



**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date:** Wednesday, 27 August 2025  
**Time:** 2:00 PM  
**Location:** Condobolin Council Chambers

# **BUSINESS PAPER**

**Ordinary Council Meeting**

**27 August 2025**



## ACKNOWLEDGEMENT OF COUNTRY

Lachlan Shire Council acknowledges the Wiradjuri people as the Traditional custodians of this land.

We recognise their strength and resilience and pay respect to Elders past, present, and emerging and to all Aboriginal and Torres Strait Islander people who are part of the Lachlan Shire community.

## ***Lachlan Shire –THE HEART OF NSW***



### ***Our Vision:***

*For the Lachlan Shire to be a resilient community  
providing economic and social growth, through  
evolving, agricultural, business and mineral activities*

### ***Mission:***

*To engage the community, providing and delivering  
progressive services whilst implementing a long term  
strategic plan leading to the social and economic  
benefit of the community*

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**1 WEBCASTING**

Please note that today's meeting, other than the confidential sessions, are being recorded and will be placed on Council's website. All in attendance should refrain from making defamatory statements. Council takes all care when maintaining privacy, however members of the public gallery and those addressing Council should be aware that you may be recorded.

**2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS****3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

*254a circumstances in which annual fees may be withheld-*

- (1) *Despite this Division, a council may resolve that an annual fee will not be paid to a councillor or that a councillor will be paid a reduced annual fee determined by the council—*  
 (a) *for any period of not more than 3 months for which the councillor is absent, with or without leave, from an ordinary meeting or ordinary meetings of the council, or*  
 (b) *in any other circumstances prescribed by the regulations.*
- (2) *Despite this division, if a councillor is absent, with or without leave of the council, from ordinary meetings of the council for any period of more than 3 months, the council must not pay any annual fee, or part of an annual fee, to that councillor that relates to the period of absence that is in excess of 3 months."*

Councillor	13/12/2024	26/02/2025	26/03/2025	30/04/2025	28/05/2025	18/06/2025	30/06/2025	23/07/2025	27/08/2025	24/09/2025	22/10/2025	26/11/2025	10/12/2025
John Medcalf OAM	P	P	P	P	P	P	P	P					
Paul Phillips	P	P	P	P	P	A	P	P					
Megan Mortimer	P	P	P	P	P	P	P	P					
Melissa Blewitt	P	P	P	P	P	P	P	P					
Melissa Rees	P	P	P	P	P	P	P	P					
Peter Harris	P	P	P	P	P	Lo A	P	P					
Dennis Brady	P	P	P	P	P	P	Lo A	P					
Judith Bartholomew	P	P	P	P	P	A	P	A					
Robyn turner	P	P	P	P	P	P	P	P					
Juanita Wighton	P	Lo A	P	P	P	P	P	P					
P - Present													
A - Apology													
LoA – Leave of Absence													
NA – No Apology													

**4        CONFIRMATION OF MINUTES**

Ordinary Meeting - 23 July 2025

**MINUTES OF LACHLAN SHIRE  
ORDINARY COUNCIL MEETING  
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS  
ON WEDNESDAY, 23 JULY 2025 AT 2:00 PM**

- PRESENT:** Mayor John Medcalf OAM, Cr Paul Phillips, Cr Megan Mortimer, Cr Juanita Coleman, Cr Peter Harris, Cr Melissa Blewitt, Cr Melissa Rees, Cr Dennis Brady, Cr Robyn Turner.
- IN ATTENDANCE:** Greg Tory (General Manager), Cherise Small (Executive Assistant), Karen Pegler (Executive Manager Finance & Governance), Colleen Staines (Interim Director - Community Services), Patrick Ruettjes (Director - Environment and Planning), Adrian Milne (Director - Infrastructure Services).

**Meeting opened at 2:01pm**

**1 WEBCASTING**

The statement regarding the webcasting was read out by the **Mayor**.

**2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**

The Acknowledgement of Country and Elders was made by **Cr Brady**.

**3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

**RESOLUTION 2025/160**

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

**RECOMMENDATION**

That:

1. Cr Bartholomew be granted an apology for the July 2025 meeting.
2. The request for Leave of Absence received from Cr Medcalf for the August 2025 council meeting be accepted.
3. The request for Leave of Absence received from Cr Harris for the September 2025 and October 2025 council meetings be accepted.
4. The request for Leave of Absence received from Cr Phillips for the September 2025 and October 2025 council meetings be accepted.

**CARRIED**



#### 4 CONFIRMATION OF MINUTES

**RESOLUTION 2025/161**

Moved: Cr Robyn Turner

Seconded: Cr Peter Harris

That the minutes of the Ordinary Meeting held on 18 June 2025 be confirmed.

**CARRIED**

**RESOLUTION 2025/162**

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Megan Mortimer

That the minutes of the Extraordinary Meeting held on 30 June 2025 be confirmed.

**CARRIED**

#### 5 MAYORAL MINUTE

##### 5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS

**RESOLUTION 2025/163**

Moved: Cr Peter Harris

Seconded: Cr Robyn Turner

That:

1. The Mayoral Minute No. R25/169 be received and noted.

**CARRIED**

##### 5.2 MAYORAL MINUTE - GENERAL MANAGER UPDATE

**RESOLUTION 2025/164**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. Mayoral Minute No. R25/187 be received and noted.
2. The Mayor be authorised to select and appoint a specialist recruitment consultant to undertake the recruitment of a General Manager.
3. The General Manager Performance Review Committee, comprising the Mayor, Deputy Mayor, Councillor Harris and Councillor Phillips, be appointed as the Recruitment Selection Committee to shortlist applicants and approve recruitment documentation.
4. The full Council participate in the interview of preferred applicant(s).

5. The Mayor be authorised to appoint Mr Alan Stoneham as the Acting General Manager of Lachlan Shire Council from 3 September 2025 until the new General Manager commences work.
6. Mr Stoneham be delegated all delegations currently assigned to the General Manager for the duration of the Acting appointment.

**CARRIED**

### **5.3 MAYORAL MINUTE - COST SHIFTING ONTO LOCAL GOVERNMENT**

#### **RESOLUTION 2025/165**

Moved: Cr Peter Harris

Seconded: Cr Robyn Turner

That:

1. The Mayoral Minute No. R25/188 be received and noted.
2. Council note the findings of the LGNSW Cost Shifting report for the 2023/2024 financial year.
3. A copy of the cost shifting report be placed on Council's website for access by the community.
4. Council writes to the Premier, the NSW Treasurer and the NSW Minister for Local Government seeking that they urgently address these costs through a combination of regulatory reform and appropriate funding.

**CARRIED**

### **5.4 MAYORAL MINUTE - NSW ELECTORAL COMMISSION - POLITICAL DONATIONS AND ELECTORAL EXPENDITURE DISCLOSURES.**

#### **RESOLUTION 2025/166**

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

1. The Mayoral Minute No. R25/195 be received and noted.

**CARRIED**

### **6 PUBLIC FORUM**

Nil.

### **7 DISCLOSURE OF INTEREST**

Nil.

**8 READ AND NOTE****RESOLUTION 2025/167**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Dennis Brady

That:

The recommendations included in the business paper to receive and note, the following items be adopted:

8.1 Active Resolutions.

8.2 Tourism and Promotions Update for June.

**CARRIED**

**8.3 FY24/25 ROADWORKS MONTHLY UPDATE FOR JUNE****RESOLUTION 2025/168**

Moved: Cr Peter Harris

Seconded: Cr Robyn Turner

That:

1. The Director Infrastructure Services Report No. R25/178 be received and noted

**CARRIED**

**RESOLUTION 2025/169**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

The recommendations included in the business paper to receive and note, the following items be adopted:

8.4 Development Application Data for June 2025.

8.5 Building Projects Monthly Update for May/June 2025.

8.6 Investments as at 30 June 2025.

8.7 FY24/25 Urban Works Monthly Update for June.

8.8 Fy24/25 Utilities Monthly Update for June.

**CARRIED**

**9 DECISION REPORTS****9.1 GENERAL MANAGER**

Nil

**9.2 CORPORATE AND COMMUNITY SERVICES****9.2.1 COMMUNITY DONATION AND EVENT SUPPORT - JULY 2025****RESOLUTION 2025/170**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Director of Corporate and Community Services Report R25/183 be received and noted.

**CARRIED**

**RESOLUTION 2025/171**

Moved: Cr Paul Phillips

Seconded: Cr Robyn Turner

2. Council to provide financial support of \$1,000 to Lake Cargelligo Central School or its Parents and Citizens Association, to be held on behalf of Matilda Porquet, a student at Lake Cargelligo Central School, to assist with her expenses to represent Australia in cross country, in Las Vegas. This financial support is to be funded from the elected members budget, and is conditional on Matilda's participation in the event in September 2025.

**CARRIED**

**RESOLUTION 2025/172**

Moved: Cr Melissa Blewitt

Seconded: Cr Dennis Brady

3. Council to provide financial support of \$1,000 to the Rotary Club of Condobolin Inc., for the Rotary Annual Christmas Carnival on 14.12.2025 plus any requested in-kind support (estimated to be \$9,500). The financial support is to be funded from the community events budget with in-kind support to be funded from the Special Events Budget. All support is conditional on the event proceeding.

**CARRIED**

**RESOLUTION 2025/173**

Moved: Cr Melissa Blewitt

Seconded: Cr Dennis Brady

4. Council approve the Condobolin Chamber of Commerce's request for a 100% concession on SRA Hall hires fees for the 2025 Condobolin Business Awards with the option to review fees for 2026.

**CARRIED****RESOLUTION 2025/174**

Moved: Cr Dennis Brady

Seconded: Cr Melissa Blewitt

5. Council note that the Condobolin Senior Rugby League Football Club event "Beyond the Game" has been postponed to the end of November 2025. A financial donation of \$1,000 was approved at the May Council Meeting (Resolution 2025/103), on the condition that the event proceeded.

**CARRIED****RESOLUTION 2025/175**

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

6. Council formally rescind Resolution 2025/105, adopted at the May 2025 Council meeting, to donate \$500 to 78 Designs for their project "From My Heart to Yours – Art That Moves" art competition, as the project has been cancelled.

**CARRIED****9.3 ENVIRONMENT AND PLANNING****9.3.1 LACHLAN SHIRE LOCAL APPROVALS POLICY****RESOLUTION 2025/176**

Moved: Cr Peter Harris

Seconded: Cr Juanita Coleman

That:

1. The Director of Environment and Planning Report No. R25/135 be received and noted.

2. The draft Local Approvals Policy – ENV014 be placed on public exhibition for a minimum of 28 days.
3. Following expiry of the public exhibition period, subject to no public submissions being received, the draft Local Approvals Policy – ENV014 be adopted and the Footpath Restaurant and Street Trading Policy – ENV004 be rescinded.
4. The existing Local Approvals Policy remain in force until the expiry of the public exhibition period and adoption of the new draft policy ENV014.

**CARRIED**

### **9.3.2 PARKES ENERGY FROM WASTE PROJECT**

#### **RESOLUTION 2025/177**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director of Environment and Planning Report No. R25/190 be received and noted.
2. Council do not proceed with the procurement of independent expert advice relating to the Parkes Energy from Waste (EfW) Project at this time.

**CARRIED**

### **9.4 INFRASTRUCTURE SERVICES**

Nil

### **10 DEPUTATIONS**

Nil.

### **11 NOTICES OF MOTION**

Nil

### **12 NOTICES OF RESCISSION**

Nil

### **13 DELEGATES REPORT**

#### **13.1 DELEGATES REPORT**

#### **RESOLUTION 2025/178**

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

1. The Delegate's Report No. R25/170 be received and noted.

**CARRIED**

**13.2 2025 NATIONAL GENERAL ASSEMBLY****RESOLUTION 2025/179**

Moved: Cr Melissa Rees

Seconded: Cr Robyn Turner

That:

1. The Delegate's Report No. R25/181 be received and noted.

**CARRIED****14 CORRESPONDENCE****14.1 CORRESPONDENCE****RESOLUTION 2025/180**

Moved: Cr Dennis Brady

Seconded: Cr Melissa Rees

That:

1. The Correspondence Report No. R25/167 be received and noted.
2. Gwydir Shire Council be advised of Council's willingness to join a Regional and Rural Medical Services Alliance with the objectives outlined in their letter dated 20 June 2025.

**CARRIED**

**15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil.

**16 PETITIONS**

Nil.

**17 QUESTIONS WITHOUT NOTICE****RESOLUTION 2025/181**

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

1. Council note the question of which notice has been given by Cr Brady on the closure of Bendigo Bank in Condobolin and Lake Cargelligo.
2. Council writes to the Prime Minister and the NSW Premier asking them to intervene in bank closures and encourage banking service provision.
3. Council write to Bendigo Bank expressing disappointment in their decision.
4. Council include Jamie Chaffey MP – Member for Parkes, Roy Butler MP – Member for Barwon, Post Bank, Country Mayors Association(CMA) and Local Government NSW (LGNSW) in all correspondence sent.

**CARRIED**

**18 CLOSED SESSION**



**RESOLUTION 2025/182**

Moved: Cr Melissa Rees

Seconded: Cr Melissa Blewitt

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**18.1 Draft Audit Risk and Improvement Committee (ARIC) Fees, Reasonable Expenses and Facilities Policy 2025-2026**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**18.2 Draft Audit Risk and Improvement Committee (ARIC) Terms of Reference - Review 2025**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**18.3 Business Continuity Plan Review 2025**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**18.4 Tender plant and truck hire - Additional contractor**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**18.5 Australian trade mark application no. 2440671**

This matter is considered to be confidential under Section 10A(2)g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**18.6 Draft Audit Risk and Improvement Committee (ARIC) Workplan 2025-2026**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**18.7 Electricity Procurement Small Market Sites**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed,

confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**CARRIED**

**RESOLUTION 2025/183**

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That Council moves out of Closed Council into Open Council.

**CARRIED**

**18.1 DRAFT AUDIT RISK AND IMPROVEMENT COMMITTEE (ARIC) FEES, REASONABLE EXPENSES AND FACILITIES POLICY 2025-2026**

**RESOLUTION 2025/184**

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director Corporate and Community Services Report R25/161 be received and noted, and
2. The Draft Audit Risk and Improvement Committee (ARIC) Fees, Reasonable Expenses and Facilities Policy 2025-2026 be adopted.

**CARRIED**

**Cr Blewitt requested that her name be recorded as voted against the motion.**

**18.2 DRAFT AUDIT RISK AND IMPROVEMENT COMMITTEE (ARIC) TERMS OF REFERENCE - REVIEW 2025**

**RESOLUTION 2025/185**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director Corporate and Community Services Report R25/164 be received and noted;
2. The Draft Audit Risk and Improvement Committee (ARIC) Terms of Reference 2025 be adopted as presented.

**CARRIED**

**18.3 BUSINESS CONTINUITY PLAN REVIEW 2025****RESOLUTION 2025/186**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Director Corporate and Community Services Director Report No. R25/68 be received and noted, and
2. The Draft Business Continuity Plan Review 2025 be adopted as presented.

**CARRIED**

**18.4 TENDER PLANT AND TRUCK HIRE - ADDITIONAL CONTRACTOR****RESOLUTION 2025/187**

Moved: Cr Peter Harris

Seconded: Cr Robyn Turner

That:

1. The Director Infrastructure Services Report No. R24/182 be received and noted.
2. The tender from Rayner Contracting detailing rates for the plant and equipment term panel be accepted.
3. The General Manager be authorised to execute the contract documents.

**CARRIED**

**18.5 AUSTRALIAN TRADE MARK APPLICATION NO. 2440671****RESOLUTION 2025/188**

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director of Environment and Planning Report No. R25/184 be received and noted.
2. Council instructs Davies Collison Cave Lawyers to act on Council's behalf with respect to the facilitation of consent to the use and registration of Australian trade mark application no. 2440671 for LACHLAN (word) in classes 35 and 41, including any divisional applications, by, or on behalf of LCLN Pty Ltd.
3. Davies Collison Cave Lawyers, on behalf of Council, writes to LCLN Pty Ltd that in order to work towards facilitation of consent to the use and registration of Australian trade mark application no. 2440671, LCLN Pty Ltd agrees to cover all necessary legal and administrative costs.

4. Davies Collison Cave Lawyers, on behalf of Council, writes to LCLN Pty Ltd to request that the specification of trade mark No. 2440671 is amended to include the limitation that *“none of the foregoing services being in relation to the Lachlan Shire Council”*.
5. Davies Collison Cave Lawyers, on behalf of Council, writes to LCLN Pty Ltd to require undertakings from LCLN Pty Ltd outlining that should its LACHLAN application/registration be cited against a future application filed by Council, that LCLN Pty Ltd will provide consent.
6. Should all of the abovementioned undertakings be met to the satisfaction of Council and Davies Collison Cave Lawyers, that Council delegates to the General Manager to instruct Davies Collison Cave Lawyers to advise LCLN Pty Ltd that Lachlan Shire Council, as the owner of Australian trade mark registrations no. 2227048 and no. 2227049, consents to the use and registration of Australian trade mark application no. 2440671 for LACHLAN (word) in classes 35 and 41, including any divisional applications, by, or on behalf of LCLN Pty Ltd in respect of:
  - (a) All of the services set out in classes 35 and 41 as listed in Option 1;
  - (b) All goods and services similar (as defined in section 14 of the *Trade Marks Act 1995* (Cth)) or closely related to the services set out in classes 35 and 41 as listed in Option 1; and
  - (c) Any amendments to the services described in paragraphs (a) and (b) above required during examination of a relevant application (such amendments not materially altering the ambit of these claims).
7. Once Council’s delegation with respect to the consent has been exercised in accordance with paragraph 6 above, Council instructs Davies Collison Cave Lawyers to write to LCLN Pty Ltd and inform them of Council’s decision.

**CARRIED**

**Cr Blewitt requested that her name be recorded as voted against the motion.**

#### **18.6 DRAFT AUDIT RISK AND IMPROVEMENT COMMITTEE (ARIC) WORKPLAN 2025-2026**

##### **RESOLUTION 2025/189**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director Corporate and Community Services Report R25/185 be received and noted;
2. The Draft Audit Risk and Improvement Committee (ARIC) Workplan 2025-2026 be adopted as presented.

**CARRIED**

**18.7 ELECTRICITY PROCUREMENT SMALL MARKET SITES**

**RESOLUTION 2025/190**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. The General Manager's Report No. R25/192 be received and noted.

**CARRIED**

**The Meeting closed at 3:18pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 27 August 2025.**

.....

**CHAIRPERSON**

**5 MAYORAL MINUTE****5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS****TRIM Number:** R25/205**Author:** Executive Assistant**RECOMMENDATION**

That:

1. The Mayoral Minute No. R25/205 be received and noted.

**PURPOSE**

To provide council with details of the meetings and functions attended by the Mayor and Deputy Mayor in August 2025.

**MAYOR:**

- 25.07.2025 A Night at the Museum – Condobolin.  
31.07.2025 Central New South Wales Joint Organisation Board Meeting – Parkes.  
04.08.2025 Community Safety Precinct Committee Meeting – Condobolin.

**DEPUTY MAYOR:**

- 04.08.2025 Community Safety Precinct Committee Meeting – Condobolin.  
27.08.2025 Ordinary Council Meeting – Condobolin.

**ATTACHMENTS**

Nil

**5.2 MAYORAL MINUTE - CR HARRIS AND CR PHILLIPS - LEAVE OF ABSENCE REQUEST.****TRIM Number: R25/211****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Mayoral Minute No. R25/211 be received and noted.
2. That the minutes of the July Council meeting be amended to include the acceptance of requests received from Cr Harris and Cr Phillips for Leave of Absence from the August and September council meetings.

**LEAVE OF ABSENCE REQUESTS CORRECTION**

At the July Ordinary Council meeting requests for Leave of Absence was received for the September and October council meetings from Cr Harris and Cr Phillips.

This report seeks Council approval to amend the July Council meeting minutes to include the acceptance of requests received from Cr Harris and Cr Phillips for Leave of Absence from the August and September council meetings.

A copy of the requests received by Cr Harris and Cr Phillips is attached to this report.

**ATTACHMENTS**

1. Cr Paul Phillips - Request for Leave of Absence. [⇒](#)
2. Cr Peter Harris - Request for Leave of Absence. [⇒](#)

- 6 PUBLIC FORUM**
- 7 DISCLOSURE OF INTEREST**



**8 READ AND NOTE****8.1 BUILDING PROJECTS MONTHLY UPDATE FOR JUNE/JULY****TRIM Number: R25/197****Author: Manager - Projects and Building****RECOMMENDATION**

That:

1. The Director of Environment and Planning Report No. R25/197 be received and noted.

**PURPOSE**

The purpose of this report is to provide a summary of projects currently being undertaken by the Lachlan Shire Council Environment and Planning Department. The execution and completion of work varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Council has adopted the 2025/26 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital and grant funded projects regarding buildings.

**ISSUES AND COMMENTS**

Project	Budget	Funding Source	Est. Expend. To Date	Forecast Expend.	Comments
Condobolin Works Depot	\$7,246,707.60 (2021)	\$6,000,000 Loan, \$1,700,000 Depot replacement reserve, \$948,800 plant reserve, \$200,000 unfinished works reserve	\$8,264,227.15 (excluding \$350k approx. of commitments)	\$8.848m	Construction Management Contract Issued. Trade & Suppliers panel has been created. Civil works re-commenced onsite on 9 September 2024. Recent no show of scheduled contractor has impacted project schedule. Building

					nearing completion.
Electronic Community Signs – Lake Cargelligo & Tottenham	\$170,000	LRCI P4	\$155,561.00	\$170,000	Consultation to be scheduled with relevant groups in Lake Cargelligo and Tottenham. Discussions held with Lakes Alive Representatives – 27 August 2024. Discussion held with Tottenham representatives 9 September 2024. RFQ prepared and sent out. PO's have been issued for Lake Cargelligo and Tottenham signs. Deposits paid. Lake & Tottenham sign have been installed, Tottenham sign is awaiting connection to power. Final payments to be made once invoices submitted.
Condobolin Children Service – Soft fall & playground renewal	\$56,000	Capital	\$1.5k	\$56,000	Initial meeting held to discuss needs and options. Difficulty obtaining quotes for soft fall due to small quantity of works. Works not undertaken in 24/25. New budget allocation in 25/26. Awaiting design & quote. Staff meet with design contractor onsite to discuss options.
CAP 24 -016 - Community Facilities/Public Amenities Flood Resilience & Betterment -	\$1.77m (3yr project completion date June 2026)	CAP24	\$285,299.00	\$1.77m	<b>Stage 1</b> (Flood survey works, new cottage, earthworks, tender – cottage and amenity building) –

SRA/Pony Club Grounds					project has commenced (November 2024). Survey works completed, old cottage has been demolished. Tender awarded for cottage. PO issued for earthworks. 10% deposit paid for cottage. Earthworks completed. Progress inspection of building scheduled for 29 August
Renewal Community Centre – Condobolin	\$50,000	Capital	-	\$50,000	Scope of Works being prepared
Renewal Tullibigeal Hall	\$30, 000	Capital	-	\$30,000	Scope of Works being prepared

The following local companies have been utilised to date for work on the Condobolin Works Depot project.

- Ross Bros Excavation Pty
- Seton Electrical Contracting
- Lachlan Ready Mix Pty Ltd
- Sparra’s Grader Hire Pty Ltd
- Emmat Group Pty Ltd
- Robertson’s Ready Mix
- Chris Nagle Electrical

## FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

## LEGAL IMPLICATIONS

Nil. All project materials and services have been procured in accordance with the requirements of the NSW *Local Government Act 1993* and Council’s procurement policy. *Environmental Planning and Assessment Act 1979* provisions are being complied with regarding development approvals and planning controls.

**RISK IMPLICATIONS**

Project management and financial controls are in place to manage time and budget risks. The projects have been assessed against relevant legislative requirements to minimise Council's exposure to risk.

**STAKEHOLDER CONSULTATION**

Council's newspaper column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the local government area.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

**OPTIONS**

Not applicable.

**CONCLUSION**

This report updates Council on the capital improvements/new work being undertaken by the Environment and Planning Department.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 1.7 Improved social outcomes for people with disability.

CSP 4.2 Strong effective and Responsive Council.

CSP 6.2 Upgrade community buildings.

**ATTACHMENTS**

Nil

**8.2 FY25/26 ROADWORKS MONTHLY UPDATE FOR JULY****TRIM Number:** R25/199**Author:** Manager - Roads**RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R25/199 be received and noted.

**PURPOSE**

The purpose of this report is to present a summary of road works delivered by the Infrastructure Services Department, including those completed in July 2025, works currently in progress during August, and works scheduled for September. The timing and completion of these works are influenced by factors such as resource availability, weather conditions, work priorities, and unforeseen circumstances.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Flood damage restoration works under AGRN 1034 (NSW flooding from 14 September 2022 Natural Disaster) and the gravel re-sheeting program continued to be the primary focus of road maintenance activities throughout July and August.

Flood recovery works on the sealed road network are largely complete; however, several urban streets and sealed roads remain outstanding. An integrated program will be developed to coordinate the completion of all remaining flood recovery works on sealed roads alongside the delivery of the 2025–26 Sealed Roads Construction Program (if the same Road exists in both program). This approach will enable both programs—Flood Recovery and Road Construction—to be delivered concurrently, ensuring efficiency and minimising disruption.

The RECS Group, comprising two grading teams, is currently operating north of Condobolin. Current works include Bimbella Road and Mowabla Road area. Ross Bros (dayworks/plant hire contract) are undertaking works on Vermont Hill Road to the shire boundary, Eremeran Road, and Mumbil Tank Road. The works relating to the very northern section of Vermont Hill Road have been completed. A&B (dayworks/plant hire contract) are active in the Tottenham area, with works on Queens Plains Road, St Kilda Lane, and Currawong Road.

Council crews are delivering flood recovery works on Albert Road, Melrose Plains Road, and Ootha Road. Maintenance grading teams are also progressing works on Boona Road, Keeleys Lane, Lachlan Valley Way, Morris Lane, and Weja Road. Several of these roads have recently received community feedback, and the road team are taking prompt action to address the reported concerns.

**UPDATE****Works undertaken in July**

- **Heavy patching, Re-sheeting and Grade, Water and Roll (GWR) undertaken on the following roads**
  - Main Roads
    - Nil
  - Shire Roads
    - 
    - SR115 Elsmore Road - Flood Recovery Works (Contractor – RECS)
    - SR13 Millridge Road - Flood Recovery Works (Council Crews)
    - SR1347 Albert Road - Flood Recovery Works (Council Crews)
    - SR252 Lone Wilga Road - Flood Recovery Works (Contractor – A&B)
    - SR300 Lara Lane - Flood Recovery Works (Contractor – RECS)
    - SR308 Moonbah Lane - Flood Recovery Works (Contractor – RECS)
    - SR318 Bonny Doon Lane - Flood Recovery Works (Council Crews)
    - SR321 Craig End Lane - Flood Recovery Works (Contractor – RECS)
    - SR354 Bassetts Road - Flood Recovery Works (Contractor – RECS)
    - SR358 Berrys Road - Flood Recovery Works (Council Crews)
    - SR427 St Kilda Lane - Flood Recovery Works (Contractor – A&B)
    - SR430 Ben Nevis Road - Flood Recovery Works (Council Crews)
    - SR46 Carawatha Road - Flood Recovery Works (Council Crews)
    - SR5 Lansdale Road - Flood Recovery Works (Contractor – A&B)
    - SR58 Mowabla Road - Flood Recovery Works (Contractor – ROSS)
    - SR66 Ootha Road - Flood Recovery Works (Council Crews)
    - SR70 Burando Road – Flood Recovery Works (Council Crews)
- **Road and culvert reconstruction undertaken on the following roads**
  - All Roads
    - Nil
- **Road reseals/sealing**
  - All Roads
    - Nil
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following unsealed roads**
  - Main Roads
    - Nil
  - Shire Roads
    - SR272 Logans Road - Flood Recovery Works (Contractor – A&B)
    - SR306 Kirks Road - Flood Recovery Works (Council Crews)
    - SR307 Gilgais Road - Flood Recovery Works (Contractor – RECS)
    - SR317 Micabil Road - Flood Recovery Works (Contractor – RECS)
    - SR336 Earls Road - Flood Recovery Works (Contractor – RECS)
    - SR354 Bassetts Road – Flood Recovery works (Contractor – RECS)
    - SR44 Melrose Plains Road - Flood Recovery Works (Council Crews)
    - SR47 Mineral Hill Road - Flood Recovery Works (Council Crews)
    - SR6 Billandry Road - Flood Recovery Works (Contractor – A&B)
    - SR65 Euligal Lane - Flood Recovery Works (Contractor – RECS)
    - SR86 Gunnings Road - Flood Recovery Works (Contractor – ROSS)

- **Shoulder grading/slashing/vegetation control/patching and flood damage undertaken on the following sealed roads**
  - Main Roads
    - MR 57N Fifield Road – pothole patching
    - MR 57S The Gipps Way – slashing
    - MR 501 Lachlan Valley Way (aka Hillston Road) – slashing
    - MR 461 - Slashing
  - Shire Roads
    - SR230 Lachlan Valley Way - Slashing
    - SR1169 Bobadah Road – Slashing

#### **Works in progress or planned for August**

- **Heavy patching, Re-sheeting and Grade, Water and Roll (GWR) undertaken on the following roads**
  - Main Roads
    - Nil
  - Shire Roads
    - SR251 Queens Plains Road - Flood Recovery Works (Contractor – A&B)
    - SR333 Rosedale Road - Flood Recovery Works (Contractor – ROSS)
    - SR50 Vermont Hill Road - Flood Recovery Works (Contractor – ROSS)
    - SR51 Eremeran Road - Flood Recovery Works (Contractor – ROSS)
    - SR56 Bimbella Road - Flood Recovery Works (Contractor – RECS)
- **Road and culvert reconstruction in progress on the following roads**
  - All Roads
    - Nil
- **Road reseals/sealing**
  - All Roads
    - Nil
- **Maintenance grading/sucker removal/storm damage repairs in progress on the following unsealed roads**
  - Main Roads
    - Nil
  - Shire Roads
    - SR45 Boona Road – Maintenance Grading
    - SR1139 Weja Road - Maintenance Grading
    - SR200 Morris Lane - Maintenance Grading
    - SR201 Keeleys Lane - Maintenance Grading
    - SR230 Lachlan Valley Way - Maintenance Grading
    - SR302 Gooma Road - Flood Recovery Works (Contractor – RECS)
    - SR45 Boona Road - Maintenance Grading
    - SR52 Wirrinun Road - Maintenance Grading
    - SR54 Tinda Tank Road - Maintenance Grading
    - SR71 Condobolin Road - Flood Recovery Works (Council Crews)
    - SR88 Fairholme Road - Flood Recovery Works (Council Crews)
    - SR 253 Strudwicks Road – maintenance grading
    - SR 276 Avoca Road — maintenance grading

- **Shoulder grading/slashing/vegetation control and patching in progress on the following sealed roads**
  - All Roads
    - As required

### **Works planned for September**

- **Heavy patching, Re-sheeting and Grade, Water and Roll (GWR) undertaken on the following roads**
  - Regional Roads
    - Nil
  - Shire Roads
    - SR275 Thompsons Road - Flood Recovery Works (Contractor – A&B)
    - SR30 Mooneys Lane - Flood Recovery Works (Contractor – RECS)
    - SR326 Keera Lane - Flood Recovery Works (Contractor – RECS)
    - SR352 Gubonderry Tank Road - Flood Recovery Works (Council Crews)
    - SR388 Mines Road - Flood Recovery Works (Council Crews)
    - SR4 Currawong Road - Flood Recovery Works (Contractor – A&B)
    - SR43 Back Tullamore Road - Flood Recovery Works (Council Crews)
    - SR79 Halls Road - Flood Recovery Works (Council Crews)
    - Works not completed in July
- **Road resealing/sealing**
  - All Roads
    - Nil
- **Road and culvert reconstruction to be undertaken on the following roads**
  - All Roads
    - Nil
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following roads**
  - Main Roads
    - Nil
  - Shire Roads
    - Works not completed in July
- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
  - All Roads
    - As required



**FINANCIAL AND RESOURCE IMPLICATIONS**

<b>CONSTRUCTION PROJECTS</b>					
<b>Regional Roads</b>					
<b>Project</b>	<b>Budget</b>	<b>Funding source</b>	<b>Expend to date</b>	<b>Forecast Expend</b>	<b>Comments</b>
MR 7513 Lake Cargelligo Road raise road 3 km east of Lake	\$870k	NSW Severe Weather &	\$30k	\$870k	Work in Progress
MR 347 Dandaloo Road/ MR 377 Lachlan Valley Way flood	\$60k	NSW Severe Weather &		\$60k	Carry Over from 2024-25
MR 57S William/Lachlan/Busby Sts intersection design	\$900k	TfNSW Block Grant	\$3k	\$900k	Work in Progress
MR 7513 Lake Cargelligo Road, SR 230 LVW Betterment	\$3,986k	Natural Disaster Resilience		\$3,986k	Carry Over from 2024-25
MR 7521 Kiacatoo Road betterment	\$828K	Natural Disaster Resilience		\$828K	Carry Over from 2024-25
Regional Roads Unallocated Reseals - Budget Only	\$1,000K	TfNSW Block Grant		\$1,000K	New Project in 2025-26
Culvert renewals	80k	TfNSW Block Grant		80k	New Project in 2025-26
Heavy Patching Program TBA	80k	TfNSW Block Grant		80k	New Project in 2025-26
MR 461 Henry Parkes Way widen and reseal 8 km	980k	TfNSW RERRF	\$679k	980k	Widening commenced with Countrywide Asphalt
MR 461 Melrose Street Bathurst St to Molong St reconstruction	400k	TfNSW RERRF		400k	New Project in 2025-26
<b>Total</b>	<b>9.184m</b>		<b>\$33k</b>	<b>9.184m</b>	

**CONSTRUCTION PROJECTS****Local & Urban Roads**

<b>Project</b>	<b>Budget</b>	<b>Funding source</b>	<b>Expend to date</b>	<b>Forecast Expend</b>	<b>Comments</b>
<b>Local Road - Reseals</b>					
Resealing of sealed local roads (approx. 10km/year)	\$556k	RTR		\$556k	New Project in 2025-26
Various Resealing Jobs (program to be determined)	\$140k	FAG		\$140k	New Project in 2025-26
SR 1029 Tullibigeal Road reseal 5 km	\$225k	RERRF		\$225k	New Project in 2025-26
<b>Total</b>	<b>\$0.921m</b>			<b>\$0.921m</b>	
<b>Local Road - Gravel Re-sheeting</b>					
SR 170 Tomlinsons Road 1 km	\$50k	Special Rate Variation \$200k, RERRF \$840k and RTR \$1.039m	\$48k	\$50k	Completed
SR 124 Crown Camp Road 3.5 km	\$86k		TBD	\$86k	Completed
SR 11 Moira Vale Road 1.0 km	\$50k		\$4k	\$50k	Work in Progress
SR 44 Melrose Plains Road 1.5 km	\$67k		\$8k	\$67k	Work in Progress
SR 408 Deacons Lane 2 km	\$86k		\$45k	\$86k	Work in Progress
SR 1347 Albert Road 1.5 km	\$67k		\$23k	\$67k	Work in Progress
Lake Cargelligo Tip Road construction	\$70k			\$70k	New Project in 2025-26
SR 25 Kerriwah Road 5 km gravel resheeting	\$200k			\$200k	New Project in 2025-26
SR 44 Melrose Plains Road 4 km gravel resheeting	\$160k			\$160k	New Project in 2025-26
SR 50 Vermont Hills Road 2 km gravel resheeting	\$80k			\$80k	New Project in 2025-26
SR 54 Tinda Tank Road 2 km gravel resheeting	\$80k			\$80k	New Project in 2025-26
SR 121 Camp Road 4 km gravel resheeting	\$160k			\$160k	New Project in 2025-26
SR 198 Fairs Road 4 km gravel resheeting	\$160k			\$160k	New Project in 2025-26
Various Gravel-re-sheeting Jobs (program to be determined)	\$630k			\$630k	New Project in 2025-26
<b>Total</b>	<b>\$1.946m</b>			<b>\$1.946m</b>	

<b>CONSTRUCTION PROJECTS</b>					
<b>Local &amp; Urban Roads</b>					
<b>Project</b>	<b>Budget</b>	<b>Funding source</b>	<b>Expend to date</b>	<b>Forecast Expend</b>	<b>Comments</b>
<b>Local Road - Road Widening / Reconstruct</b>					
SR 1169 Bobadah Road widening/reseal 2km	\$420k	RTR		\$420k	New Project in 2025-26
SR 213 Pillinger Drive widening/reseal (0.7km)	\$420k	RTR		\$420k	New Project in 2025-26
SR 60 Springvale Road widening/reseal 2 km	\$420k	RTR		\$420k	New Project in 2025-26
SR 5 Lansdale Road widening/reseal 2 to 2.4 km/year	\$420k	RTR		\$420k	New Project in 2025-26
SR 10 Meadowview Road widening/reseal 2.3 km/yr	\$420k	RTR		\$420k	New Project in 2025-26
SR 64 Platina Road reconstruction/widening/seal 2 km/yr	\$420k	RTR		\$420k	New Project in 2025-26
SR 60 Springvale Road reconstruction and widen 2 km	\$290k	RERRF		\$290k	New Project in 2025-26
SR 185 Yelkin Road reconstruction and widen 3 km	\$435k	RERRF		\$435k	New Project in 2025-26
<b>Total</b>	<b>\$3.245m</b>			<b>\$3.245m</b>	
<b>Urban Road - Kerb replacement / Reconstruct</b>					
McDonnell St, Condobolin Bathurst St to Lachlan St reconstruction	\$240k	RERRF \$140k, FAG Roads \$100k		\$240k	Carry Over from 2024-25
Various Resealing Jobs (program to be determined)	\$100k	FAG		\$100k	New Project in 2025-26
<b>Total</b>	<b>\$0.340m</b>			<b>\$0.340k</b>	
<b>Grand Total</b>	<b>6.452m</b>			<b>6.452m</b>	

<b>2022 Flood Damage Permanent Restoration Work</b>					
<b>Expenditure to date</b>					
<b>Contract</b>	<b>Contractor</b>	<b>Contract value including variations</b>	<b>Approved flood damage work</b>	<b>Complementary work</b>	<b>Comments</b>
C2024-03 Kiacatoo Road	Countrywide Asphalt Pty Ltd	\$1.102m	\$867k	\$235k	<b>Contract complete</b>
C2024-08 Dandaloo Road	Countrywide Asphalt Pty Ltd	\$2.649m	\$1.630m	\$1.019m	<b>Contract complete</b>
C2024-14 Unsealed roads Lake Cargelligo area	Ross Bros Excavations	\$625k	\$625k	N/A	<b>Contract complete</b>
C2024-15 Sealed Roads south	Stabilised Pavements of Australia	\$2.270m	\$1.964m	\$306k	<b>Contract complete</b>
Council workforce, Contractors unsealed roads	Council staff and sub-contractors	N/A	\$2.851m	N/A	Work in progress
C2024 -27 Sealed Roads Condobolin	Countrywide Asphalt Pty Ltd	\$1.926m	\$1.082m	\$775k	<b>Contract complete</b> Final claim to be confirmed
C2024-26 Sealed Roads north	Stabilcorp Pty Ltd	\$2.230m	\$1.446m	To be confirmed	<b>Contract complete</b> Final claim to be confirmed
C2025-5 Unsealed Roads Zone 3 Condobolin South	Grassit Pty Ltd	\$0.403m	\$0	To be confirmed	Work to be undertaken after C2025-7
C2025-6 Unsealed Roads Zone 4 Lake Cargelligo East	Grassit Pty Ltd	\$0.626m	\$0	To be confirmed	Work to be undertaken after C2025-7
C2025-7 Unsealed Roads Zone 7 Condobolin North	Grassit Pty Ltd	\$0.696m	\$0.314m	To be confirmed	Work in progress
C2023-19 Project Management for Flood Damage restoration	Shepherd Services Pty Ltd	\$3.200m	\$2.692m	N/A	Expenditure includes set out costs which can be claimed directly as a defect restoration cost .
<b>Total</b>		<b>15.727m</b>	<b>13.471m</b>	<b>2.335m</b>	

**CONCLUSION**

Flood damage repairs continue to be the primary focus for Council crews and contractors. Staff are seeking opportunities to undertake gravel resheeting works with flood damage recovery works together, to maximise efficiencies and minimise disturbances to the travelling public. Budget remains a limiting factor in the staff's ability to distribute gravel throughout the unsealed road network.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 3.1 - Efficient transport networks that meet community and business needs.  
Transport Asset Management Plan.

**ATTACHMENTS**

Nil

**8.3 DEVELOPMENT APPLICATION DATA FOR JULY 2025****TRIM Number: R25/200****Author: Manager Town Planning****RECOMMENDATION**

That:

1. The Director Environment and Planning Report No. R25/200 be received and noted.

**PURPOSE**

This report is to provide Council with information about development activity occurring within the Lachlan Shire Council area during July 2025.

**SUPPORTING INFORMATION**

Council's Development Data.

**BACKGROUND**

Development application data provides an indication of upcoming construction activity and economic value that is anticipated in the local government area. This report provides information on the past month's data and a comparison with the previous year.

The following tables show the development applications that have been determined and those that have been lodged in the past month, together with a comparison to the previous year.

**Table 1: Summary of Development Application (DA) Data for July 2025 and 2024**

Development Applications	July 2025	July 2024
DAs lodged	4	5
DA Determined	2	1
DA Lodged value	\$1,081,300	\$137,000
DA determined value	\$18,000	\$10,000

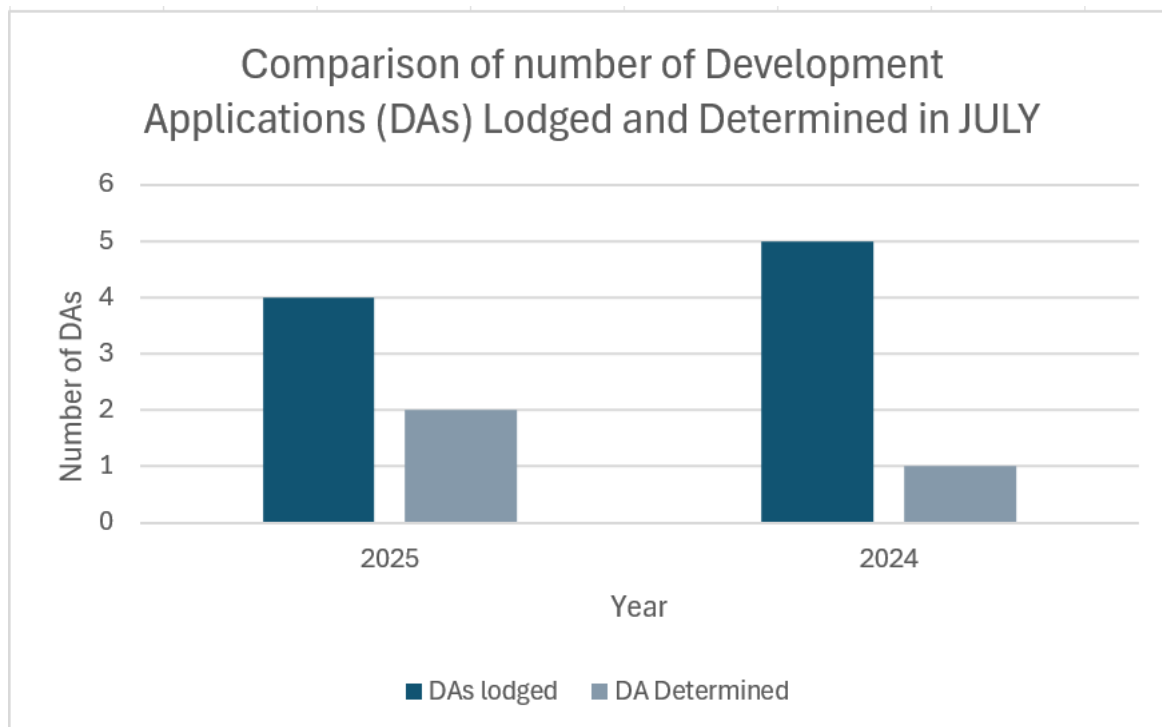
**Table 2: Development applications LODGED in July 2025**

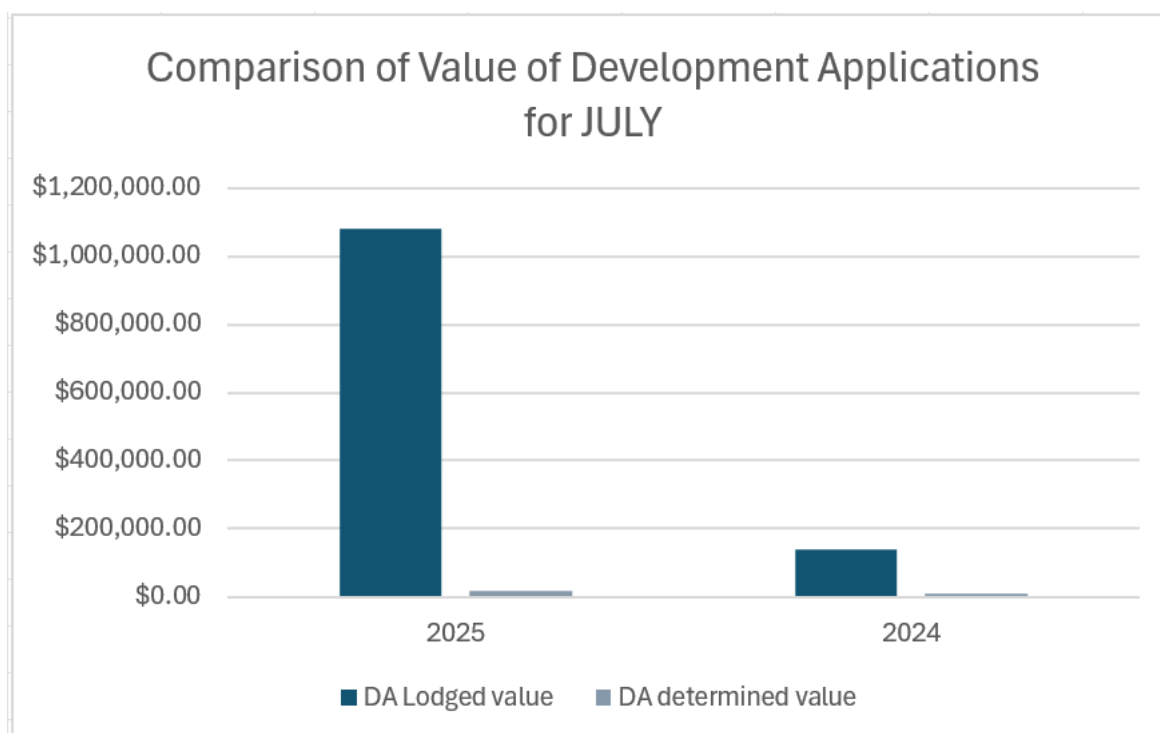
DA Number	Development Description	Location	Value
DA2025/23	Construction of Shed	36 High Street CONDOBOLIN NSW 2877	\$18,000
DA2025/21	Construction of Amenities	24 Wattle Street TULLIBIGEAL NSW 2669	\$33,000

DA Number	Development Description	Location	Value
DA2025/16	Amenities for fuel depot	100 Loughnan Street LAKE CARGELLIGO NSW	\$30,300
DA2025/08	Feedlot	513 Tullibigeal Road TULLIBIGEAL NSW 2	\$1,000,000
<b>TOTAL</b>			<b>\$ 1,081,300.00</b>

**Table 3: Development Applications DETERMINED in July 2025**

DA Number	Development Description	Location	Value	Determination:
DA2025/23	Construction of Shed	36 High Street CONDOBOLIN NSW 2877	\$ 18,000.00	Approved under Delegated Authority
DA2025/12	Change of Use - Bus Depot	63 Reef Street LAKE CARGELLIGO 2672	\$ 0	Approved under Delegated Authority
<b>TOTAL</b>			<b>\$ 18,000.00</b>	

**Summary graphs of the comparisons**



### ISSUES AND COMMENTS

At the time of writing this report, a total of 33 development applications have been determined since June last year at an average of 51 days, which is inside the legislative timeframe of 40-70 days, depending on the application type, and below the average net days taken to determine a DA across all NSW Councils. Council's average number of days reflect the data obtained via Council's Development software which varies from the NSW Planning Portal Council league table as the Planning Portal does not accurately collect and calculate data.

Note that the average determination timeframe of 51 days is slightly more than last month's 50 days. The median number of days for determination of development applications since June last year remains at 40 days.

### FINANCIAL AND RESOURCE IMPLICATIONS

The assessment and determination of development applications is a statutory requirement under the *Environmental Planning and Assessment Act 1979*. It is resourced through Council's budget. Council collects development application fees in accordance with Schedule 4 of the *Environmental Planning and Assessment Regulation 2021*.

Development application determination data reveals a total development value of \$2,600,149.00 for applications determined in the 2024/2025 financial year.

### LEGAL IMPLICATIONS

All applications are assessed in accordance with relevant legislation including the *Environmental Planning and Assessment Act 1979*.

### RISK IMPLICATIONS

Council has assessed all applications against relevant legislation to minimise Council's exposure to risk.



**STAKEHOLDER CONSULTATION**

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. Council also often engages with the community and adjoining owners in respect of applications. Council has a robust and extensive Community Participation Plan in place with the latest version dating from April 2020.

**CONCLUSION**

In July this year there were 4 development applications lodged with Council, which is one less than the same period last year. In July this year there were 2 development applications determined compared to 1 determination for July last year.

The value of development applications lodged this month is significantly higher at \$1,081,300.00, than the same month last year. The value of determined development applications for July 2025 was also higher than the previous year, at \$18,000.00.

Since June last year there have been 33 development applications determined with a total development value of \$3,480,149.01.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No 4.2 - Strong Effective Responsive Council.

**ATTACHMENTS**

Nil

**8.4 INVESTMENTS AS AT 31 JULY 2025****TRIM Number: R25/202****Author: Accountant****RECOMMENDATION**

That:

1. The Executive Manager Finance & Governance Report No. R25/202 be received and noted.

**PURPOSE**

The *Local Government (General) Regulation 2021* section 212 specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

**SUPPORTING INFORMATION**

Council's general bank account reconciled balance as at 31 July 2025 is \$13,241,427.13 Investments held at 31 July 2025 totalling \$55,621,927 are set out in Attachment 1.

**Responsible Accounting Officer Certificate**

I certify that the investments have been reconciled with the Council's general ledger as at 31 July 2025, and that investments have been made in accordance with the *Local Government Act 1993*, *Local Government (General) Regulation 2021* and Council's Investment Policy.

Karen Pegler

Responsible Accounting Officer

**FINANCIAL UPDATE**

As at the end of July 2025, Council is compliant across all counterparty limits except for ING (A) and Police CU. This is due to capital outflows and the investment portfolio's balance falling in recent months and is not an issue of concern. ING (A) is over its maximum limit of 20% by 1.57%, Police CU (unrated) is over its maximum limit of 5% by 1.29%. These will be rectified over the coming months by deploying funds to alternate banks.

Over the past 12 months the portfolio, excluding on call cash, returned 4.97% p.a. outperforming the AusBond Bank Bill Index (bank bills) by 0.65% p.a.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Investments are made in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

## **CONCLUSION**

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

## **ATTACHMENTS**

1. **Monthly Investment Report - July 2025** [⇒](#)

## 8.5 ACTIVE RESOLUTIONS

**TRIM Number:** R25/203

**Author:** Executive Assistant

### RECOMMENDATION

That:

1. The General Manager's Report No. R25/203 be received and noted.

### PURPOSE

To provide Council with an update on Active Resolutions as at August 2025.

### SUPPORTING INFORMATION

The Active Resolutions are attached.

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

### ATTACHMENTS

1. Active Resolutions. [⇒](#)

**8.6 TOURISM AND PROMOTIONS UPDATE FOR JULY****TRIM Number: R25/207****Author: Tourism Manager****RECOMMENDATION**

That:

1. The General Manager's Report R25/207 be received and noted.

**PURPOSE**

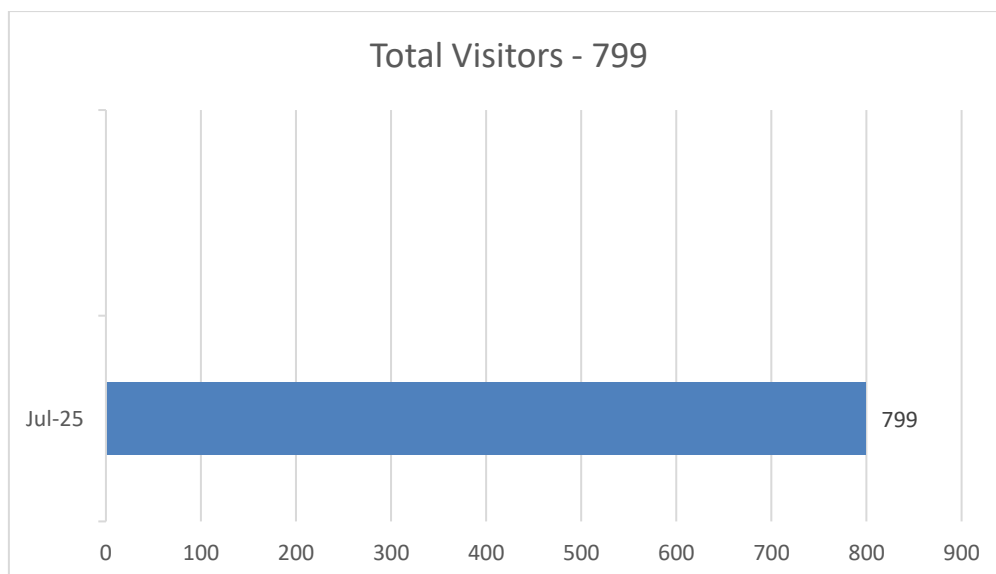
This report aims to update Council on the progress of tourism-related projects and initiatives for July 2025.

**SUPPORTING INFORMATION**

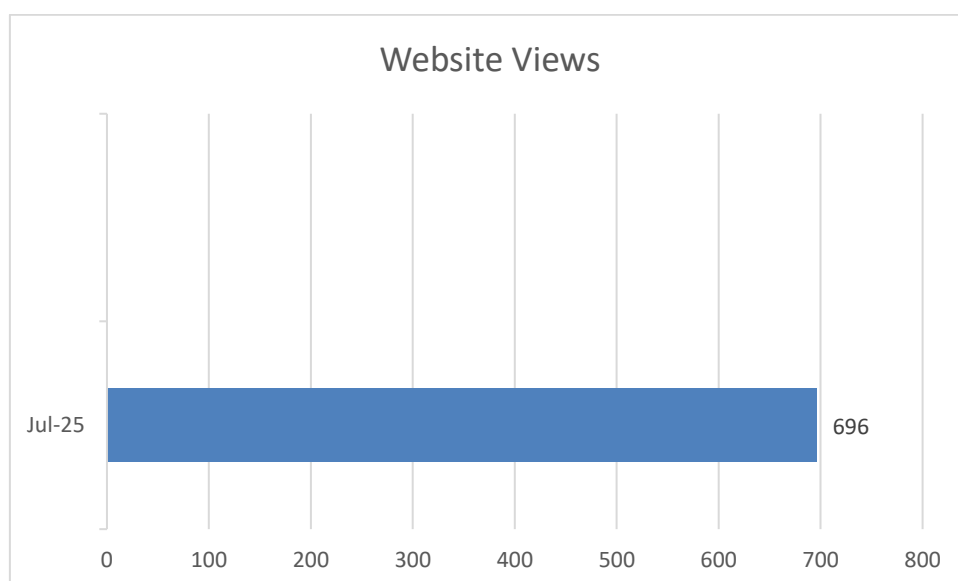
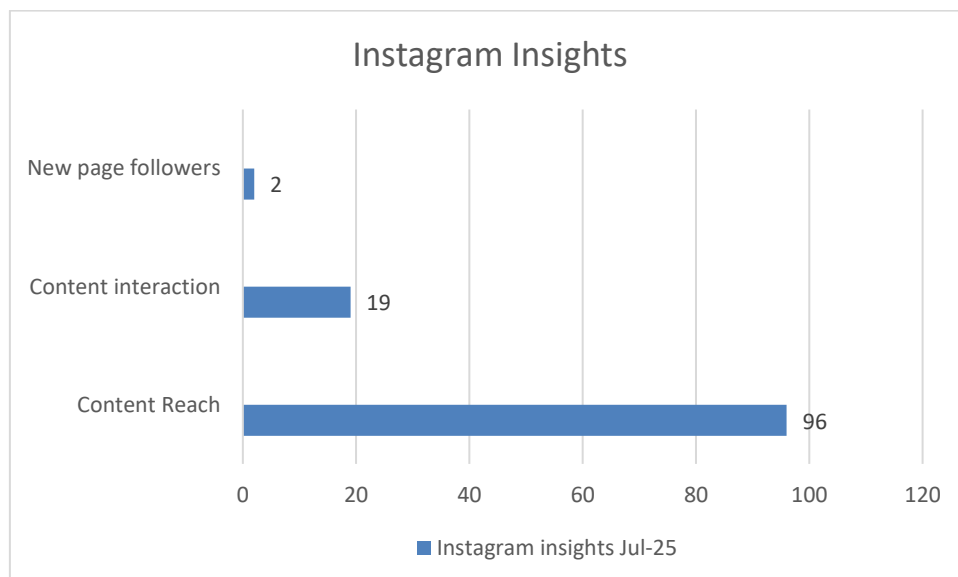
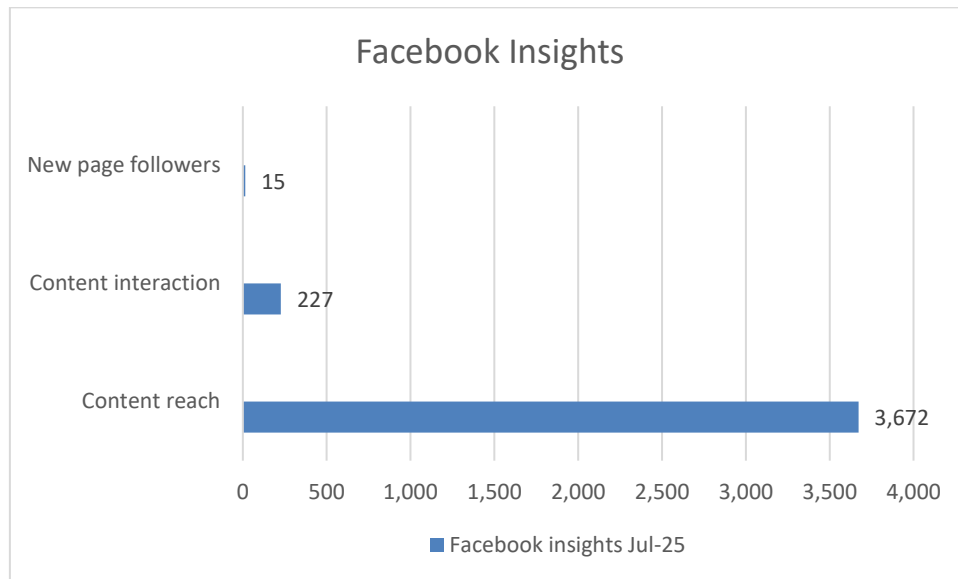
Nil.

**BACKGROUND**

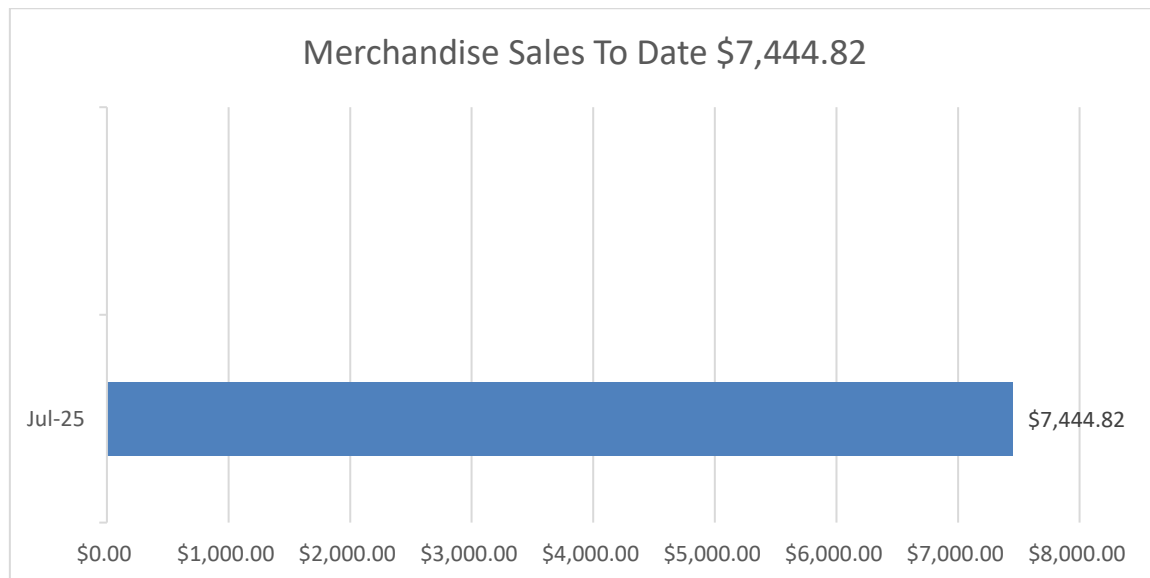
Council has adopted the 2025/2026 budget and the associated Delivery and Operational Plans. This report presents updates on the progress and implementation of tourism projects and activities.

**ISSUES AND COMMENTS**

**\*\* Please note: the above statistics only relate to people visiting the visitor information centre and do not include café patronage. Total visitors since 1 July 2025.**



Top 5- page visits: Wiradjuri Page, Home Page, Eat & Drink, Stay, The Best Things in Life



\*\* Please note: Merchandise sales data from 1 July 2025.

INITIATIVE	PROGRESS
<b>Shire-wide</b>	
<b>Marketing</b>	Print and digital media published: <ul style="list-style-type: none"> <li>- Caravanning World (Spring edition)</li> <li>- The Wanderer (Spring edition)</li> <li>- The Condobolin Argus (Condobolin Show feature)</li> <li>- The Condobolin Argus (Father's Day feature)</li> </ul>
<b>Lachlan Shire Town map</b>	Review in progress. Print quotations have been obtained.
<b>Town Bucket List brochures</b>	DL brochures highlighting the 'must-do' activities in each town are currently being finalised.
<b>Lachlan Shire Destination Guide</b>	Distribution of the new Lachlan Shire Visitor Guide is ongoing. Council has received seven (7) pallets of guides, with bulk distribution scheduled to commence during the week commencing 18 August 2025.
<b>Condobolin</b>	
<b>Endeavour Car Rally</b>	The Visitor Information Centre and Thorpey's in the Paddock will host the Endeavour Car Rally on Tuesday, 19 August 2025.
<b>Condobolin Museum Event</b>	The Tourism Manager attended "A Night at the Museum" on Friday 25 July 2025. The event was well attended and showcased the recent enhancements to the museum.
<b>Precinct presentation</b>	Centre staff continue to receive positive feedback from both visitors and residents regarding the presentation of the tourism precinct. Council's Parks and Gardens team, in particular the dedicated precinct officer, are to be commended for their efforts.

<b>Utes in the Paddock Merchandise</b>	Sales of Utes in the Paddock branded polo shirts and beanies remain strong. The merchandise range has recently been expanded to include branded socks and Slinkies.
<b>New merchandise</b>	The product range has been expanded over the past month to include olive oil soaps, paper daisy seeds and bunches, dot-painted vases and coasters, as well as boomerangs, clapsticks, and bullroarers.
<b>Utes in the Paddock Colouring Book</b>	Sales of Karen Tooth's new <i>Utes in the Paddock</i> colouring book have been strong, with over 50 copies sold at the Centre since its launch in June. The book is available for purchase at \$20.
<b>Sculpture Down the Lachlan Brochure</b>	The redesign of the Sculpture Down the Lachlan brochure (Condobolin to Forbes) is currently in progress.
<b>Lake Cargelligo</b>	
<b>Visitor Information Centre Displays</b>	Two interpretive panels and a wall-mounted mud map are currently being prepared, marking the final phase of the Centre refresh.
<b>Water Tower Mural Signage</b>	Awaiting installation.
<b>Tottenham</b>	
<b>Visitor Information Centre Displays</b>	Four interpretive panels, a wall-mounted mud map, and a window graphic are currently being prepared as part of the final phase of the Centre refresh.
<b>Volunteer uniforms</b>	<i>Lachlan Shire – Heart of NSW</i> branded polo shirts, vests, and name badges have been supplied to volunteers at the Tottenham Visitor Information Centre.

## FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

## LEGAL IMPLICATIONS

Nil.

## RISK IMPLICATIONS

Project management and financial controls have been established to manage budget and reputational risks.

## STAKEHOLDER CONSULTATION

Consultation is undertaken with the Lake Cargelligo and Tottenham Visitor Information Centre volunteers, government agencies, Destination NSW and Destination Central West, Museum Committees, and other key stakeholders regularly.

## OPTIONS

Not applicable.



**CONCLUSION**

This report provides an update to Council on tourism-related initiatives and projects being undertaken by the tourism team.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

1.5 Increase community participation in arts and cultural activities.

2.1 A vibrant tourism industry.

2.3 Encourage business activity.

**ATTACHMENTS**

Nil

**8.7 FY25/26 URBAN WORKS MONTHLY UPDATE FOR JULY****TRIM Number: R25/209****Author: Director Infrastructure Services****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R25/209 be received and noted.

**PURPOSE**

The purpose of this report is to provide an update of the capital improvements in the Urban Works section. The items listed are for works undertaken in July, in progress for the month of August and forecast for the month of September 2025.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Council has adopted the 2025/2026 budget and associated Delivery and Operational Plans and Quarterly Budget Reviews. This report provides updates on the delivery of the Urban Works program, with some overlap with roads, utilities, tourism and buildings where required.

**ISSUES AND COMMENTS**

Project delivery has focused on grant funded projects with funding deadlines and capital works. Particular focus has been the completion of FY2024/25 capital works. Overall, most of the Urban Work's projects are progressing well with contractors and staff focusing on project priorities and delivery deadlines.

**Works Completed in July**

Condobolin Rodeo and Pony Club Facility Upgrades	Work complete, with only minor items requiring attention to ensure facility is fully operation.
Condobolin Entrance Beautification	Tree removal completed.
Mount Tilga Walking Track	Stairs complete
Lake Cargelligo Second Sporting Field option	Irrigation operational, with only hydroseeding to be completed

Lake Cargelligo Rec Scoreboard upgrade	Delay occurred in manufacture of footings and supply of scoreboard.
Lake Cargelligo Liberty Park Festoon Lights	Work complete, with only minor items requiring attention to ensure works are fully operation.
Tottenham Skate Park and Multi-use facility	Safety signage installed and facility operational
Tullibigeal Tennis Court Refurbishment	Final court finishing delayed with wet weather.
Update to the Active Transport Plan	Feedback on draft plan has been received from TfNSW. The consultant is making amendments to the Plan to address the comments. Amended plan to be presented to Council in September for endorsement prior to public exhibition.
Regional Drought Resilience Plan	Implementation projects have been approved and consultants to be engaged.

**Works underway for August**

Memorial Park flood recovery (CAP)	Nil activity due to staff leave
SRA flood recovery (CAP)	Nil activity due to staff leave
Lake Cargelligo Rec Scoreboard upgrade	Footings excavated and scoreboard installed.
Lake Cargelligo Liberty Park Festoon Lights	Work complete.
Tullibigeal Tennis Court Refurbishment	Work complete
Update to the Active Transport Plan	Draft plan to be amended.
Regional Drought Resilience Plan	The following Drought resilience plans to be underway <ul style="list-style-type: none"> <li>- Heat Mapping Urban Cooling Plan</li> <li>- Recreational Water Bodies plan</li> <li>- Community Assets Plan</li> </ul>

**Works predicted for September**

Memorial Park flood recovery (CAP)	Design and procurement to commence
SRA flood recovery (CAP)	Design and procurement to commence
Update to the Active Transport Plan	Draft plan endorsed by Council and placed on public exhibition

Regional Drought Resilience Plan	Drought resilience plans continuing <ul style="list-style-type: none"> <li>- Heat Mapping Urban Cooling Plan</li> <li>- Recreational Water Bodies plan</li> <li>- Community Assets Plan</li> </ul>
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**FINANCIAL AND RESOURCE IMPLICATIONS**

Project	Budget	Funding Source	Expenditure to Date	Forecast Expenditure	Comments
Condobolin Rodeo and Pony Club Facility	\$125k	LRCI 4	\$146k	\$146k	Project Complete Overspend to be paid for by underspend on other LRCI projects.
Condobolin Entrance Beatification	\$70k	LRCI 4	\$38k	\$70k	Budget on track
Mount Tilga	\$150k	LRCI 4	\$65k	\$150k	Budget on track
Liberty Park Master Plan	\$250k	LRCI 4	\$268k	\$268k	Project Complete Overspend to be paid for by underspend on other LRCI projects.
Lake Secondary Sporting Oval	\$250k	LRCI 4	\$219k	\$250k	Budget on track
Lake Cargelligo Rec Score board	\$63k	LRCI 4	\$52k	\$63k	Budget on track
Tottenham Skate Park	\$300k	LRCI 4	\$277k	\$277k	Project Complete
Tulli Tennis Court refurbishment	\$150k	LRCI 4	\$152k	\$152k	Project Complete
Active Transport Plan	\$100k	Get Active	\$75k	\$100k	Budget on track

**LEGAL IMPLICATIONS**

Nil.

**RISK IMPLICATIONS**

Priority will be given to grant funded works with deadlines approaching, meetings are held with Finance staff to confirm project completions and project funding roll over for incomplete works.

**STAKEHOLDER CONSULTATION**

Staff are engaging with specific stakeholders on each project, in accordance with Council's community consultation policy. Meetings have been held with the Lake Cargelligo Sporting Clubs, Tullibigeal Tennis Club, Tottenham Community, Tullibigeal Central School and council staff.

**OPTIONS**

1. Council continue to implement urban works capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the capital improvements program and budget.

**CONCLUSION**

This report updates Council on the capital improvements undertaken by the Urban Works team in July, underway in August and forecast for September.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 4.2 Strong, Effective and Responsive Council.
- 4.4 Strategic Management of Villages and Crown Reserves.
- 6.1 Increase recreational use of the lakes and rivers.
- 6.3 New and visually appealing streetscapes.
- 6.4 Improved Parks, Gardens and Sporting Ovals.
- 6.5 Provision of neat, accessible and respectful cemeteries.

**ATTACHMENTS**

Nil

**8.8 FY25/26 UTILITIES MONTHLY UPDATE FOR JULY****TRIM Number: R25/213****Author: Manager - Utilities****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report R25/213 be received and noted.

**PURPOSE**

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for July, in progress for the month of August and forecast for the month of September.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

**ISSUES AND COMMENTS****Condobolin**

<b>Project</b>	<b>Progress</b>
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	<ul style="list-style-type: none"><li>• Concept design is progressing.</li><li>• The options report is underway and a preliminary draft options report has been produced. This report will be finalised once the water quality data for the new bores can be obtained upon completion of the bore fit-out project (early 2026).</li></ul>
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	<ul style="list-style-type: none"><li>• Pipelines designs are underway.</li><li>• HAZOP (hazard and operability study) and CHAIR (construction hazard assessment and implication review) workshops were held at the end of July. The workshops were attended by DCCEEW, NSW Public Works (NSW PW) design engineers and Council staff. The workshops were tailored to assess hazards in the design process and put the appropriate controls in place (where hazards cannot be eliminated). The aim is to have a new Sewage Treatment Works that meets the EPA licence discharge</li></ul>

	requirements, is easy to operate & maintain by Council and has operational costs as low as possible.
RNSW 755 Condobolin Bore Fields II	<ul style="list-style-type: none"> <li>This project is progressing with RFIs exchanged between the chlorine system supplier and Council's SCADA integrator/contractor to finalise the electrical and control system designs.</li> </ul>
DWS072 Condobolin Drought Water Security Project	<ul style="list-style-type: none"> <li>Site works started on 09/07/2025.</li> <li>There may be delays in the electrical works due to new easements not being able to be finalised before the contract was awarded.</li> <li>RFIs are continuing to be addressed.</li> </ul>
Lachlan St Sewer Pump Station – civil constructions upgrade	<ul style="list-style-type: none"> <li>Contractual dispute around leak sealing works pump station has been resolved and a commercial settlement reached.</li> <li>The remaining civil and electrical works are being completed, with the hydrostatic test planned for September.</li> </ul>

### Lake Cargelligo

Project	Progress
Lake Cargelligo STP – Sewer Lagoons	<ul style="list-style-type: none"> <li>Effluent remains diverted to the evaporation ponds.</li> <li>Preliminary meeting (virtual) with the Reconstruction NSW was held in early August to discuss scope of works and the funding Deed. On-site meeting with Reconstruction NSW is planned for mid-August. This will discuss site details and milestones for the funding deed.</li> <li>Sampling continues.</li> </ul>
Lake Cargelligo WTP – Chemical Storage Upgrade	<ul style="list-style-type: none"> <li>Finalisation of the tender documentation continues to be deferred due to other project priorities.</li> </ul>
Lake Cargelligo WTP – GAC Filter Upgrade	<ul style="list-style-type: none"> <li>Exploration of funding opportunities continues.</li> <li>Emails outlining about the criticality of the project and other issues in Lake Cargelligo WTP have been sent to NSW Health and DCCEEW.</li> </ul>

### Tottenham

Project	Progress
RNSW 841 Tottenham Water Supply – Telemetry upgrade	<ul style="list-style-type: none"> <li>Commissioning of the telemetry upgrade started on 18/08/2025. It is anticipated that the commissioning period will take up to two (2) weeks.</li> <li>Site works around water tower will be cleaned up throughout August.</li> </ul>

### Shire Wide

Project	Progress
RNSW 842 Sewage Effluent Reuse Management System (Lake Cargelligo, Condobolin & Tottenham)	<ul style="list-style-type: none"> <li>The tender evaluation has been undertaken.</li> <li>Awaiting tender recommendation report from NSW PW.</li> <li>Tender Assessment Report will be presented to Council in September.</li> </ul>
Integrated Water Cycle Management (IWCM) Strategy	<ul style="list-style-type: none"> <li>NSW PW is continuing to finalise the IWCM Strategy Report.</li> </ul>
Sewer Rehabilitation and Investigation	<ul style="list-style-type: none"> <li>Contract has been executed.</li> <li>Work packages are currently being collated.</li> </ul>

### FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	\$900K	SSWP	\$298K	\$790K	Budget is on track
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	\$675K	SSWP	\$392K	\$413K	Budget is on track
RNSW 755 Condobolin Bore Fields II	\$3.9M	Restart NSW	\$2.61M	\$3.9M	Budget is on track, but final tender still has to be awarded.
DWS072 Contract 5: Transfer Pump Station	\$2.57M	SSWP	\$2.69M	\$2.83M	Revised budget is on track
Lachlan St Sewer Pump Station – Construction	\$1.2M	Sewer Fund	\$1.29M	\$1.41M	Variation for leaks have increased costs. This will be funded through reducing sewer relining works.
Lake Cargelligo STP – Sewer Lagoons investigations	\$150K	Sewer Fund	\$26K	\$150K	Budget is on track



Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
Lake Cargelligo WTP – Chemical Storage Upgrade	\$210K	Water Fund	\$110K	\$210K	Revised budget on track
Lake Cargelligo WTP – GAC Filter Upgrade	\$57K	Water Fund	\$12K	\$57K	Final investigations underway. Budget is on track
RNSW 841 Tottenham Water Supply	\$4.6M	Restart NSW	\$3.9M	\$4.6M	Budgets are on track
RNSW 842 Sewage Effluent Reuse Management System	\$2.56M	Restart NSW	\$649K	\$2.56M	Project scope under review
Integrated Water Cycle Management (IWCM) Strategy	\$330K	Safe & Secure	\$157K	\$330K	Budget is on track
Sewer Rehabilitation and Investigation	\$1.3M	Sewer Fund	\$169K	\$1.3M	Contractual options are being explored for the delivery.

## LEGAL IMPLICATIONS

In the Condobolin, Lake Cargelligo, Tottenham and Albert water supply schemes, sufficient high-quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council's water supply system is governed by DCCEEW and the backwash discharge from the water treatment plant is administered by the EPA. Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher. Lachlan Shire Council is providing sewerage services to communities across the shire.

The day to day operation of the sewerage services is governed by DCCEEW and the effluent discharge from the sewerage treatment plant is administered by the EPA.

There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality are checked regularly to identify any deviation from the current guidelines and standards.

**RISK IMPLICATIONS**

Risk associated with the engagement of NSW Public Works to assist with project delivery is mitigated by the formation of a project steering committee with INSW, DCCEEW, NSW Public Works and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (Roscco), Lachlan Airspace Reference Panel, NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

**STAKEHOLDER CONSULTATION**

DCCEEW, Infrastructure NSW, NSW Public Works, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases. Stakeholders for the Lake Cargelligo STP issues are being updated by fortnightly status updates and meetings are required.

**OPTIONS**

1. Council continue to implement the water and sewer capital, operational and maintenance programs as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the water and sewer capital, operational and maintenance program.

**CONCLUSION**

This report is provided to update Council on activities in the Utilities section in July, underway for August and planned for September.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

CSP 7.2 Water Security for All Towns and Villages.

**ATTACHMENTS**

Nil

**9 DECISION REPORTS**

**9.1 GENERAL MANAGER**

Nil

## 9.2 CORPORATE AND COMMUNITY SERVICES

### 9.2.1 COMMUNITY DONATION AND EVENT SUPPORT

**TRIM Number:** R25/201

**Author:** Administration Officer - Corporate & Community Services

#### RECOMMENDATION

That:

1. The Executive Manager Finance & Governance Report R25/201 be received and noted.
2. Council provide financial support of \$250 to Condobolin Sports Club Ltd, for the project Condobolin Centre State Triples. This financial support is to be funded from the elected members budget, and is conditional on the event proceeding.

#### PURPOSE

Council is asked to consider requests for monetary and in-kind support for community events to be held in the 2025/2026 financial year. For the purpose of this policy 'Donation' also means financial contribution, event in kind support, and Fee and Charge concessions, unless specified otherwise.

#### SUPPORTING INFORMATION

A copy of the requests for donations are included as attachments.

#### BACKGROUND

Council adopted the Community Event and Donations Policy v2 in May 2024. As requests are submitted, they will be assessed against this policy. Where possible, approval under delegated authority will be utilised. Where delegated authority or another Council Policy does not apply, a request will be submitted to a Council meeting for determination.

As community groups' transition to funding rounds, there will be a further period where requests will continue to be submitted to Council for a decision.

#### ISSUES AND COMMENTS

##### 1. Condobolin Sports Club Ltd – Condobolin Centre State Triples

Condobolin Sports Club has requested a \$250 donation from Council to support the upcoming Centre State Triples lawn bowls tournament on 12 – 13 October 2025. This annual two-day event attracts competitive and social bowlers from across New South Wales, promoting community engagement and regional sport. Council has previously contributed to the tournament in 2016–2020 (\$200 annually), 2022 (\$400), and 2024 (\$500).

It is recommended that a donation of \$250 be made from the elected members general donations and is conditional on the event proceeding.

**FINANCIAL AND RESOURCE IMPLICATIONS**Community Events Program

This budget totals \$41,270 refer to General Ledger number 3820.0460.0622.

*The remaining budget available for utilisation is \$37,406.*

**Included in the budget as a separate line item and will not come to Council for decision**

The abovementioned budget includes \$2,400. for Welcome to Community events (\$600 each for Tullibigeal, Tottenham, Lake Cargelligo and Condobolin). Refer to Council Resolution 2023/50 March 2023. The \$600 for events will only be paid upon written application to Council.

Elected Members general donations

This budget totals \$30,000. Refer to General Ledger number 3020.0405.0622.

*The remaining budget available for utilisation is \$28,000*

**Included in the budget as a separate line item and will not come to Council for decision**

The abovementioned budget includes \$100 per school for end of year school events. Refer to Council Resolution 2022/312 November 2022. The \$100 for events will only be paid upon written application to Council.

In kind contributions

This budget totals \$125,000 Refer to General Ledger number 3230.0509.

*The remaining budget available for utilisation is \$72,658*

**Quarterly report to Council - Community Donations & Event Support approved under delegation**

As requested, a quarterly report will be provided to Council showing all approvals made under delegated authority. Jointly the Mayor and General Manager must approve or decline any applications made under delegated authority. Delegated authority approvals only apply to the following:

- (a) In kind Support \$1,000 or less;
- (b) Fee or Charge Concession \$500 or less;
- (c) Financial donation of \$500 or less

The next report will be provided to the September 2025 Council meeting.

**LEGAL IMPLICATIONS**

Council can provide financial assistance through an annual donation program in accordance with section 356 of the *Local Government Act 1993*. A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Donation requests made by organisations or individuals who act for personal gain will be subject to Section 356 (2) of the *Local Government Act 1993*.

“A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days’ public notice of the council’s proposal to pass the necessary resolution has been given.”

Fee concessions are permissible in accordance with section 610E and 610F of the *Local Government Act 1993*.

**RISK IMPLICATIONS**

There is reputational risk for Council when making decisions to approve or not to approve requests.

**STAKEHOLDER CONSULTATION**

Nil.

**OPTIONS**

1. Provide the full amount of the requested donation.
2. Decline the full amount of the requested donation.
3. Vary the amount of the donation.

**CONCLUSION**

Council is asked to consider and make a resolution on the amount of any donation it wishes to provide.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

**ATTACHMENTS**

1. Condobolin Sports Club Ltd - Application form - State Triples [🔗](#)
2. Donations 130825 [🔗](#)

**9.2.2 RESPONSE FROM THE NSW RURAL DOCTORS NETWORK RE BUSH BURSARY PROGRAM 2025-26.****TRIM Number: R25/198****Author: Administration Officer - Corporate & Community Services****RECOMMENDATION**

That:

1. The Executive Manager – Finance & Governance Report No. R25/198 be received and noted.
2. Council declines to provide support for the Bush Bursary Program in its current form, noting that Allied Health students are not included at present.

**PURPOSE**

The purpose of this report is to seek Council's direction on support for the Bush Bursary Program 2025-26 in its current form.

**BACKGROUND**

Lachlan Shire Council initiated this scholarship in 1996. In some years Council has supported the NSW Rural Doctors Network with their Bush Bursary Scholarship program by hosting medical students to gain rural experience during their university training.

However, in May 2023 and again in May 2024, Council declined the invitation to provide support.

At its 28 May 2025 meeting, Council adopted

**RESOLUTION 2025/114**

*Moved: Cr Dennis Brady*

*Seconded: Cr Juanita Wighton*

*That:*

1. *The Director Corporate & Community Services Report No. R25/130 be received and noted.*
2. *Council write to NSW Rural Doctors Network providing support in principle with possible future funding support subject to changing the program to include Allied Health Services and encouraging students to come to Western NSW.*

**ISSUES AND COMMENTS**

The NSW Rural Doctors Network (RDN) have confirmed that the Bush Bursary Program only currently supports medical and nursing students through placements in regional communities.

The correspondence attached states Allied Health students are not included in this program.

However, the letter advises the NSW RDN is pursuing alternative opportunities to support Allied Health such as the Outreach Student Placement Program, Go Rural Road Trip, ad hoc placements with mentoring, and job-readiness webinars.

The RDN has invited Council to confirm whether it wishes to continue supporting the Bush Bursary Program in its current form.

The RDN have stated they are working towards developing a separate plan for Allied Health student engagement. They have not provided any information regarding a timeframe or what the plan might contain.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Council's adopted 2026FY Budget has an allowance of \$3,000 in support for this program.

**LEGAL IMPLICATIONS**

There are no legal implications identified.

**RISK IMPLICATIONS**

There are no risk implications identified.

**STAKEHOLDER CONSULTATION**

NSW Rural Doctors Network.

Council at its meeting on 28 May 2025.

**CONCLUSION**

The NSW Rural Doctors Network's Bush Bursary program is an opportunity to showcase our area to medical students.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

1.6.1 Support programs to attract and retain medical and allied health professionals

**ATTACHMENTS**

1. Response from Bush Bursary [⇒](#)



**9.3 ENVIRONMENT AND PLANNING**

Nil

**9.4 INFRASTRUCTURE SERVICES**

Nil

**10 DEPUTATIONS**

**11 NOTICES OF MOTION****11.1 NOTICE OF MOTION - SRA HALL HIRE FEES FOR ST JOSEPH'S P&F ASSOCIATION****TRIM Number: R25/206**

I, Councillor Melissa Blewitt, give notice that at the next Ordinary Meeting of Council be held on 27 August 2025, I intend to move the following motion:-

**MOTION**

That:

1. Notice of Motion Report no R25/206 be received and noted.
2. Council waives the SRA Hall Hire Fees for the St Joseph's P and F Association for Debutante Practice on 29 August 2025 and 5 September 2025, so they can prepare for the event.

**PURPOSE**

The following provides an outline of the reasons for this request:

The St Joseph's P and F Association is a not-for-profit organisation, whose volunteers work to support the school community, enhance the educational experience, and foster a strong sense of community.

They organise fundraising events, social gatherings, and other initiatives to benefit the school and its students, such as the 2025 Debutante Ball.

Funds raised are used to improve school facilities, resources, and provide additional support for students' educational needs.

In 2025, 14 young ladies will make the debut and be presented on 13 September and would benefit from practice at the venue prior to an event that will help fundraise for vital contributions to the school.

St Joseph's P and F Association has paid the full SRA Hall Hire fee for the event and did not request a reduction on that charge. Therefore, it is reasonable that Council considers waiving the Hall hire fees for the practice sessions.

**12       NOTICES OF RESCISSION**

Nil

**13 DELEGATES REPORT****13.1 DELEGATES REPORT - CNSWJO BOARD MEETING - PARKES****TRIM Number:** R25/210**Author:** Executive Assistant**RECOMMENDATION**

That:

1. The Delegate's Report No. R25/210 be received and noted.

**PURPOSE**

To provide Council with the outcomes of the CNSW Joint Organisation Board Meeting held in Parkes on 31 July 2025 which was attended by the Mayor and the General Manager.

**SUPPORTING INFORMATION**

The draft minutes as received from the Central NSW Joint Organisation Board Meeting are attached.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council.

**ATTACHMENTS**

1. **CNSWJO Board Meeting - Draft Minutes.** [⇒](#)
2. **Delegate CNSWJO Board Meeting Report.** [⇒](#)

**14 CORRESPONDENCE****14.1 CORRESPONDENCE****TRIM Number: R25/204****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Correspondence Report No. R25/204 be received and noted.

**PURPOSE**

To provide Council with details of correspondence received in August 2025

**SUPPORTING INFORMATION**

CWRRP Community Leaders Forum 14 – Draft Minutes.

CMA Media Release - Crime meeting and RFS hope for Councils.

Minister Dib to Mayor Medcalf - Lachlan Shire Council Support for the PAC Recommendations on Red Fleet Transfer – Letter received.

Department of Climate Change, Energy and the Environment and Water Offer to Participate in Advanced Operational Support – Condobolin and Lake Cargelligo Water Treatment Plant– Letters received.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council.

**ATTACHMENTS**

1. CWRRP Community Leaders Forum 14 – Draft Minutes. [↗](#)
2. CMA Media Release - Crime meeting and RFS hope for Councils. [↗](#)
3. Signed - Minister Dib to Mayor Medcalf - Lachlan Shire Council Support for the PAC Recommendations on Red Fleet Transfer. [↗](#)
4. Offer to Participate in Advanced Operational Support - Lake Cargelligo Water Treatment Plant. [↗](#)
5. Offer to Participate in Advanced Operational Support - Condobolin Water Treatment Plant. [↗](#)



**15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**16 PETITIONS**

Nil

**17      CLOSED SESSION****RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**17.1      Water Leak Allowance Application - Assessment 1006200**

This matter is considered to be confidential under Section 10A(2)b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

**17.2      Water Leak Allowance Application - Assessment 1017007**

This matter is considered to be confidential under Section 10A(2)b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

**17.3      Sale of Land - Lachlan Views Estate - Condobolin**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.