street, Condobolin, Council's administration building, emailed to [Council@lachlan.nsw.gov.au](mailto:Council@lachlan.nsw.gov.au) or mailed to PO Box 216, Condobolin NSW 2877. Meetings may be requested with Council staff to assist with the lodgement process. Following initial review, the application will be forwarded to the relevant department for approval or rejection.

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### 9.3. ASSESSMENT OF AN APPLICATION

In addressing the more complex applications, additional information may be needed. Where this is the case, Council will contact the applicant within 21 days of receipt of an application. Applications can be amended by the applicant prior to determination provided that the variation is minor.

### 9.4. DETERMINATION

Once determined a notice will be issued advising whether the application has been approved or refused.

The period of approval will vary depending on the type of activity or work undertaken. If works have not commenced or where the activity is not held during the nominated time, then the approval may lapse.

In such cases, and depending on the circumstances, an applicant can seek to lodge a new application or alternatively request to modify/extend an existing application.

### 9.5. REVIEW OF DETERMINATION

A determination can be reviewed under section 100 of the LG Act 1993. A request to review must justify the reasons for review and be made in writing within 28 days of Council's determination. Fees apply. The determination of a review is final.

### 9.6. FEES AND CHARGES

Fees for activities listed in Part 2, other than for building work, are indicated in the Schedule of Fees and Charges adopted by Council for the relevant financial year.

### 9.7. REFUNDS

Limited refunds may apply depending on the level of assessment associated with the application. Cancellation fees also apply for some bookings.

### 9.8. RECORD OF APPROVALS

A record of approvals is required to be kept under section 113 of the LG Act 1993. This record is available to the public.

### 9.9. ENFORCEMENT ACTION

An approval may be revoked or modified in any of the following circumstances:

1. if the approval was obtained by fraud, misrepresentation or concealment of facts;
2. for any cause arising after the granting of the approval which, had it arisen before the approval was granted, would have caused Council not to have granted the approval (or not to have granted in the same terms);
3. for any failure to comply with a requirement made by or under the legislation relating to the subject of the approval;
4. For any failure to comply with a condition of the approval.

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**Note:** Approvals/consent may be required for certain other activities under the provision of separate legislation, particularly in regard to the erection of other buildings which is controlled by the provisions of the *Environmental Planning and Assessment Act 1979*. Any application involving the preparation of food, the operation of a temporary food premise must comply with the *Food Act 2003*.

#### 9.10. REVIEW OF THE LOCAL APPROVALS POLICY

To satisfy the provisions of the LG Act 1993, the Policy must be reviewed and a revised version adopted within 12 months of a new Council being elected.

DRAFT

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## 10. RELATED DOCUMENTS

- *Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021*
- *Local Government (General) Regulation 2021*
- *Environmental Planning and Assessment Act 1979*
- *Charitable Fundraising Act 1991*
- *Charitable Fundraising Regulation 2021*
- *Roads Act 1993*
- *Lachlan Local Environmental Plan 2013*
- Lachlan Development Control Plan 2018
- Department of Local Government Practice Note No.14
- Mobile Food and Drink Vendors Trading on Public Parks, Places, Roads and Reserve Policy

**Note:** Section 163 of the LG Act 1993 provides that the Policy is void if inconsistent with the LG Act 1993 or the regulations, to the extent of the inconsistency. Where a Local Approvals Policy contains more onerous criteria than those prescribed by the LG Act 1993 or regulations, section 164 of the LG Act 1993 renders that portion of the policy void.

Greg Tory

GENERAL MANAGER

/ /

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# Impact of the Parkes EfW Project

A Proposal for Lachlan Shire Council

9 July 2025





**Potential Impact of the Parkes EfW Facility**

A Proposal for Lachlan Shire Council (ABN 82 815 250 829)

**Request for Proposal Details**

**Quote No.**

Email

**Date Issued**

04 July 2025

**Contact Person**

Patrick Rutes  
Rowan Bentick

**Contact Details**

Rowan.Bentick@lachlan.nsw.gov.au  
Patrick.Ruettjes@lachlan.nsw.gov.au

**Prepared by**

MRA Consulting Group (MRA)  
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[info@mraconsulting.com.au](mailto:info@mraconsulting.com.au)  
[mraconsulting.com.au](http://mraconsulting.com.au)



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## 1 Introduction

MRA Consulting Group (MRA) is pleased to provide Lachlan Shire Council with this fee proposal for the provision of consultancy services related to reviewing the potential impact of the proposed Energy from Waste facility at Parkes.

This proposal is intended to demonstrate our understanding of the brief, your key issues, and outline our capability and suitability against the key elements of the proposed project.

## 2 Background

While Energy from Waste (EfW) is well established overseas it is in its infancy in Australia. The last operating plant in NSW was the Waverley-Woolahra incinerator (a plant for waste destruction, not energy recovery) which closed in 1992 leaving a poor legacy of community acceptance.

In recognition of the harmful impacts of waste disposal to landfill there is renewed interest in the sector. Two plants are nearing full scale production in Perth, there are several proposals in Victoria and the Gold Coast City Council is actively pursuing a potential opportunity. In NSW the Government has restricted EfW to four distinct geographic "precincts", one of which is at Parkes where a facility to recover energy from some of Sydney's residual waste has been proposed.

EfW plants represent sophisticated systems which are generally not located in rural areas. Because of the nature of the facility there is concern amongst local residents for the impact they might have on the local environment as well as human health.

Lachlan Shire is adjacent to Parkes Shire, and the Council is seeking an independent assessment of the impact this facility might have on the residents and the environment within the Shire. The purpose of this proposal is to provide Lachlan Shire Council with an independent assessment on the impact which the Parkes facility may have, in order to enable Council to take an informed position and provided concerned residents with appropriate information in response to their concerns.

## Why Choose MRA?

### An excellent reputation

MRA has been voted "Best Small Consultancy in Australia" in 2022, 2021, 2020, 2019, 2013-2017 according to Inside Waste Annual Consultants Review.

In 2019 and 2020 MRA was voted best overall consultancy in Australia by Inside Waste, outperforming even the large consultancies.

### Waste Management Services

Our wealth of experience in all areas of waste management includes grants, auditing, policy, data management and analysis, strategy development, research, options evaluation, planning, compliance and project management.

We have extensive experience in the Australian Energy from Waste Sector having undertaken feedstock assessments for several of the facilities either proposed or under construction.

### Customised, personal service

MRA works closely with our clients, taking pride in our work and the delivery of quality products and services.

### Established industry networks

MRA has a strong presence in the waste industry and established relationships with key government and industry stakeholders.

### A flexible approach

MRA offers a flexible approach to accommodate any changes to project requirements.



### 3 Scope of Work & Pricing Schedule

#### 3.1 Scope

MRA will review published information about the Parkes EfW facility and assess its potential impact on the region in the following areas:

- Air emissions
- Water emissions
- Odour
- Traffic
- Social amenity

The scope will include a review of the technology proposed for the plant and its track record in other jurisdictions.

The results of this study will be summarised in a Report to Council. The Report will be issued as a draft and then finalised upon receipt of Council's consolidated comments.

#### 3.2 Fee

MRA proposes to undertake this work at hourly rates according to the fee schedule below. The total fee will be capped at \$15,000 (excluding GST). This sum will not be exceeded without Council's prior written approval.

**Table 1 Hourly rates schedule**

Staff	Hourly rate excl. GST
Director	\$425
Principal Consultant	\$360
Senior Consultant	\$275
Consultant	\$215
Graduate Consultant	\$165
Disbursements	Cost + 10%

*The MRA rates schedule is subject to annual review.*

#### 3.3 Project Timeframe

A draft report should be available for Council review approximately 4 weeks after commencement of the work.

#### 3.4 Payment Schedule

Invoices will be issued monthly for the time expended, accompanied by a summary statement of the hours by each staff member.

It is requested that payment be provided within 30 days from receipt of invoice.





### 3.5 Conditions of Engagement

The conditions of engagement shall be the attached MRA Short Form Consultancy Agreement.

### 3.6 Inclusions

The fee is limited to the scope of works identified above.

### 3.7 Assumptions and Limitations

The following assumptions and limitations apply to the current scope and fee:

- This proposal is valid for a period of 60 days from submission to the Client;
- The fee does not include administration time to organise any other workshops or third-party meetings outside those listed in the proposal – this will be charged at an administration fee of \$110/hr if requested to be performed by MRA;
- The fee is limited to the scope of works identified above. Project variations will be identified and charged on an hourly rates basis;
- All work associated with courts, tribunals, panels, hearings, commissions of inquiry, royal commissions, or other similar bodies established to mediate, arbitrate and/or investigate disputes are subject to being charged at 1.5 times the standard hourly rates for professional staff;
- MRA has assumed the client would provide one set of consolidated comments on the draft report;
- The client will provide consolidated comments on draft deliverables within 28 working days of submission (unless previously agreed otherwise). Should comments be received later than 28 days from submission additional costs may be incurred for MRA staff to re-acquaint themselves with the documentation; and
- All deliverables (reporting) will be electronic only. Should printed reports be required additional fees may be applicable.



## 4 Short Form Consultancy Agreement

### Formal Contract

The signing of this document, or if you continue to provide instructions to us after receiving this document, will constitute a formal agreement under the laws of the State of NSW. Either party may terminate this agreement with 30 days' notice, in writing. Payment for all work performed by us up to the date of termination will be required.

### Services

MRA will provide the Services to the Client on the terms and conditions set out in this agreement using standards of care adopted by consultants in projects of this type. The Services are provided exclusively to the Client. If any parts of the Services are defective due to MRA's negligence, then MRA will fix or resupply that part of the Services at no additional charge.

### Fees

MRA's fee will be invoiced at the rates set out in the proposal. Should the client request the scope of work to be varied, MRA reserves the right to charge a variation as per the schedule of fees in the proposal. Invoices for the work will be issued for the work completed in the previous month. Payment terms are from date of invoice. If the Client objects to a portion of the total invoice, the Client agrees to pay the remainder of the invoice (which will in no way constitute a waiver of the client's objection). Unless otherwise specified, all amounts payable under this agreement are exclusive of GST and GST will be added to the Fees. If GST is payable on any expense incurred on the Client's behalf, then an amount equal to the GST payable will be added to the price MRA pays for it. An interest rate of 17% per annum calculated daily, may be charged for late payment of invoices.

### Intellectual Property

Upon paying for the Services, the Client has the right to use the intellectual property (IP) developed by us in providing the Services for the approved purpose specified in the Scope of Works. Should this Agreement be terminated the Client will only be entitled to use the IP for which it has paid. Other material can only be used with MRA's written consent. The Client acknowledges that models, data, software, documents, and drawings prepared by MRA are MRA's IP and remain MRA's property. MRA provides intellectual property to the client on the condition that it is not copied, reproduced or communicated to a party not subject to this contract, without written authority from MRA. The Client grants MRA the right to use the Client's IP to the extent necessary for MRA to provide the Services. The Client also agrees, to the fullest extent permitted by law, to indemnify MRA from any damage, liability or cost, including legal fees and costs of defence, arising from any changes made to the Agreement by anyone other than MRA, or from any reuse of the documents, drawings and data without the prior written consent of MRA.

### Liability

Total liability of MRA in relation to the Services provided under this agreement however arising (tort, contract, statutory duty), shall be limited to the amount of fees paid by the Client to MRA up to the date of the cause of action. Neither party shall be liable for any indirect, special or consequential loss or damage arising out of this agreement.

### Indemnity

The Client indemnifies MRA and holds MRA and any of its sub-consultants harmless from and against all claims, proceedings, demands, liabilities, losses, damages, costs and expenses received, incurred or suffered as a result of the manner of performance of this agreement, or an unlawful, negligent or wilfully wrong act or omission by the Client; or the presence of MRA or its sub-consultants on the Client's premises or on premises the Client requires MRA to attend, including for their injury or death whilst carrying out their duties pursuant to this agreement and in respect of all loss or damage to their personal effects. The Client acknowledges that MRA enters into this Agreement on behalf of its employees and sub-consultants. The indemnity in this clause therefore extends to them. They are entitled to enforce the indemnity in this clause by legal proceedings in their own name, notwithstanding that any such person may not be a party to this agreement, and the Client undertakes that it will not make any assertion denying their right to do so.

### Confidentiality

Confidential Information means all information, documents and data which is made available to MRA by the Client, and which is designated as confidential information. During this Agreement:

- (i) MRA agrees to treat as secret and confidential all Confidential Information;
- (ii) MRA may use the Confidential Information only for the purpose of the services being provided;
- (iii) MRA will not copy, reproduce or communicate the Confidential Information to another party, without prior written authority from the Client; and
- (iv) MRA may only use or disclose Confidential Information where it is strictly necessary so that the Consultant can perform its obligations under this Agreement, or where the Consultant is legally obliged to do so by a court, commission or tribunal.

MRA will take all steps necessary to maintain the confidential nature of the Confidential Information, including ensuring proper and secure storage for the Confidential Information.



When Confidential Information is disclosed as permitted, MRA will:

- (i) ensure that the person to whom the Confidential Information is disclosed is made aware of its confidential nature; and
- (ii) use its best endeavours to ensure that the person does not use or disclose that Confidential Information other than under an obligation of confidence.

If MRA is required by law or by a court to disclose Confidential Information, or if it otherwise has reasonable grounds to believe that any person has disclosed or intends to disclose Confidential Information to any other person otherwise than in accordance with this clause, MRA will:

- (i) immediately notify the Client of the requirement or occurrence; and
- (ii) use all lawful means to delay and withhold disclosure until the Client has a reasonable opportunity to oppose disclosure by lawful means.

The Confidential Information is and will at all times remain the property of the Client.

#### **Non-Solicitation of Employees/Sub-Contractors**

The Client agrees during the period of this Agreement and for one (1) year thereafter, not to solicit for employment, nor offer employment to, nor enter into any contract for services with, any person employed or subcontracted by MRA to fulfil the requirements of this Agreement, without the prior written consent of MRA.

In the event that the Client breaches this non solicitation clause, then the parties hereby agree that the Client shall within 30 days thereafter compensate MRA in the sum of \$30,000 plus GST as a genuine pre estimate of damages, in respect of MRA's costs of training that employee/contractor; and the cost of recruitment and training of a suitable replacement person.

#### **Force majeure**

MRA shall not be liable for any delays or failures in performance in whole or in part if such delay or non-performance is due to any cause beyond its reasonable control, including but not limited to, delays caused by the other party's failure to perform or delay in performing its obligations under this Agreement, third party delay or non-performance, Act of God, war, insurrection, riot, civil disturbance, rebellion, government regulations, embargos, explosions, fires, floods, tempest, strikes, lockouts, labour disputes and failures in heating, lighting, air conditioning, hardware, software, telecommunications equipment or public supply of electrical power.

#### **Signature**

Upon receipt of this signed form MRA will proceed with work in accordance with the agreement.

Signed \_\_\_\_\_

Name \_\_\_\_\_

Organisation \_\_\_\_\_

Date \_\_\_\_\_

#### **Please return by email or post to –**

MRA Consulting Group  
ABN 13 143 273 812

Suite 408 Henry Lawson Building  
19 Roseby Street  
Drummoyne NSW 2047

+61 2 8541 6169  
[info@mraconsulting.com.au](mailto:info@mraconsulting.com.au)  
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**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW)  
INCORPORATED, ORDINARY GENERAL MEETING HELD ON 4 JUNE 2025, PRESTON  
STANLEY ROOM, NSW PARLIAMENT HOUSE, SYDNEY.**

**Present**

Cr Kevin Duffy (Chair)  
Cr Tony Lord  
Cr Jim Hickey  
Cr Emma Henderson  
Grant Baker  
Cr Deidre Stuart  
Cr Maurice Collison  
Greg McDonald

Orange City Council  
Bland Shire Council  
Broken Hill City Council  
Bland Shire Council  
Bland Shire Council  
Wollongong City Council  
Upper Hunter Shire Council  
Upper Hunter Shire Council

Dr Jess Jennings  
FTG – Director Policy  
Ingrid Moores (as Minute Taker)  
Andrew Callow

MERC – Executive Officer

FTG – Project Officer  
FTG – Intern

**Microsoft TEAMS**

Cr Bruce Reynolds  
Mark Dicker  
Cr Peter Batten  
Cr Jarrod Marsden  
Cr Josh Black  
Gary Woodman  
Cr Greg Whitely  
Cr Thomes Quinn  
Ron Zwicker  
Cr Chris Roylance  
Cr Dennis Brady (Deputy Chair)  
Patrick Ruettjes  
Brad Cam  
Cr Tony Mileto  
Kent Boyd PSM

Blayney Shire Council  
Blayney Shire Council  
Cabonne Shire Council  
Cobar Shire Council  
Dubbo Regional Council  
Warren Shire Council  
Warren Shire Council  
Wollongong City Council  
Wollongong City Council  
Forbes Shire Council  
Lachlan Shire Council  
Lachlan Shire Council  
Mid-Western Regional Council  
Orange City Council  
Parkes Shire Council

**Observer**

Ian Greenham

Orange City Council

**1. Welcome**

The Chair, Councillor Kevin Duffy welcomed delegates, FTG staff officers and opened the meeting at 12:05pm

**2. Acknowledgement of Country**

The Chair acknowledged the traditional owners of the land that the meeting was held on and paid his respects to the Elders past, present & emerging.

**3. Apologies**

**OM 9/2025 Resolved** (Cr Hickey /Cr Lord) That the apologies of Cr Miller, Mr Jane, Cr Mckay, Mr Loane, Mr Waddell and Mr Wood be received and noted.

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW)  
INCORPORATED, ORDINARY GENERAL MEETING HELD ON 4 JUNE 2025, PRESTON  
STANLEY ROOM, NSW PARLIAMENT HOUSE, SYDNEY.**

**4. Disclosure of Interests**

No Disclosure of Interest

**5. Speakers**

The speakers of The Honourable Roy Butler, MP and The Honourable Paul Scully, Minister for Planning and Public Places were postponed to 1:30pm and 3pm respectfully to align to the Ministers schedules and availability.

**6&7 Adoption of the Minutes of the Ordinary General Meeting held 27 March 2025**

**OM 10/2025 Resolved** (Cr Brady, Cr Lord) That the minutes of the Ordinary General meeting held on 27 March 2025 be received and noted and there was no business arising.

**8&9 Adoption Minutes of Executive Committee held on 4 June 2024.**

It was highlighted that Upper Hunter had requested to rejoin with MERC and that was approved by the Executive Committee.

A question was asked as to why the free membership was proposed and proceeded.

It was noted that a suite of Constitutional changes was approved at the 2024 AGM one of which was to delegate to the Executive the ability to waive fees for the ensuing 12 months following a new Council's application to encourage greater membership.

**OM 11/2025 Resolved** (Cr Lord, Cr Hickey) That the minutes of the Executive Committee Meeting held on 4 June 2025 be received and noted and that there was no further business arising.

**10. Executive Officer Report**

The meeting welcomed Dr Jess Jennings as the new Executive Officer for MERC. Dr Jennings is an economist with specialist expertise in resource economics – particularly primary production. He has worked with both the NSW and Commonwealth governments – including for the Australian Bureau of Agricultural Resource Economics and Science. He is presently employed as a NSW Government policy officer and as part of a multi-disciplinary economic transitions team in the Central West. He is the former Mayor of Bathurst with significant experience in local government and in issues impacting regional NSW.

The Meeting also acknowledged the work of Greg Lamont in recommending the role of Executive Officer on an interim basis for the last six or so months and expressed its appreciation. It was noted that a letter be written *via* the chair to showing the Association's appreciation of Greg's work.

A financial update was provided, including:

- Revenue and expenditure statements
- Detailed balance sheet

Upcoming speaker schedule discussed, with Roy and Paul Scully noted as upcoming presenters.

We are working with ministers' offices to have The Honourable Penny Sharpe MLC Minister for Climate Change, Minister for Energy, Minister for the Environment, Minister for Heritage.

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW)  
INCORPORATED, ORDINARY GENERAL MEETING HELD ON 4 JUNE 2025, PRESTON  
STANLEY ROOM, NSW PARLIAMENT HOUSE, SYDNEY.**

As well as The Honourable Stephen Kamper Minister for Multiculturalism, Jobs and Tourism, Lands and Property, and Sports for the September meeting.

Consideration is being given to inviting The Honourable Courtney Houssos, MLC Minister for Finance, Minister for Domestic Manufacturing and Government Procurement and Minister for Natural Resources. As well as The Honourable Daniel Mookhey MLC Treasurer to the November meeting.

**OM 12/2025 Resolved** (Cr Lord /Cr Hickey) that the Executive Officer Report be received and noted.

#### **11. Policy Officer Report**

FTG staff officers provided a policy update. It was noted that it appeared the recent visits to non-member councils had been very positive and several councils working on providing reports to their respective councillors about rejoining MERC. It was also noted to organise a meeting with Forbes Shire Council with Cr Chris Roylance and Acting GM Richard Jane.

Noting concerns leading up to the Meeting as to whether the proposed Campaign included those Local Government Areas not hosting mining activity directly, FTG staff officers confirmed that the Campaign proposed to include those councils together with energy councils.

There was also assurance that the scope of the campaign will address the impacts of renewable energy developments.

The NSW Government is continuing to draft legislation for its proposed Future Jobs and Investment Authorities.

Concerns were again raised regarding the scope of a combined campaign and its budgetary implications for councils. Responses were provided by FTG staff officers.

#### **12. Sample new Energy Rating Sub-categories**

FTG staff officers provided sample new energy rating sub-categories for member consideration and discussion.

**OM 13/2025 Resolved** (Cr Hickey/Cr Lord) that the Policy Officer Report including the Sample New Energy Rating Sub-categories be received and noted.

#### **13. General Business**

Participants noted upcoming meetings and ongoing communications with external stakeholders.

The importance of continuing to engage and inform member councils was reinforced.

The meeting was suspended at 1:10pm with a short break before reconvening for the scheduled session with The Honourable Roy Butler MP at 1:30 PM.

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STANLEY ROOM, NSW PARLIAMENT HOUSE, SYDNEY.**

**Speaker 1 The Honourable Roy Butler MP addressed the meeting at 2pm**

- Significant mining projects were discussed across Narrabri, Bobabri, and Cobar, alongside emerging renewable energy developments in the Far West.
- Mr Butler highlighted the economic and historical contributions of Broken Hill and raised the challenges of managing renewable projects on vast rural lands.
- The Regional Development Trust Fund has been increased by an additional \$50 million, bringing the total to \$450 million.
- Mr Butler noted that the first round of \$50 million has been allocated, with continued contributions anticipated.
- There was strong consensus that a replacement program is needed for the discontinued *Resources for Regions* initiative to support mining-affected councils.
- Local government input was emphasized as critical in the development of this new program.
- Mr Butler's electorate is the largest in NSW, spanning 356,000 sq km and 150 communities.
- Mr Butler's team consists of 12 staff across Broken Hill, Cobar, and Narrabri, offering policy, media, and community support to councils both inside and outside the electorate.
- Cr. Mark Dicker raised the need for a new government-supported funding model co-designed by local councils.
- Cr. Reynolds emphasized the cumulative impacts of mining, including dust, traffic, and water, and the additional strain from logging in forestry-impacted areas.
- Councillors urged a campaign and advocacy effort to highlight these issues to the state government.
- Cr. Roy raised concerns about the oversubscription of the Regional Economic Development Fund and the need to requote projects due to rising costs.
- Cr. Batten advocated for more support for low rate-base councils like Buchan Shire.
- Councils detailed the impacts of mining on road infrastructure and community facilities, calling for targeted funding.
- Mr Butler suggested a quiet, strategic approach to lobbying for a new Resources for Regions-style program.
- Mr Butler supported developing a grassroots proposal in collaboration with local government stakeholders.
- Emphasized involving the Department of Local Government and relevant ministers in the proposal process.

Delegates expressed appreciation for the discussion and Mr Butler's time.

The meeting was suspended at 2:30pm with a short break before reconvening for the scheduled session with Paul Scully Minister for Planning and Public Spaces at 3:00 PM.



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**Speaker 2 – The Honourable Paul Scully Minister for Planning and Public Spaces  
addressed the meeting at 3pm with his team**

- Minister Scully discussed the reuse of post-mining land for future employment opportunities was emphasized over reverting to pre-settlement conditions.
- Infrastructure needs including roads, rail, and electricity were identified as key enablers.
- Global interest in reusing old mine shafts for energy generation was discussed, with examples from Texas and Poland.
- The Federal Labor Party has committed funding for pilot sites to trial such initiatives.
- Acknowledgement of the significant workforce in the resources sector, both direct and indirect.
- Emphasis on providing choice and employment opportunities in regions facing mine closures.
- The need for streamlined processes to support reuse of land for employment was highlighted.
- NSW government is working to improve the planning system for critical minerals to meet global and domestic demand (especially copper).
- Planning reforms aim to facilitate responsible extraction while integrating miners into local communities.
- Clarification that renewable energy zones (REZs) are not exclusive and may intersect with other land uses.
- New renewable energy guidelines were discussed, with a focus on:
  - Community engagement
  - Cumulative impacts
  - Visual amenity
  - Social impact assessments
- The process must be scientific, transparent, and community-informed.
- Members raised concerns over loss of social license for solar farms in the Dubbo region due to poor visual outcomes.
- Updated solar farm guidelines were discussed:
  - Include visual impact assessment methodologies
  - Encourage early engagement and suitable site selection
  - Emphasize community benefits
- Discussion on balancing infrastructure delivery with adequate planning staff capacity, particularly in rural and regional councils.
- Recent government announcements include:
  - Financial support for hiring planners and trainees
  - Online para-planning courses through TAFE to assist councils with administrative planning tasks
- Workforce shortages in planning were acknowledged as a persistent challenge.
- Improvements to the planning portal are underway to reduce complexity:
  - Goal to reduce development application questions to around 200
  - Greater system flexibility and responsiveness is planned
- Need for a more efficient digital system to manage diverse application types was emphasized.

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Delegates expressed appreciation for the discussion and Minister Scully's time.

The Chair then thanked all participants.

**15. Close** – the meeting closed at 3:35pm.

**The minutes were confirmed at the Ordinary General Meeting held on 11 September 2025 and are a full and accurate record of proceedings of the Ordinary meeting held on 4 June 2025.**

.....  
**Cr Kevin Duffy,**  
**Chairperson**



## COMMUNIQUE

More than 1,300 local government leaders from across Australia gathered in Canberra from 24-27 June for the 31st National General Assembly of Local Government (NGA).

We were welcomed to country for the National General Assembly by Ngunnawal woman and Co-Chair of ACT Reconciliation Council, Selina Walker. The Assembly recognised the Ngunnawal and Ngambri peoples as traditional custodians of the ACT and recognised any other people or families with connection to the lands of the ACT and region. The Assembly paid its respects to their elders past, present and emerging, and acknowledged the vital and ongoing contributions First Nations peoples continue to make to our nation.

Her Excellency the Honourable Ms Sam Mostyn AC, Governor-General of Australia, formally opened the Assembly and spoke about the role of community leadership and local engagement in building national resilience and unity, including the importance of teaching our younger generation the importance of civic governance.

We heard from a range of Federal Ministers across the Assembly including: The Honourable Kristy McBain MP, Senator the Hon Katy Gallagher, The Honourable Julian Hill MP, The Honourable Josh Wilson MP, The Honourable Darren Chester MP, Dr Anne Webster MP and the Honourable Kevin Hogan MP.

There was broad acknowledgement from Ministers that councils play a critical role in supporting their communities and that the role has expanded significantly, as has the financial pressure councils face. That is why local government is calling for urgent action to ensure the financial sustainability of councils.

Delegates heard from Mark Bouris AM and Dr Merriden Varrall who unpacked global economic forces shaping Australia's local economies, including trends in trade, security, and investment.

Jason Clarke, world leading consultant on issues of leadership and innovation, closed Day 1 of the NGA with an energising and practical presentation on how councils can take bold ideas and translate them into tangible, community-focused change.

Day 2 of the NGA featured the launch of ALGA's exciting new research "Adapting Together: Local Government Leadership in a Changing Climate". The report finds that Australia's councils are expected to spend more than \$2 billion over the next five years to future-proof their communities from the changing climate, resulting in up to \$4.7 billion in avoided costs to communities.



ALGA President Mayor Matt Burnett noted “Climate-resilient infrastructure is expensive and takes time to build, so we need sustainable funding from the Federal Government to implement long-term planning and adaptation now and into the future”. That is why “We are asking the Government for a new \$400 million climate adaptation fund, distributed to all Australia’s councils each year, to deliver ongoing and sustainable place-based climate solutions” Mayor Burnett said.

Councils considered the way AI is shaping the future with presentations from Stephen Scheeler, founder of The Digital CEO and co-founder and CEO of Omniscient, and Tim Golsby-Smith, co-founder and CEO of myLot.

The 2025 NGA saw the return of concurrent listening sessions providing an interactive platform for delegates to engage directly with federal agencies and sector experts on key policy issues. The listening sessions included:

- Housing and community infrastructure – where the discussion covered a range of challenges from housing affordability, the prohibitive cost of housing infrastructure, ideas around housing and homelessness.
- Emergency management capacity and capability – where attendees shared examples of what has worked in their communities and highlighted remaining challenges. This included the need for long-term funding certainty and better integration of local knowledge in disaster preparedness and recovery frameworks.
- Local government jobs and skills – where attendees highlighted key issues attracting workers to the regions, promoting council careers to young values-led workers, better access to local training, cost-shifting concerns, migrant workforce support, and housing shortages as a major staffing barrier.
- Safer roads - discussed infrastructure funding and general maintenance, speed management, driver behaviour, and the broader questions of regional vs urban specific problems.

#### **Motions and Assembly Outcomes**

- Almost 190 motions were debated across a range of policy areas including financial sustainability, roads, disaster resilience, health, housing, and climate. Motions passed by the NGA will be referred to relevant Ministers for response and also used by the ALGA Board to inform national policy positions.

MELBOURNE  
LEADERSHIP GROUP



# LISTENING REPORT

2025 National General Assembly

- ✓ Emergency Management:  
Capability & Capacity
- ✓ Safer Roads
- ✓ Housing & Community  
Infrastructure
- ✓ Local Government  
Jobs & Skills

## LISTENING SESSIONS OVERVIEW

As part of the 2025 ALGA National General Assembly, four concurrent listening sessions were held to enable representatives of local councils to speak directly with policy-makers. Over 700 participants shared their stories in response to four challenging areas of public policy:

- i) Emergency Management Capability & Capacity
- ii) Safer Roads
- iii) Housing & Community Infrastructure
- iv) Local Government Jobs & Skills

As with previous events, panels made up of policy specialists from both government departments and the non-government sector were invited to attend. Their purpose was to hear first-hand from local government representatives, take in the perspectives and concerns shared by participants, and offer commentary and reflections on federal initiatives and other programs that might help address the issues raised.

The sessions were independently facilitated by Melbourne Leadership Group (MLG), who have prepared this listening report. The feedback summarised here draws on both the spoken contributions of participants and written input gathered through the audience engagement tool Slido. Rather than providing a chronological summary, this report presents insights grouped into key themes that emerged during the conversations.

It's important to note that the sessions were not structured as forums for developing solutions. As such, this report does not put forward recommendations or formal positions from participating organisations. Instead, its purpose is to reflect the tone, sentiments, and viewpoints expressed by local government leaders, their teams, and members of the community. The views in this report do not necessarily reflect ALGA policy positions or the views of MLG. The report is intended as a summary of the broad-ranging discussions.

Councils urged the federal government to take leadership on the critical issues of housing, safe roads, emergency management, and workforce skills. They expressed a desire for collaborative involvement in these challenging policy fields, which could be explored in more depth to drive even more meaningful solutions for the nation at local level.

**Melbourne Leadership Group**  
26 June 2025

## EMERGENCY MANAGEMENT – CAPABILITY & CAPACITY

### Survey results and responses

A survey was sent out prior to the Emergency Management Capability and Capacity session. In total, 14 responses were received from leaders in local government, some of whom were in the audience. To widen these insights, the audience in the room were also asked to indicate their responses to the questions, as the results were presented, by a show of hands. There were approximately 200 people in the room.

In response to the question “Has your council been in a declared natural disaster area in the last 24 months?”, about a third of the room indicated yes, which mirrored the pre-event survey results.

Regarding disaster recovery funding applications, many in the room indicated they had applied successfully for such funds, and they were received in a timely manner. Others applied but experienced delays, and a smaller portion did not apply at all. When asked if that funding included a betterment component, a number of people (about 25%) indicated they had successfully applied for betterment funding, while several indicated they had not.

A few councils had applied to the Disaster Recovery Fund successfully (21%), but the majority were unsuccessful in their applications. The show of hands in the room again mirrored the pre-event survey results.

When ranking barriers to responding effectively to disasters, ageing infrastructure and assets were the main blocker, followed by a lack of funding for preventative new infrastructure.

Participants in the room indicated in fairly even numbers that their council’s emergency management capacity and capability had either improved or declined. Only a small number felt it had remained the same over the past three years. Pre-event survey responses to this question were very different, with 79% responding that it had improved and just 7% that it had deteriorated.

When asked what councils needed in order to improve their emergency management capacity and capability, the survey showed that funding was the dominant need, with 64% of the vote. Those in the room agreed with this, followed by the need for training, and clearer roles and responsibilities.

Panellists acknowledged that funding remains a significant issue for many councils. The need for greater clarity and consistency across the nation would be helpful, with



emergency management legislation, plans, and arrangements varying between states and local governments. They observed that the landscape of emergency management is changing, from councils experiencing none or one disaster per year, to concurrent or co-occurring events affecting communities, which in turn is reducing the window for recovering from disasters.

## KEY THEMES

### **Early warning systems and communication gaps**

The conversation opened with a council explaining the challenges with boil water notices, due to ageing water treatment systems and the issue of communicating rapidly with transient populations. Currently, councils may get less than four hours' notice to inform the community. The platform for this alert is passive – an announcement on their website. A text message alert system would at least allow councils to reach people with more assurance.

A panellist shared that early warning SMS systems haven't evolved as quickly as required and that we should not rely on just one system; rather, multiple channels are needed. The current national SMS system is at the end of its lifespan, and while alternatives are being worked on, currently emergency alerts are only available to limited numbers. New national messaging systems (like cell broadcast) are in development, with discussions about local council-level access in progress. Panellists felt that the development of the technology is not the part that takes significant time, but rather analysing the access and process issues, the construction of the messages, and the responsibilities that sit with this.

One council shared a concern that after significant rain, there can be up to 12 days' between one area flooding and flood waters reaching the next area. However, they can only go into response mode when the flood hits, rather than being proactive in their response. It was felt that there is a missed opportunity here to alert the community early, enable the adjustment of levies, and ensure that property is kept safe. A panellist noted that disaster declarations are not used in the particular state referenced, and that there may be misunderstanding about how and when support can be accessed.

### **Disaster recovery funding and access**

A participant questioned why there is not a nationally consistent approach across states and territories for betterment funding, as similar projects have received different levels of support across jurisdictions, resulting in inequity. A show of hands



in the room echoed that this national approach would be helpful, however the conversation that followed highlighted the view that national consistency may not be possible nor desirable, given the nature of disaster management being led by states and territories. In an era of growing frequency of national disasters, there is an increase in significant fiscal requests impacting budgets, and long-term investments are needed to match the long-term need. This pressure is also felt across other areas of government such as health, defence and transport.

Some panellists felt that while national consistency is desirable, the federated model in Australia means that local governments will remain best placed to review situations and understand local community needs. It was suggested that federal level support would be helpful in providing evidence and data to enable more informed local decision making.

The Resilient Homes Fund was shared as an example of success following the 2022 floods in Ipswich. Participants were interested to know if these programs will be continued. The issue that many councils face is that the same communities are impacted on a recurring basis.

The importance of comprehensive flood studies, along with well-documented community consultation, was discussed as a way to develop a sound business case for funding and support. A panellist observed that there isn't one right way to respond to flood disasters – some states have offered programs that allow people to move to an alternative block in the same community area and that this was crucial for local resilience, giving residents meaningful choice rather than forcing relocation.

A panellist shared that more funding may also be needed in energy resilience, as half of all faults come from energy disruption. The Strengthening Telecommunications Against Natural Disasters (STAND) program was highlighted as a government initiative focused on improving telecommunications infrastructure in disaster-prone areas and was suggested as a source of support, information and data.

### **Role of insurance and risk mitigation**

Many participants in the room felt that reforms in the insurance sector were needed. One example highlighted was that measures to protect homes are not included in the risk profiling used to estimate premiums. This means that even when local flood levies have been built, and homes are better protected, the risk reduction to individual properties is not being recognised in the insurance premiums charged.

An awareness of the implications of being underinsured was also raised as an important factor.

A panellist offered the view that insurance companies exist to make money and how they set premiums is their own decision. They suggested that the problem could be reframed as “how can local governments influence and share knowledge with insurance companies, and what is it that can be done differently to change this situation for the better?”

Another panellist indicated that there is reason to be optimistic. A recent summit on insurance and local disaster management acknowledged that the dial is shifting, and there is more focus on getting the right data and up-to-date information to inform the work of insurance companies.

There are also opportunities for better public and private sector relationships to help fund projects that enable communities to be more proactive before an emergency. Having all three levels of government working together would only reinforce this opportunity further. The integration of services and support across all levels of government, and the exploration of the other opportunities this presents, will emerge further in coming years.

### **First Nations**

A recurring topic in the conversation was the importance of facilitating culturally-appropriate supports for First Nations peoples and communities. An extension of this was the need to embed cultural practices and knowledge, such as controlled burning and water management, in our emergency management preparations and responses.

It was observed that there is an opportunity to embed cultural engagement practices in emergency management preparation and response, as in some areas this isn't being adequately discussed. Often in periods of recovery, important cultural sites and heritage centres are affected, and community organisations are left to deal with them without adequate support. Furthermore, the impact of First Nations peoples needing to move off country during and after a disaster needs to be considered.

In response, panellists acknowledged that the level of resourcing and service provision for First Nations peoples varies across regions. In some areas, there is a need for stronger protections and restorative action, including measures such as levees around sacred burial sites. This reflects the broader need to recognise and

address the deep cultural and spiritual losses that First Nations communities often experience during natural disasters.

A participant suggested that building networks of local indigenous people in local council areas that can help embed knowledge into planning and strategies would be incredibly impactful.

The provision of better facilities and shelters on country for First Nations communities in some remote areas was seen to be important, as people may feel abandoned and expected to 'sit and wait it out'. These shelters are needed inland and along coastal as well, across many jurisdictions. These needs have been well-known and funding support has been sought for many years without response.

Broader systemic inclusion was called out as a requirement, with the suggestion that many plans were outdated and First Nations-led councillors felt frustrated with the lack of support from other levels of government.

### **Capacity and capability of councils**

Sharing the lessons learned from flooding and other disasters at a local government area is proving hugely valuable. One council shared that their most impactful learnings in two floods was the need for a service to take care of people's pets and animals in an emergency. Community members were at risk, as they felt unable to evacuate without knowing their pets were cared for. Establishing this service locally resulted in the safe evacuation of the community during a second flood event.

The integration of local knowledge into crisis management teams is crucial. The Australasian Inter-Service Incident Management System (AIIMS) is being updated for all fire and emergency services, with the emphasis on local and cultural knowledge, and the idea that recovery should be embedded from the start, to identify any developing impacts and ensure the best response.

Having a council representative that really knows the local area well was repeatedly highlighted as a key to success. To explore this in more detail, the establishment of strike teams that include an engineer, project manager, and community engagement professionals, who can fill the capability gap across councils would be helpful. The opportunity for this centralised support offering and 'on the ground' response would help anticipate and manage community impacts during emergencies.

Participants noted that year-round training and insight-sharing between councils is important, rather than only during the recovery phase of a disaster. There is a need

to have clear plans in place that are risk-based and evidence-informed, to help councils to seek the support needed to build and manage capacity. While states have a responsibility to lead the response, there is a chance to identify where gaps and vulnerabilities are at a local level, which enables the creation of a broader national picture and a strong case for investment where it is needed most.

Panellists asserted that role clarity for local government in emergency management is vital, given the responsibilities for councils differ under each state and territories' legislation, and emergency management acts and plans. A panellist noted that the current variability makes it difficult for the Commonwealth to fund and resource emergencies appropriately.

There was clear positive recognition for a program run by one state local government association, which facilitates councils requesting and dispatching staff to neighbouring LGAs that are experiencing a disaster. Some panellists were pleased to learn about this program.

### **Human resilience**

The ongoing effect of historic natural disasters on mental health, social cohesion and volunteering was raised. Participants questioned if enough was being done by state and federal government to support those affected. The example was given of people still affected by 1983 Ash Wednesday bushfires. Emergency management evidence shows that the long-term psychosocial impacts from these disasters are significant. Participants felt there needs to be strong investment in mental health support to help communities rebuild and sustain social cohesion in the wake of emergencies. A panellist noted communities that are better connected, and have clearly established support networks before a disaster occurs, have been proven to recover at a much quicker pace.

The need for a wider conversation about volunteering, and declining volunteer numbers, was raised as crucial to address the gaps in community resilience. A councillor offered that one reason for this was the resulting burn-out of being chronically under-resourced and under-funded. While there are strategies to reward volunteers, proper funding in this space still doesn't exist. For example, a large volunteer base requires co-ordination and the management of this is a full-time job, which includes the recruitment of new volunteers, selection for the right roles, adequate training, reward and recognition.

A panellist observed that "our country is built on volunteers, but volunteers are not free" in acknowledgement of the challenge of declining volunteer numbers. Whilst there might be pockets of outstanding volunteers, especially within grassroots

community organisations, who can pull together mass community volunteers quickly, issues around background checks of volunteers demonstrates the need to look systemically at volunteer engagement in emergency management.

### **Systems resilience**

Exploring the language of resilience was a focus for the final segment of the conversation, including ideas around what truly holds communities together. It was observed that there is an 'elasticity' that occurs in response to the frequency of emergency events and the ongoing challenges this creates in the community.

Ideas around social cohesion were again shared. The role of education, community agency and the arts being used as a means to help mitigate impacts following an emergency was recommended.

A councillor noted the arts are often neglected in conversations about emergency management, yet artists have an important role to play in supporting social cohesion and community resilience. Visual artists, musicians, story tellers create tools that help tell important stories, share lessons learned and increase community understanding.

### **Ideas for the future**

With more satellite technology becoming available, text messaging and satellite-enabled communications could be used more widely when telecommunication networks go down during an emergency.

Embedding local knowledge into emergency management and recovery plans, in relationship with local First Nations Peoples' cultural knowledge and practices, would create more successful and thorough plans. Additionally, the establishment of shelters in First Nations communities to enable First Nations people to stay safely on country during emergencies is key.

Panellists and participants discussed the value of water in reservoirs and levies, and the missed opportunity to manage perpetual 'spill and fill' situations differently. This would ensure water is not wasted, through giving authorities the confidence to act and make decisions quickly when needed.

Ensuring councils have multiple channels for communicating with their communities, particularly when informing them of emergency situations, and leveraging the use of developing SMS alert systems and satellite technology, would be hugely beneficial to local councils who are repeatedly having to handle these situations.

There could be more sharing of information between the insurance industry and local councils, particularly in providing updates and data that will inform more accurate risk profiling and premiums.

Further discussion around the role of volunteers and how to manage declining numbers is imperative in ensuring future success and the necessary resources to support services and initiatives.

Finally, taking a proactive approach to creating social cohesion in communities, rather than waiting for this to happen in response to an emergency, will result in stronger community resilience, which can lead to faster recovery after a disaster.

## SAFER ROADS

### Survey results and responses

Only 14 responses were received for the Safer Roads survey, but they provided a sound basis to kickstart discussion.

All survey respondents indicated there was a dangerous road in their local area. The majority of respondents did not have a road safety officer, whether due to funding constraints or other reasons. Panellists urged all councils to actively prioritise a dedicated road safety resource where possible.

Whilst some councils had developed a road safety strategy in response to community advocacy, others had not developed a strategy, or had partnered with road safety organisations on road safety plans and initiatives. There was a variance in undertaking road safety network risk assessments, and similarly only some councils had conducted road safety training for staff.

The biggest barriers for improving road safety were seen to be road funding and the capacity for risk assessment. The panel highlighted that there was a range of tools and resources available to councils to assist with risk assessments, which included road conditions, crash data and other variables.

Councils were encouraged to consider the primary use of particular roads and to identify treatments accordingly. The majority of council respondents considered that road safety in their area had remained static over time, without great evidence of improvement. Local solutions to this problem that were highlighted included community consultation and reviews of black spots, traffic management, dedicated cycling lanes and lower speed limits.

Participants observed the need for greater coordination between federal, state and local governments to plan and prioritise funding to meet local needs. There would be benefit in sharing case studies and practices in Australia and overseas which positively impact road safety.

## KEY THEMES

### Speed limits

There was a discussion around whether speed limits should be set by local councils or state governments. Interpreting road safety guidelines and applying them

consistently was also explored, along with the need for local communities to provide feedback about safety initiatives on their own roads. Periodic surveys and public forums could reflect the changing views of the community and contribute to policy making.

The importance of accurate data for network planning and speed limit setting was stressed. Methods of assessing risk and the tools available were also discussed, with participants exploring means for local councils to translate certain parameters into relevant risk ratings for road trauma.

### **Speed reduction as a road safety strategy**

Speed reduction was explored as the simplest and fastest method to enhance road safety. Specific circumstances were considered alongside speed reduction, reflecting the varied needs in urban, rural and remote areas. Expansive and high-speed regional networks were discussed, as well as the need to find a balance between engineering solutions, law enforcement and community action.

The concept of speed reduction as a 'last resort' was explored. Elements such as road design, strategic use of funding and policy choice contributed to a broader conversation around speed reduction. Participants urged a greater focus on road design; identifying how roads will be used, and for what means, in order to determine appropriate speed settings.

### **Funding gaps and infrastructure**

Finding the balance between the appropriate level of funding and the need for improved infrastructure was a common theme throughout the session. Despite state and federal funding, there are still gaps at local council level. Councils feel that roads cannot be maintained at the desired level, and there is still a need to concentrate funds on clear strategic priorities. These needs vary greatly between urban and remote areas, and this dichotomy was repeatedly reinforced during discussions.

The need to quantify risks and funding based on data-driven safety ratings was identified. Accurate measures of vehicle types, vehicle use and journey types, in conjunction with collective risk analysis, could better inform road safety investment. The conversation explored the experience of individual drivers, compared to the wider data sets upon which funding decisions are often made.

Practical, low-cost safety solutions were explored as priorities to help high-speed local roads, making them safer and lower risk. Upgrading roads was identified as the



most expensive option. The issue was the need to make strategic road system investments, with positive cost-benefits achieved through preventing costly crashes that are a burden on the health system and the wider community.

### **Changing motor vehicle landscape**

The shifting use of the road network was discussed. Participants observed that our current infrastructure cannot cope with changes brought on by heavier vehicles, larger caravans and road trains. There was an appetite in the room for innovative thinking about infrastructure to support multiple road use – industry, local traffic and inter-city.

The desire for better infrastructure for Australian drivers was explored through the comparison to the standard of European networks. Engineering and design options were highlighted, especially where best practice and the opportunity for innovation might not always align. The increase of electric batteries and vehicles, their considerable weight, and the equity of petrol excise was discussed. Alternative methods of vehicle licencing, petrol pricing, and road user charges were raised.

### **Driver behaviour and compliance**

Driver behaviour, education and law enforcement featured in much of the conversation. Road trauma has increased to its highest rate in both occurrence and real numbers since the 1970s, affecting different demographics at a socio-economic level. The group recognised a noticeable negative shift in driver behaviour and an increase in risky driving. In response, the group discussed the possibility for standardised driving tests across the nation.

### **Ideas for the future**

The factors impacting road safety across local government areas are many and complex. Patterns of road use are changing, with a larger population necessitating more freight vehicle movements that cause road deterioration.

It was observed that the rate of crashes and road trauma is increasing despite safer vehicle design, improved traffic treatments and lower speed limits. New technology for automated and electric vehicles is seen as great advance and a challenge.

Local government does not have capacity to manage the demands for road system investments, even for the roads, bridges and cycling paths which are within their jurisdiction. Funds available at local, state and federal levels for road system upgrades, maintenance and treatments is finite.

Participants acknowledged there is excess demand for road funding across the board, where new funding streams have been significantly oversubscribed. Although representations are being made for increased federal funding, this should not be seen as the single solution. Road treatments such as overtaking lanes, larger truck stops, and slip lanes to address higher traffic volumes, could be considered. Criteria for black spot funding may require review to accommodate broader demands.

Road user behaviour and culture were cited as significant concerns. Suggestions were made that registration and licencing systems need to be overhauled to ensure better driving practice. Further, the licencing of vehicles could be standardised across states and redesigned to reflect driver and vehicle impacts on road safety. Electric vehicles, which are heavier than standard passenger vehicles, and automated freight vehicles, will require roads of greater weight capacity than current Australian standards. Therefore, an overhaul of the regulatory system was canvassed.

The need for greater engagement with local councils was underscored. Improved connections between all levels of government would assist in achieving improved road safety outcomes, with funding decisions supporting tailored local road safety solutions.

All levels of government were urged to work together and to share data on crashes, injuries, and non-compliance impacts. Local government, along with state and federal government, was strongly encouraged to use the tools, data and evidence available through the various road safety research bodies to improve safety outcomes.

## HOUSING & COMMUNITY INFRASTRUCTURE

### Survey results and responses

A pre-event survey of local councils regarding housing issues yielded 69 responses. Increased funding for public and social housing was the top priority for unlocking more housing, according to survey respondents. Enabling works for greenfield development were also seen as critical.

When asked whether their council had received funds from the Housing Support Program or the Housing Australia Future Fund, many respondents indicated that they were not aware of these funding programs. This perhaps highlights a need to improve the understanding, awareness and reach of these programs.

The open text sections of the survey noted that a range of community infrastructure assets were needed to support liveable communities, including open space, footpaths, bike lanes, libraries, and streetscape beautification. Some respondents were also concerned about critical enabling infrastructure, including wastewater and power services.

Survey results indicated that some councils have shovel-ready enabling infrastructure projects. Other councils are wary about the financial contribution required for these projects, with a 25% funding contribution being seen by some as reasonable, but 50% being unaffordable.

Some positive examples of good practice in housing development were shared in the survey, including the establishment by councils of Affordable Housing Trusts, using air rights above council-owned car parks to construct affordable apartments, and key worker social housing projects.

Communication and coordination barriers between layers of government were highlighted, including delays in the provision of grant funding, and frustration that grant programs are competitive rather than collaborative.

Overall, these survey results resonated with the panellists. Some of the issues raised by survey respondents match themes which the federal government is working on.

Some panellists observed that there is an opportunity for the federal government to improve how programs and funding opportunities are communicated with the sector. Work could be done to communicate clear and understandable information about funding programs, improve the capacity of councils and their partners, and provide greater clarity about what stage projects need to be at in order to apply. It

was mentioned that a toolkit is being developed for local groups to help educate them on funding programs with standardised forms to use as templates.

## KEY THEMES

Four of the strongest themes to emerge from the wider discussion included the failure of the private housing market to provide the right type of housing mix for our communities, difficulty of access to the materials and trade (particularly in remote areas) to deliver enabling infrastructure, lack of certainty of funding to enable a consistent housing build pipeline, and the need for greater communication and coordination between levels of government.

Some participants questioned the definition of affordability, and thought that commonly-accepted metrics of affordability were still too out of reach for low-to middle-income earners. Social housing supply was seen to be low, with long waiting times. Public and community housing efforts are fragmented, underfunded, and uneven across regions. Panellists did point out that progress has been made, and that affordability is arguably improving in some areas.

### **Planning system complexity**

Some participants questioned whether red tape and excessive regulation were major contributors to inadequate housing supply. Panellists did not think this was the case, although they acknowledged that current planning regulations were sometimes complex.

Inconsistencies between local and state planning roles and requirements were seen to cause confusion, delays, and additional costs. Some participants described examples of developers and builders facing difficulties complying with differing regulations across multiple jurisdictions.

Regional housing targets were described by some participants as unclear or misaligned with local needs. Specific concerns were raised regarding delays at the state level in implementing inclusionary zoning.

Infrastructure delivery was identified by some participants as a significant bottleneck. One example was given of a contractor reportedly dealing with up to 50 different engineering standards for water and sewage. Paperwork inconsistencies were also noted across jurisdictions.

Delays in core services such as water and sewerage were claimed to increase the final delivery costs of housing by up to tenfold. Panellists acknowledged the complexity of these issues but noted that efforts were underway to find solutions, as such delays were halting some developments.

### **Public and private sector disconnect**

A disconnect between the public and private sector in housing and infrastructure delivery was discussed. Participants felt the historic shortage of housing supply had reached a critical point. Some participants observed that the private sector has fallen short in meeting housing demand or prioritising quality – that the market is failing to provide sufficient housing mix and the quantity needed to meet demand.

Meanwhile, some participants saw government as hesitant to intervene in markets. Local councils reported feeling constrained by funding arrangements, fragmented policy environments, and limited support from higher tiers of government. Some participants urged the federal government to take a stronger leadership role in the coordination of the housing market.

In smaller communities, it was noted that councils often assume the role of land developer due to market failure – because there are no other providers available, council steps in. Challenges were raised around councils being asked to subsidise rates in order for affordable housing developments to be viable. Panellists suggested that such issues should be addressed during planning stages of developments, rather than at the ‘keys in doors’ stage.

Frustration was also expressed by some participants about the lack of transparency in funding processes. Councils and community housing providers reported instances of making significant upfront financial commitments (for example, the cost of preparing detailed business proposals to make grant applications) and being disappointed that clear feedback was not then given to them explaining why the grant application had been unsuccessful.

Participants and some panellists described the urgency for funding certainty to enable a pipeline of housing construction across future years.

### **Land supply and enabling infrastructure**

Concerns were raised regarding land banking by developers, the slow release of land, and limited accountability for long-term outcomes. Zoning restrictions, insufficient incentives for mixed-use developments, and underutilisation of infill sites were cited by some as barriers.

High costs and difficulties in obtaining permits for high-density developments were identified as additional obstacles. These challenges were said to hinder affordability and project viability.

Suggestions were made to increase density in metropolitan areas and explore opportunities in peri-rural zones to meet the target of 1.2 million new homes. While land costs in rural areas were considered less of a constraint, delays were reported at gateway approval stages.

Some caution was expressed around rural housing expansion, due to potential impacts on systems such as agriculture and food production. It was also noted that although rural land costs may be low, broader building costs remained high – including freight access and lack of access to sufficient skilled trades to complete fit-outs.

The provision of enabling infrastructure in cash-strapped rural and regional council areas was observed as a barrier to land release and housing construction.

### **Design and liveability**

Participants raised concerns about housing targets not considering urban design, limited public transport, inadequate recreational infrastructure, and car dependency. These factors were said to reduce liveability, particularly in outer suburban and rural locations.

Additional themes discussed included lengthy work commutes through traffic snarls, and challenging access to childcare services, which could not be fully staffed due to lack of nearby affordable housing for childcare workers.

State infrastructure was reported as lagging behind population growth. An example was described of housing estate access roads being repeatedly patched, rather than rebuilt, causing ongoing inconvenience and higher long-term costs.

Increased migration, freight and connectivity issues, population outflows, workforce shortages, and material supply constraints were also cited as challenges affecting regional construction and liveability.

### **Equity and inclusion**

Planning and housing systems were seen as lacking in diversity, both in decision-making representation and in outcomes for marginalised groups. Ongoing gaps

relating to gender, age, income, and regional or rural disadvantage were highlighted.

The provision of sufficient public housing was highlighted by some participants as an obvious and critical part of the solution. Concern was expressed about adequate social housing and support options for women experiencing domestic violence and facing economic hardship. A suggestion was made that there should be a formula to determine how much social housing each local government area should have.

A focus on educating culturally and linguistically diverse communities about housing accessibility, affordability, support providers, and the social housing system was discussed. Improved understanding was seen as a way to expand access beyond conventional platforms such as online real estate listings.

The particular challenges facing remote indigenous communities in WA, NT and the Torres Strait were highlighted through a number of illustrative stories shared by participants. Panellists were urged to travel from Canberra to some of these remote areas and see the needs first-hand.

### **Ideas for the future – Systemic reforms and governance**

Participants discussed the principle of housing as a human right, while others noted that housing was more commonly seen as a commodity to make money from.

A strongly recurrent theme throughout the conversation was cross-government cooperation at federal, state, and local levels. Suggestions included early guidance, national workshops, roundtables for each state, more consistent planning frameworks, and improved feedback mechanisms.

Policy design was encouraged to consider the full housing continuum. The panel noted that cabinet, through the National Building Reform Blueprint, was supporting collaboration between the commonwealth and states to reduce regulatory barriers and accelerate housing delivery.

It was observed that standardised funding and procurement models were not delivering for rural and regional communities. Greater flexibility and local relevance were identified as necessary to support sustainable, locally driven housing solutions.

Some participants proposed a range of reforms including capital gains tax adjustments, remote housing fringe benefit tax reviews, 'use it or lose it' land provisions, and removal of financial disincentives for local government-led

development. The revival of the National Rental Affordability Scheme, limited to local government delivery, was also suggested.

The importance of showcasing positive examples of urban change was highlighted as a way to bring developers on board. Stronger partnerships between state governments and communities were recommended to design incentives tailored to local needs.

It was strongly suggested that the National Housing Program be continued. Participants noted that three times as many applications were received as were approved, and requested transparency around the assessment of applications and provision of feedback where applications have been unsuccessful. Stronger use of local data was called for to guide housing allocations, inform decision-making, and review planning outcomes.

It was suggested that funding grant applications for housing projects needed to clearly explain who would be housed and why, to avoid oversupply in already well-serviced areas.

Land that had previously been deemed unsuitable for development was cited as potentially viable for new housing if expert advice was sought. This indicated a more open approach to site assessments could be beneficial in expanding housing supply.

Finally, some participants were firmly against local government being involved in housing programs, seeing this clearly as a state government issue.

### **Ideas for the future – Place-based and practical solutions**

Some support was expressed for co-housing, community land trusts, tiny homes, modular construction (with enhanced quality control), and climate-appropriate kit homes for remote areas. Preference was shown for small-scale, mixed-use, and adaptive models over large, uniform developments.

Integrating active transport, and reducing parking requirements, was seen as critical to improving affordability, as provision of car parking in multi-unit development increases cost substantially. A strong case was made for designing cities around people rather than cars, to foster greener and more connected communities.

Construction of three to four-storey buildings in selected outer suburban areas with existing infrastructure and transport links was seen as preferable to concentrating growth in already dense inner urban zones.



Other reform ideas included fast-tracking approvals through the use of AI, simplifying red tape, allowing more zoning flexibility, particularly for underutilised rural land, and streamlining developer contributions while maintaining essential services.

A shift toward medium-density housing supported by cycling paths, green spaces, community hubs, and public transport, was encouraged. Poor housing design was noted to have psychological and social costs. Although higher up-front costs were acknowledged, the longer-term human, social, and economic benefits of well-planned communities were emphasised.

Emerging energy transition projects were identified as an opportunity to generate housing and employment benefits, with suggestions to ensure long-term legacy value for affected communities.

In some regional areas, it was reported that 50% of the population commuted out for work. As councils do not typically derive significant revenue from residential ratepayers, it was suggested that more commercial and employment zones could help diversify income streams.

A future sustainability model was discussed, involving commercial ratepayers contributing to major social housing projects. This was seen as a way to support communities where residents can live, work, and thrive.

Proposals to improve housing development in regional areas included freight subsidies, decentralisation incentives, skilled migration of trades, and first home buyer programs linked to housing delivery. Flexible funding for small councils was described as essential.

It was emphasised that regional and rural communities must be engaged in the design of solutions. Community engagement should be based on genuine consultation rather than top-down instruction. Increased availability of short-stay accommodation in remote areas was recommended to assist visiting staff from housing support agencies.

Whilst the nation takes action to address the housing shortage, participants urged policy makers not to forget those currently displaced, facing homelessness, or sleeping rough.

## LOCAL GOVERNMENT JOBS & SKILLS

### Survey results and responses

Prior to the session, a survey collected data on the current issues councils were facing with jobs and skill development. We collected responses from 29 people. The findings provide insight into the current state of recruitment, training, and staff retention for local government areas.

The results highlighted widespread shortages of qualified professionals in critical roles, the barriers councils face in attracting and retaining talent, and the growing interest in alternative training pathways such as micro-credentialing and VET provision.

The majority of councils reported being adversely affected by shortages of qualified staff across a range of professional disciplines. These workforce constraints are presenting substantial operational challenges and affecting councils' ability to maintain service delivery standards.

Recruitment difficulties are particularly acute for several critical roles. Responding councils identified engineers, urban and statutory planners, environmental health officers, building inspectors, and professionals in aged care and maternal health as the most difficult to source. Responders commented that these roles are essential for meeting regulatory obligations and delivering frontline services, and that ongoing vacancies in these areas risk current and ongoing service delivery gaps.

Councils cited a number of structural and systemic barriers to recruitment. These included a limited pool of appropriately qualified professionals within regional areas, intense competition for talent from the private sector and metropolitan councils, and salary competitiveness challenges. Further, many councils noted a lack of accessible local training pathways contributing to persistent skills shortages.

When considering workforce development, only 52% of councils reported having access to sufficient training options within their region. Juxtaposed to this, of the responding councils, only 12% have looked at micro-credentialing through becoming a VET training provider – an approach that may contribute to meeting local needs more directly. A greater proportion of organisations (some 45%) have looked at the Diploma of Local Government and its component courses.

Finally, while staff retention vary across councils, the challenge of attracting and retaining skilled staff remains a persistent concern.

## KEY THEMES

### **Skilled migration and regional retention**

Participants felt that skilled migration settings have been effective in encouraging relocation to regional communities, however long-term retention remains a challenge. Key enablers include spousal employment support, school access, and culturally welcoming programs. It was suggested that councils could better frame the value proposition for migrants. Along with reframing, career progression pathways that reflect personal and holistic needs could also be amplified and may contribute to more sustained retention.

While the Designated Area Migration Scheme (DAMS) has proven to be an effective mechanism in attracting skilled workers, concerns were expressed regarding the administrative burden and cost associated with its implementation. A more streamlined and affordable approach was suggested as a potential solution to support councils in accessing international talent.

### **Occupational shortages in planning, surveying and certification**

Persistent shortages in professions such as building certifiers and surveyors were noted. Barriers highlighted included declining enrolments in tertiary training, difficulties securing insurance, and complex, inconsistent legislation. These factors, combined with the high-risk nature of the roles, may deter new entrants. These shortages have flow-on impacts to the ability of the nation to release land for more housing. Peak bodies were called upon to support uplift efforts. Uniform licensing schemes and clearer ethical guidance could help mitigate these issues.

### **Barriers to workforce attraction**

A lack of available housing, and low levels of building rates in certain regions, were seen to have compounded recruitment difficulties, despite the implementation of progressive measures, including housing incentives and micro-learning pathways. For some council areas, unemployment rates remain negligible, and new arrivals face affordability barriers.

Concerns were raised in the discussion regarding the accessibility of local government employment platforms. For prospective applicants, particularly younger individuals, the complexity and inconsistency of council websites have been described as a barrier, leading to disengagement from the application process altogether.

In regional areas, the availability of early childhood educators has been highlighted as a critical issue. The lack of accessible childcare services impedes workforce participation, particularly for parents who may otherwise be willing and able to return to work or accept employment opportunities.

For councils facing many of these barriers, it was suggested that existing and traditional services could be reimagined or delivered differently, including through outsourcing, cross council collaborations, or digital augmentation.

### **Competition for resources**

Some participants felt the competition for skilled labour from large-scale infrastructure projects of national significance, such as Snowy 2.0 and the Transgrid transmission line upgrades, exacerbated staffing challenges. Local governments are unable to compete with the salaries and employment conditions offered through such projects, thereby creating an uneven playing field for recruitment and retention.

In addition, clarification was sought regarding the potential impacts of multi-employer bargaining reforms on the local government sector. The question was raised as to whether these changes will enhance or hinder workforce stability and capability.

### **Workforce data, FTE growth and consultant use**

Full-time equivalent (FTE) employee growth in the sector was observed to be broadly aligned with population increases, though financial and operational pressures persist. The use of consultants was seen by participants as often necessary to fill specialist or project-based roles, particularly in infrastructure.

Panellists encouraged councils to distinguish their core responsibilities from the provision of other services. It was felt there was also a recognised need to capture local talent and reduce dependence on external contractors wherever possible. Participants commented that consultant use is a prudent and effective way to flex council organisations where necessary, without the risk of overburdening head count permanently.

It was suggested that there is need to 'talk up' local government as a career option, and highlight the fulfilling careers that can be had in the sector.

**Workforce strategy and planning frameworks**

A panellist noted that work was underway on developing a framework or roadmap, with supporting data, for a national vision for people in regional, rural and remote areas. There would be an emphasis on place-based collaboration and evidence-based planning. Forthcoming releases, including a regional roadmap and annual workforce insights report, could be expected to highlight successful case studies and emerging solutions.

There was recognition that the sector would benefit from a more clearly defined problem statement to guide future workforce strategies. It has been suggested that thought leaders and facilitators may assist in sharpening the collective understanding of the challenges, thereby enabling a more targeted and effective response. For example, key barriers remain around childcare, housing, and access to training.

**Migrant integration and diversity initiatives**

The room explored how we might assist migrants to feel welcome in Australia. Nationally, workplace integration strategies for migrant workers are under development, with a focus on job readiness and two-way cultural understanding.

It was also discussed that programs that build social cohesion, such as volunteering and community participation, are instrumental. The federal government was referenced, as it has recently made high-level appointments in multicultural affairs that reinforce the importance of diversity – it was highlighted as an example of diversity done well.

**Expanding responsibilities in rural and remote councils**

Participants observed that local councils are increasingly required to deliver services traditionally funded or managed by other tiers of government, including mental health, aged care, and emergency response. It was discussed that these issues disproportionately affect smaller and more isolated regions. Volunteering can bridge the gap for certain councils to an extent, however, the more remote a council is, the less viable this option becomes.

**Ideas for the future**

Participants felt the challenges surrounding workforce attraction and retention in local government have become increasingly evident. There is a growing perception that recruitment practices within the sector are overly reliant on existing local

government networks, with limited engagement or outreach to professionals from industry and business. This insularity had the potential to narrow the talent pool and may discourage skilled individuals from considering local government as a viable career path.

Local governments were said to face particularly persistent challenges in attracting and retaining health and technical professionals, particularly in regional areas. Addressing this would require modernising recruitment practices, embracing skills-based employment pathways, and actively removing structural and cultural barriers.


Initiatives such as cadetships, school outreach, and purposeful storytelling were identified as helpful ways local government could position itself as a meaningful career option.

At the same time, it was mentioned that it would be helpful to prioritise competencies over formal qualifications. This would better support mid-life career transitions, and create more inclusive, flexible work environments that might better compete with other sectors.

Further interest was expressed in the federal rollout of programs such as Workforce Australia and Career Transition Assistance. Local councils, particularly those in regions affected by transitions in the mining sector, are eager to understand how these initiatives may be leveraged to support local employment outcomes.



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**Cherise Small**

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**Subject:** FW: Lake Cargelligo Embankment Project (Phase two)

----- Original message -----

From: Engagement <[Engagement@waternsw.com.au](mailto:Engagement@waternsw.com.au)>

Date: 25/6/25 10:34 am (GMT+10:00)

To: Engagement <[Engagement@waternsw.com.au](mailto:Engagement@waternsw.com.au)>

Cc: [project36@wnsw.in.consultationmanager-preview.com](mailto:project36@wnsw.in.consultationmanager-preview.com)

Subject: Lake Cargelligo Embankment Project (Phase two)

**Lake Cargelligo Embankment Project (Phase two)**

As you'd be aware, WaterNSW is upgrading Lake Cargelligo's embankment dams to ensure they comply with modern engineering standards and continue to function effectively to meet current and future needs of the local community and WaterNSW customers.

WaterNSW has commenced the gradual drawdown of Lake Cargelligo to 50% capacity in preparation for the next phase of the Lake Cargelligo Embankment Upgrade Project. This reduction is necessary to support upcoming construction works and is expected to be maintained through to the end of September 2025, subject to weather conditions.

During this period, WaterNSW will continue to provide stock and domestic replenishment flows from Lake Cargelligo. However, due to planned maintenance, the lake will not be refilled during this time. Any flow exceeding downstream demand will be redirected to Lake Brewster to minimise water loss.

Lowering the lake to 50% capacity is a critical requirement to ensure environmental compliance, mitigate construction risks, and maintain safe working conditions for crews. Public access to the lake will remain available, with the boat ramp adjacent to the Lake Cargelligo Boat Club remaining open throughout the drawdown and when the lake stabilises at 50%.

**Project Overview and Timeline**

Phase Two of the embankment upgrade follows the initial construction works that began in mid-2023. These early works focused on improving the safety of embankments C2 and C3 through earthworks, stabilisation, drainage, and pipe installations at priority locations.

Following a detailed review of the design and water supply options in 2024, Phase Two will now include works on embankments B1, C2, and C3. Construction is scheduled to begin in mid-July 2025 and, weather permitting, is anticipated to be completed by mid-February 2026.

A1 Earthworx Mining & Civil, a Central West NSW-based contractor, has been awarded the contract for Phase Two delivery.

**Customer and Community Engagement**

Regular community updates will be provided as the works progress. A community information drop-in session will be held in the coming weeks to provide residents with an opportunity to speak directly with the project team.



**Date:** Wednesday 9 July 2025

**Time:** 11.00am – 12.00pm

**Location:** WaterNSW Lake Cargelligo Office (108 Walker Street Lake Cargelligo NSW 2672)

To express interest in attending, please contact [engagement@waternsw.com.au](mailto:engagement@waternsw.com.au).

Yours sincerely,

WaterNSW Engagement Team



[engagement@waternsw.com.au](mailto:engagement@waternsw.com.au)  
[waternsw.com.au](http://waternsw.com.au)

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My work day may look different than your work day. Feel free to read, act on or respond during your working hours.

WaterNSW acknowledges the Traditional Custodians of the land and water on which we work and recognises the continuing cultural and spiritual connections that Aboriginal and Torres Strait Islander People have to Country. We pay our respects to Elders past and present.



## NSW Reconstruction Authority



### DRAFT Minutes/ Actions

### Central West Community Leaders Forum 13 – 13 June 2025

Friday, 13 June 2025

10.00am – 12.00pm

MS Teams

### Attendance and declarations

#### CLF Members

Chair: Mr Philip Donato, MP

Kevin Beatty – Mayor, Cabonne

Neil Westcott - Mayor, Parkes

Phyllis Miller – Mayor, Forbes

Lorraine Trethewey – A/Asst Coordinator General Recovery Programs, National Emergency Management Agency (NEMA)

Joanna Quilty – Head Preparedness & Recovery, NSW RA

#### Optional Attendees

Richard Jane – A/c General Manager, Forbes

#### Presenters/ Other Attendees/ Support Staff

Holly Davies – A/Regional Director, Transport for NSW

Jasmin Steimer – Resilience Hub Director, Transport for NSW

Ricky Puata – Deputy Director, Regional Economic Development - Western NSW, Department of Primary Industries and Regional Development

Jill Marshall – Senior Solicitor, Legal Aid

Amanda Leck – Head Adaptation, Mitigation and Reconstruction, NSW RA

Susie George - Executive Director, Regional Delivery, NSW RA

Kristie Clarke – Executive Director, Northern Rivers Adaptation Division, NSW RA

Ken Harrison - Director, Central West Orana & Far West, NSW RA

Karen McPaul – Director, Resilient Homes Program, NSW RA

Sharryn Lewis – Snr Project Manager, Community Engagement, NSW RA

Jodie Wilkins – Director Recovery Support Services, NSW RA

Jenny Tinworth – Snr Communications Advisor, NSW RA

Emma Thomas - Snr Project Officer, NSW RA

### **Apologies**

Michael McCormack - Member for Riverina

John Medcalf – Mayor, Lachlan

Kelly Taylor – A/Asst Coordinator General Recovery Programs, National Emergency Management Agency (NEMA)

Bradley Byrnes - General Manager, Cabonne

Kent Boyd – General Manager, Parkes

Steve Loane - General Manager, Forbes

Greg Tory – General Manager, Lachlan

Sally Bryant – Legal Aid

Tara O’Connell – Director, Funding & Programs, NSW RA (via VC)

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### **Business items**

#### **Item 1: Acknowledgement of Country & Opening**

The Chair welcomed the members of the Community Leader’s Forum (CLF) and acknowledged the traditional custodians of the land where the attendees were joining from and paid respects to the elders, past and present.

#### **Item 2: CLF Administration**

##### *Apologies:*

Michael McCormack, MP; John Medcalf, Mayor Lachlan; Kelly Taylor, NEMA; Steve Loane, General Manager, Forbes; Brad Byrnes, General Manager, Cabonne; Kent Boyd, General Manager, Parkes and Greg Tory, General Manager, Lachlan, were noted as apologies. Sally Bryant, Legal Aid and Tara O’Connell, NSW RA were also noted as apologies.

##### *Conflict of Interest Declarations:*

There was no conflict of interests declared.

#### **Item 3: Minutes and Outstanding Actions**

*FOR APPROVAL:* Draft Minutes CLF Meeting 12, 16 May 2025: The CLF endorsed the minutes as a true and accurate record.

Moved by Neil Westcott

Seconded by Kevin Beatty

##### *Outstanding Actions*

The CLF noted the outstanding actions, and the following key points were made:

- Action 9.1 In progress - The scope of need for a resilient lands program in Eugowra is required to inform potential resilient lands/ land swap bid. Joanna has raised the issue with Minister Saffin and is exploring other sources of funding. Ongoing.

- Action 12.1 - Holly will facilitate a meeting with for council to discuss with TfNSW the reporting requirements, for DRFA Cat A-D, EPAR and Tripartite contracts. Complete
- Action 12.2 - Write to the NSW Government to seek a support package for Central West businesses. As per the Resolution passed in Section 9, above. Task completed, awaiting reply.

#### **Item 4: Regional Transport Resilience Fund Update\***

Holly Davies introduced Jasmin Streimer - Resilience Hub Director in the Natural Disasters team.

- Jasmin spoke to Action 12.1, an initial meeting was held with Cabonne to better understand the concerns raised in the last meeting. A broader meeting will now be delivered to look at options to simplify reporting requirement, this will include NSW RA.
- Holly raised tabled paper and requested the minutes from meeting 12.

#### **Item 5: Community Assets Program Update\***

Ricky Puata, talked to the tabled paper and the following key points were made:

- There are a number of variations in progress.
- There are a number of overdue instalment claims (not related to variations), that need to be addressed. Ricky encouraged project managers to reach out to him as soon as possible.
- Progress reports are due for a number of projects.

#### **Item 6: Legal Aid Program Update\***

Jill Marshall talked to the tabled paper and the following key points were made:

- Highlighted a positive media article in the Sydney Morning Herald, raising awareness of the Legal Aid program.
- There will be a media release on the difference between surge and flood insurance claims.
- Phil and Neil congratulated Legal Aid on their achievements and asked for more local promotion of the service.

Action 13.1: Communication and Engagement team to promote the Legal Aid service through RA media and to Minister Saffin (Jenny Tinworth).

#### **Item 7: Recovery Support Services (RSS) Update\***

Jodie Wilkins talked to the tabled paper and the following key points were made:

- NSW RA has appointed Uniting as the Recovery Support Service provider for Central West.
- Four staff are being recruited, the onboarding process is underway.
- Formal announcement will be done in the near future, and work will start by end of June.

#### **Item 8: Central West Recovery & Resilience Package – Consultation & Housing Program**

Karen McPaul updated the CLF on the Resilient Homes Program (RHP) implementation:

- There are over 215 applications and over 150 home assessments have been conducted.
- Six buy backs have now been approved and four have been accepted by the homeowner.
- Approved the Upfront Payment to assist homeowners with planning and development processes.

- Planning is underway for a building industry engagement event.
- A Homeowner Expo is also being developed that will assist homeowners to understand the resilient measures available and how to navigate planning and development requirements.

Andrew Gee enquired about details pertaining to the home assessment process, and the contractors retained to undertake them.

Karen indicated that the contractors are, James Davidson Architects (JDA Co.) and are accompanied by the NSW RA Customer Engagement Team. The competitive tender and procurement processes were followed, this is commercial in confidence, it is not a per house rate as JDA Co. provide a range of services.

**Action 13.2: Provide further detail to Andrew Gee on the value and process of home assessments**

Joanna Quilty invited Andrew to meet with JDA Co. and to gain a further understanding of how Home Assessments are being conducted.

Andrew raised the issue that home assessments have been done but beyond this, residents have not yet seen much assistance.

Karen added that a panel of service providers is being developed for homeowners to source/access assistance.

Ken noted that home assessments are the gateway to accessing the Resilient Measures grant program and funding to implement resilient measures. Once a homeowner receives their individual Home Assessment report they need to consider the options available to them and then apply for the funding to implement these measures. The locally based Customer Engagement Team are available to assist homeowners navigate this process.

**NOTED:** Phyllis Miller requested it be noted that when Home Assessments are being conducted that it is made clear that the four Mayors have had no influence in how the Resilient Homes Program is implemented, however the Mayors have pushed for timely delivery. The Program Guidelines were developed by NSW RA and approved by NEMA.

Ken Harrison provided an update on customer engagement and the following key points were made:

- The Customer Engagement Team (CET) is working through 75 applications that have been started but not submitted, this is expected to generate further applications.
- Working with 114 pods in the area, at least 80 of these have applied for RHP, while 17 are not eligible. NSW RA is working to engage the remainder.
- The Communications and Engagement team is developing a communications plan to promote the program more broadly.

**Item 9: Central West Recovery & Resilience Package – Communication & Engagement**

Jenny Tinworth updated the CLF on communication and engagement activities.

- Focus has been on those with the greatest need, we are now able to do a wider push over the next few months.
- Promoting some of the eligibility concepts, for example raising awareness of some of the smaller items that people might be eligible to claim, like raising an air conditioning unit.

- The Winter e-newsletter is coming out soon, delivered electronically and through social media and promoted through other service providers.

**Item 10: Resilient Land presentation**

Joanna Quilty addressed this issue under outstanding actions. The issue remains ongoing.

**Item 11: Post Buy Back Land Management plan**

Amanda Leck – Head Adaptation, Mitigation and Reconstruction Branch, shared the following key points

- Developing a divestment strategy.
- Includes land use planning at a regional or precinct scale.
- In discussion with NEMA about the use of properties post buy back.
- Will come back with further information at a future meeting.

**Item 12: General Business/ Issues arising**

The CLF noted the following items:

- Neil Westcott raised the ongoing need for funding for the water infrastructure, his concerns were noted.
- Kevin Beatty noted the Resilient Land Package issue is in the hands of the Minister, can Phil as a member of parliament raise the issue at his level?
- Kevin endorsed the statement Phyllis noted that the Mayors are working within the guidelines set by NEMA.

**Resolution:** Reduce the length of the CLF meetings to one hour, and to keep holding them monthly.

Moved by Neil Westcott      Seconded by Kevin Beatty

Due to changes in electorate boundaries between Parkes and Riverina, none of the LGAs in the CWRRP now fall in the Riverina Electorate.

**Action 13.3:** Write to Michael McCormack thanking him for his engagement with the CLF.

**Item 13: Recap/ Next Steps**

- Next CLF meeting #14 scheduled for 10.00am – 11.00pm Friday, 11 July.
- Proposed to be held in Eugowra – date to be confirmed.

**Item 14: Close** The meeting was closed at 10.52pm.

**Outstanding actions from CLF meeting 13**

<b>Date/ Meeting</b>	<b>Action</b>	<b>Responsible</b>	<b>Status</b>
Meeting 9.1 18.12.24	Funding for a Resilient Lands Package for Eugowra is being sought. Update to be provided to the CLF at the next meeting.	Kristie Clarke	In Progress
Meeting 12.2 16.05.2025	Write to the NSW Government as per the Resolution:  To seek a support package for Central West businesses; raising the legacy and equity issue with programs delivered for Northern Rivers business owners; and to seek seed funding for businesses to receive a Business Premises Assessment and a package to assist business owners to implement resilient measures.	Phil Donato	In Progress
Meeting 13.1 13.06.2025	Promote the Legal Aid Service through RA media and to Minister Saffin	Jenny Tinworth	In Progress
Meeting 13.2 13.06.2025	Provide further details to Andrew Gee on the value of home assessments and invite Andrew to observe a home assessment being conducted	Karen McPaul	In Progress
Meeting 13.3 13.06.2025	Write to Michael McCormack MP thanking him for his engagement with the CLF.	Ken Harrison	In Progress



**The Hon Janelle Saffin MP**

Minister for Small Business  
Minister for Recovery  
Minister for the North Coast



Ref: D25/10659

**Mr Philip Donato MP**  
**Member for Orange**  
194a Lords Place  
Orange NSW 2800  
Email: [orange@parliament.nsw.gov.au](mailto:orange@parliament.nsw.gov.au)

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Re: Resilient Business Activation Plan

Dear Mr Donato, *Phil,*

Thank you for your correspondence dated 16 May 2025 seeking an extension of the Resilient Business Activation Plan (RBAP) to include disaster-affected communities in the Central West, particularly in the Cabonne, Forbes, and Lachlan local government areas.

I understand the significant impact of the 2022 flooding events on Central West communities and appreciate your advocacy for additional support for local businesses.

A range of assistance measures were made available to impacted businesses in the Central West, including grants of up to \$50,000 and concessional loans up to \$130,000.

The Northern Rivers Towns and Villages RBAP closed to applications in October 2024, and all funds have been allocated towards a range of community and economic stimulus projects. While this program has concluded, I assure you that the NSW Government remains committed to supporting the long-term recovery and resilience of Central West communities.

Opportunities for future support continue to exist. The Australian Government's Disaster Ready Fund may provide a pathway for new initiatives, including business resilience assessments and incentive funding for implementation of resilient measures. Round 4 of the DRF will open later in 2025. Applications must be led by an organisation outside of the RA, and I encourage local stakeholders to explore this opportunity.

In addition, the RA has delivered and promoted several resilience-building initiatives in the Central West. The Business Beyond Disasters online learning program commenced in May 2025 and remains open to Central West businesses, free of charge. This program offers tailored content across five business sectors and is designed to help businesses adapt to future challenges.

Thank you again for your continued advocacy on behalf of your constituents.

Sincerely

**The Hon Janelle Saffin MP**  
Minister for Small Business  
Minister for Recovery  
Minister for the North Coast

*19 / 6* / 2025

52 Martin Place Sydney NSW 2000  
GPO Box 5341 Sydney NSW 2001

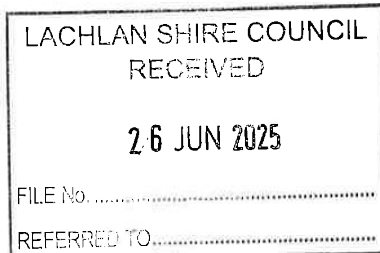
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20th June 2025

Mr Greg Tory  
Lachlan Shire Council  
58-64 Molong Street  
Condobolin, NSW 2877



Dear Greg,

### Regional and Rural Medical Services

For many years Gwydir Shire Council, like so many other Rural and Regional Councils, has been subsidizing medical services within its local government area.

This continuing practice has reached a point where the community has come to expect that it is the responsibility of local government to provide the range of medical services expected, such as General Practitioners and other allied health services when, in fact, we have simply made it easier for the Federal and State Government bureaucracies to largely ignore the desperate plight many rural areas are facing.

For example, Bingara, a town within Gwydir Shire, depends totally on locum doctors being sourced at an unsustainable financial cost.

Gwydir Shire recently resolved to establish if there is a coalition of similarly impacted rural communities that would be willing to join with Gwydir Shire to form the Regional and Rural Medical Services Alliance (RRMSA) to act as a strong rural voice to lobby effectively for improved regional and rural medical services.

The intention is not to undermine the work being undertaken by the more generally focussed representative bodies such as the Country Mayors Association or LG NSW but to develop a strong laser focussed lobby group not distracted by the great range of issues facing rural and regional local authorities.

Gwydir Shire is a strong supporter of both these organisations. This proposed group's sole purpose will be to lobby for the services required and ensure that our communities

**GWYDIR SHIRE COUNCIL | ABN 11 636 419 850**

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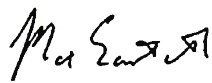
**PAST WINNER OF THE A R BLUETT MEMORIAL AWARD AND THE NSW TRAINING INITIATIVE AWARD**

are educated to understand which level of government is responsible for the provision of what medical services.

If there is strong support for this Alliance within NSW it will be extended to other States and the Northern Territory.

**Please respond to [RRMSA@gwydir.nsw.gov.au](mailto:RRMSA@gwydir.nsw.gov.au) if your Council is interested in participating along with your Council's nominated contact person.**

Yours faithfully

A handwritten signature in black ink, appearing to read 'Max Eastcott'.

Max Eastcott PSM  
General Manager