

**MINUTES OF LACHLAN SHIRE  
ORDINARY COUNCIL MEETING  
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS  
ON WEDNESDAY, 30 APRIL 2025 AT 2:00 PM**

**PRESENT:** Cr John Medcalf OAM, Cr Paul Phillips, Cr Judith Bartholomew, Cr Megan Mortimer, Cr Juanita Wighton, Cr Peter Harris, Cr Melissa Blewitt, Cr Melissa Rees, Cr Dennis Brady, Cr Robyn Turner.

**IN ATTENDANCE:** Alan Stoneham (Acting General Manager), Cherise Small (Executive Assistant), Anita Cantwell (Acting Director - Corporate and Community Services), Patrick Ruettjes (Director - Environment and Planning), Adrian Milne (Director - Infrastructure Services).

**Meeting opened at 2:03pm.**

**1 WEBCASTING**

The statement regarding the webcasting was read out by the **Mayor**.

**2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**

The Acknowledgement Of Country And Elders was made by **Cr Blewitt**.

**3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

Nil

**4 CONFIRMATION OF MINUTES**

**RESOLUTION 2025/61**

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Megan Mortimer

That the minutes of the Ordinary Meeting held on 26 March 2025 be confirmed.

**CARRIED**

**5 MAYORAL MINUTE****5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS****RESOLUTION 2025/62**

Moved: Cr Melissa Blewitt

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Mayoral Minute No. R25/82 be received and noted.

**CARRIED****6 PUBLIC FORUM**

Nil.

**7 DISCLOSURE OF INTEREST**

Director Environment and Planning declared a Non-Pecuniary Less Than Significant interest in item No 9.3.1 Solar Installations – Council Buildings – he is the occupant of one of the properties to be considered in the report.

**8 READ AND NOTE****RESOLUTION 2025/63**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

The recommendations included in the business paper to receive and note, the following items be adopted:

- 8.1 Building Projects Monthly Update for March/April;
- 8.2 Active Resolutions;
- 8.3 Tourism and Promotions Update – March 2025;
- 8.4 FY24/25 Urban Works Monthly Update for March;
- 8.5 FY24/25 Utilities Monthly Update for March;
- 8.6 Development Application Data for March 2025;
- 8.7 Investments as at 31 March 2025.

**CARRIED**

**9 DECISION REPORTS****9.1 GENERAL MANAGER**

Nil

**9.2 CORPORATE AND COMMUNITY SERVICES****9.2.1 DRAFT DISABILITY INCLUSION ACTION PLAN 2025-2029****RESOLUTION 2025/64**

Moved: Cr Dennis Brady

Seconded: Cr Paul Phillips

That:

1. The Director Corporate and Community Services report R24/304 be noted, and
2. The Draft Disability Inclusion Action Plan 2025-2029, subject to any alterations requested by council, be placed on public exhibition for 28 days, and adopted subject to no significant issues being received.

**CARRIED**

**9.2.2 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM****RESOLUTION 2025/65**

Moved: Cr Paul Phillips

Seconded: Cr Juanita Wighton

That:

1. The Director of Corporate and Community Services Report R25/70 be received and noted.
2. Council provide financial support of \$1,000.00 to Tottenham Tennis Club for the Winter Coaching program. This contribution is to be funded from the Elected members general donations budget and is conditional on the program proceeding.
3. Council decline to provide a donation to RSL Life Care William Beech Gardens.
4. Council support the Cancer Council via a direct final donation of \$100.00. This contribution is to be funded from the Elected members general donations budget.

**CARRIED**

**9.2.3 LEGISLATIVE COMPLIANCE POLICY****RESOLUTION 2025/66**

Moved: Cr Peter Harris

Seconded: Cr Paul Phillips

That:

1. The Director Corporate and Community Services Report R25/84 be received and noted, and
2. The Draft Legislative Compliance Policy v2 be adopted as presented.

**CARRIED**

**9.2.4 BUSH BURSARY PROGRAM 2025-26****RESOLUTION 2025/67**

Moved: Cr Peter Harris

Seconded: Cr Paul Phillips

That:

1. The Director Corporate & Community Services Report No. R25/85 be received and noted.
2. Council declines to provide support for the Bush Bursary Program 2025-26.

An amendment was moved by **Cr Brady** and second by **Cr Wighton** that:

1. The Director Corporate & Community Services Report No. R25/85 be deferred to the May 2025 council meeting.

The amendment was put to a vote and the vote was **CARRIED**

**The Director Environment and Planning left the meeting.**

**Director Environment and Planning declared a Non-Pecuniary Less Than Significant interest in item No 9.3.1 Solar Installations – Council Buildings – he is the occupant of one of the properties to be considered in the report.**

**9.3 ENVIRONMENT AND PLANNING****9.3.1 SOLAR INSTALLATIONS - COUNCIL DWELLINGS****RESOLUTION 2025/68**

Moved: Cr Paul Phillips

Seconded: Cr Dennis Brady

That

1. The Director of Environment and Planning Report No. R25/97 be received and noted.

2. Endorse the installation of rooftop solar at 38 McGregor Street, Condobolin, and 51 Officers Parade, Condobolin.
3. Continue with installation of solar/renewable energy projects when budgets are available, and suitable sites have been identified.

**CARRIED**

**The Director Environment and Planning returned to the meeting.**

#### **9.4 INFRASTRUCTURE SERVICES**

##### **9.4.1 FY24/25 ROADWORK MONTHLY FOR MARCH**

###### **RESOLUTION 2025/69**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That

1. The Director Infrastructure Services Report No. R25/78 be received and noted.

**CARRIED**

##### **9.4.2 MAINTENANCE OF VERMONT HILL ROAD**

###### **RESOLUTION 2025/70**

Moved: Cr Paul Phillips

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director Infrastructure Services Report No. R25/96 be received and noted.
2. The Council decline the request to maintain Vermont Hill Road between the last property entrance and the shire boundary.
3. The Council begin the process of undertaking a road closure of Vermont Hill Road between the last property entrance and the shire boundary.

An amendment was moved by **Cr Blewitt** and second by **Cr Harris** that:

1. The Director Infrastructure Services Report No. R25/96 be received and noted.
2. Council hold a meeting with the interested parties regarding the acceptable standard of maintenance required on Vermont Hill Road.

The amendment was put to a vote and the vote was **CARRIED**.

#### **10 DEPUTATIONS**

Nil.

**11       NOTICES OF MOTION**

Nil

**12       NOTICES OF RESCISSION**

Nil.

## 13 DELEGATES REPORT

### 13.1 DELEGATES REPORT

#### RESOLUTION 2025/71

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Dennis Brady

That:

1. The Delegate's Report No. R25/92 be received and noted.

**CARRIED**

### 13.2 MERC ORDINARY MEETING

#### RESOLUTION 2025/72

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Delegate's Report No. R25/98 be received and noted.

**CARRIED**

## 14 CORRESPONDENCE

### 14.1 CORRESPONDENCE

#### RESOLUTION 2025/73

Moved: Cr Peter Harris

Seconded: Cr Juanita Wighton

That:

1. The Correspondence Report No. R25/38 be received and noted.

**CARRIED**

**15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**16 PETITIONS**

Nil

**17 CLOSED SESSION**

**RESOLUTION 2025/74**

Moved: Cr Peter Harris

Seconded: Cr Paul Phillips

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**17.1 Tender Assessment - SRA Cottage Replacement**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**17.2 Internal Auditor contract - extension for 1 year**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**17.3 Riverview and Lakeview Caravan Park Options**

This matter is considered to be confidential under Section 10A(2)dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**17.4 Lease - Part of Condobolin Aerodrome: known as part lot 12 DP 1077845 and Lot 3 DP 530410.**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17.5 Water Leak Allowance Application - Assessment 1049999**

This matter is considered to be confidential under Section 10A(2)b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

**17.6 Disputed Water Use application - Assessment 1027751**

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**17.7 Supply and delivery of one new Motor Grader**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**17.8 Proposed Land Acquisition - 66 Jones Lane, Condobolin.**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**CARRIED****RESOLUTION 2025/75**

Moved: Cr Dennis Brady

Seconded: Cr Paul Phillips

That Council moves out of Closed Council into Open Council.

**CARRIED****17.1 TENDER ASSESSMENT - SRA COTTAGE REPLACEMENT****RESOLUTION 2025/76**

Moved: Cr Peter Harris

Seconded: Cr Paul Phillips

That

1. The Director Environment and Planning Report No. R25/75 be received and noted.
2. The tender from Uniplan Group Pty Ltd for the Design, Fabrication, Transport and Erection of a Transportable Dwelling at the SRA Ground, Condobolin, be accepted.
3. The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required.

**CARRIED**

**17.2 INTERNAL AUDITOR CONTRACT - EXTENSION FOR 1 YEAR****RESOLUTION 2025/77**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director Corporate and Community Services Report R25/79 be received and noted, and
2. The Internal Audit Contract with Lambourne Partners be extended for 12 months to 30 June 2026, whilst the procurement process is facilitated for the next 4 year internal audit work plan.

**CARRIED**

**17.3 RIVERVIEW AND LAKEVIEW CARAVAN PARK OPTIONS****RESOLUTION 2025/78**

Moved: Cr Peter Harris

Seconded: Cr Paul Phillips

That:

1. The Director Environment and Planning Report No. R25/74 be received and noted.
2. Council seeks tenders for both management contracts and lease option as a package.
3. Council authorises the General Manager or their representative to negotiate with all lease tenderers, with the aim of achieving option 3 within this report.
4. A further report be presented to Council providing details on tenders received, any negotiations and preferred options.

**CARRIED**

**17.4 LEASE - PART OF CONDOBOLIN AERODROME: KNOWN AS PART LOT 12 DP 1077845 AND LOT 3 DP 530410.****RESOLUTION 2025/79**

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That:

1. The Director Corporate & Community Services Report R25/93 be received and noted.
2. Council resolves to offer a lease to Ashley Bremner for part of the Condobolin Aerodrome: known as part Lot 12 DP 1077845 and Lot 3 DP 530410 for the term of 3 years. It is proposed the GST inclusive lease fees will be \$4,100 for the first year, \$5,500 for the second year, and the third year will \$5,500 plus a CPI increase. Payment will be 12 months in advance with a

bond of \$315. Lessee will pay the cost of legal expenses and provide public liability insurance. Mr. Bremner will have 7 days to accept the offer or the offer will lapse.

3. If Mr. Bremner declines the lease offer as presented, the land will go back out for Expression of Interest until it is leased.
4. The General Manager be authorised to sign the lease document.

**CARRIED**

#### **17.5 WATER LEAK ALLOWANCE APPLICATION - ASSESMENT 1049999**

##### **RESOLUTION 2025/80**

Moved: Cr Peter Harris

Seconded: Cr Paul Phillips

That

1. The Director of Corporate and Community Services Report R25/52 be received and noted.
2. Council decline the property owner's application for a water bill reduction as it does not meet the terms of the Undetected Water Leak Policy.

**CARRIED**

#### **17.6 DISPUTED WATER USE APPLICATION - ASSESSMENT 1027751**

##### **RESOLUTION 2025/81**

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Megan Mortimer

That

1. The Director of Corporate and Community Services Report No. R24/94 be received and noted.
2. Due to the highly unusual circumstances council approve a reduction of the water account of \$2,948.50, and write off \$17.63 of interest accrued on assessment 1027751.

**CARRIED**

**17.7 SUPPLY AND DELIVERY OF ONE NEW MOTOR GRADER**

**RESOLUTION 2025/82**

Moved: Cr Juanita Wighton

Seconded: Cr Peter Harris

That:

- 1) The Director Infrastructure Services Report No. R25/91 be received and noted.
- 2) Council purchase 1 new Caterpillar 150 grader from Westrac Pty Ltd for \$602,003.78
- 3) Council sell fleet no 6017 to DG & NJ Manwaring for \$231,000.

**CARRIED**

**17.8 PROPOSED LAND ACQUISITION - 66 JONES LANE, CONDOBOLIN.**

**RESOLUTION 2025/83**

Moved: Cr Dennis Brady

Seconded: Cr Paul Phillips

That:

1. The General Manager's Report No. R25/102 be received and noted.
2. Council defer consideration of this matter pending a response from the landowner in relation to council's offer to purchase.

**CARRIED**

**The Meeting closed at 4.34pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 28 May 2025.**

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**CHAIRPERSON**