



**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date:** Wednesday, 17 April 2024  
**Time:** 2:00 PM  
**Location:** Condobolin Council Chambers

# **BUSINESS PAPER**

**Ordinary Council Meeting**

**17 April 2024**

## *Lachlan Shire –THE HEART OF NSW*



### *Our Vision:*

*For the Lachlan Shire to be a resilient community  
providing economic and social growth, through  
evolving, agricultural, business and mineral activities*

### *Mission:*

*To engage the community, providing and delivering  
progressive services whilst implementing a long term  
strategic plan leading to the social and economic  
benefit of the community*

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**1 WEBCASTING**

Please note that today’s meeting, other than the confidential sessions, are being recorded and will be placed on Council’s website. All in attendance should refrain from making defamatory statements. Council takes all care when maintaining privacy, however members of the public gallery and those addressing Council should be aware that you may be recorded.

**2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**

**3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

Clause 254A of the NSW Local Government Act 1993 state...

**254A Circumstances in which annual fees may be withheld-**

- (1) *Despite this Division, a council may resolve that an annual fee will not be paid to a councillor or that a councillor will be paid a reduced annual fee determined by the council—*
  - (a) *for any period of not more than 3 months for which the councillor is absent, with or without leave, from an ordinary meeting or ordinary meetings of the council, or*
  - (b) *in any other circumstances prescribed by the regulations.*
  
- (2) *Despite this Division, if a councillor is absent, with or without leave of the council, from ordinary meetings of the council for any period of more than 3 months, the council must not pay any annual fee, or part of an annual fee, to that councillor that relates to the period of absence that is in excess of 3 months.”*

Councillor	18/10/2023	29/11/2023	13/12/2023	21/02/2024	20/03/2024	03/04/2024	17/04/2024	15/05/2024	19/06/2024	17/07/2024	21/08/2024
John Medcalf OAM	P	P	P	P	P	P					
Paul Phillips	P	P	P	P	P	P					
Megan Mortimer	P	P	P	P	P	P					
Melissa Blewitt	P	P	P	P	P	P					
Melissa Rees	A	P	P	P	NA	P					
Peter Harris	P	P	P	P	P	P					
Dennis Brady	LoA	P	P	P	P	P					
Judith Bartholomew	P	P	NA	P	P	P					
Robyn Turner	P	P	P	P	P	P					
P - Present											
A - Apology											
LoA - Leave of Absence											
NA - No Apology											

**4 CONFIRMATION OF MINUTES**

Ordinary Meeting - 20 March 2024

Extraordinary Meeting - 3 April 2024

**MINUTES OF LACHLAN SHIRE  
ORDINARY COUNCIL MEETING  
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS  
ON WEDNESDAY, 20 MARCH 2024 AT 2:00 PM**

**PRESENT:** Mayor Paul Phillips, Deputy Mayor John Medcalf, Cr Judith Bartholomew, Cr Megan Mortimer, Cr Peter Harris, Cr Melissa Blewitt, Cr Dennis Brady (zoom) Cr Robyn Turner.

**IN ATTENDANCE:** Greg Tory (General Manager), Karen Pegler (Director - Corporate and Community Services), Adrian Milne (Director - Infrastructure Services), Patrick Ruettjes (Director - Environment and Planning) Cherise Small (Executive Assistant).

**Meeting opened 2:05pm**

**1 WEBCASTING**

The statement regarding webcasting was read out by the **Mayor**.

**2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**

The Acknowledgement of Country and Elders was made by **Cr Robyn Turner**.

**3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

**RESOLUTION 2024/29**

Moved: Deputy Mayor John Medcalf

Seconded: Cr Judith Bartholomew

That:

1. **Cr Carter** not be paid his Councillor fee for the March Council Meeting.

**CARRIED**

**4. CONFIRMATION OF MINUTES**

**RESOLUTION 2024/30**

Moved: Cr Dennis Brady

Seconded: Cr Megan Mortimer

That the minutes of the Ordinary Meeting held on 13 December 2023 be confirmed.

**CARRIED**

**5 MAYORAL MINUTE****5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS****RESOLUTION 2024/31**

Moved: Cr Robyn Turner

Seconded: Deputy Mayor John Medcalf

1. That the Mayoral Minute No. R24/48 be received and noted.

**CARRIED****6 PUBLIC FORUM**

Nil.

**7 DISCLOSURE OF INTEREST**

Cr Blewitt declared a non-pecuniary less than significant interest in item 8.3 Active Resolutions, as her brother in law is the Manager of Willowbend Sport Centre.

Mayor Paul Phillips declared a non-pecuniary less than significant interest in item 9.3.1 DA2024/6 – Farm Building – Request for Exemptions to Lachlan Section 7.12 Development Contribution Plan as Darren J Frankel is a friend.

Cr Dennis Brady declared a non-pecuniary less than significant interest in item 9.3.2 – Evolution Mining Open Cut Extension Application – Road Maintenance Contribution as he is a committee member, and in item 17.7 SRL OPS Pty Ltd – Request for Extension of S.138 Consent and Substratum Lease as he is a committee and community member.

Cr Judith Bartholomew declared a pecuniary interest in item 9.4.1 Holt Street Drainage – Consultation Update as her house is built adjacent to the drainage.

**8 READ AND NOTE****8.1 BUILDING PROJECTS MONTHLY UPDATE FOR FEBRUARY/MARCH****RESOLUTION 2024/32**

Moved: Deputy Mayor John Medcalf

Seconded: Cr Judith Bartholomew

That:

1. The Director of Environment and Planning Report No. R24/45 be received and noted.

**CARRIED**

**8.2 DEVELOPMENT DATA FEBRUARY 2024****RESOLUTION 2024/33**

Moved: Cr Melissa Blewitt

Seconded: Cr Robyn Turner

That:

1. The Director Environment and Planning Report No. R24/46 be received and noted.

**CARRIED**

**Cr Blewitt declared a non-pecuniary less than significant interest in item 8.3 Active Resolutions, as her brother in law is the Manager of Willowbend Sport Centre.**

**RESOLUTION 2024/34**

Moved: Cr Megan Mortimer

Seconded: Cr Melissa Blewitt

That:

That the recommendations included in the business paper to receive and note the following items be adopted:

- 8.3 Active Resolutions;
- 8.4 Investments as at 29 February 2024;
- 8.5 FY23/24 Utilities Monthly Update February;
- 8.6 Delivery Program 6 monthly update to 31 December 2024;
- 8.7 FY23/24 Urban Works Monthly Update for February;
- 8.8 FY23/24 Roadworks Monthly Update February.

**CARRIED**



**9 DECISION REPORTS****9.1 GENERAL MANAGER**

Nil

**9.2 CORPORATE AND COMMUNITY SERVICES****9.2.1 ADOPTION OF CHILD SAFE ORGANISATION COMMITMENT STATEMENT****RESOLUTION 2024/35**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Director of Corporate and Community Services Report No R23/18 be received and noted.
2. The Child Safe Organisation Commitment Statement be adopted and publicly advertised.

**CARRIED****9.2.2 CHILD SAFE STANDARDS - ACTION PLAN 2024****RESOLUTION 2024/36**

Moved: Cr Peter Harris

Seconded: Deputy Mayor John Medcalf

That:

1. The Director of Corporate and Community Services Report No. R23/371 be received and noted.
2. The Child Safe Standards Action Plan be adopted as presented.

**CARRIED****9.2.3 ADOPTION OF A PRIVACY MANAGEMENT PLAN****RESOLUTION 2024/37**

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That:

1. The Director Corporate and Community Services Report R24/17 be received.
2. The Draft Lachlan Shire Council Privacy Management Plan 2024 be placed on public exhibition for 28 days, and be adopted as presented if no significant matters are raised.

**CARRIED**

**9.2.4 ARIC TERMS OF REFERENCE AND RISK MANAGEMENT POLICY.****RESOLUTION 2024/38**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Director Corporate and Community Services Report R24/30 be received and noted;
2. The Draft Lachlan Shire Council Audit, Risk and Improvement Committee Terms of Reference be adopted and take effect from 1 July 2024;
3. The Draft Lachlan Shire Council Risk Management Policy 2024 be adopted and take effect from 1 July 2024;
4. The Draft Lachlan Shire Council Attestation Template 2024 and regulation be noted.

**CARRIED**

**9.2.5 SERIOUS INCIDENT RESPONSE POLICY - HACC SERVICE****RESOLUTION 2024/39**

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

1. The Director Corporate and Community Services Report No. R24/35 be received and noted.
2. The Draft Serious Incident Response Policy – HACC Service be adopted as presented.

**CARRIED**

**9.2.6 CONFLICT OF INTEREST POLICY V1****RESOLUTION 2024/40**

Moved: Cr Peter Harris

Seconded: Cr Judith Bartholomew

That:

1. The Director Corporate and Community Services Report no. R24/37 be received and noted.
2. The Draft Conflict of Interest Policy 2024 be adopted.
3. The Conflict of Interest Declaration Form be noted.

**CARRIED**

### 9.3 ENVIRONMENT AND PLANNING

Mayor Paul Phillips declared a non-pecuniary less than significant interest in item 9.3.1 DA2024/6 – Farm Building – Request for Exemptions to Lachlan Section 7.12 Development Contribution Plan as Darren J Frankel is a friend.

Cr Phillips vacated his chair at 2:27pm.

Cr Medcalf resumed the chair of Mayor.

#### 9.3.1 DA2024/6 - FARM BUILDING - REQUEST FOR EXEMPTION TO LACHLAN SECTION 7.12 DEVELOPMENT CONTRIBUTION PLAN

A motion DA2024/6 - Farm Building - Request for Exemption to Lachlan Section 7.12 Development Contribution Plan was put to Council, and Council voted on the motion:

Cr John Medcalf

Cr Judith Bartholomew

Cr Megan Mortimer

Cr Peter Harris

Cr Melissa Blewitt

Cr Robyn Turner

Voted in favour of the motion.

Cr Brady voted against the motion.

#### RESOLUTION 2024/41

Moved: Deputy Mayor John Medcalf

Seconded: Cr Judith Bartholomew

That:

1. The Director of Environment and Planning Report No. R24/55 be received and noted.
2. DA2024/6 be approved in accordance with the Recommended Conditions of Consent provided in Attachment.
3. An exemption to Lachlan Section 7.12 Development Contribution Plan for the amount of \$14,701.50 not be granted.

**CARRIED**

Cr Phillips resumed the chair of Mayor at 2:31pm.

Cr Medcalf resumed the chair of Deputy Mayor.

Cr Dennis Brady declared a non-pecuniary less than significant interest in item 9.3.2 – Evolution Mining Open Cut Extension Application – Road Maintenance Contribution as he is a committee member.

**9.3.2 EVOLUTION MINING OPEN CUT MINING EXTENSION APPLICATION - ROAD MAINTENANCE CONTRIBUTION****RESOLUTION 2024/42**

Moved: Cr Peter Harris

Seconded: Deputy Mayor John Medcalf

That:

1. The Director Environment and Planning Report No. R24/54 be received and noted.
2. The offer from Evolution Mining to increase the road maintenance contribution under the Memorandum of Understanding (MoU) by 50% be accepted.
3. The Mayor and General Manager be authorised to sign the MoU variation.

**CARRIED**

**Cr Judith Bartholomew declared a pecuniary interest in item 9.4.1 Holt Street Drainage – Consultation Update as her House is built adjacent to the drainage.**

**Cr Bartholomew vacated her chair at 2:43pm.**

**9.4 INFRASTRUCTURE SERVICES****9.4.1 HOLT STREET DRAINAGE - CONSULTATION UPDATE****RESOLUTION 2024/43**

Moved: Cr Megan Mortimer

Seconded: Deputy Mayor John Medcalf

That

1. The Director Infrastructure Services Report No. R24/69 be received and noted.
2. Council continue discussions with land owners of Lot 3 Section 26 DP 75859 and Lot 4 Section 24 DP 758595 with the intention of formalising an additional drainage easement adjacent to the current drainage easement.
3. Council prepare detailed design drawings and cost estimate for drainage upgrade on the concrete trapezoidal drain option.

**CARRIED**

**Cr Bartholomew resumed her chair at 2:46pm.**

**9.4.2 CROWN RESERVE 96552 AND 96536 LAKE CARGELLIGO****RESOLUTION 2024/44**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That

1. The Director Infrastructure Services Report No. R24/70 be received and noted.
2. Council acknowledge that Crown Reserve 96552 will be devolved to Council once the Lake Cargelligo Sport Club Ltd ceases to be the Crown Land Manager.
3. Council write to Department of Planning Housing & Infrastructure - Crown Lands and discuss possible future options for the Management of Crown Reserve 96536.

**CARRIED**

**10 DEPUTATIONS**

Nil.

**11 NOTICES OF MOTION****11.1 NOTICE OF MOTION - GOANNA MANOR****RESOLUTION 2024/45**

Moved: Cr Dennis Brady

Seconded: Cr Judith Bartholomew

That:

Council agree that the Notice of Motion – Goanna Manor be deferred until the next meeting of the Council scheduled to be held on 17 April 2024.

**CARRIED**

**12 NOTICES OF RESCISSION**

Nil

**13 DELEGATES REPORT****13.1 DELEGATES REPORT****RESOLUTION 2024/46**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The report from the Deputy Mayor on the Central NSW Joint Organisation (CNSWJO) Board meeting 29 February 2024 be received and noted.
2. Note the return on investment from Council fees to the CNSWJO is 9.4:1;
3. Support the Simtables workshop at Council in disaster readiness; and
4. Note the CNSWJO Draft Statement of Budget and Revenue.

**CARRIED**

**14 CORRESPONDENCE****14.1 CORRESPONDENCE****RESOLUTION 2024/47**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Correspondence Report No. R24/42 be received and noted.

**CARRIED**

**15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**16 PETITIONS**

Nil

**17 CLOSED SESSION**

**RESOLUTION 2024/48**

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**17.1 Lake Cargelligo Museum - Upgrade**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**17.2 Notification of Liquidation - Lake Cargelligo Sports Club Assessment 1034724**

This matter is considered to be confidential under Section 10A(2)b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

**17.3 Tender Assessment - RFT T2023/18 Sewer Rehabilitation and Investigation**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17.4 Riverview Caravan Park Management - Contract Remuneration Review**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17.5 Lachlan Shire Council Works Depot construction arrangements**

This matter is considered to be confidential under Section 10A(2)c and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**17.6 Land Acquisition - Jones Lane Condobolin**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.



**17.7 SRL Ops Pty Ltd - Request for extension of S.138 Consent and Substratum Lease**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**CARRIED**

**Meeting paused at 3:13pm**

**Meeting resumed at 3:36pm**

**RESOLUTION 2024/49**

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

That Council moves out of Closed Council into Open Council.

**CARRIED**

**17.1 LAKE CARGELLIGO MUSEUM - UPGRADE**

**RESOLUTION 2024/50**

Moved: Cr Peter Harris

Seconded: Cr Robyn Turner

That

1. The Director of Environmental and Planning Report No. R24/71 be received and noted.
2. Council endorse option 2 of the report.

**CARRIED**

**17.2 NOTIFICATION OF LIQUIDATION - LAKE CARGELLIGO SPORTS CLUB ASSESSMENT 1034724**

**RESOLUTION 2024/51**

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That:

1. The Director of Corporate and Community Services Report No. R24/50 be received and noted.

**CARRIED**

**17.3 TENDER ASSESSMENT - RFT T2023/18 SEWER REHABILITATION AND INVESTIGATION****RESOLUTION 2024/52**

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That:

1. The Director Infrastructure Services Report No. R24/60 be received and noted.
2. The tender submission from Trazlbat Pty Ltd in the schedule of rates outlined in their tender be accepted.
3. The Mayor and General Manager be authorised to execute the contract documents and affix the Council seal.

**CARRIED**

**17.4 RIVERVIEW CARAVAN PARK MANAGEMENT - CONTRACT REMUNERATION REVIEW****RESOLUTION 2024/53**

Moved: Cr Peter Harris

Seconded: Cr Robyn Turner

That:

1. The Director of Environmental and Planning Report No. R24/62 be received and noted.
2. Council endorse option 1 of the report.

**CARRIED**

**17.5 LACHLAN SHIRE COUNCIL WORKS DEPOT CONSTRUCTION ARRANGEMENTS****RESOLUTION 2024/54**

Moved: Cr Peter Harris

Seconded: Deputy Mayor John Medcalf

That:

1. The General Manager's Report No. R24/65 be received and noted.
2. Option 5. (Invite tenders for Project Management and Site Supervision services only. Invite separate tenders from suitable qualified tradespeople and sub-contractors for a Panel Contract) be endorsed as the preferred arrangement to complete the Depot Construction Project.

**CARRIED**

**17.6 LAND ACQUISITION - JONES LANE CONDOBOLIN****RESOLUTION 2024/55**

Moved: Cr Judith Bartholomew

Seconded: Cr Megan Mortimer

That:

1. The General Manager's report No. R24/66 be received and noted.
2. Council resolve to pursue the compulsory acquisition of the subject property located in Jones Lane Condobolin in accordance with the Land Acquisition (Just Terms Compensation) Act 1991 (Just Terms Act).
3. The Mayor and General Manager be delegated authority to negotiate, complete and sign any necessary documentation and affix the Council seal if required to facilitate the acquisition.
4. The General Manager be instructed and authorised to engage a legal representative to assist Council with all aspects of the acquisition.

**CARRIED**

**Cr Blewitt requested that her name be recorded as voting against the motion.**

**Cr Dennis Brady declared a non-pecuniary less than significant interest in item 17.7 SRL OPS Pty Ltd – Request for Extension of S.138 Consent and Substratum Lease as he is a committee and community member.**

**17.7 SRL OPS PTY LTD - REQUEST FOR EXTENSION OF S.138 CONSENT AND SUBSTRATUM LEASE****RESOLUTION 2024/56**

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

1. The General Manager's report No. R24/64 be received and noted.
2. Council approve the request from SRL Ops to extend the Sunset Date of the Road Occupancy Lease and the S.138 consent to 25 March 2027, subject to an additional payment of the Road Occupancy Fee adjusted for inflation.

**CARRIED**

**18. COMMUNITY DONATION AND EVENT SUPPORT PROGRAM**

**RESOLUTION 2024/57**

Moved: Cr Dennis Brady

Seconded: Deputy Mayor John Medcalf

That:

1. Council approve a donation of kind support estimated to be valued at \$400 for the Tess Cross Memorial Team Penning Event. This contribution is to be funded from the in kind Contributions budget.

**CARRIED**

**The Meeting closed at 4:31pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 April 2024.**

.....

**CHAIRPERSON**

**MINUTES OF LACHLAN SHIRE  
EXTRAORDINARY COUNCIL MEETING  
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS  
ON WEDNESDAY, 3 APRIL 2024 AT 2:00 PM**

**PRESENT:** Mayor Paul Phillips, Deputy Mayor John Medcalf, Cr Judith Bartholomew, Cr Megan Mortimer, Cr Peter Harris, Cr Melissa Blewitt, Cr Melissa Rees, Cr Dennis Brady, Cr Robyn Turner.

**IN ATTENDANCE:** Greg Tory (General Manager), Karen Pegler (Director - Corporate and Community Services), Adrian Milne (Director - Infrastructure Services), Patrick Ruettjes (Director - Environment and Planning), Cherise Small (Executive Assistant).

The Meeting opened at 2:00pm

**1 WEBCASTING**

The statement regarding webcasting was read out by the **Mayor**.

**2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**

The Acknowledgement of Country and Elders was made by **Cr John Medcalf**.

**3 APOLOGIES AND LEAVE OF ABSENCE.**

Nil.

**4. PUBIC FORUM**

Nil.

**5 DISCLOSURE OF INTEREST**

Nil.

**6 DECISION REPORTS**

**6.1 GENERAL MANAGER**

**6.1.1 REQUEST TO DISPENSE WITH BY-ELECTION**

**RESOLUTION 2024/58**

Moved: Cr Melissa Blewitt

Seconded: Deputy Mayor John Medcalf

That:

1. The General Manager Report No. R24/81 be received and noted.
2. Council request the Minister for Local Government to make an order that the current Councillor vacancy not be filled in accordance with the Local Government Act 1993 Chapter 10, Part 5, Section 294 – Dispensing with By-elections.

**CARRIED**

The Meeting closed at 2:07pm.

**The minutes of this meeting were confirmed at the Ordinary Meeting of the Lachlan Shire Council held on 17 April 2024.**

.....  
**CHAIRPERSON**

**5 MAYORAL MINUTE**

**5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS**

**TRIM Number:** R24/95

**Author:** Executive Assistant

**RECOMMENDATION**

That:

1. The Mayoral Minute No. R24/95 be received and noted.

**PURPOSE**

To provide council with details of the meetings and functions attended by the Mayor and Deputy Mayor for the month of April 2024.

**MARCH:**

22.03.2024 CMA General Meeting – Sydney.

**APRIL:**

03.04.2024 Extraordinary Meeting of Council.

03.04.2024 Pre-Meeting Briefing – Condobolin.

05.04.2024 Renaming of the Sandy Creek Crossing – Commemorating Gary Mooney.

06.04.2024 SkyFest Festival – Condobolin.

08.04.2024 CMA Meeting – Forbes.

09.04.2024 CMA Meeting Forbes.

11.04.2024 CWA Centenary Plaque Event – Condobolin.

15.04.2024 Community Safety Precinct Meeting – Forbes.

17.04.2024 Ordinary Meeting of Council.

**ATTACHMENTS**

Nil

**6 PUBLIC FORUM**



**7 DISCLOSURE OF INTEREST**

**8 READ AND NOTE**

**8.1 DEVELOPMENT DATA MARCH 2024**

**TRIM Number:** R24/75

**Author:** Manager- Town Planning

**RECOMMENDATION**

That:

1. The Director Environment and Planning Report No. R24/75 be received and noted.

**PURPOSE**

This report is to provide Council with information in relation to development activity occurring within the Shire during March 2024.

**SUPPORTING INFORMATION**

Council’s Development Data.

**BACKGROUND**

During the month of March 2024 there were no applications lodged. Eight (8) approvals were issued within this time.

***Development Applications (DAs) and Complying Development Certificates Approved in March 2024.***

Approval Number	Development Description	Location	Value	Delegated Authority/Council
DA 2023/34	Installation of Transportable Dwelling	28 Willow Bend Road, Condobolin	\$424,744	Delegated Authority
DA 2023/39	Motel Accommodation – 9 Units	20-24 McDonnell Street, Condobolin	\$1,708,835	Delegated Authority
DA 2023/52	Construction of Single-Story Dwelling with attached Garage	12 Moulder Street, Condobolin	\$909,000	Delegated Authority

DA 2023/54	Installation of Toilet facilities	3 Ridgeland Road, Derriwong	\$80,000	Delegated Authority
DA 2024/3	Storage Shelter	2 Galari Circuit, Condobolin	\$10,000	Delegated Authority
DA 2024/4	Installation of Dwelling and Construction of Garage	37 Mahonga Street, Condobolin	\$500,000	Delegated Authority
DA 2024/6	Farm Building – Feedlot Cover	512 Tullibigeal Road, Tullibigeal	\$1,470,150	Council
DA 2024/7	Farm Building	561 Stuart Drive, Curlew Waters	\$80,000	Delegated Authority
<b>TOTAL No. OF APPROVED DEVELOPMENTS</b>	<b>8</b>		<b>\$5,182,729</b>	

**Comparison to Previous Year: Applications Approved March 2023**

Total **Number** of Applications **approved in March 2023:** 2

Total **Value** of Applications **approved for March 2023:** \$361,750

**Development Applications and Complying Development Certificates Received in March 2024**

Development Identifier	Development Description	Location	Value
<b>TOTAL</b>	<b>0</b>		

**Comparison to Previous Year: Applications Received March 2023**

Total Number of Applications **received in March 2023:** 4

Total Value of Applications **received for March 2023:** \$623,555

**ISSUES AND COMMENTS**

A total of forty-four (44) approvals have been issued this financial year at an average of 34 days, which is inside the legislative timeframe for approvals and below the average net days taken to determine a DA across all NSW Councils.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. Council also often engages with the community and adjoining owners in respect of applications.

**LEGAL IMPLICATIONS**

All applications are assessed in accordance with relevant legislation including the *Environmental Planning and Assessment Act 1979*.

**RISK IMPLICATIONS**

Council has assessed all applications against relevant legislation to minimise Council's exposure to risk.

**STAKEHOLDER CONSULTATION**

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. Council also often engages with the community and adjoining owners in respect of applications.

**OPTIONS**

1. Receive and note the report.

**CONCLUSION**

Development Application and Complying Development Certificate approved data reveals a total development value of \$46,888,041 for applications approved in the 2023/2024 financial year.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Build Civic Leadership and Pride

Community Strategic Plan - 4.2 Strong Effective Responsive Council.

**ATTACHMENTS**

Nil

**8.2 BUILDING PROJECTS MONTHLY UPDATE FOR MARCH/APRIL**

**TRIM Number:** R24/79

**Author:** Manager - Projects and Building

**RECOMMENDATION**

That:

1. The Director of Environment and Planning Report No. R24/79 be received and noted.

**PURPOSE**

The purpose of this report is to provide a summary of projects currently being undertaken by the Lachlan Shire Council Environment and Planning Department. The execution and completion of work varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Council has adopted the 2023/24 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital and grant funded projects regarding buildings.

**ISSUES AND COMMENTS**

Project	Budget	Funding Source	Expend. To Date	Forecast Expend.	Comments
Condobolin Works Depot	\$7,246,707.60	\$6,000,000 Loan and remaining \$1.25m from council reserves	\$3,394,237.47	\$7,246,707.60	Project/Site Manager contract documents are being prepared in accordance with Council’s resolution.
Willow Bend Sports Centre Renewal	\$300,000 (reduced by \$125K as per council report)	LRCI P3	\$109k	\$176,600	A meeting has been held with the manager of the sports centre to discuss potential impacts of works as well as options. New fans have been installed. New A/C has been

					installed. Cubical & new floor covering have been provided. Minor finishing works to be completed by May 2024.
Companion Animal Surrender Cages - Lake Cargelligo	\$50,000	LRCI P3	\$45.9k	\$50,000	Main structure has been completed. Facility is in use. Awaiting installation of CCTV.
Tottenham Caravan Park Enhancement	\$190,000	LRCI P3 \$190k & council funds \$35k	\$107.2k	\$190,000	Schedule of works being finalised. Quotes obtained, various PO's issued. Solar lighting installed. Works completed on new office, patio slab and renewal of several rooms. Internal roads upgraded, drive through sites provided. New smoke alarms installed in accommodation units. External painting to commence in cooler weather.
Sign Replacement – Lake Cargelligo Foreshore walk	\$50,000	SCCF R3	Nil	\$50,000	Frames painted. Panel content review and panel design underway. The project is scheduled for completion by June 2024.
Fire Appliance Display - Tullibigeal	\$125,000	SCCF R5	\$1.3k	\$125,000	Initial meeting held with community members January 2023. Discussion regarding obtaining local history of the appliance. Additional \$40,000 allocated directly to the committee

					through for appliance restoration. Site identified, awaiting approval for use of Crown land site. Shed plans finalised. Licence agreement has been signed by both parties. RFQ issued for construction of building, which closed on 15 March 2024. Purchase order issued for construction of the shed, work has commenced.
Electronic Community Signs – Lake Cargelligo & Tottenham	\$170,000	LRCI P4	Nil	\$170,000	Initial site inspections undertaken. Consultation to be scheduled with relevant groups in Lake Cargelligo & Tottenham.
Apex Park Amenities Renewal – Lake Cargelligo	\$120,000	LRCI P4	Nil	\$120,000	Initial site inspection completed and schedule of works identified.

**Condobolin Works Depot Budget Update**

Budget	\$7,816,707.60
Contract Value	\$7,246,707.60*
Other Works and Project Management Costs	\$570,000.00
Contingency (included in Contract Value)	\$400,000.00
Approved Variations	\$262,978.32
Remaining contingency	\$51,708.80
Current Expenditure	\$3,394,237.47

*All figures include GST*

*\* Figure includes Contingency*

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project management and financial controls are in place to manage financial expenditure and resource allocation.

**LEGAL IMPLICATIONS**

Nil. All project materials and services have been procured in accordance with the requirements of the NSW *Local Government Act 1993* and Council's procurement policy. *Environmental Planning and Assessment Act 1979* provisions are being complied with regarding development approvals and planning controls.

**RISK IMPLICATIONS**

Project management and financial controls are in place to manage time and budget risks. The projects have been assessed against relevant legislative requirements to minimise council's exposure to risk.

**STAKEHOLDER CONSULTATION**

Council's news column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the local government area.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

**OPTIONS**

Not applicable.

**CONCLUSION**

This report updates Council on the capital improvements/new work being undertaken by the Environment and Planning Department.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 1.7 Improved social outcomes for people with disability

CSP 4.2 Strong effective and Responsive Council

CSP 6.2 Upgrade community buildings

**ATTACHMENTS**

Nil



**8.3 ACTIVE RESOLUTIONS**

**TRIM Number:** R24/80

**Author:** Executive Assistant

**RECOMMENDATION**

That:

1. The General Manager's Report No. R24/80 be received and noted.

**PURPOSE**

To provide Council with an update on Active Resolutions as at April 2024.

**SUPPORTING INFORMATION**

The Active Resolutions are attached.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council.

**ATTACHMENTS**

1. Active Resolutions.

**8.4 INVESTMENTS AS AT 31 MARCH 2024****TRIM Number: R24/86****Author: Manager - Finance****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R24/86 be received and noted.

**PURPOSE**

The *Local Government (General) Regulation 2021 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

**SUPPORTING INFORMATION**

Council's general bank account reconciled balance at 31 March 2024 is \$1,790,893. Investments held at 31 March 2024 totalling \$67,764,225 are set out in Attachment 1.

**Responsible Accounting Officer Certificate**

I certify that the investments have been reconciled with the Council's general ledger as at 31 March 2024, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2021* and Council's Investment Policy.

Karen Pegler

Responsible Accounting Officer

**FINANCIAL UPDATE**

As at the end of March 2024, Council's portfolio is compliant across its counterparty and credit quality limits.

Over the past 12 months, the portfolio, excluding on call cash, returned 4.32% p.a., outperforming the AusBond Bank Bill Index (bank bills) by 0.13% p.a.

The Reserve Bank again held the cash rate steady at 4.35% in March 2024. The central bank was perceived to now adopt a more neutral approach to monetary policy as it removed its previous phrases - "*a further increase in interest rates cannot be ruled out*" and "*will do what is necessary to achieve that outcome*". However, the addition of "*the Board is not ruling anything in or out*" still provides the RBA with sufficient flexibility when upside risks emerge.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Investments are made in accordance with Council’s Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that “Council is financially sustainable and provides services at a level expected by the community”.

**CONCLUSION**

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

**ATTACHMENTS**

- 1. Investment Report as at 31 March 2024**

**8.5 TOURISM AND PROMOTIONS REPORT - MARCH 2024****TRIM Number: R24/97****Author: Tourism Manager****RECOMMENDATION**

That:

1. The General Manager's Report No. R24/97 be received and noted.

**PURPOSE**

The purpose of this report is to provide Council with an overview of the scope of work being undertaken by Council's tourism team. This report includes a progress update on tourism-related projects and initiatives.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Some years ago, Lachlan Shire Council embarked on an ambitious journey to grow and sustain the visitor economy through developing assets, infrastructure, and attractions that connect visitors to the place and its characters.

Council's commitment to tourism is evidenced by the number of infrastructure projects delivered including:

- Gum Bend Lake and Lake Cargelligo foreshore walkways
- Extension to Condobolin Museum
- Construction of amenities block at Gum Bend Lake
- Redevelopment of Lake Cargelligo's main street precinct
- Installation of two water tower murals – Lake Cargelligo and Tottenham
- Upgrade of the Tottenham Caravan Park
- New amenities block at the SRA Grounds
- Swimming pool and park upgrades
- Installation of new playgrounds
- Continued development of Sculpture Down the Lachlan trail
- Apex Park Pontoon and foreshore improvements Lake Cargelligo

A significant recent achievement has been the development of the Utes in the Paddock tourism precinct, incorporating the Lachlan Shire Visitor Information Centre (VIC) in Condobolin.

The new VIC officially opened on 25 November 2023 and has attracted strong visitation over the past four (4) months.

With the centre now open (Monday to Friday 9 am - 4 pm and 10 am-3 pm Saturday and Sunday), Council is moving from the construction and fit-out phase to shire-wide product development and marketing.

This phase is an essential component in unlocking Lachlan Shire’s tourism potential and is as, if not more important than the actual build.

To keep Councillors and the broader community informed on tourism-related activities and projects, Council’s tourism team will provide a progress report each month.

**ISSUES AND COMMENTS**

**STATISTICS:**

<b>TOTAL VISITOR NUMBERS: 2,873</b>					
	November 2023	December 2023	January 2024	February 2024	March 2024
	750	471	608	380	664
<b>Top 5 places of origin:</b>	New South Wales, Queensland, Victoria, South Australia and Western Australia.				

<b>SOCIAL MEDIA – FACEBOOK INSIGHTS</b>					
	November 2023	December 2023	January 2024	February 2024	March 2024
<b>Content reach</b>	4,704	1,885	3,019	3,726	3,334
<b>Content interaction</b>	268	42	88	228	111
<b>New page followers</b>	60	8	22	35	13

<b>SOCIAL MEDIA – INSTAGRAM INSIGHTS</b>					
	November 2023	December 2023	January 2024	February 2024	March 2024
<b>Content reach</b>	62	72	85	180	182
<b>Content interaction</b>	49	35	60	242	76
<b>New page followers</b>	21	20	9	30	13

<b>WEBSITE – visitlachlanshire.com.au</b>	
<b>Total Page views</b>	24 November 2023 to 31 March 2024
	2,690

<b>Top 5-page visits:</b>	See and Do, Visitor Information Centres, Towns and Villages, Events and Utes in the Paddock.
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<b>MERCHANDISE SALES – TO DATE \$7,125.46</b>					
	November 2023	December 2023	January 2024	February 2024	March 2024
<b>Sales</b>	\$104.55	\$867.27	\$1,858.64	\$1,173.18	\$3,121.82

**PROJECT AND INITIATIVE UPDATE**

<b>PROJECT/INITIATIVE</b>	<b>COMMENTS</b>	<b>PROGRESS %</b>
<b>Shire-wide</b>		
<b><i>Lachlan Shire official visitor guide</i></b>	- Review of draft content in progress, in conjunction with Lake Cargelligo and Tottenham Visitor Information Centres.	60%
	- Stylized maps in progress and advertising sales to commenced 15 April 2024.	40%
	- Print quotations obtained.	100%
	- Interim flyer distributed to visitor information centres (including Griffith) with website QR code as call to action.	100%
<b><i>Tourism Ambassadors/ Volunteer</i></b>	- Lake Cargelligo <b>1.</b> Tourism Manager attends monthly meetings.	Ongoing
	- Lake Cargelligo volunteer shirts and vests provided.	
	- Tottenham <b>2.</b> Tourism Manager attends monthly meetings as requested.	Ongoing
	- Condobolin <b>3.</b> Expressions of interest were received from 12 potential Ambassadors. <b>4.</b> Informal morning tea held at the centre. <b>5.</b> The Ambassador Handbook is now complete and registration packages will be hand-delivered to all interested parties during April.	50%
<b><i>Destination Management Plan review</i></b>	- Planning commenced for review of the Lachlan Shire Destination Management Plan.	5%

<b>Visitor Information Centre lead in signage</b>	- A shire-wide business directory currently being compiled and will be hosted on the Council’s tourism website <a href="http://www.lachlanshire.com.au">www.lachlanshire.com.au</a>	45%
<b>ATDW listings Australian Tourism Data Warehouse</b>	- Staff are currently working with operators to update listings on ATDW.	35%
	- ATWD is Australia’s national platform for digital tourism marketing. ATDW supports over 60 partner websites to support local tourism operators to expand their online presence.	For information only
<b>Tourism website</b>	- Continuing website content development.	Ongoing
<b>Condobolin</b>		
<b>VIC cafe</b>	- Thorpey’s in the Paddock Café commenced operation on 19 February 2024 and is attracting a strong clientele.	100%
	- Café is open 7 days per week from 9 am – 2 pm as per lease agreement.	100%
<b>Utes in the Paddock trailhead sign</b>	- External promotional signage design for photo opportunities in progress.	60%
<b>Utes in the Paddock banners (Diggers Avenue and Visitor Information Centre VIC)</b>	- Banner quotes for existing posts in Diggers Avenue obtained. Project funded by Evolution Mining.	50%
	- Banner design - Utes in the Paddock and VIC.	75%
	- New banner posts for tourism precinct frontage. Project funded by Evolution Mining.	35%
<b>Utes in the Paddock plaques</b>	- Content for remaining plaques (2) underway.	60%
<b>Fallen Jockey’s Memorial plaque</b>	- Plaque content being developed.	50%
<b>Lachlan VIC traffic movement</b>	- Review of precinct traffic movement and signage in conjunction with infrastructure department in progress.	40%
<b>VIC directional signage - i</b>	- Directional signage review undertaken.	100%
	- Additional signage to be installed.	20%
<b>Artist Showcase – plinth exhibition</b>	- Arts Out West local artist plinth exhibition to be showcased at the VIC in September 2024.	50%

	- Negotiating with Arts Out West to roll out the exhibition to the Lake Cargelligo and Tottenham VICs.	30%
<b>Utes in the Paddock touchscreen at VIC</b>	- Touchscreen content plan in progress	40%
<b>Lachlan VIC amenities wall graphic</b>	- Vinyl wall graphic design completed <b>6.</b> (town names)	100%
	- Install scheduled early May 2024	0%
<b>Merchandise</b>	- Utes in the Paddock merchandise range being expanded to include keyrings, hat pins, cooler bags, shirts, and tote bags.	60%
<b>Lake Cargelligo</b>		
<b>Foreshore walkway signage</b>	- Frames painted. Panel content review and panel design underway. The project is scheduled for completion by June 2024.	55%
<b>Visitor Information Centre update</b>	- Consultation with VIC volunteers to ascertain the scope of work for the upgrade. New brochure racks, furniture, information panels, blinds, digital screen, and signage.	100%
	- Designs and colour palettes being prepared for presentation to the group in late April.	40%
	- Quotes for exterior VIC signage obtained.	100%
<b>VIC lead-in directional signage</b>	- Signage audit undertaken.	100%
	- Replacement signs in progress	35%
<b>Museum brochure</b>	- Supporting the museum volunteers to produce a museum brochure. Waiting on funding confirmation from Museums and Galleries.	15%
<b>Tottenham</b>		
<b>Visitor Information Centre update</b>	- Consultation with VIC volunteers to ascertain the scope of work for the upgrade. New brochure racks, furniture, information panels, digital screen and signage.	100%
	- Designs, floor plans, and colour palettes being prepared for presentation to the group by early May.	35%
<b>Tottenham merchandise</b>	- Designs being prepared for presentation to volunteers i.e. water tower, cairn.	20%



<b><i>VIC volunteer shirts</i></b>	- Discussion held. Awaiting design as above.	5%
<b><i>Water Tower Mural signage</i></b>	- Sign design and content review in progress.	60%

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project management and financial controls are in place to manage financial expenditure and resource allocation.

**LEGAL IMPLICATIONS**

Nil.

**RISK IMPLICATIONS**

Project management and financial controls have been established to manage budget and reputational risks.

**STAKEHOLDER CONSULTATION**

Council consults with the Lake Cargelligo and Tottenham visitor information centre volunteers, government agencies, and other key stakeholders regularly.

**OPTIONS**

Not applicable.

**CONCLUSION**

This report provides an update to Council on tourism-related initiatives and projects being undertaken by the tourism team.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 2.1 A vibrant tourism industry.
- 2.3 Encourage business activity.
- 2.5 Improve the appearance of each town.

**ATTACHMENTS**

Nil

**8.6 FY23/24 URBAN WORKS MONTHLY UPDATE FOR MARCH****TRIM Number:** R24/98**Author:** Manager Urban Works**RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R24/98 be received and noted.

**PURPOSE**

The purpose of this report is to provide an update of the capital improvements in the Urban Works section. The items listed are for works undertaken in March, in progress for the month of April and forecast for the month of May 2024.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Council has adopted the 2023/2024 budget and associated Delivery and Operational Plans and Quarterly Budget Reviews. This report provides updates on the delivery of the Urban Works program, with some overlap with roads, utilities, tourism and buildings where required.

**ISSUES AND COMMENTS**

Project delivery has focused on grant funded projects with funding deadlines and capital works.

Overall the majority of the Urban Works projects are progressing with contractors and staff focusing on project priorities and delivery deadlines.

**Works Completed in March**

Scott Street Subdivision	Roadworks sub-base installation underway. Excavation trenches for the power and NBN commenced. Officers Parade K&G and road shoulder has been removed from scope of works, due to fragility and proximity of AC water main.
Footpaths	William and Busby Street works almost complete. Denison street footpath replacement was complete. Memorial Park work commenced.
Gum Bend Lake Foreshore works	Lake Closed to water sports. Continuing to wait for water levels to lower to enable works to be undertaken in May-June.
Condobolin Rodeo and Pony Club Facility	Meetings held with stakeholders to confirm scope of works. Contractors engaged. Works to commence when local contractor is available.
Lake Cargelligo Cricket Club toilet	No work was undertaken in March
Lake Cargelligo Netball Court refurbishment	Bulk earthworks and placement of the concrete edging paths was complete. New fencing items have been purchased. Court surfacing works has been delayed until April due to contractor’s existing commitments
Tottenham Skate Park and Multi-use facility	Meetings held with Recreation Ground Committee to consider options.
Tullibigeal Netball Court Refurbishment	Rectification works to occur after Lake Cargelligo resurfacing. The court defects will be fixed by the end of May.
Weja Shed	No work was complete in March.

**Works Underway in April**

Scott Street Subdivision	Road construction, water, power and NBN to continue.
Footpath Construction	Memorial Park works to commence and be complete.
Gum Bend Lake Foreshore works	Continuing to wait for water levels to lower to enable works to be undertaken in May-June.
Condobolin Rodeo and Pony Club Facility	Meetings held with stakeholders to confirm scope of works. Contractors engaged. Works to commence when local contractor is available.
Lake Cargelligo Cricket Club toilet	Awning to be constructed when contractors are available.
Lake Cargelligo Netball Court	Earthworks, parking and fencing to be complete. Court installation to commence end of April.
Tottenham Skate Park and Multi-use facility	Public consultation meeting to be held at the end of April to consider all options.
Tullibigeal Netball Court Refurbishment	Rectification works to occur after Lake Cargelligo resurfacing. The court defects will be fixed by the end of May.
Weja RFS Shed	Building work and defects, gravel driveway and fencing to be complete when contractor becomes available.

**Works Scheduled in May**

Scott Street Subdivision	The installation of the water mains to continue. Installation of the NBN, Power conduits and cables to be complete.
Footpath Construction	Memorial Park and Georges Lane crossing works to be complete.
Gum Bend Lake Foreshore works	Earthwork contractors to reconstruct the bank and begin installing the eco rock system.
Condobolin Rodeo and Pony Club Facility	Earthworks underway. Gravel and sand installation nearing completion.
Lake Cargelligo Cricket Club toilet	Complete
Lake Cargelligo Netball Court	Court to be installed and complete ready for the season.
Tottenham Skate Park and Multi-use facility	Community feedback used to confirm concepts
Tullibigeal Netball court resurfacing	Complete.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project	Budget	Funding Source	Expenditure to Date	Forecast Expenditure	Comments
Scott Street	\$4,233k	LRCI, land, stormwater, water, sewer reserves	\$3,060k	\$4,233k	Budget and time variations are being actively managed.
7 footpath locations	\$1,361k	FLR, LRCI3, SCCF4, General Rev	\$1,186k	\$1,361k	Budget is on track
Gum Bend Lake Foreshore	\$550k	RTAF, 7.12	\$423k	\$600	Foreshore work variation to be completed
Lake Cargelligo Cricket Club Toilet	\$65k	SCCF4	\$52k	\$65k	Budget is on track
Lake Cargelligo Netball Courts	\$303k	SCCF5	\$65kk	\$303k	Budget is on track
Tullibigeal Netball Courts	\$135k	SCCF4	\$65k	\$70k	Budget underspent Correcting defects
Weja RFS Shed	\$150k	RFS	\$152k	\$150k	Budget discussions to occur with RFS

**LEGAL IMPLICATIONS**

Nil.

**RISK IMPLICATIONS**

Priority will be given to grant funded works. Meetings held with Finance staff to confirm project completions and project funding roll over for incomplete works.

Inflation continues to present concerns with budgets together with the supply of goods and materials.

**STAKEHOLDER CONSULTATION**

Staff are engaging with specific stakeholders on each project, in accordance with Council's community consultation policy. Meetings have been held with the Tullibigeal Netball Committee and Lake Cargelligo Junior & Senior Cricket Association and Lake Cargelligo Netball.

**OPTIONS**

1. Council continue to implement urban works capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the capital improvements program and budget.

**CONCLUSION**

This report updates Council on the capital improvements undertaken by the Urban Works team in March and April and forecast for May.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 3.3 Upgrade Street Lighting.
- 4.2 Strong, Effective and Responsive Council.
- 4.4 Strategic Management of Villages and Crown Reserves.
- 6.1 Increase recreational use of the lakes and rivers.
- 6.3 New and visually appealing streetscapes.
- 6.4 Improved Parks, Gardens and Sporting Ovals.
- 6.5 Provision of neat, accessible and respectful cemeteries.

**ATTACHMENTS**

Nil

**8.7 FY23/24 UTILITIES MONTHLY UPDATE MARCH**

**TRIM Number: R24/99**

**Author: Manager - Utilities**

**RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R24/99 be received and noted.

**PURPOSE**

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for March, in progress for the month of April and forecast for the month of May 2024.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

**ISSUES AND COMMENTS**

**Condobolin**

<b>Project</b>	<b>Progress</b>
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	<ul style="list-style-type: none"> <li>• Awaiting Funding announcement for the Concept design phase of this project.</li> </ul>
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	<ul style="list-style-type: none"> <li>• Awaiting Funding announcement for the Concept design phase of this project.</li> </ul>
RNSW 755 Condobolin Bore Fields II	<ul style="list-style-type: none"> <li>• Public Consultation period for the proposed road closure in Lachlan Valley Way finished on 3 April. See Council report.</li> </ul>
DWS072 Condobolin Drought Water Security Project	<ul style="list-style-type: none"> <li>• Contract 3: WTP Modifications – the submission is still being evaluated.</li> </ul>

	<ul style="list-style-type: none"> <li>Contract 5: Transfer Pump Station – a design meeting will be held in April to confirm details of the proposed design for the aeration system.</li> </ul>
Lachlan St Sewer Pump Station – Concept and Detailed Design Upgrade	<ul style="list-style-type: none"> <li>Conduit arrangements have been finalised and works are progressing to lay and map the conduits.</li> <li>Pumps are arriving in late April.</li> <li>Temporary switchboard will be ready to be installed by early June.</li> </ul>
Officers Parade Sewer Pump Station – Concept and Detailed Design Upgrade	<ul style="list-style-type: none"> <li>Further amendments to the design are currently being made to make the emergency storage well less visible on the ground.</li> </ul>

**Lake Cargelligo**

Project	Progress
Lake Cargelligo STP – Screen Extractor	<ul style="list-style-type: none"> <li>Due to other priorities in the works program, this work is postponed for a month. It is now scheduled to be installed by the end of May 2024.</li> </ul>
Lake Cargelligo STP – Sewer Lagoons	<ul style="list-style-type: none"> <li>Treated effluent has now been returned to the old abandoned effluent pond. The northern most evaporation pond continues to drop. Total rainfall from 1 March 2024 to date is in excess of 50mm. Fortnightly updates are continuing to be provided to the stakeholders and the relevant landholders. Weekly sampling is continuing to be taken from the lagoons and the surrounding areas.</li> </ul>
Lake Cargelligo WTP – Chemical Storage Upgrade	<ul style="list-style-type: none"> <li>Finalisation of the RFQ documents has been delayed due to other priority projects.</li> </ul>
Lake Cargelligo WTP – GAC Filter Upgrade	<ul style="list-style-type: none"> <li>GAC Filter tests have been performed and we are awaiting the results.</li> </ul>

**Tottenham**

Project	Progress
RNSW 841 Tottenham Water Supply – New Albert Reservoir	<ul style="list-style-type: none"> <li>Executive negotiations have been held and agreement reached on the electrical and telemetry components of the project.</li> <li>Majority of the comments from NSW Public Works designer during the 50% design meeting have not been addressed in the most updated design. Another design meeting is arranged to finalise and address all the comments.</li> <li>The project is now four (4) months behind the initial program information submitted with the tender.</li> </ul>

<p>RNSW 841 Tottenham Water Supply – Leg O Mutton Dam Upgrade</p>	<ul style="list-style-type: none"> <li>Majority of the works have been completed. The inlet pipe from the B-section pipeline has been modified and shortened to accommodate the design variation in the spillway.</li> </ul>
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**Shire Wide**

Project	Progress
<p>RNSW 842 Sewage Effluent Reuse Management System (Lake Cargelligo, Condobolin &amp; Tottenham)</p>	<ul style="list-style-type: none"> <li>Expressions of Interest need to be invited for the agricultural use of the treated effluent.</li> </ul>
<p>Integrated Water Cycle Management (IWCM) Strategy</p>	<ul style="list-style-type: none"> <li>Continuing the development of IWCM Options Assessment and Scenario Analysis.</li> </ul>
<p>Sewer Rehabilitation and Investigation</p>	<ul style="list-style-type: none"> <li>A works program is currently being developed for projects across the major three towns. The works program will consist of various works as outlined in the schedule of rates contract.</li> </ul>



**FINANCIAL AND RESOURCE IMPLICATIONS**

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	\$900K	SSWP	\$0	\$750K	Budget is on track
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	\$675K	SSWP	\$248K	\$413K	Budget is on track
RNSW 755 Condobolin Bore Fields II	\$3.9M	Restart NSW	\$2.48M	\$3.9M	Power supply, bore works and chlorine system upgrade at Condobolin WTP remain. Budget is on track, but final tenders still have to be called.
DWS072 Contract 5: Transfer Pump Station	\$2.57M	SSWP	\$2.49M	\$2.57M	Approved variation, revised funding deed signed. Revised budget is on track
Lachlan St Sewer Pump Station – Construction	\$1.2M	Sewer Fund	\$222K	\$1.2M	Budget is on track
Officers Parade Sewer Pump Station Upgrade – Concept and Detail Design	\$145K	Sewer Fund	\$114K	\$135K	Budget is on track
Lake Cargelligo STP – Screen Extractor	\$66K	Sewer Fund	\$48K	\$66K	Budget is on track
Lake Cargelligo STP – Sewer Lagoons investigations	\$150K	Sewer Fund	\$26K	\$150K	Budget is on track
Lake Cargelligo WTP – Chemical Storage Upgrade	\$210K	Water Fund	\$110K	\$210K	Budget revisions have been made through QBR2
Lake Cargelligo WTP – GAC Filter Upgrade	\$57K	Water Fund	\$12K	\$57K	Budget is on track
RNSW 841 Tottenham Water Supply	\$4.6M	Restart NSW	\$1.5M	\$4.6M	New Albert Res and Leg O Mutton Dam upgrade projects are on track

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
RNSW 842 Sewage Effluent Reuse Management System	\$2.56M	Restart NSW	\$486K	\$2.56M	Project scope under review
Integrated Water Cycle Management (IWCM) Strategy	\$491K	Safe & Secure	\$103K	\$491K	Budget is on track
Sewer Rehabilitation and Investigation	\$1.3M	Sewer Fund	\$0	\$1.3M	Budget is on track

**LEGAL IMPLICATIONS**

In the Condobolin, Lake Cargelligo, Tottenham and Albert water supply schemes, sufficient high-quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council’s water supply system is governed by DCCEEW and the backwash discharge from the water treatment plant is administered by the EPA.

Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher.

Lachlan Shire Council is providing sewerage services to communities across the shire. The day to day operation of the sewerage services is governed by DCCEEW and the effluent discharge from the sewerage treatment plant is administered by the EPA. There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality are checked regularly to identify any deviation from the current guidelines and standards.

**RISK IMPLICATIONS**

Risk associated with the engagement of NSW Public Works to assist with project delivery is mitigated by the formation of a project steering committee with INSW, DCCEEW, NSW Public Works and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (Roscco), Lachlan Airspace Reference Panel, NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

**STAKEHOLDER CONSULTATION**

DCCEEW, Infrastructure NSW, NSW Public Works Advisory, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases. Stakeholders for the Lake Cargelligo STP issues are being updated by fortnightly status updates and meetings are required.

**OPTIONS**

1. Council continue to implement the water and sewer capital, operational and maintenance programs as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the water and sewer capital, operational and maintenance program.

**CONCLUSION**

This report is provided to update Council on activities in the Utilities section in March, underway for April and planned for May 2024.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

CSP 7.2 Water Security for All Towns and Villages

**ATTACHMENTS**

Nil

**8.8 FY23/24 ROADWORKS MONTHLY UPDATE MARCH****TRIM Number: R24/94****Author: Manager - Roads****RECOMMENDATION**

That:

1. The Director Infrastructure Services report No R24/94 be received and noted.

**PURPOSE**

The purpose of this report is to provide a summary of road works undertaken by the Infrastructure Services Department completed in March, works in progress in the month of April and works scheduled for the month of May. The execution and completion of works varies depending on resource availability, weather conditions, work priorities and unforeseen circumstances.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

TfNSW continue to assess Council's Essential Public Asset Reconstruction Works (EPA-RW) claim for AGRN 1034 (NSW flooding from 14 September 2022 Natural Disaster). They have provided an initial assessment of the spreadsheet covering the unsealed roads in the Lake Cargelligo area of the shire with 369 of the 452 defects fully or partly approved and general queries on another 10 defects. The estimate value of the work approved is \$4.4 million out of the \$5.5 million submitted. Work will be commencing shortly on the restoration work using Council resources and local contractors.

Advice was received from TfNSW in mid-March that expenditure on pothole repair work that has occurred between 1 January and 31 March 2024 could be claimed against the Pothole Repair Program which officially ended on 31 December 2023. There was also advice that there is an application going to the appropriate Minister to enable those Councils who have not spent all the original grant to have another six months to spend the funds. Lachlan Shire received \$1,336,350.26 for this program and by 31 December 2023 had spent approx. \$760k. Of the remaining \$576k, approx. \$100k has been identified as being spent up to 31 March, with analysis of Council's ledger still in progress.

**UPDATE**

Six Council graders are on maintenance grading work or grade/water/roll work and two are on construction projects. One grader is stood down at present as there is no available operator. After completion of the sealing work programmed for April only one – Boona Road – construction project will continue as all other projects are complete for this financial year.

**Works undertaken in March**

- **Heavy patching, re-sheeting and grade water and roll undertaken on the following roads**
  - Main Roads
    - MR 7514 Nyngan Road – gwr
  - Shire Roads
    - SR 13 Millridge Road – gwr (contractor)
    - SR 43 Back Tullamore Road – gwr (contractor)
    - SR 44 Melrose Plains Road – gwr
    - SR 88 Fairholme Road – gwr (contractor)
    - SR 91 Marsden Road – gwr
    - SR 251 Hubbards Road – gwr (contractor)
    - SR 344 Browns Lane – gwr
    - SR 380 Cincinnati Lane – gwr (contractor)
  
- **Road and culvert reconstruction undertaken on the following roads**
  - Main Roads
    - MR 7514 Nyngan Road – culvert replacement
  - Shire Roads
    - SR 5 Lansdale Road – RTR – road reconstruction and widening 2.2 km in progress
    - SR 10 Meadowview Road – RTR – sealed causeways reconstruction in progress
    - SR 45 Boona Road – FLR/RTR – shoulder widening commenced
    - SR 1347 Albert Road – LRCI – road construction for seal extension The Bogan Way to Albert cemetery in progress. 1.5km.
  - Town Streets
    - nil
  
- **Road reseals/sealing**
  - Regional Roads
    - nil
  - Shire Roads
    - SR 64 Platina Road 2 km of two coat seal
    - SR 343 Willis Lane 2 km of two coat seal
  - Town Streets
    - nil
  
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following unsealed roads**
  - Main Roads
    - nil
  - Shire Roads
    - SR 148 Halls Road – maintenance grade
    - SR 180 O’Reillys Road – maintenance grade
    - SR 181 Pidgeons Road – maintenance grade
    - SR 182 Recreation Road – maintenance grade
    - SR 152 Thomas Lane – maintenance grade
    - SR 183 Killawarra Road – maintenance grade
    - SR 414 Fyfes Road – maintenance grade

- SR 1006 Brotherony Road – maintenance grade
- **Shoulder grading/slashing/vegetation control/patching and flood damage undertaken on the following sealed roads**
  - Main Roads
    - MR 57N Fifield Road – slashing
    - MR 57N The Bogan Way – pothole patching/slashing
    - MR 57S The Gipps Way – pothole patching
    - MR 231 Wyalong Road – slashing
    - MR 377 Lachlan Valley Way (aka South Forbes Road) – slashing
    - MR 7513 Lake Cargelligo Road – pothole patching
  - Shire Roads
    - SR 10 Meadowview Road – pothole patching
    - SR 85 North Forbes Road – slashing
    - SR 90 Grassmere Road – pothole patching
    - SR 340 Silos Road – slashing
    - SR 1029 Tullibigeal Road – vegetation control
    - SR 1145 Burcher Road – slashing

#### **Works in progress or planned for April**

- **Heavy patching, re-sheeting and grade water and roll in progress on the following unsealed roads**
  - Main Roads
    - nil
  - Shire Roads
    - SR 51 Emeran Road – gwr
    - SR 53 Mumbil Tank Road – gwr
    - SR 93 Bandalong Road – gwr
    - SR 94 Diggers Road - gwr
    - SR 101 Corinella Road – gwr
    - SR 1144 Weelah Road – gwr
    - SR 1187 Palesthan Road – gwr
- **Road and culvert reconstruction in progress on the following roads**
  - Main Roads
    - nil
  - Shire Roads
    - SR 5 Lansdale Road – RTR – road reconstruction and widening 2.2 km in progress
    - SR 10 Meadowview Road – RTR – sealed causeways reconstruction in progress
    - SR 45 Boona Road – FLR/RTR – road widening continuing
  - Town Streets
    - nil

- **Road reseals/sealing**
  - Main Roads
    - MR 57S The Gipps Way – 6.8 km reseal
    - MR 461 Henry Parkes Way north – 4.2 km reseal
    - MR 7513 Lake Cargelligo Road – 2.6 km reseal
  - Shire Roads
    - SR 5 Lansdale Road – RTR/FAG – 2.2 km two coat seal
    - SR 10 Meadowview Road – RTR/FAG – 1.0 km two coat seal on causeways
    - SR 230 Lachlan Valley Way – FAG – 3.2 km reseal
    - SR 1347 Albert Road – LRCL – 1.7 km two coat seal
  - Town Streets
    - Canada Street, Lake Cargelligo 0.2 km reseal
    - Holt Street, Lake Cargelligo 0.2 km reseal
    - Lorne Street, Lake Cargelligo 0.6 km reseal
- **Maintenance grading/sucker removal/storm damage repairs in progress on the following roads**
  - Main Roads
    - nil
  - Shire Roads
    - SR 73 Reynella Road – maintenance grade
    - SR 74 Derriwong Road – maintenance grade
    - SR 75 Ridglands Road – maintenance grade
    - SR 76 Timmins Lane – maintenance grade
    - SR 138 Yaddra Road – maintenance grade
    - SR 140 Singh Road – maintenance grade
    - SR 146 Glasgows Lane – maintenance grade
    - SR 163 Murphys Road – maintenance grade
    - SR 384 Karawah Road – maintenance grade
    - SR 385 Terrys Lane – maintenance grade
- **Shoulder grading/slashing/vegetation control and patching in progress on the following sealed roads**
  - Main Roads
    - MR 461 Henry Parkes Way north – shoulder widening prior to reseal
  - Shire Roads
    - Nil

**Works planned for May**

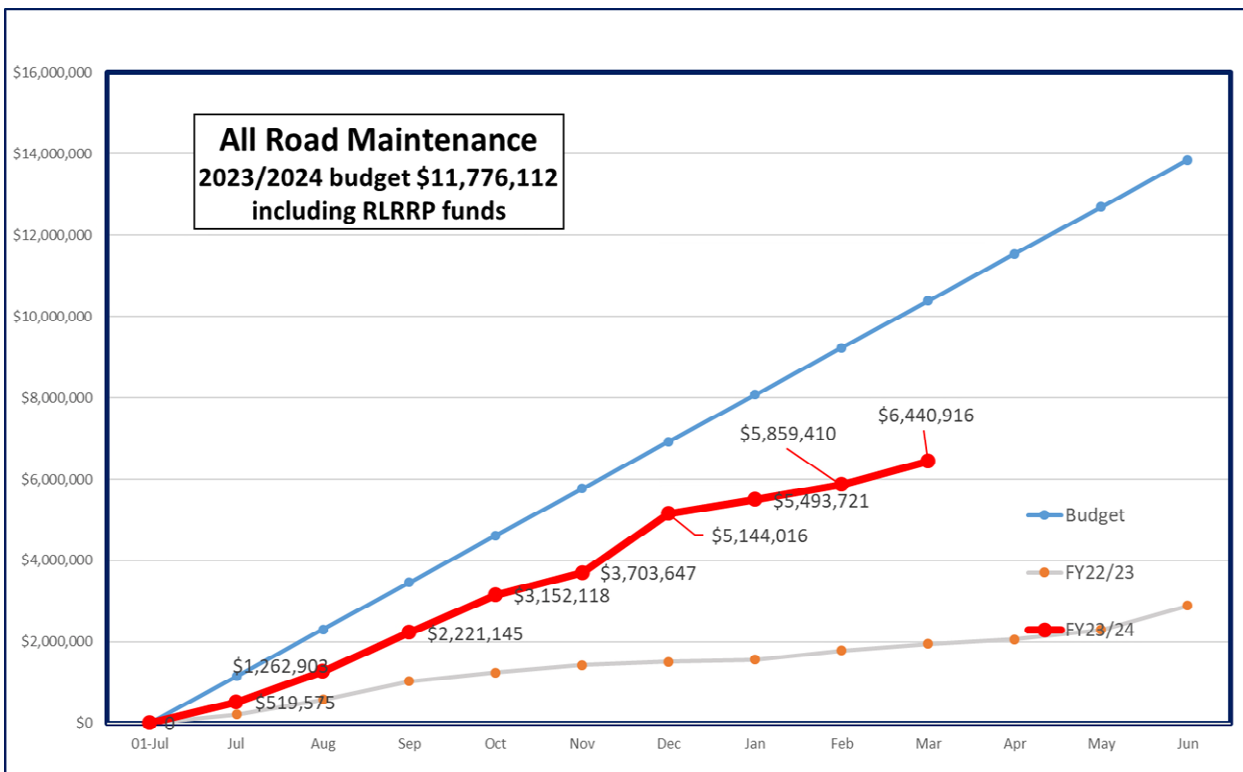
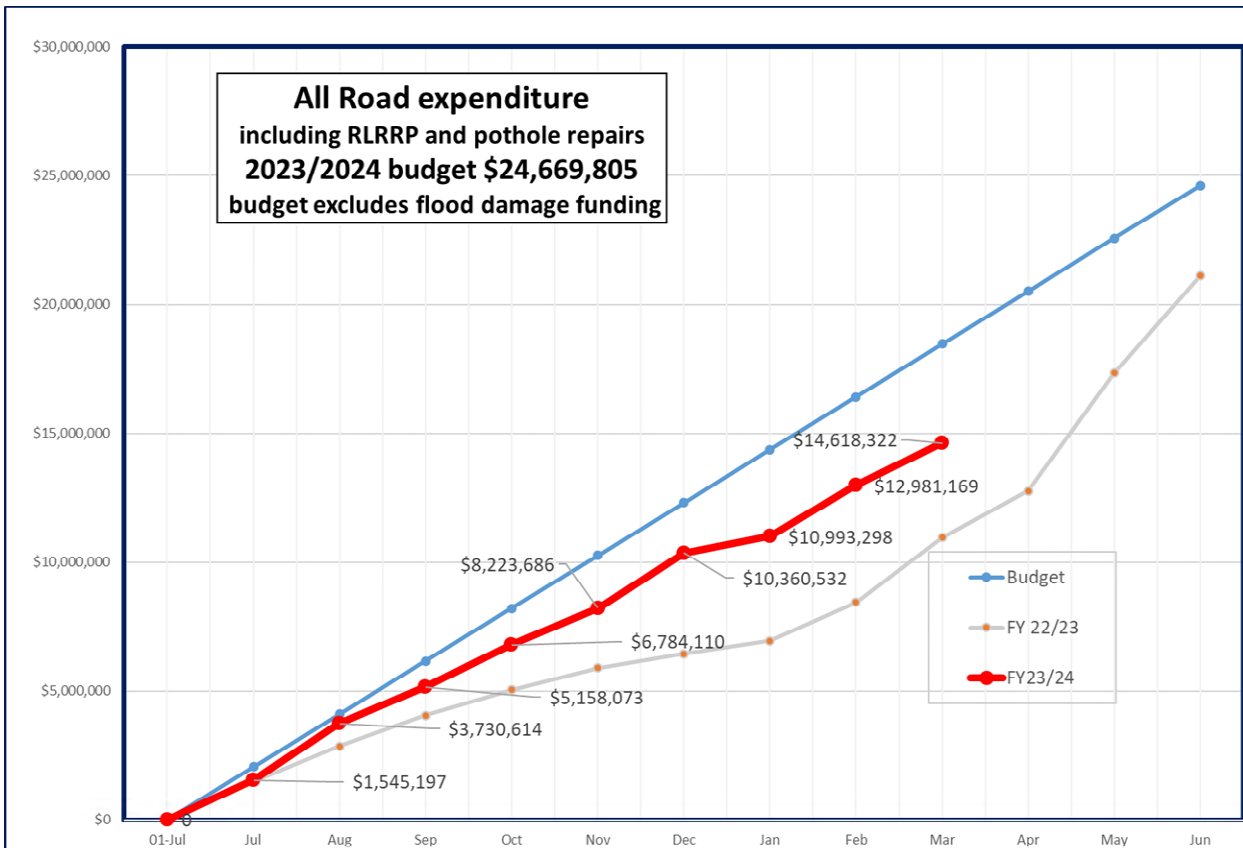
- **Heavy patching, re-sheeting and grade water and roll to be undertaken on the following unsealed roads**
  - All Roads
    - Roads not complete in April
  
- **Road resealing/sealing**
  - All Roads
    - Nil
  
- **Road and culvert reconstruction to be undertaken on the following roads**
  - Main Roads
    - nil
  - Shire Roads
    - SR 45 Boona Road – FLR/RTR – 18 km of seal widen ongoing
  
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following roads**
  - All Roads
    - Roads not complete in April
  
- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
  - All Roads
    - nil

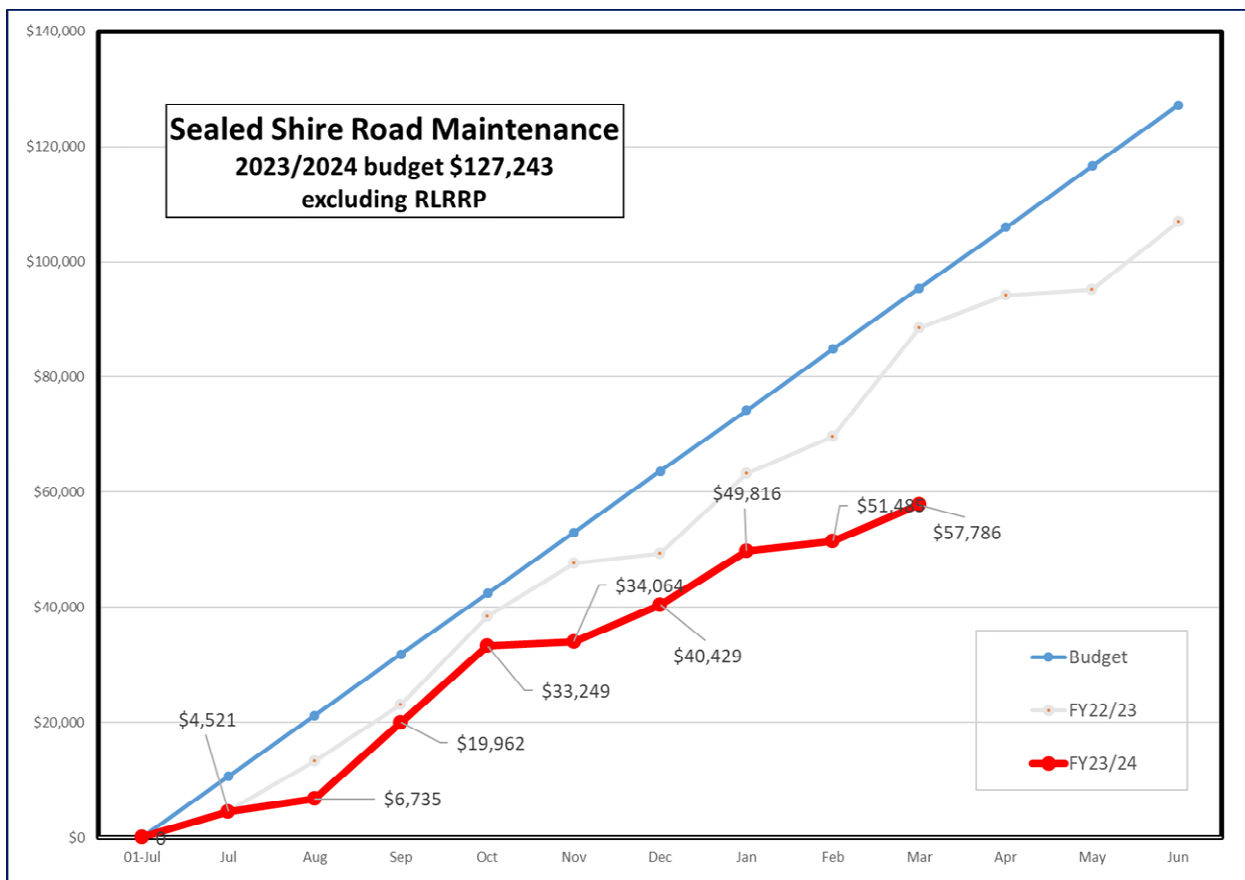
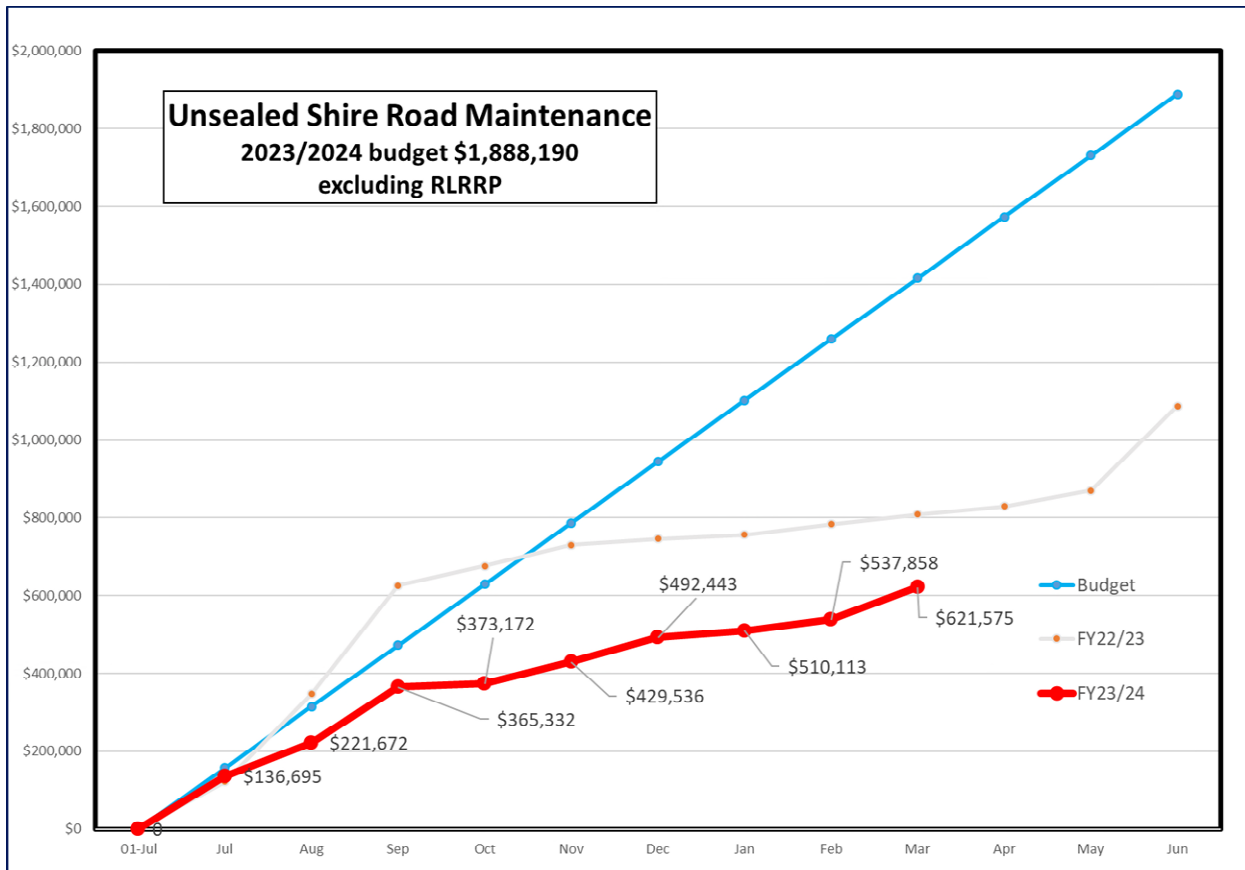


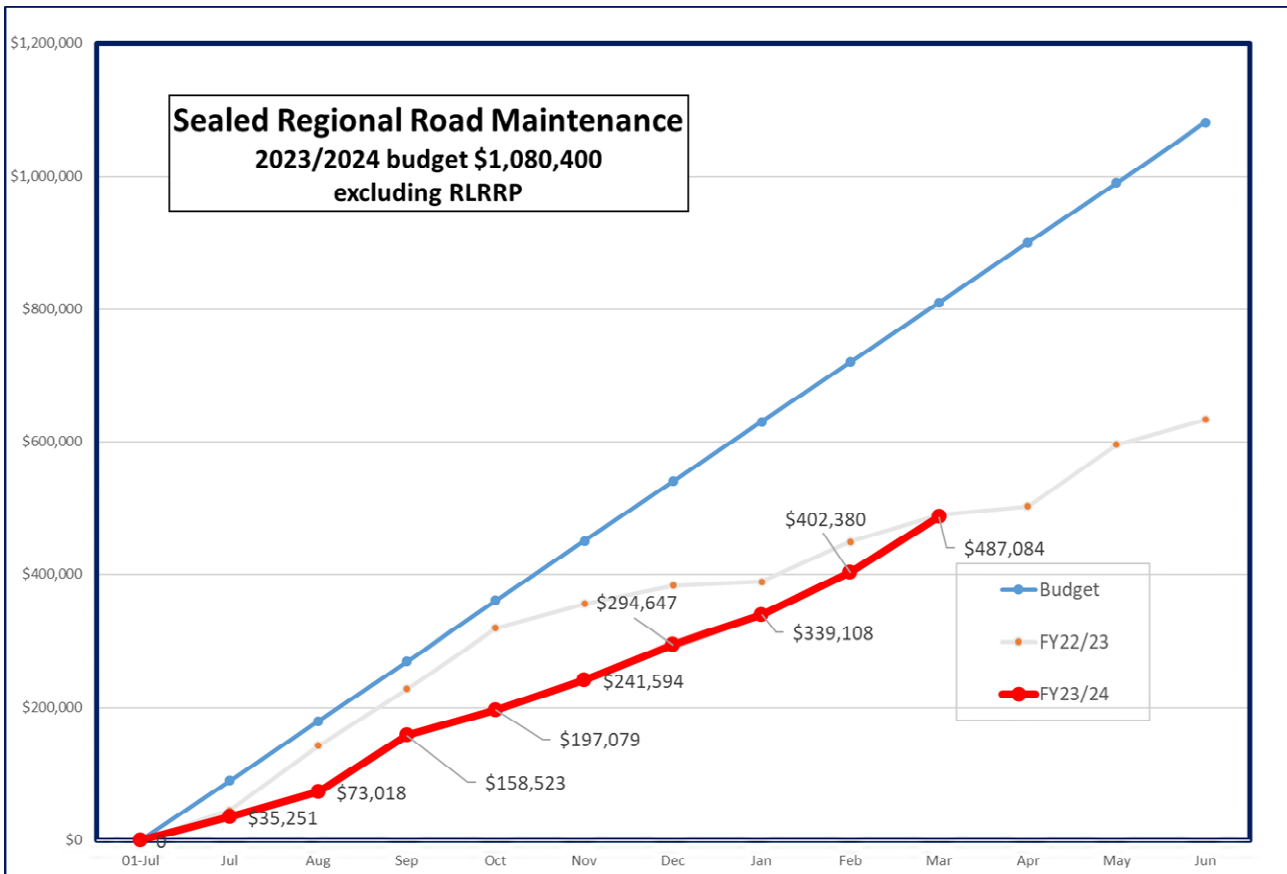
**FINANCIAL UPDATE**

<b>CONSTRUCTION PROJECTS</b>					
<b>Regional Roads</b>					
<b>Project</b>	<b>Budget</b>	<b>Funding source</b>	<b>Expend to date</b>	<b>Forecast Expend</b>	<b>Comments</b>
<b>Regional Roads, reseals</b>					
MR 501 Lachlan Valley Way	\$300k	TfNSW Block Grant	\$284k	\$300k	7km sealing complete, line marking programmed for April
MR 371 Rankin Springs Road	\$51k		\$51k	\$55k	1km sealing complete, line marking programmed for April
MR 371 Foster St, Lake Cargelligo	\$70k		\$60k	\$70k	0.4km sealing complete, line marking programmed for April
MR 57S The Gipps Way	\$272k		\$0k	\$272k	6.8 km programmed for April
MR 7513 Lake Cargelligo Road	\$104k		\$0k	\$104k	2.6 km programmed for April
MR 461 Henry Parkes Way north	\$300k		\$0k	\$300k	4.4 km widening and reseal programmed for April
<b>Total</b>	<b>\$1.101m</b>		<b>\$395k</b>	<b>\$1.101m</b>	
Regional Roads, heavy patching	\$50k	TfNSW Block Grant	\$0k	\$0k	Program to be determined
Regional Roads, culvert renewal	\$60k	TfNSW Block Grant	\$0k	\$0k	Culvert replaced on MR 7514 Nyngan Road
MR 231 Walker Street, Lake Cargelligo widening	\$46k	TfNSW Block Grant	\$46k	\$46k	<b>Project complete</b>
MR 371 Foster St, Lake Cargelligo, Lake St to Lorne St reconstruction	\$3.6m	RTR \$500k, State Government funding \$2,800k, LRCI \$300k	\$3.238m pre 1 July 2023, \$849k in FY23/24 <b>Total \$4.083m</b>	\$4.1m	<b>Project complete.</b> Over expenditure to be funded by FAGs Roads
MR 57N The Bogan Way, widening 28 km	\$3.9m	FCR \$2.686m, TfNSW Block Grant \$1.214m	\$3.216m pre 1 July 2023, \$643k in FY23/24 <b>Total \$3.859m</b>	\$3.9m	<b>Project complete</b>
MR 57S The Gipps Way, Nerathong Bridge replacement	\$2.808m	FCR \$2.387m, TfNSW Block Grant \$421k	\$1.579m pre 1 July 2023, \$404k in FY23/24 <b>Total \$1.983m</b>	\$2.808m	<b>Project complete Scope change application has been submitted to Infrastructure NSW to use remaining funds</b>
MR 57S, MR 377, Condobolin Freight Betterment and Visitor Centre road works	\$9.248m	Regional NSW funding \$5,599k, TfNSW Block grant \$2,149k, TfNSW Repair \$400k, RTR \$300k, Additional \$800k Regional NSW as a result of Natural Disaster	\$7.218m pre 1 July 2023, \$2.110m in FY23/24 <b>Total \$9.328m</b>	\$9.5m	<b>Project complete</b>
MR 231 Wyalong Road seal widening 8 km	\$900k	Repair \$450k, Block \$450k	\$0k	\$0k	TfNSW repair program has been cancelled for 4 years.

<b>CONSTRUCTION PROJECTS</b>					
<b>Local Roads</b>					
<b>Project</b>	<b>Budget</b>	<b>Funding source</b>	<b>Expend to date</b>	<b>Forecast Expend</b>	<b>Comments</b>
<b>Local road reseals</b>					
SR 60 Springvale Road	\$130k	FAG Roads \$140k, RTR \$190k	\$86k	\$86k	<b>Project complete</b>
SR 10 Meadowview Road	\$60k		\$41k	\$60k	Causeway reconstruction in progress
SR 230 Lachlan Valley Way	\$140k		\$0k	\$140k	4 km at Wallaroi Creek bridge. Programmed for April
Lake Cargelligo - Walker St, Uabba St, McInnes St	\$88k		\$88k	\$88k	1.4 km town streets complete
Tullibigeal - Currajong St, Wattle St	\$112k		\$112k	\$112k	<b>0.95 km complete</b>
Lake Cargelligo - Canada St, Lorne St	\$85k		\$0	\$85k	Programmed for April
<b>Total</b>	<b>\$571k</b>			<b>\$327k</b>	<b>\$571k</b>
<b>Local roads gravel re-sheets</b>					
SR 91 Marsden Road	\$338k	Special Rate Variation \$200k, RLRRP 60k, Evolution Mining \$138k	\$0k	\$300k	10 km gravel re-sheeting Programmed for Q4
SR 194 North Uabba Road	\$60k		\$60k	\$60k	2 km gravel re-sheeting completed and funded by Repair funding.
<b>Total</b>	<b>\$398k</b>		<b>\$60k</b>	<b>\$398k</b>	
Officers Parade upgrade	\$1.4m	Fixing Local Roads \$779k, RTR \$479k, \$329k FAG	\$1.17m pre 1/7/23, \$417k in FY23/24 <b>Total \$1.587m</b>	\$1.587m	<b>Project complete</b>
SR 5 Lansdale Road widening and upgrade	\$1.2m	Roads to Recovery	\$1,051m	\$1.2m	Road pavement construction in progress
SR 45 Boona Road 18 km seal widening	\$3.3 m	Fixing Local Roads \$2.97m, RTR \$330k	\$322k	\$3.3m	Road widening in progress
SR 64 Platina Road 2 km seal widening	\$450k	Roads to Recovery	\$464k	\$480k	<b>Project complete</b>
SR 343 Willis Lane seal extension	\$400k	Roads to Recovery	\$82k pre 1 July 2023, \$451k in FY23/24 <b>Total \$533k</b>	\$533k	<b>Project complete</b>
SR 1033 Boreamble Rd 1.8 km seal widening	\$248k	Roads to Recovery	\$420k	\$420k	<b>Project complete</b>
SR 1169 Bobadah Road 2 km seal widening	\$288k	Roads to Recovery	\$288k	\$288k	<b>Project complete</b>
Turner Street, Condobolin 500 m reconstruction	\$205k	Roads to Recovery	\$205k	\$205k	<b>Project complete</b>







**Note:** To date this financial year \$4.212m has been spent of Regional and Local Roads Repair Program (RLRRP) funds and \$479k on pothole repairs.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 3.1 Efficient transport networks that meet community and business needs.  
Transport Asset Management Plan.

**CONCLUSION**

Continue to plan and implement the roads program as staff and contractors are available and as weather conditions permit.

**ATTACHMENTS**

Nil

**9 DECISION REPORTS**

**9.1 GENERAL MANAGER**

Nil

## 9.2 CORPORATE AND COMMUNITY SERVICES

### 9.2.1 POLICY REVIEW - RELATED PARTIES DISCLOSURE

**TRIM Number:** R24/68

**Author:** Manager - Finance

#### RECOMMENDATION

That:

1. The Director Corporate & Community Services' Report No R24/68 be received and noted.
2. The Related Parties Disclosure Policy v3 be adopted as presented.

#### PURPOSE

To present a copy of the reviewed Lachlan Shire Council (LSC) Related Parties Disclosure Policy to Council for adoption.

#### SUPPORTING INFORMATION

Not applicable.

#### BACKGROUND

The Australian Accounting Standards Board (AASB) determined in AASB 124 that from 1 July 2016 related party disclosures will apply to local governments (Councils).

AASB 124 provides that Council must disclose the following information:

Disclosure of any related party relationship

- must disclose in its Annual Financial Statements its relationship with any related parties or subsidiaries (where applicable), whether or not there have been transactions within the relevant reporting period;

Key Management Personnel (KMP) Compensation Disclosure

- must disclose in its Annual Financial Statements details for each of the categories of KMP compensation, as defined in this Policy, in total.

Ordinary citizen transactions include items such as rates paid to Council and are not required to be disclosed. The types of transactions or relationships that might be disclosed are where a Councillor's business provides services to Council or a Councillor's spouse is employed by the Council.

**ISSUES AND COMMENTS**

The recommended amendments contain no significant variations from the existing policy. The policy has been reviewed for currency and to reflect any recent legislative changes.

The main adjustments relate to an inclusion for elections of Councillors, how transactions will be captured and the movement of the Procedures out of the Policy and into the appendices.

Updating to the new policy format (logo) and minor formatting have been undertaken.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Nil

**LEGAL IMPLICATIONS**

Council is required to comply with all relevant legislation and the Office of Local Government Accounting Code.

**RISK IMPLICATIONS**

Policies should be reviewed for updates to the legislation and the accounting code. Failure to do so may result in Council being non-compliant.

**STAKEHOLDER CONSULTATION**

Manager Finance

Governance & Risk Officer.

**OPTIONS**

1. Adopt the draft amended policy as presented
2. Adopt the draft reviewed policy after further amendment.

**CONCLUSION**

Council's Related Parties Disclosure Policy has been reviewed and the document is submitted for consideration and adoption by Council.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 4.2.1 - Council is financially sustainable and provides services at a level expected by the community.

CSP No. 4.2.2 – Council's decision making is equitable and ethical.

**ATTACHMENTS**

1. **Related Parties Disclosure Policy v3**



**9.2.2 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM****TRIM Number: R24/100****Author: Administration Officer - Corporate & Community Services****RECOMMENDATION**

That:

1. The Director of Corporate and Community Services Report R24/100 be received and noted.
2. Provide sponsorship for the Lake Cargelligo Tigers Australia Football & Netball Club Speed Shear event. This sponsorship is to be funded from the Annual Budget for General Donations - Elected Members and is conditional on the event proceeding.
3. Provide a financial donation of \$100 to the RSL Life Care William Beech Gardens for their Cancer Council Australia's Biggest Morning Tea. This donation is to be funded from the Annual Budget for General Donations - Elected Members and is conditional on the event proceeding.
4. Provide a financial donation of \$100 directly to the Cancer Council. This donation is to be funded from the Annual Budget for General Donations Elected Members.

**PURPOSE**

Council is asked to consider requests for monetary and in-kind support for community events to be held in the 2023/2024 financial year. For the purpose of this policy 'Donation' also means financial contribution, event in kind support, and Fee and Charge concessions, unless specified otherwise.

**SUPPORTING INFORMATION**

A copy of the requests for donation are included as an attachment.

**BACKGROUND**

Council adopted its Community Event and Donations Policy on 28 June 2023. As requests are submitted, they will be assessed against this policy. Where possible, approval under delegated authority will be utilised. Where delegated authority or another Council Policy does not apply, a request will be submitted to a Council meeting for determination.

As community groups' transition to funding rounds, there will be a further period where requests will continue to be submitted to Council for a decision.

**ISSUES AND COMMENTS**

There is sufficient budget to fund the recommended donations. Council should keep in mind the second funding round is currently under way. The quantum of donations requested won't be known until the round closes. All funding round applications will come to the May Council meeting.

**LAKE CARGELLIGO TIGERS AUSTRALIA FOOTBALL & NETBALL CLUB**

This group will hold an upcoming Speed Shear Event to raise funds for the club. They are requesting Council consider a sponsorship, but have not requested any particular amount. Sponsorship package options available are Bronze \$200, Silver \$500, Gold \$1,000 or Platinum \$2,000.

Please find more details attached for each option. Council has not previously provided any financial support for this event however, they have supported this group previously on at least 2 occasions.

In May 2023, council donated \$1,000 to the Black & Gold Community Ball. In addition, the Lake Cargelligo Australian Rules Football (which has the same mailing address) received a \$3,550 community grant for a scoreboard in 2014.

**RSL LIFE CARE WILLIAM BEECH GARDENS**

This organisation will be hosting their annual Cancer Council Australia's Biggest Morning Tea on Thursday 23<sup>rd</sup> May 2024. They have requested a financial donation to go towards a prize for the raffle. Council have previously supported this group in the 2021FY with \$200 and in the 2023FY with \$200. Council could consider holding an event themselves to raise funds for such an important cause. If this was supported, then council may like to consider a smaller donation for the RSL event of \$100 and make a \$100 donation directly to the Cancer Council.

**FINANCIAL AND RESOURCE IMPLICATIONS**Community Events Program

This Budget totals \$32,950. Refer to General Ledger number 3820.0460.0622.

**Included in the Budget as a separate line item and will not come to Council for decision**

The abovementioned budget includes \$2,400 for Welcome to Community events (\$600 each for Tullibigeal, Tottenham, Lake Cargelligo and Condobolin). Refer to Council Resolution 2023/50 March 2023. The \$600 for events will only be paid upon written application to Council.

Elected Members general donations

This Budget totals \$27,540. Refer to General Ledger number 3020.0405.0622.

*The remaining budget available for utilisation is \$22,909.*

**Included in the Budget as a separate line item and will not come to Council for decision**

The abovementioned budget includes \$100 per school for end of year School events. Refer to Council Resolution 2022/312 November 2022. The \$100 for events will only be paid upon written application to Council.

In kind contributions

This Budget totals \$123,229. Refer to General Ledger number 3230.0509.

*The remaining budget available for utilisation is \$30,348.*

**Quarterly report to Council - Community Donations & Event Support approved under delegation**

As agreed with Councillors, a quarterly report will be provided to Council showing all approvals made under delegated authority. Jointly the Mayor and General Manager must approve or decline any applications made under delegated authority. Delegated authority approvals only apply to the following:

- (a) In kind Support \$500 or less;
- (b) Fee or Charge Concession \$500 or less;

- (c) A financial Donation less than \$500 (for the 12-month transition period 1 August 2023 to 31 July 2024).

The report is attached for Council's information.

### **LEGAL IMPLICATIONS**

Council can provide financial assistance through an annual donation program in accordance with section 356 of the *Local Government Act 1993*. A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Donation requests made by organisations or individuals who act for personal gain will be subject to Section 356 (2) of the *Local Government Act 1993*.

"A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given."

Fee concessions are permissible in accordance with section 610E and 610F of the *Local Government Act 1993*.

### **RISK IMPLICATIONS**

There is reputational risk for Council when making decisions to approve or not to approve particular requests.

### **STAKEHOLDER CONSULTATION**

Nil.

### **OPTIONS**

1. Provide the full amount of the requested donations.
2. Decline the full amount of the requested donations.
3. Vary the amount of the donations.

### **CONCLUSION**

Council is asked to consider and make a resolution on the amount of any donation it wishes to provide.

### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

### **ATTACHMENTS**

1. **RSL Life Care William Beech Gardens**
2. **Lake Cargelligo Tigers Australian Football Netball Club**
3. **Donations approved under delegation as at 100424**

### 9.3 ENVIRONMENT AND PLANNING

#### 9.3.1 LACHLAN HOUSING STRATEGY

**TRIM Number:** R24/72

**Author:** Manager- Town Planning

#### **RECOMMENDATION**

That:

1. The Director of Environment, Tourism and Economic Development Report No. R24/72 be received and noted.
2. Council endorse the adoption of the Lachlan Housing Strategy (as presented) and
3. Authorise completion of the necessary arrangements to finalise and implement the strategy.

#### **PURPOSE**

The purpose of this report is to inform Council of the outcome of the public exhibition of the Lachlan Housing Strategy (LHS) and to seek Council's adoption of the Strategy.

#### **SUPPORTING INFORMATION**

Lachlan Housing Strategy – Under Separate Cover

#### **BACKGROUND**

In 2020 Council adopted its Local Strategic Planning Statement (LSPS), which included a 20 year vision for land use in the Shire. The LSPS show Council's vision and gives effect to the Central West and Orana Regional Plan 2036, based on local characteristics and opportunities, and Council's own priorities in the Community Strategic Plan (CSP).

In 2018 Council attempted to complete an Urban Settlement Strategy (USS), this was in response to the then Department of Planning's comments that Council needed to update demographic and economic data, and to adjust proposed land use zonings and minimum lot sizes. The adoption of the LSPS has now reduced the strategic planning need for the completion of the USS as key matters can be merged into the LSPS and dealt with through other more direct and targeted strategies. The LSPS also lists a number of medium term planning priorities for housing.

A recent increase in housing development and uptake of land for housing has led to a shortage of suitable land for housing within the Shire, which is limiting the growth of residential development. Ensuring there is suitable land available for housing will ensure residential growth in the village and rural residential areas for the future.

The Lachlan Local Environmental Plan 2013 (LLEP) currently provides for a mix of residential accommodation from single detached dwellings, dual occupancy development and multi dwelling housing. However, housing diversity is limited with the majority of dwellings being single detached

houses. The Housing Strategy will need to unpack this issue and housing opportunities across the Village and Large Lot Residential zones. The strategy should investigate housing diversity and what that actually means in the context of Lachlan Shire. It will also need to examine the issue of housing for older people and the extent to which the existing residents of the LGA are supported to age in place in suitable accommodation.

During the course of the preparation of the Rural and Industrial Lands Strategy it became apparent that some of the opportunity areas considered for the expansion of employment land could also be considered suitable for urban (residential) and rural residential expansion. To this end, there was a need to look more holistically at “settlement”. The final structure of the Rural and Industrial Lands Strategy also lends itself to a residential chapter or addendum.

On 25 May 2022, at the Ordinary Council Meeting, Council resolved per Resolution 2022/166 to appoint Eight Mile Planning to undertake a Housing Strategy for Lachlan Shire Council:

- 1. The Director Environment Tourism and Economic Development Report No. R22/130 be received and noted.*
- 2. Council endorse the preparation of a Lachlan Shire Housing Strategy and engage Eight Mile Planning to prepare the strategy.*
- 3. Council be provided with regular updates regarding the preparation of the Lachlan Shire Housing Strategy.*

The project commenced in July 2022, with required background studies undertaken, a councillor workshop was held in May 2023 and key stakeholder consultation undertaken on 10 May 2023.

On 29 November 2023, at the Ordinary Council Meeting, Council were presented with the draft Strategy and per Resolution 2023/265 endorsed it to go on public exhibition:

- 1. The Acting Director of Environment, Tourism and Economic Development Report No. R23/337 be received and noted.*
- 2. The draft Lachlan Housing Strategy be placed on public exhibition for a minimum period of 28 days until 5 February 2024.*

The draft Strategy was placed on public exhibition between 1 December 2023 and 5 February 2024. The longer than usual exhibition period was due to the Christmas/New Year period and to allow the community sufficient time to review the draft strategy and provide feedback to Council.

## **ISSUES AND COMMENTS**

The Lachlan Housing Strategy covers the entire Lachlan Shire Local Government Area (LGA). It has been undertaken by a suitably qualified consultant and it continues the momentum established during the completion of Council’s Industrial and Rural Lands Strategy.

The Housing Strategy has assessed the current housing market in the LGA. It delivers recommendations to efficiently meet future housing needs and identify the areas that could be set aside for residential development as part of the town structure plans for Condobolin, Lake Cargelligo and Tottenham. Beyond this each of the Shire’s Villages have been reviewed and structure plans have been developed for them showing areas for potential opportunity and growth.

The overall objective of the Strategy is to provide Council with clear recommendations for residential growth required to meet the future needs of residents over the next ten years (short term 2024-2033), and beyond.

This project enables Council to better understand and appreciate the amount of potential residential land available and prepare an action plan for future housing delivery that ties into the broader State Government strategic context.

Housing supply and affordability are key issues currently being addressed across NSW. The Housing Strategy has considered affordable housing in the context of the Lachlan LGA. This includes the role that the smaller villages play in the affordable housing market.

A key component of the LHS is providing tools to assist informing the community about what development opportunities there is to develop existing residential land within towns and villages. This has been developed through a series of fact sheets for dual occupancy (two dwellings on one site) and granny flats (secondary dwellings).

Further, to achieve the required outcomes the LHS has:

- Identified population changes and the housing demands associated with current trends,
- Identified areas that are suitable for residential development,
- Provided guidance on key issues such as affordable housing and changing population needs,
- Informed policies and planning controls in the LLEP and Development Control Plans.

As a result of the public exhibition period no (0) public submissions were received and only one (1) submission from the Department of Planning, Housing and Industry (DPHI).

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The Lachlan Housing Strategy has been prepared by staff and a qualified consultant within existing budgets.

### **LEGAL IMPLICATIONS**

Nil

### **RISK IMPLICATIONS**

The Housing Strategy will be a key strategic planning document for Council and needs to be carefully finalised. Without a considered and immediate response Council is at risk of being without suitable land for residential uses.

### **STAKEHOLDER CONSULTATION**

Prior to commencement, discussions took place with officers from DPHI and they advised that such a Strategy will assist in amending key planning policies, such as the LLEP.

A councillor session was held as part of the councillor briefing on 10 May 2023, with project consultant Liz Densley from Eight Mile Planning in attendance.

Key stakeholder consultation meetings were undertaken by the project consultant and Council staff in May 2023 at Condobolin and Lake Cargelligo to seek feedback on current trends and appropriate locations for growth from those in the industry.

The draft strategy was placed on public exhibition between 1 December 2023 and 5 February 2024. The longer than usual exhibition period was due to the Christmas/New Year period and to allow the community sufficient time to review the draft strategy and provide feedback to Council.

The draft strategy was made available on Council's website. Newspaper notifications were routinely used to advertise the exhibition process. During this time no public submissions were received.

Council consulted with DPPI, who provided an email submission dated 7 March 2024 (MLS = minimum lot size) which is reproduced below:

*Apologies for the delay in getting the comments to you.*

*Thank you for requesting the Department's comments on the draft Lachlan Housing Strategy (LHS). We would like to commend Council on preparing a draft strategy that provides a strategic approach to guide future infill and greenfield development opportunities of identified lands in the Lachlan Shire Council area in a sustainable manner appropriate to environmental constraints. It is noted that Council is seeking to create more flexible and feasible planning controls to deliver a greater mix of housing to meet the needs of its changing population.*

**General:**

- *Overall, the housing strategy provides background and context for the objectives and the implementation/actions required are clearly outlined with an indication of timing. The draft strategy provides analysis of demography, housing demand and supply and mapping with key constraints for each settlement.*
- *The draft strategy encourages infill housing opportunities and a range of housing types given the infrastructure and servicing constraints however acknowledges greenfield development is still required.*
- *The draft strategy could benefit from additional discussion on the provision of infrastructure and the ability to service identified investigation areas and proposed rezonings. In refining investigation areas, environmental values and constraints that relate to biodiversity, bushfire, and flooding, as well as potential land use conflicts should be considered.*
- *The reduction of the MLS within the RU5 Village zone and R5 Large Lot zone is also proposed to encourage flexible infill development. Prior to the submission of a planning proposal to amend the MLS, Council should investigate potential impacts this may have on existing infrastructure and servicing capacity.*
- *To streamline the planning proposal process, Council should consider consulting the following stakeholders before lodging planning proposals where the following constraints apply:*
  - *The Department of Climate Change, Energy, the Environment and Water regarding sites with biodiversity values and flooding constraints.*
  - *The Department of Primary Industry – Agriculture regarding any rezoning of rural lands.*
  - *NSW Rural Fire Service regarding sites identified to have potential grassland fire risk.*
- *Future rezonings will need to incorporate zoning patterns which mitigate impacts on environmentally sensitive land, avoid the removal of any significant vegetation and*

*propose measures to mitigate land use conflicts. It is noted that Council is already considering this in Condobolin.*

- *Future planning proposals will need to demonstrate consistency with Section 9.1(2) of the EP&A Act 1979, Local Planning Direction 4.1 Flooding and Council's Floodplain Risk Management Plan. It will also be necessary for planning proposals to consider the Probable Maximum Flood (PMF) level.*

**Structure and formatting:**

- *Department of Planning and Environment should be updated to Department of Planning, Housing and Infrastructure (DPHI) throughout the document.*
- *The housing vision is not clearly identified in the draft strategy and this needs to be reconsidered so the vision, objectives and strategy is clearly in line. It is suggested to provide a page/table to outline the vision, objectives and strategy forward then it would clearer for the actions to follow.*
- *The draft strategy is not completely set out in line with the DPIE Local Housing Strategy Guideline; it is suggested that a review of the LHS considers the template provided in Appendix A of the Guideline [Local Housing Strategy Guideline \(nsw.gov.au\)](https://www.nsw.gov.au).*
- *Population has been analysed under 1. Introduction, 1.4 LGA snapshot, in each settlement analysis, 4.1 Population and housing and 4.5 Key findings, with duplicated information repeating. Suggest to consolidate the information.*
- *A good analysis on each settlement has been undertaken, which also identifies different opportunities. It is suggested to incorporate the opportunities with the actions: i.e. to identify which action (A-1;B-1 etc.) falls under each opportunity to provide a clear connection.*

*The Department looks forward to working through any of the above matters to support Council in providing access to a range of housing types that suit the current and future needs of its residents.*

*I would also like to congratulate Council again for the work undertaken.*

A review of the submission has been undertaken and where relevant the Strategy has been updated by Eight Mile Planning and Council officers. Subject to Council's endorsement of the Strategy, it will be finalised in consultation with DPHI to ensure that it is suitable for future Planning Proposals and associated town planning works to update key planning policies.

**OPTIONS**

1. Decide to endorse the adoption of the Lachlan Housing Strategy and request that Eight Mile Planning provide Council with a finalised document in consultation with the Department of Planning, Housing and Industry.
2. Decide not to endorse the adoption of the Lachlan Housing Strategy.

**CONCLUSION**

The purpose of this report is to inform Council of the submissions received during the public exhibition and to seek Council's endorsement of the Housing Strategy.

Council currently has a limited amount of suitable land for housing growth and a lack of guidance for the development of residential land. The draft Lachlan Housing Strategy provides a vision for land use in these key areas over the next twenty (20) years.



The completion of the policy will also assist Council in making amendments to key planning policies such as the LLEP.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

4.2 Strong effective and Responsive Council

**ATTACHMENTS**

Nil

## 9.4 INFRASTRUCTURE SERVICES

### 9.4.1 ROAD MAINTENANCE COUNCIL CONTRACT

**TRIM Number:** R24/93

**Author:** Director Infrastructure Services

#### RECOMMENDATION

That:

1. The Director of Infrastructure Services Report No. R24/93 be received and noted.
2. Council formally write to Transport for New South Wales to advise: -
  - (a) Given the current 2022 flood recovery priorities, Lachlan Shire Council is unable to sufficiently resource the new R2 Category Pre-qualification requirements of the Road Maintenance Council Contract.
  - (b) Lachlan Shire Council understands that this will terminate the current Roads Maintenance Council Contract and Council will work with TfNSW to terminate this at the end of this current financial year.
  - (c) Once the current 2022 flood recovery work is completed, Lachlan Shire Council would like the opportunity to revisit the R2 category Pre-qualification with TfNSW and reconsider the viability of obtaining this pre-qualification for the routine maintenance of 25km of Henry Parkes Way.

#### PURPOSE

Seek direction from Council on the Transport for New South Wales (TfNSW) Road Maintenance Council Contract (RMCC) for MR61 Henry Parkes Way, and the requirement for Council to satisfy the R2 category of Pre-qualification for routine maintenance work.

#### SUPPORTING INFORMATION

Details around the pre-qualification categories and their requirements can be obtained from the TfNSW website. <https://www.transport.nsw.gov.au/operations/roads-and-waterways/business-and-industry/partners-and-suppliers/tenders-and-37>

#### BACKGROUND

In June 2023, Lachlan Shire Council executed a new RMCC with TfNSW for three years. The proposed new contract was similar to the previous contract with only a few changes. The most significant change was the requirement for all councils to obtain R2 category prequalification for routine maintenance work within 3 months of executing the contract. This is also required for LSC to undertake routine maintenance work for only approximately 25 km of MR61 Henry Parkes Way from

the Lachlan/Forbes local government boundary to the intersection of Denison and Bathurst Streets in Condobolin.

### **ISSUES AND COMMENTS**

TfNSW and Council staff met on 14 March 2024 and again on 4 April 2024 to discuss the requirement for Council to obtain R2 category prequalification. TfNSW are insisting on enforcing this clause for all RMCCs. TfNSW representatives emphasised that this is a non-negotiable clause.

Council staff made initial enquiries to an independent service provider to assist Lachlan Shire Council to meet the R2 requirements and the Director Infrastructure Services has held initial discussions with the Forbes Shire Council Director Engineering Services to discuss RMCC matters. Forbes Shire Council staff made an informal offer to share resources and collaborate in order to assist Lachlan Shire Council to meet the R2 requirements. Given the existing works that Forbes already undertake for TfNSW, the Forbes Director indicated that it would not be onerous for Forbes to extend their RMCC obligations to include the additional 25km of road in Lachlan Shire. It was also emphasised that Forbes does not want to be seen as predatory, or taking over roads in any way. If LSC can not comply with the requirements of the RMCC, it will be TfNSW's decision as to which Shire will take up the maintenance of the 25km of Henry Parkes Way.

The NSW Government Regional Road Transfer and Road Classification Review presented the Final Report to the Minister for Regional Transport and Roads on 8 November 2022. There have not been any further announcements regarding this matter. It is assumed that with the change in Government, that this matter does not need to be considered in this decision regarding R2 pre-qualification and the extent to which RMCC requirements may apply – i.e. the 25km of Henry Parkes Way is the only section of road on which the RMCC applies.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Recent financial years would suggest that around \$100,000 of routine maintenance work has been undertaken by Council for TfNSW under the RMCC. Financial and resource estimates have been made for Council to achieve and continue to maintain the R2 Pre-qualification. This was estimated to be around 0.5 of a Full Time Equivalent staff member. This would vary with quantity of works and would increase if TfNSW was to request ordered works (heavy patching).

The RMCC is a 'Not for Profit' contract and the Council is normally remunerated on an actual cost basis plus a nominal amount for administration costs, currently charged at 12%, for routine services. With the relatively large administration burden, the on-costs would need to be in excess of 50% above what we already charge to recover the cost of pre-qualification.

At present, Council staff are focused on delivering existing maintenance, capital and flood damage recovery works throughout the Shire.

Within the RMCC it specifies a 6-month transition period for routine maintenance works if the contract is terminated. This timeframe can be reduced if it is mutually agreeable between parties. It would be beneficial if TfNSW was able to source an alternative service provider at the commencement of the new financial year, which would wrap up all obligations within this financial year.

### **LEGAL IMPLICATIONS**

Roads Act 1993 – TfNSW is the Road authority for (MR61) Henry Parkes Way.

**RISK IMPLICATIONS**

There is a general misunderstanding of the road classification and responsibility of this section of Henry Parkes Way, it is highly likely that Council will continue to get complaints about the condition of, or the need for maintenance on, this section of road.

There will be an element of reputational risk to Council if the RMCC is terminated, as there will be another council doing work within our LGA boundary. In addition, we will be one of only a few Council's in Western NSW without the R2 pre-qualification however, most other rural councils have significant lengths of state road to maintain.

During meetings with TfNSW, Council representatives asked if the termination of this RMCC would cast LSC in a bad light, or would reflect negatively in any way towards LSC for future RMCC opportunities, or other grants and funding opportunities. It was confirmed by TfNSW representatives that this would not be the case. LSC would not be "black listed". Future opportunities will exist to reengage with the RMCC at a later stage.

**STAKEHOLDER CONSULTATION**

Discussions have been held with TfNSW and Forbes Shire Council

This topic was verbally raised with Councillors after the March 2024 Council meeting.

**OPTIONS**

- 1) Terminate the RMCC agreement between LSC and TfNSW at a mutually beneficial time.
- 2) Allocate additional resources to meet the R2 pre-qualification requirements.

**CONCLUSION**

Council have been presented with information regarding TfNSW insistence that Lachlan Shire Council obtain R2 Category pre-qualification as required by the signed RMC Contract. Council is now able to decide about if the additional administrative requirements are worth the cost, or if it is more appropriate to withdraw from the contract and hand over the maintenance obligation to another service provider.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 3.1 Efficient transport networks that meet community and business needs.

Transport Asset Management Plan

**ATTACHMENTS**

Nil

**9.4.2 PART ROAD CLOSURE - LACHLAN VALLEY WAY, FAIRHOLME****TRIM Number: R24/102****Author: Director Infrastructure Services****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R24/102 be received and all feedback from the consultation be noted.
2. Council resolve to close that part of MR 377 Lachlan Valley Way, Fairholme, as identified in the report.
3. Council authorise the Mayor and General Manager to execute the necessary documents and affix the Council seal.

**PURPOSE**

Report to Council on the public consultation process for the proposed closure of part of Lachlan Valley Way, Fairholme. To obtain Council Resolution to formally close the road.

**SUPPORTING INFORMATION**

Attachments contain all feedback received

**BACKGROUND**

At the February 2024 Council meeting, Council resolved to undertake the necessary public consultation process for the partial closure of Lachlan Valley Way, Fairholme. The Council report provides more background on the need to complete this road closure.

**ISSUES AND COMMENTS**

The public notification commenced on 5 March 2024 and completed 3 April 2024.

This public notification included advertisements in the local newspaper and letters sent to all necessary public authorities and adjacent land owners.

The below table summarises all responses received. Complete copies of the responses are contained in Attachment 1.

Notified Stakeholder/Authority	Feedback received
Department of Planning, Housing and Infrastructure – Crown lands	The department does not object to: <ul style="list-style-type: none"> <li>• the closure of the council public road</li> <li>• the proposed vesting upon closure.</li> </ul> This submission is conditional on the new road alignment being formally opened to the public before closure of the road in this proposal.
Essential Energy	No objection
APA transmission	No objection
Darren Frankel	No objection
NSW National Parks & Wildlife Service	No objection
Transport for NSW	No objection
Sydney Metro	Nil response
State Transit Authority	Nil response
Rural Fire Service	Nil response
Fire & Rescue NSW	Nil response
Local Land Services	Nil response

**FINANCIAL AND RESOURCE IMPLICATIONS**

There will be administrative resources and legal conveyancing required to undertake the process outlined in this report. It is expected that these costs will be funded under the grant (RNSW755).

**LEGAL IMPLICATIONS**

Road Act 1993 – Part 4 - Sect 38D

**RISK IMPLICATIONS**

Attempts should be made to avoid further delays to completing this process where possible. Commitments have been made to stakeholders to complete this land transfer prior to the end of the financial year.

**STAKEHOLDER CONSULTATION**

Public authorities, adjacent land holder and Government Agencies have been updated throughout the process.

**OPTIONS**

Nil

**CONCLUSION**

The report updates Council the feedback from the public consultation process to close part of Lachlan Valley Way, Fairholme and seeks authority from Council to complete the road closure to enable the next steps of the Condobolin Bore fields DWS072 and RNSW755 project to be completed.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 2.3 Encourage business activity.

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology

**ATTACHMENTS**

1. **Response from Department of Planning, Housing and Infrastructure - Crown Lands**
2. **Response from APA group - gas transmission**
3. **Response from Essential Energy**
4. **Response from Frankel Properties Pty Ltd**
5. **Response from NSW National Parks and Wildlife Service**
6. **Response from Transport for New South Wales**

**10 DEPUTATIONS**



**11 NOTICES OF MOTION****11.1 NOTICE OF MOTION - GOANNA MANOR****TRIM Number: R24/96**

I, Councillor Dennis Brady, give notice that at the next Ordinary Meeting of Council be held on 17 April 2024, I intend to move the following motion:-

**MOTION**

That:

1. Notice of Motion Report No. R24/96 be received and noted.
2. Resolution 2023/276 titled Goanna Manor – Lionel Hunt park, 125 Bathurst street, Condobolin that was passed on 29 November 2023 be rescinded.

The following provides an outline for the proposal and reasons for this request:

At the Ordinary Meeting of Council on 29 November 2023 Council resolved as follows:

**RESOLUTION 2023/1***Moved: Cr Peter Harris**Seconded: Cr John Medcalf*

1. *The Acting Director of Environment, Tourism and Economic Development Report No. R23/261 be received and noted.*
2. *The condition of the building be noted, the premises remain vacant, and \$60,000 from the current SRV building budget for 2023/2024 be allocated for the demolition of the building, including undertaking a historic and photographic record.*
3. *Stakeholder consultation be undertaken prior to the demolition of the building, subject to any regulatory requirements.*
4. *The Callara Cultural and Heritage Aboriginal Corporation be advised that the building is not available for their requested use.*

***Carried.***

I want to move a motion to rescind resolution 2023/276 as I believe not all of the information on this was correct at the time. Councillors were advised the building was in a poor state and it could be contaminated with asbestos. This was said even though extensive renovations were done by Lachlan Shire Council before the youth group occupied the building.

**12 NOTICES OF RESCISSION**

Nil

**13 DELEGATES REPORT**

Nil

**14 CORRESPONDENCE****14.1 CORRESPONDENCE****TRIM Number: R24/78****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Correspondence Report No. R24/78 be received and noted.

**PURPOSE**

To provide Council with details of correspondence received in April 2024.

**SUPPORTING INFORMATION**

Commonwealth Bank of Australia – Our commitment to Regional Australia – Letter received.

Subminimum Wage Campaign – Letter received from Shaun Bickley.

Office of Local Government NSW – Results of Returns of Interest (ROI) Audit – Letter received.

Parliament of NSW - Report - Protecting local water utilities from privatisation – Report received.

Minister for Planning and Public Spaces - SSD in our communities – Letter received.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council.

**ATTACHMENTS**

1. Commonwealth Bank of Australia - Our commitment to Regional Australia.
2. Subminimum Wage Campaign - Shaun Bickley.
3. Office of Local Government NSW – Results of Returns of Interest (ROI) Audit.
4. Report - Protecting local water utilities from privatisation.
5. Minister for Planning and Public Spaces - SSD in our communities.

**15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**16 PETITIONS**

Nil

**17 CLOSED SESSION****RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**17.1 Tender Assessment - Plant Hire**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**17.2 Supply and delivery of one new articulated Motor Grader.**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**17.3 Tender Assessment - Kiacatoo Road flood restoration work**

This matter is considered to be confidential under Section 10A(2)dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**17.4 Supply and Delivery of one new Street Sweeper.**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.