



FACT SHEET – DEVELOPMENT APPLICATION DOCUMENT CHECKLIST

The following information provides a guide to the documentation that is required to be submitted as part of an application to Council.

- ✓ Required
- X Not Required
- ❖ May be Required

	Residential Dwelling	Alterations & Additions to Dwellings	Rural Outbuildings and Sheds	Swimming Pools & Spas	Dual Occupancies & Multiple Dwellings	Commercial & Industrial Buildings	Change of Use	Subdivision	Advertising & Signage
Site Plan	✓	✓	✓	✓	✓	✓	✓	✓	✓
Floor Plan*	✓	✓	✓	X	✓	✓	✓	X	X
Elevations	✓	✓	✓	❖	✓	✓	X	X	✓
Section Plan*	✓	✓	✓	✓	✓	✓	X	X	X
Shadow Diagram (two Storeys and above <u>only</u>)	✓	✓	❖	X	✓	✓	X	X	❖
Building Specifications	✓	✓	❖	✓	✓	✓	X	X	❖
Statement of Environmental Effects (SEE)	✓	✓	✓	✓	✓	✓	✓	✓	✓
BASIX Certificate	✓	❖	X	❖	✓	X	X	X	X
Landscaping Plan	✓	❖	❖	X	❖	❖	X	X	X
Erosion & Sediment Control Plan*	❖	❖	❖	❖	❖	❖	X	X	X
External Finishes and Materials	❖	❖	❖	X	❖	❖	X	X	✓
Structural Engineer's plans*	✓	✓	✓	✓	✓	✓	X	❖	❖

Submission of the correct information will ensure that your application is processed more quickly.

*Only required when applying for a Complying Development Certificate or Construction Certificate.

